

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**

**279 E. Arrow Hwy, Suite 104**

**San Dimas, CA 91773**

**Phone (909) 599-3801**

**Fax (909) 599-3825**

**January 19, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 3:17 p.m. at the Committee office. Those in attendance were:

Ms. Jessica Pearson – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Mr. Richard LaBarge – Southern California Edison  
Mr. Scott Hunter – City of Los Angeles – DWP  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Josh Mathisen – AT&T California  
Ms. Kay Black – AT&T California  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Erica Sanchez - Extenet  
Ms. Angela Pranata – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 3:17 p.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Will revisit next month.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –.** Ms. Pranata is waiting for Mr. Atalla to set a meeting date.

**Agenda Item 4 – Item 1588: NJUNS Investigation (7/16/2014) –** Mr. Brown (Edison) and Mr. LaBarge updated the committee on the testing currently taking place between Edison, Verizon and AT&T. They are currently using buddy poles for testing. They’re also looking into the possibility of being

able to dispute a job ticket as well as testing the notification system. The goal is to have the system to notify us when we have failed to reply to a ticket. Mr. Brown will schedule a meeting with VZ and AT&T for further testing and will report back next month with an update.

**Agenda Item 5 – Item 1602: Posting Finals on SCJPC Website (10/21/15)** – On hold until SCJPC website is finalized.

Ms. Pearson then moved on to **Miscellaneous Items- Website Redesign**- Ms. Pranata informed the committee she is still waiting on a finalized website. She does not have an ETA at this time. He still has not fixed all the corrections she sent him previously. Ms. Pearson asked Ms. Pranata to send the web designer an email with a deadline of March 31<sup>st</sup> 2016. This is plenty of time to finalize the website. Mr. Chow asked Ms. Pranata to Copy Mr. Kearns on the email and she agreed to do so.

**Review of Action Items:**

- LADWP, LAC, NXT and Crown Castle to begin Sharefile pilot.
- SCE, AT&T and Verizon to continue NJUNS testing.
- Ms. Pranata to set up meeting with Mr. Atalla concerning Pole Card Redesign.
- Ms. Pranata to follow up with Web Designer.

Computer meeting adjourned at 3:29 p.m. The next scheduled meeting is set for February 16, 2016.

Jenny Silva – Committee Staff

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**February 16, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 2:05 p.m. at the Committee office. Those in attendance were:

Ms. April DeBarge – Southern California Edison  
Ms. Jessica Pearson – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Ms. Luisa Felix – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. William Kearns – Verizon California  
Mr. Ed Loescher – Verizon California  
Ms. Megan Stewart – Verizon California  
Mr. Bret Plaskey – Verizon California  
Mr. Josh Mathisen – AT&T California  
Ms. Kay Black – AT&T California  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Erica Sanchez - Extenet  
Ms. Angela Pranata – Committee Staff  
Ms. Jenny Silva – Committee Staff  
Ms. Maryam Farajzadeh – City of Vernon

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

The meeting commenced at 2:05 p.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Members received their log ins and will begin testing. Report back next month.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –.** Mr. Atalla has started on the database side of the redesign. He will be contacting Ms. Pranata in two months with an update.

**Agenda Item 4 – Item 1588: NJUNS Investigation (7/16/2014) –** Mr. Brown (Edison) informed the committee they are still testing. Mr. Brown (Edison) will report back next month with an update.

**Agenda Item 5 – Item 1602: Posting Finals on SCJPC Website (10/21/15) –** On hold until SCJPC website is finalized.

Ms. Pearson then moved on to **Miscellaneous Items- Website Redesign-** Ms. Pranata informed the committee she received a reply from our web designer today, but has not had a chance to read it. She will review and report back to the committee next month.

**Review of Action Items:**

- LADWP, LAC, NXT and Crown Castle to continue Sharefile pilot.
- SCE, AT&T and Verizon to continue NJUNS testing.
- Ms. Pranata to update committee on Pole Card Redesign.
- Ms. Pranata to report back with update from Web Designer.

Computer meeting adjourned at 2:25 p.m. The next scheduled meeting is set for March 15, 2016.

Jenny Silva – Committee Staff

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**March 15, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:00 a.m. at the Committee office. Those in attendance were:

Ms. April DeBarge – Southern California Edison  
Ms. Jessica Pearson – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Ms. Brenda Davis – Southern California Edison  
Mr. Richard LaBarge – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. William Kearns – Verizon California  
Mr. Ed Loescher – Verizon California  
Mr. Bret Plaskey – Verizon California  
Ms. Manijeh Carmichael - AT&T California  
Mr. Josh Mathisen – AT&T California  
Ms. Kay Black – AT&T California  
Ms. Lynn Prescott – Verizon Wireless  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Wilson Parrales – T- Mobile USA  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Mr. Earle Carrion- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Maryam Farajzadeh – City of Vernon  
Mr. Stephen Pebley – Frontier Communications  
Ms. Sylvette Cuezon -

Ms. Pearson called the meeting to order at 10:00 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Ms. Ortiz informed the committee everything is set up but as of now they have not had to send anything to NG. Ms. Ortiz will report back next month.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –** Mr. Atalla has started on the database side of the redesign. He will be contacting Ms. Pranata in a month with an update.

