

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
279 E. Arrow Hwy, Suite 104
San Dimas, CA 91773
Phone (909) 5993801
Fax (909) 599-3825

January 15th, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 9:15 a.m. at the Committee office. Those in attendance were:

Mr. Scott Hunter – City of Los Angeles – DWP
Mr. Steve Brown – City of Los Angeles - DWP
Ms. Janet Chirrick- AT&T California
Mr. Josh Mathisen – AT&T California
Ms. Lynn Prescott – Verizon Wireless (teleconference)
Ms. Tracey Province – Verizon Ca, MCI/Comm/Metro
Ms. Yvonne Johnson – AT&T Mobility
Ms. Shawn Henderson – T-Mobile USA
Mr. Larry Chow – Southern California Edison
Mr. Jim Eastwood – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel – (teleconference)
Ms. Paula Haney – NextG Networks/NewPath Networks/CA-CLEC,LLC
Ms. Maria Ortiz – XO Communications
Ms. Jennifer Navarro Yhap – Metro PCS Ca,LLC (teleconference)
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

The meeting commenced at 9:15 a.m. and the **prior month's minutes** were reviewed with no questions or comments from any members.

Agenda Item 2 - Contract Phase 1 Completion- This is still a standing Item. Item 3 on the Agenda is also a standing item since it cannot be addressed until item 2 is completed.

Agenda Item 4 - Friend Field Enhancement (11/8/2011) – Ms. Pranata informed the committee that as of yesterday Mr. Atalla was working on this enhancement.

Agenda Item 5 – Item 1549: Tenant Pole Application Notification (3/13/2012) – Ms. Pranata emailed pilot volunteers, asking for their user names and passwords.

Agenda Item 6 - Item 1551: Sharefile Details: Mr. Chow updated the committee on the pilot results. Ms. Parker with NexG had time to test sharefile and upload files, she reported everything works great and is extremely user friendly. Mr. Chow himself was able to log in and test a few things. He was unable to upload any files; he's working on getting his information sorted properly before uploading.

Mr. Chow then opened the floor to Miscellaneous Items- Mr. Hunter wanted to discuss IPAM and the fact that it has been over a year and the committee has not received a quote from Mr. Atalla. Mr. Hunter's concern is if it's going to take over a year to get a quote then there's no telling how long it may take to get IPAM up and running. He then suggested the committee consider going with a different company. Most of the committee agreed with Mr. Hunter, stating they may be better off starting from scratch with a new company. Mr. Chow informed the committee IPAM had been in discussion since before he came on board back in 1993. Ms. Chirrick pointed out that a lot of the purpose of IPAM is now being fulfilled by Sharefile. Much discussion followed. Ms. Prescott suggested the committee meet with Mr. Atalla and give him a firm deadline to come up with a contract. Mr. Hunter then brought up the fact that the committee had already written Mr. Atalla an official letter requesting a contract. The committee took a look at the archived minutes from March of 2012 and found Mr. Atalla had promised a first draft contract by April 1st, 2012. After further review of last year's minutes the committee decided it would be fair to go ahead and give Mr. Atalla a deadline on providing an IPAM contract. Mr. Chow then suggested the committee look into how much money has been invested to date on this automated system, the committee agreed. Ms. Haney then suggested the automated system be set up in phases; we may have more success if we take small steps instead of trying to have everything done at once. The committee agreed this would be a good idea; it would also give them time and help to keep up with technology.

Review of Action Items:

- Ms. Pranata to look into compiling the dollar amount invested in the automated system to date.
- Ms. Pranata to email the committee original specs for IPOLE.
- Once the committee has decided on a date and given details. Ms. Pranata to follow up with Joe and give him a deadline for the IPAM contract.

The Computer meeting was adjourned at 10:05 a.m. The next scheduled meeting is on February 19th, 2013.

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March 19th, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 1:49 p.m. at the Committee office. Those in attendance were:

Ms. Janet Chirrick- AT&T California
Mr. Scott Hunter – City of Los Angeles – DWP
Mr. Steve Brown – City of Los Angeles - DWP
Ms. Gail Dafun – AT&T California
Mr. Josh Mathisen – AT&T California
Ms. Lynn Prescott – Verizon Wireless
Ms. Tracey Province – Verizon Ca, MCI/ Comm/ Metro – (teleconference)
Mr. William E. Kearns – Verizon Ca
Mr. Larry Vail – Verizon Ca
Mr. James Bollier – Verizon Ca
Ms. Yvonne Johnson – AT&T Mobility
Ms. Shawn Henderson – T-Mobile USA
Mr. Jim Eastwood – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel – (teleconference)
Ms. Jennifer Navarro Yhap – Metro PCS Ca, LLC (teleconference)
Ms. Tina Simms – AT&T (teleconference)
Mr. Rory Gandy – AT&T – Mobility (teleconference)
Ms. Lupe Hernandez - AT&T Local Services
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Debbie Wooten - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Maria Ortiz – XO Communications
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

The meeting commenced at 1:49 p.m. and the **prior month's minutes** were reviewed with no questions or comments from any members.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: Ms. Pranata finally received a quote from Hyperlink. Mr. Eastwood asked that she could please email the new contract to the entire committee for review.

