

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy, Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 5993801**  
**Fax (909) 599-3825**

**January 14, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 1:10 p.m. at the Committee office. Those in attendance were:

Mr. James Eastwood – Southern California Edison  
Ms. Jessica Pearson – Southern California Edison  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Josh Mathisen – AT&T California  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Scott Hunter – City of Los Angeles – DWP  
Mr. William Kerns – Verizon California  
Mr. Paul Smalarski – T-Mobile USA  
Ms. Marcela Zapien – Southern California Edison  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –  
Ms. Maria Ortiz – XO Communications

The meeting commenced at 1:10 p.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata discussed a couple different scenarios with Mr. Hunter as to the format of the spreadsheet. After some discussion she agreed to send him a sample of the excel format she felt would work best.

**Agenda Item 3 – Item 1551: Sharefile Details:** Mr. Eastwood did not have time to get any volunteers together to test Sharefile. Ms. Prescott and Mr. Hunter then volunteered to assist in the testing process. Mr. Eastwood asked Ms. Pranata to schedule a Webex meeting for Monday, January 20<sup>th</sup> at 1:00p.m. Mr. Eastwood will report back with the results next month.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** The committee reviewed the current pole record design. Ms. Hernandez asked if we needed to TOP field. After some discussion the committee agreed it was not needed since the topping information was already recorded in the Bill of sale. There was also a discussion on the best location for the links to pole loading information. The committee agreed this topic should wait until Sharefile testing was complete.

Mr. Eastwood then moved on to **Miscellaneous Items-** Ms. Pearson informed Ms. Pranata of an issue she has been having when trying to access the JPA screen on the website. Ms. Pranata accessed the screen with no problem. She then informed Ms. Pearson that to make sure her temporary internet files are cleaned out before attempting to access the JPA screen in the future.

Ms. Hernandez then asked Ms. Pranata if there is any way to make it easier for the committee members to read the Anchor and Arm information. It can be difficult to read at times and she's assuming it is equally difficult on the committee staff when inputting. Mr. Hunter suggested using a separate screen for Anchor and Arm information. After some discussion the committee agreed this would be a great solution. Ms. Pranata will get a quote from Mr. Atalla and report back at the next meeting.

#### **Review of Action Items:**

- Ms. Pranata to create Webex meeting to test out Sharefile.
- Ms. Pranata to email excel format example to Mr. Hunter and Mr. Chow for finalization.
- Ms. Pranata to get quote for adding a separate screen for Anchor and Arm information.

Computer meeting adjourned at 1:50 p.m. The next scheduled meeting is set for February 18, 2014.

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**February 18, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 1: 25 p.m. at the Committee office. Those in attendance were:

Mr. James Eastwood – Southern California Edison  
Ms. Jessica Pearson – Southern California Edison  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Janet Chirrick – AT&T California  
Mr. Josh Mathisen – AT&T California  
Mr. Jeff Williams – City of Los Angeles – DWP  
Mr. Steve Brown – City of Los Angeles - DWP  
Mr. William Kerns – Verizon California  
Mr. Paul Smalarski – T-Mobile USA  
Ms. Maria Ortiz – XO Communications  
Mr. Rory Gandy –  
Ms. Jennifer Dumas – Southern California Edison  
Ms. Diana Correa – Southern California Edison  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –

The meeting commenced at 1:26 p.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata informed the committee of issues with our backup server. This item will be put on hold until the server issues are resolved.

**Agenda Item 3 – Item 1551: Sharefile Details:** Mr. Eastwood, Ms. Prescott, Mr. Hunter and Ms. Pranata did a test run via webex. The test was very successful. The committee reviewed the test files uploaded to Sharefile. Ms. Pranata informed the committee each company will have 1 user ID. Changes to files uploaded to Sharefile can only be made by the person that uploaded the file. The committee discussed methods for tracking who uploaded the file. After some discussion the committee decided it would be best if each company created their own method of identifying who exactly uploaded each file. There was much discussion on file labeling/identifying. Mr. Eastwood decided it would be best to schedule another web ex meeting, with the same volunteers, to review naming conventions.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** The committee decided to put this item on hold for now. Mr. Atalla has two projects ahead of this one.

Mr. Eastwood then moved on to **Miscellaneous Items-** Mr. Brown suggested the committee come up with a better way of identifying types of anchors. After some discussion the committee decided to put this on hold.

**Review of Action Items:**

- Ms. Pranata to create Webex meeting to review naming conventions for Sharefile.

Computer meeting adjourned at 2:05 p.m. The next scheduled meeting is set for March 18, 2014.

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**March 18, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 9:15 a.m. at the Committee office. Those in attendance were:

Mr. James Eastwood – Southern California Edison  
Ms. Patricia Chavez-Silva – Southern California Edison  
Ms. Dawn Worthy – Southern California Edison  
Mr. Adolph Gonzalez – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Larry Vail – Verizon California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Paula Haney – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Dave Elston – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Kourtney Weitecha – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Josh Mathisen – AT&T California  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Jeff Williams – City of Los Angeles – DWP  
Mr. Steve Brown – City of Los Angeles - DWP  
Mr. William Kerns – Verizon California  
Mr. Paul Smalarski – T-Mobile USA  
Ms. Maria Ortiz – XO Communications  
Mr. Rory Gandy – AT&T Mobility  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –  
Mr. Stephen Pebley – Frontier Communications  
Ms. Victoria Kneer – AT&T California  
Ms. Tracey Province – Verizon California  
Ms. Janet Chirrick - AT&T California

The meeting commenced at 9:15 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata is waiting on an update from Hyperlink. Item on hold until next month’s meeting.

**Agenda Item 3 – Item 1551: Sharefile Details:** Mr. Eastwood didn’t get a chance to hold a second meeting as planned, but plans on scheduling one before next month’s meeting. Lynn Prescott, Steve Brown and Kourtney Wietecha all volunteered to sit in on the WebEx meeting with Mr. Eastwood. Mr. Eastwood then informed the committee Edison plans to have Spida-Min up and running by the 3<sup>rd</sup> quarter. Once Edison assigns passwords to committee members, they will be able to access Spida-Min for Pole Loading Records.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** The committee decided to put this item on hold for now. Mr. Atalla has two projects ahead of this one.

