

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

January 18, 2006

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Shelley Shannon	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Viset Ong	City of Riverside
Ms. Norine Luker	NextG Networks
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water
Mr. Randall Starkey	Adelphia Communications
Ms. Lupe Hernandez	Cingular Wireless
Mr. Robert Allen	City of Los Angeles (DWP)
Mr. Sheldon Cox	City of Pasadena
Mr. Tracy Zubke	T-Mobile USA
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	SBC – West
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

**CALL TO ORDER:**

Mr. Allen opened the meeting at 9:00 am.

**APPROVAL OF MINUTES:**

Mr. Allen inquired if the members had reviewed the minutes of the November 16, 2005 Board meeting. Ms. Prescott noted that on page 4, under Consent Calendar, paragraph one, it states, “M. Haney”, which should read, “Ms. Haney”. Ms. Corella noted the error. After the members further reviewed the minutes, Mr. Allen asked for a motion. Ms. Haney motioned to approve the minutes as corrected, Ms. Prouty seconded the motion, which upon voting, passed unanimously.

## **MANAGER'S REPORT**

Ms. Corella reported that the gross operating expenses for December 2005 totaled \$45,455.35. The members were assessed this amount. December is reflective of an average month.

## **COMMUNICATIONS:**

### *XO Communications*

Ms. Corella reported that the Committee office has received a correspondence from XO Communications. She distributed a copy to the members, and stated that the correspondence subject is a notice of a Pro Forma internal restructuring. According to the correspondence, Mr. Carl C. Icahn is obtaining 100% ownership and control of XO Communications. This would have no impact on SCJPC membership. Ms. Corella would be sending out the correspondence via PDF file to all members not in attendance.

### *Response to new member applicants (ClearLinx/Metro PCS)*

Ms. Corella reported that she has responded to the applicants, requesting their CPCN, financial statements, and proof of liability insurance. Included in the response letters is a request for the required application fee of \$725.00. Also, quoted in the letter is the 2006 membership fee of \$66, 258.00. She further stated that she has not received any correspondence from the applicants to date.

### *Item 1369: NewPath Networks Membership Application*

Ms. Corella stated that last year the members had agreed that this item would remain open until the close of 2005. Ms. Corella briefed the members that the issue with the applicant's documentation is that the financial statement they submitted, did not meet the membership criteria outlined in the 1998 Agreement. The applicant was requested to submit another financial statement that was in line with the 1998 Agreement criteria for membership. To this date, the SCJPC office has not received any correspondence from NewPath Networks. Prior to closing this item, Ms. Corella would like to ensure that the members are still in agreement in closing this item. The consensus is to close this item at this time.

## **SPECIAL REPORTS**

There were no special reports.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Chairman, Mr. Solorzano reported that the Authorized Costs ad hoc committee did not meet in December 2005, but held a conference call (Please refer to the minutes for details).

### **Operating Committee**

Chairperson, Ms. Haney reported that the Operating Committee did meet on November 16, 2005 (please refer to the minutes for further details). There were no meetings in December 2005.

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in November 2005. She added that the agenda for this ad hoc has one pending/open item to be addressed; and could not be resolved at a meeting. Therefore, the ad hoc would not meet today.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc committee met in November 2005 (please refer to the minutes for further details).

### **Computer Communications ad hoc Committee**

Mr. Solorzano reported that to his knowledge, Computer Communications did not meet in December 2005.

### **SCJPC Centennial**

The incoming chair for this ad hoc committee is Southern California Edison. Mr. Solorzano reported that this ad hoc did not meet in November or December of 2005. However, a meeting is scheduled for later in the day.

**CONSENT CALENDAR:**

**Item 1393: 2006 Pole Prices**

Mr. Solorzano motioned to accept the 2006 pole prices as agreed upon by the Authorized Costs committee. Mr. Solorzano stressed that he would like to note that those members that failed to submit pole prices would automatically DEFAULT to the weighted average costs, and that the aforementioned stipulation be agreed and approved when accepting the pole prices. Mr. Garg seconded the motion, which upon voting was approved unanimously. Those members opting to publish their individual costs are: Southern California Edison, Golden State Water, City of Pasadena, City of Anaheim, Verizon California, SBC, and Cingular Wireless.

Mr. Allen stated that he has been informed that DWP pole costs have been increased by 35%. However, since DWP had already submitted their 2006 pole costs, and rather than delay approval of pole costs, the decision was to retain the earlier submitted pole costs. Mr. Allen would like it noted that DWP pole costs would reflect this increase in 2007. Mr. Garg added that his pole costs would reflect an increase in the coming year.

**DISCUSSION CALENDAR:**

**Item 1397: City of Anaheim – Inspection/Maintenance Program**

**Item 1398: Golden State Water Co. – Inspection/Maintenance Program**

Ms. Corella stated that these items are on the discussion calendar should any member have an issue with the programs, which were presented by the above-mentioned members at the prior Board meeting. Ms. Hernandez stated that she would like to clarify, to all members with approved maintenance programs, when invoking Section 19.5, that the date of inspection is noted on the JPA. The aforementioned section may not be used prior to the date of Board approval of a member's maintenance program. The section may not be used retroactively for inspections transacted prior to approval date, which is noted in the Routine Handbook in Section 2.7H.

Mr. Allen inquired if there is an expiration time for submitting inspection JPAs, and invoking Section 19.5. Mr. Solorzano responded that the members agreed, and understand that the inspections billed, should have transacted within the given year. **Item 1401: Timeline for Retroactive inspections** has been assigned to the Routine Revision ad hoc committee. This issue will be discussed further in the ad hoc.

Mr. Solorzano motioned to approve the inspection/maintenance programs submitted by the City of Anaheim, and Golden State Water. Ms. Prouty seconded the motion, which upon voting, passed unanimously.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
- Item 1383: Prelim/Final JPA Review - ROUTINE REVISION
- Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
- Item 1388: Claims Contact - ROUTINE REVISION
- Item 1393: 2006 Pole Prices - AUTHORIZED COSTS
- Item 1395: Staff Promotions - OPERATING COMMITTEE
- Item 1396 2006 Salary Study/Evaluations - OPERATING COMMITTEE
- Item 1397: Anaheim Inspection/Maintenance Program - ROUTINE REVISION
- Item 1398: Golden State Water Inspection/Main. Program - ROUTINE REVISION
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE

**Item 1380– *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time. It is agreed upon by the members that a new item number would be issued at the first of every year. The number for this issue is now: **Item: 1402.**

**New Business**

***Known Items:***

***Altrio Pole Information***

Ms. Prouty reported that at a meeting last year the members had discussed if Altrio had paid any of them for their pole purchases. Ms. Prouty stated that SBC had been paid for some invoices. She stated that she could provide the members, and JPC staff a list of the 35 paid JPAs. Mr. Solorzano questioned if the Altrio records have been backed out. Ms. Corella responded that not all the records have been backed out. The JPC office does not have the ability to identify Altrio poles. The Clipper database cannot handle queries. The members questioned if the iPAM database has the ability to handle queries. Ms. Corella responded that she would

inquire into the matter. Ms. Corella will send the list to the members. The consensus is to discuss how the Altrio records would be backed out of the database. **Item 1403: Altrio Correction of Records** has been assigned to the Operating committee to address the Altrio record issue.

***Unknown Items:***

***Requesting Pole information among members***

Ms. Prouty questioned why fellow members are billing members when they request pole information. Ms. Haney stated that she was not aware of this, and is of the opinion that this is a courtesy one member extends to another fellow member. Ms. Solorzano responded that at one time, SCE was not billing for pole card information, however, after some research, an internal decision was made to bill for this information. Mr. Allen added that DWP also bills for pole information. He stated that DWP is not opposed to allowing other member's staff to visit their office, and do the research. However, the City of Los Angeles shall bill for any additional work outside of DWP normal operations. Ms. Prouty stated that she understands, however, she is speaking of a situation where there is no tag on the pole, and SBC has no other way of obtaining the pole number other than contacting, and requesting the information from the base owner. In her opinion, it would be time ineffective to visit another member's office for a single pole. Therefore, Ms. Prouty suggested placing a limit on the number of poles a member would be allowed to request from a fellow member at no charge. Ms. Prouty stated that this was a courtesy that was always extended to fellow members. Mr. Solorzano responded that this may have been the situation in the past, however, the decision has been made internally to bill for pole information. Ms. Hernandez reported a situation where she requested information on a new pole, and was informed that she would be billed for the information. She further stated that a fellow member should not be billed when SCE has not updated their pole record information. Mr. Solorzano agreed with Ms. Hernandez that in this type situation, the members should not be billed. Ms. Prouty has requested a formal, or some form of documentation, from those members that intend on billing for pole information, stating the limit of poles that members will not be charged for, and at what number would members be charged for pole information. Mr. Allen stated that according to this recollection, he distributed a letter to the members on this issue. He stated he would locate the letter and re-distribute to the membership.

Mr. Allen raised the issue of the lack of communication among members. Historically, issues were handled at field meets, questions were answered via telephone conversations, and phone calls were returned in a timely manner. It appears that due to a lack of resources within each respective member, this is no longer possible. Many issues could be resolved in a timely manner, if phone calls

were returned, and/or some other form of communication. Mr. Allen is of the opinion that this issue should be addressed and discussed among the members. Mr. Solorzano responded that he is also aware of this problem, and is currently working internally on a method of better improving communication/returning calls, with the members. He is glad to report that SCE has made, and continues to make progress.

Mr. Solorzano announced that SCE has opened positions for technical support liaison employees. He inquired if any attending members were aware of former employees that may be interested in this position to contact Mr. Solorzano via email. He would be sending the job description to Ms. Corella to forward to the members.

Ms. Corella stated that last year the members discussed maintaining a record of Administrative Board meeting attendance. The purpose is to discuss the possibility of assessing a penalty fee to those members that fall below a percentage of attendance. **Item 1404: Member Board Attendance** has been assigned to the Operating Committee.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Administrative Board	02/15/06	9:00 a.m.	Committee Office
Operating Committee	02/15/06	Following	Administrative Board
Reorganization	02/15/06	Following	Operating Committee
SCJPC Centennial	02/15/06	Following	Reorganization
Routine Revision	To	Be	Announced
Authorized Costs	To	Be	Announced
Computer Committee	To	Be	Announced

**ADJOURNMENT:**

Mr. Allen adjourned the meeting at 10:30 a.m., until February 15, 2006.

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Mr. Robert Allen, President

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Jennie Corella, Office Manager

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

February 15, 2006

\*\*\*\***REVISED**\*\*\*\*

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Shelley Shannon	Southern California Edison
Mr. Larry Chow	Southern California Edison
Mr. Viset Ong	City of Riverside
Ms. Norine Luker	NextG Networks
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water
Mr. Randall Starkey	Adelphia Communications
Ms. Lupe Hernandez	Cingular Wireless
Mr. Don Beckerman	MCI Communications
Mr. Sheldon Cox	City of Pasadena
Mr. Mike Bogner	Sprint Communications, LP
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Velma Prouty	AT&T California
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

**CALL TO ORDER:**

Ms. Haney opened the meeting at 9:25 am.

**APPROVAL OF MINUTES:**

Ms. Haney inquired if the members had the opportunity to review the minutes of the January 18, 2006 Board meeting. After the members reviewed the minutes, Ms. Haney asked for a motion. Ms. Thomas motioned to approve the minutes as written, Ms. Hernandez seconded the motion, which upon voting, passed unanimously.

## **MANAGER'S REPORT**

Ms. Corella reported that the gross operating expenses for the month of January 2006 totaled \$39,622.58. The members were assessed this amount. This month is below average due to the lack of the Hyperlink monthly payment of \$8,000.00. This amount would be expensed next month, resulting in an above average month. However, the year-to-date expenses are balanced correctly.

## **COMMUNICATIONS:**

### *City of Banning*

Ms. Corella reported that the Committee office has received a correspondence from the City of Banning requesting reinstatement. Ms. Corella stated that, Mr. Earhart of City of Banning contacted her, via telephone. Mr. Earhart informed her that the City of Banning is interested in returning to the Southern California Joint Pole Committee through reinstatement. Ms. Corella informed him that the reinstatement invitation period, for past members, has expired. He inquired if Banning could be reconsidered for reinstatement. Mr. Corella responded, that she could not speak for the Committee members; however, he was welcome to submit a letter requesting reinstatement. For review by the members, Ms. Corella distributed copies of the correspondence, from Banning, regarding reinstatement. The members discussed that Banning had been given ample time to respond to the original reinstatement invitation. When a member is reinstated, the membership is bridged, and their fee for reinstatement is the total of their monthly assesses from 1998 to the present. If they apply as new members, the 2006 membership fee is approximately \$66,000.00. The members agreed that if Banning is reinstated, then, all former members should have the option to be reinstated, with no regard to the time frame of their withdrawal. The consensus is to reject Banning's request for reinstatement. However, the City of Banning may return to SCJPC via the new member application process.

### *Novell Server Replaced*

Ms. Corella reported that the Novell dBASE server has crashed. The committee system maintenance organization, Hyperlink, has replaced it with a HP Microsoft server. The Committee had earlier approved the purchase, and set up of the new server.

## **SPECIAL REPORTS**

There were no special reports.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

The City of Los Angeles, which is the chair of this ad hoc committee, was not in attendance. Ms. Corella reported that Authorized Cost Elements did not meet in January 2005.

### **Operating Committee**

President, Ms. Haney reported that the Operating Committee did meet on January 18, 2006 (please refer to the minutes for further details).

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in January 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc committee did not meet in January 2006, but did meet in February 2006. (please refer to the minutes for further details).

### **Computer Communications ad hoc Committee**

Mr. Chow reported that Computer Communications met in February 2006, and there is a conference call scheduled to discuss the maintenance contract, which is expiring in March 2006.

### **SCJPC Centennial**

Chairperson, Ms. Shannon reported that she had been in contact with the cruise company, and has been informed that the ship that the committee will be utilizing for the celebration has not yet been delivered. However, it should be ready by the date of the 100-year anniversary celebration of October 10, 2006.

**CONSENT CALENDAR:**

There were no items on consent.

**DISCUSSION CALENDAR:**

There were not items for discussion.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1369: Newpath Networks Membership Application - OPERATING COMMITTEE
- Item 1383: Prelim/Final JPA Review - ROUTINE REVISION
- Item 1384: Arbitration Comm Investigation ROUTINE REVISION/ REORG
- Item 1388: Claims Contact - ROUTINE REVISION
- Item 1393: 2006 Pole Prices - AUTHORIZED COSTS
- Item 1395: Staff Promotions - OPERATING COMMITTEE
- Item 1396 2006 Salary Study/Evaluations - OPERATING COMMITTEE
- Item 1397: Anaheim Inspection/Maintenance Program - ROUTINE REVISION
- Item 1398: Golden State Water Inspection/Main. Program - ROUTINE REVISION
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1401: Timeline for Retro Inspections – ROUTINE REVISION
- Item 1403: Altrio Correction of Records – OPERATING COMMITTEE
- Item 1404: Member Board Attendance – OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1406: Eliminate Clipper Database – COMPUTER COMMUNICATIONS
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1408: Proposed Revision to Section 7.13 - ROUTINE REVISION

Ms. Corella reported on **Item 1403: Altrio Correction of Records.** She stated that Mr. Atalla was able to extrapolate Altrio pole records from the Clipper database. The pole report is on a rough draft. Ms. Corella is in the process of taking the data and placing it on an Excel spreadsheet to allow manipulation of the pole data. Ms. Corella would be sending the report to the members for their review.

