

Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

February 8, 2006

A meeting of the **Computer ad hoc Committee** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Velma Prouty	SBC-Pac Bell
Mr. Ernie Solorzano	Southern California Edison
Mr. Larry Chow	Southern California Edison
Mr. Robert Allen	City of Los Angeles
Ms. Sue Thomas	Sprint PCS
Ms. Lupe Hernandez	Cingular Wireless
Ms. Lynn Prescott	Verizon Wireless
Ms. Paula Haney	Verizon California
Mr. Sheldon Cox	City of Pasadena
Ms. Jennie Corella	Committee Staff
Ms. Angela Pranata	Committee Staff

Mr. Chow opened the meeting by introducing himself to the members, as the replacement chair of the ad hoc. The first item on the agenda is the review of Hyperlink contract one. Contract one will be paid in full, and expires in April 2006. Ms. Corella briefed the members, that the Hyperlink monthly invoice is tied to this contract. The monthly invoice is in three sections. Ms. Corella stated that in her opinion, the members should review the current contract in preparation for the next contract. Section one is for the system maintenance, and she added that she budgeted for the system maintenance only, since she is certain that maintenance would be required for the incoming year. She further reported that the Novell server crashed. Mr. Atalla responded immediately, and has recovered and transferred all data from Novell to the Microsoft server. She added that Mr. Atalla spent the entire weekend working on the network system, and will continue to dedicate himself to this until the internal network system is operating as usual.

The members reviewed section one of the monthly invoice. Ms. Corella interpreted the invoice section. The monthly cost is \$950.00. The members discussed the services provided under this section. Some members questioned if the cost justifies the work involved. Ms. Prouty stated that in her opinion, the cost is reasonable for the work provided.

Ms. Prescott agreed with Ms. Prouty. The members proposed obtaining system maintenance quotes from other vendors. Ms. Pranata responded that the problem the SCJPC encounters in engaging a system maintenance company to maintain the office intranet, is that network technicians are not familiar with DBASE III, the current language application the SCJPC is utilizing. Mr. Atalla has familiarized himself with the DBASE III application, and is able to troubleshoot the application. Ms. Pranata will obtain quotes from several vendors for system maintenance of the office network, and report her findings to the ad hoc committee. Ms. Pranata further reported that Mr. Atalla has recommended eliminating the DBASE Clipper database, and application prior to launching iPAM. Mr. Atalla would write the DBASE program in another commonly used windows based language. The members discussed the idea of contracting Mr. Atalla to copy the DBASE III application into another language. Ms. Pranata was instructed to solicit a quote from Mr. Atalla for this project. It was agreed to assign an item number for the elimination of the Clipper application. **Item 1406: Elimination of Clipper Database** was been assigned to this ad hoc committee.

The members moved on to section two of the Hyperlink monthly statement. Ms. Corella stated that this section applies to software development of iPOLE/iPAM. This portion of the contract deals with payment and development of software. In that Hyperlink has delivered the software to SCJPC specifications, Ms. Corella stated that the committee is bound to this contract, which expires in April 2006. Mr. Allen stated that for clarification purposes, the contact pertains to iPOLE; therefore, final payment for this portion of the contract, which alludes to iPole, will be April 2006. Ms. Corella added that zero dollars were budgeted for phase II software application for 2006.

The final section of the Hyperlink monthly contract invoice pertains to the hosting, and maintaining of iPAM database and web site. Included is 25 hours per month of on-going software modification. The consensus among the members is that the SCJPC does not have a workable JPC application at this time. The original contract is for the creation of iPOLE. The new application is called iPAM, therefore, it appears that the committee does not have a written contract for iPAM, but a verbal contract. Ms. Corella questioned the members, who have been testing iPAM, if there is a workable iPAM database and web site. The members responded that they are experiencing a difficult time verifying the database due to problems they are encountering with testing the iPAM application.