Mr. Eastwood then moved on to **Miscellaneous Items-** Ms. Pranata informed the committee she found a new web developer to work on the website pole/JPA search error message. He will be replacing Diamond Bar Wed. He works through oDesk.com. at a rate of \$27.78 per hour, 20 hours minimum per week, and our credit card will automatically be charged every Monday. She will need committee approval before moving forward. After some discussion Ms. Prescott asked this item be moved to the Operating Committee for approval. The committee agreed.

**Review of Action Items:**

- Ms. Pranata to create Webex meeting to review naming conventions for Sharefile.
- Add discussion of new Web Developer to Operating Committee agenda.

Computer meeting adjourned at 9:25 a.m. The next scheduled meeting is set for April 15, 2014.

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**Vincent G.**  
Web Developer/Programmer

(4.99)

191 oDesk Hours  
9 Contracts

javascript asp.net html php c# css3 jquery html5  
css

All Qualifications Match

Original Message from Client

Hello!

I'd like to personally invite you to apply to my job. Please review the job post and apply if you're available.

Angela Pranata

### Messages

**Vincent Gonzales**  
Mar 13

Yes, I believe I can work with you on re-engineering your process of uploading data to your database server, so as to not crash the database server (due to increasing log files). Please feel free to contact me via Skype: xolartek or Google Talk: [l8notice@gmial.com](mailto:l8notice@gmial.com). Thank you.

Reply

[+ Attach a file](#)

Freelancer's proposed terms:

**Rate** **\$27.78/hr**  
Freelancer Receives \$25.00/hr

[Decline](#)

Rate on Profile \$23.00

Location **Corona, United States**  
9:31 AM (UTC-08)

English Level 5 out of 5

Last Worked March 14, 2014

Member Since November 28, 2008

oDesk Ready Yes

US Tax Payers: oDesk mailed the 1099-K forms the week of January 20, 2014. Only freelancers earning over \$20K from 200+ transactions will receive a 1099-K. All other US taxpayers need to report oDesk income as miscellaneous income since we no longer send 1099-MISC forms. Please read [this](#) article for more information.

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## ◀ Mar 10 - 16, 2014

Current Week, In Progress

Timesheet 0:00 hrs: \$0.00

Fixed-Price and Other Payments: \$0.00

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**\$0.00**

### Timesheet

Freelancer	Mon Mar 10	Tue Mar 11	Wed Mar 12	Thu Mar 13	Fri Mar 14	Sat Mar 15	Sun Mar 16	Hours	Pending
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No time logged yet this week

### Fixed-Price and Other Payments

Freelancer	Date	Description	Charge
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No payments made this week

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**April 15, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:50 a.m. at the Committee office. Those in attendance were:

Mr. James Eastwood – Southern California Edison  
Mr. Jeff Klarich – Southern California Edison  
Ms. Catalina Bohorques – Southern California Edison  
Ms. Jessica Pearson – Southern California Edison  
Ms. Manijeh Nava – AT&T California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Kourtney Weitecha – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Steve Brown – City of Los Angeles - DWP  
Mr. William Kerns – Verizon California  
Ms. Maria Ortiz – XO Communications  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel –  
Mr. Jeff Williams – City of Los Angeles - DWP  
Ms. Janet Chirrick – AT&T California  
Mr. Josh Mathisen – AT&T California

The meeting commenced at 10:50 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata is waiting on an update from Hyperlink. Item on hold until next month's meeting.

**Agenda Item 3 – Item 1551: Sharefile Details:** Mr. Eastwood gave the committee a brief overview of what was covered in the last Share file Details meeting he held with Lynn Prescott, Steve Brown and Kourtney Wietecha. The main topic discussed was The File naming convention. Ms. Prescott asked how they would be able to tell the difference in file names if there was more than one pole loading file uploaded for the same pole. Mr. Eastwood explained the date uploaded would separate the files. Ms. Pearson asked if it would be possible to include the year set in the file name. This would help out with Edison poles that keep the same number once they're replaced. Jim suggested the committee set up another webex meeting between now and next month to go over The File Naming Convention in detail.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** The committee decided to put this item on hold for now. Mr. Eastwood will take this back to Mr. Chow for clarification as to what Edison needs displayed on the website.

Mr. Eastwood then moved on to **Miscellaneous Items-** Ms. Ms. Hernandez asked Ms. Pranata if she hired the new web developer to work on the website pole/JPA search error message. Ms. Pranata informed the committee that she did hire him and he showed her a quick fix for the error message. Ms. Pranata asked the committee to inform her of any further error messages. Ms. Pranata informed the committee that the new web designer was very knowledgeable and the job only cost us \$70.00.

**Review of Action Items:**

- Ms. Pranata to schedule Webex meeting to review naming conventions for Sharefile.

Computer meeting adjourned at 11:14 a.m. The next scheduled meeting is set for May 20, 2014.

**Notes from Sharefile testing meeting 4/7/20014:**

- How to add contact info into the pole loading PDF
  - o Steve will check how to add contact info
  - o Josh will forward manual on how to add contact info
- Add member code/company as file name
- Folder not needed for each pole #
- File naming convention:
  - o PoleNumber\_PLC\_DateCreated\_MemberCode
  - o PoleNumber\_Pictures\_DateCreated\_MemberCode
  - o PoleNumber\_JPA\_DateCreated\_MemberCode
  - o PoleNumber\_Map\_DateCreated\_MemberCode
  - o PLC = Pole loading calculations
  - o DateCreated: YYYY-MM-DD
- Only owner of the file can delete/edit/move file.
-

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**May 20, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 11:40 a.m. at the Committee office. Those in attendance were:

Mr. James Eastwood – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Ms. Janet Chirrick - AT&T California  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Jeff Williams – City of Los Angeles - DWP  
Mr. William Kerns – Verizon California  
Ms. Paula Haney - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Manijeh Nava – AT&T California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Kourtney Weitecha – Extenet Systems  
Ms. Maria Ortiz – XO Communications  
Mr. Paul Smolarski – T-Mobile USA  
Mr. Albert Aleman – Verizon California  
Mr. Rory Gandy – AT&T Mobility  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Marina Birarova – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Dave Elston - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 11:40 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata sent the file format to Edison and LADWP. Mr. Chow has not had a chance to discuss the format with Mr. Hunter. Carry over to next month's Computer meeting.

