

Southern California Joint Pole Committee  
437 So. Cataract Ave. Unit 3  
San Dimas, CA 91773  
Phone (909) 592-4001  
Fax (909) 592-4636

May 2, 2005

A conference call of the **SCJPC Centennial** ad hoc committee took place on the above date, at 2:00 p.m. Those who called in conference were:

Ms. Paula Haney	Verizon California
Ms. Velma Prouty	SBC – West (Pacific Bell)
Mr. Malcolm Brown	Verizon Wireless
Ms. Lynn Prescott	Verizon Wireless
Mr. Bryce Walker	T-Mobile, USA
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Jennie Corella	Committee Staff

Chairman, Mr. Walker opened the call by restating the major issue to be addressed initially is an estimate of guests who will attend the celebration. He further stated that the guest count dictates the type and size of venue. There is also the question of how the celebration would be financed. Two options Mr. Walker posed, is to share the costs equally, proportionately, or the members pay their costs individually by total of guests from within their respective organizations.

Mr. Brown stated that Verizon Wireless could expect 10 guests; Ms. Prouty remarked that SBC could expect 60 guests; Ms. Haney reported 14 guests expected, and Mr. Allen stated 50 guests expected. Mr. Walker questioned if spouses and significant others should be included in the guest list. If guests were allowed to include their guest, then the numbers reported by the members earlier would double. Mr. Walker stated that a good estimate to gauge the number of guests initially should be 500 guests total.

Mr. Walker then inquired as to the venue location. Since, Mr. Walker is new to the Los Angeles area, he solicited help in selecting a venue. It was proposed to remain within a 25-mile radius of the JPC office in San Dimas. Mr. Walker stated that someone had suggested a harbor cruise, however, in his opinion, he feels a cruise would not have the ability to accommodate 500 guests. He further stated that a venue that can expand, as well as retract should be considered. Some venues mentioned are the Pomona Valley Mining Company, the Santa Anita Race Track, the Arcadia Arboretum, and the Sheraton-Industry Hills. Another issue for discussion is whether the celebration would be a luncheon or dinner, and a weekend versus a weeknight.

The issue of entertainment was discussed. It was agreed that the entertainment is tied to the type of event, whether it be a luncheon or dinner. Ms. Haney added that a program of recognition could be planned. Those members who have contributed a great deal to the Committee, and perhaps those former members/staff who served the Committee previously for a number of years should be recognized. The members agreed.

It was agreed that some members visit some of the suggested venues to view the facility, ask questions, and sample the food. Mr. Walker proposed that the members inquire within their respective organizations, if it would be a problem to finance their employee's portion of the celebration.

The members agreed to contact some of the proposed venues to obtain an idea of prices and menus, and research the issue of financing from the individual utilities.

The call adjourned at 2:45 p.m.

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Jennie Corella, Office Manager

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July 28, 2005

A meeting of the **SCJPC Centennial** ad hoc committee took place on the above date, at 11:45 a.m. Those in attendance were:

Ms. Paula Haney	Verizon California
Ms. Velma Prouty	SBC – West (Pacific Bell)
Ms. Lupe Hernandez	Cingular Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Sue Thomas	Sprint PCS
Mr. Bryce Walker	T-Mobile, USA (teleconference)
Mr. Robert Allen	City of Los Angeles (teleconference)
Ms. Jennie Corella	Committee Staff

Chairman, Mr. Walker opened the meeting by stating his organization held a function on the Horn-blower the previous day. He stated that the ship had three floors, and it cruised the harbor for three hours. He reported that there were 119 guests at the function, and there was plenty of room on the ship. He stated the cost, which was calculated for 160 people, was \$14,000.00. He added that this included an open bar of beer and wine. Mr. Walker stated that he would have the exact cost of the event within a few days.

Ms. Prescott stated that in her research the costs differ from a boat function to a regular venue. She stated that the costs are contingent on the use of the boat, and the total number of staff members required for your party, not necessarily a per plate cost like other venues calculate their costs. The members inquired into the parking situation at the Newport Beach harbor. Mr. Walker responded that parking is difficult. There are hotels and restaurant parking lots, however, we may need to arrange something with the managers of the afore-mentioned establishments.

The members agreed that the function would be a harbor cruise. However, the decision on lunch or dinner, or weekend versus weekday should be agreed upon as soon as possible. The members agreed that the projected guest number would be 400.

It was agreed that Ms. Prescott would research into Electra Cruises, and Mr. Walker would research the Horn-Blower Cruises. The ad hoc would schedule a conference call to discuss the acquired information and arrive at some decisions.

The meeting adjourned at 2:45 p.m.

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August 2, 2005

A conference call of the **SCJPC Centennial** ad hoc committee took place on the above date, at 11:45 a.m. Those in attendance were:

Ms. Paula Haney	Verizon California
Ms. Velma Prouty	SBC – West (Pacific Bell)
Mr. Charles Vranek	Cingular Wireless
Mr. Dan Lewis	Southern California Edison
Ms. Lynn Prescott	Verizon Wireless
Ms. Shelley Shannon	Southern California Edison
Mr. Bryce Walker	T-Mobile, USA
Mr. Robert Allen	City of Los Angeles
Ms. Jennie Corella	Committee Staff

Chairman, Mr. Walker opened the call by reporting information he received from the Horn Blower Cruises. He reported that, the yacht able to accommodate 500 guests, would total \$31,000.00 for a sit-down dinner. The same yacht and guests would cost \$49,000.00 for a buffet. The name of the yacht is the Entertainer. Ms. Prescott emailed the members a quote she acquired from Electra Cruises. The members discussed lunch versus dinner. On the Horn Blower Cruises, a lunch would be \$10.00 per person less than a dinner event. The costs for the Electra Cruises are the same for both a luncheon or dinner event. Mr. Lewis stated that decisions must be made by the ad hoc; such as date, time, which port (Newport/Long Beach), dinner or lunch, and the size of the yacht. Mr. Lewis stated that Edison would prefer Newport. However, the decision is based on the ac hoc.