Another consensus among the members is that the system maintenance, and the software development should be two separate

contracts. Ms. Haney added that if the members are prepared prior to negotiating the next contract, with the issues they would like addressed, then the negotiating process should fair well. The members agreed with Ms. Haney, that in moving forward, they would create a list of issues that they would like addressed in the next contract. The members also agreed that they must be specific about details in the contract. They must ensure that there is clarification from both parties. The ad hoc would work on the list of issues at the next meeting.

The next item on the agenda is the discussion of contract two, which is to clean the Clipper database. Ms. Corella reported that this contract has been paid in full. Ms. Thomas, who has been an active participant in the iPAM testing process, stated that it is difficult to verify the database. Ms. Hernandez, who also has participated actively in the iPAM testing, agreed with Mr. Thomas. The consensus is to verify with Hyperlink, if the database is 99% clean.

Lastly, the members discussed the next contract. All were in agreement that there would be a minimum of two contracts, one for system maintenance, and a second for software development. The members instructed Ms. Pranata to inquire into other vendors to handle the JPC email accounts.

The last item on the agenda is current status of iPAM installation at member utilities. Mr. Chow inquired of those members that volunteered for the iPAM testing, as to the status of the project. Ms. Prouty reported that the majority of the testing went will within AT&T California. Ms. Thomas inquired if Hyperlink has provided the committee with an iPAM training manual, and if the help buttons on the application are activated. Ms. Pranata responded that there is no training manual available, and she is not certain if the help buttons have been activated. Ms. Thomas added that she would prefer a training manual, versus a training session. She stated with the manual, and a support phone number, she is of the opinion that she could self-train. On the other hand, Ms. Prouty stated that she would prefer a hands-on one on one training session. Ms. Prescott interjected that prior to discussing the training method, the committee must complete a successful testing process. Ms. Prescott added that in regards to a manual, the committee could create a users manual, once the members are familiar with the iPAM application. She stated that the major issue is to identify the bugs/fixes in the application during the testing period, and have Hyperlink address them. Ms. Pranata added that she has been testing iPAM, and has created a list of issues. However, she is not certain as to the process of submitting the list to Hyperlink for correction. The members responded that she has the authority to submit the list to Hyperlink for correction.

The members agreed on a conference call to discuss the maintenance system quotes, IT server quotes, and email server quotes. Ms. Pranata would contact Mr. Atalla to solicit an estimate to copy the current DBASE III application to a commonly used language. The conference call has been scheduled for Tuesday, February 14, 2006 at 9:00 am.

The meeting adjourned at 10:25 am.

Jennie Corella - Office Manager

Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

March 16, 2006

A meeting of the **Computer ad hoc Committee** took place on the above date, at 9:00 a.m., at the Committee office. Those in attendance were:

Ms. Velma Prouty	SBC-Pac Bell
Mr. Larry Chow	Southern California Edison
Mr. Thomas Dailey	City of Los Angeles
Ms. Sue Thomas	Sprint PCS
Ms. Lynn Prescott	Verizon Wireless
Ms. Paula Haney	Verizon California
Ms. Jennie Corella	Committee Staff
Ms. Angela Pranata	Committee Staff

Guests: Mr. Joe Atalla Hyperlink Technology

Mr. Chow opened the meeting by addressing the first issue on the agenda. **Item 1406: Elimination of Clipper Database** addresses the contract proposal from Hyperlink. The members agreed to review the entire contract. Ms. Hernandez reported that in researching within her organization, her IT personnel stated that the quote for the proposed work is reasonable, since clipper is a labor-intensive program language. Ms. Prouty added that she has queried her IT personnel, however, has not received a response at this time. Mr. Chow reported that he has discovered that MS Access could not support our database. The clipper database, and application currently utilized by the SCJPC staff has crashed. Therefore, there is urgency in reviewing the proposed Hyperlink contract to eliminate the clipper database. The question with the proposed contract is the quoted cost. In a quick review of the contract, the members agreed that it requires clarification and rework.

