

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

January 19, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Sherri Goetz	Southern California Edison
Ms. Kathleen Dell	AT&T Wireless
Mr. Charles Vranek	Cingular Wireless
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Norine Luker	NextG Networks
Mr. Randall Starkey	Adelphia Cable Communications
Mr. Timothy Bass	City of Vernon
Ms. Shelley Shannon	Southern California Edison
Mr. Bryce Walker	T-Mobile/PBM
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

President, Ms. Dell called the meeting to order at 9:20 am, and allowed for introductions.

APPROVAL OF MINUTES:

Ms. Dell asked the members to review the minutes of the November 17, 2004 Board meeting. After the members reviewed the minutes, Ms. Dell inquired if there were any corrections, additions or deletions to the minutes. Ms. Luker motioned to approve the November 17, 2004 minutes as written. Ms. Prouty seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for November 2004 totaled \$46,756.98. The members were assessed this amount. November is reflecting an average month. She reported that the year-end holiday lunch was expensed equally among the members, and all those who attended had a good time.

COMMUNICATIONS:

Mpower Communications

Ms. Corella first reported on a document she received from Mpower (see email attachment file titled, "January Board Attachments"). The letter is a Vendor Consent to Assignment form. Ms. Corella inquired if any members had also received such communication. She further stated that it pertains to accounts payable and remittances by ICG to the members. Ms. Corella has completed and returned the form to Mpower as instructed in the letter.

T-Mobile – Cingular Wireless Assignment

Ms. Corella reported she received a Vendor Account Agreement form from T-Mobile (see email attachment file titled, "January Board Attachments"). She explained that this form serves the same purpose as the form submitted by Mpower Communications. A second document received at the JPC office from T-Mobile is a Notice of Assumption of Membership (see email attachment file titled, "January Board Attachments"). Ms. Corella stated that this document is accepted as the official notification that Cingular Wireless is now known as T-Mobile. Mr. Vranek added that T-Mobile would be handling approximately 300 old Cingular sites. Ms. Corella reported that Ms. Nancy Anderson of T-Mobile submitted a lengthy list of sites that Cingular is attached as tenants. Ms. Corella stated that she informed Ms. Anderson that T-Mobile would want to convert their tenancy to ownership. In conclusion, it is stated that T-Mobile acquired the old Cingular sites, and Cingular (PBM) will now be known as T-Mobile. Cingular has purchased AT&T Wireless, and AT&T Wireless (LAC) would now be known as Cingular Wireless.

NewPath Networks

Ms. Corella then reported that the JPC office has received the requested/required documents packet from NewPath Networks in regards to their membership application (see email attachment file titled, "January Board Attachments"). Included in the packet from Newpath is the \$50.00 application fee check. Ms. Corella distributed copies of the documents to the members for their review and discussion. Ms. Dell stated that since the correspondence is nearly two

months old, the SCJPC should respond immediately. Mr. Allen stated that in his opinion approving membership should not be rushed, and that the members should thoroughly review and discuss the documents prior to consideration of membership. He further stated that his opinion is based on the experience the Committee is witnessing from Altrio. Ms. Dell stated that new membership should not be based on the bad experience of one member, when there are many committed members. Mr. Brown stated that perhaps the Committee should make it mandatory that members attend a minimum of meetings annually. It was agreed that membership attendance would be discussed in an ad hoc committee. The final consensus is to invite Newpath Networks to the next Board meeting for an interview.

Crown Castle Solutions/Time Warner Cable

Lastly, Ms. Corella reported that she received email messages from the above-mentioned entities stating interest in Committee membership. She stated that she responded to their emails requesting a formal letter stating why they are applying for membership, and their future business plans. Ms. Corella has not received any formal requests at this point in time.

SPECIAL REPORTS

IPam demonstration followed the Board meeting.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairperson, Ms. Goetz reported that Authorized Costs met in November 2004 (please refer to the minutes for any further details).

Operating Committee

Chairman, Mr. Brown reported that the Operating Committee did meet in November 2004, (please refer to the minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization met in November 2004, (please refer to the minutes for further details) and would meet following the Board. The focus of Reorganization is to review the current By-Laws and propose any revisions if necessary.

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision did meet in November 2004. She reported that Sections 7 – 11 are on the current agenda on the Consent Calendar. (Please refer to the minutes for further details).

iPole ad hoc Committee

Ms. Goetz stated that Mr. Dan Lewis is the Chair of the committee, therefore, she could not report on his behalf. However, the members could gain information at the iPam demonstration.

CONSENT CALENDAR:

Item 1343: Routine Review (Sections 7-11)

Item 1349: Initial Membership Fee

Item 1372: 2005 Operating Budgets

Ms. Goetz stated that Edison would like to remove Section 7.13 from **Item 1343: Routine Review** at this time and return it to the Routine Revision ad hoc for further discussion. Ms. Thomas motioned to approve this item with the caveat of omitting Section 7.13. Mr. Allen seconded the motion, which upon voting, passed unanimously.

Mr. Brown motioned to approve **Item 1349: Initial Membership Fee**, and **Item 1372: 2005 Operating Budget**. Ms. Prouty seconded the motion, which upon voting, passed unanimously.

DISCUSSION CALENDAR:

There were no items for discussion.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION

Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE

Item 1341: Storm Costs - AUTHORIZED COSTS

Item 1343: Routine Revision – ROUTINE REVISION

Item 1346: iPole Sharing with NCJPC - OPERATING COMMITTEE

Item 1349: Review Initial Membership Fee - OPERATING COMMITTEE

Item 1356: Review of By-Laws - RE-ORGANIZATION

Item 1358: PG&E Reinstatement - OPERATING COMMITTEE

Item 1360: Crane Costs - AUTHORIZED COSTS

Item 1361: Removal of Ivy - AUTHORIZED COSTS
Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
Item 1367: T-Mobile Membership Application- OPERATING COMMITTEE
Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
Item 1371: 2005 Salary Survey - OPERATING COMMITTEE
Item 1372: 2005 Operating Budgets - OPERATING COMMITTEE
Item 1373: Form 9 Riser - ROUTINE REVISION
Item 1374: Review of 1998 Agreement – REORGANIZATION
Item 1375: Altrio Default - OPERATING COMMITTEE

In regards to **Item 1346: iPole Purchasing by NCJPA**, Ms. Dell stated that she would contact the NCJPA to determine if they are maintaining an interest in purchasing the software. She will report to the members at the next Board meeting.

Item 1339– Environmental Issues

This item remains open as an ongoing issue to ensure the Committee addresses any necessary environmental issues.

New Business

Known Items:

Final JPA single/master copy to members.

Ms. Corella reported that currently, some members request multiple finalized JPA copies mailed to them monthly. This is cost ineffective in that it impacts postage, paper, labor, and copier maintenance. Therefore, the Operating committee has discussed the issue of mailing one master copy to the members. It would then be the responsibility of each individual member to duplicate the necessary copies for their respective organization. The consensus is beginning with the February billing cycle all members will receive one master copy, with the exception of Southern California Edison, and Verizon California.

Unknown Items:

SCJPC 100-year Anniversary

Ms. Corella reported that October 2006 would mark the 100-year anniversary of the SCJPC's existence. A celebration to commemorate the anniversary has been suggested. It was agreed to assign this item to the Operating committee for discussion. The new item reads, **"Item 1378: 100-Year Anniversary"**.

Mr. Brown announced that he would like to recognize Ms. Dell for her work and services she provided to the Committee in her tenure as 2004 President. Ms. Dell responded that she would also like to thank Mr. Brown for his service and support as Committee Vice-President, and Operating Committee chair in this past year.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Authorized Costs	02/09/05	9:00 a.m.	Committee Office
Routine Revision	02/09/05	Following	Authorized Costs
IPole Committee	To	Be	Announced
Administrative Board	02/16/05	9:00 a.m.	Committee Office
Operating Committee	02/16/05	Following	Administrative Board
Reorganization	02/16/05	Following	Operating Committee

ADJOURNMENT:

Ms. Dell adjourned the meeting at 10:45 a.m., until February 16, 2005.

Ms. Kathleen Dell, President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

February 16, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Bill Jennings	Southern California Water
Mr. Sheldon Cox	City of Pasadena
Mr. Doug Schmaderer	City of Pasadena
Mr. Charles Vranek	Cingular Wireless
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Norine Luker	NextG Networks (via conference call)
Mr. Randall Starkey	Adelphia Cable Communications
Mr. Timothy Bass	City of Vernon
Mr. Bryce Walker	T-Mobile/PBM
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jean Baccus	Committee Staff
Ms. Lynnel Perez	Committee Staff

Guests: Mr. Mike Kavanagh – Newpath Networks
Mr. Fayaz Qureshi – Newpath Networks

CALL TO ORDER:

President, Mr. Allen called the meeting to order at 9:00 am, and allowed for introductions.

APPROVAL OF MINUTES:

Mr. Allen asked the members to review the minutes of the January 19, 2005 Board meeting. After the members reviewed the minutes, Mr. Allen inquired if there were any corrections, additions or deletions to the minutes. Ms. Prouty motioned to approve the January 19, 2005 minutes as written. Mr. Brown seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Baccus reported that the gross operating expenses for January 2005 totaled \$38,132.76. The members were assessed this amount. January is reflecting a below-average month. She reported that the expenses are below average due to Hyperlink not submitting their January invoice within the month.

COMMUNICATIONS:

Altrio Communications

Ms. Baccus reported that a termination letter has been sent via registered mail to Altrio Communications, and Mr. Peter Sullivan of Argus Consultants in Boston. Therefore, Altrio Communications is officially terminated from the SCJPC.

Crown Castle

Ms. Baccus reported that the JPC office has received a formal letter from Crown Castle expressing their interest in Committee membership. The JPC office has responded requesting the required documents necessary to initiate the application process.

Mr. Allen reiterated, for the benefit of those members who are not aware of the Altrio situation, that the official termination of Altrio means they are no longer being assessed monthly their share of the operating expenses. Those individual members in negative situations with Altrio will handle them within their respective organizations, and/or contact Champion Broadband, who purchased Altrio's assets.

Mr. Allen inquired if any of the members were aware or familiar with Crown Castle. The attending members are not familiar with Crown Castle.

Mr. Lewis inquired if the members have agreed or discussed the issue of requiring a deposit or bond from new members. Ms. Prouty responded that the ad hoc Reorganization committee is addressing this concern. Mr. Allen stated that there are new organizations electing to join the SCJPC. However, with the Altrio situation, perhaps this issue should be discussed to protect the Committee. Mr. Allen further stated that he is aware that Seattle requires a deposit prior to members joining the joint pole organization. Mr. Lewis stated that the 1998 Agreement alludes to a bond to protect the assessments, however, he is of the opinion that the members should seek legal advice for interpretation.

Mr. Schmaderer stated that previously, the members have discussed the issue of limiting incoming members the number of JPAs they initially process. This would prevent one member of being inundated with JPAs, and lacking the resources to respond within the required time frames. The members responded that this issue has not been discussed lately, however, should be addressed in the future.

SPECIAL REPORTS

NewPath Networks

The members were given a questionnaire to aid them during the Newpath Networks interview.

Mr. Kavanaugh and Mr. Qureshi introduced themselves, and Mr. Allen allowed for introductions from the attending members. Mr. Lewis informed NewPath that perspective members should be aware that aside from the financial obligations, and the need to attend meetings, Committee membership does not guarantee access to joint poles. It serves as a vehicle to aid members with the proper tools and process to propose and request access to poles.

Mr. Kavanaugh opened the presentation by stating that NewPath has been in business for approximately one year, and their headquarters are in Seattle. Their concentration is building fiber along the west coast. Their primary focus is to provide fiber transport to wireless and broadband companies. NewPath would build out the facilities and then lease to the wireless broadband companies. They have offices in San Ramon and plan on opening an Irvine office. Mr. Lewis inquired as to what areas NewPath plans on operating in via the joint use process. Mr. Kavanaugh responded Santiago Canyon, Malibu, Santa Barbara and Ortega Highway. Mr. Kavanaugh stated that they act as a neutral host, third party who build a broadband system, and wireless providers may place access points on the ring. NewPath develops, owns, operates and maintains the broadband system for their wireless, broadband clients. Perspective clients wishing access in a particular area would be given access to build a hub/bay station, and Newpath would provide the maintenance service. Mr. Allen inquired if NewPath currently has any clients in the SCJPC area. Mr. Kavanaugh responded that Cingular is a client. In regards to the third question on the questionnaire, Mr. Kavanaugh stated that if a wireless company has a micro-cell on a pole, they would not request access on the existing pole, which could create a conflict. They would also provide a filtering facility so that the systems would not interfere with one another.