Agenda Item 3 – Item 1488: Pole Class, GPS, and Pole Replacement number fields on Pole Record: Standing item. The committee will address this once item Agenda Item 2 is completed.

Agenda Item 4 - Friend Field Enhancement (11/8/2011):

- Field Identifying Party the PTD
- Field to distinguish removal versus relinquishment (active to become dead pole)
- Flagging poles with same location
- Price: \$1,700, estimated time: 2 weeks.

- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

Ms. Pranata went over the 3 requested Field Enhancements with the committee. Ms. Hernandez felt the price was very reasonable and she asked the committee to approve it so Mr. Atalla could get started right away. Ms. Pranata informed the committee of the pending quote they would have to get from Diamond Bar Web to update the website. She estimates the total costs for the enhancements will be somewhere in the ballpark of \$3,000.00 to \$4,000.00.

After some discussion the committee felt the third item (Flagging poles with same location) would be more trouble than it was worth. The committee then decided to remove the third enhancement. Ms. Pranata agreed to get a revised quote from Hyperlink. She then informed the committee the 5th Enhancement should be tabled until Mr. Chow is present since it is an Edison request. After some discussion Mr. Eastwood asked the committee if they felt the topic of Friend Field Enhancement should go to the Operating Committee. The Committee agreed.

Agenda Item 5 – Item 1549: Tenant Pole Application Notification (3/13/2012): Mr. Eastwood informed the committee Edison is now in the testing phase for their new internal Spida Software. This software is supposed to allow them to upload their Pole Loading Calculations. Other committee members will be able to access this system once they're assigned a Log In.

Agenda Item 6 - Item 1551: Sharefile Details: Nothing to add at this time. So far Ms. Parker is the only one that has had a chance to test Sharefile.

Mr. Eastwood then moved on to **Miscellaneous Items-** Ms. Pranata reported the total dollar amount paid for IPOLE is \$363,000.00 (From May 2003 – April 2006). As of now the committee has not made any payments for IPOLE. Ms. Province asked what the purpose of IPOLE was and why it wasn't being used. Ms. Hernandez explained IPOLE did work fine but there was an

issue with access, a few of the Utilities were not willing to open their ports. In the process, Clipper (SCJPC's old internal database system) crashed and Mr. Atalla had to create a new system, FRIEND, ASAP to replace Clipper. Joe Atalla then decided to convert iPole to a web based system (IPAM) because iPole is not compatible with FRIEND.

Once the first iPAM testing results came back from Ms. Hernandez and Ms. Prescott with changes that needed to be made Mr. Atalla informed the committee he would not move forward without a signed contract. Ms. Pranata directed the committee to their meeting packets for an updated contract from Mr. Atalla. Mr. Atalla insists he sent the contract to Ms. Corella back in June 2012, but it was never forwarded to Ms. Pranata. After reviewing the contract, Ms. Province asked if the quote included all future work as well as work that had been completed. Ms. Pranata believes it does but will clarify with Mr. Atalla. Ms. Province then pointed out the contract states once the committee agrees to terms Mr. Atalla can have the new system delivered in 2 months time. Both Ms. Hernandez and Ms. Prescott asked to test the system once more before they meet with Mr. Atalla to finalize terms of the contract. Ms. Pranata was able to log into IPAM and do a short demonstration on how to create a JPA. The only feature they were unable to test was the email notification system. Ms. Pranata will follow up with Mr. Atalla and get the email server set up in order to allow 2 weeks of testing before the committee meets again on 4/16/2013.

Review of Action Items:

- Ms. Pranata to get an updated quote from Mr. Atalla with the third enhancement removed.
- Ms. Pranata to email committee the IPAM Contract for further review.
- Ms. Pranata to contact Mr. Atalla about setting up the IPAM email server for proper email notification testing.
- Ms. Pranata to confirm meeting with Mr. Atalla and the committee for 4/16/2013.
- Ms. Hernandez and Ms. Prescott to test IPAM and have all questions and concerns ready for Mr. Atalla on 4/16/2013.

The Computer meeting was adjourned at 2:55 p.m. The next scheduled meeting is on February 19th, 2013.

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April 16th, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:15 a.m. at the Committee office. Those in attendance were:

Mr. Larry Chow – Southern California Edison
Mr. Scott Hunter – City of Los Angeles – DWP
Mr. Steve Brown – City of Los Angeles - DWP
Ms. Lynn Prescott – Verizon Wireless
Mr. James Bollier – Verizon California
Ms. Tracey Province – Verizon California
Ms. Yvonne Johnson – AT&T Mobility
Ms. Shawn Henderson – T-Mobile USA
Mr. Jim Eastwood – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Lupe Hernandez - AT&T Local Services
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Jaimie Collins-Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Maria Ortiz – XO Communications
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –
Ms. Amy Parker - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Tina Simms – AT&T
Mr. Josh Mathisen – AT&T California
Ms. Janet Chirrick – AT&T California

The meeting commenced at 10:20 a.m. and the **prior month's minutes** were reviewed with no questions or comments from any members.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: Ms. Pranata emailed the new contract to the entire committee for review. Mr. Atalla could not attend the meeting today due to issues with the server currently hosting IPAM. Mr. Atalla will be available to give a demonstration of IPAM any

time after next week. After some discussion the committee decided to invite Mr. Atalla out to the next scheduled committee meeting May 14th, 2013.

