

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

August 18th, 2015

A regular meeting of the **ad hoc California Joint Pole Committee** took place on the above date, at 11:33 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Kevin Taylor	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Robin Arndt	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Shawn Henderson	T-Mobile
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Lynn Prescott	Verizon Wireless
Ms. Maria Ortiz	XO Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Carmichael opened the meeting by addressing that there were no minutes to review.

The second agenda item is the **Compare NCJPA F2 Flow Chart to the SCJPC F2 Flow Chart**. Ms. Carmichael reported that the Northern California Joint Pole Association (NCJPA) is eager to work with SCJPC and have one Routine Handbook for the whole state of California. Ms. Carmichael asked the members to review and compare NCJPA's and SCJPC's JPA Flow Charts.

Ms. Hernandez stated that for a pole replacement, the NCJPA members use Section 5.0 for the old pole and Section 7.x for the new pole. Ms. Carmichael responded that the pole replacement process used by the NCJPA members may be incorrect.

Ms. Carmichael stated that the NCJPA members will not accept a Form 7 for any JPA changes. Instead, the NCJPA members issue a JPA revision and treat the revision as a new JPA.

Ms. Carmichael reported that in the Northern California, a draft final must be sent along with Form 48. She explained that a draft final JPA is the last revision of the JPA. Ms. Carmichael suggested adding draft final in the SCJPC handbook as an optional document.

Mr. Chow stated that JPA processes can be changed, however, fundamentally the NCJPA is different than SCJPC. He stated an example that the NCJPA do not have base owner concept. He stated the communication companies in the Northern California buy all of the communication space to the 18' or support structure. He continued stating that the members in the Southern California can buy one foot of space. He then suggested having one umbrella organization that operates two separate regions. Ms. Carmichael stated that the committee will find and discuss fundamental differences by reviewing each section of the North's and South's routine handbook.

Ms. Carmichael asked how the base ownership is used in the SCJPC. Mr. Chow replied that the base ownership identifies the setting party and space reversion as members relinquish interest. Ms. Carmichael replied that the NCJPA may be going towards that direction because pole tags have been implemented.

Mr. Taylor asked what facilitated the idea of merging the two organizations and handbooks into one. Ms. Carmichael replied that it would be effective to have one uniform process for companies who are members in both organizations. Mr. Taylor then asked if the SCJPC is larger than the NCJPA in terms of number of poles, members, and transactions. Ms. Hernandez replied that the NCJPA has 42 members. Mr. Chow replied that PG&E owns approximately 2.5 million poles while SCE owns approximately 1.5 million poles. He added that about 800,000 of SCE's poles are joint poles. Mr. Mathisen stated that 1 million of PG&E's poles are joint poles in the Northern California.

Ms. Carmichael stated that she would like for the NCJPA to adopt SCJPC's process. She stated that SCJPC's process is more effective than NCJPA's. Ms. Hernandez agreed with that statement. Ms. Carmichael stated that subjects discussed in SCJPC meetings will be shared with the North and vice versa. Ms. Carmichael asked whether the NCJPA routine handbook is shared with the SCJPC members. Ms. Pranata replied that the document is not shared with the SCJPC. Ms. Carmichael stated that she will email the NJPCA routine handbook to Ms. Pranata to be forwarded to the SCJPC members.

After further discussion, members agreed that a draft final may be included in the SCJPC routine as an optional document.

Ms. Carmichael asked whether the members want one committee with different regions. She continued stating that the regions may be broken up into smaller area.

The members then continued reviewing the flow charts. Ms. Pearson asked if changes made after the original JPA are noted on the revised Form 2. Ms. Hernandez

replied that members have to read line by line to determine the changes because changes are not specified. Mr. Serrato agreed with Ms. Hernandez. Ms. Pearson stated that it would be ineffective to review the Form 2 again. Ms. Carmichael stated that the NCJPA would be open to use Form 7 to indicate JPA changes if PG&E can reprogram their system.

Mr. Chow reported that it took approximately 3 months to identify poles and fill out a JPA in the Northern California because pole tags were not implemented. Mr. Serrato reported that Crown Castle received imprecise photocopies of maps to identify poles in the Northern California.

Ms. Hernandez reported that PG&E's JPA program automatically changes the JPA Number to a revision number once a Form 7 is entered into the database. Ms. Carmichael reported that PG&E is updating the JPA program and may be able to change that process.

