

## Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

January 20<sup>th</sup>, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:20 p.m., at the Committee office.

Those in attendance were:

Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Steve Brown	City of Los Angeles
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Tracey Province	Verizon Ca, MCI/Comm/Metro
Mr. Larry Vail	Verizon Ca, MCI/Comm/Metro
Ms. Janet Chirrick	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kourtney Wietecha	ExteNet Systems
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lily Tran	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Johnson opened the meeting at 12:20 p.m. by addressing the first issue on the agenda, **Item 1589: Reallocation Form Section 16.7**. She began by presenting the slides she created for the Basic JPA Training PowerPoint on the Form 16 for the reallocation of space. She stated that the verbiage explains when and how to use this

form, and also provides an example pole which shows the change in grade and space. Ms. Johnson explained that the following slide details what information needs to be provided and where on the Form 16 and states that existing pole information can be found on the JPC pole record. She stated that the final slide shows an example of a completed Form 16 with all of the pole information filled out. Ms. Johnson informed the Committee that these 3 slides would be added to the end of the Basic JPA Training PowerPoint. Mr. Levy noted that this will be available on the JPC website shortly.

### **Review of Action Items**

- Mr. Levy to update Basic JPA Training PowerPoint and upload to website.

The meeting adjourned at 12:30 p.m.

Kyle Levy - Assistant Manager

# Reallocation of Space - Form 16

The Reallocation of Space form is for the Power owners to reallocate their current space of ownership without issuing a JPA. Their space of ownership needs to remain the same and safety clearance must be adequate.

Per JPC guidelines, the 6' safety clearance is from the highest communication attachment up 6'. Power may be attached at the top of the pole thus would own from the top of the pole to the beginning of the 6' safety clearance.

For example on a 55' pole: (useable footage = 24')

- Top grade is 48' Power is attached at 47'
- The highest communication is at 22'
- Safety clearance is 6' up from 22' to 28'
- Communication owns 22-4.
- Power owns 48-**20**

Power wants to attach their P-Comm at 23'

- Now the safety clearance zone is 6' up from 23' up to 29'
- Since power ' s attachment is at the top of the pole, there is adequate safety clearance.

Power would reallocate their space as:

- 48-**19** and 23-**1**, Power still owns **20**'
- Communication's space and grade would remain the same 22-4

The Form 16 excel file is sent to JPC electronically to update the joint pole record.

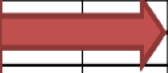
The pole record would indicate the record change is due to a reallocation form, month and year.



# Example of Completed Form 16

Unique ID	Pole Number	Status	Height	Company1	Company1GnS	NewCompany1GnS	AncForCompany1	AncForCompany1a	Company2	Company2GnS	NewCompany2GnS	AncForCompany2	AncForCompany2a	Company3
728755	56806M	A	45	MM	L.60	L39-8 25-1			HLA	.40 24'	24-6			
728776	56887M	A	45	MM		39-8 25-1			VZ	24'	24-6			
728777	56888M	A	50	MM	L.65	L43-12 25-1			VZ	.35 24'	24-6			
729080	56800M	A	40	MM	L34-4	L34-3 25-1			HLA	24-6	24-6			
771311	5682M	A	45	MM	.67	39-9	50		HLA	.33 23'	23-5	.501" AN (N		
771312	5683M	A	40	MM	.50	34-4	50		HLA	.50 24'	24-6	.50 3/4" AN(E)		
771313	5685M	A	40	MM	L.50	L34-3 25-1			HLA	.50 23' GR	23-5			
997594	56885M	A	60	MM	34KV.75	34K 52-21 25-1			VZ	.25 24'	24-6			
1544235	56804M	A	45	MM	39-9	39-8 25-1	50		HLA	24-6	24-6	.501" AN (W		
1640673	56849M	A	50	MM	L43-9 C27-1 C28-1 26-2	L43-9 C29-1 C28-1 C27-1 26-2			HLA	24-6 T24	24-6 T24			
1640676	56848M	A	50	MM	L43-9 C28-1 27-3	L43-9 C28-1 C27-1 26-2			HLA	24-6 T24	24-6 T24			

Don't need to include these fields if there are no changes



New grade & space:  
Must include circuits if available.  
E.g.: KV, L, C27-1, T25-1, etc.

Don't need to include these fields if there are no changes

New grade & space:  
Must include circuits if available.  
E.g.: KV, L, C27-1, T25-1, etc.

## Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104  
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Phone (909) 599-3801  
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March 18<sup>th</sup>, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:10 a.m., at the Committee office.