One issue in the proposed contract is that Hyperlink has combined the programming with the system maintenance contract. The consensus is that these two issues require two separate contracts. Ms. Pranata has contacted two IT firms for a quote on system maintenance. Both firms stated that they would not be able to support the clipper application, however could maintain the network. The firms are Diamond Bar Web,

and WIA Corporation. They are unable to provide a quote until they are able to review the current system. Ms. Pranata has scheduled an appointment with the firms.

The members discussed the proposed Hyperlink contract. Hyperlink states the expected time of completion to be six months. Due to the urgency of the clipper situation, Mr. Chow suggested offering Hyperlink a bonus, should the project completion come in prior to the target date. Ms. Corella, and Ms. Pranata reported that the clipper program could no longer handle the month-end processing.

The members reviewed the contract page by page. Page six was discussed first, which addresses estimated time and cost. The members disagree with the time frame of payment. They plan on creating five different phases, and upon completion of each respective phase, a percentage of the cost would be paid. The members questioned the definition of ongoing support, and agreed that \$1,500.00 per month of ongoing support should be re-negotiated.

The members next discussed page two, titled General. Ms. Prescott stated that the SCJPC must be ensured that the committee would own the source code and documentations. She also stated that she would like clarification on the statement, "Changes to be finalized specifications shall change the terms of this agreement". Ms. Haney questioned the statement; "customer is not obligated to provide any hardware and software during development". The consensus is that this page requires extensive clarification.

On page three, Development and Launch Services, the members desire clarification. Currently, the contract states three phases, the members would edit it to five phases, and implement milestone payments on each phase. The members are requesting a users manual. Ms. Pranata added that she would like Hyperlink to submit a weekly progress report on status of the project. The members discussed the value of a report writing application to be written into the program. They created the five phases of the project.

Page five addresses a warranty. After reading the warranty, and important information on this page, the members agreed that these paragraphs are vague, and need clarification.

The final consensus is to create a wish list (counter proposals) for the Hyperlink contract. Ms. Corella is to contact the IT lawyer, send him the Hyperlink proposal, and the committee counter proposals. Mr. Chow, Ms. Pranata, Ms. Prescott, and Ms. Corella would then meet with the lawyer.

Ms. Corella reported that the month of March Form 44's would be mailed as always. However, Ms. Corella reported that she is not certain for the month of April. The members broke for ten minutes, to adjourn for the meeting with Mr. Atalla.

The members adjourned at 10:15. Ms. Chow opened the discussion by informing Mr. Atalla of the issues of concern for the committee. The first issue is the current state of the clipper database, and how Mr. Atalla is proposing to rectify the problem short term, and second, the submitted proposal by Mr. Atalla, and lastly, the status of the iPAM testing.

In regards to the clipper application, Mr. Atalla reported it was fortunate that the new server had been installed prior to the clipper application failure. He added that the solution to the problem is to move the database to a different language, and re-write the clipper application in the new language. He added that Access is not recommended for the JPC database. He reiterated that the clipper database, and application is inoperable. Mr. Atalla stated that he would attempt to have the project completed within three months. This would mean that Mr. Atalla and his staff would work around the clock. He further stated this project is labor intensive, and would attempt to complete within three months. The entire project just explained to the members is covered in the proposals submitted by Hyperlink, and reviewed earlier by the members.

Mr. Atalla stated that he would immediately start working with the JPC staff to ascertain which reports are considered priority. He reiterated that his organization would attempt to have the JPC office running as usual within the promised three-month period.

Lastly, Ms. Hernandez inquired of Mr. Atalla some questions in regards to iPAM. Mr. Atalla answered the member's questions, and took notation of their comments.

The meeting adjourned at 10:45 am.