Agenda Item 3 – Item 1488: Pole Class, GPS, and Pole Replacement number fields on Pole Record: Standing item. The committee will address this once item Agenda Item 2 is completed.

Agenda Item 4 - Friend Field Enhancement (11/8/2011):

- Field Identifying Party the PTD
- Field to distinguish removal versus relinquishment (active to become dead pole)
- **Updated Price:** \$1,500(without flagging poles with same location), estimated time: 2 weeks.
- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

Mr. Chow asked how we track a pole that's relinquished and has to be retagged. Ms. Hernandez felt it would be a good idea to add a field for the new pole #. Ms. Pranata explained the committee currently adds the new pole number to the Bill of Sale. Mr. Chow was fine with the way it's currently being done. The committee then moved on to **Pole Inspection Custom Utility**. Edison currently sends the committee staff an excel file listing inspections to be billed, the amount of poles sent monthly is anywhere from 5 to 10,000. The Staff currently manually inputs these records. This enhancement would allow them to upload the excel spreadsheet directly to FRIEND, eliminating the manual input portion of billing process for inspections. Much discussion followed. The committee then reviewed a copy of the excel sheet sent in by Edison. Mr. Chow asked Mr. Levy to forward a copy of the excel sheet to Mr. Hunter for follow up with DWP to confirm they would be able to match the format. Ms. Pranata informed Mr. Hunter if needed we would be able to add another column for the JPA#. The Committee then decided to go ahead with the **Field Identifying Party and Field to distinguish removal versus relinquishment (active to become dead pole)** and hold off on the Pole Inspection Custom Utility until they were able to agree on a format. The first two enhancements will be forwarded to the Operating Committee for finalization.

Agenda Item 5 – Item 1549: Tenant Pole Application Notification (3/13/2012): Mr. Chow stated items 5 and **Item 6- Item 1551: Sharefile Details** come hand in hand, but due to other issues we seem to have lost sight of this topic. Mr. Chow asked the committee if they still had a need for this information to be placed where we can all see and share it. Ms. Prescott

informed the committee she felt the loading information is something everyone definitely needs access to. Mr. Hunter informed the committee the only way he would be able to share his loading information would be in PPLX format, which presented an issue for everyone else. The format agreed upon previously was PDF. Mr. Hunter explained the reason he needs his loading reports in PPLX is so he can update the record as needed. If he were to upload his PPLX files to Sharefile there would have to be an understanding that whatever's shared is for information purposes only and the ruling copy would be kept in house by DWP. Mr. Hunter and Mr. Chow informed the committee both DWP and Edison are currently working on their own internal databases that tenants will eventually have access to. Ms. Hernandez asked the committee why we were not currently using Sharefile. Ms. Pranata informed her that the system is up and running but we are still in the testing phase. So far the only one person has tested the system and reported back, we're still waiting on the other two responses. Ms. Hernandez then informed the committee of an idea she had to come up with guidelines for tenant application, similar to the routine handbook. She would like to set up a committee to work on this. Mr. Chow agreed it would be great if the committee could come up with minimum standard criteria. Ms. Hernandez will follow up with members and arrange a meeting.

The committee decided it would be best if **item 5 Item 1549: Tenant Pole Application Notification (3/13/2012)** were removed and added as a bullet point under **item 6: Item 1551: Sharefile Details (04/10/2012)**.

Mr. Chow then moved on to **Miscellaneous Items**- Ms. Pranata reported the total dollar amount paid for IPOLE is \$363,000.00 (From May 2003 – April 2006). No payment has been made to Joe since April 2006. Ms. Pranata will follow up with Mr. Atalla and schedule the demo for May 14th 2013.

Review of Action Items:

- Ms. Pranata to confirm May 14th 2013 as demo date with Mr. Atalla.
- Mr. Levy to forward a sample of Edison's excel file format to DWP.

The Computer meeting was adjourned at 11:23 a.m. The next scheduled meeting is on May 14th, 2013.

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May 14, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 12:30 p.m. at the Committee office. Those in attendance were:

Mr. Jim Eastwood – Southern California Edison
Mr. Scott Hunter – City of Los Angeles – DWP
Mr. Steve Brown – City of Los Angeles - DWP
Ms. Lynn Prescott – Verizon Wireless
Mr. James Bollier – Verizon California
Mr. William Kearns – Verizon California
Mr. Larry Vail – Verizon California
Ms. Janet Chirrick – AT&T California
Mr. Josh Mathisen – AT&T California
Ms. Yvonne Johnson – AT&T Mobility
Mr. Rory Gandy – AT&T Mobility
Mr. Paul Smolarski – T-Mobile USA
Ms. Jessica Pearson – Southern California Edison
Ms. Lupe Hernandez - AT&T Local Services
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Amy Lynn Parker - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Debbie Wooten-Crown Castle NG West Inc./NewPath Networks/CA-CLEC, LLC
Ms. Maria Ortiz – XO Communications
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –
Ms. Tina Simms – AT&T California
Ms. Jennifer Navarro Yhap – Metro PCS
Mr. Joe Atalla - Hyperlink

The meeting commenced at 12:30 a.m.

