

Southern California Joint Pole Committee

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San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

August 17, 2022

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 10:28 a.m., via teleconference.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Valerie Mitwasi	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Troy Stanard	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Mr. Alvin Robielos	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Ms. Amanda Lindgren	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Anthony Ghilardi	City of Pasadena
Ms. Ashley Romero	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Dianell Caamano	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems

Ms. Renzo Garzon
Ms. Patti Ringo
Ms. Angela Pranata
Ms. Kathleen Allen

Mobilitie, LLC
Sonic Telecom, LLC
Committee Staff
Committee Staff

Mr. Carrion opened the meeting at 10:28 a.m. by asking the members if they had **reviewed prior month's meeting minutes**. The meeting was last held in April 2019.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information - Video**. Mr. Carrion stated that he received a proposal from Ms. Pranata regarding the potential of some video creation from the billing staff to explain what is required for billing. Ms. Pranata stated the idea was from Ms. Allen and she suggested to record a video explaining what the SCJPC staff needs on the Final to avoid a memo. Ms. Pranata stated she would like to emphasize that only Finals would be covered because the staff is not familiar with the Preliminary or other Forms. When the Final gets to the office, it would be reviewed for what is needed to eliminate a memo. Ms. Pranata stated there is a Checklist on the website and the video would be something similar to that. Ms. Allen would start with something simple as Section 3.1. Ms. Pranata stated there is also a Power Point Presentation that Mr. Carrion created back in 2018. This would be an additional resource for the members. Ms. Pranata reiterated this is just on the Final JPA stage. Ms. Allen stated she would record a video and have Ms. Foss, the current administrative aide, edit the video. Ms. Allen would start with one video to see if the members find it helpful. She would show exactly what is needed to process the JPA per a certain Section to eliminate a memo. Ms. Allen added the video would not go into detail on the billing. If the members like the video Ms. Allen would create other videos on other Sections and go into full detail of what is needed to process the JPA to eliminate a memo. Ms. LaFrenais stated that is a great idea not just for training purposes internally within SCJPC, but for all the others that are looking to submit. Ms. Black stated AT&T California loves the idea. Ms. McLean stated that is a great idea and would love to be able to get their JPAs resolved. Mr. Carrion stated that he wanted to make sure that not too much time was not going to be taken to produce something like that. Ms. Allen stated she would write a script for the beginning of the JPA which could be used for each JPA recording. For example, page numbers, Date Sent, header information, etc. Ms. Allen continued to state, she would record her time of preparation and recording the video and submit to the committee with the video. Then the committee could decide whether or not Ms. Allen should move forward with additional video recording. Ms. Allen is thinking the easy joint sections should take about two hours in total to record with editing if editing is necessary. Once Ms. Allen records videos on Multi Sections that would take more time. Ms. LaFrenais stated to touch on what Mr. Carrion stated looking at previous numbers the two hours would be worth it if it eliminates JPAs being returned. Ms. LaFrenais continued if a short video is recorded on invalid grade and space and the number of rejects is reduced by what is stated on the Memos Report (see attached) then the two hours would be worth 80 rejects. Ms. Allen stated she feels the videos would be helpful if people could actually see it on the screen. Ms. Pranata clarified that Ms. Allen would not record a video on

how to calculate or allocate the correct grade and space. Ms. Pranata stated she thinks grade and space allocation training should be taught by each individual member. Ms. Allen stated that she would touch on grade and space in her recording. Not necessarily how to allocate it but for example, for a 40' pole usable footage should equal to 10' for a 6' SCZ. Ms. LaFrenais stated it would be interesting to see the trend moving forward from the video's release to see if the number of memos continue to stay where they are or if they start reducing showing effectiveness. Ms. Pranata stated that SCJPC receives older Finals as well and they may not be changed. Ms. Pranata then stated she could try and look at the error rate; however, if the JPA is from 2019, 2020, or older, she is unsure if the grade and space would be fixed prior to sending to the SCJPC. Even though it should be. Ms. LaFrenais stated if there is an issue with the number of JPAs returned and now SCJPC are doing these videos if even the numbers were reduced by 2% that is an indicator the process is improving. Ms. LaFrenais continued that she understands what Ms. Pranata is talking about receiving older JPAs. But she thinks SCJPC would see a longer term effect than a short term effect. Mr. Harmon stated when he looks at the list of Memo/reject reasons he does not see a process issue and if there is to please let the committee know. The JPAs are not done correctly, and he believes Ms. Pranata is doing her absolute best. Ms. LaFrenais clarified when she states process issue, she is referring to people who submit the JPAs. Ms. Harmon inquired the members and then stated if the members consistently get rejections they need to really dig into those rejections and figure out why they have those rejections and put that as their top goal of what not to do the next time. Ms. Harmon added it is very present the information to provide to the parties creating the JPAs, that it could be seen the pertinent items are not being provided.

Mr. Carrion stated he thinks the members are at a consensus where they think the videos would be a good idea. Ms. Allen would start off with one video and the members could see what is covered and determine if Ms. Allen or SCJPC would move forward with creating additional videos. Ms. Allen stated she would record one video with the time it took to prepare, create, and edit and submit to Ms. Pranata to send to the members. Mr. Carrion stated okay and then the members could take a more in depth look as to the type of things they would like to be covered in subsequent videos.

The third item on the agenda is **Miscellaneous**.

- Tackling Pending JPAs: Mr. Carrion opened and stated these are a couple of examples that he brought up last July 2022. He wanted to preface this by the intention of this is not really to call out any particular member or anything like that. This is more of a way to discuss a process and procedure that all have been experiencing. Mr. Carrion explained basically a JPA is issued and sent to members. The response Crown Castle receives is that *JPA is denied because that pole is on a pending JPA. Please revise load & JPA to include the pending member who initiated the pending JPA* onto Mr. Carrion's JPA. Mr. Carrion gets a copy of that pending JPA and it requires a revise load. Mr. Carrion inquired what should he do. Should he revise his load on his pole based on the load that was denied. Mr. Carrion stated he knows members might point out if Mr. Carrion has tried working with the one utility; however, there are multiple utilities involved