Jennie Corella - Office Manager

Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

June 20, 2006

A meeting of the **Computer ad hoc Committee** took place on the above date, at 11:35 a.m., at the Committee office. Those in attendance were:

Ms. Velma Prouty	SBC-Pac Bell
Mr. Larry Chow	Southern California Edison
Mr. Robert Allen	City of Los Angeles
Mr. Bradley Sanders	City of Los Angeles
Ms. Lupe Hernandez	Cingular Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Lynn Prescott	Verizon Wireless
Ms. Paula Haney	Verizon California
Ms. Jean Baccus	Committee Staff
Ms. Angela Pranata	Committee Staff

Guests: Mr. Joe Atalla Hyperlink Technology

Mr. Chow opened the meeting by addressing the first issue on the agenda, **Item 1406: Elimination of Clipper Database**. Mr. Chow announced that the Clipper program no longer exists at the JPC office. The newly developed FRIEND software is up and running at the JPC office. Mr. Chow inquired of Ms. Baccus, and Ms. Pranata of the working status of FRIEND. Ms. Baccus responded that at the moment, the JPC office staff is satisfied with the software; however, currently the office is working simultaneously on two months.

The second issue discussed is the status of iPAM. Mr. Chow stated that the members should resume testing the software, and create a list of issues for Mr. Atalla. He added that an iPAM contract would be required. Ms. Thomas inquired if iPAM is available to test. Ms. Pranata responded that they are experiencing a situation with the server. She added that Mr. Atalla would be discussing this concern later in the day.

The third item on the agenda is the payment schedule for the completion of FRIEND. Mr. Chow stated that the payment schedule is as follows: initial payment is 50% (\$32,500.00) of cost (\$65,000.00), with

the balance paid in three monthly installments (\$10,833.34). The original payment schedule was a percent payable after several completed phases. Since Mr. Atalla completed the entire program without any payment, he has agreed on the afore-mentioned payment schedule. The members discussed the proposed payment schedule. Ms. Prouty inquired if the software is performing as expected. Mr. Atalla has officially delivered the software to the JPC, and it appears to be working as expected. Mr. Chow added that this software has the capabilities of certain additional queries, which Clipper did not.

The members agreed that this issue constituted an emergency consent item, and this issue would be placed on the Board agenda for approval. If approved by the Board, the first payment for FRIEND could be issued to Mr. Atalla since the software has been delivered.

Mr. Atalla was invited into the meeting. Mr. Chow informed him of plans to approve the FRIEND contract, and to disburse the initial payment. Mr. Atalla agreed.

Mr. Atalla then reported on iPAM, and FRIEND. He stated that FRIEND is capable of more functions than Clipper, and it is user friendly. It is based on the latest technology, and is able to run additional reports. He added that he is training Ms. Pranata how to generate special reports.

Mr. Atalla stated that since the new database is not DOS based, the data must now be converted differently to iPAM. He added that using the FRIEND database to convert to iPAM would now make the transition clearer, and swifter. He stated that he worked closely with Ms. Pranata in creating the reports that were once generated by Clipper, and added that Ms. Pranata was a tremendous asset. Mr. Allen inquired if FRIEND has the potential to generate all the reports previously generated by Clipper. Mr. Atalla responded that some reports were eliminated, since they were no longer required. However, new reports have been created.

He further stated that the SCJPC web page has been revised, due to the creation of the new database.

Mr. Atalla then spoke on the other required contracts. The first contract is the maintenance contract, and then there is the email-web-hosting contract, the contract for FRIEND maintenance, and iPAM maintenance.

Mr. Allen stated that his organization has multiple member codes, and asks the status on this. Mr. Atalla responded that whatever member codes were on Clipper is now in FRIEND.

Mr. Chow stated he would meet with Mr. Atalla in discussing the several required contracts.

The meeting adjourned at 12:35 pm.