**Agenda Item 3 – Item 1551: Sharefile Details:** Mr. Eastwood was not able to set up a second meeting. Mr. Eastwood informed the committee he will be retiring as of May 31<sup>st</sup>, 2014. He's currently looking for someone to take on this project.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** The committee decided to put this item on hold for now. Ms. Pearson has agreed to take this on. We will revisit this topic at the next meeting when she is present.

Mr. Eastwood then moved on to **Miscellaneous Items-** Ms. Hernandez informed Ms. Pranata of the reoccurring website pole/JPA search error message. Ms. Pranata asked the committee to inform her as soon as they receive the error so she can fix it on her end.

The committee went on to discuss NJUNS and the possibility of using it for 3<sup>rd</sup> party notifications. NCJPC is in the process of purchasing the software for their 3<sup>rd</sup> party notifications. Ms. Hernandez reminded the committee of the appointment with SPIDA tomorrow for a presentation on SPIDA-Min. Once the committee knows more about SPIDA-min they will be able to compare the two programs. If SCJPC decides they want to use NJUNS they will have to pay half of all costs. Ms. Chirrick shared the estimate from NJUNS. The initial set up will cost \$12,000 and the annual cost thereafter will be \$21,000 for the entire state of California. If Southern California decides to use NJUNS they will split these costs with Northern California. The committee decided to revisit this topic at next month's meeting.

#### **Review of Action Items:**

- Ms. Pranata to schedule Webex meeting to review naming conventions for Sharefile.

Computer meeting adjourned at 12:05 p.m. The next scheduled meeting is set for June 17, 2014.

**Notes from Sharefile testing meeting 4/7/20014:**

- How to add contact info into the pole loading PDF
  - o Steve will check how to add contact info
  - o Josh will forward manual on how to add contact info
- Add member code/company as file name
- Folder not needed for each pole #
- File naming convention:
  - o PoleNumber\_PLC\_DateCreated\_MemberCode
  - o PoleNumber\_Pictures\_DateCreated\_MemberCode
  - o PoleNumber\_JPA\_DateCreated\_MemberCode
  - o PoleNumber\_Map\_DateCreated\_MemberCode
  - o PLC = Pole loading calculations
  - o DateCreated: YYYY-MM-DD
- Only owner of the file can delete/edit/move file.
-

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**June 17, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 11:30 a.m. at the Committee office. Those in attendance were:

Ms. Jessica Pearson– Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Ms. Janet Chirrick - AT&T California  
Mr. Josh Mathisen – AT&T California  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Steve Brown – City of Los Angeles - DWP  
Mr. Larry Vail – Verizon California  
Ms. Paula Haney - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Manijeh Nava – AT&T California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Mr. Paul Smolarski – T-Mobile USA  
Mr. Rory Gandy – AT&T Mobility  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Marina Birarova – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 11:30 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata sent the file format to Edison and LADWP. Mr. Brown and Mr. Chow both asked to have a column added for Remaining Strength. This will be for internal use only, it will not reflect on the pole record. Ms. Pranata will forward this request to Mr. Atalla. The budget has already been approved for this enhancement. Mr. Atalla is simply waiting on spreadsheet approval.

**Agenda Item 3 – Item 1551: Sharefile Details:** Ms. Pearson has agreed to take over this project. She has scheduled a meeting to review previous discussions on the file name format. The committee agreed to meet via Webex on Thursday June 26, 2014 at 2:00p.m. Ms Pranata will schedule the Webex and email the meeting information to the committee.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –.** Ms. Pearson has agreed to take over on this project. The purpose of this item is to standardize the pole card format. This will give the committee the option to query the system for specific reports and search by item number or section number. Ms. Pearson is currently working on a list of elements and will have them ready to present at the next meeting.

Mr. Chow then moved on to **Miscellaneous Items-** none at this time.

**Review of Action Items:**

- Ms. Pranata to schedule Webex meeting to review naming conventions for Sharefile.
- Ms. Pearson to present list of elements for pole record redesign.

Computer meeting adjourned at 11:45 p.m. The next scheduled meeting is set for July 15, 2014.

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**July 15, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 1:05 p.m. at the Committee office. Those in attendance were:

Ms. Jessica Pearson– Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Ms. Janet Chirrick - AT&T California  
Mr. Josh Mathisen – AT&T California  
Ms. Lynn Prescott – Verizon Wireless  
Mr. William Kearns – Verizon California  
Mr. Steve Brown – City of Los Angeles - DWP  
Ms. Paula Haney - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Kourtney Wietecha – Extenet  
Ms. Manijeh Nava – AT&T California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Mr. Paul Smolarski – T-Mobile USA  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 1:05 p.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata sent the file format to Edison and LADWP. Mr. Hunter and Mr. Chow both asked to have a column added for Remaining Strength. This will be

for internal use only, it will not reflect on the pole record. Ms. Pranata will forward this request to Mr. Atalla. The budget has already been approved for this enhancement. Mr. Atalla has completed this enhancement and is simply waiting on spreadsheet approval.