The next item discussed was Item **1406: Eliminate Clipper Database**. Ms. Corella reported that Mr. Atalla has been contacted to provide an estimate/quote to take the current dBase III Clipper database, and copy it over onto a SQL language database. This would simplify the JPA process, reports and tasks that the current database is producing. Ms. Luker remarked, that it was her understanding that the Clipper database has been cleaned, and the record information is 99% correct. This project was addressed in the Hyperlink contract number two, which has been paid in full. The consensus is to review contract two at the next computer communications meeting.

### **Item 1402- *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time. It is agreed upon by the members that a new item number would be issued at the first of every year. The number for this issue is now:

### **New Business**

#### ***Known Items:***

There were no known items.

#### ***Unknown Items:***

Ms. Prouty raised the question in regards to Section 7.6. She reported that there have been instances when a damaged pole is replaced by SCE, and AT&T California is opting not to purchase into the new pole. SCE is directing AT&T California that the action required by AT&T California is to 1) purchase into the new pole, and 2) relinquish the new pole. It has always been her understanding that AT&T has the option not to attach to the new pole, however, if AT&T was attached to the old pole, must pay for the removal of the pole. Ms. Prouty is seeking clarification. Ms. Hernandez responded that a member, who is not physically attached to the old pole, is not required to purchase space on the new pole set. Ms. Thomas agreed with Ms. Hernandez, that this has always been her understanding as well. Ms. Prouty thanked the members for their clarification.

Mr. Beckerman reported that effective January 2006, MCI exists as a legal entity under Verizon Business. He further reported that, currently, there are no changes in operation. He would keep the committee posted on any changes.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Administrative Board	03/15/06	9:00 a.m.	Committee Office
Operating Committee	03/15/06	Following	Administrative Board
SCJPC Centennial	03/15/06	Following	Operating Committee
Routine Revision	03/08/06	9:00 a.m.	Committee Office
Authorized Costs	03/08/06	Following	Routine Revision
Computer Committee	03/07/06	10:00	Conference Call

**ADJOURNMENT:**

Ms. Haney adjourned the meeting at 10:20 a.m., until March 15, 2006.

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Ms. Paula Haney, President

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Jennie Corella, Office Manager

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

March 15, 2006

**\*\*\*Revised\*\*\***

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Shelley Shannon	Southern California Edison
Mr. Larry Chow	Southern California Edison
Mr. Viset Ong	City of Riverside
Mr. Mahendra Garg	City of Anaheim
Mr. Dan Kjar	City of Azusa
Mr. Dan Crapo	City of Azusa
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water (via conference call)
Mr. Randall Starkey	Adelphia Communications
Ms. Lupe Hernandez	Cingular Wireless
Mr. Tracy Zubke	T-Mobile USA
Mr. Sheldon Cox	City of Pasadena
Mr. Tibor Laky	Sprint Communications, LP
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Mr. Thomas Dailey	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

**CALL TO ORDER:**

Ms. Haney opened the meeting at 9:00 am.

**APPROVAL OF MINUTES:**

Ms. Haney inquired if the members had the opportunity to review the minutes of the February 15, 2006 Board meeting. After the members reviewed the minutes, Ms. Haney asked if there were any revisions, and/or additions. Ms. Hernandez stated that on page 5, under unknown items, she would like her statement

corrected to read, “*Ms. Hernandez responded that a member, who is not physically attached to the old pole, is not required to purchase space on the new pole set*”. Ms. Hernandez motioned to approve the minutes as corrected, Mr. Garg seconded the motion, which upon voting, passed unanimously.

### **MANAGER’S REPORT**

Ms. Corella reported that the gross operating expenses for the month of February 2006 totaled \$59,801.78. The members were assessed this amount. This month is above average due to the Hyperlink monthly payment of January doubling up in February, resulting in an additional \$8,000.00 for the current month. However, the year-to-date expenses are balanced correctly.

### **COMMUNICATIONS:**

*Metro PCS California/Florida LLC*

Ms. Corella reported that the Committee office has received documents from Metro PCS. She distributed copies to the attending members. She then read the cover letter to the members. Ms. Corella will be emailing a PDF file of the documents to all members for their review. The members briefly discussed the documents. The consensus among the members is to extensively review the documents within their respective organization, and place this item on the discussion calendar of the April 2006 Board meeting.

Ms. Corella reported that the JPC office has not received correspondence from ClearLinx, who has also applied for membership.

### **SPECIAL REPORTS**

There were no special reports.

### **SUB-COMMITTEE REPORTS:**

#### **ad hoc Committee on Authorized Cost Elements**

Ms. Haney reported that the ad hoc met in February 2005, (please refer to the minutes for further details).

### **Operating Committee**

President, Ms. Haney reported that the Operating Committee met in February 2006 (please refer to the minutes for further details).

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in February 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc committee met in February 2006, and will meet again on March 16, 2006, (please refer to the February 2006 minutes for further details).

### **Computer Communications ad hoc Committee**

Mr. Chow reported that Computer Communications met in February 2006, and there is a meeting scheduled on March 16, 2006. He reported that the ad hoc would be discussing the urgency of replacing the current Clipper application. It is rapidly becoming inoperable. Mr. Atalla will be attending the meeting to discuss the method for moving forward with the Clipper replacement.

### **SCJPC Centennial**

Chairperson, Ms. Shannon reported that the Centennial ad hoc committee met in February 2006, and would meet following the day's meetings (please refer to the minutes for further details).

### **CONSENT CALENDAR:**

There were no items on consent.

### **DISCUSSION CALENDAR:**

*Item 1401: Timeline for Retro Inspections (additional verbiage).*

This issue was brought to the table by the City of Los Angeles. Ms. Corella reported that Mr. Allen inquired if there was a time frame for submitting inspection JPAs, from the date of the physical inspection. Ms. Corella stated that the

member's response to the question, originally, is that there is no time line in the handbook. Ms. Hernandez stated that verbiage has been created to address the issue of a time line for inspections, and three years has been proposed as a reasonable time line. She further stated, that the City of Los Angeles' primary concern, is that currently, they are working with a backlog on inspection JPAs. Mr. Chow added that at SCE, the time frame for JPA inspections is ten years. Ms. Hernandez clarified, that the three-year time frame, pertains to the processing of the JPA from the date of the physical inspection. Ms. Hernandez stated that anything longer than three-years could create problems, in that there are many changes to a pole in three years. Therefore, it has been agreed by the ad hoc committee that three years is reasonable. The consensus is that the proposed verbiage would be on the April consent calendar

*Item 1409: Method of Financing*

Ms. Shannon stated that the ad hoc has decided on three methods of financing the celebration. The members may choose method 1) to be billed a separate invoice for their costs, 2) have the costs included in their monthly assessment invoice(s), or 3) pay with a personal check made payable to the SCJPC. Ms. Corella will be contacting, via email, those members who have responded, asking them which payment option they would prefer.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
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- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1406: Eliminate Clipper Database – COMPUTER COMMUNICATIONS
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1408: Proposed Revision to Section 7.13 - ROUTINE REVISION
- Item 1409: Method of Financing – SCJPC CENTENNIAL

Ms. Haney read the open items list, and briefed the members on the status of each individual item.

## **Item 1402- *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

### **New Business**

#### ***Known Items:***

JPAs finalized as Section 18.1-D – Verizon California

Ms. Haney reported that Verizon is receiving JPAs that have been finalized via Section 18.1-D. She has notified Verizon staff, that they are not to accept JPAs with automatic approval, when Verizon has originally responded to the preliminary JPA. Ms. Prouty stated her office is experiencing a similar situation. Her office returns the prelim, signed, with some changes, and within the 45-day period. However, when the JPA is finalized, it reflects the changes, but with an automatic approval. Ms. Hernandez stressed that this section is not punitive. Ms. Hernandez questioned SCE, if in an instance when the 45-day period has lapsed, but SCE has not issued the Form 48, and SCE receives the signed JPA, does SCE process the JPA via section 18.1? Mr. Chow responded in these situations, if the JPA is still in the office, sitting on someone's desk, this section is not utilized. Ms. Prouty stated that, per the Routine Handbook, the 45-day period has elapsed; therefore the JPA should be an 18.1. It was agreed to move this issue to the ad hoc Routine Revision committee for extensive discussion.

#### ***Unknown Items:***

Ms. Prouty inquired if members have received a late charge invoice from other members. She reported that she has received a late charge invoice from the City of Burbank. She stated that AT&T California does not pay finance charges.

Mr. Chow stated that normally, members receive a summary of routine revisions, and if this continues to be the policy when revising the handbook. Ms Prescott responded that she would add it to the ad hoc agenda for review and discussion.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Administrative Board	04/19/06	9:00 a.m.	Committee Office
Operating Committee	04/19/06	Following	Administrative Board
SCJPC Centennial	04/19/06	Following	Operating Committee
Routine Revision	TO	BE	ANNOUNCED
Authorized Costs	TO	BE	ANNOUNCED
Computer Committee	TO	BE	ANNOUNCED

**ADJOURNMENT:**

Ms. Haney adjourned the meeting at 10:05 a.m., until April 19, 2006.

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Ms. Paula Haney, President

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Jennie Corella, Office Manager

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

April 19, 2006

\*\*Revised\*\*

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Shelley Shannon	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Dan Kjar	City of Azusa
Mr. Arnel Ganzon	Comcast Cable Communications
Mr. Sergio Handschin	City of Glendale
Mr. Don Beckerman	MCI Telecommunications
Ms. Norine Luker	NextG Networks
Mr. Richard Walker	NextG Networks
Ms. Sue Thomas	Sprint PCS
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water (via conference call)
Mr. Randall Starkey	Adelphia Communications
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Doug Schmaderer	City of Pasadena
Mr. Manual Zamora	Sprint Communications, LP
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

**CALL TO ORDER:**

Ms. Haney opened the meeting at 9:05 am., and allowed for introductions.

**APPROVAL OF MINUTES:**

Ms. Haney inquired if the members had the opportunity to review the minutes, if not, to review them for any corrections. After the members reviewed the March 2006 Board minutes, she inquired if there were any additions, revisions or

corrections. Ms. Prouty reported that under unknown items, the term “late” charges should be changed to “finance” charges. Ms. Corella noted the correction. Ms. Haney solicited a motion to approve the March 2006 minutes. Ms. Hernandez motioned to accept the March 2006 minutes as corrected. Ms. Prouty seconded the motion, which passed unanimously.

### **MANAGER’S REPORT**

Ms. Corella reported that the gross operating expenses for the month of March 2006 totaled \$71,790.45. The members were assessed this amount. This month is above average due to a three-payroll period, and the hardware purchase of two HP Proliant servers for the JPC office, and software for the newly purchased servers.

### **COMMUNICATIONS:**

#### *ClearLinx*

Ms. Corella reported that her office received a phone call from Ms. Kris Bennett of ClearLinx in regards to their membership application. They have a concern with disclosing their financial statements. Ms. Bennett informed Ms. Corella that their competitors are members of the SCJPC, and they are uncomfortable with these entities having access to their financials. She inquired if there was another form of verifying an applicant’s financial status, other than their financials. Ms. Bennett questioned if just the major members could review the financials. Ms. Corella stated that her response to Ms. Bennett is, that every member has a voice, and vote in Committee decisions. The Committee acts, and serves as a group. Ms. Corella then read the email she received from Ms. Bennett, to be read to the Board members (see attachment). In that ClearLinx is a private company, their financials are not public record. Ms. Prouty stated that, as agreed by the members, a part of the application process is the review of an applicant’s financial statement by all committee members. She added that the committee should not deviate from the initial process. The consensus is that Ms. Corella should respond to Clearlinx, and inform them that a review of their financial statements, by the entire Board, is a part of the application process.

#### *City of Banning*

Ms. Corella reported that she received correspondence from the City of Banning. Since their request for reinstatement was denied, they are now applying as a new member applicant. Ms. Corella added that she would respond to Banning’s application request.

#### *Metro PCS*

Ms. Corella reported that the JPC office has received the application fee check from Metro PCS. According to the terms of the application process, application fees are non-refundable; therefore, the check would be deposited.

## **SPECIAL REPORTS**

There were no special reports.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Mr. Allen reported that the ad hoc met in March 2006; however, Mr. Larry Chow chaired that meeting, (please refer to the minutes for further details).

### **Operating Committee**

Vice-President, Mr. Garg reported that the Operating Committee met in March 2006 (please refer to the minutes for further details).

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in March 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc committee met in March 2006, and the index and the glossary was reviewed, and the information would be on the web shortly, (please refer to the February 2006 minutes for further details).

### **Computer Communications ad hoc Committee**

In the absence of the ad hoc chair, Ms. Corella reported that Computer Communications met in March 2006. She reported that she, Mr. Chow, Ms. Prescott, and Ms. Pranata met with the IT lawyer, in regards to the proposed Hyperlink FRIEND contract. The JPC clipper server crashed. The database has been recovered, and must be converted to SQL. The former clipper applications must be programmed for SQL. Hyperlink has submitted a contract for the FRIEND project, which has been submitted to the IT lawyer for rework. A meeting would be scheduled when the lawyer has completed a counter offer (please refer to the minutes for further details).

### **SCJPC Centennial**

The committee chair was not in attendance, however; the ad hoc met in March 2006, (please refer to the minutes for further details)

**CONSENT CALENDAR:**

*Item 1401: Timeline for Retro Inspections (additional verbiage).*

Ms. Corella reported, on behalf of SCE. She stated their primary concern, with this proposal, is to clarify that members understand they cannot bill inspections prior to the date of Board approval. Members who have recently had their respective maintenance programs approved, cannot bill inspections retroactively. The consensus is to add the additional verbiage to the proposed revision, **“Inspections completed prior to the members Board approval date, cannot be billed to other members”**. Mr. Allen proposed to accept item 1401, with the additional verbiage as read. Ms. Prouty seconded the motion, which upon voting, passed unanimously.

**DISCUSSION CALENDAR:**

*Item 1399: Metro PCS Member Applicant – Financial Documents*

Ms. Corella reported that a concern with the documents provided by Metro PCS is that they have been issued a WIN, as opposed to a CPCN. Ms. Terry Holte emailed a description of a Wireless Identification Number (WIN) versus a Certificate of Public Necessity and Convenience (CPCN) to the JPC office. Ms. Holte pointed out that the WIN is an identification number issued to wireless providers only.

The members reviewed the documents submitted by Metro PCS. A notation is that the WIN is issued to Royal Street Communications; a Metro PCS 85% owned designated entity in which Metro PCS has a non-controlling interest. The application is in the name of Metro PCS. Mr. Allen questioned, who (Royal Street or Metro PCS) would the members be conducting their business. The applicant has submitted both financial statements. Mr. Allen remarked that, currently, he is not in a position to make a decision, since he has handed the submitted Metro PCS financials to his legal department. To date, they have not responded to him. Ms. Prouty added that AT&T California is in a similar position. The members discussed the information provided by the applicant extensively. The final consensus is not to make a decision on the viability of the applicant at this time, but to table this until the next Board meeting. In responding to the applicant, Ms. Corella is to inquire whom the membership would be transacting business with, and what name would be used for membership (Royal Street vs. Metro PCS). What is the business entity relationship between the two partners? This item would be tabled.