now. Mr. Carrion thinks this is more of a collective issue because as far as he is concerned the loading he supplied with his JPA is up to scratch and now he has to revise the loading on a potential build that hasn't happened. Not only that the potential build hasn't happened requires revised loading because it was denied. Mr. Carrion stated he is unsure how to issue a JPA for a pole that is denied and also denied on the pending JPA. Mr. Van Stryk inquired if the pole in question is the only pole denied. Mr. Carrion stated the whole JPA was denied. Mr. Van Stryk stated the MCI JPA shouldn't come first because they are going to have to resubmit. Their resubmit date is going to have to be after the red sent date which is going to be after Mr. Carrion's date. In which case Mr. Carrion's JPA would final first. Mr. Carrion inquired if the entire JPA is denied does it invalidate that JPA and that JPA's date sent. Also, if the entire JPA wasn't denied and it was just that pole then the JPA is not valid. That brings Mr. Carrion back to the same question. How is Mr. Carrion supposed to issue a JPA that a pole is on a pending JPA that got denied. Mr. Carrion stated that some members state even though the JPA was fully denied it doesn't invalidate their JPA. And they are free to issue a Form 7 with revised loading and that JPA keeps their original date sent. Mr. Van Stryk stated that was the reason he doesn't do partial approvals and allow for a Form 7 to fix a denied JPA. Because denied means it has to be resent in its entirety. There is no fixing pole loading from the original date sent. Mr. Carrion inquired if one would be in the right to deny other poles on that JPA even though the pole loading is good on all those other poles but just not on that one pole. Mr. Carrion stated that Mr. Van Stryk might see it that way and other members may not see it that way and that is the issue he wanted to point out is that not all members see it the same way. Mr. Carrion added he couldn't be the only one that received a denied JPA because the poles on that JPA are on a pending JPA which has been denied. Mr. Carrion does not know how to move forward. Mr. Van Stryk stated that is another reason he does not do partial approvals because at times the communication breaks down on the administrative side and the reason he thinks it is appropriate to deny one pole because the loading is wrong send it to them and they will have to redo the whole thing. Mr. Harmon inquired if the JPA is representing another member was denied access due to inadequate pole loading. Mr. Carrion replied correct. Mr. Harmon then inquired then Mr. Carrion received it based on his intent to attach to one of the locations which was previously denied by the prior member based on pole loading inadequacies. Mr. Carrion replied correct. Mr. Harmon stated a denial predicated on its voracity which seems to be applicable here would stop the nature of work reasonable. Meaning the Form 2 initiating member could take that information that says "I need to modify the pole loading" modify it then resubmit. To the extent that a desire that things may change, and that member does not decide to peruse that type of business proposal. Mr. Harmon believes it would be viewed as that space on the pole is open to the market again since there is a reasonable timeframe to respond to the denied pole loading. In that situation one could submit a

request to attach being that the other member has a denied Form 2 and has not responded to that. All should understand that the 45 days is an automatic approval; therefore, one would presume that the member does not have interest in the pole because they have not responded with the needed documents. If that is the case Mr. Harmon would think it would be reasonable not to be required to put a denied JPA number on Mr. Carrion's JPA, or a pending approval or pending modification because it is denied. At that point Mr. Carrion could show the pole loading as necessary. GO 95 requires one to put a current load in any future loads. To the extent that you had knowledge of the future load, one would add it. Mr. Harmon thinks that may solve it unless he is making this too simple. Mr. Carrion rephased for his own understanding. That denial on his JPA per that pole being on the pending JPA would only be valid if that pole was approved on that pending JPA. But in this case because it was denied the denial on Mr. Carrion's JPAs was deemed invalid. Mr. Harmon replied right and stated a denied JPA is a denied JPA. It needs to be resubmitted. Ms. Black stated she agrees with Mr. Carrion and there needs to be some sort of criteria around the issue Mr. Carrion is bringing up. Ms. Black stated she too is not on the same page because she was unaware on some of the conversation earlier that the original date sent applies once the loading is fixed. Ms. Black also agrees with Mr. Harmon and stated it sounds like all are in agreement that Section 18 of the Routine Handbook needs to be completely revised and get wordy and specific. Mr. Harmon inquired if partial denial is in the Routine Handbook. Ms. Black stated no. Mr. Harmon then stated that partial denials the committee really needs to dive into and put guidelines around because he does not think everyone understands what a partial denial is. Ms. Black agreed. Mr. Carrion stated revisiting Section 18 is a good idea, but the point here is if a JPA is denied because there is a pending JPA, and that pole is denied on that pending JPA are all members on the same page that would invalidate the initial denial. Even though that pole might be on a pending JPA, the JPA cannot be denied unless the pending JPA is approved. Even if the denied pending JPA has an earlier date sent. Ms. Black agreed with Mr. Carrion and stated that his JPA should not be denied. Ms. Black explained the problem is the Routine Handbook does not support their view and the reason Section 18 needs to be revised so that view comes through and is documented. Mr. Harmon commented that members should not sign the JPA if members do not approve the JPA. Ms. Mitwasi responded that the Routine handbook instructed members to sign it whether or not the JPA is approved or denied. Mr. Harmon stated that the section needs to be modified or a *denied* box should be added on the JPA. Ms. Black commented that this matter should be clarified for Section 18.

After some further discussion the members agreed moving revising of Section 18 to Routine Revision for further discussion.

- Mr. Carrion stated in the interest of time, the ad hoc committee will discuss the *JPA Training Itinerary* item, moved from the Operating

committee, at the next month's meeting. This bullet item will be added to the next month's agenda.

- Interpretation of Billing: Ms. Black inquired if a bullet item could be added to the agenda for interpretation of billing. Ms. Black explained a member had a question on billing earlier and unsure when to ask. Ms. Black thinks it is a good idea to have a bullet item for *Interpretation of Billing* to be placed on the agenda, so the members have a place to ask questions on billing.
The members agree that a bullet item for *Interpretation of Billing* be added to the Billing Process Simplification Agenda.

Action Items:

- Tackling Pending JPAs regarding editing Section 18 will be moved to Routine Revision.
- Ms. Allen to produce the first training video.

The meeting adjourned at 11:03 a.m. until further notice.

Kathleen Allen – Committee Transcriber

AUTHORIZATION FOR JOINT POLE TRANSACTION

Date Prepared 4/23/2021

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/23/2021

Confirming Agreement _____ In Field By Telephone Est. Const. Start _____

No. of Pages 1 J.P. Auth.No. NG505078-SP2LA0204

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Wayne Brown				
HLA	Cory Crawford				
NG	Earle Carrion	San Jose	J. Serrato	Santa Clara	505078 / SP2

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	HLA	NG	E	HLA	NG		
				66KV	C	C	66KV	C	ANT		NG PURCH ADD'L SEC 4.0, PL ARM/ANT SEC 3.15, RISERS SEEC 3.4, UPDATE REC SEC 13.3 1
1657580E	80	65	FT	70 - 40	24 - 1 22 - 4	23 - 1	70 - 32 26 - 3	27 - 1 22 - 4	32 - 5 23 - 1		COMPTON BLVD S/S 35' W/O DWIGHT AVE 2
											UPDATE REC: HLA ATTCH @ GR&SP 27-1 3
											NEW 3" RISER @ 3:00, NEW 1" RISER @ 4:00 4
											5
											SCE ONLY: EXIST PWR TO BE USED. 3RD PARTY WIRELESS PKG DOES NOT APPLY 6
											13

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION

Compton
COMMUNITY

BASIC JPA TRAINING SAMPLE 1

411571666

Utility: _____ Representative/Signature: _____ Phone / Email: _____
 To: NG EARLE CARRION _____
 To: _____
 To: _____
 From: E Petermax Estrella ForeignJPAReviewForms@sce.com

J.P. MEMORANDUM

FORM 7

Use for only **minor** additions, deletions or changes to authorizations.