Jean Baccus - Office Manager

Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

August 9, 2006

A meeting of the **Computer ad hoc Committee** took place on the above date, at 11:00 a.m., at the Committee office. Those in attendance were:

Ms. Velma Prouty	SBC-Pac Bell
Mr. Larry Chow	Southern California Edison
Mr. Robert Allen	City of Los Angeles
Mr. Sheldon Cox	City of Pasadena
Ms. Lupe Hernandez	Cingular Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Jennie Corella	Committee Staff

Mr. Chow opened the meeting by stating that the meeting would consist of reviewing the five proposed contracts submitted by Hyperlink. The contracts are for office and support maintenance, and iPAM support and development. The members decided to initially, concentrate on the maintenance contracts. Ms. Prouty inquired if the web servers could be hosted at the JPC office. She added that in discussing this issue with her IT personnel, he stated that the committee might consider hosting on site. Mr. Chow responded that this idea is a good proposal, however, according to his recollection, the JPC office has a fractional T1, and that is not enough bandwidth. Ms. Prouty responded that Ms. Pranata was to research the costs of increasing bandwidth to accommodate the hosting server. Ms. Pranata is on vacation, however, Ms. Corella added that she believes Ms. Pranata did in fact check with the IP provider in regards to costs for increasing bandwidth. Mr. Chow stated that hosting the website at the JPC office has its advantages, however, there are related disadvantages. Such as the substantial monthly costs increase, the responsibility of server maintenance such as safe guards, correct speed, and the issue of data transfer. Ms. Prouty stated that the Hyperlink proposed maintenance contract is too vague, and should be narrowed down for clarification. Mr. Chow added that the quoted prices on these contracts are negotiable.

In regards to office maintenance, Ms. Corella reported that Ms. Pranata received a quote from a local web company. Ms. Corella distributed the quote submitted by DiamondWeb. The members reviewed the submitted quote. Ms. Prouty reiterated that the contracts

require clarification, and she is of the opinion that the maintenance contract costs are high. She added that perhaps Ms. Pranata could undertake some of these tasks.

In regards to the iPAM hosting, Mr. Chow stated that this could be an option, providing that the JPC office has the proper equipment as discussed earlier in regards to the SCJPC website. Mr. Chow added that the members should inquire within their respective IT departments if hosting at the JPC office is doable. If it is doable, inquire about the systems security, and if it is a wise decision, and about the costs of the equipment required to host both the website, and iPAM at the JPC office. He added that what the ad hoc requires is to view the hosting issue from an IT perspective, and to determine if this is a wise choice.

Mr. Allen stated that normally, one would not maintain all their data at a remote location, in the event of disaster. He added that the City of Los Angeles has all their data backed up nightly, by a company on the east coast.

Ms. Thomas added, the server could be hosted at the JPC office, but the data backed up elsewhere. Ms. Corella responded that Ms. Pranata inquired into hosting with DiamondWeb.

It was agreed that by separating the proposed contracts by maintenance, hosting, iPAM, etc., it allows the members the ability to obtain other quotes for the different IT parts. Mr. Chow added that it also helps the committee identify their IT needs, and whether the committee engages Hyperlink, or another IT entity, the IT requirements have been identified.

Ms. Thomas stated that her concern is the status of iPAM. She added that all are aware, that iPAM was suspended temporarily, due to the Clipper/FRIEND issue. However, she would like the current status of iPAM.

Mr. Chow replied that the maintenance issues, which are addressed on the first three pages of the proposed contracts, would be an ongoing expense, and since they have been identified, the committee would have Ms. Pranata acquire other quotes to compare with the Hyperlink contracts.

The last pages of the submitted contracts, address the iPAM software development. Mr. Chow addressed the contract pertaining to the further development of iPAM. The contract states that to complete iPAM, the cost is an additional \$16,500.00. Ms. Prouty stated that according to her recollection, some of the items listed, the ad hoc has agreed to remove, which should decrease the quote. Mr. Chow stated the conversion of the Clipper database to FRIEND is necessary since iPAM is set up for conversion from Clipper, and not FRIEND. The members discussed the five issues of the iPAM development proposed contract. It was agreed that the iPAM development contract requires clarification from Hyperlink.