Mr. Allen inquired if NewPath has any operating systems in Southern California. Mr. Kavanaugh responded that at this time they do not, but are operating in the Seattle area. Mr. Kavanaugh stated that they are on poles for Puget Sound Energy. Mr. Allen inquired if they would have a problem if he contacts Puget

Sound Energy in regards to NewPath. Mr. Kavanaugh responded that he does not have a problem with an inquiry.

Ms. Prouty inquired how NewPath became aware of the SCJPC. Mr. Kavanaugh responded from working in Northern California.

Mr. Lewis inquired who would be maintaining their systems, and processing their work. Mr. Kavanaugh responded that for fiber placement, they would utilize such vendors as Diamond Services, Brouhard, and Fox. In regards to RF, they have an in-house maintenance group. Mr. Kavanaugh stated that the emergency dispatch would be in Irvine. Mr. Allen inquired about the personnel size of their organization. The response is seven employees and several contractors. Mr. Starkey inquired about the size of their first Southern California project. Mr. Qureshi responded that it would be about six miles of total fiber in and around Irvine. The facilities would be conduit and utility poles. Mr. Lewis inquired if they were aware of the financial responsibility of joint pole ownership. Mr. Kavanaugh stated that they are aware of the financial impact, and the positive benefits outweigh the negative of ownership. They stated that they are privately funded.

Ms. Prouty inquired how NewPath is conducting business today, without membership. Mr. Kavanaugh responded that currently, they are not transacting business in Southern California, with the exception of Irvine where there are no poles. Mr. Lewis requested an approximate count of the number of poles they intend on accessing. The response is 400-500 for 2005, and the number should double for 2006.

Mr. Lewis stated that Committee participation is highly encouraged, and if NewPath intends on committing to membership participation. Mr. Kavanaugh responded in the positive, and inquired about the time frame for Committee approval. The members responded several months.

Mr. Lewis inquired if NewPath has any JPAs ready for process. The response was negative. Mr. Lewis informed NewPath that incoming members couldn't inundate existing members with JPAs, and expect a response within the required time frame. If any members are inundated with JPAs and are unable to respond, the incoming member would be contacted and the JPAs may be returned.

The members thanked NewPath and informed them that they would be contacted of the Committee's decision.

The members discussed the problem they are currently facing from the Altrio default. They would like to protect themselves from a similar situation in the future from incoming members. Several suggestions were presented. The idea of requesting incoming members to post a bond was discussed. Ms. Prescott suggested collecting the money up front via Section 1.2 on the JPA. Mr. Allen stated that a bonding company would pay only if one can prove the utility was negligent, and the bond would only protect the JPC assessments. Ms. Prouty suggested requesting a deposit to be held for ten years, then refunding the money at the end of the period.

Ms. Luker recommended requesting a letter of credit.

The members agreed that **Item 1369: NewPath Networks Application** would be on the discussion calendar for the March 16, 2005 Board meeting.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Lewis reported that Authorized Costs did not meet in January 2005.

Operating Committee

Chairman, Mr. Brown reported that the Operating Committee did meet in January 2005, and would meet following the Board meeting (please refer to the minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization met in January 2005, (please refer to the minutes for further details) and would meet following the Operating meeting.

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision met in January 2005. (Please refer to the minutes for further details).

Computer ad hoc Committee

Mr. Lewis reported that a conference call was held in January 2005. The purpose of the conference call was to arrive at a consensus of the value of reviewing the functional specs for iPole. It was agreed that an iPole test would be conducted between DWP, Sprint and SBC within the next few weeks.

CONSENT CALENDAR:

There are no items for consent.

DISCUSSION CALENDAR:

There were no items for discussion.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION
Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
Item 1341: Storm Costs - AUTHORIZED COSTS
Item 1343: Routine Revision – ROUTINE REVISION
Item 1346: iPole Sharing with NCJPC - OPERATING COMMITTEE
Item 1356: Review of By-Laws - RE-ORGANIZATION
Item 1358: PG&E Reinstatement - OPERATING COMMITTEE
Item 1360: Crane Costs - AUTHORIZED COSTS
Item 1361: Removal of Ivy - AUTHORIZED COSTS
Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
Item 1371: 2005 Salary Survey - OPERATING COMMITTEE
Item 1373: Form 9 Riser - ROUTINE REVISION
Item 1374: Review of 1998 Agreement – REORGANIZATION
Item 1375: Altrio Default - OPERATING COMMITTEE
Item 1376: T-Mobile/Cingular Acquisition - OPERATING COMMITTEE
Item 1377: Cingular/ATT Wireless Acquisition - OPERATING COMMITTEE
Item 1378: 100-Year Anniversary - OPERATING COMMITTEE
Item 1379: SCJPC Copier - OPERATING COMMITTEE

Item 1339– *Environmental Issues*

This item was closed at this meeting, and a new item number has been assigned. It will now read Item 1380: Environmental Issues.

New Business

Known Items:

No known items

Unknown Items:

Ms. Haney reported that Verizon is receiving Form 7's with the Form 2 attached. The Form 7 states merely, "see highlighted". Ms. Haney stated that this is not the proper procedure in completing and submitting a Form 7. The Form 7 should quote the page and line number in error. Ms. Prouty stated that her organization is experiencing a similar situation.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Authorized Costs	To	Be	Announced
Routine Revision	03/10/05	9:00 a.m.	Committee Office
IPole Committee	To	Be	Announced
Administrative Board	03/16/05	9:00 a.m.	Committee Office
Operating Committee	03/16/05	Following	Administrative Board
Reorganization	03/16/05	Following	Operating Committee

ADJOURNMENT:

Mr. Allen adjourned the meeting at 10:15 a.m., until March 16, 2005.

Mr. Robert Allen, President

Jean Baccus, Level IV Billing Associate

Southern California Joint Pole Committee

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San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

March 16, 2005

****Revised****

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Ms. Terry Holte	Nextel Communications
Mr. Sheldon Cox	City of Pasadena
Mr. Charles Vranek	Cingular Wireless
Mr. Thomas Dailey	City of Los Angeles (DWP)
Ms. Norine Luker	NextG Networks
Mr. Randall Starkey	Adelphia Cable Communications
Mr. Timothy Bass	City of Vernon
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

Mr. Thomas Dailey chaired the meeting in the absence of Mr. Allen, the Committee President. Mr. Dailey called the meeting to order at 9:00 am, and allowed for introductions.

APPROVAL OF MINUTES:

Mr. Dailey asked the members to review the minutes of the February 16, 2005 Board meeting. After the members reviewed the minutes, Mr. Dailey inquired if there were any corrections, additions or deletions to the minutes. Ms. Haney motioned to approve the February 16, 2005 minutes as written. Ms. Prouty seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for February 2005 totaled \$46,253.25. The members were assessed this amount. February is reflective of an average month.

COMMUNICATIONS:

Ms. Corella reported that she did not receive any inquiries or communication this month to report to the members. She further stated that PG&E has not responded to the reinstatement invitation extension granted to them. The extension is due to expire at the end of this month.

In reference to the Crown Castle membership application, Ms. Corella reported that there is nothing to report at this time.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Lewis reported that Authorized Costs did not meet in February 2005.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet in February 2005, and would meet following the Board meeting (please refer to the February 2005 minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization met in February 2005. A letter in regards to Board attendance has been drafted and will be reviewed by the ad hoc at their next meeting (please refer to the February 2005 minutes for further details).

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision met in February 2005 (please refer to the minutes for further details).

Computer ad hoc Committee

Chairman, Mr. Lewis reported that the ad hoc communicated via a conference call on March 1st. An iPole demonstration has been scheduled for March 29th at 9:00 am at the JPC office. SBC, Sprint, and the City of Los Angeles will participate in the demonstration. He reported that Hyperlink is in the process of converting the database. He stressed that those members with any questions in regards to iPole should plan on attending the demonstration.

CONSENT CALENDAR:

There are no items for consent.

DISCUSSION CALENDAR:

Item 1369: NewPath Networks Membership Application.

Ms. Corella briefed the members on this item. She reported that the NewPath representatives had attended the February Board meeting, and were interviewed for consideration of membership. The members would then take the information they acquired from the interview, and review the financial documents provided by NewPath and discuss the decision of awarding NewPath membership.

Mr. Lewis remarked that NewPath mentioned working with Puget Sound Energy. Mr. Allen stated at the February Board meeting that he would inquire at Puget Sound Energy as a source of reference. However, Mr. Allen was not in attendance.

Mr. Lewis stated that Ms. Luker suggested requesting a letter of credit from NewPath in the last meeting. Ms. Luker clarified that she suggested a letter of credit as an alternative to a surety bond, in response to member discussion on the pros and cons of requiring surety bonds. Mr. Lewis stated that in his opinion, a letter of credit is an excellent suggestion. However, since this criterion was not required from past candidates, the Committee could not make this a requirement at this time. This could become a part of the application process should the Board decide to revise the 1998 Agreement and include a letter of credit as a requirement for membership.

Ms. Luker stated that the financial statement submitted by NewPath was for their majority shareholder, and in fact not a NewPath financial statement. She inquired if the financial statement presented was acceptable in meeting the requirements for membership. Mr. Lewis stated in the past, applicants provided financial statements reflective of their organization. He further stated that in his opinion, the document is not acceptable.

The members briefly discussed the issue of requesting a letter of credit in the future from membership applicants. Ms. Prouty stated that this issue would be discussed within the ad hoc Reorganization Committee while reviewing the 1998 Agreement.

The consensus is to mail a correspondence to NewPath requesting a financial statement reflective of their organization. Ms. Corella will prepare the draft letter.

Item 1369: Newpath Membership application would be returned to the Operating Committee for further discussion.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION

Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE

Item 1341: Storm Costs - AUTHORIZED COSTS

Item 1343: Routine Revision – ROUTINE REVISION

Item 1346: iPole Purchasing by NCJPC - OPERATING COMMITTEE

Item 1356: Review of By-Laws - RE-ORGANIZATION

Item 1358: PG&E Reinstatement - OPERATING COMMITTEE

Item 1360: Crane Costs - AUTHORIZED COSTS

Item 1361: Removal of Ivy - AUTHORIZED COSTS

Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS

Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE

Item 1371: 2005 Salary Survey - OPERATING COMMITTEE

Item 1373: Form 9 Riser - ROUTINE REVISION

Item 1374: Review of 1998 Agreement – REORGANIZATION

Item 1375: Altrio Default - OPERATING COMMITTEE

Item 1376: T-Mobile/Cingular Acquisition - OPERATING COMMITTEE

Item 1377: Cingular/ATT Wireless Acquisition - OPERATING COMMITTEE

Item 1378: 100-Year Anniversary - OPERATING COMMITTEE

Item 1379: SCJPC Copier - OPERATING COMMITTEE

Item 1381: Replacement for Admin Aide - OPERATING COMMITTEE

Mr. Daily inquired into **Item 1341: Storm Costs**. Mr. Lewis responded on behalf of the Authorized Costs ad hoc committee. He stated that this item pertains to recovering additional costs incurred by members when responding to emergency cases. Normally, in an emergency situation, crews are dispatched during premium hours such as evenings, nights, and weekends. Currently, these situations are handled as a special agreement on a JPA. The objective is to create an authorized cost, and definition to be published in the Routine Handbook.

Mr. Lewis briefed the members on **Item 1346: iPole Purchasing by NCJPA**. When iPole (or iPam) is complete and implemented, the NCJPA has expressed interest in purchasing a copy of the software. However, the NCJPA must create an automated database, and the SCJPC must complete the software.

Ms. Prouty reported that the ad hoc Reorganization committee has nearly completed reviewing **Item 1356: Review of By-Laws**. She is projecting completion of this item by the next ad hoc meeting.

Mr. Lewis reported that **Item 1358: PG&E Membership Reinstatement** has been open for over one year. SCE is working on a process of transacting business with PG&E. The ideal situation would be via the JPA process. However, if PG&E does not re-join the Committee, SCE would have to approach another option for transacting business with PG&E. The invitation extension expires March 31, 2005.

Mr. Lewis stated that **Item 1360: Crane Costs**, and **Item 1361: Removal of Ivy** were brought to the table by Mr. Solorzano. Unfortunately, Mr. Lewis is unable to provide updates on these issues at this time.

Item 1373: Form 9 Riser was proposed by the City of Los Angeles. The idea is to create a form that addresses risers. This item is assigned to the Routine Revision ad hoc committee and would be discussed at the next meeting.