Date: 4/29/2021
 JPA #: NG505078-SP2LA0204
 Job #: _____

District: _____
 Copies To: _____

SEE JPA PRELIMINARY ATTACHED


ADD CORRECT TO READ CHANGE LOCATION TO READ
 DELETE CANCEL JPA REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW "DATE SENT": PER PREVIOUS JPA FROM MCI (MCI-LSA_N2_2870003355/ 411077873) PURCHASING INTEREST TO THE POLE. PLEASE REVISE LOAD & JPA TO INCLUDE MCI. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine -- state reasons.</small>		
				Anchor Size	Anchor Direct.											
															1	
															2	
															3	
															4	
															5	
															6	
															7	

POLE LEGEND:
 L = Lower Top
 P = Pull
 PB = Pull Butt
 T = Transport
 S = Salvage
 D = Dispose
 TN = Tenant

ANCHOR LEGEND:
 AR = Anchor Removed
 AT = Anchor Transferred


 Show Quantity of Items to be Billed in the Column of Party to Paid

GEOGRAPHICAL LOCATION:
COMPTON
 COMMUNITY



COPY

PAGE NO.

J.P. AUTH. NO.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	66K	HLA	NG			E	HLA	NG				MCI
			Anchor Direct.	E	HLA	NG									
DENIED			CL2											MCI TO PURCHASE SEC 4.0	1
1657581E	80	65	FT CH6	70-40 24-3		21-1				70-40 24-1		21-1	23-1	COMPTON BL S/S 125' E I DWIGHT AV	2
LOC 8				20-2						22-1 20-2				REVISE POLE LOAD	3
				TN20											4
DENIED			CL2	0.63	0.21	0.16								MCI TO PURCHASE SEC 4.0, 4.4	5
1657580E	80	65	FT CH4	70-40 22-4	24-1 22-4	23-1				70-40	22-4	23-1	24-1	COMPTON BL S/S 35' W/O DWIGHT AV	6
LOC 9														REVISE POLE LOAD	7
															8
DENIED			CL2											MCI TO PURCHASE SEC 4.0	9
1657579E	80	65	FT CH5	70-41		23-1				70-41		23-1	25-1	COMPTON BL S/S 742' E/O MAINE	10
LOC 10				TN20 TN22										REVISE POLE LOAD	11
DENIED			CLH4											MCI TO PURCHASE SEC 4.0, 4.4, 10.9	12
1657578E	80	65	FT CH6	70-41 22-4		23-1				70-41 22-4		23-1	24-1	COMPTON BL S/S 238' E/O MAIE ST	13
LOC 11				TN20 TN22										REVISE POLE LOAD	14
													83A	MCI TO LWR OTHER FROM 22'2" TO 21'2" @ NO COST	15
													83A	MCI TO LWR OTHER FROM 23'8" TO 22'8" @ NO COST	16
															17
															18
															19

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid.

GEOGRAPHICAL LOCATION

COMPTON
 COMMUNITY

Rev. Jul 2017

BASIC JPA TRAINING SAMPLE 2

411604346

Utility _____ Representative/Signature _____ Phone / Email _____
 To: NG _____ LINDA CURTIS _____
 To: _____ _____
 To: _____ _____
 From: E _____ Petermax Estrella ForeignJPAReviewForms@sce.com

**J.P. MEMORANDUM
FORM 7**

Use for only **minor** additions, deletions
or changes to authorizations.

Date: 5/18/2021
 JPA #: NG0689-04-02
 Job #: _____

District: _____
 Copies To: _____

SEE JPA PRELIMINARY ATTACHED

ADD CORRECT TO READ CHANGE LOCATION TO READ
 DELETE CANCEL JPA REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW**

"DATE SENT": PER PENDING JPA FROM ATS (ATSRIVR35JP25/ 409375664) PURCHASING INTEREST ON POLES 4593685E, 773004E, & 773003E.

PLEASE REVISE LOAD & JPA WITH NEW DATE SENT TO INCLUDE ATS. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.	
				Anchor Size	Anchor Direct.										
														1	
														2	
														3	
														4	
														5	
														6	
														7	

POLE LEGEND:
 L = Lower Top
 P = Pull
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ANCHOR LEGEND:
 AR = Anchor Removed
 AT = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:
FONTANA
 COMMUNITY



6030

COPY

4093 75 664

AUTHORIZATION FOR JOINT POLE TRANSACTION

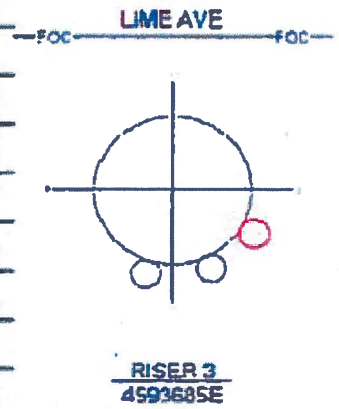
Date Prepared 7/3/2018 This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 7/3/2018 Confirming Agreement In Field By Telephone Est. Const. Start No. of Pages 3 J.P. Auth.No. ATS-RIV-R35-JP25

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
EL	T. SCHLAPP	Fontana	<i>[Signature]</i>	Fontana	
HSO	MANIJEH CARMICHAEL				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6722-1859

POLE NO.	Pole Length Anchor Size	Year Set	Record		Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
			E	HSO	E	HSO	ATS		
			12KV	C	12KV	C	C		ATS TO PURCH SEC 4.3, 3.4, 10.9, & 12.0 1
4593685E	40	2005	39-10	23-5	34-7	22-4	23-4		LIME AV P/P 28' E 425' N/O ARROW ROUTE 2
<i>DENIED</i>	3/4"	ANC	N			21-3	ALL		ATS TO PL 3/4" ANC (N) L=4' (OFFSET) 3
									40' POLE VERIFIED IN FIELD 4
									ATS TO RAISE EX DGA 9" TO 22-6" AT NO COST 5
									ATS TO PL NEW 2" RISER (4 00) 6
									7
									8
									9
									10
									11
									12
									13

REVISE POLE LOADING



RTN TO ATS 11/6/18 JD

VPI/J.P.-03
Rev. Jul 2013

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(DX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TU = TENANT

ANCHORARM LEGEND:
AR = ANCHORARM REMOVED
AT = ANCHORARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

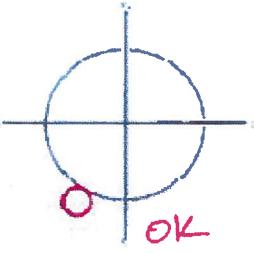
GEOGRAPHICAL LOCATION
FONTANA
COMMUNITY

REC'D BY JPO ASF 7/3/18

COPY

2 J.P. AUTH. NO. ATS-RIV-R35-JP25

POLE NO.	Pole Length Anchor Base	Year Set	Record		Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Pole Tr Class Anchor Direct.	E	HSO	E	HSO			ATS	
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.0, 3.4, & 12.0	1
773003E	45	2014	FT/ CL 1	39-10	23-5		39-10	22-4	23-1	LIME AV P/P 26' E 77' N/O ARROW ROUTE	2
										HSO ATTACHED TO BUDDY POLE IN FIELD	3
	3/4"	ANC	S						ALL	ATS TO PL 3/4" ANC (S) L=22'	4
										ATS TO PL NEW 2" RISER (7 00)	5
										LIME AVE	6
										REVISE POLE Loading	7
											8
											9
											10
											11
											12
											13
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.4, 3.1, & 10.9, 12.6	14
773004E	45	2013	FT/ CL 2	39-10	23-5		39-10	22-4	22-1	LIME AV P/P 26' E 250' N/O ARROW HWY	15
	3/4"		N	.50	.50		.50	.50	21-1		16
	ARM	2018					31-14	.50 FREE	.50	164A ATS TO PL NEW CA ARM @ 21'-2" (TOS) / REPLACE EXISTING ARM	17
								21-3		ATS TO TRFR EX SUNESYS TO NEW ARM (BIS) AT NO COST	18
											19