**Agenda Item 4 – Item 1588: NJUNS Investigation (7/16/2014) –** Mr. Brown (Edison) informed the committee they've decided to hold off until the next meeting in order to give Verizon a chance to switch over to Frontier. Members will report back next month with an update.

**Agenda Item 5 – Item 1602: Posting Finals on SCJPC Website (10/21/15) –** On hold until SCJPC website is finalized.

Ms. Pearson then moved on to **Miscellaneous Items- Website Redesign-** Ms. Pranata spoke with the designer last week and he is currently working on the list of corrections. He did not give a deadline. Ms. Pearson suggested the committee give him a deadline. The committee decided to give him until the end of April.

**Multiple JPA Search – Committee Website (SCE) –** After some discussion the committee decided to put this on hold until the current website issues are corrected.

**Review of Action Items:**

- LADWP, LAC, NXT and Crown Castle to continue Sharefile pilot.
- SCE, AT&T and Verizon to continue NJUNS testing.
- Ms. Pranata to update committee on Pole Card Redesign.
- Ms. Pranata to report back with update from Web Designer.

Computer meeting adjourned at 10:14 a.m. The next scheduled meeting is set for April 19, 2016.

Jenny Silva – Committee Staff

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**April 19, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 12:43 p.m. at the Committee office. Those in attendance were:

Ms. Brenda Davis – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Ms. Arlie Sanchez – Southern California Edison  
Mr. Richard LaBarge – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Christopher Cravens – City of Los Angeles - DWP  
Mr. William Kearns – Verizon California  
Mr. Ed Loescher – Verizon California  
Mr. Bret Plaskey – Verizon California  
Mr. Josh Mathisen – AT&T California  
Ms. Kay Black – AT&T California  
Ms. Lynn Prescott – Verizon Wireless  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Shawn Henderson – T-Mobile USA  
Mr. William Schrader – Frontier Communications  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Mr. Stephen Pebley – Frontier Communications  
Mr. Chris Manning - Extenet

Ms. Davis called the meeting to order at 12:43 p.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Ms. Ortiz and Mr. Serrato informed the committee everything is set up but as of now they have not had a chance to test it. They will report back next month.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –** Mr. Atalla sent Ms. Pranata a few screen shots of the redesign. After review Ms. Pranata asked him to hold off until they could meet again. The screen shots look nothing like the sample provided by the committee.

**Agenda Item 4 – Item 1588: NJUNS Investigation (7/16/2014) –** Mr. Brown (Edison) informed the committee a meeting has been scheduled for next month. Edison and Frontier would like to include tenants and will be testing that feature. Mr. Chow then offered to have SCJPC pay the annual NJUNS fee since NCJPA is not using it at this time. Mr. Mathisen reminded the committee they had already agreed to split the fee evenly between the north and the south. Mr. Mathisen notified the committee there are other utilities that have shown interest in NJUNS. If the committee decides to allow these utilities access they will be able to differ some of the annual fees. Mr. Mathisen then informed the committee he will be scheduling another NCJPA NJUNS demo and will forward the information to Angela so she can get it out to the committee members. Mr. Brown (SCE) expressed his excitement for NJUNS to go live in the future. The program shows a lot of promise.

**Agenda Item 5 – Item 1602: Posting Finals on SCJPC Website (10/21/15) –** On hold until SCJPC website is finalized.

Ms. Davis then moved on to **Miscellaneous Items- Website Redesign-** Ms. Pranata sent an email to all website testing volunteers. This should be the last test before we go live. Ms. Pranata will update the committee next month.

**Multiple JPA Search – Committee Website (SCE)** –On hold until the current website issues are corrected.

**Review of Action Items:**

- Mr. Mathisen to forward Webex invite for NJUNS Pilot to Ms. Pranata.
- LADWP, LAC, NXT and Crown Castle to continue Sharefile pilot.
- SCE, AT&T and Verizon to continue NJUNS testing.
- Ms. Pranata to update committee on Pole Card Redesign.
- Ms. Pranata to report back with final website test results.

Computer meeting adjourned at 12:58 p.m. The next scheduled meeting is set for May 17, 2016.

Jenny Silva – Committee Staff

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**May 17, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 9:00 a.m. at the Committee office. Those in attendance were:

Ms. Brenda Davis – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Christopher Cravens – City of Los Angeles - DWP  
Mr. Bret Plaskey – Frontier Communications  
Mr. William Schrader – Frontier Communications  
Ms. Manijeh Carmichael – AT&T California  
Mr. Josh Mathisen – AT&T California  
Ms. Kay Black – AT&T California  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Chris Manning – Extenet  
Ms. Gwen Ramacher – NCJPA  
Ms. Linda Fisher – Pacific Gas & Electric  
Ms. Cindy Wong – Pacific Gas & Electric  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Lynn Prescott – Verizon Wireless  
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Mr. Earl Carrion - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

Ms. Davis called the meeting to order at 9:00 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Mr. Serrato informed the committee everything is set up but as of now they have not had a chance to test it. Ms. Davis asked if there is a deadline for this pilot. Mr. Serrato agreed to have pilot results by next month.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –** Ms. Pranata has tried to schedule a meeting with Mr. Atalla to review the screen shots he has provided, but he has not been available. She hopes to get a meeting with him in the next week or two. Ms. Pranata then shared the template the committee agreed to. Ms. Pranata will report back next month.