Agenda Item 1- iPAM Demo by Hyperlink via WebEx at 9:00AM –
Demo was postponed to 12:30 p.m.

Agenda Item 2 – Review of prior month’s minutes: no questions or comments from any members.

Agenda Item 3 – Item 1435: IPAM Contract Phase I Completion: Ms. Pranata emailed the new contract to the entire committee for review. Testing for iPAM was stopped when the server currently hosting IPAM crashed, Mr. Atalla had to rebuild it on a new server. The committee will ask Mr. Atalla if they can further test iPAM on the conference call later.

Agenda Item 4 – Item 1488: Pole Class, GPS, and Pole Replacement number fields on Pole Record: Standing item.

Agenda Item 5 - Friend Field Enhancement (11/8/2011):

- Friend Field Identifying Party the PTD
- Friend Field to distinguish removal versus relinquishment (active to become dead pole)
- **Updated Price:** \$1,500(without flagging poles with same location), estimated time: 2 weeks.
- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

We’re currently waiting on Mr. Hunter and Mr. Chow to finalize the Excel Format.

Agenda Item 6 – Item 1551: Sharefile Details Mr. Eastwood began the discussion by asking the committee if they felt Sharefile was still needed. Edison and other companies are in the process of setting up their own systems; these systems will allow members to access loading information. Edison is currently in the testing phase with their new Spida software. Much discussion followed. Ms. Haney suggested each company take some time to figure out whether or not they still need Sharefile. Ms. Prescott suggested the item be tabled until the committee can confirm Sharefile is no longer needed. Item tabled.

iPAM Demo – Mr. Atalla called in at 12:55 p.m. for a virtual Demo of IPAM. Once the demo was over Mr. Atalla asked if anyone had any questions. Ms. Hernandez informed the committee she had tested the program in the past and felt it was easy to use, she likes the program and feels it would work well, Ms. Prescott agreed. Ms. Hernandez then asked Mr. Atalla if the notification feature for when a pole was already being used on another JPA worked. Mr. Atalla informed her that it does. He explained a few other features: You can also

attach Memo's to the JPA in Word, PDF or Excel. At this time there is no feature that allows you to attach a memo to a pole, but that can be added at a later date. Mr. Atalla then informed the committee Hyperlink is no longer using Crystal reports for printing; they are now using SQL, which is the most modern technology. Ms. Hernandez asked if they would be able to test the software one more time with SQL installed. Mr. Atalla then notified the board he could not use anymore resources on this project without compensation or commitment from the committee. He has already dedicated a lot of time and man hours to this with no compensation. Once Mr. Atalla was off the line the committee discussed their options in detail for quite some time. Mr. Hunter informed the committee that DWP is a no vote due to the fact there was already a commitment in place last year and Mr. Atalla never got back to the committee. After some discussion, the committee figured out there was a break in communication when Ms. Corella went on medical leave last year. Mr. Atalla claims he sent the revised contract to Ms. Corella last June, but it was never forwarded to the committee. After some discussion, the committee recalled they voted to go ahead with the Lease Option, but the price would have to be reduced drastically. One of the main reasons the committee chose to go with the Lease option was they did not have anyone qualified on the committee staff to maintain and update the software as needed. Mr. Gandy suggested the committee look at other bids. He felt the dollar amounts on the proposed contract were too high. Mr. Mathisen and Ms. Chirrick informed the committee they were currently in the process of receiving bids from 5 separate companies for similar software for NCJPC, but the bids would not be ready for another 2 months. Ms. Hernandez stated that she has been part of this project from the beginning and a lot of work has gone into it, they have had companies make promises and walk away after they realized they could not do it. Ms. Hernandez feels we should either go with one of the options presented by Hyperlink or drop it all together because it would be too much work to start over. Ms. Haney suggested the committee figure out the contract situation prior to proceeding with iPAM. Much discussion followed. The committee concluded that if DWP, Verizon, AT&T and Edison did not all agree to move forward with iPAM there is no point in further discussion. DWP, Verizon, AT&T and Edison all agreed to take the iPAM contract back to their companies and report back with a decision next month.

Mr. Eastwood then moved on to **Miscellaneous Items-** There were none.

Review of Action Items:

- Mr. Chow and Mr. Hunter to finalize Excel format for Agenda Item 5.
- Edison, DWP, Verizon and AT&T to report back with a decision on iPAM.

The Computer meeting adjourned at 2:45 p.m. The next scheduled meeting is on June 18, 2013.