RISER 2
773003E

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(PX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 O = DISPOSE (Item 5D)
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 ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION
 FONTANA
 COMMUNITY

Rev. Jul 2013

APPROVED
 PLC DENIED

APPROVED
 NEW PLC DENIED

REVISE POLE LOADING

REVISE POLE Loading

7/3/18

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

**Basic JPA Training ad hoc Committee
did not meet in September 2022.**

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

October 19, 2022

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:35 p.m., via teleconference.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Mr. Troy Stanard	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Dawn Laffon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 12:35 p.m. by addressing the first item on the agenda, the review of the **August 17, 2022 meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

Section 3.1 (link to video in Agenda web page)

Questions from SCJPC office (emailed):

1. Should we type the example in the latest SCJPC's Final file (version 2020-newer)?
2. Should we use U1 and U2 instead of E & HLA for the video? E.g. JPA U101234-5689 or pole 123456U1.
3. Should we also mention that we need the billing columns on the right side? Sometimes Final is submitted in a preliminary format - which does not have the billing columns.

Mr. Carrion opened and stated that a training video was created. He then asked Ms. Pranata and Ms. Allen for an update. Ms. Pranata stated that the video has been uploaded to the agenda page for about two months and she was just waiting for feedback. Ms. Pranata stated that she has questions about the examples used in the video. Should a generic sample be made instead of using a Members JPA and actual pole numbers. Ms. Pranata played the video for the committee. Ms. LaFrenais stated she liked it, and Ms. Black stated it was great. Ms. Ortiz thinks it should be generic using U1 and U2 therefore it matches the Examples in the Routine Handbook. Mr. Carrion stated he likes real world examples, and it makes it absolutely clear. He doesn't think there should be really any qualms about privacy at this point between the members and the committee information that is being displayed. Ms. Ortiz stated it was really good and she liked it. Ms. Black stated if the committee keeps it real world examples then Ms. Allen has a whole pool of final bills that she can continue to do more recordings on. Ms. Allen stated it is easier using real world examples (JPAs). However, it is up to the committee and if they want Ms. Allen to create examples for videos she will. Mr. Bacon inquired when a video is ready can a JPA alert be sent. Ms. Black inquired if the whole recording could be posted on the website so members could send their people there. Ms. Pranata stated it is on the agenda page and inquired if any members had any issues accessing it or downloading it. Mr. Carrion stated perhaps to move the video to a particular section opposed to the agenda page. Ms. Pranata explained the video is not the final version and reason it is on the agenda page. Mr. Carrion stated he thinks it is okay to move on to that point.

Ms. Pranata stated that SCJPC sometimes receives the Final without the billing columns shown. Ms. Pranata displayed an example on the screen and pointed to the Bill No. and amount due. Ms. Pranata then inquired should this be mentioned in the videos. Ms. Pranata stated other aspects of the JPA such as FINAL, BILL NO., DATE COMPLETED, etc. are explained in the video. Ms. Pranata stated that she thinks it could be mentioned in the video because it would not take that much time. Mr. Carrion stated he does not believe there has been any previous versions of that FINAL that did not have that section on it. Ms. Pranata stated correct, and that Preliminaries are being submitted to SCJPC and they are being rejected. Those members are being notified that a FINAL needs to be used. Mr. Carrion stated that it should be stated in the video to use a template of a FINAL. Ms. Pranata stated SCJPC does receive JPAs without the

word FINAL on them and the reason why Ms. Allen mention it in the video. Mr. Carrion stated to find a way to word it, for example, a FINAL must be submitted in one of the acceptable versions of a FINAL that includes the word FINAL, DATE COMPLETED, FORM 48 DATE and billing section. Ms. Pranata stated that sounds good and that Ms. Allen will revise the video to include that, and she could email it to everyone or have ready for next month. Ms. Black inquired how difficult would it be to explain the grade and space calculation in full detail and go over to Section 16 and explain. Ms. Pranata stated that should be a different video and if added to the current video it would make it extremely long. Ms. Black stated she knows; however, it is a point of failure for AT&T California. Mr. Carrion stated he likes the video because it is a broad generalized understanding of what a FINAL should look like. If the members are okay with the staff creating additional videos Mr. Carrion thinks a good direction to continue in would be to look at memos and explain through the video format. Why the JPA got returned and why it does not make sense opposed to what is being done now which is reviewing the most common errors that are just listed in sentences that are a little bit difficult to understand because there is no visual aspect to go along with it. Having something visual would be helpful. Ms. Pranata explained that is a great idea and when having those Memo Review meetings with individual members Ms. Pranata felt the same errors are being made but by different members. Having a video that covers everything that perhaps in the future there would no longer be a need for the Memo Review meetings and members could refer to the videos. Mr. Carrion reiterated having a visual opposed to a sentence explaining the error on a memo would be helpful and a good way to go. It should then be posted somewhere it is easily accessible for people to entertain.

Mr. Bacon inquired does the question need to be asked anything as for as protecting. Mr. Carrion stated he is unsure that protection would be necessary considering members have passwords that are shared with those they have business with.

Ms. LaFrenais agreed with Mr. Carrion and stated this is a great start and that SCJPC should go through the highest reason of reject and start with those first. Mr. Carrion added probably not tackling all the errors in a single video and it would be nice to have a video for each; however, he will leave that up to Ms. Pranata and Ms. Allen to see how the best way to accomplish that. Mr. Carrion stated if Ms. Pranata would like to discuss offline how to make it accessible and not a downloadable file and as an embedded video they can. Ms. Pranata stated she could ask the web programmer because at this point she is only able to upload it as a video file for people to download. There may be a fee to program the website and embed the video, so the video is not downloadable. Mr. Carrion stated they might be able to have the videos hosted on other video sites, even something as simple as YouTube. Also, he knows that there's probably ways to privatize access to the videos and can be discussed further later.

Mr. Carrion stated this item could be left on the agenda since they are entertaining the idea of subsequent videos and could be discussed in future meetings.

Ms. Pranata asked for clarification once the video is finalized do the members what it uploaded to the Basic JPA Training page right away or would it be discussed further next month.

After some further discussion the members agreed the videos would be uploaded right away being that the videos would be under the Basic JPA Training page that is password protected. Additionally, a confidentiality statement would be added to each

video. Lastly, if any members would like to change their password to contact Ms. Pranata since some members have had the same password for 10 years.

The third item on the agenda is **Miscellaneous**.