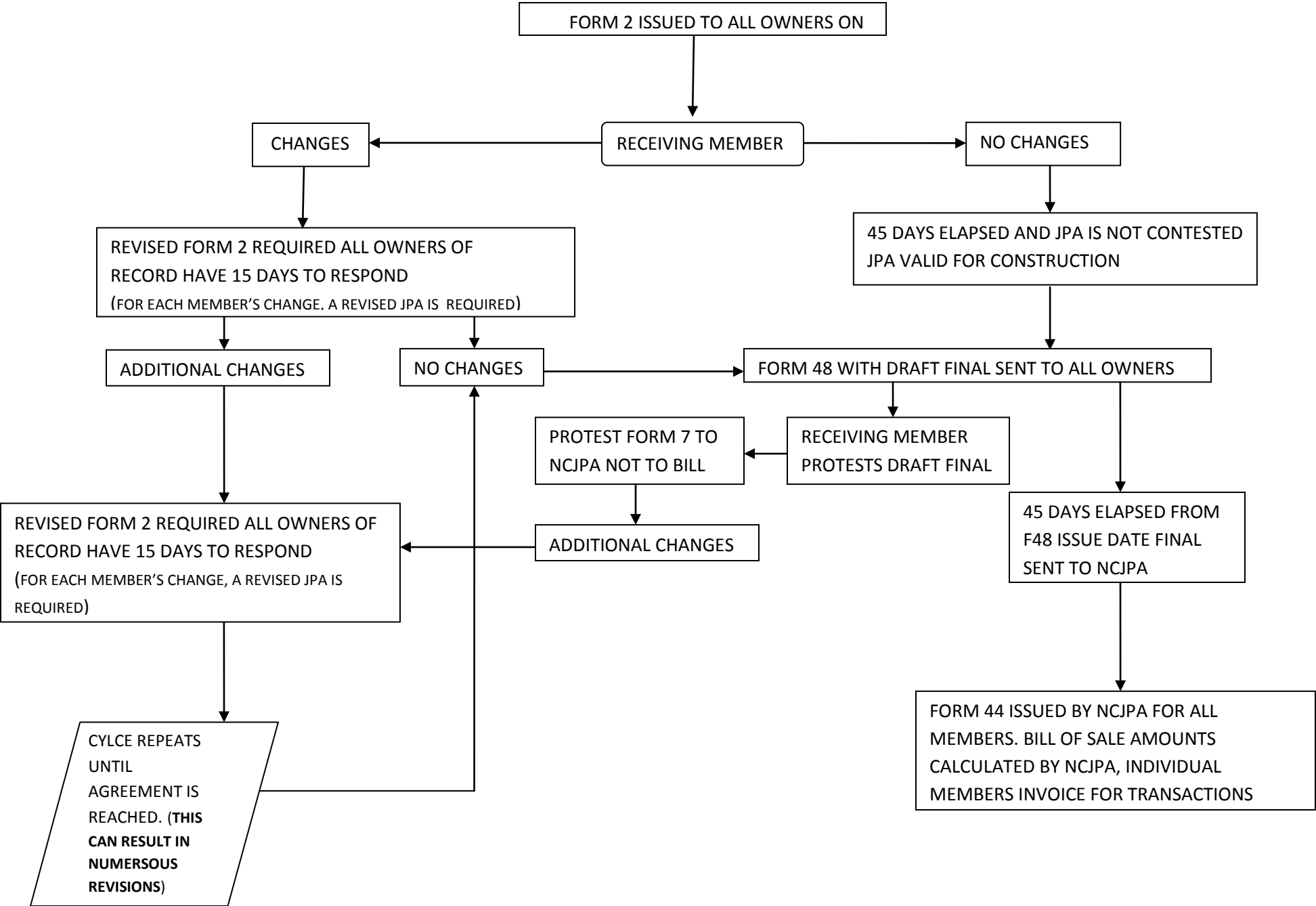
Review of Action Items

- Ms. Carmichael to share what discussed today with the NCJPA.