Those in attendance were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. Ruben Hauser	City of Los Angeles
Mr. William Kearns	Verizon Ca, MCI/Comm/Metro
Mr. Josh Mathisen	AT&T California
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Mr. Daniel Lippert	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Mary Li	City of Anaheim
Mr. Dana Fabing	City of Lompoc
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
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Ms. Johnson opened the meeting at 11:10 a.m. by addressing the first issue on the agenda, **Item 1594: Red Flag Section**. Ms. Johnson explained that this item was created in order to act as an open forum for members to share any issues they are having or that come up in the process of JPA work. She noted that there have been issues with a member working on a JPA, and in their research, coming across a pending JPA which needs to final bill beforehand. She stated that when a pending JPA is found, this needs to be notated on the Form 2 and the pole information should be updated on the record side before being returned so that the receiving member is aware of this pending JPA. Ms. Johnson explained that when a member finds a utility out in the field that is not on record, this should prompt the member to research any pending JPAs from this utility or any other on record. She stated that all options

should be exhausted first before issuing the JPA with Section 4.1 to bill this utility as an unauthorized attachment.

Ms. Hernandez stated that it is the responsibility of the JPA initiator to reach out to the existing owners and find out if there is a pending JPA which shows this existing owner to purchase. She explained that this way when the Preliminary Form 2 is written, it will show any pending JPAs which need to be final billed first. She stated that this process is often not occurring and the member is simply adding this utility to the JPA as unauthorized or leaving them off from the JPA altogether. Ms. Hernandez noted that if the utility is not shown and there is a pending JPA, the receiving member will deny the JPA and ask that it be reissued per the Routine, delaying the JPA by another 45 days as time needs to be allowed for the new information to be reviewed. She added that this issue is causing the receiving member to spend a lot of additional time and research on the new member's behalf.

Ms. Haney asked what the member should do if they are unable to identify the utility. Mr. Armstrong replied that sometimes the fielders are able to walk down to the next pole or two in the line and obtain this information from the tags on these poles. Ms. Johnson stated that these unidentified utilities may also be unfamiliar tenants belonging to another member. Ms. Smith noted that these cases make up only a small percentage of the total utilities found, and in most cases these should be able to be identified by the issuer doing their due diligence.

Ms. Hernandez stated that another issue concerns when a pole has been replaced and the JPA has not been billed yet so there is no pole record available for the new pole in the SCJPC database. She continued, stating that because there is no pole record, the new member goes out into the field and marks this pole on their JPA as a solely owned pole on the record side with all other attached utilities as unauthorized. Ms. Hernandez stated that seeing a pole with multiple unauthorized members should throw up a red flag and probably necessitates further research.

Ms. Hernandez mentioned another issue is when a fielder finds a tenant in another member's space and notates this, but the receiving member finds that this is not their tenant. She stated that this should be a red flag as there is a utility out there in this member's space which requires further research.

Ms. Johnson reported that she will begin compiling a list of these red flag issues to be eventually added as a new section in the Basic JPA Training PowerPoint. Ms. Hernandez stated that anything a member is receiving from another member which is causing them additional work should be brought up under this item. Ms. Johnson requested that the members take this item back to their respective companies and bring any other issues they have to the next Basic JPA Training Committee for discussion.

### **Review of Action Items**

- Members to come up with any additional red flag issues and bring to the next Basic JPA Training Committee for discussion.

The meeting adjourned at 11:25 a.m. until April 14<sup>th</sup>, 2015.

Kyle Levy - Assistant Manager

## Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104  
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Phone (909) 599-3801  
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April 14<sup>th</sup>, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:40 a.m., at the Committee office.

Those in attendance were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Mr. Jerry Ruiz	Verizon Ca, MCI/Comm/Metro
Ms. Manijeh Carmichael	AT&T California
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Tina Simms	AT&T California
Mr. Josh Mathisen	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Mr. Stephen Pebley	Frontier Communications
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lily Tran	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Ana Le	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Jane Bibb	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Johnson opened the meeting at 11:40 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the March 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is **Item 1594: Red Flag Section**. Ms. Johnson explained that this item was created as an open forum for members to share any

issues they are having or that come up in the process of JPA work. She asked if the members had any new issues they would like to bring up. Ms. Hernandez reported on an issue originally brought up by Ms. Carmichael of JPAs incorrectly displaying members as unauthorized on a pole due to the research not being done by the initiator prior to issuing the JPA. She stated that these attachments are often found by the receiving member not to have been unauthorized. Ms. Hernandez stated that this type of issue pertains to the Basic JPA Training being that new members as well as new employees of existing members need to be aware that such research is required prior to issuing a JPA.

Ms. Carmichael noted that the advanced pole search function on the JPC website sometimes gives the user a timeout error which can make doing the research difficult. Ms. Pranata asked that the members either call or email her when they receive this error message so that she can clear the log which should resolve the issue. She added that they can also try clearing their temporary internet files, cache, etc. before searching again.