In regards to phase II of the iPAM development, the consensus is that phase II would not require discussion, and/or addressing until phase I is up and running to full capacity, without any glitches.

The plan is to take the previous iPAM contract, which has been paid in full, and compare it to the current proposed iPAM development contract to ascertain, if any of the specifications on the proposed contracts were included in the earlier contract.

The ad hoc is concerned with the quote on page four, which states that the number of users should not exceed 200. They agreed that there is a great possibility that the number of users required by the committee members would exceed 200. Ms. Hernandez stated that the contract does not state the consequence, should the number of users exceed 200.

Mr. Chow stated that once iPAM is implemented, the committee should incur additional monthly charges, however, in his opinion, he does not feel the maintenance would justify \$4,250.00 per month. He added that the members would not choose to pay this type monthly fee in perpetuity. When iPAM is launched, the initial months would require a greater need of support, however, once the software is running as required, and the users have familiarized themselves with it's operation, the need of support would diminish.

The members discussed the implementation process for each individual member. Ms. Prouty noted that in her opinion, many members are not ready, and equipped to handle the implementation process. Mr. Chow remarked that when iPAM launches, SCE would require slowly phasing in the process. SCE has 37 districts, initially, the districts would continue transmitting their work to the JPO office, where the data would be input by the JPO staff. Eventually, the districts would input their respective jobs.

Ms. Thomas stated that every commitment stated by Mr. Atalla should be documented, because, Mr. Atalla has denied commitments in the past. Mr. Allen added that discussions should be recapped.

Mr. Chow stated that in his opinion, the maintenance contracts should be in place, prior to addressing any development at this time. In the event that Mr. Atalla should address a maintenance issue, he is doing so without a contract. The members agreed that maintenance contracts should be in effect as soon as possible.

Ms. Corella asked the members to review the proposal submitted by DiamondWeb for the office maintenance with their respective IT personnel. The action plan is for Mr. Chow, Ms. Corella, and Ms. Pranata to meet to review, and discuss page one and two of the proposed contract, which addresses maintenance, then arrange a meeting with Mr. Atalla.

The meeting adjourned at 11:50 am.

Jennie Corella – Manager of Operations

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San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

September 14, 2006

A meeting of the **Computer ad hoc Committee** took place on the above date, at 11:40 a.m., at the Committee office. Those in attendance were:

Ms. Velma Prouty	SBC-Pac Bell
Mr. Larry Chow	Southern California Edison
Mr. Robert Allen	City of Los Angeles
Mr. Steve Rodriguez	T-Mobile USA
Ms. Lynn Prescott	Verizon Wireless
Mr. Viset Ong	City of Riverside
Ms. Lupe Hernandez	Cingular Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Jennie Corella	Committee Staff

Mr. Chow opened the meeting by stating that he, Mr. Atalla, and Ms. Corella had a meeting to discuss the contracts. He added that the outcome of the meeting is an understanding that Mr. Atalla would be compensated for office maintenance, and data hosting for the past months. In regards to the other contracts, (iPAM hosting, maintenance and development), these would be held over at this time, until the ad hoc decides in which direction to move forward with iPAM. When the ad hoc agrees on direction, and a contract is completed, then the committee would engage the IT lawyer, Mr. Overing, to review, and edit if necessary, the iPAM contracts.

Mr. Chow reported that Mr. Atalla would not charge for office maintenance, and hosting for the months of May and June 2006. He would be paid for July, August, and September 2006.

Ms. Pranata researched other hosting options. She distributed a comparison report to the members for their review. Mr. Chow stated that he is not sure if the hosting quotes encompass all that is being performed by Hyperlink. Ms. Pranata responded that some organizations responded that they would manage the server, and some stated that they would help her with the management phase of the server. Ms. Pranata then explained every individual quote in regards to their pros and cons. She has provided three options for data center hosting. The first option is Hyperlink, with a first year cost of \$12,600.00, the second option is for in house hosting, with a first year cost of \$8, 448.00, and the third

option is for hosting by a managed server hosting organization, with a first year cost of \$8,349.00. After much review and discussion, the consensus is to employ a managed server hosting organization, option three.