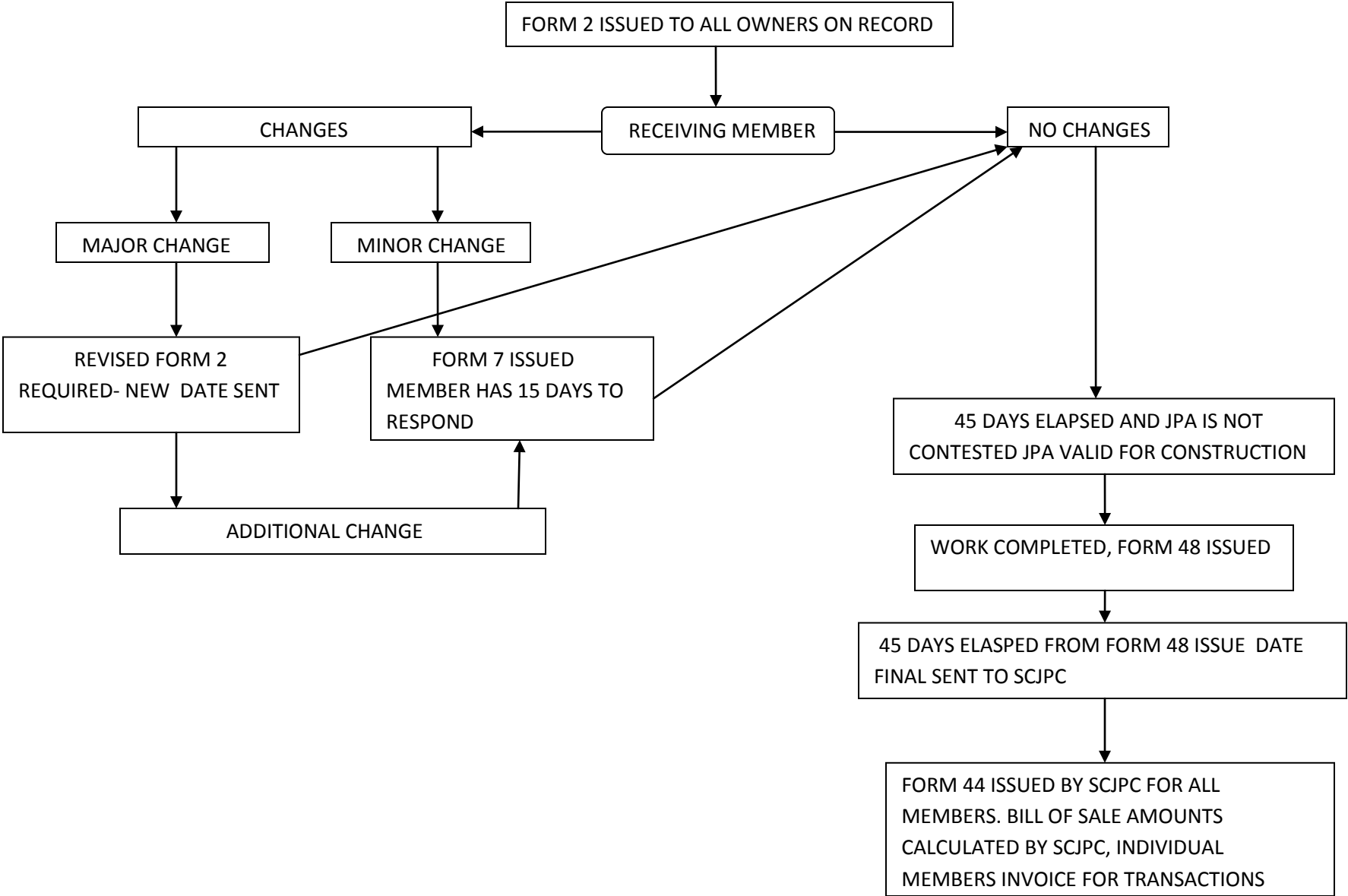
The meeting adjourned at 12:09 p.m., until September 15, 2015.

Angela Pranata – Manager of Operations

NCJPA FLOW CHART



SCJPC FLOW CHART



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October 21, 2015

A regular meeting of the **ad hoc California Joint Pole Committee** took place on the above date, at 10:51 a.m., at the Committee office.

Those in attendance were:

Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. William Kearns	Verizon CA, MCI/Comm/Metro
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. David Campo	City of Lompoc
Mr. Josh Mathisen	AT&T California
Ms. Manijeh Carmichael	AT&T California
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Eric Little	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Kay Black	AT&T California
Mr. Stephen Pebley	Frontier Communications
Mr. Fabian Bautista	Extenet Systems

Ms. Carmichael opened the meeting by reviewing minutes from August 18, 2015 meeting. Ms. Carmichael reported that she had shared the SCJPC's minutes with the Northern California Joint Pole Association (NCJPA). At the last NCJPA meeting, they discussed the pole replacement procedures and that Section 5.0 will not be used for pole replacements. Ms. Carmichael also reported that the NCJPA agreed to follow the SCJPC's Form 7 procedures and that the procedure will be included in the new program.