- Tackling Pending JPAs: Ms. Pranata stated she was unsure if this item should remain on the agenda or not; therefore, she left it on the agenda. Mr. Carrion stated he was not here last month, but the month he was here there were some suggestions of perhaps revising Section 18 to accommodate this issue. This was moved to Routine Revision; however, it was not mentioned. Mr. Carrion was glad this was not mentioned in Routine Revision because he feels like they jumped the gun on saying this issue could be resolved by revising Section 18 without necessarily thinking about the kind of impact this might have based on some of the ideas they would collectively have in addressing this issue. Mr. Carrion suggested if no objections to leave on the agenda for now and discussed further next month. Mr. Bacon inquired if Mr. Carrion could put this in email format and send to Ms. Pranata his concerns then the members could look at them and be ready for future discussion and progress right through it. Mr. Carrion stated he will take that on as an Action Item.
- JPA Training (Moved from Operating Committee) - Itinerary: Ms. Pranata opened and stated there was an Itinerary that was discussed in Operating Committee and moved to Basic JPA Training. The Itinerary was between Ms. LaFrenais and Mr. Treepaisan. Ms. LaFrenais stated that she thought it was moved over to JPA Training what they were just doing. Mr. Treepaisan stated he was unsure if there is anything more to discuss. He does remember some discussion on a Saturday training session. However, he thinks as the committee moves forward with the videos and tackle more points that covers it. Ms. LaFrenais agreed. Mr. Carrion wanted to mention that the training videos that would be created would be based on the FINAL and not Preliminary. Mr. Carrion did review the Itinerary and mulled over the idea if the committee were to break it down to cover the preliminary side of things, for example, this is a Form 2 and this is what it is used for, in that sort of basic sense then that would be a document that could be shared through the Basic JPA Training page of the website as well. Mr. Treepaisan stated that is a good idea and need to prioritize how the committee would want to produce the videos. Ms. LaFrenais agreed that they have to start with the basics. Mr. Bacon added going into the preliminaries and doing more videos the better. It actually economically helps the SCJPC because now they have less errors so it pays for itself because one will now have wealth of knowledge and a reference manual to go to. Mr. Carrion stated that Ms. Pranata and Ms. Allen would not be able to produce videos surrounding information on the Preliminaries. If there is a member that is willing to work on that the committee might have to just settle for a document at least at this time. A

document that explains certain things such as what a Form 2 is; therefore, members could be all on the same page of what the definition could be. Mr. Carrion suggested to keep this item on the agenda and maybe he could reach out to Ms. LaFrenais and Mr. Treepaisan offline and go into detail about what he is thinking. Once they have something they could present to the group. Mr. LaFrenais stated she is available, and Mr. Treepaisan stated that sounded good.

Action Items:

- Mr. Carrion to create an email on pending JPA issues and send to Ms. Pranata to forward to members.

The meeting adjourned at 1:10 p.m. until further notice.

Kathleen Allen – Committee Transcriber

AUTHORIZATION FOR JOINT POLE TRANSACTION

Date Prepared 4/23/2021

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/23/2021

Confirming Agreement _____ In Field By Telephone Est. Const. Start _____

No. of Pages 1 J.P. Auth.No. NG505078-SP2LA0204

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Wayne Brown				
HLA	Cory Crawford				
NG	Earle Carrion	San Jose	J. Serrato	Santa Clara	505078 / SP2

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	HLA	NG	E	HLA	NG		
				66KV	C	C	66KV	C	ANT		NG PURCH ADD'L SEC 4.0, PL ARM/ANT SEC 3.15, RISERS SEEC 3.4, UPDATE REC SEC 13.3 1
1657580E	80	65	FT	70 - 40	24 - 1 22 - 4	23 - 1	70 - 32 26 - 3	27 - 1 22 - 4	32 - 5 23 - 1		COMPTON BLVD S/S 35' W/O DWIGHT AVE 2
											UPDATE REC: HLA ATTCH @ GR&SP 27-1 3
											NEW 3" RISER @ 3:00, NEW 1" RISER @ 4:00 4
											5
											SCE ONLY: EXIST PWR TO BE USED. 3RD PARTY WIRELESS PKG DOES NOT APPLY 6
											13

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION

Compton
COMMUNITY

BASIC JPA TRAINING SAMPLE 1

411571666

Utility: _____ Representative/Signature: _____ Phone / Email: _____
 To: NG EARLE CARRION _____
 To: _____
 To: _____
 From: E Petermax Estrella ForeignJPAReviewForms@sce.com

J.P. MEMORANDUM

FORM 7

Use for only **minor** additions, deletions or changes to authorizations.

Date: 4/29/2021
 JPA #: NG505078-SP2LA0204
 Job #: _____

District: _____
 Copies To: _____

SEE JPA PRELIMINARY ATTACHED


ADD CORRECT TO READ CHANGE LOCATION TO READ
 DELETE CANCEL JPA REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW "DATE SENT": PER PREVIOUS JPA FROM MCI (MCI-LSA_N2_2870003355/ 411077873) PURCHASING INTEREST TO THE POLE. PLEASE REVISE LOAD & JPA TO INCLUDE MCI. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine -- state reasons.</small>	
				Anchor Size	Anchor Direct.											
																1
																2
																3
																4
																5
																6
																7

POLE LEGEND:
 L = Lower Top
 P = Pull
 PB = Pull Butt
 T = Transport
 S = Salvage
 D = Dispose
 TN = Tenant

ANCHOR LEGEND:
 AR = Anchor Removed
 AT = Anchor Transferred


 Show Quantity of Items to be Billed in the Column of Party to Paid

GEOGRAPHICAL LOCATION:
COMPTON
 COMMUNITY



COPY

PAGE NO.

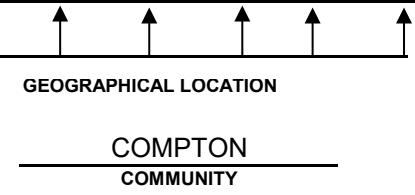
J.P. AUTH. NO.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	66K	HLA	NG			E	HLA	NG				MCI
			Anchor Direct.	E	HLA	NG									
DENIED			CL2											MCI TO PURCHASE SEC 4.0	1
1657581E	80	65	FT CH6	70-40 24-3		21-1				70-40 24-1		21-1	23-1	COMPTON BL S/S 125' E I DWIGHT AV	2
LOC 8				20-2						22-1 20-2				REVISE POLE LOAD	3
				TN20											4
DENIED			CL2	0.63	0.21	0.16								MCI TO PURCHASE SEC 4.0, 4.4	5
1657580E	80	65	FT CH4	70-40 22-4	24-1 22-4	23-1				70-40	22-4	23-1	24-1	COMPTON BL S/S 35' W/O DWIGHT AV	6
LOC 9														REVISE POLE LOAD	7
															8
DENIED			CL2											MCI TO PURCHASE SEC 4.0	9
1657579E	80	65	FT CH5	70-41		23-1				70-41		23-1	25-1	COMPTON BL S/S 742' E/O MAINE	10
LOC 10				TN20 TN22										REVISE POLE LOAD	11
DENIED			CLH4											MCI TO PURCHASE SEC 4.0, 4.4, 10.9	12
1657578E	80	65	FT CH6	70-41 22-4		23-1				70-41 22-4		23-1	24-1	COMPTON BL S/S 238' E/O MAIE ST	13
LOC 11				TN20 TN22										REVISE POLE LOAD	14
													83A	MCI TO LWR OTHER FROM 22'2" TO 21'2" @ NO COST	15
													83A	MCI TO LWR OTHER FROM 23'8" TO 22'8" @ NO COST	16
															17
															18
															19

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.