Ms. Corella explained as to why **Item 1375: Altrio Default** remains open at this time. Altrio has left a debt with the SCJPC. The issue is how the debt would be resolved. Ms. Corella stated that this issue would be discussed extensively at the Operating Committee.

At the last Operating meeting, T-Mobile USA volunteered to chair the ad hoc for **Item 1378: 100-year Anniversary**. Since T-Mobile was not in attendance, an email message will be sent to the representatives as a reminder of their commitment.

Item 1380– Environmental Issues

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

Ms. Prescott reported that at the prior Routine Revision meeting, the members discussed the lack of utilities marking their communications facilities. She further stated that she would like the Board to open this issue for discussion, as well as assign an item number for Routine Revision. Mr. Starkey inquired as to what type of marking should be placed on the communications facilities. Ms. Prescott responded that a tag identifying the member utility would suffice. Mr. Brown stated that Verizon Wireless utilizes a wrap-around tag as an identifier, and are tagged at every pole. **Item 1382: Marking Communications Cables** has been assigned to Routine Revision

Ms. Haney reported that she would like discussion within the Routine Revision in reference to sending out preliminary and final JPAs. It was agreed to

assign this issue to the ad hoc Routine Revision committee. **Item 1383: Preliminary/Final Review** has been assigned to Routine Revision.

Mr. Mahendra inquired how the present members handled lease agreements. Mr. Lewis responded that this was not the forum for lease agreement discussions. However, Mr. Lewis offered Mr. Mahendra his personal help with this type of transaction outside of the joint pole arena. Mr. Mahendra thanked Mr. Lewis and stated that he would get in contact with him on this matter. Mr. Dailey stated that his organization has a representative that works on lease agreements, and also offered his help.

Unknown Items:

There were no unknown items.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Authorized Costs	To	Be	Announced
Routine Revision	04/06/05	9:00 a.m.	Committee Office
IPole Committee	To	Be	Announced
Administrative Board	04/20/05	9:00 a.m.	Committee Office
Operating Committee	04/20/05	Following	Administrative Board
Reorganization	04/20/05	Following	Operating Committee

ADJOURNMENT:

Mr. Dailey adjourned the meeting at 9:45 a.m., until April 20, 2005.

Mr. Thomas Dailey, Alternate President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

April 20, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Southern California Edison
Mr. Ed Connor	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Ms. Terry Holte	Nextel Communications
Mr. Sheldon Cox	City of Pasadena
Mr. Charles Vranek	Cingular Wireless
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Norine Luker	NextG Networks
Mr. Randall Starkey	Adelphia Cable Communications
Mr. David Filson	City of Burbank
Mr. Tony Mai	City of Glendale
Mr. Serge Handschin	City of Glendale
Ms. Seda Boghosian	City of Glendale
Mr. Timothy Bass	City of Vernon
Mr. Mark Denning	M-Power
Mr. Bill Jennings	Southern California Water
Mr. Bryce Walker	T-Mobile USA
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Mr. Mike Bogner	Sprint L.P.
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

Mr. Allen called the meeting to order at 9:20 am, and allowed for introductions.

APPROVAL OF MINUTES:

Mr. Allen asked the members to review the minutes of the March 16, 2005 Board meeting. After the members reviewed the minutes, Mr. Allen inquired if there were any corrections, additions or deletions to the minutes. Ms. Haney motioned to approve the March 16, 2005 minutes as written. Mr. Lewis seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for March 2005 totaled \$51,190.97. The members were assessed this amount. March is reflective of an average month due to a double billing invoice from Hyperlink.

COMMUNICATIONS:

Ms. Corella reported on the status of **Item 1369: NewPath Networks Member Application**. She stated that after reviewing the financial statement, the members are of the opinion that a financial statement of one's major shareholder is unacceptable as a reflection of one's financial stability. Ms. Corella reported that she sent NewPath a correspondence dated March 29, 2005, requesting a copy of a financial statement on the status of NewPath. Ms. Corella further reported that, at this time, she has not received a response. She further stated that after reviewing the financial papers submitted by NewPath, on the page stating investments by their major shareholder, there is a reference to an investment of \$250,000.00 to NewTel Holding, LLC. Ms. Corella stated that this could possibly be the amount invested by the major shareholder, but she added that this is just an assumption. Therefore, Item 1369 will remain open at this time.

In reference to the **Crown Castle membership application**, Ms. Corella reported that she has received the requested documents for review, plus the \$50.00 application fee. She further reported that Crown Castle International is the parent company, and the entity that is applying for membership is a subsidiary. The members would know the subsidiary as CA-CLEC LLC. Ms. Corella distributed a copy of the balance sheet to the members for their review. She stated that she would be mailing a hard copy of the complete package to all members. Mr. Serge Handschin stated that from his experience, a corporation is not liable for a subsidiary should it fail. The consensus is to mail packets of the Crown Castle documents to the members for their review prior to the next meeting. The issue will be on the May Discussion agenda for further review.

Next, Ms. Corella reported on **Item 1358: PG&E Reinstatement**. She reminded the members that PG&E had previously requested an extension on their

reinstatement invitation. However, PG&E did not respond prior to the expiration date of March 31, 2005. Therefore, this item is now closed. Should PG&E wish to return to the Committee as a member, they must apply through the application process as a new application candidate.

Lastly, Ms. Corella reported on the JPC database Novell server. She stated that Mr. Atalla is recommending we replace the current server that is housing the SCJPC pole records. In his opinion, the server is quickly losing reliability, and should be replaced. Mr. Atalla has submitted his quote for this project. This will be discussed further in Operating.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Lewis reported that Authorized Costs did not meet in March 2005.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet in March 2005, and would meet following the Board meeting (please refer to the March 2005 minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization met in March 2005. A letter was mailed to members in regards to meeting attendance (please refer to the March 2005 minutes for further details).

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision met in March 2005 (please refer to the minutes for further details).

Computer ad hoc Committee

Chairman, Mr. Lewis reported that the ad hoc met via conference call on March 1, 2005. He reported that Mr. Atalla had been hospitalized, which explains why there was difficulty in contacting him. Members met on April 12, 2005 to final test the iPole software. In their opinion, it appears to have met the functional specifications for iPole. He further reported that an iPam demonstration would be scheduled for the month of May.

CONSENT CALENDAR:

Item 1356: Review of By-Laws

Ms. Luker stated that she is suggesting some additional verbiage to be added to the By-Laws. She further stated that it is in regards to the concern the members have with new entrants, and how to protect themselves from new members failing financially. Ms. Luker is suggesting adding the following verbiage to article III, section 4, “ (d) *The Administrative Board may request a letter of credit, surety bond or deposit in an amount proportionate to the pole buy in costs the applicant estimates it will incur in its first year of membership*”. Since amending the 1998 Agreement could prove a lengthy process, Ms. Luker stated that the agreement refers to the above-mentioned article in the By-Laws. Therefore, to address this concern, the by-laws could be revised, which is not as difficult as amending the agreement. This item was moved to the current discussion calendar.

DISCUSSION CALENDAR:

Item 1356: Review of By-Laws (moved from consent calendar)

The members discussed the proposed verbiage, and agreed that perhaps this could have been beneficial in handling the current issue the members are experiencing with Altrio Communications. The members discussed the possibility of requesting a three to five year deposit. Mr. Bogner suggested requesting a minimum of five years financial statements. In his opinion, an entity that has been operating for five years is not likely to fail. The members reviewed the agreement, and discussed how to arrive at the dollar amount the Committee would request from new entrants. In order not to appear discriminatory, it was suggested to change the word “may” to “shall”, in the proposed verbiage sentence. Mr. Allen stated that this issue requires additional discussion, therefore, Item 1356 would be returned to the ad hoc for further consideration. The members would discuss this proposed verbiage to the by-laws within their respective legal departments to gain legal direction.

Item 1379: SCJPC Copier

Ms. Corella opened the discussion by stating that the Operating Committee has agreed that the JPC office is in need of a new copier. A Konica-Minolta model has been chosen. However, the question is whether to purchase or lease the copier. After some discussion the members voted on purchase versus lease. The majority voting shares were in favor of leasing the copier for 36 months at \$333.00 per month. The maintenance contract cost is based on .012 per black and white, and .10 per color copies. It was agreed to accept the terms for the leasing of the copier, and the maintenance contract.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION
Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
Item 1341: Storm Costs - AUTHORIZED COSTS
Item 1343: Routine Revision – ROUTINE REVISION
Item 1346: iPole Purchasing by NCJPC - OPERATING COMMITTEE
Item 1356: Review of By-Laws - RE-ORGANIZATION
Item 1358: PG&E Reinstatement - OPERATING COMMITTEE
Item 1360: Crane Costs - AUTHORIZED COSTS
Item 1361: Removal of Ivy - AUTHORIZED COSTS
Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
Item 1371: 2005 Salary Survey - OPERATING COMMITTEE
Item 1373: Form 9 Riser - ROUTINE REVISION
Item 1374: Review of 1998 Agreement – REORGANIZATION
Item 1375: Altrio Default - OPERATING COMMITTEE
Item 1376: T-Mobile/Cingular Acquisition - OPERATING COMMITTEE
Item 1377: Cingular/ATT Wireless Acquisition - OPERATING COMMITTEE
Item 1378: 100-Year Anniversary - OPERATING COMMITTEE
Item 1379: SCJPC Copier - OPERATING COMMITTEE
Item 1383: Prelim/Final JPA Review - ROUTINE REVISION

Item 1380– *Environmental Issues* - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

The following items were not on the April Administrative Board agenda, however, the members discussed the issues prior to opening the Board meeting.

100-Year Anniversary

The first topic was regarding **Item 1378: 100-Year Anniversary**. Mr. Walker reported that he is currently in the process of researching venues for the function that are centrally located. He stated that he would like to obtain a count from the members of the number of guests expected, in order to aid him with selecting an adequate sized venue. He inquired if 200 guests would suffice. The members are of the opinion that more than 200 guests are expected. They agreed to have an email sent to all Board members inquiring approximately how many guests from within their organization would be expected to attend.

Mitc-Fume

Mr. Allen opened a discussion regarding mitc-fume treated poles. He stated that a benefit of the Committee, and of members attending meetings, is that the members share information and knowledge with one another. He added that Mr. Lewis and Ms. Thomas briefed him on this type of pole treatment. He was informed that this type treated poles were set 8-10 years ago, and the power utilities would be pulling any such treated/tagged poles. The cause of removing such treated poles is that the utilities became aware of the toxins involved with mitc-fume.

Proposal 94

The last item Mr. Allen mentioned was the new rule proposal 94. This regards antennas and wireless carriers. He stated that education and knowledge of this new proposal would be beneficial to all members, this is why he shared this information with the attending members. The premise of this proposal is the idea of construction standards in California for wireless. The discussion revolves around whether the CPUC has jurisdiction over this issue, or is a federal (FCC) issue. Mr. Allen stated that the CPUC website is informative in reporting changes. He recommends members visit this web site frequently.

Unknown Items:

Arbitration

Ms. Haney stated that she recently discovered that the NCJPA has an arbitration committee. She further stated that she would like to review, research, and open discussion of creating an arbitration committee for the SCJPC. Mr. Lewis responded that the SCJPC did have an arbitration committee. He reported that historically, there was a need of arbitration between SCE and Pac Bell (SBC). He further stated that he, as a representative for GT, and Mr. Steve Badgett, representative for the City of Riverside served on the arbitration committee. Mr. Lewis added that it was not arbitration in the sense of the word, but listening to each respective members issues and attempt resolution. He stated in the case of SCE and SBC, he does not remember the outcome. However, eventually both parties turned to their respective legal departments for resolution. He advised that prior to moving forward with this idea, consider how any utility would react to the committee dictating how to handle a dispute/disagreement. Ms. Haney responded that she would like to continue to research and investigate with the NCJPA to determine how they handle arbitration, and if it has proven beneficial. **Item 1384: Arbitration Committee Investigation** was been assigned to Routine Revision.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Computer Committee	To	Be	Announced
Routine Revision	05/04/05	9:00 a.m.	Committee Office
Administrative Board	05/18/05	9:00 a.m.	Committee Office
Operating Committee	05/18/05	Following	Administrative Board
Reorganization	05/18/05	Following	Operating Committee
Authorized Costs	05/18/05	Following	Reorganization

ADJOURNMENT:

Mr. Allen adjourned the meeting at 10:30 a.m., until May 18, 2005.