**Agenda Item 4 – Item 1588: NJUNS Investigation (7/16/2014) –** Mr. Brown (Edison) informed the committee a meeting has been scheduled between Edison, Frontier and AT&T for this Thursday. The purpose of the meeting is to review the results of their pilot to date. Mr. Brown (Edison) agreed to send the Webex notification to all interested members. Ms. Black then reported on her meeting with the NCJPC operating committee regarding payment for NJUNS. NCJPA has already paid the startup fee, but now there is a maintenance fee. They decided to combine the startup fee and maintenance cost then divide it into two equal payments to be split between the NCJPA and SCJPC.

**Agenda Item 5 – Item 1602: Posting Finals on SCJPC Website (10/21/15) –** On hold until SCJPC website is finalized.

Ms. Davis then moved on to **Miscellaneous Items- Website Redesign-** Ms. Pranata sent the web designer the final test results, but has not heard back. Ms. Pranata will follow up with Mr. Kearns and ask if he can help push things along. Ms. Hernandez expressed her excitement for the website to be completed.

**Multiple JPA Search – Committee Website (SCE) –**On hold until the current website issues are corrected.

**Review of Action Items:**

- LADWP, LAC, NXT and Crown Castle to continue Sharefile pilot.
- SCE, AT&T and Verizon to continue NJUNS testing.
- Ms. Pranata to update committee on Pole Card Redesign.
- Ms. Pranata to report back with final website test results.

Computer meeting adjourned at 9:15 a.m. The next scheduled meeting is set for June 14, 2016.

Jenny Silva – Committee Staff

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**June 14, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 11:37 a.m. at the Committee office. Those in attendance were:

Ms. Brenda Davis – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Mr. Richard LaBarge – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Christopher Cravens – City of Los Angeles – DWP  
Mr. William Kearns – Frontier Communications  
Mr. Bret Plaskey – Frontier Communications  
Ms. Manijeh Carmichael – AT&T California  
Mr. Josh Mathisen – AT&T California  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Earl Carrion - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Kay Black – AT&T California  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Mr. Chris Manning - Extenet  
Mr. Brian Politte – City of Riverside

Ms. Davis called the meeting to order at 11:37 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Ms. Ortiz and Mr. Serrato were able to test Sharefile. Mr. Serrato reported the site works great, but he's wondering if there is a file size limit. How many gigabytes are available for use? What exactly is the committee planning to use Sharefile for, JPAs, Pole loading? The software works great and shows promise, but the committee needs to decide how they want to use it. Both Ms. Ortiz and Mr. Serrato reported it is very easy to use and the email notification feature works great. The committee agreed it would be best to label each file by JPA number. Ms. Pranata did a walk through and showed the committee all the features available. Mr. Mathisen feels it would be best if the committee compared Sharefile to NJUNS. Mr. Serrato and Ms. Ortiz will continue to test Sharefile functions as well as work on file labeling format. Mr. Chow informed the committee they need a solid plan on how to manage the data or it will become an administrative nightmare. Ms. Davis asked Mr. Serrato to document all testing. Mr. Mathisen feels it would be great if the committee were able to upload all files that exceed the NJUNS limit into Sharefile and then create and upload that link into NJUNS. This would save the trouble of having to create several separate files in NJUNS. Ms. Pranata will forward admin login information for Sharefile to Mr. Serrato so he can set up a demo with a Sharefile rep. Will report back next month with an update.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –** Ms. Pranata is still waiting on Mr. Atalla to provide the new graphic user interface. Ms. Davis asked if there is a deadline for this project. Ms. Pranata informed her that there is not, but we have not paid anything to date. Mr. Chow explained we can't be too harsh since Mr. Atalla does all the maintenance work for Friend and we are still using his server. He asked Ms. Pranata to pull up the original contract for the pole record redesign. Ms. Pranata is going to research the contract start date, which was sent by email him letting him know the project was approved and he could start working on it ASAP. Mr. Mathisen asked about adding the field for Street Lights. Ms. Serrato feels it would be best to create a sample pole card and have to committee approve it before forwarding it to Mr. Atalla for implementation. According to the original contract the due date is 6 months from the start date. Ms. Pranata will follow up with him as well as the committee once she has the date she sent the approval email. Mr. Brown then asked when he would have the dual monitors working. Ms. Pranata explained he has been back twice to work on the second monitor but the resolution on the second screen is horrible. Mr. Atalla will be following up with DELL to troubleshoot the issue. Mr. Serrato informed Ms. Pranata that the new computers do not seem to support dual monitors. He may need to order special hardware or game card that will allow both monitors to run properly. Mr. LaBarge then asked Ms. Pranata why the monitors are not set up using the bracket hardware that was approved. Ms. Pranata explained the brackets did not work on all desks so the committee will be using stands.

**Agenda Item 4 – Item 1588: NJUNS Investigation (7/16/2014) –** Mr. Mathisen informed the committee there was a demo given to the committee by

NJUNS and so far the feedback has been very positive. The system is available and open to any member that is willing to take part in this demo.

