

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
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January 15, 2019

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:35 a.m., at the Committee office.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Chad Johnson	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Sonny Nunez	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Bryan Strong	Southern California Edison
Mr. Josh Mathisen	AT&T California
Mr. Jeff Williams	City of Los Angeles
Mr. John Bacon	City Of Los Angeles
Mr. Bret Plaskey	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Those attending via teleconference were:

Ms. Maria Ortiz	XO Communication
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P.
Ms. Cory Crawford	AT&T California
Mr. Iman Yossi Torbati	City of Vernon
Ms. Kay Black	AT&T California
Ms. Linda McLean	Exenet Systems
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Mia Tran	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Sven-Axel Knauth	City of Burbank
Ms. Yvonne Johnson	AT&T Mobility

Mr. Carrion opened the meeting at 11:35 a.m. by asking the members if they had **reviewed prior month's meeting minutes**. The last meeting was held on November 2018 and there were no questions or comments.

The second item on the agenda is the **Review of the current Basic JPA Training power point file**. Mr. Carrion reported that the power point file has been completed and uploaded to the SCJPC website. Mr. Williams suggested to add a JPA Alert to announce that the new power point file is now available. Ms. Pranata commented that a note was added to the webpage that the power point file is intended to be presented and not used as a reference guide or printed materials. Mr. Williams suggested to add the note to the JPA Alert as well. Mr. Carrion stated that the previous version is also available.

The third item on the agenda is **Item 1641: JPA Training (Prelim & Final)**. Mr. Carrion inquired if there are any updates from Cable Engineering Services (CES). Ms. Hernandez replied that after discussions, CES decided that they are unavailable to provide training. Ms. Pranata stated that she has received requests for training from City of Anaheim and Time Warner. Ms. Black commented that AT&T California would like the training as well. Ms. Black inquired if CES would be willing to provide training if compensated by the SCJPC because it would benefit everybody if everybody was trained. Ms. Hernandez replied she will inquire about the training again, but she would like to reiterate that the training is for employees only, not contractors. Mr. Williams commented that CES did provide training for some of the LADWP's employees. Mr. Brown stated that the SCJPC should not pay for the training and the individual companies should pay for the training. Mr. Plaskey commented that perhaps Frontier Communications and AT&T California could collaborate and discuss the training for their companies. Mr. Plaskey stated he will take it offline and contact Ms. Hernandez when needed. Mr. Carrion stated that this item will remain open.

The fourth item on the agenda is **General Q&A and discussions**. There were no new questions or discussions.

The fifth item on the agenda is **Miscellaneous**. There were comments or miscellaneous items.

Action Items:

- JPA Alert will be added to announce that a new Basic JPA Training power point file is available.

The meeting adjourned at 11:43 a.m. until February 19, 2019.

Angela Pranata – Committee Transcriber

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**Basic JPA Training ad hoc Committee
did not meet in February 2019.**

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**Basic JPA Training ad hoc Committee
did not meet in March 2019.**

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April 16, 2019

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:07 a.m., at the Committee office.

Those in attendance were:

Mr. Joe Serrato	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Jeff Williams	City of Los Angeles
Mr. John Bacon	City Of Los Angeles
Mr. Johnny Trang	City Of Los Pasadena
Mr. Bret Plaskey	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. William Kearns	Frontier Communications
Ms. Lynn Prescott	Verizon Wireless
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Those attending via teleconference were:

Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P.
Mr. Ben Coffey	City of Banning
Ms. Carla Young	City of Banning
Ms. Cory Crawford	AT&T California
Mr. Josh Mathisen	AT&T California
Ms. Kay Black	AT&T California
Ms. Linda McLean	Extenet Systems
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Mr. Mina Shehata	City of Burbank
Mr. Pedro Garganera	MCI Telecom/MCI Metro
Mr. Scot Charlton	Extenet Systems
Ms. Shawn Henderson	T-Mobile USA
Ms. Yvonne Johnson	AT&T Mobility

Mr. Carrion opened the meeting at 11:07 a.m. by asking the members if they had **reviewed prior month's meeting minutes**. The last meeting was held in January 2019 and there were no questions or comments.

The second item on the agenda is the **Review of the current Basic JPA Training power point file**. Mr. Carrion reported that the file is available on the website and if there were any questions or comments. There were no questions or comments.

The third item on the agenda is **Item 1641: JPA Training (Prelim & Final)**. Mr. Carrion stated that this item is on-hold.

The fourth item on the agenda is **General Q&A and discussions**. There were no new questions or discussions.

The fifth item on the agenda is **Miscellaneous**.

- Mini video series: Mr. Carrion reported that Crown Castle is planning on creating mini video series that will cover basic JPA principles, strictly for internal use at Crown Castle. The series will mainly focus on the fundamentals on how the process works. Mr. Carrion inquired whether or not the Committee would like to get involved at some point to create a similar set for exclusive use by the SCJPC. Crown Castle does have resources but still needs to work out the details. Mr. Carrion will provide an update at a future meeting.
- Meeting frequency: Mr. Carrion proposed to hold Basic JPA Training meeting once a quarter or as needed basis. Mr. Plaskey suggested to bring it up at the next Administrative Board meeting. Mr. Mathisen suggested that Basic JPA Training meeting could be initiated when a new item number is created and assigned to the ad hoc committee. The committee agreed that Basic JPA Training committee will meet as needed.

Action Items:

- Mr. Carrion will provide an update of mini video series at the next Basic JPA Training meeting.
- Mr. Carrion will bring up the subject of future meeting scheduling at the next Administrative Board meeting.

The meeting adjourned at 11:14 a.m. until further notice.

Angela Pranata – Committee Transcriber