*Item 1414: 2006 Authorized Costs – Proposal to maintain 2005 costs.*

This issue pertains to carrying over the 2005 costs into 2006. Ms. Haney reported that the ad hoc committee would start reviewing the costs for 2007. The Authorized Costs ad hoc committee neglected to review the costs in 2005, therefore, the ad hoc members are proposing to maintain the costs for an additional year, and review costs for the incoming year. Ms. Haney stated, for the sake of clarification, to start a review process for 2006 in April would create grief in that the review process could take six months plus. To retroactively correct costs would become an accounting problem for the JPC. To reiterate, the ad hoc would like to propose maintaining 2005 costs into 2006. Ms. Prouty motioned to accept the proposal to maintain the 2005 authorized costs into 2006. Mr. Don Beckermann seconded the motion. Mr. Allen abstained. The remaining members accepted. The motion carried.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1388: Claims Contact - ROUTINE REVISION
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1401: Timeline for Retro Inspections – ROUTINE REVISION
- Item 1403: Altrio Correction of Records – OPERATING COMMITTEE
- Item 1404: Member Board Attendance – OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1406: Eliminate Clipper Database – COMPUTER COMMUNICATIONS
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1408: Proposed Revision to Section 7.13 - ROUTINE REVISION
- Item 1409: Method of Financing – SCJPC CENTENNIAL
- Item 1410: Section Interpretation on Web - ROUTINE REVISION
- Item 1411: Create Section 18.9-Form 9 Riser - ROUTINE REVISION
- Item 1412: Glossary Section E – Add'l Equipment - ROUTINE REVISION
- Item 1413: Review of Section 7 – Timeframes - ROUTINE REVISION
- Item 1414: 2006 Authorized Costs - AUTHORIZED COSTS
- Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS

Ms. Haney read the open items list, and briefed the members on the status of each individual item. **Item 1388: Claims Contact** was discussed. This pertains to claims for plant damage restitution, and risk management. Ms. Corella reported that she has received many responses from the membership. However, she would contact those members that have failed to submit their claims contact numbers.

The members discussed **Item 1410: Section Interpretation on Web**. Ms. Hernandez added that this deals with interpretation, clarification, and intent of specific, questionable routine handbook sections. Currently, the routine revision ad hoc is in the process of interpreting section 18.1-D. The interpretation would be placed on the SCJPC website, however; this issue continues to be discussed at the ad hoc.

### **Item 1402- *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

### **New Business**

#### ***Known Items:***

JPAs finalized as Section 18.1-D – Verizon California

This issue would be included in Item 1410: Section Interpretation on Web.

#### ***Unknown Items:***

Criteria for Maintenance/Inspection programs

Ms. Corella stated that perhaps the committee should compile what is expected from members, when they are presenting their respective maintenance/inspection programs to the Board for approval. Ms. Corella added, that in the past, members have questioned her as to what is expected from them, by the Board, at these presentations. **Item 1416: Outline for Maintenance Program Board Approval** has been assigned to this issue. Ms. Hernandez briefly described what might be expected from members when presenting their maintenance program. This outline would not dictate to members how to define, and standardize their programs, merely, direct them as to what the Board would be generally expecting. The information could be uploaded onto the SCJPC website.

Mr. Allen announced that DWP is evaluating the criteria for allowing equipment on their poles. He reported that, last year a DWP employee, due to the overcrowding of equipment on a pole, fell from the pole, and was seriously injured. DWP would no longer allow equipment on poles, that DWP deems as overcrowded with activity. Requests would be handled on a case-by-case situation by DWP. He added that he is notifying the members that there will be a change in policy at DWP, in regards to the allowance of equipment on poles. Ms. Hernandez reported that her organization was informed that DWP would not field meet, therefore, how would this type situation be handled. Mr. Allen responded that DWP should field meet, when

necessary. He then asked Ms. Hernandez for a name. Ms. Hernandez, and Mr. Allen agreed to discuss this after the meeting. Mr. Allen stated that he would be presenting to the committee an outline/criteria for placing equipment on poles. He added that when members submit their respective designs to DWP, it is imperative that they know DWP's safety, and all other requirements. DWP will not correct and/or re-design any plans, because they do not have the resources for this unnecessary task. Mr. Allen would be presenting DWP policy and procedures for placement of facilities on joint poles at the next Administrative Board meeting.

Mr. Handschin stated that Glendale is experiencing difficulty in identifying whose equipment (members or non-members) is on their poles. One situation it appeared that there were four members on the pole, however, the pole record states that there are only two members on the pole, Glendale and SBC. When questioning SBC, their response is negative. He added that he would like direction in the ability to identify attachments. Ms. Prouty stated that the SBC response may have been negative, however, the attachment may belong to an SBC tenant. She asked Mr. Handschin to contact her with the pole(s) in question, and she would attempt to help him identify attachments.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	05/02/06	9:00 a.m.	Committee Office
Authorized Costs	05/02/06	Following	Routine Revision
Administrative Board	05/17/06	9:00 a.m.	Committee Office
Operating Committee	05/17/06	Following	Administrative Board
SCJPC Centennial	05/17/06	Following	Operating Committee
Computer Committee	TO	BE	ANNOUNCED

**ADJOURNMENT:**

Ms. Haney adjourned the meeting at 11:05 a.m., until May 17, 2006.

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Ms. Paula Haney, President

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Jennie Corella, Office Manager

## Attachment

Hi Jennie,

Pursuant to our discussion earlier today, ClearLinx is a private company and has no public financial information to present to the committee. To that end, we are wondering if there is some other kind of financial information we can provide that would show proof of our viability for joining the SCJPC. We respectfully request you raise this issue at the next committee meeting to seek a decision.

Alternatively, we would not have a problem presenting the financial information to a select few of the members (the majority voters) or the members of our board, under strict confidentiality rules.

Please let me know what the committee rules. Thank you for your help in this situation.

-k-

*Kris Bennett*

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

May 17, 2006

**\*\*Revised\*\***

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Shelley Shannon	Southern California Edison
Ms. Sherri Goetz	Southern California Edison
Mr. Larry Chow	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison (via teleconference)
Mr. Mahendra Garg	City of Anaheim
Mr. Randall Starkey	Adelphia Cable (via teleconference)
Mr. Sergio Handschin	City of Glendale
Mr. Don Beckerman	MCI Telecommunications
Ms. Norine Luker	NextG Networks
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water
Ms. D. Okano	Cingular Wireless
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Doug Schmaderer	City of Pasadena
Mr. Mike Bogner	Sprint Communications, LP
Mr. Malcolm Brown	Verizon Wireless
Mr. Mark Denning	M-Power Communications
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

**CALL TO ORDER:**

Ms. Haney opened the meeting at 9:05 am., and allowed for introductions.

## **APPROVAL OF MINUTES:**

Ms. Haney instructed the members to review the April 2006 Board minutes, if necessary. Mr. Garg noted that on page 4, under discussion calendar, Item 1401 should read Item 1399. Ms. Corella noted the error for correction. Ms. Haney solicited a motion to approve the minutes. Mr. Garg motioned to approve minutes as corrected, and Ms. Hernandez seconded the motion, which upon voting passed unanimously.

## **MANAGER'S REPORT**

Ms. Corella reported that the gross operating expenses for the month of April 2006 totaled \$48,586.61. The members were assessed this amount. This month is reflective of an average month.

## **COMMUNICATIONS:**

### *ClearLinx*

Ms. Corella briefed the members on the Clearlinx membership application. The applicant has failed to submit their financial documents, because, according to the applicant, their direct competitor is a member of the SCJPC. Clearlinx has requested, that only the majority members view their financial information. Ms. Corella reported, that the consensus among the board members is that a part of the application process is the availability of their financial documents to all members. She further reported that she informed Clearlinx, via letter, that the Committee worked as a cohesive unit, and that all SCJPC members evaluate the financial stability of future members, and vote on acceptance. The ClearLinx application shall remain open at this time.

### *Metro PCS*

Ms. Corella reported that a concern with their application, is that the WIN, issued by the CPUC, is in the name of Royal Street, their subsidiary. Another issue concerning the members is with whom would they be conducting their business with, and they would like Metro PCS to expand on their relationship with Royal Street. Ms. Corella reported that she sent correspondence to Metro, stating the members concerns. Ms. Corella read an email response from AT&T California. It states that AT&T California was unable to locate a California business license in either name. The Metro PCS application shall remain open at this time.

### *City of Banning*

Ms. Corella reported that she received a telephone call from Banning requesting to apply as a new member. Ms. Corella added that since municipalities

are not mandated by the CPUC, she was not certain if the committee requires their financial statements. She added that since Banning is a returning member, does the committee require extensive scrutiny in these situations. The consensus is that all applicants follow the application process, without exception.

## **SPECIAL REPORTS**

### *Procedure and Policy for Placement of Facilities on Joint Poles – City of LA*

The City of Los Angeles requested this report to be tabled until the next Board meeting.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Mr. Allen reported that the ad hoc did not meet in April 2006.

### **Operating Committee**

Vice-President, Mr. Garg reported that the Operating Committee met in April 2006 (please refer to the minutes for further details).

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in April 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc committee met in April 2006, (please refer to the minutes for further details).

### **Computer Communications ad hoc Committee**

Chairperson, Mr. Chow reported that the ad hoc met in April 2006. The members discussed the Hyperlink contract to replace the Clipper application. The members agreed with the contract, and the contract has been given to Hyperlink for review, and approval.

## **SCJPC Centennial**

Chairperson, Ms. Shannon reported that the ad hoc met in April 2006. The members will be arranging a tour with Electra Cruises in June.

### **CONSENT CALENDAR:**

There were no items on the consent calendar.

### **DISCUSSION CALENDAR:**

#### *Item 1408: Proposed Revision to Section 7.13*

Ms. Hernandez opened discussion by stating the concern with this section is the reference to the term, “penalty”. When the ad hoc originally created this section, they failed to define the penalty referred in this section. However, the new section was approved by the board, and added to the Routine Handbook. SCE has a concern with the new section, in the lack of definition/clarification to the penalty. SCE proposed reviewing and/or revising this entire section, and submitted a proposed revision to the newly approved section. Ms. Hernandez further stated that this section was never intended to be punitive, but merely to correct the records to allow other utilities to process JPAs. She further added that historically, SCE has placed poles, through their deteriorated pole program, and failed to follow the JPA process. This created a problem for those incoming members processing JPAs due to the incorrect information. The members need the record corrected, in order to process their work. Therefore, rather than waiting for SCE to process their work, the incoming member may exercise section 7.13. She reiterated that this section is not punitive, except that the violating members would not be reimbursed the shared authorized costs for maintenance, therefore, would bear all maintenance costs involved in the transaction. Ms. Hernandez stressed that this section is in line with the spirit of the Routine Handbook. She added that her second proposal was created to clarify the original proposal submitted by SCE. After further review of the second proposal, it was agreed to change the verbiage for plant damage to “for plant damage replacement, refer to section 7.6”.

The members reviewed the original proposal submitted by SCE, to ensure the second proposed revision captured the intent of the original. The members agreed on the revisions with the additional verbiage. Ms. Luker motioned to accept this item with the added verbiage. Ms. Prouty seconded the motion. Mr. Starkey abstained, and the remaining members approved. The revisions will be on the SCJPC web site, and be added to the Routine Handbook effective January 2007.

*Item 1413: Review of Section 7 Time Frames*

The members reviewed the proposed revisions to section 7.6. Mr. Schmaderer questioned if the members agreed that notifying joint members within 24 hours of an emergency situation (ex: car hit pole) was a reasonable time frame. He added that in many situations, it has taken 24 hours to correct the situation. Ms. Haney added that the other joint members must also get to the situation to correct, and address their facilities. This is not a revision. All that is required is a phone call to the other joint members via the 24-hour emergency phone contact list to report the situation. The proposed additional verbiage is changed to read “45 days”, not “30 days” to issue a Form 2 Preliminary. This item was approved parallel with Item 1408.

*Item 1410: Section Interpretation on Web*

This section pertains to the interpretation and/or clarification to section 18.1-D. After some review, the members agreed on minor changes, and approved the interpretation/revision. Mr. Chow motioned to accept the proposed revisions with minor changes. Mr. Allen seconded the motion. Mr. Bogner abstained, and the remaining members approved unanimously.

*Item 1411: Create Section 18.9 Form 9 Riser*

The Form 9 has been created, and is available on the SCJPC web page; however, the Routine Handbook lacked a section in correlation with the form. Therefore, the Routine Revision ad hoc committee has created section 18.9 verbiage for this purpose. The members reviewed the proposed section. Ms. Prouty motioned to accept the section, and Ms. Hernandez seconded the motion. Mr. Bogner abstained, and the remaining members approved unanimously.

*Item 1416: Outline/Maintenance Program Board Approval*

This addresses the members who would like their approved maintenance program listed in section 2.7-H. It is a guide to aid in preparation for a member who would be presenting their respective program to the Administrative Board for approval. G.O. 165 mandates inspection of poles. Therefore, those members who would like to have the inspection expenses they have incurred; shared with joint owners; must have their maintenance/inspection program approved by the Board. Ms. Haney reiterated that this is merely an outline to be handed to those members interested, and it would also be on the SCJPC web page. Mr. Schmaderer stated that the JPC couldn't dictate to the members how to maintain their inspection/maintenance programs. Ms. Hernandez responded that this is merely an outline to be used as a tool for board approval. Ms. Haney motioned to accept the maintenance outline, and Mr. Garg seconded the motion, which passed unanimously.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1388: Claims Contact - ROUTINE REVISION
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1403: Altrio Correction of Records – OPERATING COMMITTEE
- Item 1404: Member Board Attendance – OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1406: Eliminate Clipper Database – COMPUTER COMMUNICATIONS
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1408: Proposed Revision to Section 7.13 - ROUTINE REVISION
- Item 1409: Method of Financing – SCJPC CENTENNIAL
- Item 1410: Section Interpretation on Web - ROUTINE REVISION
- Item 1411: Create Section 18.9-Form 9 Riser - ROUTINE REVISION
- Item 1412: Glossary Section E – Add'l Equipment - ROUTINE REVISION
- Item 1413: Review of Section 7 – Timeframes - ROUTINE REVISION
- Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS
- Item 1416: Outline/Main. Program Board Approval - ROUTINE REVISION
- Item 1417: 2006 Staff Evaluations - ROUTINE REVISION
- Item 1418: Banning Membership Application- ROUTINE REVISION

**Item 1402– *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

**New Business**

***Known Items:***

There were no known items.

**Unknown Items:**

AT&T California – Paperless invoices

Ms. Prouty reported that AT&T California’s accounting office is working toward becoming a paperless department. Therefore, Ms. Prouty inquired if the members would prefer to receive their invoices electronically. She asked those members choosing electronic JPA processing (Form 44/Form 48/Form 7), all JPA processing forms to contact her via email.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	06/20/06	9:00 a.m.	Committee Office
Authorized Costs	06/20/06	Following	Routine Revision
Computer Committee	06/20/06	Following	Authorized Costs
Administrative Board	06/21/06	9:00 a.m.	Committee Office
Operating Committee	06/21/06	Following	Administrative Board
SCJPC Centennial	06/21/06	Following	Operating Committee

**ADJOURNMENT:**

Ms. Haney adjourned the meeting at 11:01 a.m., until June 21, 2006.

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Ms. Paula Haney, President

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Jennie Corella, Office Manager

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

June 21, 2006

**\*\*Revised\*\***

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Larry Chow	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Mr. Dan Kjar	City of Azusa
Mr. Arnel Ganzon	Comcast Communications
Mr. Randall Starkey	Adelphia Cable (via teleconference)
Mr. Sergio Handschin	City of Glendale
Mr. Don Beckerman	MCI Telecommunications
Mr. Malcolm Brown	Verizon Wireless
Ms. Terry Holte	Nextel Communications
Ms. Debra Okano	Cingular Wireless
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Doug Schmaderer	City of Pasadena
Mr. Mike Bogner	Sprint Communications, LP
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Ms. Paula Haney	Verizon California
Ms. Jean Baccus	Committee Staff
Ms. Lynnel Perez	Committee Staff

**CALL TO ORDER:**

Ms. Haney opened the meeting at 9:05 am., and allowed for introductions.