In regards to pole tag and base owner in the Northern California, Ms. Carmichael stated that at this time any NCJPA members can tag any poles. The pole tag on the pole does not necessarily correspond with the base owner of the pole.

Ms. Carmichael stated that the NCJPA has started reviewing and comparing the two handbooks and discussing the differences. Ms. Hernandez asked if the SCJPC members will review the NCJPA's handbook. Ms. Carmichael replied that the SCJPC can review the NCJPA's handbook and that she will report to SCJPC on what the NCJPA discussed and suggested to the SCJPC.

Mr. Serrato suggested having a timeline to review the two handbooks section by section, form by form. He also suggested for both organizations to meet at the end of each quarter to discuss the differences and come up with one agreed upon shared California Joint Pole handbook. Ms. Carmichael stated that the NCJPA handbook will be posted online so that the SCJPC members can review the document before the next month's meeting.

Ms. Black suggested scheduling a joint meeting where both NCJPA and SCJPC members can attend the meeting. She stated that the meeting would be helpful for PG & E if they can hear the comments and feedbacks. Mr. Mathisen replied that a joint meeting with attendees from both organizations was held but it did not have enough participation.

Ms. Hernandez suggested reviewing Section 1 of the Routine Handbook. Ms. Carmichael stated that she will review and compare the index and glossary before the next meeting.

The committee then reviewed Section 1 of the NCJPA and SCJPC routines. After differences were highlighted and discussed, Mr. Mathisen agreed to compare Section 1 of the NCJPA and SCJPC routines before the next meeting.