BASIC JPA TRAINING SAMPLE 2

411604346

Utility _____ Representative/Signature _____ Phone / Email _____
 To: NG _____ LINDA CURTIS _____
 To: _____ _____
 To: _____ _____
 From: E _____ Petermax Estrella ForeignJPAReviewForms@sce.com

**J.P. MEMORANDUM
FORM 7**

Use for only **minor** additions, deletions
or changes to authorizations.

Date: 5/18/2021
 JPA #: NG0689-04-02
 Job #: _____

District: _____
 Copies To: _____

SEE JPA PRELIMINARY ATTACHED

ADD CORRECT TO READ CHANGE LOCATION TO READ
 DELETE CANCEL JPA REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW
"DATE SENT": PER PENDING JPA FROM ATS (ATSRIVR35JP25/ 409375664) PURCHASING INTEREST ON POLES 4593685E, 773004E, & 773003E.
PLEASE REVISE LOAD & JPA WITH NEW DATE SENT TO INCLUDE ATS. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine -- state reasons.</small>	
				Anchor Size	Anchor Direct.										
														1	
														2	
														3	
														4	
														5	
														6	
														7	

POLE LEGEND:
 L = Lower Top
 P = Pull
 PB = Pull Butt
 T = Transport
 S = Salvage
 D = Dispose
 TN = Tenant

ANCHOR LEGEND:
 AR = Anchor Removed
 AT = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

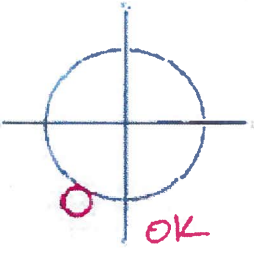
GEOGRAPHICAL LOCATION:
FONTANA
 COMMUNITY



COPY

2 J.P. AUTH. NO. ATS-RIV-R35-JP25

POLE NO.	Pole Length Anchor Base	Year Set	Record		Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Pole Tr Class Anchor Direct.	E	HSO	E	HSO			ATS	
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.0, 3.4, & 12.0	1
773003E	45	2014	FT/ CL 1	39-10	23-5		39-10	22-4	23-1	LIME AV P/P 26' E 77' N/O ARROW ROUTE	2
										HSO ATTACHED TO BUDDY POLE IN FIELD	3
	3/4"	ANC	S						ALL	ATS TO PL 3/4" ANC (S) L=22'	4
										ATS TO PL NEW 2" RISER (7 00)	5
										LIME AVE	6
										REVISE POLE Loading	7
											8
											9
											10
											11
											12
											13
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.4, 3.1, & 10.9, 12.6	14
773004E	45	2013	FT/ CL 2	39-10	23-5		39-10	22-4	22-1	LIME AV P/P 26' E 250' N/O ARROW HWY	15
	3/4"		N	.50	.50		.50	.50	21-1		16
	ARM	2018					31-14	.50 FREE	.50	164A ATS TO PL NEW CA ARM @ 21'-2" (TOS) / REPLACE EXISTING ARM	17
								21-3		ATS TO TRFR EX SUNESYS TO NEW ARM (BIS) AT NO COST	18
											19



RISER 2
773003E

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(PX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 O = DISPOSE (Item 5D)
 TN = TENANT
 ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION
 FONTANA
 COMMUNITY

Rev. Jul 2013

APPROVED
 PLC DENIED

APPROVED
 NEW PLC DENIED

REVISE POLE LOADING

REVISE POLE Loading

7/3/18

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

November 16, 2022

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 1:17 p.m., via teleconference.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Mr. Alvin Robielos	AT&T California
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Angela Pranata	Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 1:17 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Section 3.1 (final version uploaded to SCJPC website, Basic JPA Training web page)
- Explaining Final memos/errors through videos

Mr. Carrion opened and stated that the training video the members looked at last month the final version was rerecorded and uploaded on the website under the Basic Training section for members to access.

Ms. Pranata stated she tried uploading it as a file and as embedded on the website. Ms. Pranata receive an error message and she contacted the web programmer and he said he is going to look into it. That is why it shows on the webpage *Missing flash plug in error message*. As of now members can download the MP4 file.

Ms. Pranata then stated she emailed an update that morning that the video was revised and rerecorded. The confidential claimer was added at the beginning and at the end. A comment was added that members should always use the latest and approved Final Forms.

Ms. Pranata displayed on the screen the future plans on creating videos. (See attached). Ms. Pranata added the plan is just a draft based on discussion from the last meeting. Ms. Pranata explained that the committee wanted a grade and space errors video separately and Mr. Carrion suggested to take the top five most returns and create videos. However, Ms. Pranata thinks it may be better to create one video on missing information and another video on information that doesn't match. Future videos could be based on memo errors taken from the previous Memo Error report. For example, how to set up a correction of records, unauthorized attachment, missing anchor information, Form 7 do not bill, bill first/after, page number conflict, and etc. Any future videos could be based on new memo errors as well. Mr. Carrion stated it looks good and it should just be done and not really open for debate by the committee. Ms. Black agreed.

Ms. Pranata stated that the first video was created on Section 3.1 and unsure if the committee wants SCJPC to create another video on a Section number or focus on the memo errors first. Ms. Pranata is unsure the priority and inquired what the next videos should be. Mr. Bacon stated that SCJPC knows where the committee's Sections are the worst and to start from there. Mr. Bacon added the committee will take as many Sections as SCJPC would want to video. Ms. Pranata then stated that it sounds like the committee wants to focus on the memo errors first. Mr. Carrion stated he believes so and Ms. Black agreed.

The third item on the agenda is **Miscellaneous**.

- Tackling Pending JPAs:
 - Action item from last month:
 - Mr. Carrion to create an email on pending JPA issues and send to Ms. Pranata to forward to members

Mr. Carrion stated he will have to table this item until next meeting. However, he did read in last month's meeting minutes that a

bullet/number would be added for Interpretation of Billing as a standing agenda item on the Basic JPA Training agenda. Ms. Pranata stated that she would add a numbered item to next month's Basic JPA Training agenda.

There were no questions or comments.

- JPA Training (Moved from Operating Committee)
 - Itinerary:
 - Mr. Carrion to reach out to Ms. LaFrenais and Mr. Treepaisan offline

Mr. Carrion reported that he did meet with Ms. LaFrenais offline. However, they would like to continue the discussion offline and figure out what they are trying to accomplish before discussing with the committee.

There were no questions or comments.

Action Items:

- Mr. Carrion to create an email on pending JPA issues and send to Ms. Pranata to forward to members.

The meeting adjourned at 1:24 p.m. until further notice.