**Agenda Item 5 – Item 1602: Posting Finals on SCJPC Website (10/21/15)** – On hold until SCJPC website is finalized.

Ms. Davis then moved on to **Miscellaneous Items- Website Redesign**- Ms. Pranata informed the members, she heard from the web designer on June 3<sup>rd</sup>. He has completed the website and all bugs look to be fixed. Ms. Pranata is just waiting for the documentation. Mr. Chow advised Ms. Pranata to ask for access to the website and he can send us the documentation once he is done. Mr. Chow expressed his concern with having this designer host the site. What happens when the site crashes? The committee is not comfortable with using him moving forward. Mr. Chow suggested buying the website from the current web designer and hosting it on InetU. The committee agreed this would be the best route. Mr. Kearns informed the committee he would be contacting the designer today to propose buying the software from him and housing it elsewhere.

**Multiple JPA Search – Committee Website (SCE)** –On hold until the current website issues are corrected.

**Review of Action Items:**

- LADWP, LAC, NXT and Crown Castle to continue Sharefile pilot.
- SCE, AT&T and Verizon to continue NJUNS testing.
- Ms. Pranata to follow up with Mr. Atalla on the deadline for the Pole Card Redesign.
- Mr. Kearns to follow up with Web designer with proposal to purchase website and host elsewhere.

Computer meeting adjourned at 1:53 p.m. The next scheduled meeting is set for July 19, 2016.

Jenny Silva – Committee Staff

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**July 19, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 12:43 p.m. at the Committee office. Those in attendance were:

Ms. Brenda Davis – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Christopher Cravens – City of Los Angeles – DWP  
Mr. Jeffery Williams – City of Los Angeles - DWP  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Mr. William Kearns – Frontier Communications  
Mr. William Schrader – Frontier Communications  
Ms. Megan Stewart – Frontier Communications  
Ms. Manijeh Carmichael – AT&T California  
Ms. Kay Black – AT&T California  
Mr. Artemio Lopez – AT&T California  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Mr. Chris Manning - Extenet

Ms. Davis called the meeting to order at 12:43 p.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Mr. Serrato informed the committee Ms. Ortiz and himself were unable to complete any further testing on Sharefile. Mr. Serrato reminded the committee of their decision to sort by JPA

number as far as folder structure went. He plans to continue to test Sharefile and will report back next month.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –** After some research Ms. Pranata discovered Mr. Atalla did not start the pole record redesign until March 1<sup>st</sup> 2016 which means he is still on schedule. Mr. Atalla has provided Ms. Pranata with samples for the committee to review. Ms. Pranata will forward the samples to committee members for review. She is unable to show them at this time due to the fact that the new Friend pilot program will not work on Firefox browser. Users will need Internet Explorer in order to view the new FRIEND program and IE is currently not working on the SCJPC laptop computer.

**Agenda Item 4 – Item 1588: NJUNS Investigation (7/16/2014) –** There is now a new Ad hoc committee for NJUNS. This item will be deleted.

**Agenda Item 5 – Item 1602: Posting Finals on SCJPC Website (10/21/15) –** On hold until SCJPC website is finalized.

**Agenda Item 6 – Item 1615: Street Light Ownership/ Spc & Grd –** Ms. Black asked Ms. Pranata to follow up with Mr. Atalla on adding a field for Street Lights. Something similar to the way we record tenants. Ms. Black then asked about allocation. After some discussion Ms. Hernandez suggested there be no allocation. If the city owns the lights there's no need to record Grade and Space. There should be a check box in the power column since this is a power issue. The committee agreed with this solution. Ms. Pranata will follow up with Mr. Atalla on the check box and report back to the committee.

Ms. Davis then moved on to **Miscellaneous Items- Website Redesign-** Ms. Pranata informed the members of a miscommunication between herself and the web designer. It seems he was not always getting her emails. He asked her to call him from now on and since then she has had no issues getting a hold of him. Ms. Pranata presented the committee with the 2 separate invoices. The first is for the redesign he has completed with a quote for monthly hosting and support and the second one is for Web Development and database programming (without hosting plan). Ms. Pranata recommended going with the first option. After some discussion the committee decided to go with the first option. Ms. Pranata informed the committee once she has updated the database she will contact them with an ETA on the new website going live.

**Multiple JPA Search – Committee Website (SCE) –**On hold

**Review of Action Items:**

- LADWP, LAC, NXT and Crown Castle to continue Sharefile pilot.
- Ms. Pranata to follow up on adding a check box for SL (Street Lights).

Computer – July 19, 2016

Computer meeting adjourned at 1:16 p.m. The next scheduled meeting is set for August 16, 2016.

Jenny Silva – Committee Staff

## Angela Pranata

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**From:** Hardev Singh <hardev.calpoly@gmail.com>  
**Sent:** Wednesday, June 15, 2016 8:18 PM  
**To:** Angela Pranata; William E Kearns (BILL)  
**Subject:** SCJPC hosting/support services

Hi Bill & Angela,

It was nice talking to both of you earlier today. I understand that committee has concerns about my reliability and hence seeking an option of using a different party for hosting and support. I understand their concerns and I'm not running away from such criticism. There are few points that I would like to point out that committee should consider and then make the decision based on what's best for them.

1. Main concern shouldn't be the hosting infrastructure. I'm not hosting the servers at my residence; they are being hosted at Digital Ocean's data center that has SLA of 99.99% uptime. Servers are extremely scalable with matter of few clicks. I believe hosting infrastructure should be the least concerning factor.