Mr. Robert Allen, President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

May 18, 2005

****Corrected****

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Ms. Terry Holte	Nextel Communications
Mr. Sheldon Cox	City of Pasadena
Mr. Don Beckerman	MCI Communications
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Norine Luker	NextG Networks (via teleconference)
Mr. Randall Starkey	Adelphia Cable Communications
Ms. Lupe Hernandez	Cingular Wireless
Mr. Timothy Bass	City of Vernon
Mr. Mike Torelli	City of Riverside
Mr. Viset Ong	City of Riverside
Mr. Bryce Walker	T-Mobile USA
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

Mr. Allen called the meeting to order at 9:05 am, and allowed for introductions.

APPROVAL OF MINUTES:

Mr. Allen asked the members to review the minutes of the April 20, 2005 Board meeting. After the members reviewed the minutes, Mr. Allen inquired if there were any corrections, additions or deletions to the minutes. Mr. Lewis motioned to

approve the April 20, 2005 minutes as written. Ms. Prouty seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for April 2005 totaled \$55,586.25. The members were assessed this amount. April is reflective of an above-average month due to a three payroll period month.

COMMUNICATIONS:

Ms. Corella reported the JPC office has acquired a new Konica-Minolta copier. The Board agreed to a lease agreement versus a purchase transaction. The lease contract for the copier is for 36 months, with a service maintenance contract as well.

Ms. Corella reported that the farewell luncheon for Ms. Kathleen Dell was a success, and all attendees enjoyed themselves. Ms. Dell sent a thank you notice to the Committee, which Ms. Corella read to the members.

She further reported that she has not received a response from NewPath Networks in regards to their application.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Lewis reported that Authorized Costs did not meet in April 2005. However, he stated that the ad hoc committee intends on scheduling a meeting for next month.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet in April 2005, and would meet following the Board meeting (please refer to the April 2005 minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization did not meet in April 2005, due to the prior meetings running overtime in April.

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision met in April 2005 (please refer to the minutes for further details). She further reported that the latest proposed revisions were on the current Consent Calendar.

Computer ad hoc Committee

Chairman, Mr. Lewis reported that the ad hoc met this month with Hyperlink for an iPAM demonstration. He further reported that the attendance and the demonstration were very successful.

CONSENT CALENDAR:

Item 1343: Routine Review

Mr. Lewis stated that SCE has some concerns with the proposed revisions. Therefore, this item was moved from the consent calendar to the discussion calendar.

DISCUSSION CALENDAR:

Item 1386: Crown Castle Membership Application (financial statement)

Mr. Allen stated that when he received his copy in the mail, his opinion was to have his organization's accounting department review it. Ms. Lewis reported that SCE is also having their accounting department review the statement. Mr. Allen inquired if any of the members had any comments, or concerns. Ms. Prouty reported that SBC has no concerns with the Crown Castle financial statement. Mr. Allen stated that the financial statement is a reflection of Crown Castle, and the application is in the name of CA-CLEC LLC. Therefore, the applicant is a subsidiary of the Crown Castle, the parent company. Mr. Allen stated that the parent company is not liable should the subsidiary fail. Ms. Solorzano added that in light of the Altrio situation, the members should ensure that the parent company enters into the SCJPC agreement as Crown Castle.

The consensus is to send correspondence to Crown Castle stating that either the application for membership should be in the name of Crown Castle International, or a financial statement on CA-CLEC LLC must be submitted.

Mr. Allen raised the issue of the application fee. The current application fee is \$50.00. In his opinion, the amount does not compensate the work entailed in reviewing applicants. Mr. Allen stated that this issue should be addressed and discussed. The members suggested costs for the application fee. The amount of

\$500.00 seemed the most favorable. **Item 1387: Membership Application Fee** has been assigned the ad hoc Reorganization committee.

Item 1343: Routine Review (moved from consent calendar).

Mr. Lewis opened the discussion by stating which section revisions SCE has concerns. SCE questioned the revision to Section 2.7, where the verbiage “or greater” has been added. The members discussed this revision extensively and agreed that this section would be returned to the ad hoc committee. Section 12.2 raised an issue with SCE, but after discussion and clarification SCE agreed to the proposed revisions. Next, SCE discussed Section 14.7. SCE proposed creating a new section (14.10) to address tree-carving removal. Ms. Prouty stated that at the prior Board meeting, Ms. Goetz stated that SCE had a concern with Section 7.13 when it was up for revision approval. Therefore, at the request of SCE, that section was not approved with the other sections, and returned to the ad hoc. Ms. Prouty inquired if Mr. Solorzano could explain the issue or concern with the proposed revisions to the section. Mr. Solorzano responded that he would like to once again review and clarify the section revisions. Ms. Prescott stated that she would send him a copy of the proposed revisions for section 7.13.

Mr. Lewis motioned to accept the proposed revisions to section 7.4, section 12, section 13, section 14 and section 15 as written. Ms. Prouty seconded the motion, which upon voting passed unanimously.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION

Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE

Item 1341: Storm Costs - AUTHORIZED COSTS

Item 1343: Routine Revision – ROUTINE REVISION

Item 1346: iPole Purchasing by NCJPC - OPERATING COMMITTEE

Item 1356: Review of By-Laws - RE-ORGANIZATION

Item 1358: PG&E Reinstatement - OPERATING COMMITTEE

Item 1360: Crane Costs - AUTHORIZED COSTS

Item 1361: Removal of Ivy - AUTHORIZED COSTS

Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS

Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE

Item 1373: Form 9 Riser - ROUTINE REVISION

Item 1374: Review of 1998 Agreement – REORGANIZATION

Item 1375: Altrio Default - OPERATING COMMITTEE

Item 1376: T-Mobile/Cingular Acquisition - OPERATING COMMITTEE

Item 1377: Cingular/ATT Wireless Acquisition - OPERATING COMMITTEE

Item 1378: SCJPC Centennial - OPERATING COMMITTEE

Item 1379: SCJPC Copier - OPERATING COMMITTEE

Item 1383: Prelim/Final JPA Review - ROUTINE REVISION

Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
Item 1385: Server Upgrade Estimate - OPERATING COMMITTEE
Item 1386: Crown Castle Application - OPERATING COMMITTEE

Item 1380– *Environmental Issues* - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

Claims Departments

Ms. Prouty stated that she would like to see an additional page added to the membership information data on the SCJPC web site. The page would contain the contact numbers to the members respective claims departments. She reported that her organization is having difficulty locating a contact in claims. **Item 1388: Claims Contact** was assigned to this issue and assigned to the ad hoc Routine Revision committee.

Section 18.1-F Suspension

Ms. Hernandez announced that she would like Section 18.1-F Failure to Final JPA, to be suspended from the Routine Handbook for a temporary period. She stated that her proposal is based on the fact that some members do not fully understand the interpretation and intent of this section. Currently, the Routine Revision ad hoc committee will be discussing this section, however, until clarification is achieved, Ms. Hernandez would like to motion suspending this section. Mr. Solorzano inquired as to how were the members misusing and misinterpreting this section. Ms. Hernandez responded that JPAs are finalized without the work being completed, Form 7's are sent when the JPA was either finalized years earlier or cancelled. She further stated that some JPAs are not 18 months old, which is the time allowed before a member may finalize another initiators JPA, and some state, "attached per field verification", and in reality are not attached. Ms. Thomas added that 50 per cent of this type of transactions her organization is receiving is JPAs that previously were cancelled. Therefore, Ms. Thomas is of the opinion that SCE is not properly researching the JPAs prior to invoking Section 18.1-F. Ms. Hernandez stated that this section should remain within the Routine; however, she reiterated that it is being used improperly.

Ms. Hernandez motioned to suspend section 18.1-F for a period of no longer than sixty days, until further clarification at the ad hoc Routine Revision committee meeting. Ms. Haney seconded the motion. The motion was then put to a vote. The following members voted in favor of the motion: Cingular Wireless, Verizon California, Nextel Communications, Verizon Wireless, SBC, City of Riverside, MCI

Communications, and NextG Networks. The following members opposed the motion: SCE, City of Los Angeles, City of Pasadena, Adelphia Communications, and City of Anaheim. The following members abstained: T-Mobile USA, and City of Vernon. Ms. Corella tallied the votes with the following outcome: 59.31% in favor, and 52.31% opposed, therefore, the motion carried. This issue will be discussed at the next Routine ad hoc meeting.

Item 1378: SCJPC Centennial

Mr. Walker reported on the status of the centennial celebration. Mr. Walker reported that the members agreed on 500-person estimate. The location should be within a 25-mile radius of the Committee office. The ad hoc committee has discussed the issue of financing the celebration. The actual date of the anniversary is October 10th, which falls on a Tuesday in 2006. Also discussed was the time of day for the event. Should the event be a luncheon or dinner, and a weeknight versus a weekend? Mr. Walker further stated that once the ad hoc agrees on the above-mentioned issues, then the path forward should become less difficult.

Unknown Items:

There were no unknown items.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Routine Revision	05/24/05	9:00 a.m.	Committee Office
Authorized Costs	05/24/05	Following	Routine Revision
Administrative Board	06/15/05	9:00 a.m.	Committee Office
Operating Committee	06/15/05	Following	Administrative Board
Reorganization	06/15/05	Following	Operating Committee
SCJPC Centennial	To	Be	Announced
Computer Committee	To	Be	Announced

ADJOURNMENT:

Mr. Allen adjourned the meeting at 10:30 a.m., until June 15, 2005.

Mr. Robert Allen, President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

June 20, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Charles Vranek	Cingular Wireless
Ms. Terry Holte	Nextel Communications
Mr. Don Beckerman	MCI Communications
Mr. Robert Allen	City of Los Angeles (DWP)
Mr. Mahendra Garg	City of Anaheim
Mr. Randall Starkey	Adelphia Cable Communications
Mr. Mark Denning	M-Power Communications
Mr. Bryce Walker	T-Mobile USA (via teleconference)
Mr. Doug Schmaderer	City of Pasadena
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

Mr. Allen called the meeting to order at 9:05 am, and allowed for introductions.

APPROVAL OF MINUTES:

Mr. Allen asked the members to review the minutes of the May 18, 2005 Board meeting. After the members reviewed the minutes, Mr. Allen inquired if there were any corrections, additions or deletions to the minutes. Ms. Haney reported an error in verbiage on page 5, paragraph 3. Ms. Corella noted the error and would revise the minutes. Mr. Lewis motioned to approve the May 18, 2005 minutes as revised. Ms. Haney seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for May 2005 totaled \$44,705.38. The members were assessed this amount. May is reflective of an average month.

COMMUNICATIONS:

Item 1386: Crown Castle Application

Ms. Corella reported that at the last Board meeting, the members had a concern with the financial statement submitted with the Crown Castle Business Solutions application. The concern is that the application is in the name of CA-CLEC LLC. The financial statement submitted by the applicant is in the name of Crown Castle International. The applicant claims that CA-CLEC LLC is a subsidiary of Crown Castle Business Solutions, and therefore, Crown Castle International. Ms. Corella stated that at the previous Board meeting someone stated that if a subsidiary fails, the parent company is not accountable. Therefore, the members had agreed that either the Committee would require a financial statement reflective of CA-CLEC LLC, or that the application read in the name of Crown Castle Business Solutions. Ms. Corella read a correspondence letter sent to Crown Castle Business Solutions in regards to this issue (see attachment). Ms. Corella reported that it had come to her attention that Crown Castle Business Solutions became a member of the NCJPA in May 2005 under the Crown Castle Business Solutions name. Ms. Prouty reported that when the NCJPA researched Crown Castle International, they discovered that they are not licensed to do business in California; however, Crown Castle Business Solutions is licensed in California. The consensus is that this item would remain open at this time.

Item 1369: NewPath Networks Membership application

Mr. Corella reported on the NewPath application. She reminded the members that correspondence has been sent to NewPath requesting a financial statement of their financial status, not the financial statement of their major shareholder. She further stated that she has not received a response to date.

California Transportation – Mr. Hayk Aghajanian – Interest in Membership

Ms. Corella reported that she received a telephone call from Mr. Aghajanian of the California Transportation Department (CALTRANS). The gentleman stated an interest in joining the Committee. Her response to Mr. Aghajanian was that his request would have to be presented to the Board at their next meeting. The reason he stated for their interest in joining the Committee is access to the SCJPC pole database to perform pole searches. Mr. Brown stated that he is working with

CALTRANS on a current project, and they are experiencing problems identifying owners on the poles. Mr. Laky suggested providing pole record information via the JPC office for a fee. The members discussed this issue at length, and agreed that this could benefit the members by aiding outside entities to identify poles. The consensus is to assign this issue to a committee for extensive discussion. **Item 1390: Third Party Information Request** has been assigned to the Operating Committee.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Lewis reported that Authorized Costs met on May 24, 2005, and that members could refer to the minutes to review what was discussed by the ad hoc members. He further stated that Item 1389: Suspension of Section 18.1-F would be discussed later into the meeting.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet in May 2005. The members completed the salary study, and approved salary action for the JPC staff. (please refer to the May 2005 minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization did not meet in May 2005, however, would meet following the Operating meeting.