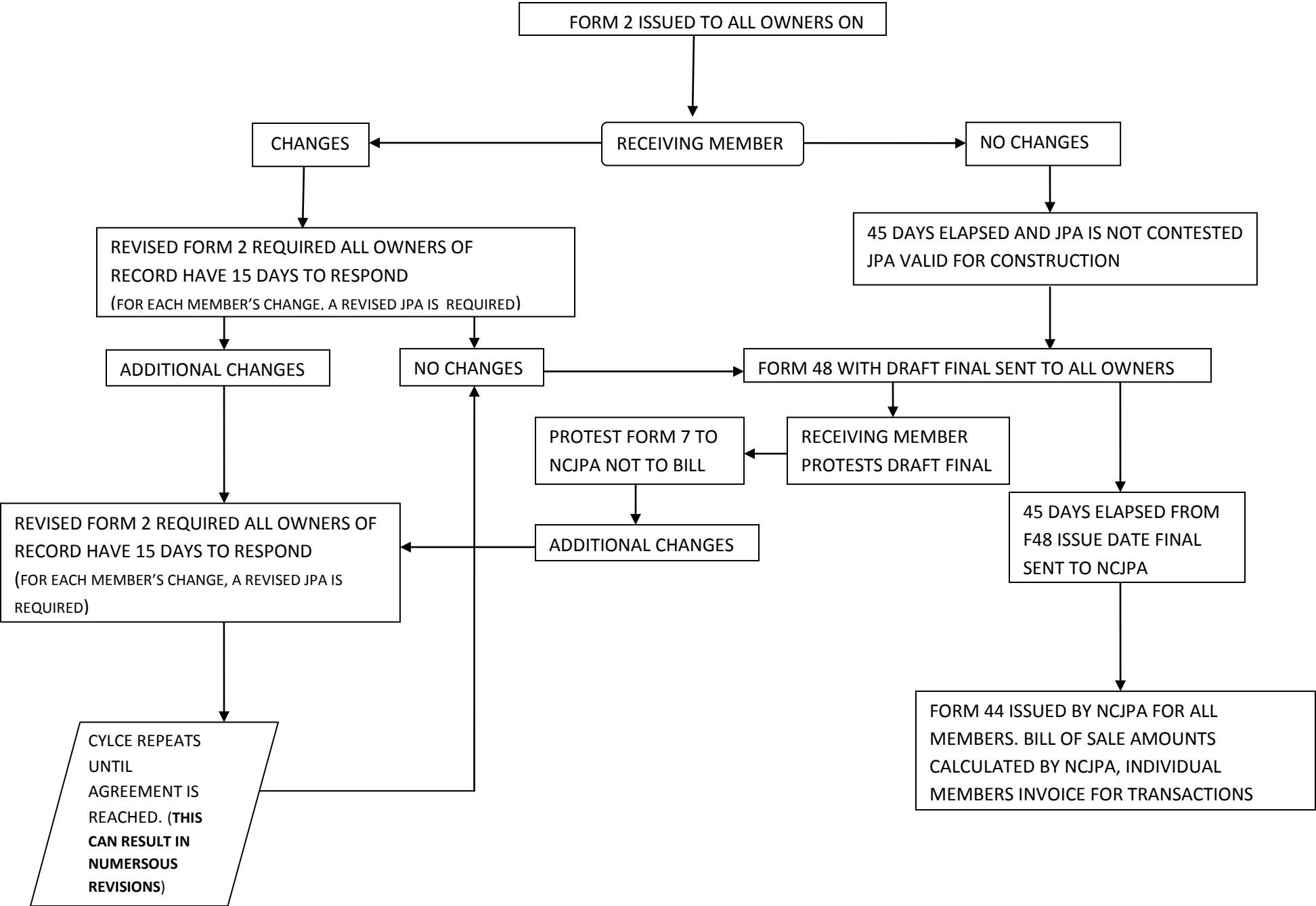
Review of Action Items

- Ms. Carmichael to compare index and glossary of the NCJPA and SCJPC routines before the next meeting.
- SCJPC to request the MS Doc file format of the NCJPA Routine handbook.
- Mr. Mathisen to send a comparison of Section 1 of the NCJPA and SCJPC routines before the next meeting.

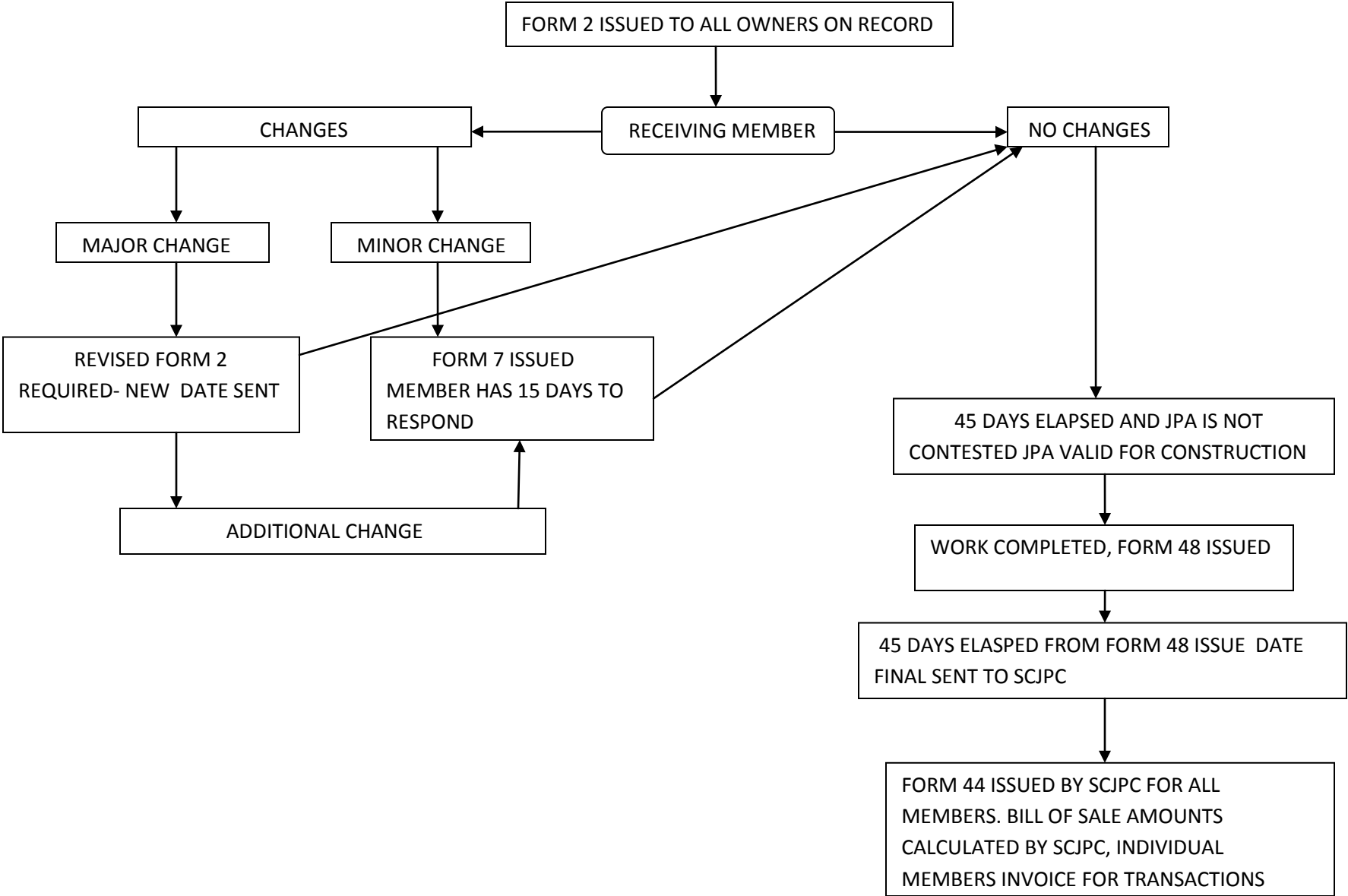
The meeting adjourned at 11:19 p.m.