Here are few links about Digital Ocean:

<https://www.digitalocean.com/features/reliability/>

<https://www.digitalocean.com/features/scaling/>

<https://www.digitalocean.com/customers/>

2. Main focus should be on finding a party that has skill sets in technologies that were used to build this web application. This includes: Python (Django web framework), PostgreSQL, Apache Solr and Linux. This technology stack isn't rocket science but there will a big learning curve for someone who never worked with such technologies. Please don't assume that it will be as simple as dropping files on the servers. We are currently using three different servers for this new scjpc webapp so it will require server and application configuration.

For myself, I can guarantee that I can provide 24/7 support and can be reached immediately via phone. There will always be a backup support - in case I'm not available right away. For critical and high issues, I can provide response time of up to one hour and for other issues response time of up to 3 hours. I'm open to any other terms as well. If you feel more comfortable, we can put these such SLA terms in the contract. This can include such conditions that if given SLA terms aren't met then scjpc won't be liable for full month's hosting/support fees.

I will email you a quote earlier tomorrow that doesn't factor-in the hosting/support services. The original quote factored-in the 2 year of hosting/support services, hence upfront development cost were lowered.

I will respect committee's decision fully regardless of whatever it is.

Thanks  
Hardev Singh

# INVOICE

Amount Due (USD)  
**\$10,700.00**

**BILL TO**  
**Southern California Joint Pole  
Committee**  
Angela Pranata  
279 E Arrow Hwy  
Ste 104  
San Dimas, California 91773-3319  
United States

(909) 599-3801 Ext. 203  
angela@scjpc.net

**Invoice Number:** 1

**Invoice Date:** July 1, 2016

**Payment Due:** August 1, 2016

ITEMS	QUANTITY	PRICE	AMOUNT
<b>SCJPC-WEBAPP</b> Web development and database programming (without hosting plan)	1	\$10,700.00	\$10,700.00

**Total:** \$10,700.00

---

**Amount Due (USD):** \$10,700.00

**Hardev Singh**

**Hardev Singh**  
11163 Blue Ash Lane  
Fontana, California 92337  
United States

**Contact Information**  
(909) 278-8338

# INVOICE

Amount Due (USD)  
**\$3,000.00**

BILL TO  
**Southern California Joint Pole  
Committee**  
Angela Pranata  
279 E Arrow Hwy  
Ste 104  
San Dimas, California 91773-3319  
United States

(909) 599-3801 Ext. 203  
angela@scjpc.net

**Invoice Number:** 2

**Invoice Date:** July 1, 2016

**Payment Due:** August 1, 2016

ITEMS	QUANTITY	PRICE	AMOUNT
<b>SCJPC-WEBAPP-WH</b> Initial Cost for Web development and database programming with hosting contract	1	\$3,000.00	\$3,000.00

**Total:** \$3,000.00

---

**Amount Due (USD):** **\$3,000.00**

Hardev Singh

**Hardev Singh**  
11163 Blue Ash Lane  
Fontana, California 92337  
United States

**Contact Information**  
(909) 278-8338

# INVOICE

Amount Due (USD)

**\$600.00**

BILL TO  
**Southern California Joint Pole  
Committee**  
Angela Pranata  
279 E Arrow Hwy  
Ste 104  
San Dimas, California 91773-3319  
United States

(909) 599-3801 Ext. 203  
angela@scjpc.net

**Invoice Number:** 3

**Invoice Date:** July 1, 2016

**Payment Due:** August 1, 2016

ITEMS	QUANTITY	PRICE	AMOUNT
<b>SCJPC-HOSTING</b> Monthly hosting and support	1	\$600.00	\$600.00

Verbiage to be added: "I can guarantee that I can provide 24/7 support and can be reached immediately via phone. There will always be a backup support - in case I'm not available right away. For critical and high issues, I can provide response time of up to one hour and for other issues response time of up to 3 hours. I'm open to any other terms as well. If you feel more comfortable, we can put these such SLA terms in the contract. This can include such conditions that if given SLA terms aren't met then scjpc won't be liable for full month's hosting/support fees."

**Total:** \$600.00

---

**Amount Due (USD):** **\$600.00**

**Hardev Singh**

**Hardev Singh**  
11163 Blue Ash Lane  
Fontana, California 92337  
United States

**Contact Information**  
(909) 278-8338

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy, Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**  
**Fax (909) 599-3825**

**August 16, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 9:06 a.m. at the Committee office. Those in attendance were:

Ms. Jessica Pearson – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Richard LaBarge – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Christopher Cravens – City of Los Angeles – DWP  
Mr. Jeffery Williams – City of Los Angeles - DWP  
Mr. William Kearns – Frontier Communications  
Ms. Megan Stewart – Frontier Communications  
Ms. Manijeh Carmichael – AT&T California  
Mr. Josh Mathisen – AT&T California  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Lynn Prescott – Verizon Wireless  
Ms. Kay Black – AT&T California  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Earl Carrion – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Andrew Craig - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

Ms. Pearson called the meeting to order at 9:06 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Nothing to report at this time. Mr. Serrato and Ms. Ortiz will continue to test Sharefile and will report back next month.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –** Ms. Pranata is waiting on a phone conference with Mr. Atalla to go over training on the new software. Mr. Chow asked Ms. Pranata when the software would go live. Ms. Pranata feels two months should give the committee enough time to test the software. Mr. Chow asked that the testing be completed by October. The committee agreed.