**APPROVAL OF MINUTES:**

Ms. Haney instructed the members to review the May 17, 2006 Board minutes. Ms. Hernandez noted that on page 5, under discussion calendar, Item 1416, the third sentence GO 95 should read GO 165. Ms. Velma stated that on

page 7, under unknown items, the last sentence in parenthesis, should also include JPA's, Form 7, and all other JPA processing documents. Ms. Baccus noted the revisions for correction. Ms. Haney solicited a motion to approve the minutes. Ms. Hernandez motioned to approve minutes as corrected, and Mr. Garg seconded the motion, which upon voting passed unanimously.

### **MANAGER'S REPORT**

Ms. Baccus reported that the gross operating expenses for the month of May 2006 totaled \$47,742.18. The members were assessed this amount. This month is reflective of an average month.

### **COMMUNICATIONS:**

#### *City of Banning*

Ms. Baccus reported that City of Banning has submitted their application fee of \$725.00. Their financial information has been retrieved from their web site, and they have furnished the committee with a copy of their liability insurance declaration page. Ms. Baccus explained that these documents should be reviewed by the members, and be prepared to discuss them at the next Board meeting.

### **SPECIAL REPORTS**

#### *Procedure and Policy for Placement of Facilities on Joint Poles – City of LA*

The City of Los Angeles requested this report to be tabled until the next Board meeting in July 2006.

### **SUB-COMMITTEE REPORTS:**

#### **ad hoc Committee on Authorized Cost Elements**

Mr. Allen reported that the ad hoc did not meet in May 2006, and the next meeting is scheduled for July 12, 2006.

#### **Operating Committee**

Vice-President, Mr. Garg reported that the Operating Committee met in May 2006 (please refer to the minutes for further details).

**ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in May 2006.

**Routine Revision Committee**

Chairperson, Mr. Brown reported that the Routine Revision ad hoc committee met in May 2006, and had met the previous day (please refer to the minutes for further details).

**Computer Communications ad hoc Committee**

Chairperson, Mr. Chow reported that the ad hoc did not meet in May 2006. However, the ad hoc met the previous day. He reported that the FRIEND software is complete and the contract has been completed. The first installment should be paid this month. Mr. Chow added that Mr. Atalla completed the software without any compensation, on a good faith contract. This issue will be discussed further on the Unknown portion of the agenda.

**SCJPC Centennial**

In the absence of chairperson, Ms. Shannon, Mr. Allen reported that the ad hoc met and toured with Electra Cruises in Newport Beach. The Electra Cruises web site has pictures of the ship if anyone would like to view it.

**CONSENT CALENDAR:**

There were no items on the consent calendar.

**DISCUSSION CALENDAR:**

There were no items on the discussion calendar.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1404: Member Board Attendance – OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1406: Eliminate Clipper Database – COMPUTER COMMUNICATIONS
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1409: Method of Financing – SCJPC CENTENNIAL
- Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS
- Item 1418: Banning Membership Application- ROUTINE REVISION

Mr. Allen announced that the ad hoc Authorized Costs meeting would like the attending Board members to review the costs to ensure that they are in line with business transactions today. He would like all proposed revisions ready for the July 12, 2006 ad hoc meeting.

**Item 1402– *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

**New Business**

***Known Items:***

Ms. Haney Retires

President, Ms. Paula Haney announced that she is retiring from Verizon California at the end of the month. She added that this decision is financial, and that she has enjoyed working with everyone at the Southern California Joint Pole Committee. Her alternate, Mr. Ray Tyler, may be attending the July Board

meeting, if her replacement has not been assigned. All members congratulated Ms. Haney, and wished her well on this new venture.

### ***Unknown Items:***

#### **FRIEND Contract**

Mr. Chow reported on the FRIEND software that has been developed by Hyperlink to replace the Clipper software. It has been accepted, and approved by the project manager, Ms. Pranata. The software contract has been completed. In the contract, 50% of the \$65,000.00 project is due, with the remaining balance to be paid in three installments. Mr. Chow reported that a consultant, referred by the committee IT lawyer, has reviewed the price. The consultant commented that the cost is reasonable. Mr. Chow added that the committee would own the source code. The members would be assessed equally for the software. The first assessment for the 50% expense equates to \$1,120.60 per member, with the remaining balance equating to \$373.56 per member for three months straight.

Mr. Chow stated that the contract must be approved by the Board, signed by both parties, and the first installment paid to Hyperlink. Mr. Chow motioned to approve the Hyperlink Contract for the development of the FRIEND software, and disburse the initial payment. Ms. Haney seconded the motion. Mr. Bogner abstained, and all other members approved.

#### **Vegetation Management**

Mr. Allen stated that at the ad hoc authorized costs meeting, which met the previous day, Item 1361: Removal of Ivy for pole replacement was discussed extensively. However, there are the vegetation management programs that should be maintained by all utilities, which is separate from pole replacement. Therefore, he is of the opinion that the cost of vegetation removal should be a shared cost. Ms. Haney responded that when power utilities, and municipalities trim the vegetation from poles, it is only in the power space of the pole. Therefore, she is of the opinion that this cost should not be shared, because it does not benefit communications or other non-power members. Mr. Allen responded that this situation is correct, however, when a crew cleans a pole of vegetation, the clearance is on the entire pole. Mr. Allen added that he would like an item number assigned to this issue. **Item 1419: Vegetation Management Program Costs** has been assigned to the authorized costs ad hoc committee to address this concern.

#### **Applicant Financial Information**

Mr. Chow raised the issue of membership application. He added that some applicants might be hesitant to disclose their financial information, which is part of

the application criteria, due to direct competition with current board members. He added that in his opinion, some discussion to circumvent this issue is required. He is aware that with municipalities, such as the City of Banning application, their financial information is public record, which is no problem. However, private entities, in the interest of their organization, may be reluctant to disclose this type information to all members. He added that perhaps the committee accountant might be contacted for direction and/or recommendation, where some applicants may submit non-disclosure statements. He added that currently this situation concerns the ClearLinx application, and the NextG Networks membership, who are direct competitors. Mr. Chow added that if necessary, NextG could abstain from voting on the ClearLinx application.

Mr. Chow stated that there are several options for handling this precarious situation. However, he is of the opinion that a standard should be set for those applicants in this situation.

Mr. Brown proposed creating an ad hoc, composed of non-competitors, to review applicant financial information. Ms. Hernandez added that, initially, that is what ClearLinx had requested, that only a select few members review their financial documents. Ms. Holte added that all members are at risk when accepting applicants, therefore, all members should review the financials and have input on the solvency of the applicant. Ms. Prouty agreed with Ms. Holte.

Mr. Chow remarked that when criteria had been set historically, business was not conducted as it is today. There is high competition today among utilities. Financial information could be used strategically to benefit a competitive organization.

Mr. Allen stated that he prefers for his organization's financial attorney to review all financial documents submitted by applicants for his assurance. He added that he would also feel assured if the committee accountant reviewed applicant's financial documents. He proposed assigning an item number to this issue. **Item 1420: Financial Privacy Issues** has been assigned to Operating committee.

Ms. Prouty stated that if an ad hoc is created to review applicant financial documents, this ad hoc should also review the annual membership fee. Ms. Haney added that if the committee would engage the committee accountant to review applicant financials, that applicant should bear the accountant's fee.

Ms. Okano stated that if the members were confident with the committee accountant, why not engage him to review all applicant financials, and make recommendations. Mr. Handschin proposed having a financial attorney review applicant financials.

Mr. Garg stated that the review of an applicant's financial is to measure against risk, as in personal credit applications.

This issue would be discussed further at the Operating committee.

### **Best wishes, Ms. Haney**

Ms. Baccus announced that the committee and the JPC staff would like to thank Ms. Haney for all her devoted loyalty to the committee, and staff. Everyone wished Ms. Haney well on her next venture.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	07/12/06	9:00 a.m.	Committee Office
Authorized Costs	07/12/06	Following	Routine Revision
Computer Committee	07/12/06	Following	Authorized Costs
Administrative Board	07/19/06	9:00 a.m.	Committee Office
Operating Committee	07/19/06	Following	Administrative Board
SCJPC Centennial	07/19/06	Following	Operating Committee

**ADJOURNMENT:**

Ms. Haney adjourned the meeting at 10:05 a.m., until July 19, 2006.

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Ms. Paula Haney, President

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Jean Baccus, Assistant Office Manager

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

July 19, 2006

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Larry Chow	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Ms. Norine Luker	NextG Networks
Ms. Sherri Goetz	Southern California Edison
Mr. Sergio Handschin	City of Glendale
Ms. Shelley Shannon	Southern California Edison
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water (via teleconference)
Ms. Sue Thomas	Sprint PCS
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Sheldon Cox	City of Pasadena
Mr. Mike Bogner	Sprint Communications, LP
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Ms. Ray Tyler	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Lynnel Perez	Committee Staff

**CALL TO ORDER:**

Vice President, Mr. Garg opened the meeting at 9:05 am. in the absence of the acting President, Mr. Ray Tyler-Verizon California. At 9:15, Mr. Tyler arrived; however, in that Mr. Tyler is unfamiliar with the chairing process at this time, Mr. Garg facilitated the meeting. Mr. Garg allowed for introductions.

## **APPROVAL OF MINUTES:**

Mr. Garg asked the members to review the June 21, 2006 Board minutes. Mr. Garg noted several typos on pages 3,5, and 6. Page five, third paragraph, fourth sentence, the words, “the vegetation from” should be inserted. Ms. Corella noted the corrections, and will revise the minutes. Ms. Holte motioned to approve the minutes as corrected, and Mr. Allen seconded the motion, which upon voting passed unanimously.

## **MANAGER’S REPORT**

Ms. Corella reported that the gross operating expenses for the month of June 2006 totaled \$71,765.76. Ms. Corella explained the cause for the above average month is the initial payment to Hyperlink for the FRIEND software. The members were assessed equally, increasing member’s monthly invoices by approximately \$1,120.00. The remaining balance on the contract would be assessed to members in three monthly assessment invoices, which would add approximately \$300.00 to their next three invoices. She added that the operating budget is over, since this software expense was not budgeted or expected.

## **COMMUNICATIONS:**

### *ClearLinx*

Ms. Corella reported that ClearLinx has submitted their \$725.00 application fee. They included a correspondence (see attachment), which Ms. Corella read to the members. Stated in the letter, is that they would not be able to provide their financial information until late in this year, or the beginning of next year. They are requesting that the committee accept their application at this time. They have requested earlier, that they would like limited members to view their financials, in that their direct competitor is a current Board member.

After the correspondence was read in it’s entirety, the members discussed their request. Mr. Chow opened discussion by stating that although the committee should not deviate from the current application process, he is of the opinion that this issue should be addressed. It is likely that the committee would be facing this type situation in the future, since the method of business has changed and continues to change in regards to competition, and privacy. He stated that discussed earlier, the members have suggested engaging a third party (a certified accountant), to review the financials, and submit their recommendations, and/or direction. Mr. Chow reiterated that this issue would continue to present itself it light of the increase in competition today. Ms. Luker stated that she agreed with Mr. Chow in that there is an increase in competition today. She added that her organization might be the direct competitor ClearLinx is referring too. However, she stated that ClearLinx should be aware that all the members on the Board are their, and one another’s competitors. She remarked that **Item 1420: Financial Privacy**

**Issues**, assigned to the Operating committee, which proposed engaging a neutral third party, is a good option in addressing this issue. She added that NextG would fully support this proposal. Ms. Prouty added that she agrees with Mr. Luker, in that all members are competitors of one another. She added that in her opinion, the application process should not be revised at the request of an applicant. Mr. Bogner added that a non-disclosure statement should address the problem. Mr. Chow interjected that the problem is disclosing information within the committee, not externally.

Ms. Prescott added that public organizations financial information is available to all, however, not so with private organizations. It appears that if the application process would be revised, it would be for the benefit of privately owned organizations.

Ms. Luker reiterated that the proposal of engaging a third party neutral to aid the committee by reviewing an applicant's financials, in her opinion is the solution to this problem. She added that NextG would support this proposal.

Mr. Allen stated that even with the third party review, this should not eliminate a member's option to review an applicant's financial information. Mr. Handschin added that if the committee would retain that option in the application process, he sees no need of change to the process. Mr. Bogner agreed, and added that applicants should not request that the committee deviate from the current application process.

The members agreed to discuss this issue at the next Operating meeting under Item 1420: Financial Privacy Issues.

## **SPECIAL REPORTS**

There were no special reports.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Mr. Allen reported that the ad hoc met in June 2006, and the members agreed to meet every second Wednesday of the month along with the Routine Revision. He asked the members to review the authorized costs, and if there is any concern with the current costs, please email Ms. Corella with their concerns and/or proposals.

### **Operating Committee**

Vice-President, Mr. Garg reported that the Operating Committee met in June 2006 (please refer to the minutes for further details).

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in June 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc committee met in June 2006, and will also meet every second Wednesday of the month (please refer to the minutes for further details).

### **Computer Communications ad hoc Committee**

Chairperson, Mr. Chow reported that the ad hoc met in June 2006. He reported that the iPAM contract has expired, and a new contract is required. Also, other maintenance contracts are required. The ad hoc would review and discuss the proposed contracts, submitted by Hyperlink, at the next meeting.

### **SCJPC Centennial**

Chairperson, Ms. Shannon reported that the ad hoc met in June 2006. She stated that the invitations would be mailed the following month.

### **CONSENT CALENDAR:**

There were no items on the consent calendar.

### **DISCUSSION CALENDAR:**

*Item 1418: Banning Membership Application (submitted documents)*

Mr. Tyler stated that he is unfamiliar with this issue at this time, and would require additional time prior to discussing and/or voting on this issue. Mr. Allen

proposed tabling this item at this time, due to allowing Mr. Tyler to familiarize himself with the Banning application. The members agreed. This item is tabled at this time.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1404: Member Board Attendance – OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1406: Eliminate Clipper Database – COMPUTER COMMUNICATIONS
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1409: Method of Financing – SCJPC CENTENNIAL
- Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS
- Item 1418: Banning Membership Application- ROUTINE REVISION

It was agreed to close **Item 1406: Eliminate Clipper Database**, since this database is no longer functioning. This item is closed at this time.

**Item 1402– *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

**New Business**

***Known Items:***

There were no known items.

**Unknown Items:**

There were no know items

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	08/09/06	9:00 a.m.	Committee Office
Authorized Costs	08/09/06	Following	Routine Revision
Computer Committee	08/09/06	Following	Authorized Costs
Administrative Board	08/16/06	9:00 a.m.	Committee Office
Operating Committee	08/16/06	Following	Administrative Board
SCJPC Centennial	08/16/06	Following	Operating Committee
Reorganization	08/16/06	Following	SCJPC Centennial

**ADJOURNMENT:**

Mr. Garg adjourned the meeting at 10:10 a.m., until August 16, 2006.

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Mr. Mahendra Garg, Vice - President

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Ms. Jennie Corella, Office Manager



June 29, 2006

Ms. Jennie Corella  
Office Manager  
Southern California Joint Pole Committee  
437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773

Dear Ms. Corella,

ClearLinx Network Corporation is a Delaware Corporation and is authorized by the California Public Utilities Commission to provide Competitive Local Exchange, Access and Non-Dominant Interexchange Services throughout the State of California.