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision met in May 2005 (please refer to the minutes for further details). She further reported the Committee also discussed Section 18.1-F, which is on the Discussion Calendar.

Computer ad hoc Committee

Chairman, Mr. Lewis reported that the ad hoc met this month with Hyperlink for an iPAM demonstration. He further reported that the attendance and the demonstration were very successful (please refer to the minutes for further details).

SCJPC Centennial ad hoc Committee

Ms. Prescott reported that she took the initiative and called a harbor cruise service. She stated that this particular service has a boat that is able to accommodate 450 people. She stated that plates are from \$30.00 to \$60.00 each for a weekday. She further stated that the price is inclusive of food and entertainment. The members agreed that this type of venue is appealing. Ms. Prescott advised that this type venue normally is booked a year in advance. Therefore, she is recommending that the centennial ad hoc committee meet soon.

CONSENT CALENDAR:

There were no items on consent.

DISCUSSION CALENDAR:

Item 1389: Suspension of Section 18.1-F

Mr. Lewis opened the discussion by stating the originally SCE was incorrectly utilizing this section. However, he stated that from the last Routine Revision the members discussed lifting the suspension, since SCE now has a clearer understanding of this section. Ms. Thomas stated that based on work received in her office, which has been submitted to Mr. Lewis, she is of the opinion that SCE is not completely clear on understanding the purpose of using this section. She further stated that the lack of clearly understanding this section has created additional, unnecessary work within her office. Mr. Allen added that in speaking with his staff, DWP is not satisfied that SCE clearing understands this section. Mr. Lewis suggested tabling this item at this time. He informed Ms. Thomas that he would take the work she has given him, and upon returning to this office discuss it with his staff. The final consensus is that this item would remain on the discussion calendar into next month's meeting, and remain on the agenda of the ad hoc committee.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION

Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
 Item 1341: Storm Costs - AUTHORIZED COSTS
 Item 1343: Routine Revision – ROUTINE REVISION
 Item 1346: iPole Purchasing by NCJPC - OPERATING COMMITTEE
 Item 1356: Review of By-Laws - RE-ORGANIZATION
 Item 1360: Crane Costs - AUTHORIZED COSTS
 Item 1361: Removal of Ivy - AUTHORIZED COSTS
 Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
 Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
 Item 1373: Form 9 Riser - ROUTINE REVISION
 Item 1374: Review of 1998 Agreement – REORGANIZATION
 Item 1376: T-Mobile/Cingular Acquisition - OPERATING COMMITTEE
 Item 1377: Cingular/ATT Wireless Acquisition - OPERATING COMMITTEE
 Item 1383: Prelim/Final JPA Review - ROUTINE REVISION
 Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
 Item 1385: Server Upgrade Estimate - OPERATING COMMITTEE
 Item 1386: Crown Castle Application - OPERATING COMMITTEE
 Item 1387: Membership Application Fee – REORGANIZATION
 Item 1388: Claims Contact - ROUTINE REVISION

Item 1380– *Environmental Issues* - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

There were no known items.

Unknown Items:

There were no unknown items.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Routine Revision	06/28/05	9:00 a.m.	Committee Office
Authorized Costs	06/28/05	Following	Routine Revision
Administrative Board	07/20/05	9:00 a.m.	Committee Office
Operating Committee	07/20/05	Following	Administrative Board
Reorganization	07/20/05	Following	Operating Committee
SCJPC Centennial	To	Be	Announced
Computer Committee	To	Be	Announced

ADJOURNMENT:

Mr. Allen adjourned the meeting at 9:45 a.m., until July 20, 2005.

Mr. Robert Allen, President

Jennie Corella, Office Manager

Attachment

Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

June 6, 2005

Ms. Julie K. Morneweck
Crown Castle Solutions Corp
2000 Corporate Drive
Canonsburg, PA 15317

RE: SCJPC Application/Financial Statements

Dear Ms. Morneweck:

I am writing on behalf of the Southern California Joint Pole Committee. The Committee would like to thank you for submitting all the necessary documents required for membership application. In reviewing the documents submitted by your organization, the members have a concern with the financial statement. They are aware that the applicant for membership would be known as, CA-CLEC LLC, and is a wholly owned subsidiary of Crown Castle Solutions Corp. and therefore Crown Castle International Corp. However, if the subsidiary is applying for membership, the financial statement must be reflective of the subsidiary, in this situation CA-CLEC LLC. Or, the application must be in the name of the parent company, if consideration for membership is based upon the parent company financial statement. Please respond as to how you would like to proceed with the application.

Should there be any questions, feel free to contact me directly at (909) 592-4001 Ex 12

Cordially,

Jennie Corella
Office Manager

ADELPHIA CABLE COMMUNICATIONS
AT&T COMM. OF CALIF., INC.
AT&T LOCAL SERV/TCG
CINGULAR WIRELESS (LAC)
CITY OF ANAHEIM
CITY OF AZUSA
CITY OF BURBANK
CITY OF COLTON
CITY OF GLENDALE
CITY OF LOMPOC

CITY OF LOS ANGELES
CITY OF PASADENA
CITY OF RIVERSIDE
CITY OF VERNON
COMCAST CABLE (AT&T BROADBAND)
M-POWER (ICG)
MCI METRO/ATS
MCI TELECOMMUNICATIONS
NEXTEL COMMUNICATIONS
NEXTG NETWORKS OF CALIFORNIA

SBC PACIFIC BELL
SOUTHERN CALIF. EDISON CO.
SOUTHERN CALIF. WATER CO.
SPRINT L.P.
SPRINT PCS
T-MOBILE USA
VERIZON CALIFORNIA, INC.
VERIZON WIRELESS
XO COMMUNICATIONS(NEXTLINK)

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

July 20, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Tibor Laky	Sprint L.P.
Mr. Charles Vranek	Cingular Wireless
Ms. Terry Holte	Nextel Communications
Mr. Don Beckerman	MCI Communications
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Norine Luker	NextG Networks (via teleconference)
Mr. Randall Starkey	Adelphia Cable Communications
Mr. Timothy Bass	City of Vernon
Mr. Bryce Walker	T-Mobile USA (via teleconference)
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

Mr. Allen called the meeting to order at 9:05 am, and allowed for introductions. Mr. Mahendra Garg introduced his replacement alternate representative Mr. Hugh Murray.

APPROVAL OF MINUTES:

Mr. Allen asked the members to review the minutes of the June 15, 2005 Board meeting. After the members reviewed the minutes, Mr. Allen inquired if there were any corrections, additions or deletions to the minutes. Mr. Allen reported an error in verbiage on page 4, at the bottom of the page, the word, “clearing”, should read, “clearly”. Ms. Corella noted the error and would revise the minutes. Ms.

Haney motioned to approve the June 15, 2005 minutes as revised. Ms. Thomas seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for June 2005 totaled \$47,915.84. The members were assessed this amount. June is reflective of an average month.

COMMUNICATIONS:

Item 1386: Crown Castle Application

Ms. Corella reported on the Crown Castle International membership application. She stated that the primary concern of the members, is that the financial statement is not reflective of the subsidiary applicant (CA-CLEC LLC), but of the parent company (Crown Castle International). The issue of accountability, should the subsidiary fail, is not on the parent company. Therefore, what is required to satisfy the criteria for Committee membership is a financial statement of the subsidiary/applicant. Ms. Corella reported that she contacted Committee legal counsel, Mr. Roger Adams in regards to this issue. Mr. Adams confirmed the question that should the subsidiary company fail, the parent company is not legally accountable. However, he stated that the Committee could request that the parent company guarantee the performance of the subsidiary. Ms. Corella further reported that she contacted the NCJPA in regards to their Crown Castle International membership. She was informed via email from Ms. Sylvia Golfes, that Crown Castle's membership reads CA-CLEC LLC. She stated that she continues to receive phone calls from Crown Castle inquiring into the status of their application. Ms. Corella informed the members that she promised Crown Castle that she would call them after the Board meeting with an update on their application. She stated that it appears the Committee has three options in regards to Crown Castle and their request for membership. The Committee may 1) ask the parent company to guarantee in writing the performance of their subsidiary within the SCJPC, 2) accept their membership in the name of the subsidiary (CA-CLEC-LLC), or 3) deny their application. The members agreed to discuss this issue further under the discussion calendar of the agenda.

IPAM Beta Version I – mailed to members.

Ms. Corella reported that at the last Computer communications ad hoc committee meeting, Hyperlink distributed iPAM beta I version CD's to the members in attendance. Those members not in attendance were mailed their CD's via US mail. She inquired if the members had received their copies. She further stated that the ad hoc Computer Communications committee would like the members to test the application, and submit any comments to her to be discussed at the next ad

hoc meeting. She reported that a computer communications meeting is tentatively scheduled for July 28, 2005. Mr. Lewis interjected, stating that he would discuss the meeting during the sub-committee reports.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Lewis reported that Authorized Costs did not meet in June 2005.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet on June 15, 2005. She further stated that the members may refer to the minutes for details.

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization did meet in June 2005. Please refer to the minutes for further details.

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision met in June 2005 (please refer to the minutes for further details).

Computer ad hoc Committee

Chairman, Mr. Lewis reported that the ad hoc met this month with Hyperlink. IPAM CD's were distributed to those members in attendance. The members were to test the software, and report their findings at the July 28th meeting. However, Mr. Lewis is of the opinion that the meeting should be cancelled, because he would like to ensure the Hyperlink has addressed the concerns and issues of the members. The members would be notified when a meeting has been scheduled.

SCJPC Centennial ad hoc Committee

Mr. Walker reported that he would be scheduling a meeting/conference call to discuss the next action item for the planned event. He stated that the committee has discussed venues, pricing and guest count. The members discussed a luncheon versus a dinner; however, it appears that the committee is leaning toward a dinner event. The issue of financing must be resolved. Mr. Walker reported that the members were of the opinion that each member should fund the event for their respective party of guests. Mr. Allen stated that at the prior meeting, Ms. Prescott had shared a brochure for a harbor cruise with the committee members. The idea of a harbor cruise was well received. Ms. Prescott reported that a ship could accommodate 450 guests, and the price range is from \$50.00 to \$60.00. She further stated that the price is inclusive of entertainment. Ms. Prescott recommended that the ad hoc committee meet soon due to venues of this size booking up quickly. It was agreed that the ad hoc Centennial committee meet, following the Routine Revision on July 28, 2005.

CONSENT CALENDAR:

Item 1356: Review of By-Laws

The members reviewed the proposed revised By-Laws. Ms. Prescott recommended one minor correction to the verbiage in the proposals. Mr. Allen solicited a motion to accept the revisions to the By-Laws. Ms. Haney motioned to approve the proposed revisions to the By-Laws with the minor correction. Ms. Prouty seconded the motion, which upon voting, was approved unanimously.

DISCUSSION CALENDAR:

Item 1389: Suspension of Section 18.1-F

The primary issue with this item is that SCE is insufficiently researching their records prior to invoking this section. Mr. Lewis reported that SCE is addressing this issue. Mr. Solorzano added that the process of cross-validation had been in place. However, after investigating within his department, he discovered that an SCE staff had made the decision that cross-validation was not necessary a second time, even if years had passed from the first validation. Mr. Solorzano stated that he reviewed the entire process necessary when utilizing this section with his staff. He then inquired if the members are continuing to encounter these problems. Ms. Thomas responded, that her office is experiencing this problem, however, she could not give Mr. Solorzano any specifics at this time. Mr. Allen interjected that his staff has raised the issue of problems they are encountering with this section. Mr.

Solorzano requested that the members notify him if these problems persist, in order that he may re-address any problems that continue to exist. Therefore, the consensus is to table this issue at this time to allow SCE the time to process JPAs utilizing this section as their staff has been instructed and/or retrained.