**Agenda Item 4 – Item 1602: Posting Finals on SCJPC Website (10/21/15) –** Ms. Pranata asked the members if they all agreed to have finals posted on the website. All members agreed this would be a great help. Ms. Pranata then asked the committee if they wanted to start uploading the finals from old to new or new to old. All members agreed it would be best to start with the oldest finals. Mr. Serrato then asked if it would be possible to add a hyperlink to the pole card, preferably next to the “JPA number”, that would take you to a PDF copy of the final. The committee all agreed this would be the best place for the link. Ms. Pearson then asked if it would be possible to add another column in the JPA search results screen that would connect to the PDF of the final. The committee agreed. Ms. Pranata informed the committee she would present these changes and get an estimate from Mr. Singh. Ms. Pranata will report back to the committee next month.

**Agenda Item 6 – Item 1615: Street Light Ownership/ Spc & Grd -** Ms. Pranata will follow up with Mr. Atalla on the check box and report back to the committee.

Ms. Pearson then moved on to **Miscellaneous Items- Multiple JPA search Committee Website (SCE)** – Ms. Pranata asked Ms. Pearson what exactly they were requesting. Ms. Pearson explained Edison would like the option to search multiple JPAs by uploading and excel file. Similar to the pole search.

Mr. Chow informed Ms. Pranata the new website prints pole cards on multiple pages and asked if we can get it to print on one page like before.

Ms. Hernandez then requested the unique ID number moved to different location on the pole card. She gave Ms. Pranata sample pole 589840E for committee review. The committee agreed the unique ID is too close to the pole number and should either be move to the far right side or bottom of the pole card.

Ms. Pearson asked if it would be possible to move the “CLEAR” button and the “SEARCH” button to opposite sides of the search screen. This will help avoid accidentally hitting clear when searching.

Ms. Hernandez then explained when she searches a pole number that has no record the new website does not tell you “no record of pole ....”. She has to type the pole number again to be sure she typed it right the first time.

Ms. Pearson informed the committee when searching minutes in the website the results do not come up in any specific order. Ms. Pranata explained this is because there is no naming convention for the files and since they were all uploaded the website on the same day there’s no way to sort the files by date uploaded. Mr. Mathisen suggested sorting the files by the last two digits in the file name. The committee agreed that would be the best way to sort the files.

Mr. Cravens asked if it would be possible to increase the number of search results displayed. It currently only shows 15. Can we look into having an option to view all results or 50-100 results per page?

Ms. Pearson feels when searching for a phrase it would be a great help if the search results displayed the searched phrase in each document. Similar to the google search engine results.

Ms. Johnson informed Ms. Pranata of an issue when sorting data in “advanced search”. When you sort by status it only sorts the information on that single page. You have to sort each page separately.

Ms. Pranata informed the committee she would forward all requested website changes to Mr. Singh and report back to the committee next month. She informed the committee they may be charged for these changes.

**Review of Action Items:**

- Ms. Pranata to follow up with Mr. Atalla on the Pole Record Redesign. Testing to be completed by October 2016.
- Ms. Pranata to follow up with Mr. Singh on Posting Finals to Website as well as adding PDF links for the finals.
- Ms. Pranata to forward all committee requests for website changes to Mr. Singh.

Computer meeting adjourned at 9:47 a.m. The next scheduled meeting is scheduled for September 20, 2016.

Jenny Silva – Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy, Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**  
**Fax (909) 599-3825**

**September 20, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 11:14 a.m. at the Committee office. Those in attendance were:

Ms. April DeBarge – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Christopher Cravens – City of Los Angeles – DWP  
Mr. Jeffery Williams – City of Los Angeles - DWP  
Mr. William Kearns – Frontier Communications  
Ms. Megan Stewart – Frontier Communications  
Ms. Manijeh Carmichael – AT&T California  
Mr. Earl Carrion - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Mr. Chris Manning – Extenet  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Mr. Andrew Craig – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Lynn Prescott – Verizon Wireless  
Ms. Kay Black – AT&T California  
Mr. Josh Mathisen – AT&T California  
Mr. Alex Parra – City of Riverside  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Joe Serrato – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

Ms. Pearson called the meeting to order at 11:14 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** Mr. Serrato and Ms. Ortiz reported they did not get a chance to test Sharefile any further. Mr. Serrato asked committee members if they would be willing to help out with testing. Ms. Ortiz

asked if any members were ready to start receiving JPAs or pole loading via Sharefile. Members informed they were not ready to do either at this time. Mr. Serrate then asked the committee to place this item on hold until January, 2017.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013)** – Ms. Pranata informed the committee FriendPro is now 50% completed. She will be paying writing Mr. Atalla a check for \$33,750 which is 50% of the total. The next phase will be the committee staff testing the new software. Ms. Pearson asked Ms. Pranata when committee staff would be ready to go live. She suggested going live in October, but Ms. Pranata informed her this would not give staff enough time for testing. Ms. Pranata agreed to have testing completed in October so we can go live by November.

**Agenda Item 4 – Item 1602: Posting Finals on SCJPC Website (10/21/15)** – Ms. Pranata received two separate estimates from Mr. Singh. The first was for the Multiple JPA Search feature and it was in the amount of \$2,600. The Second was for linking the JPA numbers to a PDF copy of the JPA and Storage for these PDF files. This was in the amount of \$5,600. After some discussion Ms. Pranata suggested the committee place this item on hold until FriendPro is complete. Mr. Singh will have to update the website to match the new software. Committee agreed to place this on hold until November. Ms. Pranata then informed the committee members all the bugs reported at the last meeting have been fixed.