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June 18, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 1:25 p.m. at the Committee office. Those in attendance were:

Ms. Janet Chirrick – AT&T California
Mr. Steve Brown – City of Los Angeles - DWP
Ms. Lynn Prescott – Verizon Wireless
Mr. William Kearns – Verizon California
Ms. Yvonne Johnson – AT&T Mobility
Mr. Jim Eastwood – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Lupe Hernandez - AT&T Local Services
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Debbie Wooten-Crown Castle NG West Inc./NewPath Networks/CA-CLEC, LLC
Ms. Maria Ortiz – XO Communications
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –
Ms. Tina Simms – AT&T
Ms. Jennifer Navarro Yhap – Metro PCS
Ms. Amy Lynn Parker - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Jaimie Collins -Crown Castle NG West Inc./NewPath Networks/CA-CLEC, LLC
Ms. Jane Bibb - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 1:25 p.m.

Agenda Item 1 – Review of prior month’s minutes: no questions or comments from committee.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: As of now Mr. Atalla has locked everyone out of the IPAM server. He will not allow any further testing without a contract. Mr. Brown asked the committee to look into coming up with Plan B. He suggested the committee invite Spida back. Much discussion followed. The committee decided to wait on the 2 quotes promised by AT&T as well as more information on Engines. Ms. Hernandez asked if Engines was strictly a notification system or did it process JPA’s as

well. Mr. Eastwood explained it would be strictly for notification purpose. Ms. Hernandez did not see the benefit in such a system, the committee agreed. Ms. Hernandez went on to explain IPAM works and it works great. The problem seems to be a trust issue with Mr. Atalla and although she understands why some may feel this way, she feels it would be a huge waste of time to start over when we already have a system with everything we are looking for. Ms. Prescott agreed with Ms Hernandez, but the committee would not be able to move forward on the matter until Verizon, LADWP, Edison and AT&T agree to go ahead with IPAM. The committee decided to put this item on hold for now.

Agenda Item 3 – Item 1488: Pole Class, GPS, and Pole Replacement number fields on Pole Record: All Enhancements have been completed. Item Closed.

Agenda Item 4 - Friend Field Enhancement (11/8/2011):

- Friend Field Identifying Party the PTD
- Friend Field to distinguish removal versus relinquishment (active to become dead pole)
- **Updated Price:** \$1,500(without flagging poles with same location), estimated time: 2 weeks.

- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

We're currently waiting on Mr. Hunter and Mr. Chow to finalize the Excel Format.

Agenda Item 5 – Item 1551: Sharefile Details Edison and DWP are in the process of creating their own Tenant Notification/ Identification systems. The committee decided to put this item on hold until all members can agree it is no longer needed.

Mr. Eastwood then moved on to **Miscellaneous Items-** There were none.

Review of Action Items:

- IPAM on Hold pending decision from LADWP, Verizon, Edison and AT&T.
- Edison & DWP to finalized format for Item 1543.
- Ms. Chirrick to provide more information on Engines.

Computer meeting adjourned at 2:00 p.m. The next scheduled meeting is on July 23, 2013.

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July 23, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:45 a.m. at the Committee office. Those in attendance were:

Ms. Janet Chirrick – AT&T California
Mr. Josh Mathisen – AT&T California
Mr. Rory Gandy – AT&T Mobility
Mr. Jeffery Williams – City of Los Angeles - DWP
Mr. Steve Brown – City of Los Angeles - DWP
Mr. Larry Vail – Verizon California
Ms. Yvonne Johnson – AT&T Mobility
Mr. Jim Eastwood – Southern California Edison
Mr. Larry Chow – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Lupe Hernandez - AT&T Local Services
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Paul Smolarski – T-Mobile USA
Ms. Debbie Wooten-Crown Castle NG West Inc./NewPath Networks/CA-CLEC, LLC
Ms. Maria Ortiz – XO Communications
Ms. Darlene Russo – AT&T California
Ms. Virginia Becker – AT&T California
Mr. Albert Aleman – Verizon California
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –
Ms. Tina Simms – AT&T
Ms. Jennifer Navarro Yhap – Metro PCS
Ms. Naneth Kasala – AT&T California
Ms. Tracey Province – Verizon California
Ms. Amy Lynn Parker - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Jaimie Collins -Crown Castle NG West Inc./NewPath Networks/CA-CLEC, LLC

The meeting commenced at 10:45 a.m.

Agenda Item 1 – Review of prior month’s minutes: no questions or comments from committee.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: Item put on hold.

Agenda Item 4 – Item 1543: Friend Field Enhancement (11/8/2011)

- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

Mr. Hunter was not present to finalize the Excel file format. Item Tabled.

Agenda Item 5 – Item 1551: Sharefile Details Both Edison and DWP are in the process of creating a Tenant Notification/ Identification system. The committee decided to put this item on hold until all members can agree it is no longer needed. Ms. Pranata informed the committee Sharefile is an active account that is being paid for monthly; she then offered to send log in information to anyone interested in using it.