**Agenda Item 3 – Item 1551: Sharefile Details:** Ms. Pearson informed the committee of the previous meeting and the committee agreed to schedule a second meeting with hopes of finalizing the file name format. Ms. Pranata will schedule the Webex meeting and email information to the committee.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –.** Ms. Pearson was able to put together a prototype for review. The committee reviewed several different pole card samples. Ms. Pearson requested the ability to be able to separate grade, space, percent of ownership, and tenant information. She would also like the record to list owners according to their location on the pole. Ms. Pearson also requested the pole card to show whether a dead pole was removed or relinquished as well as change the font for “ACTIVE” to green. The record currently shows both “active” and “dead” in red font. The committee requested a separate section for Arms and Anchors, currently Arm and Anchor information is listed under additional info. Ms. Pranata will contact Mr. Atalla and get a quote for all requested changes and report back next month.

Ms. Pearson then moved on to **Miscellaneous Items-** Ms. Pranata informed the committee of the \$3,000 quote to add a search feature to the website. This will allow members to search by PDF file for the purpose of finding meeting minutes. The update will take 2 months to complete with an ETA of October 2014. The committee was not too thrilled with the ETA and asked Ms. Pranata to get a second quote.

**Review of Action Items:**

- Item 1543: Friend Field Enhancement – Pole Inspection Custom Utility. On hold. Waiting to hear back from Mr. Hunter and Mr. Chow.
- Ms. Pearson to send Ms. Pranata a new prototype for the Pole Record Redesign that includes a sample for Arms.
- Ms. Pranata to request estimate for pole record redesign.
- Ms. Pranata to schedule Webex meeting to review naming conventions for Sharefile.
- Ms. Pranata to seek second quote on Website Search Feature.

Computer meeting adjourned at 1:33 p.m. The next scheduled meeting is set for August 19, 2014.

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy, Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 5993801**  
**Fax (909) 599-3825**

**August 20, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:46 a.m. at the Committee office. Those in attendance were:

Ms. Jessica Pearson– Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Ms. Lynn Prescott – Verizon Wireless  
Mr. William Kearns – Verizon California  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Scott Hunter – City of Los Angeles - DWP  
Ms. Paula Haney - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. David Elston - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Manijeh Nava – AT&T California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Mr. Paul Smolarski – T-Mobile USA  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Janet Chirrick - AT&T California  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Gunay Salahli – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Jane Bibb – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 10:46 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

LADWP is ready with their excel file format, but Mr. Chow explained Edison is still working on rearranging their system to show the additional field for Remaining Strength. Ms. Pranata explained the Pole Inspection Enhancement will only pull the information it needs and disregard the rest. Mr. Chow agreed to get an Excel file sample to Ms. Pranata before the next meeting. Ms. Davis will also be sending a sample file for LADWP. Once Ms. Pranata receives excel file samples from both Edison and LADWP she will forward them to Mr. Atalla for testing.

**Agenda Item 3 – Item 1551: Sharefile Details:** Ms. Pranata has scheduled a Webex meeting for Tuesday 8/26/14 at 1:00p.m. Details were emailed to the committee.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** Ms. Pearson made a few changes to the prototype the committee reviewed at last month’s meeting. After a second review the committee approved the redesign with the removal of “Section Number”. Ms. Pranata informed the committee this item will be next in line. Once Mr. Atalla has completed the testing for “Pole Inspections Custom Utility” he will begin on this project. Mr. Chow requested this item remain on the Agenda until it has been completed, the committee agreed.

**Agenda Item 5 – Item 1588: NJUNS Investigation (7/16/2014) –** Ms. Pearson asked the committee if they were still interested in NJUNS. Ms. Hernandez reminded the committee they are currently waiting on the North to finish with their trial. Ms. Chirrick informed the committee Mr. Mathisen will be working with PG&E in the very near future and should have an update for us by next month.

Ms. Pearson then moved on to **Miscellaneous Items-** Ms. Pranata informed the committee of the \$3,000 quote from Diamond Bar Web to add a search feature to the website, but there’s a possibility they may not be able to connect to our database. This feature will allow members to search by PDF file for the purpose of finding meeting minutes. Ms. Pranata has had trouble getting quotes from other programmers. They all charge a fee for an estimate and so far they all charge by the hour and not by project. Ms. Pranata asked the committee how they felt about hiring a company to completely redesign the website. It will be more expensive to hire a new programmer that will have to learn the current coding to our website in order to add the PDF search feature. Ms. Hernandez and Ms. Pearson both informed Ms. Pranata of the recurring issue with the Advance Pole Search Option. It’s still not working consistently. Mr. Chow expressed his concerns with hiring someone from India and the committee agreed they would all be more comfortable with a local company. Ms. Pranata then asked the committee which order they felt she should tackle the current list. After some discussion the committee decided it would be best if Ms.

Pranata focused on the Website redesign first which means she'll have to find a local company to replace Diamond Bar Web. Then have Mr. Atalla work on the Pole Inspection Custom Utility feature followed by the Pole Record Redesign in Friend.

Ms. Pearson then informed the committee she had Ms. Pranata distribute a document on behalf of Edison. The document is titled "Review of Security Terms and Conditions for Pole Attachment Service". These are the conditions for the Spida-Min software Edison will be giving members access to. Ms. Pearson asked the committee members to review the document and get back to her with any questions they may have. All questions will be addressed at next month's meeting.

**Review of Action Items:**

- Item 1543: Friend Field Enhancement – Pole Inspection Custom Utility. Mr. Chow and Ms. Davis to send in sample excel spreadsheets for testing.
  
- Ms. Pranata to find local company to replace Diamond Bar Web.

Computer meeting adjourned at 11:22 a.m. The next scheduled meeting is set for September 16, 2014.

# **PoLAR**

## **Terms and Conditions for Online Pole Attachment Service Usage**

The following is a list of security related terms and conditions that must be included in the SCE Online Pole Attachment Service Usage Agreement. The intended users of this service are authorized agents of SCE business partners assigned the responsibility for submitting requests to attach communications cables and equipment owned by the business partner to SCE pole structures. This is a work in progress and is therefore not complete.