Item 1386: Crown Castle Application

Ms. Corella reiterated that she has been contacted by Crown Castle in regards to the status of their application. She further stated that she would like to return their calls and report on the status of their application. As mentioned earlier in the meeting, Ms. Corella stated that the Committee members have three options with Crown Castle, 1) to have Crown Castle guarantee the performance of their subsidiary (CA-CLEC LLC0, 2) accept their application under the name of the subsidiary without a guarantee of performance from the parent company (as the NCJPA handled their application), or 3) reject their application entirely. Mr. Solorzano stated the position of SCE. In that the applicant does not meet the requirements outlined in the 1998 Agreement, SCE would take the position in denying their application for membership. He further stated that the applicant does have other options in attaching their equipment onto poles, and that joint ownership is not their only recourse. He further stated that moving forward, SCE is considering not selling pole space to new members, but have them enter into a third party agreement. He added that it states in the 1998 Agreement that an existing member does not have to sell space if they choose not to. SCE motioned to reject the Crown Castle membership application based on the fact that they do not meet the criteria for membership established in the 1998 SCJPC Agreement. Ms. Prouty seconded the motion, which upon voting passed unanimously. The final consensus is to contact Crown Castle and notify them that their membership application has not been accepted. It was agreed to close this item at this time.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION

Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE

Item 1341: Storm Costs - AUTHORIZED COSTS

Item 1343: Routine Revision – ROUTINE REVISION

Item 1346: iPole Purchasing by NCJPC - OPERATING COMMITTEE

Item 1356: Review of By-Laws - RE-ORGANIZATION

Item 1360: Crane Costs - AUTHORIZED COSTS

Item 1361: Removal of Ivy - AUTHORIZED COSTS

Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS

Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE

Item 1373: Form 9 Riser - ROUTINE REVISION

Item 1376: T-Mobile/Cingular Acquisition - OPERATING COMMITTEE

Item 1377: Cingular/ATT Wireless Acquisition - OPERATING COMMITTEE

Item 1383: Prelim/Final JPA Review - ROUTINE REVISION

Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
 Item 1385: Server Upgrade Estimate - OPERATING COMMITTEE
 Item 1386: Crown Castle Application - OPERATING COMMITTEE
 Item 1387: Membership Application Fee – REORGANIZATION
 Item 1388: Claims Contact - ROUTINE REVISION
 Item 1389: Section 18.1-F Suspension - ROUTINE REVISION
 Item 1390: Third Party Information Request - OPERATING COMMITTEE

Item 1380– *Environmental Issues* - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

There were no known items.

Unknown Items:

Ms. Haney announced that Verizon California would like SCE to process their inspections via the JPA process, not quarterly invoices as it is done today. Mr. Lewis responded that the transition would not take effect until approximately the September billing month.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Routine Revision	07/28/05	9:00 a.m.	Committee Office
SCJPC Centennial	07/28/05	Following	Routine Revision
Administrative Board	08/10/05	9:00 a.m.	Committee Office
Operating Committee	08/10/05	Following	Administrative Board
Reorganization	08/10/05	Following	Operating Committee
Authorized Costs	To	Be	Announced
Computer Committee	To	Be	Announced

ADJOURNMENT:

Mr. Allen adjourned the meeting at 10:15 a.m., until August 10, 2005.

Mr. Robert Allen, President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

August 10, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Tibor Laky	Sprint L.P.
Mr. Don Beckerman	MCI Communications
Mr. Charles Vranek	Cingular Wireless
Mr. Robert Allen	City of Los Angeles (DWP)
Mr. Sheldon Cox	City of Pasadena
Ms. Shelley Shannon	Southern California Edison
Mr. Bryce Walker	T-Mobile USA
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – Pacific Bell
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

Mr. Allen called the meeting to order at 9:05 am.

APPROVAL OF MINUTES:

Mr. Allen asked the members to review the minutes of the July 20, 2005 Board meeting. After the members reviewed the minutes, Mr. Allen inquired if there were any corrections, additions or deletions to the minutes. Mr. Garg stated that he attended the meeting, however, his name was omitted from the roster. Mr. Solorzano added that his name was also omitted. Ms. Corella noted the omissions, and reminded the members to sign the attendance sheet in order to be placed on the attendance roster. Ms. Haney motioned to approve the minutes with the noted additions, Mr. Vranek seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for July 2005 totaled \$46,805.96. The members were assessed this amount. July is reflective of an average month.

COMMUNICATIONS:

CA-CLEC-LLC

Ms. Corella reported on the Crown Castle International membership application. She stated that at the prior Board meeting, the consensus was to close their application request due to failing to meet the criteria for membership described in the 1998 Agreement. She further reported that she contacted Ms. Michelle Salisbury, the legal assistant for CA-CLEC-LLC. She informed her that the Board has rejected their application; however, they could apply again. Included with the application, there must be a financial statement reflective of the financial status of the applicant name. Ms. Corella reported that CA-CLEC-LLC has submitted a pro-forma financial statement, which she then distributed a copy to the members for their review. The consensus among the members is to review the statement upon return to their respective offices. The statement will be discussed at the next Board meeting in September 2005. **Item 1392: CA-CLEC-LLC Application** has been assigned to this issue.

Ms. Corella reported that in regards to **Item 1369: NewPath Networks Application**, she has not received any form of communication from this applicant. The consensus is that this item would remain open until the end of the year.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Solorzano reported that Authorized Costs did not meet in July 2005.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet on July 20, 2005. She further stated that the members might choose to refer to the minutes for details.

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization did meet in July 2005. She added that several items were closed, and therefore, there are not many open items for discussion on the agenda (for further details, please refer to the minutes of the meeting).

Routine Revision Committee

Chairperson, Ms. Prescott reported that Routine Revision met in July 2005, and are near completion of Section 18 (please refer to the minutes for further details).

Computer ad hoc Committee

Chairman, Mr. Lewis reported that the ad hoc did not meet in July 2005. However, a meeting will be scheduled for August 30, 2005.

SCJPC Centennial ad hoc Committee

Ms. Corella reported that the ad hoc had a conference call on August 2, 2005. The members had agreed that the date for the celebration would be Tuesday, October 10, 2006. The venue would be a cruise on a yacht, and that it would be between the hours of 10:00 am to 2:00 pm. Mr. Lewis stated that the SCE representative and alternates, visited the both the Electra and the Hornblower yacht companies, and viewed their yachts. Ms. Shannon reported that in her opinion the Electra yacht is the better of the two, and the tiered parking structure should resolve any parking concerns. She described the amenities to the members. She stated that there is no difference in costs between a lunch or dinner event. The members discussed the time for the event, and they agreed on a dinner celebration (4:00 pm to 8:00 pm), rather than a luncheon. The agreed number of allowable guests for the event is 400. Ms. Prescott stated that when booking the yacht, you must guarantee a minimum of 160 guests.

The members discussed the issue of financing. It was agreed that each respective members and/or their guests would finance the event. Ms. Corella will

email the members the date of the event, the venue and the approximate cost per guest. The members will be informed that they are responsible for the expense of their guests. The cut-off date for the guest list response will be October 1, 2005. It was agreed that there would be a no-host bar.

CONSENT CALENDAR:

No items on consent

DISCUSSION CALENDAR:

Item 1389: Suspension of Section 18.1-F

Mr. Solorzano inquired if any members are continuing to receive duplicate JPAs and/or errors in the JPA process when invoking this section. Ms. Thomas responded that at this time she is not certain whether there are problems, however, she stated that some JPAs date back to 1996-1997, and these require extensive research within her office. She stated that she would require greater than a 14-day period for research. When asked to whom Ms. Thomas is communicating with at SCE she stated Ms. Monica Gonzales. Mr. Solorzano informed Ms. Thomas that to aid in resolution to these problems that Ms. Thomas contact Ms. Goetz since Ms. Gonzales is a subordinate of Ms. Goetz. He further stated that any members who continue to encounter any problems with this section to contact Ms. Goetz at (909) 548-7022. It was agreed that SCE, Verizon, SBC, Sprint and DWP would schedule a conference call to include their respective staff in an attempt to resolve these issues. It was agreed to table this item at this time, and discuss it at the September Board meeting after the conference call.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION

Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE

Item 1341: Storm Costs - AUTHORIZED COSTS

Item 1343: Routine Revision – ROUTINE REVISION

Item 1346: iPole Purchasing by NCJPC - OPERATING COMMITTEE

Item 1360: Crane Costs - AUTHORIZED COSTS

Item 1361: Removal of Ivy - AUTHORIZED COSTS

Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS

Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE

Item 1373: Form 9 Riser - ROUTINE REVISION

Item 1383: Prelim/Final JPA Review - ROUTINE REVISION
Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
Item 1385: Server Upgrade Estimate - OPERATING COMMITTEE
Item 1387: Membership Application Fee – REORGANIZATION
Item 1388: Claims Contact - ROUTINE REVISION
Item 1389: Section 18.1-F Suspension - ROUTINE REVISION
Item 1391: Review Mbr. Acctg Codes - OPERATING COMMITTEE

Item 1380– *Environmental Issues* - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

JPC Forms on SCJPC website

Ms. Haney reported that the Operating committee has discussed the idea of having the SCJPC forms on the website available to members at all times. Currently, when a member requires a copy of a form, they contact the JPC office and the form is sent to them via email as an attachment. Ms. Haney stated that she is aware when iPAM is implemented, the forms will become superfluous; however, until then she is of the opinion that the Committee should consider this proposal. Aside from freeing the JPC staff from sending the forms per request, another benefit would be that these forms are available 24/7 to the members and their staff. It was agreed to contact Hyperlink and obtain a quote/estimate for this website enhancement.

Unknown Items:

Ms. Prouty stated the Routine Revision ad hoc committee has been working extensively on reviewing the entire handbook. There are section revisions that have been agreed upon by the ad hoc, and when presented to the Board for approval have been returned to the ad hoc by a particular member. Ms. Prouty stated that it is imperative for those members who have an issue with the approval of agreed upon sections to attend the Routine Revision meetings to address their concerns. It was agreed to set a date to address these resolved issues. Ms. Prescott, chair of the ad hoc, will notify those members with concerns of the pending issues of the scheduled meeting.

Mr. Solorzano reported that SCE is undergoing the acquisition of distribution systems located at March Air Force Base. He further reported that from 280 poles acquired, 164 poles have attachments. The majority of attachments appear to be Adelphia Cable Communications. The poles with attachments would become joint

poles at no cost to the joint members to have the pole records established. There are some poles that might be SBC or Verizon California. When the poles are identified the joint members will be contacted. Mr. Beckerman inquired if SCE could supply a map of the poles. Mr. Lewis stated that the maps in his possession are base maps; however, when he obtains SCE maps he would supply them to those members interested. MCI, SBC and Verizon California are interested at this time in obtaining the SCE maps.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Routine Revision	09/08/05	9:00 a.m.	Committee Office
Authorized Costs	09/08/05	Following	Routine Revision
Administrative Board	09/21/05	9:00 a.m.	Committee Office
Operating Committee	09/21/05	Following	Administrative Board
Reorganization	09/21/05	Following	Operating Committee
Computer Committee	08/30/05	9:00 a.m.	Committee Office
SCJPC Centennial	Oct 2005	To Be	Announced

ADJOURNMENT:

Mr. Allen adjourned the meeting at 10:25 a.m., until September 21, 2005.

Mr. Robert Allen, President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

September 21, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Ernie Solorzano	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Manny Zamora	Sprint Communications L.P.
Ms. Norine Luker	NextG Networks
Ms. Terry Holte	Nextel Communications
Mr. Randall Starkey	Adelphia Communications
Mr. Don Beckerman	MCI Communications
Ms. Lupe Hernandez	Cingular Wireless
Mr. Robert Allen	City of Los Angeles (via conference call)
Mr. Sheldon Cox	City of Pasadena
Mr. Bryce Walker	T-Mobile USA
Mr. Malcolm Brown	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – West
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

In Mr. Allen's absence, Ms. Haney chaired the meeting. Ms. Haney opened the meeting at 9:05 am, and allowed for introductions.

APPROVAL OF MINUTES:

Ms. Haney inquired if the members had reviewed the minutes of the August 10, 2005 Board meeting. After the members reviewed the minutes, Ms. Haney inquired if there were any corrections, additions or deletions to the minutes. Ms. Prouty motioned to approve the minutes as written, Mr. Beckermann seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for August 2005 totaled \$46,805.96. The members were assessed this amount. August is reflective of an average month.

COMMUNICATIONS:

SCJPC Centennial

Ms. Corella reported that the contract with Electra Cruise Lines has been signed. A non-refundable deposit of \$2,000.00 has been remitted to the cruise line, to hold the October 10, 2006 date for the celebration. The yacht for the centennial is called, the "Camelot", and the reserved time is 4:00 pm to 8:00 pm. She further reported that she has received some responses from the members in regards to attendance. However, since the event is a year away, she is of the opinion that as the date nears, the members would be responding with their count of number of attending guests. The entrée, sides, deserts, and the type of music the DJ would be playing need not be selected at this time. The method of financing the event, and the aforementioned options shall be discussed at future ad hoc meetings.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Solorzano reported that Authorized Costs did not meet in July 2005. However, a meeting has been scheduled for October 6, 2005. Ms. Corella added that the response date for pole prices mentioned in her email to the members is not a final deadline. She further stated that the intent of the email is to get members thinking of their pole prices. She added that when the ad hoc meets in October, an official deadline date would be set. She thanked those members who responded with their pole costs.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet on August 10, 2005 (please refer to the minutes for further details). She reported that an issue raised at the meeting is getting the JPC forms on the web site. Mr. Lewis was to obtain a cost quote from Hyperlink on enhancing the web site. Mr. Lewis was not in attendance.