Mr. Eastwood moved on to **Miscellaneous Items-** Mr. Eastwood informed the committee Ms. Chirrick sent him information on NJUNS for review. He reviewed it and does not feel this software will benefit us. Ms. Chirrick agreed stating it’s simply tracking software. Ms. Hernandez then asked why Item 1435: IPAM Contract Phase I Completion, is being placed on hold, as far as she recalled it was a dead issue. Ms. Pearson agreed stating she recalled this item being closed at the last meeting. Ms. Pranata disagreed stating the committee had agreed to put the item on hold until Edison, AT&T, LADWP and Verizon all confirmed they did not want to move forward with IPAM. Mr. Chow explained that although Edison feels IPAM is of value they cannot invest any time or energy in IPAM at this time. All of their resources are being used to get their Pole Loading Inspection Program up and running. Ms. Chirrick then stated AT&T was awaiting estimates for a new electronic JPA system for the NCJPA office, but that has been put on hold for the time being. Ms. Haney then asked if the committee would consider dialing IPAM back and maybe just using it to track any pending activity on a Pole. Mr. Chow explained that Edison is in the process of setting up a SPIDamin pole loading system, the goal is to have one centralized source of truth and once this is accomplished we may be able to bring it to SCJPC for all members to use. Ms. Hernandez then asked Mr. Chow if SPIDamin created JPA’s. Mr. Chow and Ms. Pearson informed the committee that although SPIDA is not creating JPA’s at the moment does not mean it will not be possible to add that feature in the future, SPIDA feels it’s a possibility but cannot guarantee it at this time. Some discussion followed. The committee

Computer – July 23, 2013

decided to keep Item 1435: IPAM Contract Phase I Completion, on the Agenda with an on hold status for now. Ms. Hernandez asked that the IPAM testing group be removed from the Agenda.

Review of Action Items:

- Mr. Hunter to send Ms. Pranata a finalized format for Item 1543: Friend Field Enhancement.

Computer meeting adjourned at 11:10 a.m. The next scheduled meeting is on August 20, 2013.

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
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August 21, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 12:00 p.m. at the Committee office. Those in attendance were:

Mr. Larry Chow – Southern California Edison
Ms. Janet Chirrick – AT&T California
Mr. Scott Hunter – City of Los Angeles DWP
Mr. Steve Brown – City of Los Angeles - DWP
Ms. Lynn Prescott – Verizon Wireless
Ms. Yvonne Johnson – AT&T Mobility
Mr. Jim Eastwood – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Lupe Hernandez - AT&T Local Services
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Paul Smolarski – T-Mobile USA
Ms. Maria Ortiz – XO Communications
Ms. Alicia Smith - Sprint Comm. /Sprint-Nextel
Mr. Bret Plaskey – Verizon California
Mr. Daniel Lippert – City of Burbank
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Amy Lynn Parker - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Randall Starkey – Time Warner Cable TWS

The meeting commenced at 12:00 p.m.

Agenda Item 1 – Review of prior month’s minutes: no questions or comments from committee.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: Item put on hold.

Agenda Item 4 – Item 1543: Friend Field Enhancement (11/8/2011)

- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

Mr. Hunter will send his finalized Excel file format to Ms. Pranata. Item Tabled.

Agenda Item 5 – Item 1551: Sharefile Details: Mr. Eastwood brought up the idea of adding a Sharefile link to the Pole card record. The committee agreed this would be a huge help and were excited to know if it could be done. Some discussion followed on who would be inputting/uploading the links to pole records. The committee decided to hold off on details until they received a answer on whether or not adding the link is possible.

Mr. Eastwood then moved on to **Miscellaneous Items-** There were none.

Review of Action Items:

- Mr. Hunter to send Ms. Pranata a finalized format for Item 1543: Friend Field Enhancement.
- Ms. Pranata to look into adding a link from Pole Card to Sharefile.

Computer meeting adjourned at 12:10 p.m. The next scheduled meeting is on September 17, 2013.

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September 18, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:00 p.m. at the Committee office. Those in attendance were:

Mr. Scott Hunter – City of Los Angeles DWP
Ms. Yvonne Johnson – AT&T Mobility
Mr. Jim Eastwood – Southern California Edison
Mr. William Kearns – Verizon California
Ms. Lupe Hernandez - Teleport Communications America, LLC
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Paul Smolarski – T-Mobile USA
Ms. Maria Ortiz – XO Communications
Mr. Bret Plaskey – Verizon California
Mr. Rory Gandy – AT&T Mobility
Mr. Larry Vail – Verizon California
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Amy Lynn Parker - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Jaimie Collins – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Randall Starkey – Time Warner Cable TWS
Mr. Stephen Pebley –
Mr. Steve Garcia –
Ms. Lynn Prescott – Verizon Wireless
Ms. Tina Simms – AT&T
Ms. Alicia Smith - Sprint Comm. /Sprint-Nextel

The meeting commenced at 10:00 p.m.

Agenda Item 1 – Review of prior month’s minutes: no questions or comments from committee.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: Item put on hold.

Agenda Item 4 – Item 1543: Friend Field Enhancement (11/8/2011)

- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

Mr. Hunter will send his finalized Excel file format to Ms. Pranata. Item Tabled.