### **Access Control**

1. The business partner shall maintain a list of personnel designated as authorized agents assigned the responsibility to submit requests to attach communications cables and equipment owned by the business partner to SCE pole structures (Pole Attachment Users).
2. The business partner agrees to be responsible for providing secure access to their information system network by Pole Attachment Users.
3. The business partner shall review its list of Pole Attachment Users at least quarterly and confirm to SCE that access privileges are correct and that they correspond with the business partner's needs.
4. The business partner shall update its list of Pole Attachment Users within seven (7) calendar days of any change of personnel and notify SCE of such changes.

### **Remote Access**

1. The business partner agrees that remote access to the provided SCE access point will be used for the sole purpose of obtaining access to the SCE Pole Attachment Service.
2. The maximum security category of information that can be processed, stored, and transmitted through the Pole Attachment Service is SCE Internal Information.
3. The business partner agrees to employ mutual authentication SSL VPN using certificates from a third party Certificate Authority for endpoint security.
4. The business partner agrees to restrict user remote access to the SCE network through information system components owned by the business partner (i.e. no personally owned devices).

### **Account Management**

1. The business partner shall review its list of Pole Attachment Users at least quarterly and confirm to SCE that access privileges are correct and that they correspond with the business partner's needs.
2. The business partner shall update its list of Pole Attachment Users within seven (7) calendar days of any change of personnel.
3. The business partner shall revoke access to the SCE Pole Attachment Service within twenty-four (24) hours for personnel terminated for cause and within seven (7) calendar days for personnel who no longer require such access.

**Pole Characteristics:** ACTIVE

<b>Pole Number:</b>	478566H
<b>Unique ID:</b>	1940855
<b>Location:</b>	168TH ST N/S 350' E/O YUKON AV
<b>City:</b>	Torrance
<b>Latitude:</b>	+34.4505367
<b>Longitude:</b>	-117.33576
<b>Class:</b>	
<b>Pole Height:</b>	40
<b>Year Set:</b>	1946
<b>Treatment:</b>	FT
<b>Repl Pole#:</b>	
<b>Member to remove Pole:</b>	

**Allocation of Ownership:**

Owner	Circuit Class	Grade	Space	% Owned	TN1	TN2	TN3
E	12KV	34	1	24			
NXT	C	27	1	21			
NG	C	26	1	21			
E		25	1		25		
HLA		24	6	34			

Anchor Size or ARM	Direction	Owner1	% Owner1	Owner2	% Owner2	Owner3	% Owner3
1"	S	E	50	NG	50		
ARM		NG	50	HLA	50		

**Bill of Sale History:**

Month	Year	JPA	Section Number	Work Involved
5	2014			
7	1998			E BILL NG \$67; H BILL NG \$80:
8	1976	D-2973		CHG FROM D-72-18, 44-20 & E-54-10
5	1961	D-1140		D BILL E \$86; D BILL H \$57

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**September 16, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 12:35 p.m. at the Committee office. Those in attendance were:

Mr. Larry Chow – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Ms. Paula Haney - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Manijeh Nava – AT&T California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Maria Ortiz – XO Communications  
Ms. Kourtney Wietecha – ExteNet  
Mr. Richard LaBarge – Southern California Edison  
Ms. Valerie Mitwasi – Southern California Edison  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Lynn Prescott – Verizon Wireless  
Ms. Tracey Province - Verizon California  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Marina Birarova - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Gunay Salahli – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Jane Bibb – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 10:46 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Mr. Chow agreed to get an Excel file sample to Ms. Pranata before the next meeting.

**Agenda Item 3 – Item 1551: Sharefile Details:** The webex meeting went well. The attendees were able to create a short process on how to upload to sharefile. The problem now is both AT&T and Edison's systems are blocking sharefile. As soon as access is granted another webinar will be scheduled. Item is on hold for now.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** On hold until testing for the Pole Inspection Custom Utility is completed.

**Agenda Item 5 – Item 1588: NJUNS Investigation (7/16/2014) –** Both Ms. Chirrick and Mr. Mathisen were not present to update the committee on the progress of the North office. Item on hold for next month's meeting. Mr. Chow asked the committee how they felt about using NJUNS as a notification system. It would be completely separate from JPA activity. The idea would be to use it as a work notification system for buddy poles and such. After some discussion the committee agreed this should be added to discussion for tomorrow's Operating meeting.

Mr. Chow then moved on to **Miscellaneous Items-** Ms. Pranata then presented 3 separate Quotes for Web Redesign. The first quote is from Hardev Singh, who was referred by Bill Kearns. The first part of the quote is in the amount of \$2,500. This would only cover the Implementation of the Full Text Search. The second part of the quote is in the amount of \$3,000 and this includes redesign of the entire website using CMS (Content Management System), which would allow any authorized user to modify the page content through a web browser. JPA /Pole search functionality will be redesigned to eliminate current timeout issues. Implementation of Full-Text search to include PDF and Microsoft office files. FTP set will be replaced with SFTP. Mr. Singh also quoted \$600/month (24 month contract) for hosting. We will be using multiple VPS servers, one for the Database and one for the Website. This will help speed up the search process. If we decide to go with Mr. Singh for hosting, this will replace our current hosting company, INetU, who recently quoted us \$1,295.56/month (24 month contract). Our second quote is from Brigitte Gavin in the amount of \$3,200. This includes a completely original site, built from the ground up in Word press with full SQL data access and editable pages. If the committee goes with this option they will still have to use INetU for hosting. The third and final quote came from Sessions Business Solutions. The first part of the quote is in the amount of \$5,000 and this includes a Basic Site with CMS (content management system), server/hosting Setup/ Transfer. The second part of the quote is in the amount of \$6,000 and this would include the items in part one as well as a responsive design & Ability to search all documents uploaded to website. The third part of the quote is in the amount of \$10,000. This would make it an App (iOS and Android) this is an application that would go on a user phone just like any other application. The price for the complete site with

hosting and the App is \$18,000. Ms. Pranata recommended the first quote from Mr. Singh. After some discussion Mr. Chow asked this topic be added to the Agenda for our Operating Committee Meeting tomorrow. It will need further discussion before a final decision is made.