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization did not meet in August 2005. She added that the agenda for this ad hoc has one pending/open item to be addressed; and could not be resolved at a meeting. Therefore, the ad hoc would not meet today.

Routine Revision Committee

Chairman, Mr. Brown reported that Routine Revision did not meet in August 2005. He reported that Ms. Prescott would be contacting the members for their availability in scheduling the next ad hoc meeting.

Computer Communications ad hoc Committee

In Mr. Lewis's absence, Ms. Corella reported that Computer Communications did meet in August. She stated that Hyperlink has some action items to address. First, the Clipper database would be loaded up on iPAM to allow the members actual active pole numbers to work with when testing the application. Second, Hyperlink would address the fixes to the application noted from the meeting. Ms. Thomas reported that she received an email stating the Hyperlink has corrected the bugs noted from the previous meeting. However, she further added that the members have no method to verify the corrections. Ms. Hernandez stated that that conversion of the Clipper database to the iPAM application is to be completed by September 30, 2005. Ms. Prouty stated that the other issues should be completed by September 15, 2005. Mr. Solorzano requested that Ms. Corella follow up with Mr. Atalla on the issues and items discussed.

CONSENT CALENDAR:

No items on consent

DISCUSSION CALENDAR:

Item 1389: Suspension of Section 18.1-F

Ms. Corella reported that at the previous Board meeting, Edison was to arrange a conference call with SBC, Verizon California, DWP and Sprint to discuss this item number. Ms. Corella inquired if the call had transpired. The members responded that the call did not take place. Therefore, it was agreed that Edison would arrange a conference call to discuss this issue. Those members choosing to

be included in the conference call are SCE, SBC, Verizon California, DWP, Sprint and Verizon Wireless. The members will be notified of the date and time for the conference call via email.

Item 1392: CA-CLEC-LLC Membership Application

The members have been emailed a copy of the pro-forma financial statement submitted by the above-mentioned applicant. After having the documents reviewed by their respective financial departments, the members arrived at a decision. Ms. Prouty reported that her organization would not accept the pro-forma financial statement as proof of satisfactory net worth. Mr. Allen added that his organization is of similar opinion. Mr. Solorzano stated that he agreed with both Ms. Prouty, and Mr. Allen. After further discussion, the members agreed to vote on rejecting the applicant's membership request based on the submitted financial statements not meeting the criteria for membership, per the 1998 Agreement. Mr. Allen motioned to close this item, and Mr. Brown seconded the motion. The remaining members agreed, with the exceptions of Ms. Hernandez and Mr. Zamora who both abstained. This item is now closed. Notification will be sent to the applicant.

Revised By-Laws Effective Date

The revisions to the By-Laws have been approved. However, the question remaining is the effective date of the revisions. Ms. Prouty suggested that since the original date of the By-Laws is January 1, 1998, that the revised date could be January 1, 2006. The members agreed. Ms. Prouty motioned to accept the revised By-Laws effective January 1, 2006. Ms. Thomas seconded the motion, which upon voting passed unanimously.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION

Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE

Item 1341: Storm Costs - AUTHORIZED COSTS

Item 1343: Routine Revision – ROUTINE REVISION

Item 1346: iPole Purchasing by NCJPC - OPERATING COMMITTEE

Item 1360: Crane Costs - AUTHORIZED COSTS

Item 1361: Removal of Ivy - AUTHORIZED COSTS

Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS

Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE

Item 1373: Form 9 Riser - ROUTINE REVISION

Item 1383: Prelim/Final JPA Review - ROUTINE REVISION

Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG

Item 1385: Server Upgrade Estimate - OPERATING COMMITTEE

Item 1387: Membership Application Fee – REORGANIZATION

Item 1388: Claims Contact - ROUTINE REVISION

Item 1389: Section 18.1-F Suspension - ROUTINE REVISION

Item 1392: CA-CLEC-LLC Membership Application - OPERATING COMMITTEE

Ms. Prouty stated that **Item 1346: iPole Purchasing by NCJPA** should be closed, in that the software is no longer known as iPole, but iPAM. She further stated that in speaking with her counterpart at the NCJPA, they are no longer interested in purchasing the software. Ms. Luker responded that in her opinion the item should remain open, because there is a possibility that the NCJPA could again show interest in the software. It was agreed to close this item at this time, and assign another item number, should the NCJPA have an interest in purchasing iPAM.

Item 1380– *Environmental Issues* - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

Champion Broadband CA-LLC

Mr. Solorzano reported that his organization has met with Champion Broadband, and has executed a third party agreement with Champion. SCE is currently in the process of converting poles, where Altrio was a joint owner, to reflect Champion as tenants. SCE plans on backing out Altrio JPAs. Ms. Haney stated that her organization has been in contact with Champion, however, they have not executed any lease agreements between themselves and Champion. Ms. Prouty stated that SBC did receive payment on two Altrio invoices. She further stated that she would investigate the matter further.

Mr. Allen added that DWP, and the City of Los Angeles are meeting with city attorneys to discuss the Altrio situation. Mr. Allen requested that he remain informed of any transactions between the members and Champion. The members agreed to share any information on Champion between one another. He further reported that the city ITA agency has reported that Altrio is in debt to them for \$90,000.00.

Mr. Cox inquired as to how SCE identified the Altrio poles. Mr. Solorzano responded that SCE inspectors identified the Altrio poles. Mr. Allen responded that DWP would also utilize a similar method, however, would expense the charges to Champion.

Mr. Allen further informed the members that Champion Broadband has received their CPNC number and is defined as a phone company. He further reported that the City of Los Angeles is suing Champion Broadband due to the afore-mentioned back billing issues that Altrio has incurred. At the time the City of

Los Angeles presented the bills to Champion Broadband, Champion responded with the application for their CPNC. Therefore, Mr. Allen stated that there are preemption issues to be addressed. Mr. Allen stated he would inquire within his legal department if DWP would allow him to share any further information with the Committee members. Ms. Luker reported that members could access the CPUC web site in order retrieve CPNC numbers.

Ms. Hernandez inquired as to how SCE would back-out the Altrio transactions. Mr. Solorzano responded that he would speak with Mr. Lewis as to how this would be handled. He would contact the members.

Ms. Prouty announced that SBC would no longer like to be associated with Pacific Bell. Therefore, when referring to SBC, it should read, "SBC – West".

Unknown Items:

There were no unknown items.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Administrative Board	10/19/05	9:00 a.m.	Committee Office
Operating Committee	10/19/05	Following	Administrative Board
Reorganization	10/19/05	Following	Operating Committee
Routine Revision	To	Be	Announced
Authorized Costs	To	Be	Announced
Computer Committee	To	Be	Announced
SCJPC Centennial	To	Be	Announced

ADJOURNMENT:

Ms. Haney adjourned the meeting at 10:25 a.m., until October 16, 2005.

Ms. Paula Haney, Vice-President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

October 20, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:10 a.m., at the Committee office. Those in attendance were:

Ms. Sherri Goetz	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Joe Rivas	City of Anaheim
Mr. Manny Zamora	Sprint Communications L.P.
Ms. Norine Luker	NextG Networks
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Southern California Water
Mr. Mark Denning	MPower Communications
Mr. Charles Vranek	Cingular Wireless
Mr. Thomas Dailey	City of Los Angeles (DWP)
Mr. Sheldon Cox	City of Pasadena
Mr. Bryce Walker	T-Mobile USA (via teleconference)
Mr. Malcolm Brown	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – West
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

CALL TO ORDER:

In Mr. Allen's absence, Mr. Thomas Dailey chaired the meeting. Mr. Dailey opened the meeting at 9:10 am, and allowed for introductions.

APPROVAL OF MINUTES:

Mr. Dailey inquired if the members had reviewed the minutes of the September 21, 2005 Board meeting. After the members reviewed the minutes, Mr. Dailey asked for a motion. Ms. Haney motioned to approve the minutes as written, Ms. Prouty seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for September 2005 totaled \$61,554.90. The members were assessed this amount. September is reflective of an above average month. She explained September was a three-payroll period month. She further reported that a deposit of \$2,000.00 was expensed toward the date for the SCJPC Centennial. This amount was assessed equally among the members.

Ms. Corella stated that the committee office carpets have been cleaned and that the ripples have been eliminated. The ripples and the condition of the carpet had presented a safety hazard; therefore, the Operating committee had approved the expense.

COMMUNICATIONS:

Ms. Corella reported that there were no new applicants for membership, and that she has not received any correspondence from the current pending applicants.

She further reported that she had a conversation with Ms. Salisbury, the liaison for CA-CLEC-LLC. In their conversation, Ms. Corella informed Ms. Salisbury that the SCJPC did not approve their membership application. She further informed Ms. Salisbury that the cause of rejection was due to the lack of satisfactory financial information submitted by the applicant. Ms. Salisbury remarked that the SCJPC has allowed other CLEC's membership in the past. She further requested a detailed explanation as to why CA-CLEC-LLC was not accepted as a member. Ms. Corella would like some input in drafting the rejection letter for CA-CLEC-LLC, to ensure that there is no chance of future legal issues with the applicant. This issue would be addressed further at the next Operating Committee meeting.

SPECIAL REPORTS

There were no special reports.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairperson, Ms. Goetz reported that the Authorized Costs ad hoc committee did not meet in September 2005.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet on September 21, 2005 (please refer to the minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization did not meet in September 2005. She added that the agenda for this ad hoc has one pending/open item to be addressed; and could not be resolved at a meeting. Therefore, the ad hoc may not meet today, unless an issue is opened to prompt a meeting.

Routine Revision Committee

In the absence of the Chair, Ms. Corella reported that Routine Revision met on October 18, 2005. She reported that the review of the Routine Handbook is complete. Sections 16 through 20 will be on the consent calendar of the November Board meeting. There are new sections, and JPA examples that have been added and/or revised. All members will be receiving the Routine revisions/additions ten days prior to the Board meeting for their review. If they have issues with any proposed changes, they are to bring the concerns to the table, and these items shall be moved from consent to the discussion calendar for further discussion. The goal of the ad hoc committee is to have all revisions/additions published by January 2006. Ms. Corella extended her thanks, and gratitude to the Chair and the regular attendees for their work and dedication to this project. She further stated that the revisions would be sent to the members via email, and would be on the web page for easy access.

Computer Communications ad hoc Committee

In Mr. Lewis's absence, Ms. Corella reported that Computer Communications did not meet in September 2005. However, she reported that Mr. Atalla would like to have a meeting with the members. She further stated that she has been informed by the ad hoc members that are in the process of testing the current version of iPAM, that they are encountering problems in accessing the application and data. At the last meeting, Mr. Atalla was to fix the issues the members had noted, and then provide an upgraded version to the testing members to ensure that the issues were corrected and they could move forward with their testing. The testing members have not received an updated version to date. The ad hoc members are of the opinion that a meeting is not necessary at this time. The consensus is to contact Mr. Dan Lewis to confirm if Mr. Atalla has completed the requested corrections.

SCJPC Centennial

Mr. Walker reported the SCJPC Centennial ad hoc committee did not meet in September 2005. However, Ms. Corella solicited, via email, the guest count from the members. He reported that the current count is a little over 100 guests. He stated

that the concern at this time is the method of funding the event. Ms. Prouty stated that there are other concerns that need attention. She questioned if the committee should have a pre-planned program agenda, a theme and/or color theme, to ensure that the event is successful. Mr. Walker agreed that a meeting is in order. It was agreed that the ad hoc would meet the second week in November.