Agenda Item 5 – Item 1551: Sharefile Details: Mr. Eastwood asked Ms. Pranata if it's possible to add a Sharefile link to the Pole card record. Ms. Pranata informed the committee it was possible and referred them to a link with instructions on how to do so. Some discussion followed on who would be inputting/uploading the links to pole records. Ms. Pranata informed the committee they would have to notify SCJPC staff via screen shot and attach it to the JPA. The Staff would then copy and paste the link from sharefile to the pole record. This would be done when the staff creates the pole record. Mr. Eastwood informed the committee Edison would be willing to help, if possible, add links to pole cards. He then asked if it would be possible to add a link from SPIDAdmin to the pole record. Ms. Pranata was unable to answer the question as she is unfamiliar with SPIDAdmin software. Mr. Eastwood will contact SPIDA and follow up with the committee next month.

Mr. Eastwood then moved on to **Miscellaneous Items-** Ms. Pranata informed the committee of an urgent issue with our current server. The server crashed a couple weeks back and we are going to need a new one in the near future to avoid another crash. The server was originally purchased in 2006 and Ms. Pranata feels it's time for a new one. Ms. Pranata then presented the committee with two separate quotes. The 1st quote was for a new server. The 2nd quote was for cloud storage. Ms. Pranata and Mr. Atalla both agree the 1st option would best fit our needs at this time. Mr. Eastwood asked this issue be moved to the Operating Committee.

Review of Action Items:

- Mr. Hunter to send Ms. Pranata a finalized format for Item 1543: Friend Field Enhancement.
- Mr. Eastwood to follow up with SPIDA on whether or not we can add a link from SPIDAdmin to our pole card.

Computer meeting adjourned at 10:15 a.m. The next scheduled meeting is set for October 15, 2013.

Hello Angela,

As I mentioned earlier, your current server has degraded and may fail at any time. Here is the quote for a Turn-Key replacement:

Brand New Dell Server

Intel® Xeon® 3.10 GHz, 8M Cache, Turbo, Quad Core/4T

8GB Memory (2x4GB), 1600Mhz, Dual Ranked, Low Volt UDIMM

RAID 1 Controller

TWO 1 TB Hard Drive 500 GB Hard drives

Windows Server 2008 Standard

MS SQL Server 2008 Standard

Installation and Configuration of Windows Server

Installation and Configuration of MS SQL Server

Install Active Director on Primary Domain Controller

Configuring Server to Replace existing server

Restore Data from backups

Estimated Time: 2 days (Over a weekend when your operation is stopped)

Estimate Cost: \$3550.00 includes hardware, installations, configuration, and Restore of data.

Please let me know ASAP, so we can go ahead and place the order on the server. It may take up to two weeks before delivery.

CLOUD:

For a cloud solution to replace your server and all applications and access:

Estimated one time setup: \$250.00

Estimate application installation Fees: \$2,500.00

Estimated Monthly Cost: \$1250.00

Includes all application installed on the server with File sharing.

I do not recommend this solution, this solution requires large bandwidth and may not be effective.

For a cloud solution to port Friend application:

Estimated one time setup: \$0.00

Estimate application installation: \$500.00

Estimated Monthly Cost: \$650.00

In case you wish to ensure that FRIEND is 99.9% up and running this may be a better solution.

9/16/2013

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October 15, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:15 a.m. at the Committee office. Those in attendance were:

Mr. Scott Hunter – City of Los Angeles – DWP
Mr. Steve Brown – City of Los Angeles – DWP
Ms. Lynn Prescott – Verizon Wireless
Mr. William Kearns – Verizon California
Mr. James Eastwood – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Yvonne Johnson – AT&T Mobility
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Maria Ortiz – XO Communications
Mr. Albert Aleman – Verizon California
Mr. Larry Vail – Verizon California
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Janet Chirrick – AT&T California
Mr. Josh Mathisen – AT&T California
Ms. Tracey Province – Verizon California
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –
Ms. Jaimie Collins – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Randall Starkey – Time Warner Cable
Ms. Jennifer Navarro Yhap – Metro PCS
Mr. Stephen Pebley –

The meeting commenced at 10:15 a.m.

Agenda Item 1 – Review of prior month’s minutes: no questions or comments from committee.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: Item put on hold.

Agenda Item 4 – Item 1543: Friend Field Enhancement (11/8/2011)

- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

Format was finalized. Mr. Atalla is finishing up previous friend enhancements, but this enhancement is next in line.

Agenda Item 5 – Item 1551: Sharefile Details: Mr. Eastwood informed the committee Edison would have SPIDAdmin up and running by January 1, 2014. Once it is up and running Edison will provide members with a log in, this will not only allow them access to view Pole loading information but also give them the ability to add loading information to the record. Mr. Eastwood would like to do a test run using sharefile links on pole cards ASAP. Ms. Pranata informed Mr. Eastwood there would have to be procedures set in place before we can move forward with a test run. Much discussion followed on what the procedures should include. Members agree they should at minimum include a file name format and a uniform process for notifying SCJPC of the existing link to either sharefile or SPIDAdmin. Ms. Prescott asked Ms. Pranata if it would be possible to add both a Sharefile link and a Spidamin link to the Pole card. Ms. Pranata believed it would be possible to add multiple fields to the pole card; this would allow members to add multiple links. Mr. Eastwood and Ms. Prescott agreed to meet before the next meeting to go over details on procedures and completing a test run.