Angela Pranata – Manager of Operations

NCJPA FLOW CHART



SCJPC FLOW CHART



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November 17, 2015

A regular meeting of the **ad hoc California Joint Pole Committee** took place on the above date, at 11:59 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Steve Brown	City of Los Angeles, DWP
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Ray Roundtree	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Bret Plaskey	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Dave Elston	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Eric Little	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kay Black	AT&T California
Mr. Fabian Bautista	Extenet Systems
Ms. Sarah Valdez	Mobilitie, LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Carmichael opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the October 2015 meeting minutes, and there were no questions, concerns or revisions.

Ms. Carmichael reported that she is still working on comparing the Glossary and Index and should have the document ready by the next meeting.

Mr. Mathisen presented the comparison document of Section 1 of the NCJPA and SCJPC routines. The members reviewed the first paragraph of the document and discussed the use of “California” instead of “Northern” or “Southern” for the combined handbook. Mr. Mathisen explained that the objective is to identify any procedures used in the North that can be applied in the South and vice versa.

The committee discussed “Section 7.11 and 17.0” and added a comment for Section 7.11: “Due to differences for members with less than 20 years of membership”. The committee then decided to delete “except for the provisions of Section 7.11 and 17.0”. The committee continued reviewing the Section 1.0 and added “unless otherwise stated in this handbook”. The committee then discussed the use of “Section” instead of “rule”. Mr. Chow commented that the first paragraph explained that what contains in the sections are rules. The Committee agreed to use “This handbook covers” to replace “These rules cover”.

The committee then discussed the use “unclear and/or inequitable” in Section 1.0. The last four paragraphs were discussed and the committee decided to include paragraph “C” in the handbook.

The committee continued reviewing the document and revised Section 1.1 to read “There shall be approval for every joint ownership transaction. Approval requires that an agreement must be secured from representatives of each member concerned in specific transactions. This may be obtained by field, telephone, e-mail, or fax agreement but must be confirmed by Preliminary Joint Pole Authorization. See exceptions in Section 18.1D.”

Section 1.2 was discussed and revised to read “Section 1.2 Special Agreement: Special Agreement may be made for transactions outside the scope of the Routine, provided written approval is obtained from the other Owner(s) prior to construction. Joint Pole Authorization shall clearly specify adjustment, estimated or actual costs, for each transaction under “Special Agreement” and the Joint Pole Committee Office shall record as written and approved by Members concerned. Automatic approval does not apply to a JPA under Special Agreement. Therefore, Section 18.1D does not apply.”

The last section discussed was Section 1.3 and the committee decided to use the SCJPC’s version of Section 1.3.

Review of Action Items

- Ms. Pranata to send the updated comparison document of Section 1 to Mr. Mathisen.
- Committee to create a folder for the combined handbook.
- Ms. Carmichael to compare index and glossary of the NCJPA and SCJPC routines before the next meeting.
- Mr. Mathisen to share the updated comparison document of Section 1 with the NCJPA.

The meeting adjourned at 1:13 p.m.