Kathleen Allen – Committee Transcriber

AUTHORIZATION FOR JOINT POLE TRANSACTION

Date Prepared 4/23/2021

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/23/2021

Confirming Agreement _____ In Field By Telephone Est. Const. Start _____

No. of Pages 1 J.P. Auth.No. NG505078-SP2LA0204

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Wayne Brown				
HLA	Cory Crawford				
NG	Earle Carrion	San Jose	J. Serrato	Santa Clara	505078 / SP2

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	HLA	NG	E	HLA	NG		
				66KV	C	C	66KV	C	ANT		NG PURCH ADD'L SEC 4.0, PL ARM/ANT SEC 3.15, RISERS SEEC 3.4, UPDATE REC SEC 13.3 1
1657580E	80	65	FT	70 - 40	24 - 1 22 - 4	23 - 1	70 - 32 26 - 3	27 - 1 22 - 4	32 - 5 23 - 1		COMPTON BLVD S/S 35' W/O DWIGHT AVE 2
											UPDATE REC: HLA ATTCH @ GR&SP 27-1 3
											NEW 3" RISER @ 3:00, NEW 1" RISER @ 4:00 4
											5
											SCE ONLY: EXIST PWR TO BE USED. 3RD PARTY WIRELESS PKG DOES NOT APPLY 6
											13

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION

Compton
COMMUNITY

BASIC JPA TRAINING SAMPLE 1

411571666

Utility: _____ Representative/Signature: _____ Phone / Email: _____
 To: NG EARLE CARRION _____
 To: _____
 To: _____
 From: E Petermax Estrella ForeignJPAReviewForms@sce.com

**J.P. MEMORANDUM
FORM 7**

Use for only **minor** additions, deletions
or changes to authorizations.

Date: 4/29/2021
 JPA #: NG505078-SP2LA0204
 Job #: _____

District: _____
 Copies To: _____

SEE JPA PRELIMINARY ATTACHED

ADD CORRECT TO READ CHANGE LOCATION TO READ
 DELETE CANCEL JPA REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW
"DATE SENT": PER PREVIOUS JPA FROM MCI (MCI-LSA_N2_2870003355/ 411077873) PURCHASING INTEREST TO THE POLE. PLEASE REVISE LOAD & JPA
TO INCLUDE MCI. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine -- state reasons.</small>	
				Anchor Size	Anchor Direct.											
																1
																2
																3
																4
																5
																6
																7

POLE LEGEND:
 L = Lower Top
 P = Pull
 PB = Pull Butt
 T = Transport
 S = Salvage
 D = Dispose
 TN = Tenant

ANCHOR LEGEND:
 AR = Anchor Removed
 AT = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:
COMPTON
 COMMUNITY



COPY

PAGE NO.

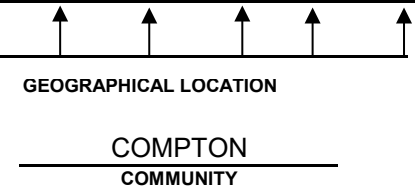
J.P. AUTH. NO.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class	66K E	HLA	NG	E	HLA	NG	MCI				
			Anchor Direct.											
DENIED			CL2										MCI TO PURCHASE SEC 4.0	1
1657581E	80	65	FT CH6	70-40 24-3		21-1		70-40 24-1		21-1		23-1	COMPTON BL S/S 125' E I DWIGHT AV	2
LOC 8				20-2				22-1 20-2					REVISE POLE LOAD	3
				TN20										4
DENIED			CL2	0.63	0.21	0.16							MCI TO PURCHASE SEC 4.0, 4.4	5
1657580E	80	65	FT CH4	70-40 22-4	24-1 22-4	23-1		70-40	22-4	23-1		24-1	COMPTON BL S/S 35' W/O DWIGHT AV	6
LOC 9													REVISE POLE LOAD	7
														8
DENIED			CL2										MCI TO PURCHASE SEC 4.0	9
1657579E	80	65	FT CH5	70-41		23-1		70-41		23-1		25-1	COMPTON BL S/S 742' E/O MAINE	10
LOC 10				TN20 TN22									REVISE POLE LOAD	11
DENIED			CLH4										MCI TO PURCHASE SEC 4.0, 4.4, 10.9	12
1657578E	80	65	FT CH6	70-41 22-4		23-1		70-41 22-4		23-1		24-1	COMPTON BL S/S 238' E/O MAIE ST	13
LOC 11				TN20 TN22									REVISE POLE LOAD	14
												83A	MCI TO LWR OTHER FROM 22'2" TO 21'2" @ NO COST	15
												83A	MCI TO LWR OTHER FROM 23'8" TO 22'8" @ NO COST	16
														17
														18
														19

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid.



BASIC JPA TRAINING SAMPLE 2

411604346

Utility _____ Representative/Signature _____ Phone / Email _____
 To: NG _____ LINDA CURTIS _____
 To: _____ _____
 To: _____ _____
 From: E _____ Petermax Estrella ForeignJPAReviewForms@sce.com

J.P. MEMORANDUM

FORM 7

Use for only **minor** additions, deletions or changes to authorizations.

Date: 5/18/2021
 JPA #: NG0689-04-02
 Job #: _____

District: _____

Copies To: _____ SEE JPA PRELIMINARY ATTACHED

ADD CORRECT TO READ CHANGE LOCATION TO READ
 DELETE CANCEL JPA REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW**


"DATE SENT": PER PENDING JPA FROM ATS (ATSRIVR35JP25/ 409375664) PURCHASING INTEREST ON POLES 4593685E, 773004E, & 773003E.

PLEASE REVISE LOAD & JPA WITH NEW DATE SENT TO INCLUDE ATS. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine -- state reasons.</small>		
				Anchor Size	Anchor Direct.											
															1	
															2	
															3	
															4	
															5	
															6	
															7	

POLE LEGEND:
 L = Lower Top
 P = Pull
 PB = Pull Butt
 T = Transport
 S = Salvage
 D = Dispose
 TN = Tenant

ANCHOR LEGEND:
 AR = Anchor Removed
 AT = Anchor Transferred


 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA
COMMUNITY



6030

COPY

4093 75 664

AUTHORIZATION FOR JOINT POLE TRANSACTION

Date Prepared 7/3/2018 This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

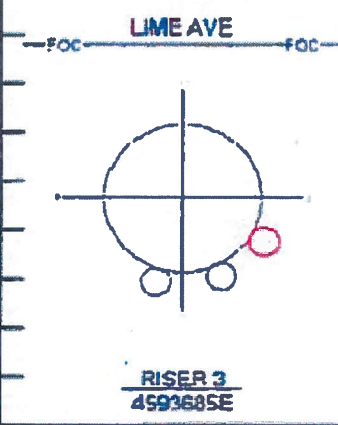
Date Sent 7/3/2018 Confirming Agreement In Field By Telephone Est. Const. Start No. of Pages 3 J.P. Auth.No. ATS-RIV-R35-JP25

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
EL	T. SCHLAPP	Fontana	<i>[Signature]</i>	Fontana	
HSO	MANIJEH CARMICHAEL				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6722-1859

POLE NO.	Pole Length Anchor Size	Year Set	Record		Proposed			Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine-state reasons.</small>		
			Class Anchor Desc.	E	HSO	E	HSO			ATS	
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.3, 3.4, 10.9, & 12.0	1
4593685E	40	2005	FT/CL 4	39-10	23-5		34-7	22-4	23-4	LIME AV P/P 28' E 425' N/O ARROW ROUTE	2
	3/4"	ANC	N					21-3	ALL	ATS TO PL 3/4" ANC (N) L=4' (OFFSET)	3
										40' POLE VERIFIED IN FIELD	4
										ATS TO RAISE EX DGA 9" TO 22-6" AT NO COST	5
										ATS TO PL NEW 2" RISER (4 00)	6
											7
											8
											9
											10
											11
											12
											13

DENIED

REVISE POLE LOADING



RTN TO ATS 11/6/18 JD

VPI/J.P.-03
Rev. Jul 2013

REC'D BY JPO ASF 7/3/18

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(DX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TU = TENANT