Mr. Eastwood then moved on to **Miscellaneous Items-** Mr. Eastwood informed the committee of a lawsuit Edison recently lost due to the layout of the pole card. He feels the pole card should be updated to distinctly separate Arms (AR) from Anchors (AN). We currently list them as either AR for ARMS or AN for ANCHORS, but both of these are listed under the header titled “Anchor”. After some discussion Ms. Hernandez suggested the committee consider remapping the entire Pole card to not only update the anchor header but also add multiple fields for links to outside source pole loading information. Ms. Pranata informed the committee she would be able to do a quick fix to the website to show Misc. instead of Anchor, but this would only be on the website not our internal database. Ms. Prescott asked this topic be added to the discussion board for tomorrow's Administrative Board Meeting, Ms. Pranata agreed to do so. Mr. Eastwood then asked Ms. Pranata what the timeline was on getting the new server set up. Ms. Pranata informed the committee Mr. Atalla would have the job completed by the end of the work week.

Review of Action Items:

- Ms. Pranata to add remapping of Pole Card to Discussion Board for tomorrows Admin Board Meeting.
- Ms. Pranata to add removal of title “Anchor” from the website Pole Card to discussion board for tomorrows Admin Board Meeting.

Computer meeting adjourned at 10:50 a.m. The next scheduled meeting is set for November 19, 2013.

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November 15, 2013

A meeting of the **ad hoc Computer Committee** took place on the above date, at 9:07 a.m. at the Committee office. Those in attendance were:

Mr. Steve Brown – City of Los Angeles – DWP
Mr. James Eastwood – Southern California Edison
Ms. Jessica Pearson – Southern California Edison
Ms. Yvonne Johnson – AT&T Mobility
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Maria Ortiz – XO Communications
Mr. Albert Aleman – Verizon California
Mr. Larry Vail – Verizon California
Mr. Rory Gandy – AT&T Mobility
Ms. Marina Birarova –
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Mr. Dave Elston –
Ms. Michelle Arellanes – Southern California Edison
Ms. Laura Navar – Southern California Edison
Ms. Cindy Jacobs -
Ms. Angela Pranata – Committee Staff
Mr. Kyle Levy- Committee Staff
Ms. Jenny Silva – Committee Staff

Those attending via teleconference were:

Ms. Janet Chirrick – AT&T California
Mr. Josh Mathisen – AT&T California
Ms. Tracey Province – Verizon California
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –
Ms. Jaimie Collins – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Jennifer Navarro Yhap – Metro PCS
Mr. Stephen Pebley – Frontier Communications
Ms. Tina Simms – AT&T

The meeting commenced at 9:07 a.m.

Agenda Item 1 – Review of prior month’s minutes: no questions or comments from committee.

Agenda Item 2 – Item 1435: IPAM Contract Phase I Completion: Item put on hold.

Agenda Item 3 – Item 1543: Friend Field Enhancement (11/8/2011)

- Pole Inspections custom utility: Edison File Import programming and modifying Friend to accommodate the changes. Requires creating a custom utility to import the file. Quote: \$4500.00, estimated time: 4 weeks.

Previous enhancements have been completed. Ms. Pranata will be meeting with Mr. Atalla this week to go over details on the Pole Inspection Custom Utility enhancement.

Agenda Item 4 – Item 1551: Sharefile Details: Mr. Eastwood did not have time to work on this, but he will follow up with the committee in January.

Agenda Item 5 – Item 1581: Pole Record Redesign (10/16/2013) – Mr. Eastwood will follow up with the committee on this item as well.

Agenda Item 6 – Scanning of the Final Billed JPAs (Committee Office Archives) – Ms. Pearson asked Ms. Pranata if the SCJPC office staff kept records of billed JPAs. Ms. Pranata informed the committee that we keep scanned records of all billed JPAs and have been doing this since January 2003. Ms. Pearson informed the committee of Mr. Chow's wish to make these records available to the committee online. Mr. Chow is not present so we will revisit this topic at the next meeting.

Mr. Eastwood then moved on to **Miscellaneous Items-** Ms. Hernandez asked Ms. Pranata about the test she's currently doing with LADWP that would allow reallocation of space as well as KV updates without creating a JPA. The process would work as a find and replace. Ms. Pranata asked Ms. Hernandez to send her the file or whatever she had so far. Once she receives this she will meet with Mr. Atalla to see if it'll work or not.

Review of Action Items:

- Ms. Pranata to meet with Mr. Atalla and get an ETA on item 1543; Friend Field Enhancement- Pole Inspection Custom Utility.

Computer meeting adjourned at 9:20 a.m. The next scheduled meeting is set for January 14, 2014.