We are currently working on several projects in Southern California and believe it will be in our best interest to become a member of the Southern California Joint Pole Committee. We have reviewed your letter of December 6, 2005 in which you refer us to Section 6 of the Agreement for a detailed breakdown of the requirements for becoming a member. Section 6 refers to the following:

- (a) Must be a communication, electrical power, transportation or other Utility. As stated above, ClearLinx meets this criterion.
  - (1) Is a Government or Publicly owned Utility, or if a Privately Owned Utility presents a financial statement or balance sheet showing a net worth satisfactory to the Committee. We now understand this requirement to include audited financials. We will not be able to provide you with audited financials until late this year or early in 2007. We have asked you and the Committee to consider waiving this requirement since we have been approved by the CPUC or to at the very least, restrict access to our financial information by potentially competitive members.
  - (2) Agrees to meet all terms, conditions and obligation contained within this Agreement. Agreed.
  - (3) The ability to demonstrate proof of sufficient insurance, self insurance, or the financial ability to defend and to respond in damages to the kind of litigation usually incident to a utility business of the size of the applicant. ClearLinx, insured principally through Chubb, has demonstrated sufficient insurance for many utility, municipal and customer contracts, and will gladly

1901 S. Meyers Road, Ste. 190, Oakbrook Terrace, IL 60181  
630-932-2900 Fax 630-932-2907

provide the Committee with a certificate of insurance once we receive the specific insurance requirements.

Enclosed is a check in the amount of \$725.00. It is our understanding this is a fee for processing the application and that regardless of whether we are, or are not accepted into the Committee, this fee is non-refundable.

We also understand you will not be able to fully process this application request until we have provided the Committee with our audited financials. However, we have been told the rules for evaluating new entrants to the Committee may be changing. We are requesting you accept this application so we may quickly react to any new procedures that may be put into place or alternatively, be immediately prepared to present our audited financials shortly after their completion.

Should there be other forms that need to be filled out, or other information we may provide at this time, please contact me or Kris Bennett at [kbc@gvtc.com](mailto:kbc@gvtc.com) or phone her at (830) 885-7724.

Sincerely,



Terry Ray  
Vice President & CFO

Cc: Kris Bennett  
Ross W. Manire  
Vince Aragona

1901 S. Meyers Road, Ste. 190, Oakbrook Terrace, IL 60181  
630-932-2900 Fax 630-932-2907

## Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

August 16, 2006

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Larry Chow	Southern California Edison
Mr. Mahendra Garg	City of Anaheim
Ms. Norine Luker	NextG Networks (via teleconference)
Mr. Sergio Handschin	City of Glendale
Ms. Shelley Shannon	Southern California Edison
Mr. Malcolm Brown	Verizon Wireless (via teleconference)
Ms. Lynn Prescott	Verizon Wireless
Ms. Terry Holte	Nextel Communications
Mr. Sean Matlock	Golden State Water (via teleconference)
Ms. Sue Thomas	Sprint PCS
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Sheldon Cox	City of Pasadena
Mr. Tibor Laky	Sprint Communications, LP
Mr. Richard Freyre	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Mr. Viset Ong	City of Riverside
Mr. Dan Kjar	City of Azusa
Mr. Don Beckermann	MCI Communications
Ms. Jennie Corella	Committee Staff

### **CALL TO ORDER:**

In the absence of the acting President, Mr. Ray Tyler-Verizon California, Vice President, Mr. Garg opened the meeting at 9:10 am. Mr. Garg allowed for introductions.

## **APPROVAL OF MINUTES:**

Mr. Garg asked the members to review the July 19, 2006 Board minutes for any additions, or corrections. Ms. Thomas noted a typo on page 3, first paragraph Mr. Luker should read Ms. Luker. Ms. Corella noted the error, and will make the correction. Ms. Hernandez motioned to accept the July 19, 2006 minutes as corrected. Ms. Prouty seconded the motion. Which upon voting, passed unanimously.

## **MANAGER'S REPORT**

Ms. Corella reported that the gross operating expenses for the month of July 2006 totaled \$52,467.94. The members were assessed \$51,742.94, due to a credit of \$725.00 from the City of Banning application fee.

## **COMMUNICATIONS:**

### *Item 1418: City of Banning Membership Application*

Ms. Corella reported that, as requested, the City of Banning has submitted their audited financial statement for review by the members. She added that she would be sending the file to the members via an email message, with the file attached. This item would be on the September Board agenda for discussion. In reference to the applications of ClearLinx, and Metro PCS, Ms. Corella reported that their respective audited financial statements have not been received.

### Adelphia Cable and Comcast Cable take-over by TimeWarner

Ms. Corella reported that she received a telephone call from Mr. Randall Starkey, in regards to the Adelphia-Comcast Cable take over by Time-Warner. He inquired what documentation is required to merge Adelphia Cable, and Comcast Cable under the name of Time-Warner. Ms. Corella added that this transaction would take two members, and merge them into one, thus decreasing the total membership by one. Mr. Garg stated that the City of Anaheim would re-assign all matters pertaining to Adelphia Cable to TimeWarner. Ms. Corella asked the members to give this issue some thought, in that Mr. Starkey could be given direction in handling this merger/take-over. Mr. Laky inquired if TimeWarner had, in the past, applied for membership. Ms. Corella responded that she was not sure, however, does vaguely remember the name. Ms. Prescott added that, according to her recollection, TimeWarner had inquired, but did not reach the application process.

Ms. Corella stated that Mr. Starkey notified her, that someone representing TimeWarner would attend the next Board meeting to inquire into the steps of assigning membership.

## **SPECIAL REPORTS**

There were no special reports.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Mr. Freyre reported that the ad hoc met in July 2006. He asked the members to submit their proposed authorized costs, and pole costs to the JPC office by no later than September 15, 2006. Please refer to the minutes of the July meeting for further details.

Mr. Freyre announced that the standing meeting date has been changed from the second Wednesday of the month, to the second Tuesday of the month. However, there are special dates for the months of September, and October 2006, due to conflicting calendars among the ad hoc members.

### **Operating Committee**

Vice-President, Mr. Garg reported that the Operating Committee met in July 2006 (please refer to the minutes for further details).

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in July 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc did not meet in July 2006.

### **Computer Communications ad hoc Committee**

Chairman, Mr. Chow reported that the ad hoc met in July 2006. Please refer to the minutes for further details.

### **SCJPC Centennial**

Chairperson, Ms. Shannon reported that the ad hoc met in July 2006. She stated that the invitations have been mailed. She added that the event date is rapidly approaching, and the ad hoc would be meeting more frequently. Ms. Corella reported she has mailed out the invitations to past employees. Mr. Garg inquired if the ad hoc has the exact guest count. Ms. Shannon responded there is a possibility that they might not reach the anticipated guest count. She added that if the response is not what has been anticipated, the cost per plate would increase. This issue would be discussed at Known Items.

### **CONSENT CALENDAR:**

There were no items on the consent calendar.

### **DISCUSSION CALENDAR:**

There were no items on the discussion calendar.

### **OTHER ITEMS: Unfinished Business**

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1404: Member Board Attendance – OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1406: Eliminate Clipper Database – COMPUTER COMMUNICATIONS
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1409: Method of Financing – SCJPC CENTENNIAL
- Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS
- Item 1418: Banning Membership Application- OPERATING COMMITTEE

Item 1419: Vegetation Management Program - AUTHORIZED COSTS  
Item 1421: 2007 Pole Prices - AUTHORIZED COSTS  
Item 1422: Time Limits on Agenda Items - OPERATING COMMITTEE

The members discussed **Item 1422: Time Limits on Agenda Items**. Ms. Hernandez opened the discussion. She stated that each respective ad hoc committee has item numbers assigned to them for discussion. She added that some items have been open for five years. The objective is to arrive at a time limit for open items that are not resolved. Ms. Prouty suggested twelve months, she is of the opinion that this is ample time to resolve issues. She added that those members, who have brought the issue to the table, should have the proper documentation to support their proposal.

As an example, Ms. Hernandez addressed Item 1366: Review Anchor, Overhead, and Down Guys. She stated that the majority of ad hoc members support the proposed resolution, the City of Los Angeles does not agree on the proposal and stated that more research time is required. Ms. Hernandez added that in the time frame, in this case nearly three years, the item remains open and questionable costs continue to incur. She stated that she understands that some items might require additional time, however, the members should arrive at an agreement or the item should be closed with no approval and/or resolution.

Mr. Chow stated that in his opinion, a fixed time limit is not the answer. The proposing member would need to arrive at a decision if the issue is not resolved, and pull back the item. Therefore, he proposes a case-by-case method.

Ms. Thomas stated that currently, this is the situation. The initiating member is not pulling back the issue/item; thus the reason for the proposed time limits.

Ms. Holte proposed conducting an annual review of open items on a regular basis.

Ms. Corella remarked that if the ad hoc members are at an impasse, could the item be taken to the Board for approval and/or discussion.

Ms. Hernandez stated that taking the item to the Board could also expose a different perspective on the issue, which could then take a different direction. Ms. Holte proposed that with the annual review, those items that are at impasse would be placed on the Board agenda for the discussion calendar.

The consensus is to rename this item number to, "Annual Open Item Review", and discuss it at the Operating committee.

#### **Item 1402- *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

## **New Business**

### ***Known Items:***

#### *SCJPC Centennial Guest Response*

Ms. Shannon stated that if the guest response falls below anticipation, then the per-plate cost would increase. There is a possibility that the celebration expense could exceed the cost collected for the event. Ms. Shannon added that if this should transpire, the members would incur additional assessments. The ad hoc has discussed the possibility of special assessing all members the excess costs incurred equally. Ms. Prescott added that since the \$75.00 per plate cost has been published, and invitations mailed to guests, the per-cost price could not be increased. Ms. Hernandez proposed special assessing all members the overage cost of the event. She stressed that the celebration is open to all members, past and present, and their guests. She added that the idea of planning a centennial event was approved by the Board; therefore, there should be no problem with the special assessment. The members briefly discussed the proposal of special assessment. The consensus is to vote on the equal special assessment. Ms. Shannon motioned to special assess all members equally should the cost of the event run over budget. Ms. Holte seconded the motion. Mr. Rodriguez, and Mr. Ong abstained, all other members approved; therefore, the motion carried. If the cost of the centennial exceeds the budgeted funds, all members would be assessed the overage equally.

### ***Unknown Items:***

Ms. Hernandez stated that she has received JPA's where a member is omitted on the header, omitted on the JPA altogether, and then she receives a Form 7 to add a member. A member requires 45 days to review the JPA. This is a process issue, and she would like to remind members that the ad hoc Routine Revision committee, in reviewing the Routine, listed those items that are allowed, and not allowed via a Form 7. Adding a member to a JPA is not allowed via a Form 7. She reiterated that the added utility is entitled to a 45-day review, prior to responding.

Mr. Chow stated that when a routine section has been added, and/or changed, everyone arrives at a different interpretation. He is proposing that when these actions transpire, an explanation and rational, at how the ad hoc arrived at the additions, and/or changes should be published along with the sections. Ms. Thomas responded that there are clarification links on the website. Ms. Prouty added that this is the purpose of the representatives, to bring back to their organizations, the purpose and rational for all Routine section changes, and

additions. Mr. Chow proposed this method moving forward. It was agreed that this method would be implemented moving forward on all changes and additions to the Routine Revision.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	09/14/06	9:00 a.m.	Committee Office
Authorized Costs	09/14/06	Following	Routine Revision
Computer Committee	09/14/06	Following	Authorized Costs
Administrative Board	09/20/06	9:00 a.m.	Committee Office
Operating Committee	09/20/06	Following	Administrative Board
SCJPC Centennial	09/20/06	Following	Operating Committee
Reorganization	09/20/06	Following	SCJPC Centennial

**ADJOURNMENT:**

Mr. Garg adjourned the meeting at 10:10 a.m., until September 20, 2006.

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Mr. Mahendra Garg, Vice - President

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Ms. Jennie Corella, Office Manager

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

September 20, 2006

**\*\* REVISED \*\***

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Larry Chow	Southern California Edison
Ms. Norine Luker	NextG Networks (via teleconference)
Mr. Sergio Handschin	City of Glendale
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Mr. Sean Matlock	Golden State Water (via teleconference)
Ms. Sue Thomas	Sprint PCS
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Doug Schmaderer	City of Pasadena
Mr. Tibor Laky	Sprint Communications, LP
Mr. Robert Allen	City of Los Angeles (via teleconference)
Ms. Velma Prouty	AT&T California
Mr. Don Beckermann	MCI Communications
Ms. Jennie Corella	Committee Staff

**CALL TO ORDER:**

In the absence of the acting President, Mr. Ray Tyler-Verizon California, and Vice President, Mr. Mahendra Garg, Mr. Malcolm Brown chaired the meeting. He opened the meeting at 9:10 am, and allowed for introductions.

**APPROVAL OF MINUTES:**

Mr. Brown asked the members to review the August 16, 2006 Board minutes for any additions, or corrections. There were no corrections, and/or additions. Mr. Chow motioned to accept the August 16, 2006 minutes as written. Ms. Prouty seconded the motion. Which upon voting, passed unanimously.

## **MANAGER'S REPORT**

Ms. Corella reported that the gross operating expenses for the month of August 2006 totaled \$58,175.79. The members were assessed \$58,175.79, which is slightly above an average month. She stated that there remains the final installment of the FRIEND software to be paid to Hyperlink. The final installment would be disbursed when the JPC office is satisfied that the software is operating as expected.

## **COMMUNICATIONS:**

### *Metro PCS/Royal Street*

Ms. Corella stated that she received an email from Ms. Kathleen Hill of Metro PCS/Royal Street. She read the email to the members, which states that the applicant is still interested in pursuing their membership application, and is continually collecting the necessary information for membership. She added that this application would remain open, until the review of open agenda items at year-end.

## **SPECIAL REPORTS**

There were no special reports.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Mr. Allen reported that Authorized Costs Elements ad hoc committee met in August, and the ad hoc has not received all the pole costs and/or proposed authorized costs from members. For further details, please refer to the minutes.

### **Operating Committee**

Mr. Brown stated that since Vice-President, Mr. Garg is not in attendance, and he is aware that the Operating Committee met in August 2006, to please refer to the minutes for further details.

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in August 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc met in August 2006. A new item number has been created entitled, "Standardization of procedures". It addresses creating a manual noting any decisions/agreements made by any ad hoc which effects billing direction. This information would be accessible on the web.

### **Computer Communications ad hoc Committee**

Chairman, Mr. Chow reported that the ad hoc met in August 2006. Please refer to the minutes for further details.

### **SCJPC Centennial**

Chairperson, Ms. Shannon reported that the ad hoc met in August 2006. She reported that the ad hoc has completed the 20 centerpieces for the tables. For further details, please refer to the minutes.

### **CONSENT CALENDAR:**

There were no items on the consent calendar.

### **DISCUSSION CALENDAR:**

Item 14118: City of Banning Membership Application  
(Audited Financial Statement)

Mr. Brown stated that Ms. Corella has distributed the audited financial statement for the City of Banning via email to all members for their review. Therefore, the Banning financial statement is open for discussion. Mr. Chow reported that the SCE financial department contacted the Banning financial

department, to request a consolidated financial statement. He added that Banning reported to SCE, that they are requesting re-instatement, as opposed to a new application. Therefore, if this is the situation, the SCE financial department is of the opinion that a review of financial statements is necessary. Mr. Chow stated that Banning is in fact, applying as a new applicant. Ms. Corella stated that she has spoken with the City of Banning, and they are aware that they are applying as a new applicant. They have submitted their application fee of \$725.00. Mr. Brown inquired if any of the attending members had reviewed the Banning financials. Ms. Prouty responded that she has submitted the statement to her organization financial department, but has not received a response.