ANCHORARM LEGEND:
AR = ANCHORARM REMOVED
AT = ANCHORARM TRANSFERRED

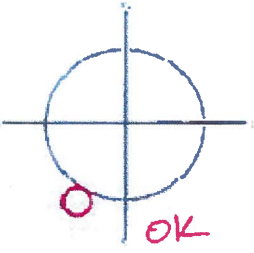
Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION
FONTANA
COMMUNITY

COPY

2 J.P. AUTH. NO. ATS-RIV-R35-JP25

POLE NO.	Pole Length Anchor Base	Year Set	Record		Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Pole Tr Class Anchor Direct.	E	HSO	E	HSO			ATS	
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.0, 3.4, & 12.0	1
773003E	45	2014	FT/ CL 1	39-10	23-5		39-10	22-4	23-1	LIME AV P/P 26' E 77' N/O ARROW ROUTE	2
										HSO ATTACHED TO BUDDY POLE IN FIELD	3
	3/4"	ANC	S						ALL	ATS TO PL 3/4" ANC (S) L=22'	4
										ATS TO PL NEW 2" RISER (7 00)	5
										LIME AVE	6
										REVISE POLE Loading	7
											8
											9
											10
											11
											12
											13
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.4, 3.1, & 10.9, 12.6	14
773004E	45	2013	FT/ CL 2	39-10	23-5		39-10	22-4	22-1	LIME AV P/P 26' E 250' N/O ARROW HWY	15
	3/4"		N	.50	.50		.50	.50	21-1		16
	ARM	2018					31-14	.50 FREE	.50	164A ATS TO PL NEW CA ARM @ 21'-2" (TOS) / REPLACE EXISTING ARM	17
								21-3		ATS TO TRFR EX SUNESYS TO NEW ARM (BIS) AT NO COST	18
											19



RISER 2
773003E

REVISE POLE LOADING

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(PX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 O = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

7/3/18

11/16/2022 Training videos update: Basic JPA Training/BPS Meeting

Angela Pranata <angela@scjpc.net>

Wed 11/16/2022 8:53 AM

To: Earle.Carrion@crowncastle.com <earle.carrion@crowncastle.com>; Aarize.Dizon@crowncastle.com <Aarize.Dizon@crowncastle.com>; lex.treepaisan@ftr.com <lex.treepaisan@ftr.com>; 'Glenn Leckie' <Glenn.Leckie@ftr.com>; Bacon, John R. <John.Bacon@ladwp.com>; Valerie Mitwasi <Valerie.Mitwasi@sce.com>; Michael.Pearson@sce.com <Michael.Pearson@sce.com>; td3494@att.com <td3494@att.com>; kb6314@att.com <kb6314@att.com>; JHarmon@motiveis.com <JHarmon@motiveis.com>; Yvonne Johnson <YJohnson@motiveis.com>; ArGarcia@GlendaleCA.Gov <ArGarcia@GlendaleCA.Gov>; katy.white@verizon.com <katy.white@verizon.com>; Yesenia Delgado <Yesenia.Delgado@charter.com>; LaFrenais, Lynne <Lynne.LaFrenais@bvesinc.com>; Maria Ortiz <MOrtiz@motive-energy.com>; bcoffey@banningca.gov <bcoffey@banningca.gov>; Richard Soriano <rsoriano@banningca.gov>; nick@petrellielectric.com <nick@petrellielectric.com>; ASmith@motiveis.com <ASmith@motiveis.com>

Cc: Kathleen Allen <kathleen@scjpc.net>

Good morning,

Kathleen Allen is currently out of the office on medical leave until 11/18. She will be back next week on Mon & Tue, and will be out on vacation 11/23 to 11/28.

Update on Sec 3.1 video: video has been revised and finalized, uploaded to the website:

- Added confidential disclaimer at the beginning and the end.
- Added comment where members should use the latest and approved Final Forms.
- Uploaded to: <https://scjpc.net/members/basic-jpa-training/>

Our future plans on creating videos that will explain briefly the memos/errors from SCJPC:

- Grade and space errors video (separate video per members' request)
- Missing info video:
 - 1. Date Completed section/area missing
 - 2. Missing Class
 - 3. Missing Approval
 - 4. Missing "FINAL" on first page
 - 5. Missing KV
 - 6. Missing Year set
 - 7. Missing other info (can add more), can discuss later.
- Info does not match SCJPC record video: gr/spc, anc info, location, year set, pole height/length, etc.
- Others/future videos:
 - Correction of records setup
 - Unauthorized attachment setup - missing ()
 - Missing AT or AR when there is an existing anchor
 - Form 7 do not bill existed
 - Bill first/after JPA issues
 - Page number conflict
 - Other issues (TBD)

Thank you,
Angela Pranata
Manager of Operations
So. Ca. Joint Pole Committee
909-599-3801 x8
Cell: 909-451-3024
angela@scjpc.net

From: Kathleen Allen <kathleen@scjpc.net>

Sent: Tuesday, November 1, 2022 2:21 PM

To: Earle.Carrion@crowncastle.com <earle.carrion@crowncastle.com>; Aarize.Dizon@crowncastle.com <Aarize.Dizon@crowncastle.com>; lex.treepaisan@ftr.com <lex.treepaisan@ftr.com>; 'Glenn Leckie' <Glenn.Leckie@ftr.com>; Bacon, John R. <John.Bacon@ladwp.com>; Valerie Mitwasi <Valerie.Mitwasi@sce.com>; Michael.Pearson@sce.com <Michael.Pearson@sce.com>; td3494@att.com <td3494@att.com>; kb6314@att.com <kb6314@att.com>; JHarmon@motiveis.com <JHarmon@motiveis.com>; Yvonne Johnson <YJohnson@motiveis.com>; ArGarcia@GlendaleCA.Gov <ArGarcia@GlendaleCA.Gov>; katy.white@verizon.com <katy.white@verizon.com>; Yesenia Delgado <Yesenia.Delgado@charter.com>; LaFrenais, Lynne <Lynne.LaFrenais@bvesinc.com>; Maria Ortiz <MOrtiz@motive-energy.com>; bcoffey@banningca.gov <bcoffey@banningca.gov>; Richard Soriano <rsoriano@banningca.gov>; nick@petrellelectric.com <nick@petrellelectric.com>; ASmith@motiveis.com <ASmith@motiveis.com>; SHenderson@synergy.cc <shenderson@synergy.cc>; Dawn Laffoon <dlafoon@mobilitie.com>; Patti Ringo <Patricia.Ringo@sonic.com>

Cc: Angela Pranata <angela@scjpc.net>

Subject: October 19, 2022 - Basic JPA Training Meeting Minutes

Good Afternoon,

I've attached a copy of the October 19, 2022 - Basic JPA Training Meeting Minutes for review. Please note: if a response is not received prior to November 8th, 2022 these minutes will be uploaded to the SCJPC website. After November 8th, 2022 members can suggest changes to the minutes at the next Operating Committee Meeting.

Thank you,

Kathleen Allen
Billing Supervisor
Southern California Joint Pole Committee
909) 599-3801 x7
Cell: 909) 407-2592
kathleen@scjpc.net