Angela Pranata – Manager of Operations

JOINT POLE PRACTICES AND ROUTINE SCOPE

1.0 – Scope

These rules cover joint pole practices, routine, and use of various forms devised to facilitate joint pole construction and to obtain accurate records promptly in accordance with the Northern Southern California Joint Pole Agreement of January 1, 1998. Because the Association Committee was conceived by organizations who own poles, and has always been governed by documents which were based on that fact, there are necessary exceptions in cases where non-owners are involved. In the administration of joint ownership under the Routine, it is intended that, except for the provisions of Section 7.11 and 17.0, all owners shall participate under the same rules. Other exceptions should involve only special conditions and if any Section rule is considered unclear inequitable for a specific case, it should be referred to the Administrative Board for recommendation.

In joint planning, the following principles shall govern:

A. Effort shall be made to locate poles on property lines or other approved locations, so that all Members concerned shall derive the maximum possible service at minimum cost.

B. Each Member shall designate the character of its own circuits and structures to be placed or continued in joint ownership, and determine the character of the circuits and structures of others with which it will enter into or continue in joint ownership. Where the character of the circuits is such that the joint ownership of a pole or line of poles is mutually agreed upon by all Members concerned, the pole or line of poles shall be of such height and so located that the requirements of each Member shall be met.

C. All Members must construct and install their facilities to meet all GO 95 and GO 128 standards. Any Member failing to comply with GO 95 and GO 128 standards which results in an infraction will be liable for correcting that infraction.

D. Where the character of the circuits is such that separate pole lines are to be maintained on a thoroughfare, all communication circuits shall, in general, be placed on one side of the thoroughfare and all power circuits shall be placed on the other side, so that, as far as practicable, one side of any

section of thoroughfare will be available as the communication side and one side as the power side. However, in specific cases, those concerned may, when

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determined in advance by mutual agreement, locate their circuits on the thoroughfare in some other manner. Crossings of a pole line from side to side of a thoroughfare and conflicting lines shall be avoided as far as practicable.

E. Should conditions arise that the creation of a co-linear conflict cannot readily be avoided by the constructing Members, they shall cooperate to determine whether the circuits in question shall be placed upon jointly owned poles or whether the avoidance of the co-linear lines shall be obtained by providing separate non-conflicting construction. In the latter event, the Members concerned shall determine the most practicable and economical method for accomplishing the desired results and shall also agree upon an equitable division of any costs which may be involved.

F. In the event that a Member occupying joint poles desires to change the character of its circuits, it shall notify the others concerned and they shall cooperate to determine whether or not joint ownership of the poles in question shall be continued. If it is agreed not to continue joint ownership of poles, the Members shall determine the most practicable and economical method of effectively providing for separate lines and shall also agree upon an equitable division of any costs which may be involved.

1.1 Approval

There shall be approval for every joint ownership transaction. Approval This requires that an agreement between must be secured from representatives of each member utility concerned. Approval in specific transactions. This may be obtained effected by field meet, or telephone, e-mail, or fax, agreement but must be confirmed by Joint Pole Authorization Form.

1.2 Preliminary. See exceptions in Section 18.4D.

1.4 Special Agreement

Special Agreement may be made for transactions outside the scope of in conflict with the Routine, provided approval is obtained from the other

owner(s) beforehand. On the Form 2, in the Location and Nature of Work column, note the dollar amount and an explanation

of the trans- action. Under the appropriate Utility column, note the decimal percent of debit or credit. Joint Pole Authorization obtained therefor. Joint Pole Authorization shall clearly specify adjustment, estimated or actual costs, for each transaction under "Special Agreement" and the Joint Pole Association office Committee Office shall record same as approved by Members concerned. Automatic approval (18.4Db) may not apply to a JPA under Special Agreement. Therefore, Section 18.1D, does not apply.

1.3 Prohibited Disclosure to Third Parties

Except as set forth below, neither copies of this document, nor any information about the contents thereof, shall be given to any organization or to the employees, agents, or any other affiliates of any organization which is not a member of the Southern California Joint Pole Committee. Notwithstanding the foregoing, disclosure may be made in the following circumstances:

- (a) Disclosure may be made to the extent it is required by the provisions of the California Public Records Act, or any other applicable law, with respect to member organizations which are cities or other governmental agencies to which such law apply.
- (b) Disclosure may be made to organizations which are considering membership in the Southern California Joint Pole Committee, if such an organization executes and complies with the terms of the Committee's standard form Non-Disclosure Agreement. (Added February 2014).

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