Ms. Hernandez asked how the Committee should formalize this item and organize it as part of the Basic JPA Training. Ms. Carmichael proposed creating a checklist of items that need to be validated by the JPA initiator before submitting it to the other members. Ms. Hernandez suggested that the members who are mostly the receiving members of JPAs should each come up with a list of items which will be compiled into a final checklist. She asked that the members send their lists to Ms. Johnson. Ms. DeBarge noted that SCE has recently created a similar list of requirements for their staff to follow before sending out a JPA, and she would send this list to Ms. Johnson.

The third agenda item is **miscellaneous items**.

#### Duplicate Purchase of Interest Requests

Ms. Pearson brought up an issue she has seen on received JPAs where a member is requesting to purchase interest on a pole, but they had previously done so on a prior JPA years ago which did not get final billed. Ms. Hernandez stated that this can happen due to one contractor issuing a JPA for a member to purchase interest, and if nothing came of that JPA, another contractor for that member might issue a new JPA for the same purchase. Ms. Pearson stated that she has received such JPAs issued directly from members as well. She added that SCE responds with a Form 7 pointing out both of the JPAs, and asking which version should be processed.

#### **Review of Action Items**

- Members to create lists of items to verify before initiating a JPA and send to Ms. Johnson to compile for discussion next month.

The meeting adjourned at 12:00 p.m. until May 19<sup>th</sup>, 2015.

Kyle Levy - Assistant Manager

## Southern California Joint Pole Committee

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Fax (909) 599-3825

May 19th, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 1:35 p.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Ms. Angela Pranata	Committee Staff
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Ruben Hauser	City of Los Angeles, DWP
Mr. William Kearns	Verizon CA, MCI/Comm/Metro
Mr. Kevin Taylor	Verizon CA, MCI/Comm/Metro
Mr. Ray Roundtree	Verizon CA, MCI/Comm/Metro
Ms. Kourtney Wietecha	ExteNet Systems

Those attending via teleconference were:

Ms. Tina Simms	AT&T California
Mr. Josh Mathisen	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Johnson opened the meeting at 1:35 p.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the March 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is **Item 1594: Red Flag Section**. Ms. Johnson explained that this item was created to compile a list of any issues the members are having or that come up in the process of JPA work. Ms. DeBarge reported that she has a list that SCE uses internally that she can share with the members. The members reviewed and discussed a checklist for Section 7.7. The members added a

step into the checklist, to check for any pending JPAs before submitting a Section 7.7 JPA.

There were no **miscellaneous items**.

### **Review of Action Items**

- Ms. Pranata to send the checklist to Ms. Johnson.
- Ms. Johnson to review and modify the checklist for discussion next month.
- Members to compile red flag items and send them to Ms. Johnson.

The meeting adjourned at 1:49 p.m. until June 16th, 2015.

Angela Pranata – Manager of Operations

1. Section 7.7 (**Yvonne**): Again ATT brought up 7.7 received that are not valid. Be sure we've done the necessary preliminary research to identify why we believe this member is unauthorized. Working on a checklist to add to Basic JPA training.
  - a. Pole # correct?
    - i. Check map. - - Provide map to member.
    - ii. Check other sources: DM, SPIDA documentation, etc.
  - b. Check for pending JPAs
  - c. Search surrounding poles?
    - i. If member is not in area, why would they be on that one pole?
  - d. Validate ECS/TN not mistaken as joint member?
  - e. Look at pics attached to JPA or check SPIDA - identify what's attached.
  - f. Is it a recent year set? Or 4XX... series?
    - i. Was pole set/replaced with or without a JPA?
    - ii. Research by location description within SAP (IH06) and/or SCJPC website.
  - g. If after all this, you believe the member is UA, note your findings on the JPA.
    - I. Member attached to adjacent poles.
    - II. A Map or snag of FIM area is helpful.
    - III. If no map is available, check SPIDA.

**april**  
*Be Safe. Always...*

## **Southern California Joint Pole Committee**

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San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

June 16th, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:43 a.m., at the Committee office.

Those in attendance were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Larry Chow	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. William Kearns	Verizon CA, MCI/Comm/Metro
Mr. Kevin Taylor	Verizon CA, MCI/Comm/Metro
Ms. Shawn Henderson	T-Mobile
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Dave Elston	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Mr. Josh Mathisen	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications

Ms. Johnson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the May 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is **Item 1594: Red Flag Section**. Ms. Johnson reported that she will review and modify the red flag checklist for discussion next month.

The third issue for discussion is **miscellaneous items**.

Ms. Pranata reported that she received a question regarding the JPA Flowchart from one of the members. The question was where in the flowchart do members have to do pole loading. Ms. Haney suggested that in the Routine Handbook, “preliminary” should be described as a preliminary package which includes pole loading and other required documents. Mr. Chow stated that pole loading should be done and should be available in either hard copy or electronic version to other members. Ms. Hernandez stated that the flow chart does not need to be revised. The members agreed to add the word “package” into one of the flowchart processes: “Preliminary JPA Form 2 *package* issued, all owners of record have 45 days to respond” as suggested by Mr. Hunter.