Mr. Brown stated that this item should remain open for further discussion.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS
- Item 1418: Banning Membership Application- OPERATING COMMITTEE
- Item 1419: Vegetation Management Program - AUTHORIZED COSTS
- Item 1421: 2007 Pole Prices - AUTHORIZED COSTS
- Item 1422: Time Limits on Agenda Items - OPERATING COMMITTEE

There were no questions, concerns, or discussion on the unfinished business items

**Item 1402– *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

**New Business**

***Known Items:***

There were no known items.

***Unknown Items:***

Friend Software – unable to re-open closed month for corrections.

Ms. Corella reported that with the implementation of the FRIEND software, the JPC office is no longer able to re-open a month that has been closed and balanced. The prior software allowed this option, but with the FRIEND software, this is no longer allowable. She added that this pertains to errors by the JPC staff, or the member’s staff. All errors would be corrected the following month with a correction of record JPA. Ms. Corella stressed that she would like the member representatives to convey this to their respective staff. Ms. Thomas inquired as to why the new software could no longer handle this type situation. Mr. Beckermann interjected that due to the Sarbanes-Oxley act, all new software is not allowed to make any changes to previous month’s transactions. The actions of WorldCom, and Enron prompted this decision on software standards. Ms. Corella reiterated that making corrections on a month that has been closed is no longer allowed.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	10/03/06	9:00 a.m.	Committee Office
Authorized Costs	10/03/06	Following	Routine Revision
Computer Committee	10/03/06	Following	Authorized Costs
Administrative Board	10/18/06	9:00 a.m.	Committee Office
Operating Committee	10/18/06	Following	Administrative Board
SCJPC Centennial	10/18/06	Following	Operating Committee
Reorganization	10/18/06	Following	SCJPC Centennial

**ADJOURNMENT:**

Mr. Brown adjourned the meeting at 9:30 a.m., until October 18, 2006.

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Mr. Malcolm Brown, Operating Ctte.

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Ms. Jennie Corella, Mgr. of Operations

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

October 18, 2006

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Mr. Larry Chow	Southern California Edison
Ms. Sherri Goetz	Southern California Edison
Ms. Shelley Shannon	Southern California Edison
Ms. Paula Haney	NextG Networks (via teleconference)
Mr. Tibor Laky	Sprint Comm. (via teleconference)
Ms. Annetta Baker	City of Colton (via teleconference)
Mr. Dan Kjar	City of Azusa
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Mr. Mahendra Garg	City of Anaheim
Ms. Sue Thomas	Sprint PCS
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Sheldon Cox	City of Pasadena
Ms. Terry Holte	Nextel Communications
Mr. Richard Freyre	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Mr. Don Beckermann	MCI Communications
Ms. Jennie Corella	Committee Staff

**CALL TO ORDER:**

In the absence of the acting President, Mr. Ray Tyler-Verizon California, Vice President, Mr. Mahendra Garg chaired the meeting. He opened the meeting at 9:05 am, and allowed for introductions.

**APPROVAL OF MINUTES:**

Mr. Garg asked the members to review the September 20, 2006 Board minutes for any additions, or corrections. Mr. Chow noted an error on page four under the City of Banning discussion section. He stated that the word unnecessary in the first paragraph, fourth sentence should read necessary. Mr. Laky stated that

the words, "Bernie Evers/Ken Lay act" should be deleted, in that there is no such act. Ms. Corella noted the revisions. There were no further corrections, and/or additions. Mr. Chow motioned to accept the September 20, 2006 minutes as corrected. Ms. Prouty seconded the motion. Which upon voting, passed unanimously.

## **MANAGER'S REPORT**

Ms. Corella reported that the gross operating expenses for the month of September 2006 totaled \$69,067.98. The members were assessed \$69,067.98, which is slightly above an average month. She stated that the overage is due to September expensing three pay-periods, as opposed to two.

## **COMMUNICATIONS:**

### *Metro PCS/Royal Street*

Ms. Corella stated that she received an email from Ms. Kathleen Hill of Metro PCS/Royal Street. She read the email to the members, which states that she is authorizing Ms. Lynn George of BMS Communications to request information on behalf of Royal Street Communications and Metro PCS LLC for purposes of applying for membership. Ms. Corella reminded the members that the primary concern with Metro PCS/Royal Street are that the CPUC is in the name of Metro PCS, and the financials in Royal Street. The issue is the conflict of names.

### *NewPath Networks LLC*

Ms. Corella inquired if the members recollected the NewPath Networks application from the previous year. She added that the application item was closed at the end of the year, due to lack of communication from the applicant. She reported that NewPath is again applying for membership, and has submitted their application fee of \$725.00. She read the application letter to the members. She stated that she would respond to the NewPath application letter, and research the previous application documents. An item number would be assigned to this application for discussion within the Operating committee.

## **SPECIAL REPORTS**

City of Banning

Guests: Mr. Chuck Thurman – Mr. Roger Ohms

Ms. Corella stated that the gentlemen from Banning have been invited as guests to the meeting to answer any questions or concerns regarding their application, and their submitted financial documents.

The guests introduced themselves, and the members reciprocated.

Ms. Corella briefed the members on the miscommunication in regards to the Banning audited financial statement. SCE has requested a consolidated financial statement. Mr. Thurman stated that the financial party at SCE was under the impression that Banning was applying with SCE as a customer. He added that Banning attempted to clarify the situation, and that Banning is applying to become a member of the SCJPC. Mr. Thurman added that it is his understanding that all the issues have been resolved. He stated that if there is anything else SCE is requiring, he would like to have it disclosed to him, in that he could resolve the matter of the questionable financial statements. Mr. Chow responded that at the moment he is not aware of the situation on the status of the financial statements. Mr. Thurman reiterated that according to his knowledge, his financial department has submitted a consolidated financial statement to SCE.

Mr. Thurman stated that they were members at one time, and regret the inability to take the opportunity of reinstatement, however, would like to become members to transact business through the joint pole committee process. Mr. Thurman stated that the City of Banning continues to use the paper process, but is planning on going electronic. Ms. Corella responded that the JPC office also is utilizing the paper process, however, are in the process of developing a JPA customized software.

Mr. Thurman stated that the previous administration did not act on the reinstatement invitation, however, the current administration realizes that not responding to the invitation was a poor business decision. The current administration realizes the importance of SCJPC membership in regards to joint pole transactions.

Ms. Hernandez commented that in her years of experience in joint pole, whenever she transacted business with the City of Banning, she never encountered a single transaction problem. Therefore, in her opinion, historically, Banning was a good limited member in standing with the SCJPC.

Mr. Thurman inquired into the timeframe for membership approval. Mr. Chow responded that once the financials are accepted, the approval could take one to two months.

The members thanked Mr. Thurman, and Mr. Ohms for attending, and informed them that they would be hearing from the committee shortly.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Mr. Freyre reported that Authorized Costs Elements ad hoc committee met in September. For further details, please refer to the minutes.

### **Operating Committee**

Mr. Garg reported that the Operating committee met in September, and to refer to the minutes for details.

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in September 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc did not meet in September.

### **Computer Communications ad hoc Committee**

Chairman, Mr. Chow reported that the ad hoc met in September 2006. He reported that the JPC would be hosting their data records with a new data hosting center. The data center is requiring the purchase of an SQL Server 2005 software license. The cost of the software is \$6,000.00; therefore, the JPC office would be leasing the software from the hosting center for \$295.00 per month. He added that if a newer version is released, then at that time the office could purchase software. Please refer to the minutes for further details.

### **SCJPC Centennial**

Chairperson, Ms. Shannon reported that the ad hoc met in September 2006. She added that the event turnout was a success, and all seemed to have enjoyed the evening. She stated that the ad hoc would meet later that afternoon to discuss the remaining outstanding balance for the event.

Mr. Garg reported that the photographer had submitted the pictures to him, and any one wishing copies should notify him. He added that the pictures turned out great.

**CONSENT CALENDAR:**

There were no items on the consent calendar.

**DISCUSSION CALENDAR:**

Item 14118: City of Banning Membership Application  
(Audited Financial Statement)

Ms. Corella inquired if the attending members have accepted the submitted Banning financial statements. The members responded that they did not have an issue with the Banning financials, with the exception of SCE. Ms. Hernandez stated that if the majority of the members accepted the Banning financials, could the committee move forward with the application process and invite Banning for the answer/question interview. Mr. Chow stated that if the members would like to move forward with the application process, to do so and not wait for a response from SCE. The consensus is to invite Banning to the November 2006 meeting for the interview part of the application. The members agreed that the Banning application could be approved at the same meeting of the interview.

Ms. Hernandez motioned to accept the Banning financial statements. Mr. Beckermann seconded the motion. Mr. Chow, Ms. Haney, and Mr. Laky abstained. The remaining members approved the motion. The City of Banning would be invited to the next Board meeting.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1399: Metro PCS Inc. Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE

Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE  
Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION  
Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS  
Item 1418: Banning Membership Application- OPERATING COMMITTEE  
Item 1419: Vegetation Management Program - AUTHORIZED COSTS  
Item 1421: 2007 Pole Prices - AUTHORIZED COSTS  
Item 1422: Time Limits on Agenda Items - OPERATING COMMITTEE  
Item 1423: Standardization of Procedures/Minutes - OPERATING COMMITTEE  
Item 1424: 2007 Operating Budget - OPERATING COMMITTEE  
Item 1425: Fiberglass Wrap per Foot Cost - AUTHORIZED COSTS  
Item 1426: Additional Steel/Wood Stub Price - AUTHORIZED COSTS

There were no questions, concerns, or discussion on the unfinished business items

#### **Item 1402– *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

#### **New Business**

##### ***Known Items:***

a) Dual Poles in the Field – **SCE**

Mr. Chow reported that SCE is receiving calls from municipalities expressing concern with dual poles in their communities. Mr. Chow requested that this issue be tabled at this time.

b) Nominating Committee

Ms. Corella stated that officers for the incoming year must be nominated; therefore, an ad hoc committee should be formed. Ms. Prouty volunteered as act as chairperson for the ad hoc. Mr. Garg, Ms. Goetz, Mr. Brown, and Ms. Hernandez volunteered as members of the ad hoc. Ms. Prouty would be scheduling a future meeting. All members would be notified.

**Unknown Items:**

Engineered Steel Poles/ Lightweight Steel poles

Ms. Hernandez opened discussion by stating that SCE held a meeting for communication members. She added that she became aware that engineered steel poles are set on a foundation; therefore, a sixty-foot pole is truly a sixty-foot pole. The space is incorrectly allocated, because members are using the formula for wood poles that take into account the footage in the ground. She stated that should like discussion on this issue at the next Routine Revision meeting. She suggested when stating the location and nature of work to quote the top of the pole at sixty feet.

It was agreed that this issue would be discussed at the Routine Revision meeting.

Ms. Hernandez questioned Mr. Chow how lightweight steel poles are tagged. Mr. Chow responded that they are tagged with the traditional tags.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	11/14/06	9:00 a.m.	Committee Office
Authorized Costs	11/14/06	Following	Routine Revision
Computer Committee	11/14/06	Following	Authorized Costs
Administrative Board	11/15/06	9:00 a.m.	Committee Office
Operating Committee	11/15/06	Following	Administrative Board
Nominating Committee	11/15/06	Following	Operating Committee

**ADJOURNMENT:**

Mr. Garg adjourned the meeting at 10:15 a.m., until November 15, 2006.

\_\_\_\_\_  
Mr. Mahendra Garg, Vice-President.

\_\_\_\_\_  
Ms. Jennie Corella, Mgr. of Operations

**Southern California Joint Pole Committee**

437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

November 15, 2006

**\*\*Revised\*\***

A regular meeting of the **Administrative Board** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Sherri Goetz	Southern California Edison
Mr. Serge Handschin	City of Glendale
Ms. Paula Haney	NextG Networks
Mr. Don Beckermann	MCI Telecommunications
Mr. Mike Bogner	Sprint Comm.
Mr. David Patterson	City of Azusa
Mr. Justin Cashmer	Verizon California
Ms. Lynn Prescott	Verizon Wireless
Mr. Mahendra Garg	City of Anaheim
Ms. Sue Thomas	Sprint PCS
Ms. Lupe Hernandez	Cingular Wireless
Mr. Steve Rodriguez	T-Mobile USA
Mr. Sheldon Cox	City of Pasadena
Mr. Ray Tyler	Verizon California
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Velma Prouty	AT&T California
Ms. Jennie Corella	Committee Staff

**CALL TO ORDER:**

Vice President, Mr. Mahendra Garg opened the meeting at 9:05 am, and allowed for introductions.

**APPROVAL OF MINUTES:**

Mr. Garg asked the members to review the October 18, 2006 Board minutes for any additions, or corrections. There were no corrections, additions, or revisions. Ms. Hernandez motioned to accept the minutes as written, and Mr. Cox seconded the motion.

## **MANAGER'S REPORT**

Ms. Corella reported that the gross operating expenses for the month of October 2006 totaled \$39,214.71. The members were assessed \$39,214.71, which is slightly below an average month. She stated that the lower than average expenses are due to non-payment of the computer technology contracts that are currently in negotiation. When the contracts are agreed upon, and signed, then the monies would be disbursed, and expensed.

## **COMMUNICATIONS:**

### *Metro PCS/Royal Street*

Ms. Corella reported that she received notice from Ms. Lynn George, who is the contact party for the Metro PCS/Royal Street membership application. She stated that according to Ms. George, the application and all documentation would be in the name of Royal Street. Item 1399 would now read, "Royal Street membership application". Mr. Allen inquired as to the name on their CPCN application. Ms. Corella responded that wireless utilities are issued a WIN (wireless identification number), and not a CPCN. She added that their WIN is in the name of Royal Street, and the applicant has submitted a copy of their WIN certificate. The committee concern is that the application is in the name of Metro PCS, and the WIN is issued to Royal Street. Ms. Prouty inquired if the committee would be receiving an updated audited financial statement in the name of Royal Street. Ms. Corella responded that all future documentation would be in the name of Royal Street.

The members agreed that the notification of authority to Ms. Lynn George should be submitted to the committee via company letterhead correspondence. Ms. Hernandez stated that when she, and BMS were assigned authority to represent Cingular Wireless, the notification was an email. Therefore, she is of the opinion that to request such documentation could be construed as preferential and/or discriminatory treatment. The consensus is to request communication on company letterhead requesting the name change on their application from Metro PCS to Royal Street.

### *NewPath Networks LLC*

Ms. Corella reported that she received a phone call from Mr. Kavanaugh of NewPath Networks. He inquired as to the progress of their membership application. She added that she informed him that an important piece of the application is a

copy of their recent audited financial statement. He responded that his organization has a recent financial statement compiled by their company accountant. However, he added that an accounting firm has not audited the statement. Ms. Corella inquired if the committee is firm and agreed that an accounting firm must audit the financial statement. The member's responded that moving forward, all submitted financial statements must be audited. Regardless of the financial impact to an applying organization, the consensus is if an entity desires to become a member of the SCJPC, they must expense the cost of obtaining an audited financial statement.

## **SPECIAL REPORTS**

City of Banning

Guests: Mr. Chuck Thurman – Mr. Roger Ohms

Ms. Corella reported that Mr. Chuck Thurman and Mr. Roger Ohms have been invited to the committee office for the interview step of the application process. Ms. Corella distributed the questionnaire to the members that was sent to the applicants, in order to follow along during the interview. Ms. Haney stated that when she was employed by Verizon California, Banning had a special agreement with Verizon California pending on Banning becoming a committee member to create JPAs. She added that this information is for the benefit of Mr. Justin Cashmer, the incoming Verizon California representative.

The Banning representatives were invited to the meeting, and they introduced themselves. The members reciprocated.