Mr. Chow questioned the time frame before the hosting company would go live. Ms. Pranata responded that it would take from two to four weeks to set up, and launch. The consensus is to remain with Hyperlink until the managed hosting company is able to go live.

The ad hoc then reviewed the office maintenance and support contracts. Ms. Pranata provided the members with comparison quotes. The maintenance comparison quotes do not include FRIEND support. Ms. Pranata pulled the cost of the FRIEND support from the Hyperlink contract for equal comparison. After review and discussion, Ms. Pranata's recommendation is to maintain Hyperlink for office maintenance and support at this time, since he is familiar with the JPC system. She would like to negotiate the monthly hours from fifteen to ten hours per month, which would bring his costs in line with the other vendors.

Mr. Chow inquired into the \$800.00 per month FRIEND support cost. Ms. Pranata responded that this is the cost quoted to her by Mr. Atalla. Mr. Chow inquired as to how many hours of support did FRIEND require. Ms. Pranata stated that she is not sure where the support begins, and the software development ends. She added that there remain some bugs with the software; therefore, she is unsure how to determine the difference between the support and the development issues. Ms. Corella added that one final payment remains due to Hyperlink for the FRIEND software development. Ms. Prescott inquired if Ms. Pranata is of the opinion that the JPC office would require 10 hours of FRIEND support a month. Ms. Pranata responded that she believes the support also includes enhancements. It is agreed that the FRIEND support should not be addressed until the final payment is made on the software, and it is operating as specified. Also, the final payment would not be disbursed until the JPC office is satisfied that the software is operating as expected.

In regards to the office support, and hosting, the consensus is to pay Hyperlink for the months of May, June, July, August, and September. Ms. Pranata reported that Mr. Atalla visited the office on several occasions in August to provide FRIEND support. The consensus is to add to the Hyperlink invoice the FRIEND support monthly fee of \$800.00 for August only.

The meeting adjourned at 12:30 pm.

Jennie Corella – Manager of Operations

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437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

October 3, 2006

A meeting of the **Computer ad hoc Committee** took place on the above date, at 9.45 a.m., at the Committee office. Those in attendance were:

Ms. Velma Prouty	SBC-Pac Bell
Mr. Larry Chow	Southern California Edison
Ms. Sherri Goetz	Southern California Edison
Mr. Robert Allen	City of Los Angeles
Ms. Lynn Prescott	Verizon Wireless
Mr. Raymond Tyler	Verizon California
Mr. Justin Cashmer	Verizon California
Ms. Lupe Hernandez	Cingular Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Jennie Corella	Committee Staff

Mr. Chow opened the meeting by stating that this meeting would consist of an update on the status of the pending Hyperlink Contracts for maintenance. He reported that Ms. Pranata is in the process of procuring a data center hosting company.

Ms. Corella reported that a hosting company has been procured. The company that would be hosting the website is InetU, a managed data center hosting company, rather than contracting with Hyperlink. The ad hoc committee decided the decision to contract with another hosting company. The objective is to contract for one year. If the service proves unsatisfactory, than the ad hoc would reconsider contracting Hyperlink the following year. Ms. Corella added that she would be signing with InetU within the next few weeks. She added that she, and Ms. Pranata would be meeting with Mr. Atalla on October 4th, to notify him that the data center hosting contract would not be renewed, and that the ad hoc committee is in the process of reviewing the remaining Hyperlink contracts.

Ms. Corella reported that there is one final payment of \$10,833.00 due Hyperlink for the development of FRIEND. The final payment would be disbursed when Ms. Pranata is satisfied that all issues and concerns regarding the software are addressed, and corrected.