**Review of Action Items:**

- Item 1543: Friend Field Enhancement – Pole Inspection Custom Utility. Mr. Chow to send in sample excel spreadsheets for testing.
- Move discussion of quotes to the operating committee.

Computer meeting adjourned at 1:04 p.m. The next scheduled meeting is set for October 14, 2014.

Hardev Singh  
(909) 278-8338  
[hardev.calpoly@gmail.com](mailto:hardev.calpoly@gmail.com)

**Quote #1:**

- Work detail:
  - Implement Full-Text Search. This would include PDF and Microsoft Office files.
  - Rest of the application remains the same.
- Cost: \$2500
- Project duration: 1 month
- Hosting: No changes.

**Quote #2:**

- Work detail:
  - Redesign the entire web application using a CMS (Content Management System). Any authorized user can modify the page content through a web browser.
    - We will be using Django CMS (based on Python Web framework called Django).
    - For Database, we will be using PostgreSQL. Both database software doesn't have to be the same. We may need to 'massage' the data to transfer from local server to the remote server, which will be done w/ automated scripts.
  - JPA/Pole search functionality will be redesigned. This will eliminate current performance and timeout issues.
  - Implement Full-Text Search. This would include PDF and Microsoft Office files.
  - Monthly data transfer process will be automated using scripts.
  - Current FTP setup will be replaced using SFTP.
- **Cost: \$3000 with \$600/month hosting services.**
- Project duration: 2 months
- Hosting:
  - Hosting at \$600/month (24-month contract).
  - We will be using multiple VPS servers (1 web/sftp server, 1 database server, 1 Solr search server).
  - Backups:
    - Web/SFTP server files will be backed up daily (locally and remotely). Retention period will be 2 weeks.

- Database will be backed up daily (locally and remotely). Retention period will be 1 week.
  - Any software configurations on all 3 servers will be backed up daily (locally and remotely). Retention period will be 2 weeks.
- VPS (Virtual Private Server)
- Operating System: Linux
- Antivirus: None needed. [ClamAV](#) can be installed on request.
- Firewall: Datacenter utilize Cisco devices and monitors traffic 24/7. Any firewall changes can be configured at the server level using IPTables.
- Processor:
  - Web/sftp server: 1 Core processor.
  - Database/Search server: 2 Core processor.
  - Intel Hexcore processors 2.0 GHz - 3.0 GHz.
- RAM:
  - Web/sftp server: 2GB.
  - Database/Search server: 4GB.
- Hard Drive:
  - Web/sftp server: 40GB SSD.
  - Database/Search server: 60 GB SSD.
- Bandwidth:
  - Web/sftp server: 3TB Transfer.
  - Database/Search server: 4TB Transfer
- IP Addresses: 1 public IP per server. Traffic between 3 servers will occur on private network.
- Connection Speed:
  - Servers will be hosted in TelX datacenter in San Francisco.
  - <http://www.telx.com/data-center/san-francisco/>
- Support:
  - 24/7 - Any server/performance related support.
- **Note:** Any server configuration can be changed with few clicks. This includes increasing/decreasing RAM, Hard Drive space, etc.

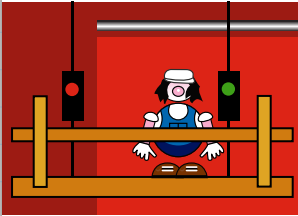
Equipment and Services - Allentown, PA	Qty	Unit Price	Total per Month
<b>Managed Dedicated Server</b> Dell PowerEdge R720XD; Quad Core Intel® Xeon® E5-2609 Processor, 2.40GHz, 10M Cache, 6.4GT/s QPI; 48GB RAM; PERC H310 Drive Controller, 512MB NV Cache; 2x500GB SATA Hot-Pluggable HD, RAID-1; Redundant Power Supply <b>Included Software:</b> Windows Server 2012	1	\$1,006.26	\$1,006.26
<b>Managed Dedicated Cisco ASA 5505 Firewall</b> w/ AnyConnect License for up to 10 VPNs	1	\$95.00	\$95.00
<b>Symantec Anti-Virus.scjpc1</b>	1	\$8.25	\$8.25
<b>Management of Backups, including Monitoring and Restorations</b> All Servers <b>Frequency:</b> Daily <b>Retention:</b> 14 days <b>Backup Capacity:</b> 1TB per server			INCLUDED
<b>Bandwidth: 1,500GB of Premium Quality Bandwidth</b>			INCLUDED
<b>Operating System Hardening</b>			INCLUDED
<b>24x7x365 Live Telephone and Ticket Support accessibility</b>			INCLUDED
<b>Comprehensive Monitoring Suite: Server Health Monitoring®</b> checks CPU, memory, disk space, backups, services, ports, and processes; Application Availability Monitoring checks the availability of a keyword on a test page			INCLUDED
100% network uptime and 1-hour turnaround on hardware device failure guarantees			INCLUDED
<b>Client Support Center:</b> Internet access to Support tickets, documentation, monitor history and trending, bandwidth usage, hardware details, and Server Notes™			INCLUDED
<b>Sub Total</b>			<b>\$1,109.51</b>

Software Description	Qty	Unit Price	Total per Month
<b>MS-SQL 2012 Standard x64 Edition Processor License (4 cores)</b>	1	\$298.00	\$298.00
<b>12-Month Contract Monthly Total Including Software</b>			<b>\$1,407.51</b>
<b>24-Month Contract Monthly Total Including Software</b>			<b>\$1,295.56</b>
<b>36-Month Contract Monthly Total Including Software</b>			<b>\$1,241.09</b>