Ms. Pearson then moved on to **Miscellaneous Items- Multiple JPA search Committee Website (SCE)** – See above. On hold until November.

**Review of Action Items:**

- Sharefile on hold until January 2017.
- Pole Record Redesign testing and implementation to be completed by November 2016.
- Posting finals to website and Multiple JPA search on hold until November 2016.

Computer meeting adjourned at 11:30 a.m. The next scheduled meeting is scheduled for October 18, 2016.

Jenny Silva – Committee Staff

- Poles
- JPA
- JPA Assignment
- Billing
- Setup
  - Members
  - Pole Heights
  - Accounts
  - Users

Search New Save Map Print Print Card Close

Direct Add Change DDate Replace Use Same # Delete Replaced Pole

Pole #: 589006E

Hght: 35 ft Year: 2014 Tmt: FT

Location: OAK ST PL/N 195' W/O FAIR OAKS AV

Latitude:

Base: E

JPA #: E6027-405302364

Type: N - N

Obsolete: -

Rep. Pole #: 589006E

Relq/Rmvd:

Status: A - Active

Class: 5 Top: 0 ft

City: PASADENA

Longitude:

Code:

P Status: B - Billed

Joint: J - J

DDate:

Replaced By:

Created From: 426995

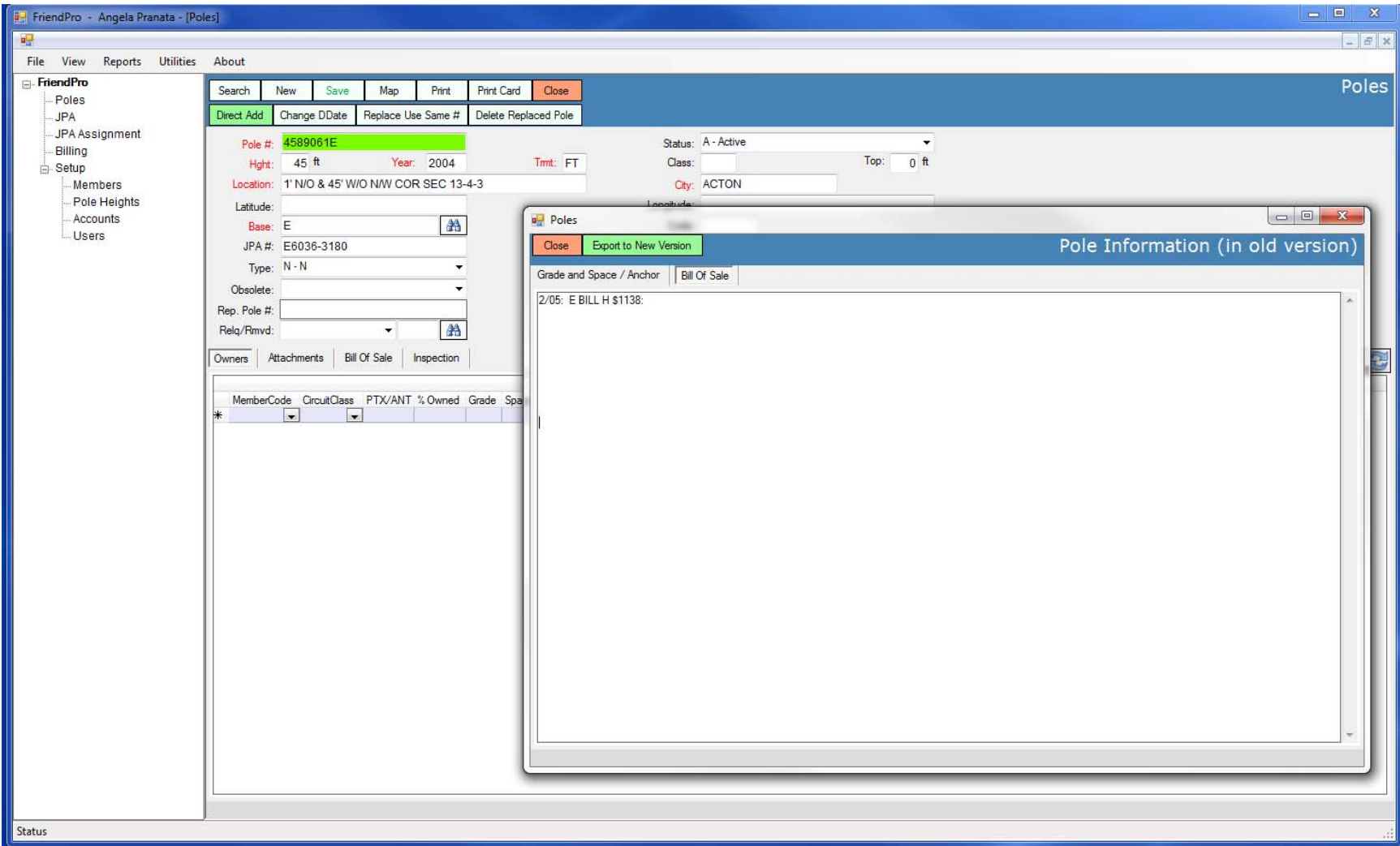
Unique ID: 2115372