The consensus is that the event will be a luncheon cruise, on Tuesday, October 10, 2006 from 10:00 am to 2:00 pm. The costs would be incurred by each individual member utility for the number in their respective parties. The members discussed the view of the harbors from both Newport and Long Beach. It was agreed that Newport harbor is the more scenic of the two, and the would limit the number of guests to 400. Once again, the members discussed the issue of adequate parking for the expected 400 guests.

The members discussed how the event would be funded. They have not fully agreed if the event should be totally funded by each respective utility, if it should be partially funded by the individual members and/or subsidized by the Committee, or if the committee would treat the cost as a monthly assessment and pay for the event entirely. This issue would be discussed further.

Mr. Lewis stated that his organization would research the parking situation at Newport Beach. Mr. Vranek stated that he would investigate the

parking situation at the Long Beach harbor, since it is near his home in Huntington Beach.

The conference call ended at 12:15 p.m.

Jennie Corella, Office Manager

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November 9, 2005

A conference call of the **SCJPC Centennial** ad hoc committee took place on the above date, at 10:00 a.m. Those in attendance were:

Ms. Paula Haney	Verizon California
Ms. Velma Prouty	SBC – West (Pacific Bell)
Mr. Ernie Solorzano	Southern California Edison
Mr. Shelley Shannon	Southern California Edison
Ms. Sherri Goetz	Southern California Edison
Ms. Lynn Prescott	Verizon Wireless
Ms. Robert Allen	City of Los Angeles
Mr. Bryce Walker	T-Mobile, USA
Ms. Jean Baccus	Committee Staff

Chairman, Mr. Walker opened the call asking if Ms. Baccus was aware how many were expected to attend. Ms. Baccus did not have a current count. It was determined that the minimum was 175 and that number would be met.

Mr. Walker opened a discussion regarding the financing of the SCJPC Centennial. Members discussed the different ways they needed to finance their portion of the expense. Mr. Walker will draft a letter asking each Member their preference of payment for their portion which will be determined by their number attending at \$75 a person. Ms. Prescott asked how payment for the number of participants from JPC would be made. She feels the invited guests and staff should not be asked to pay and suggested it could be assessed evenly among the Members. Another issue discussed was how many are to be invited and how to establish a list of former SCJPC staff and other guests. The members on the conference call were asked to estimate how many participants and the number totaled to approximately 210 which included 20 for the office staff. The final count and payment due dates will have to be set.

The next topic Mr. Walker opened for discussion was the program for the Centennial. The ship cost includes an entertainment DJ. The program could begin with a statement of the purpose and a brief history of SCJPC. He inquired if announcements of former Office Managers and Staff should be made. Mr. Allen has some history of the Committee in his files from Harry Allred and Ms. Corella will be asked what the JPC office has to contribute. Mr. Allen asked if the plaque from the 50th Anniversary could be replicated and signed. Mr. Walker asked if a new plaque for the Centennial should be designed and signed by those representing the Committee now. The other Members agreed with both presented ideas. Mr. Walker inquired if he should put together an introduction and program to follow and inquired of Mr. Allen if the President's term is for two years or one. At that time Mr. Allen said that

the Nominating Committee had a conference call that morning and nominated Ms. Paula Haney as President and Mr. Mahendra Garg as Vice President. He further informed Mr. Walker that Ms. Shannon from SCE would be nominated for the 2006 Centennial Committee Chair.

Ms. Prouty inquired if the Centennial conference call minutes would be available for the Administrative Board meeting on November 16, 2005 and Ms. Baccus said she would have them available. Ms. Baccus inquired what the cost per person for the Centennial was and Mr. Walker said the range was \$65 - \$75 per person to be determined when the count was verified. Ms. Prescott thought it was better to agree on the higher price than asking for additional money later. It was agreed that \$75 per person would be best and any extra money could be used for a raffle or parting gift. Ms. Haney suggested a commemorative gift such as a pen could be given to each guest. Ms. Prescott and Ms. Prouty agreed and suggested having it engraved. Electra Cruises will furnish decorations. It was decided that a parting gift would be given to each guest and that there would probably be enough money collected to cover this expense.

Mr. Allen asked if a printed program would be done. Mr. Walker agreed and asked what format would be appropriate. He feels that the printing would only take a week and it should be done later when everything is formalized as to the program. Ms. Prescott asked if a preliminary invitation by mail should be sent. Mr. Walker presented the idea of sending an electronic flyer to everyone to get an idea of interest of attending. The Members agreed that a mini invitation would be sent with the Centennial date, time, location and a map to those invited.

Mr. Walker inquired how to contact Ms. Shelley Shannon to insure a smooth transition as Chair. The position of representative of T-Mobile probably will be changing soon as he may be leaving for the Mid-West soon. He plans to contact Ms. Shannon later this week. Before the Administrative Board meeting Mr. Walker will compose a letter of inquiry as to how each Member wants to pay for the Centennial.

The conference call ended at 10:40 a.m.

Jean Baccus, SCJPC Staff

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