Mr. Allen opened the interview by inquiring the reason for Banning desiring to return to the SCJPC. Mr. Thurman responded that Banning should not have left the JPC. He added that his predecessor made the decision. Mr. Ohms added that at the time of the decision, management felt the JPC withdrawal would save the City of Banning revenue. Mr. Ohms stated that there never was a problem of financial ability. Mr. Thurman stated that there had been council action to maintain JPC membership, however; management did not follow through.

Mr. Thurman stated that he has visited the City of Colton to familiarize himself with the JPA process and forms. He added that when, and if Banning is accepted, they would not inundate the JPC office with JPAs that have been waiting for processing for the past years. But they intend on catching up as quickly as possible.

Mr. Allen inquired if Banning is in SCE territory. They responded that Banning is an electric utility, and set their poles within their city limits. Mr. Garg inquired if Banning has tenants on their poles. They responded that they have agreements with SCE, and Verizon California in regards to tenants, and attachments.

Mr. Cashmer inquired who their current contact is with Verizon California. Mr. Ohms responded that he does not have that information with him at this time. But would obtain the information for him if needed.

Mr. Allen stated that the JPC office requires approved contractors. They responded that Banning is aware of this, and that they require approved contractors from Verizon California. Mr. Allen inquired if Banning is participating in any pole inspection programs, and if they are aware of GO 165 requirements. Banning responded that they are in the process of implementing an inspection program to inspect their poles.

The members thanked the gentlemen for attending the meeting, and informed them that they would be notified of their decision.

## **SUB-COMMITTEE REPORTS:**

### **ad hoc Committee on Authorized Cost Elements**

Mr. Allen reported that Authorized Costs Elements ad hoc committee met in October 2006. For further details, please refer to the minutes. He added that the ad hoc would be reporting the result of the November 14<sup>th</sup> meeting under the unknown portion of the agenda

### **Operating Committee**

Mr. Garg reported that the Operating committee met in October, and to please refer to the minutes for details.

### **ad hoc Committee on Reorganization**

Chairperson, Ms. Prouty reported that Reorganization did not meet in October 2006.

### **Routine Revision Committee**

Chairperson, Ms. Prescott reported that the Routine Revision ad hoc did not meet in October. She added that members could refer to the minutes for details.

### **Computer Communications ad hoc Committee**

Chairperson, Ms. Goetz reported that the ad hoc met in October 2006, and met the prior day. Please refer to the minutes for any details.

**CONSENT CALENDAR:**

Item 1418: City of Banning Membership Application

Ms. Prouty motioned to accept the City of Banning membership application. Ms. Goetz seconded the motion, which passed unanimously. Ms. Corella reported that she would be invoicing Banning, and when their initial payment is received, Banning would be allowed to process JPAs.

Item 1424: 2007 Proposed Operating Budget

The members reviewed the proposed 2007 budget, which had been emailed to the members' ten days prior. Ms. Corella reported that the Operating committee has agreed that certain line items that have been budgeted, have been agreed by the Operating committee to assess these particular items equally, as opposed to proportionately. She added that a phrase in the 1998 agreement states that any expense deemed reasonable and necessary for operation of the office would be assessed to the members. Therefore, the Operating committee agreed that those items that were deemed an equal benefit to all members would be assessed equally and not proportionately.

Ms. Haney responded that she did not support this theory. Ms. Goetz stated that all members have access to the pole database, which is necessary for operation of the committee. Ms. Haney responded that she agreed that all members, whether large or small organizations, have access to the database, but smaller organizations would not utilize the database to the degree of larger organizations. Ms. Goetz responded that the database would prove a greater benefit to the smaller, new incoming members, in that they would need to retrieve the pole records to initiate their JPAs to attach to existing poles. Ms. Haney stated that she is of the opinion that larger utilities gain a greater benefit than do smaller utilities.

Ms. Goetz motioned to accept the 2007 proposed operating budget. Ms. Prouty seconded the motion. Ms. Haney's vote was a nay, and Mr. Rodriguez abstained. The motion carried, and the proposed 2007 budget has been approved.

**DISCUSSION CALENDAR:**

Item 14118: City of Banning Membership Application

The members discussed the Banning interview, which had transpired earlier that morning. Their membership was approved under the Consent Calendar.

**OTHER ITEMS:** Unfinished Business

- Item 1280: Authorized Signatures – RE-ORGANIZATION
- Item 1332: DWP Multi-Member Codes - OPERATING COMMITTEE
- Item 1341: Storm Costs - AUTHORIZED COSTS
- Item 1360: Crane Costs - AUTHORIZED COSTS
- Item 1361: Removal of Ivy - AUTHORIZED COSTS
- Item 1366: Review Anchor, Overhead and Down Guys - AUTHORIZED COSTS
- Item 1399: Royal Street Mbr Application - OPERATING COMMITTEE
- Item 1400: ClearLinx Network Mbr Application - OPERATING COMMITTEE
- Item 1405: Job Descriptions and Assoc. Salary – OPERATING COMMITTEE
- Item 1407: Proposed Revision to Section 4.1 – ROUTINE REVISION
- Item 1415: 2007 Authorized Costs - AUTHORIZED COSTS
- Item 1418: Banning Membership Application- OPERATING COMMITTEE
- Item 1419: Vegetation Management Program - AUTHORIZED COSTS
- Item 1421: 2007 Pole Prices - AUTHORIZED COSTS
- Item 1422: Time Limits on Agenda Items - OPERATING COMMITTEE
- Item 1423: Standardization of Procedures/Minutes - OPERATING COMMITTEE
- Item 1424: 2007 Operating Budget - OPERATING COMMITTEE
- Item 1425: Fiberglass Wrap per Foot Cost - AUTHORIZED COSTS
- Item 1426: Additional Steel/Wood Stub Price - AUTHORIZED COSTS
- Item 1427: Space/Grade on Eng Steel Poles - ROUTINE REVISION
- Item 1428: NewPath Networks Membership App. - OPERATING COMMITTEE

There were no questions, concerns, or discussion on the unfinished business items

**Item 1402– *Environmental Issues* - ROUTINE REVISION**

This is a standing item should any environmental concerns require reporting and/or discussion at any time.

**New Business**

***Known Items:***

- a) Dual Poles in the Field – **SCE**

It was agreed to table this item until January 2007

## **Unknown Items:**

### Outcome of meeting between SCE & LAC – re: Separate invoicing and JPA charges for pole replacement – Section 7.3

Ms. Hernandez opened the dialogue on this unknown item. She reported on the outcome from the meeting between SCE and LAC. She stated that Cingular has an issue with SCE in regards to Section 7.3, in that SCE has mandated that they would replace the pole if Cingular requires a taller pole. LAC has initiated a JPA per section 7.3. Instead of SCE taking the JPA process, LAC is being invoiced separately. She was informed the reason for the invoice is because LAC requested the action. Ms. Hernandez added that actually, SCE mandated that they replace the pole; LAC did not request the work. She was informed that to initiate a JPA, a work order must be generated; therefore, in order not to generate a work order, a separate invoice is issued. She added that this monetary transaction should be handled via the JPA process, not a separate invoice. SCE informed her that the dollars couldn't be noted on a JPA, because the dollars would be internally expensed incorrectly. She added that SCE has agreed to internally research if this transaction could be processed via a JPA, and not a separate invoice. In the interim, Edison and Cingular created a temporary process. When LAC sends a JPA to SCE, SCE would perform a visibility study to ascertain if the work is doable. SCE will return the JPA to LAC signed, but are not concentrating on the work to be performed, only if it can be performed. SCE does not want to generate a work order, until the zoning has been approved. When, and if, the zoning is approved then a work order would be generated. When the work order is generated, SCE would also issue a Form 7 breaking down the cost by item number. All joint pole costs will be shown on the JPA, but will not be billed on the final bill. The costs will be included in on a separate invoice this is sent, and may be paid up front. SCE would include gross up costs (income tax, contributions for construction) when utilizing Section 7.3. The members discussed this issue briefly. Ms. Hernandez suggested the members research this issue further, in the event that they may be charged these costs in this type situation. Ms. Thomas stated that in her opinion, asking members to pay up front is against committee protocol. Ms. Hernandez stated that her organization would pay up front for a specific site, because of the urgency of the current project. However, this method utilized by SCE requires addressing from the committee members.

### Pole-Loading Calculations

Ms. Haney reported that her organization has discovered that some members are not in the grade and space reflecting on the pole records. Ms. Haney questioned as to how is this situation corrected. She added that in most cases, there is quite a range difference. Ms. Prouty questioned Ms. Haney if the range difference has an impact on her proposed attachment grade. Ms. Haney responded that it does effect

her organization's proposal. Ms. Prouty informed Ms. Haney that on the record section of the JPA, she would reflect what is on record, and on the proposed section what the respective grades and space are per her field verification. Ms. Prouty added that there is no additional section to be quoted, but recommends noting the date of the field check.

Ms. Haney brought a pole loading issue to the table. She stated that her organization is receiving denials on JPAs from a member stating that pole loading calculations are missing. She added that this issue should be addressed, however, until it is addressed, and resolved, in her opinion this is not good JPC practice. She stated that her organization submitted calculations, as requested, but the member would not accept the program calculations. This member then obtained their organizations program calculations. Thus, the calculations submitted by her organization were not accepted or utilized, resulting in a waste of resources. Ms. Prouty questioned if the two calculations were different and to what degree. Mr. Bogner stated that this issue had been discussed in the past. The result at that time was that no member would be policed, or mandated to submit calculations except tenants; however, every member has a common responsibility to ensure that the poles would not be overloaded.

Mr. Allen stated everything is voluntary if another utility would allow one to attach to their poles. He added that it is not mandated that a utility must allow another utility on their poles.

Ms. Thomas agreed, however, she stated that the issue is that JPAs are being denied without any pole loading calculations. The JPA is denied until the other member finds the time and resources to conduct pole-loading calculations. In her opinion, this delays the proposing member's project.

Ms. Hernandez interjected that it appears this discussion is two different issues. She stated that in regards to pole loading, she does not agree that a JPA can be denied due to pole loading. An extension may be requested, but the JPA may not be denied. Ms. Thomas added that pole calculations are not required in the JPA process. Ms. Hernandez added that this is a GO 95 requirement. Mr. Allen added that this is a safety factor. Ms. Hernandez stated that as Mr. Bogner mentioned earlier, that this issue had been discussed, and agreed that pole loading was not a part of the JPA process.

Mr. Allen stated that power utilities have a right to ensure the pole loading calculations are acceptable. They have an obligation as power utilities to adhere to strict mandated safety standards, and many other standards. Ms. Prouty agreed with Mr. Allen and stated that her organization requires pole loading data.

In closing, Ms. Haney stated that everyone should be aware that there are issues with wind-loading, and that it is not part of the JPA process. She added that some members are going beyond the scope of the process, and providing wind-loading information, therefore, JPAs should not be denied due to wind-loading calcs.

Ms. Shannon stated that SCE requires that they perform the wind-loading calculations. Ms. Thomas stated that the problem is that SCE delays other members projects because they insist on performing the calculations at their pace. Ms. Hernandez stated that she is aware that should a pole fail due to wind-loading,

that power is liable. She inquired why SCE is not accepting other members wind-loading data. Ms. Shannon reiterated that SCE performs their wind-loading calculations.

Ms. Haney stated that this wind-loading situation is causing a work stoppage within her organization, and she feels this is not acceptable since her organization has an obligation to their customers. Mr. Allen stated that it appears to him that this issue requires extension discussion. The members would discuss this issue on at the ad hoc level.

*Authorized Costs Matrix*

Mr. Allen reported that the authorized costs committee worked extensively, and has created a matrix to aid members in submitting their proposed costs. Ms. Corella would be sending the matrix to members to complete. The deadline for submission is December 15, 2006.

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings were scheduled as follows:

Routine Revision	01/09/07	9:00 a.m.	Committee Office
Authorized Costs	01/09/07	Following	Routine Revision
Computer Committee	01/09/07	Following	Authorized Costs
Administrative Board	01/17/07	9:00 a.m.	Committee Office
Operating Committee	01/17/07	Following	Administrative Board

**ADJOURNMENT:**

Mr. Garg adjourned the meeting at 10:30 a.m., until January 17, 2007.

\_\_\_\_\_  
Mr. Mahendra Garg, Vice-President.

\_\_\_\_\_  
Ms. Jennie Corella, Mgr. of Operations

## Southern California Joint Pole Committee

437 So. Cataract Ave. No. 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

www.scjpc.org

DATE: June 21, 2006

TO: All Members of the Southern California Joint Pole Committee

FROM: Jennie Corella – Office Manager

SUBJECT: **Item 1418: Banning Membership Application**

The City of Banning has submitted their \$725.00 membership application fee. I have obtained their financial information from their web site. They have sent our office a copy of their liability declaration page. Please take the submitted document copies for review by yourselves, and your organizations. This item will be on the discussion calendar of the July Administrative Board meeting to determine the next step in the City of Banning application process. If the submitted documents are acceptable to the Board members, the next step is to invite the applicant to the following Board meeting for an answer, and question interview.

ADELPHIA COMMUNICATIONS  
AT&T CALIFORNIA  
AT&T COMM. OF CALIF., INC.  
AT&T LOCAL SERV/TCG  
CINGULAR WIRELESS (LAC)  
CITY OF ANAHEIM  
CITY OF AZUSA  
CITY OF BURBANK  
CITY OF COLTON  
CITY OF GLENDALE

CITY OF LOMPOC  
CITY OF LOS ANGELES  
CITY OF PASADENA  
CITY OF RIVERSIDE  
CITY OF VERNON  
COMCAST CABLE (MEDIAONE)  
GOLDEN STATE WATER  
M-POWER (ICG)  
MCI METRO/ATS  
MCI TELECOMMUNICATIONS

NEXTEL COMMUNICATIONS  
NEXTG NETWORKS OF CALIFORNIA  
SOUTHERN CALIF. EDISON CO  
SPRINT L.P.  
SPRINT PCS  
T-MOBILE, USA (PBM)  
VERIZON CALIFORNIA, INC.  
VERIZON WIRELESS  
XO COMMUNICATIONS(NEXTLINK)

**Royal Street Communications LLC Request for Membership**

February 28, 2006

Membership Committee  
Southern California Joint Pole Committee  
437 South Cataract Avenue, Unit 3  
San Dimas, CA 91773  
909.592.4001

**Via Email (jennie@scjpc.org) and U.S. Priority Mail**

**Re: Submittal of Requirements for Membership in SCJPC  
Royal Street Communications, LLC d/b/a MetroPCS**

Dear Committee Members:

Pursuant to Section 6 of the current SCJPC Agreement dated January 1, 1998, please find the responses to the membership requirements below:

- 6(a) Royal Street Communications LLC d/b/a MetroPCS is a Commercial Mobile Radio Service (CMRS) as defined by the California Public Utility Commission (CPUC). The Wireless Identification #/Utility # is **U-3086-C** (see attached).
- (1) Enclosed please find the financials for the privately owned Utility:  
**Royal Street Communications, LLC, a Delaware limited liability company**  
Royal Street Communications is MetroPCS' 85% owned designated entity in which MetroPCS has a non-controlling interest. Therefore the financials of MetroPCS California/Florida LLC are provided for the committee to review as well as the financials of Royal Street.
- (2) Royal Street Communications LLC d/b/a MetroPCS agrees to meet all terms, conditions and obligations contained within the Agreement dated January 1, 1998.
- (3) Royal Street Communications LLC d/b/a MetroPCS is able to demonstrate proof of sufficient insurance, self-insurance, or the financial ability to defend and to respond in damages to the kind of litigation usually incident to a utility business of its size.  
Royal Street Communications LLC d/b/a MetroPCS agrees to pay membership fees as outlined in Section 8 of the agreement prior to the construction of facilities.
- 6(b)
- (1) Royal Street Communications LLC d/b/a MetroPCS agrees to pay assessments for the operating expenses of the Office in accordance with Section 8 of the agreement.
- (2) Royal Street Communications LLC d/b/a MetroPCS agrees to procure and maintain the required insurance.