CONSENT CALENDAR:

No items on consent

DISCUSSION CALENDAR:

Item 1389: Suspension of Section 18.1-F

The consensus on this item is to table it until next month's meeting.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION
Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
Item 1341: Storm Costs - AUTHORIZED COSTS
Item 1343: Routine Revision – ROUTINE REVISION
Item 1360: Crane Costs - AUTHORIZED COSTS
Item 1361: Removal of Ivy - AUTHORIZED COSTS
Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
Item 1373: Form 9 Riser - ROUTINE REVISION
Item 1383: Prelim/Final JPA Review - ROUTINE REVISION
Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
Item 1385: Server Upgrade Estimate - OPERATING COMMITTEE
Item 1387: Membership Application Fee – OPERATING COMMITTEE
Item 1388: Claims Contact - ROUTINE REVISION
Item 1389: Section 18.1-F Suspension - ROUTINE REVISION
Item 1393: 2006 Pole Prices - AUTHORIZED COSTS

Item 1380– Environmental Issues - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

Approved Inspection and Maintenance Program – City of Anaheim

Mr. Garg reported that the City of Anaheim currently has an inspection and maintenance program in place. Ms. Corella has informed him, that in order to share the inspection and maintenance expense with joint members, the inspecting members must have their program approved by the Administrative Board members. This is accomplished by having members present their respective programs to the Board for approval. Mr. Garg stated that Mr. Rivas was in attendance to present the maintenance program for the City of Anaheim. Ms. Corella informed Mr. Garg, that the presentation must be on the Board agenda, and the members must be given advance notification, should they choose to attend the demonstration. Ms. Corella stated that she would place the presentation of the inspection and maintenance program for the City of Anaheim on next month's agenda. Mr. Garg inquired if he could gain some direction from some of the members who currently have their maintenance programs approved. Mr. Dailey responded that Mr. Garg could contact him via email for any assistance. Mr. Cox added that he would gladly assist the City of Anaheim with their inspection and maintenance program presentation.

Mr. Matlock reported that Southern California Water has had an inspection and maintenance program in place for several years, and would also like to present his program to the Board at the next Administrative Board meeting.

Unknown Items:

Ms. Corella stated that volunteers for the 2005 Nominating Committee are needed at this time. The ad hoc committee meets one time only, and their objective is to nominate the incoming committee president, vice-president and ad hoc committee chairs. The following members volunteered: SBC, Verizon California, SCE, NextG, City of Los Angeles, City of Pasadena, and the City of Anaheim. This committee shall meet next month.

Mr. Matlock reported that Southern California Water is now known as Golden State Water. He inquired what type of notification is required for the name change. Ms. Corella responded that a letter from the utility member stating the name change would suffice.

Ms. Luker inquired what is the correct procedure for executing the Bill of Sales (Form 44's). She reported that she is experiencing members processing them using several different methods. She inquired if both parties, prior to invoicing or remitting payment to members, must sign the form. Ms. Thomas stated that, normally if the Form 44 is correct, she would remit or invoice prior to obtaining both

signatures. The members agreed that there is no need to require both signatures in order to proceed with invoicing or remitting follow members.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Nominating Committee	11/09/05	9:00 a.m.	Conference Call
SCJPC Centennial	11/09/05	10:00 a.m.	Conference Call
Administrative Board	11/16/05	9:00 a.m.	Committee Office
Operating Committee	11/16/05	Following	Administrative Board
Reorganization	11/16/05	Following	Operating Committee
Routine Revision	To	Be	Announced
Authorized Costs	To	Be	Announced
Computer Committee	To	Be	Announced

ADJOURNMENT:

Mr. Dailey adjourned the meeting at 10:05 a.m., until November 16, 2005.

Mr. Thomas Dailey, President

Jennie Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

November 16, 2005

A regular meeting of the **Administrative Board** took place on the above date, at 9:10 a.m., at the Committee office. Those in attendance were:

Ms. Sherri Goetz	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Joe Rivas	City of Anaheim
Mr. David Filson	City of Burbank
Ms. Norine Luker	NextG Networks
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water
Mr. Don Beckermann	MCI Communications
Mr. Randall Starkey	Adelphia Communications
Mr. Charles Vranek	Cingular Wireless
Mr. Robert Allen	City of Los Angeles (DWP)
Mr. Sheldon Cox	City of Pasadena
Mr. Bryce Walker	T-Mobile USA
Mr. Tracy Zubke	T-Mobile USA
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – West
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

Guest: Mr. Kurt Schnubel Osmose Utilities Service

CALL TO ORDER:

Mr. Allen opened the meeting at 9:00 am, and allowed for introductions.

APPROVAL OF MINUTES:

Mr. Allen inquired if the members had reviewed the minutes of the October 20, 2005 Board meeting. After the members reviewed the minutes, Mr. Allen asked for a motion. Ms. Prouty motioned to approve the minutes as written, Ms. Haney seconded the motion, which upon voting, passed unanimously.

MANAGER'S REPORT

Ms. Corella reported that the gross operating expenses for October 2005 totaled \$43,604.89. The members were assessed this amount. October is reflective of an average month.

COMMUNICATIONS:

Metro PCS/ClearLinx Network Corp.

Ms. Corella reported that the Committee office has received formal request for membership letters from Metro PCS, and Clearlinx Network Corp. Ms. Corella inquired if any present members were familiar with the applying entities. Ms. Luker responded that she is familiar with the applying entities. Ms. Corella further stated that she would be responding to the applicants to request the required criteria for membership, including the application fee.

Southern California Water Company

Ms. Corella reported that the Committee office has received notification that Southern California Water Company has changed its name to Golden State Water Company. They will be no change in their member code of SCW.

SPECIAL REPORTS

City of Anaheim – Maintenance and Inspection Program

Mr. Kurt Schnubel and Mr. Joe Rivas presented the maintenance and inspection program currently utilized by the City of Anaheim. Mr. Schnubel and Mr. Rivas answered the member's questions, and concerns. The purpose of having a member's inspection and maintenance program approved by the Board, is to allow the approved member to share the inspection costs with joint members on poles (please refer to Sections 19.5, and 2.7-H, as well as Authorized Costs item 12 A-E). The City of Anaheim then distributed the documents detailing their maintenance process, and criteria. Item number 1397 has been assigned to the City of Anaheim inspection and maintenance program. This item number will be on the Discussion Calendar of the next Administrative Board for possible Board approval.

Golden State Water Company– Maintenance and Inspection Program

Mr. Sean Matlock presented the maintenance and inspection program for Golden State Water Company. He stated that the majority of transactions would be with Verizon California, however, would like their program approved in order to share inspection costs with other joint members. He distributed documentation

supporting his presentation. When Mr. Matlock concluded his presentation, he responded to the member's questions, and concerns. Item number 1398 has been assigned to Golden State Water Company inspection and maintenance program. This item will also be on the Discussion Calendar of the next Administrative Board for possible Board approval.

SUB-COMMITTEE REPORTS:

ad hoc Committee on Authorized Cost Elements

Chairman, Mr. Solorzano reported that the Authorized Costs ad hoc committee did not meet in October 2005, but met November 8, 2005.

Operating Committee

Chairperson, Ms. Haney reported that the Operating Committee did meet on October 19, 2005 (please refer to the minutes for further details).

ad hoc Committee on Reorganization

Chairperson, Ms. Prouty reported that Reorganization did not meet in October 2005. She added that the agenda for this ad hoc has one pending/open item to be addressed; and could not be resolved at a meeting. Therefore, the ad hoc would not meet today.

Routine Revision Committee

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc committee met in October 2005 (please refer to the minutes for further details). She further reported that the ad hoc has completed the review of the Routine Handbook, and the final sections are on the Consent Calendar for Board approval.

Computer Communications ad hoc Committee

In the absence of Mr. Lewis, Ms. Thomas reported that the Computer Communications met on November 15, 2005. She stated that Mr. Atalla reported that all the bugs have been corrected, however, Ms. Thomas stated that currently, there is no way of verifying this statement. She further reported that DWP-LA, Sprint, Cingular and SBC would participate in a trial process of transmitting JPAs via the iPAM application, and at that time confirm if the bugs have been addressed. Ms. Solorzano reported that Mr. Dan Lewis is not longer with SCE, and that his replacement would probably chair this committee. Ms. Allen reported that Mr.

Thomas Dailey would be handling the project of implementing the software and launching the program for the City of Los Angeles.

SCJPC Centennial

Mr. Walker reported that the SCJPC Centennial ad hoc committee held a conference call on November 9, 2005 (please refer to the minutes for further details).

CONSENT CALENDAR:

Item 1385: Server Upgrade Estimates

Ms. Luker motioned to approve the estimates submitted by Hyperlink to upgrade the current JPC server. M. Haney seconded the motion. Mr. Starkey abstained, and the remainder of the attendees approved. This motion carried. Mr. Atalla would be contacted immediately.

Item 1387: Membership Application Fee

Ms. Haney motioned to approve the revised membership fee, and Mr. Solorzano seconded the motion. All attendees approved. This motion carried. Incoming members must now submit a non-refundable application fee of \$725.00.

Item 1394: 2006 Operating Budget

Ms. Prouty motioned to approve the 2006 Operating Budget, Ms. Haney seconded the motion, which upon voting, was approved unanimously.

Item 1343: Routine Review – Sections 16-20, 2.7-E, 7.13, and 14.4.

Mr. Solorzano requested that Section 7.13 be removed from the Consent Calendar, because he has concern with the language. After some discussion, Ms. Prouty reminded Mr. Solorzano that SCE requested removing Section 7.13 from the Consent Calendar in January of this year. She stated that SCE has had ample time to bring their concerns to the table at a Board meeting, and/or the Routine Revision ad hoc committee meetings. Therefore, she is of the opinion that this item should remain on the consent calendar for Board approval. Ms. Haney stated that she is in agreement with Ms. Prouty in regards to maintaining Section 7.13 on the consent calendar. She added that Mr. Solorzano might bring this issue to the table again in the near future. The members discussed rewording the section, and/or adding additional verbiage. Mr. Solorzano stated that he would like assurance that Section 7.13 could not be applied to priority one poles, storm and claims poles. The members responded that this section should not be invoked in this type of situations. Ms. Prouty stated that the majority of the members do not have a

concern with the new section; therefore, she motioned to approve the new section as written. Ms. Haney seconded the motion. Mr. Solorzano and Mr. Starkey opposed the motion. However, the voting shares in favor of the motion carried. Item 1343: Routine Review has been approved by the Board.

Item 1373: Form 9 Riser Notification

This new form was created by the City of Los Angeles, and has been reviewed and revised by the Routine Revision ad hoc committee. Ms. Haney motioned to accept Item 1373, and Ms. Thomas seconded the motion, which upon voting passed unanimously.

DISCUSSION CALENDAR:

Item 1389: Suspension of Section 18.1-F

After brief discussion among the members, Ms. Prouty motioned to reinstate Section 18.1-F immediately. Ms. Haney seconded the motion, which upon voting was approved unanimously.

OTHER ITEMS: Unfinished Business

Item 1280: Authorized Signatures – RE-ORGANIZATION
Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
Item 1341: Storm Costs - AUTHORIZED COSTS
Item 1343: Routine Revision – ROUTINE REVISION
Item 1360: Crane Costs - AUTHORIZED COSTS
Item 1361: Removal of Ivy - AUTHORIZED COSTS
Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
Item 1373: Form 9 Riser - ROUTINE REVISION
Item 1383: Prelim/Final JPA Review - ROUTINE REVISION
Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
Item 1385: Server Upgrade Estimate - OPERATING COMMITTEE
Item 1387: Membership Application Fee – OPERATING COMMITTEE
Item 1388: Claims Contact - ROUTINE REVISION
Item 1389: Section 18.1-F Suspension - ROUTINE REVISION
Item 1393: 2006 Pole Prices - AUTHORIZED COSTS
Item 1394: 2006 Operating Budget - OPERATING COMMITTEE

Item 1380- *Environmental Issues* - ROUTINE REVISION

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

New Business

Known Items:

There were no known items.

Unknown Items:

Mr. Solorzano reported that an SCE transmission estimator, based on experience, has developed some standards related to the placement of antennas on transmission structures. Mr. Solorzano was not aware that his transmission estimator has shared the information with CES. However, Mr. Solorzano met and spoke with the SCE estimator, and it was agreed that an internal meeting regarding these standards would be scheduled shortly. He further stated that the CPUC would be releasing additional rules for Rule 94 relating to antennas, and that these additions would also require discussion at the internal meeting. He added that SCE would be notifying the members of any new standards in regards to placement of antennas on transmission structures; however, any current issues would be handled as previously.

SCHEDULE OF FUTURE MEETINGS:

Future meetings were scheduled as follows:

Administrative Board	01/18/06	9:00 a.m.	Committee Office
Operating Committee	01/18/06	Following	Administrative Board
Reorganization	01/18/06	Following	Operating Committee
Routine Revision	To	Be	Announced
Authorized Costs	To	Be	Announced
Computer Committee	To	Be	Announced

ADJOURNMENT:

Mr. Allen adjourned the meeting at 10:25 a.m., until January 18, 2006.

Mr. Robert Allen, President

Jennie Corella, Office Manager