### **Review of Action Items**

- Ms. Johnson to send the red flag checklist to members for discussion next month.
- Ms. Pranata to update the Basic JPA Training power point file on the website.

The meeting adjourned at 11:49 a.m. until July 14th, 2015.

Angela Pranata – Manager of Operations

## Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

July 14th, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:50 p.m., at the Committee office.

Those in attendance were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Gayane Akopyan	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Steve Brown	City of Los Angeles, DWP
Mr. Ray Roundtree	Verizon CA, MCI/Comm/Metro
Ms. Shawn Henderson	T-Mobile
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Lynn Prescott	Verizon Wireless

Ms. Johnson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the June 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is **Item 1594: Red Flag Section**. Ms. Johnson reported that she has modified the red flag checklist. The members reviewed the upfront research checklist for a valid unauthorized attachment JPA. Ms. DeBarge inquired about the first bullet of the checklist: "if the poles on either side are jointly-owned, it is possible the pole was omitted in error from the final, per discussion at JPC meetings, the members agreed not to charge Sec 4.1 in those instances." Ms. Hernandez replied that Mr. Ernie Solorzano, who was the SCE representative at that

time, decided not to charge the other members unauthorized attachment Sec 4.1 in those instances. The reason was because either someone omitted the pole in error or someone missed the pole during field check. After further discussions, it was decided to add another bullet to the checklist “Verify that pole number is correct.”

The members then discussed adding the research checklist to the Basic JPA Training Power Point file. After reviewing the current power point, the members decided to add the research checklist titled “Unauthorized-Attachment Research” after the Pole Record Research slides.

There were no **miscellaneous items**.

### **Review of Action Items**

- Continue working on the red flag checklist.
- Add advanced pole search section into the power point file at the next meeting or when the new website is ready.
- Remove Tracer section after the removal proposal is approved by the Administrative Board.

The meeting adjourned at 1:10 p.m. until August 18th, 2015.

Angela Pranata – Manager of Operations

For a valid “unauthorized” JPA, the following upfront research is necessary:

- If the poles on either side are jointly -owned, it is possible the pole was omitted in error from the final.
  - Per discussions at JPC meetings, the members agreed not to charge 4.1 in those instances.
- It is possible that a jointly-owned pole was replaced without a JPA .
  - Check the JPC website for a pole at the same location or as close to the unauthorized pole.
- Check for pending JPAs from the unauthorized member.
- Confirm the unauthorized utility is not a tenant company

## Southern California Joint Pole Committee

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August 18th, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:30 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Kevin Taylor	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Robin Arndt	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Shawn Henderson	T-Mobile
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Lynn Prescott	Verizon Wireless
Ms. Maria Ortiz	XO Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Johnson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the July 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is **Item 1594: Red Flag Section**. Ms. Johnson asked the committee if there are any red flag items that need to be discussed other than the unauthorized-attachment subject. Ms. Johnson suggested to keep this item open and requested the members to send any red flag items to her.

There were no **miscellaneous items**.

### **Review of Action Items**

- Members to compile red flag items and send them to Ms. Johnson.

The meeting adjourned at 11:31 a.m. until September 15th, 2015.

Angela Pranata – Manager of Operations

For a valid “unauthorized” JPA, the following upfront research is necessary:

- If the poles on either side are jointly -owned, it is possible the pole was omitted in error from the final.
  - Per discussions at JPC meetings, the members agreed not to charge 4.1 in those instances.
- It is possible that a jointly-owned pole was replaced without a JPA .
  - Check the JPC website for a pole at the same location or as close to the unauthorized pole.
- Check for pending JPAs from the unauthorized member.
- Confirm the unauthorized utility is not a tenant company
- Verify that pole number is correct

## Southern California Joint Pole Committee

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September 15th, 2015

A meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:55 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Steve Brown	City of Los Angeles, DWP
Mr. Kevin Moy	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Sarah Valdez	Mobilitie, LLC
Mr. Eric Little	Mobilitie, LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kay Black	AT&T California
Ms. Maria Ortiz	XO Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Johnson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the August 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is **Item 1594: Red Flag Section**. The members reviewed the current red flag items and there were no more items to be added to the list. Ms. Pranata reported that the Basic JPA Training power point file on the website has been update to reflect the unauthorized-attachment research process. After discussion, it was decided to close this item and postpone future meetings until new items come up.

There were no **miscellaneous items**.

There were no **action items**.

The meeting adjourned at 11:59 a.m.

Angela Pranata – Manager of Operations