Equipment and Services - Allentown, PA	Qty	Unit Price	Total per Month
<b>Managed Gated Community Cloud™ Server</b> 2 vCPU, 4GB Memory Allocation, 500GB Standard Storage; Restore24 Centralized Backups <b>Included Software:</b> Windows Server 2012 R2 Standard x64	1	\$732.00	\$732.00
<b>Managed Dedicated Cisco ASA 5505 Standard Firewall</b> w/ AnyConnect License for up to 10 VPNs	1	\$95.00	\$95.00
<b>Symantec Anti-Virus.scjpc1</b>	1	\$8.25	\$8.25
<b>Management of Backups, including Monitoring and Restorations</b> All Servers <b>Frequency:</b> Daily <b>Retention:</b> 14 days <b>Backup Capacity:</b> 1TB per server			<b>INCLUDED</b>
<b>Bandwidth: 500GB of Premium Quality Bandwidth</b>			<b>INCLUDED</b>
<b>Operating System Hardening</b>			<b>INCLUDED</b>
<b>24x7x365 Live Telephone and Ticket Support accessibility</b>			<b>INCLUDED</b>
<b>Comprehensive Monitoring Suite: Server Health Monitoring®</b> checks CPU, memory, disk space, backups, services, ports, and processes; Application Availability Monitoring checks the availability of a keyword on a test page			<b>INCLUDED</b>
100% network uptime and 1-hour turnaround on hardware device failure guarantees			<b>INCLUDED</b>
<b>Client Support Center:</b> Internet access to Support tickets, documentation, monitor history and trending, bandwidth usage, hardware details, and Server Notes™			<b>INCLUDED</b>
<b>Sub Total</b>			<b>\$835.25</b>

Software Description	Qty	Unit Price	Total per Month
MS-SQL 2012 R2 Standard x64 Edition Processor License (4 cores)	1	\$298.00	\$298.00
<b>12-Month Contract Monthly Total Including Software</b>			<b>\$1,133.25</b>
<b>24-Month Contract Monthly Total Including Software</b>			<b>\$1,049.73</b>
<b>36-Month Contract Monthly Total Including Software</b>			<b>\$1,007.97</b>

# WEB DESIGN PROPOSAL



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Web Design  
Flash Animation  
Graphics / Sounds  
E-Commerce  
Domain Registration  
Web Hosting

Brigitte Gavin  
contactbrigitte@gmail.com  
Tel: [818] 391 9880

Client:

Southern California Joint Pole Committee

Designer:

Brigitte Gavin

66660 First Street, Desert Hot Springs, CA. 92240

Client's Needs

To re design scjpc.net website

CMS ability

SQL database

Search Word Field

## Solution

A completely original site, built from the ground up in Word Press with full SQL data access and editable pages.

The site will include all the pages and links already posted on scjpc.net providing a modern web presence; therefore also Mobile/Tablet friendly.

New Graphic Logo (if needed), favicon and images.

Google Analytics.

## Fee Summary

The project fee is \$3200, based on work performed on a fixed basis.

## Time Schedule

The assumed completion time is 3 to 4 weeks from proposal acceptance , submission of one half of project fee and reception of all related data.

## Fee Schedule

One half of total project fee is due upon proposal acceptance with remainder due upon project completion and customer's satisfaction.

Dated September 10, 2014 in Los Angeles, CA.

# SOUTHERN CALIFORNIA JOINT POLE COMMITTEE

September 12, 2014

Website Estimate

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Sessions Business solutions

## THE CHALLENGE

In a market offering customers overwhelming selections online, how does a company set itself apart?

This is the challenge that company faces with users having all sorts of devices and screen sizes.

More than ever potential customers turn to the internet to evaluate their options.

How can Sothern California Joint Pole Committee set itself apart from its competitors using the internet as a first stop in the pole experience?

And more importantly, how can Sothern California Joint Pole Committee use the internet to its advantage?

## THE SOLUTION

Deliver compelling customer experiences across multiple devices — without sacrificing brand consistency.

We propose a website with responsive design, where you can create one well-planned site to deliver an optimized experience in context to each device or screen size (desktop computer, tablet, mobile device).

This will allow a more consistent site experience for users.

Content Management System: The site will be built on a content management system enabling user to manage and update the content in a timely easy fashion.

### **Site Look and Feel:**

we would have you pick a responsive design Theme and we would implement it.

<https://wrapbootstrap.com/> - gallery of responsive design template that you can choose from.

<http://wrapbootstrap.com/preview/WB0P6NR1N> - Template I would choose and we not use everything in this template but the parts that make sense

## ESTIMATE

### **Basic Site (*public facing*): \$5,000**

- UX/Design – (design and look and feel of website)
- Responsive Design(meaning it can be view on a phone table and the site will work)
- CMS - Content Management system
- Server/Hosting Setup/Transfer – there the site will be hosted
- Three Rounds of Revisions – Meaning that we will show you our work and you tell us what needs to change.

### **Member Site (*requires login*): \$6,000**

- UX/Design
- Responsive Design
- Set up all current forms and database driven areas – making site database
- Server/Hosting Setup/Transfer
- Three Rounds of Revisions
- Ability to Search all documents uploaded to the site.

### **App (*iOS and Android*): \$10,000 (optional) this is application that would go on user phone just like any other application**

- We would make and APP just like your site so that user could search and use on the phone
- App Submission and Approval Process
- Integrated with site

### **COMPLETE SITE AND APP: \$18,000**

## TIMELINE

**SEPTEMBER (30% Due):**

- Temporary landing page
- Agree on web and app templates
- Establish CMS System

**OCTOBER (30% Due):**

- Wireframe Mockups
- Creative signoffs
- Implementation

**NOVEMBER (40% Due):**

- Website Launch
- App submission

**DECEMBER:**

- App goes live in Apple App Store and Google Play Store

## ASSUMPTIONS

- Site will be created using modern browser technology. Browsers that do not support HTML 5, JavaScript & CSS3 will not be supported and may not display the page correctly.
- Site will be built on the Microsoft stack.
- Process will include two rounds of revisions on wireframes and three rounds of revisions on site design.
- You are our longtime client we don't want to charge you for simple changes as we want to keep our business relationship so most simple things we would try to do them for you unless they required a lot of time
- Any creative revisions past creative signoff will be charged at \$50/hour.
- Client will be responsible for site upkeep, maintenance, and updates (CMS).
- Proposed schedule is based on timely feedback by client.