Ms. Corella reported that DiamondWeb, a local programming company would be creating a software which would allow the uploading

of pole records from our database onto the website for pole record searching. There is a onetime fee of \$1,500.00 for the creation of this program. This would allow Ms. Pranata the ability to upload records to the web, without the dependency on Mr. Atalla, which historically has, at times, been unsatisfactory. Ms. Corella added one objective of hers, and Ms. Pranata is to be as independent as possible in regards to the network system.

Next, Ms. Corella reported on the FRIEND software support and maintenance. She stated that she, and Ms. Pranata agrees that there would be a need for software support for a minimum of six months to one year. Therefore, she is proposing to accept the contract of \$800.00 per month for the afore-mentioned period.

Lastly, Ms. Corella reported that she would be obtaining another domain name of SCJPC.NET. Hyperlink is currently utilizing the .ORG domain name. The ad hoc members agreed that the .ORG domain name should be returned to the committee. However; it was agreed to purchase the secondary domain name to be used by the data center hosting company.

Ms. Corella closed stating that she would report back to the ad hoc members the outcome of the meeting with Mr. Atalla of Hyperlink.

The meeting adjourned at 12:00 pm.

Jennie Corella – Manager of Operations

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

November 14, 2006

A meeting of the **Computer ad hoc Committee** took place on the above date, at 9.45 a.m., at the Committee office. Those in attendance were:

Ms. Velma Prouty	SBC-Pac Bell
Mr. Larry Chow	Southern California Edison
Ms. Sherri Goetz	Southern California Edison
Mr. Robert Allen	City of Los Angeles
Ms. Lynn Prescott	Verizon Wireless
Mr. Raymond Tyler	Verizon California
Mr. Justin Cashmer	Verizon California
Ms. Lupe Hernandez	Cingular Wireless
Ms. Sue Thomas	Sprint PCS
Ms. Jennie Corella	Committee Staff

Mr. Chow opened by stating that the meeting would consist of reviewing the revisions to the Hyperlink contracts. The revisions pertain to the concerns addressed by the members at previous ad hoc meetings in regards to changes in the committed hours, and length of the contracts.

Ms. Corella reported that in negotiating with Mr. Atalla, the original monthly office maintenance hours have been reduced from 15 hours to 10 hours, reducing the monthly expense from \$1,350.00 to \$900.00. Ms. Hernandez questioned the turn-around time. It was agreed that Hyperlink name an alternate party to contact, in the event that the committee is unable to contact Mr. Atalla. The consensus is to include the naming of an alternate in the contract.

Mr. Chow added that the maintenance should be identified by the degree of urgency. If a high degree of urgency situation receives a delayed response, than, perhaps a percentage deduction should be applied to that month's fee.

The final consensus on this contract is to write it for six months, and if the committee is satisfied with the maintenance service, then the contract would be renewed.

The next contract discussed is for FRIEND support and maintenance. Ms. Corella stated that the JPC office would require a minimum of six months support and maintenance. The original hours

are ten, but the negotiated hours have been reduced to five hours. This reduced the original cost from \$800.00 per month to \$400.00 per month. She added that the FRIEND software program contract has not been paid in full. There are some minor issues pertaining to the program that Mr. Atalla intends on addressing. When all the issues have been addressed, and the program is running as expected, then, the final payment of \$10,833.00 would be disbursed to Hyperlink. The consensus is to sign this contract for a six- month term. If the support continues to be required, the contact could be renewed for a specific time.

The final contract is for the data center and e-mail. Since the consensus of this ad hoc committee is to engage another website hosting company, both Hyperlink and the new hosting company would run parallel until the end of the year. Therefore, the Hyperlink contract is for two months of hosting.

Mr. Chow inquired if iPAM would be compatible with SAP. He reported that SCE is in the process of implementing this system. He added that SAP is a system currently being implemented by many organizations. SAP is an integration system backed up by several software applications. Ms. Pranata would contact Mr. Atalla and inquire into this issue.

The meeting adjourned at 10:20 am.

Jennie Corella – Manager of Operations