**Royal Street Communications LLC Request for Membership**

- (3) Royal Street Communications LLC d/b/a MetroPCS agrees to establish and furnish a 24-hour telephone number so that it may be notified of the need for repairs or maintenance, whether of an emergency or non-emergency nature.
  - (4) Royal Street Communications LLC d/b/a MetroPCS agrees to maintain the existing Wireless Identification #/Utility # with the CPUC.
  - (5) Royal Street Communications LLC d/b/a MetroPCS agrees to maintain the personnel, equipment, and resources necessary for the emergency and non-emergency repair, maintenance, or replacement of its facilities on Jointly Owned Poles.
  - (6) Royal Street Communications LLC d/b/a MetroPCS agrees to meet all terms, conditions and obligations contained within the Agreement.
  - (7) Royal Street Communications LLC d/b/a MetroPCS agrees to meet all assigned obligations, which include active participation in the development and implementation of the Routine Handbook, and other policies, rules, procedures, and participation in meetings.
- (c) Royal Street Communications LLC d/b/a MetroPCS agrees to this paragraph in its entirety.

**A check for \$725.00 will be forthcoming under separate cover.** Please provide the questionnaire to Kathleen Hill, Project Manager, MetroPCS LA Region, 65 Enterprise, Suite 325, Aliso Viejo, CA 92656 (phone: 310.880.6090).

If you have any questions, please do not hesitate to contact me at [LNahmanson@metropcs.com](mailto:LNahmanson@metropcs.com) or 415.756.6040.

Sincerely,

*Lisa Nahmanson*  


Lisa Nahmanson  
Consultant to Royal Street LLC

Encl.

**Royal Street Communications  
Consolidated Balance Sheet  
As of December 31, 2005**

**CURRENT ASSETS:**

Cash and cash equivalents	\$ 6,094,379
Prepaid expenses	848
Total current assets	<u>6,095,227</u>

Property and equipment, net	1,299,192
PCS licenses	293,599,250

**Total assets** \$ 300,993,669

**CURRENT LIABILITIES:**

Accounts payable and accrued expenses	\$ 1,371,952
Other current liabilities	135,424
Total current liabilities	<u>1,507,376</u>

Long-term debt, net 320,148,459

Total liabilities 321,655,835

**STOCKHOLDERS' EQUITY:**

Capital Contributions	6,666,667
Retained earnings	(27,328,833)
Total stockholders' equity	<u>(20,662,166)</u>

**Total liabilities and stockholders' equity** \$ 300,993,669

**Royal Street Communications  
Consolidated Statement of Operations  
For the Year Ended December 31, 2005**

**REVENUES:**

Service revenues	\$	-
Equipment revenues		-
Total revenues		<u>-</u>

**OPERATING EXPENSES:**

Cost of service		-
Cost of equipment		-
Selling, general and administrative expenses		766,732
Depreciation and amortization		-
Total operating expenses		<u>766,732</u>

**INCOME FROM OPERATIONS** (766,732)

**OTHER (INCOME) EXPENSE:**

Interest expense		26,475,037
Interest income		(130,523)
Total other expense		<u>26,344,514</u>

**INCOME BEFORE INCOME TAXES** \$ (27,111,246)

**MetroPCS California/Florida, LLC**  
**Consolidated Balance Sheet**  
**As of December 31, 2005**

**CURRENT ASSETS:**

Cash and cash equivalents	\$ 207,531
Inventories, net	4,572,163
Accounts receivable, net	13,491,892
Prepaid expenses	14,388,812
Other current assets	2,333,288
Total current assets	34,993,686

Property and equipment, net	632,017,715
PCS licenses	366,208,171
Microwave relocation costs	7,618,875
Other assets	6,245,633

**Total assets** **\$ 1,047,084,080**

**CURRENT LIABILITIES:**

Accounts payable and accrued expenses	\$ 96,550,661
Deferred revenue	112,821,651
Current maturities of long-term debt	2,648,518
Other current liabilities	38,447
Total current liabilities	212,059,277

Deferred rents	10,653,932
Other long-term liabilities	1,360,104
Intercompany payable	47,911,408

Total liabilities 271,984,721

**STOCKHOLDERS' EQUITY:**

Additional paid-in capital	292,025,508
Retained earnings	483,073,851
Total stockholders' equity	775,099,359

**Total liabilities and stockholders' equity** **\$ 1,047,084,080**

**MetroPCS California/Florida, LLC**  
**Consolidated Statement of Operations**  
**For the Year Ended December 31, 2005**

**REVENUES:**

Service revenues	\$ 687,529,906
Equipment revenues	126,078,263
Total revenues	<u>813,608,169</u>

**OPERATING EXPENSES:**

Cost of service	181,608,674
Cost of equipment	231,936,794
Selling, general and administrative expenses	109,049,290
Non-cash compensation	-
Depreciation and amortization	67,202,336
Gain on disposal of assets	(221,109,963)
Total operating expenses	<u>368,687,132</u>

**INCOME FROM OPERATIONS**

**444,921,037**

**OTHER (INCOME) EXPENSE:**

Interest expense	(1,645,051)
Interest income	(1,044)
Gain on extinguishment of debt	1,618,773
Total other expense	<u>(27,322)</u>

**NET INCOME BEFORE INCOME TAXES**

**\$ 444,948,359**

## PUBLIC UTILITIES COMMISSION

505 VAN NESS AVENUE  
SAN FRANCISCO, CA 94102-3298



February 6, 2006

Royal Street Communications, LLC d/b/a MetroPCS  
Attn: Kathleen Hill, Project Manager  
65 Enterprise, Suite 325  
Aliso Viejo, CA 92656

Re: Wireless Identification Number (U-3086-C) Royal Street Communications, LLC d/b/a MetroPCS.

Dear Ms. Hill:


This is to notify you that the information provided to the Telecommunications Division in a letter received January 31, 2006 meets the information filing requirements for Wireless Registration Identification (WRI) in Decision 94-10-031 as modified by Decision 94-12-042. Your corporate identification number is U-3086-C. Royal Street Communications may begin to provide limited facilities-based wireless service to the public in California.

In all respects except authorization for market entry and rates, the authority of the Commission to regulate terms and conditions of newly registered wireless carriers shall apply to the same extent as those holding certificates of CPCN prior to August 10, 1994. Specifically this includes, but is not limited to the following requirements:

1. The corporate identification number assigned to applicant is U-3086-C, which should be included in the caption of all original filings with this Commission and in the titles of other pleadings filed in existing cases.
2. Applicant shall notify the Director of the Telecommunications Division in writing of the date service is first rendered to the public as authorized herein, within five days after service begins.
3. Applicant shall be granted a waiver of P.U. Code sections 816-830 and 851-855, consistent with Decisions 85-07-081 and 85-11-044.
4. Applicant shall comply with General Order 159-A and D. 96-05-035, as they pertain to cell citing or to a Mobile Telephone Switching Office.
5. Applicant is subject to the current 1.29% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the Universal Lifeline Telephone Service (Pub. Util. Code Section 879; Resolution T-16966, effective January 1, 2006).
6. Applicant is subject to the user fee provided in Pub. Util. Code Sections 431-435, which is 0.11% of gross intrastate revenue for the 2003-2004 fiscal year (Resolution M-4813).

7. Applicant is subject to the current 0.27% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California Relay Service and Communications Devices Fund (Pub. Util. Code Section 2881; D.98-12-073 and Resolution T-16965, effective January 1, 2006).
8. Applicant is subject to the current surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California High Cost Fund-A (Pub. Util. Code Section 739.30; D.96-10-066, pp.3-4, App. B, Rule 1.C; set by Resolution T-16916 at 0.21% effective January 1, 2006).
9. Applicant is subject to the current 2.00% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California High Cost Fund-B (D.96-10-066, p. 191, App. B, Rule 6.F., Resolution T-16964, effective January 1, 2006).
10. Applicant is subject to the current 0.13% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California Teleconnect Fund (D.96-10-066, p. 88, App. B, Rule 8.G; set by Resolution T-16888, effective January 1, 2006).
11. All surcharges shall be shown as a single item on a customer's bill.
12. The corporate identity number and authority to render cellular service will expire if not exercised within 12 months after the date of this letter.
13. Within 60 days of the issuance of a Wireless registration Identification number, applicant shall comply with PU Code Section 708, Employee Identification Cards, and notify, in writing that compliance has been met, to the Chief of the Telecommunications Division.
14. If applicant fails to report and remit the fees discussed above (even if zero), then the Telecommunications Division shall prepare a Commission resolution that revokes the applicant's Wireless Identification Number for Commission approval.
15. Applicant is subject to the jurisdiction of the Commission for the resolution of customer complaints. Prior to initiating service, applicant shall provide the Commission Consumer Service Division with the designated contact person(s) for purpose of resolving consumer complaints and the corresponding telephone number. This information shall be updated if the name or telephone number changes or at least annually.
16. Applicant shall notify the Telecommunications Division in writing of any changes to the information it submitted for wireless registration within 30 days. Such information does not have to be served on competitors, cities and counties.

Sincerely,

  
Jack Leutza, Director  
Telecommunications Division

**State of California**  
**Secretary of State**

**CERTIFICATE OF REGISTRATION**

I, BRUCE McPHERSON, Secretary of State of the State of California, hereby certify:

That on the **18th** day of **January, 2006**, **ROYAL STREET COMMUNICATIONS, LLC**, complied with the requirements of California law in effect on that date for the purpose of registering to transact intrastate business in the State of California; and further purports to be a limited liability company organized and existing under the laws of the State of **Delaware** as **ROYAL STREET COMMUNICATIONS, LLC** and that as of said date said limited liability company became and now is duly registered and authorized to transact intrastate business in the State of California, SUBJECT, HOWEVER, TO:

- (a) any licensing requirements otherwise imposed by the laws of this State and;
- (b) that subject limited liability company shall transact all intrastate business within this State under the above name elected by it.

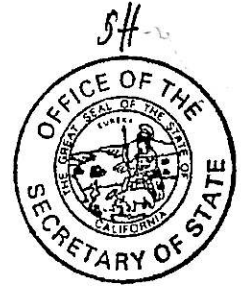
**IN WITNESS WHEREOF**, I execute this certificate and affix the Great Seal of the State of California this day of January 26, 2006.



A handwritten signature in black ink, appearing to read "Bruce McPherson".

**BRUCE McPHERSON**  
Secretary of State

**State of California**  
**Secretary of State**



I, BRUCE McPHERSON, Secretary of State of the State of California, hereby certify:

That the attached transcript of 2 page(s) has been compared with the record on file in this office, of which it purports to be a copy, and that it is full, true and correct.



**IN WITNESS WHEREOF**, I execute this certificate and affix the Great Seal of the State of California this day of

JAN 26 2006

---

**BRUCE McPHERSON**  
Secretary of State



**State of California  
Secretary of State**

File # **200602110049**

**ENDORSED - FILED**  
in the office of the Secretary of State  
of the State of California

JAN 18 2006

**LIMITED LIABILITY COMPANY  
APPLICATION FOR REGISTRATION**

A \$70.00 filing fee AND a certificate of good standing from an authorized public official of the jurisdiction of formation must accompany this form.

**IMPORTANT** - Read instructions before completing this form.

This Space For Filing Use Only

**ENTITY NAME** (End the name in Item 1 with the words "Limited Liability Company," "Ltd. Liability Co.," or the abbreviations "LLC" or "L.L.C.")

1. NAME UNDER WHICH THE FOREIGN LIMITED LIABILITY COMPANY PROPOSES TO REGISTER AND TRANSACT BUSINESS IN CALIFORNIA  
Royal Street Communications, LLC
2. NAME OF THE FOREIGN LIMITED LIABILITY COMPANY, IF DIFFERENT FROM THAT ENTERED IN ITEM 1 ABOVE

**DATE AND PLACE OF ORGANIZATION**

3. THIS FOREIGN LIMITED LIABILITY COMPANY WAS FORMED ON 11 - 22 - 04 IN Delaware  
(MONTH) (DAY) (YEAR) (STATE OR COUNTRY)  
AND IS AUTHORIZED TO EXERCISE ITS POWERS AND PRIVILEGES IN THAT STATE OR COUNTRY.

**AGENT FOR SERVICE OF PROCESS** (If the agent is an individual, the agent must reside in California and both Items 4 and 5 must be completed. If the agent is a corporation, the agent must have on file with the California Secretary of State a certificate pursuant to Corporations Code section 1505 and Item 4 must be completed (leave Item 5 blank).)

4. NAME OF AGENT FOR SERVICE OF PROCESS  
Corporation Service Company which will do business in California as CSC-Lawyers Incorporating Service
5. IF AN INDIVIDUAL, ADDRESS OF INITIAL AGENT FOR SERVICE OF PROCESS IN CALIFORNIA CITY STATE ZIP CODE  
CA


**APPOINTMENT** (The following statement is required by statute and may not be altered.)

6. IN THE EVENT THE ABOVE AGENT FOR SERVICE OF PROCESS RESIGNS AND IS NOT REPLACED, OR IF THE AGENT CANNOT BE FOUND OR SERVED WITH THE EXERCISE OF REASONABLE DILIGENCE, THE SECRETARY OF STATE OF THE STATE OF CALIFORNIA IS HEREBY APPOINTED AS THE AGENT FOR SERVICE OF PROCESS OF THIS FOREIGN LIMITED LIABILITY COMPANY.

**OFFICE ADDRESSES** (Do not abbreviate the name of the city.)

7. ADDRESS OF THE PRINCIPAL EXECUTIVE OFFICE CITY AND STATE ZIP CODE  
7577 Rambler Road, Suite 700, #730 Dallas, TX 75231
8. ADDRESS OF THE PRINCIPAL OFFICE IN CALIFORNIA, IF ANY CITY STATE ZIP CODE  
N/A CA

**EXECUTION**

9. I DECLARE I AM THE PERSON WHO EXECUTED THIS INSTRUMENT, WHICH EXECUTION IS MY ACT AND DEED.  
  
SIGNATURE OF AUTHORIZED PERSON DATE  
Robert A. Gerard January 14, 2006  
TYPE OR PRINT NAME OF AUTHORIZED PERSON TITLE OF AUTHORIZED PERSON  
Chief Executive Officer

**RETURN TO** (Enter the name and the address of the person or firm to whom a copy of the filed document should be returned.)

10. NAME [Rae Kligys, Senior Paralegal ]  
FIRM Patton Boggs LLP  
ADDRESS 2550 M Street, N.W.  
CITY/STATE/ZIP [Washington, DC 20037 ]

# Delaware

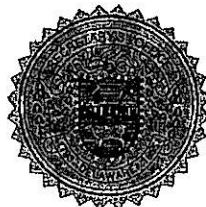
PAGE 1

*The First State*

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "ROYAL STREET COMMUNICATIONS, LLC" IS DULY FORMED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE EIGHTEENTH DAY OF JANUARY, A.D. 2006.

AND I DO HEREBY FURTHER CERTIFY THAT THE ANNUAL TAXES HAVE BEEN PAID TO DATE.

AND I DO HEREBY FURTHER CERTIFY THAT THE SAID "ROYAL STREET COMMUNICATIONS, LLC" WAS FORMED ON THE TWENTY-SECOND DAY OF NOVEMBER, A.D. 2004.



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*Harriet Smith Windsor*  
Harriet Smith Windsor, Secretary of State

AUTHENTICATION: 4454951

DATE: 01-18-06