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**Phone (909) 5993801**  
**Fax (909) 599-3825**

**October 14, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:05 p.m. at the Committee office. Those in attendance were:

Mr. Larry Chow – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Scott Hunter - City of Los Angeles – DWP  
Mr. Larry Vail – Verizon California  
Mr. Albert Aleman – Verizon California  
Ms. Paula Haney - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Manijeh Nava – AT&T California  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Maria Ortiz – XO Communications  
Ms. Kourtney Wietecha – ExteNet  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Tracey Province - Verizon California  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Marina Birarova - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Jane Bibb – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Janet Chirrick – AT&T California

The meeting commenced at 10:05 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Mr. Chow sent the sample file to Ms. Pranata for testing. Ms. Pranata has forwarded the file to Mr. Atalla for testing and is waiting on results.

**Agenda Item 3 – Item 1551: Sharefile Details:** The committee has not had a chance to follow up on this. Ms. Pranata will follow up with Ms. Pearson and schedule another meeting.

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –** On hold until testing for the Pole Inspection Custom Utility is completed.

**Agenda Item 5 – Item 1588: NJUNS Investigation (7/16/2014) –** Ms. Chirrick informed the committee the North is currently waiting on PG&E to assign an area for an NJUNS trial on non conformance issues. Mr. Chow then asked if the non conformance issues included Rule 18. Ms. Chirrick was not sure, but explained the purpose of purchasing NJUNS was to be able to input GO 95 infractions in NJUNS instead of going to the website. Mr. Chow then asked the committee how they felt about using NJUNS for the Rule 18 notification process. Also to notify each other of things that need to be addressed but would not take the path of an official GO 95 Rule 18 notification. Mr. Chow also suggested the committee think about moving the form 48 process into the NJUNS environment. This would allow the form 48 to be given a status and members would be able to see what's still outstanding. Ms Hernandez agreed it would be a great help to use NJUNS for both, Rule 18 notifications and form 48 status updates. Ms. Hernandez then asked Ms. Chirrick if it would be possible to run a trial with two communications instead of having to wait on PG&E. Ms. Chirrick was not sure but informed the committee she would look into it. Ms. Province then offered to look into activity Verizon submitted to AT&T, in order to confirm whether or not a Com/Com trial would be feasible. Ms. Chirrick informed Mr. Chow she would look into how NJUNS will separate the North from the South then follow up with him on how to move forward with a trail.

Mr. Chow then moved on to **Miscellaneous Items-** Ms. Pranata informed the committee she just received the contract from Mr. Singh and is still reviewing it. As of now she can inform Mr. Singh will be able to begin on 10/22/2014 with a completion date of 12/22/2014. Ms. Pranata will have more details on the contract at the next meeting.

#### **Review of Action Items:**

- Item 1543: Friend Field Enhancement – Pole Inspection Custom Utility. Mr. Atalla to report back with test results.
- Ms. Chirrick to get more information on NJUNJS.

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- Ms. Province to look into activity between AT&T and Verizon to see if a Com/Com NJUNS trail is feasible.

Computer meeting adjourned at 10:20 a.m. The next scheduled meeting is set for November 18, 2014.

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
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**November 18, 2014**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 9:10 p.m. at the Committee office. Those in attendance were:

Mr. Larry Chow – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Scott Hunter - City of Los Angeles – DWP  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Richard LaBarge – Southern California Edison  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Maria Ortiz – XO Communications  
Ms. Angela Pranata – Committee Staff  
Mr. Kyle Levy- Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Tracey Province - Verizon California  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Janet Chirrick – AT&T California  
Ms. Paula Haney - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Stephen Pebley – Frontier Communications  
Ms. Ana Le –  
Ms. Lupe Hernandez – Teleport Communications America, LLC

The meeting commenced at 9:10 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1543: Friend Field Enhancement (11/8/2011)**

- Pole Inspections custom utility:

Ms. Pranata informed Edison and LADWP they need to come up with an excel file that is uniform. Mr. Chow agreed to fix the existing excel format and get it back to Ms. Pranata ASAP.

**Agenda Item 3 – Item 1551: Sharefile Details:** Ms. Pearson asked to move this meeting to January. This will give both AT&T and Edison time to allow access to Sharefile. .

**Agenda Item 4 – Item 1581: Pole Record Redesign (10/16/2013) –.** On hold until testing for the Pole Inspection Custom Utility is completed. LADWP and Edison both feel the new pole record design should list the “Remaining Pole Strength” The committee agreed this would be a big help.

**Agenda Item 5 – Item 1588: NJUNS Investigation (7/16/2014) –** Ms. Chirrick updated the committee on the north’s progress so far. The north was finally able to meet with PG&E and are currently setting up member codes. They will be starting with non conformance issues in Napa. Once there’s enough testing data collected they will be able to begin training. There was also a Board of Directors meeting and they’ve agreed there will not be a problem with the south coming on board with NJUNS. Mr. Chow then asked Ms. Chirrick if there would be any legal issues with us coming on board. She agreed to consult with their attorney and report back at our next scheduled meeting. Mr. Chow then asked that this item be added to the discussion board for tomorrow’s Administrative Board Meeting. Once NJUNS is discussed by our Admin Board the committee will be able to vote on it at our next meeting.

Mr. Chow then moved on to **Miscellaneous Items-** Ms. Pranata informed the committee our website should be completed by the end of February.

**Review of Action Items:**

- Ms. Pranata to send Edison and LADWP their pole inspection excel formats for revision.
- Add NJUNS item on discussion board for tomorrow’s Administrative Board Meeting. Will we be using this as a tool for non conformances as well as Form 48 activity?

Computer meeting adjourned at 9:30 a.m. The next scheduled meeting is set for January 20, 2014.