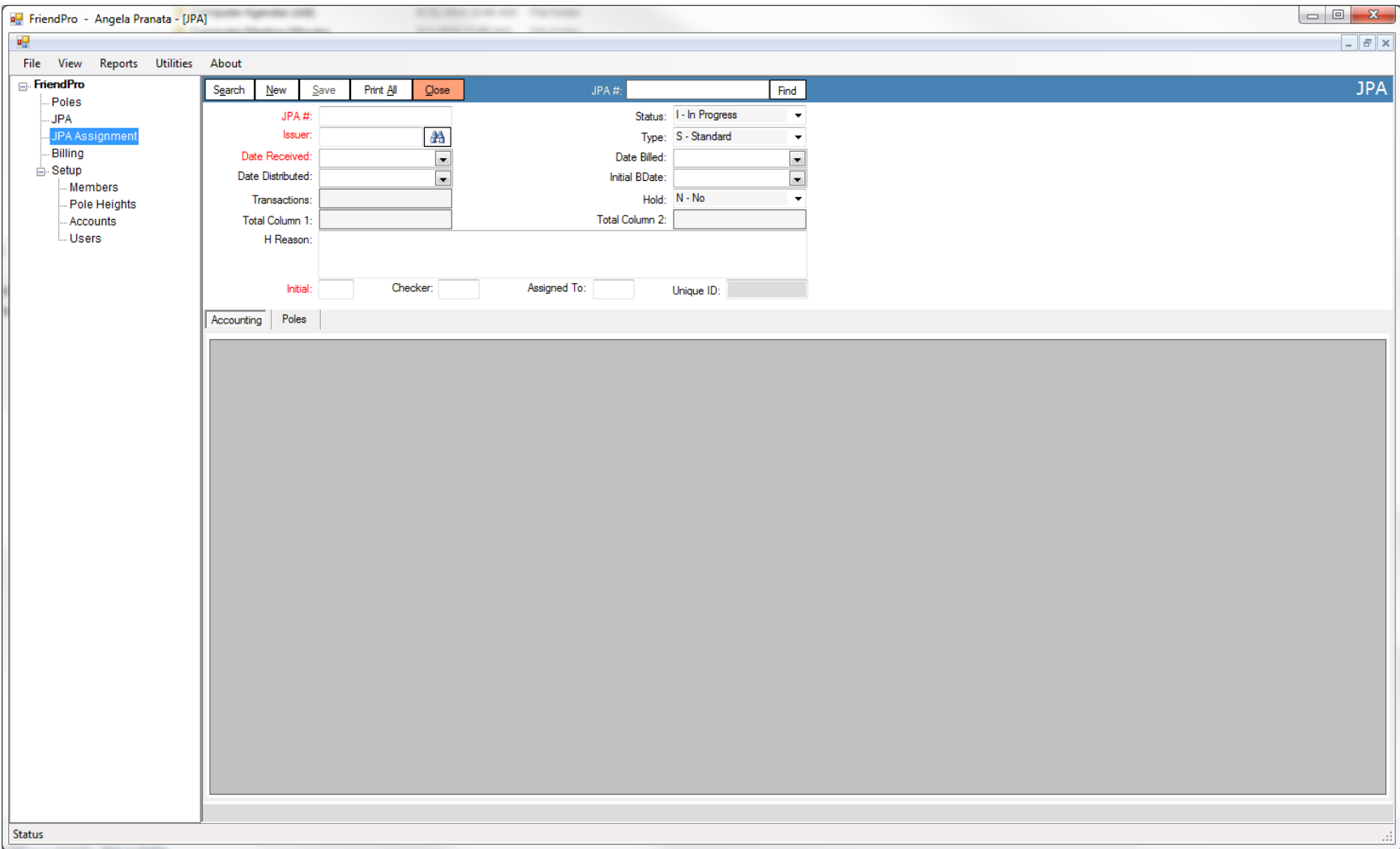
Owners Attachments Bill Of Sale Inspection

See old Information

Pole Owner

MemberCode	CircuitClass	PTX/ANT	% Owned	Grade	Space	Tenants
*						





FriendPro - Angela Pranata - [JPA Assignment]

File View Reports Utilities About

**JPA Assignment**

Print List Close

STEP 1: JPA Filter By

All JPAs in Progress

JPA have not been Assigned

STEP 3: Assign Selected JPAs

Assign To: [ ] Assign To

Distributed Date: [ ] Distributed Date

Initial BDate: [ ] Initial BDate

STEP 2: Select JPAs from the List below

Select	JPAUniqueID	JPA Number	JPAIssuer	DateReceived	Status	AssignedTo	DateDistributed	InitialBDate
<input type="checkbox"/>	224351	3680D-862-88060	FTR	2/6/2012	I	AP	8/30/2016	8/30/2016
<input type="checkbox"/>	185841	A-00-12261	A	3/14/2002	I	AP	8/30/2016	8/30/2016
<input type="checkbox"/>	185886	A02-1901	A	8/20/2002	I	JA	7/21/2016	
<input type="checkbox"/>	197756	A-04-12803-4G-1 COR 3	A	12/4/2007	I	SC	7/17/2016	
<input type="checkbox"/>	197752	A-04-12803-4G-2 COR	A	12/4/2007	I	SC	7/21/2016	
<input type="checkbox"/>	197771	A-04-13009-IR-1 COR	A	12/4/2007	I	SC		
<input type="checkbox"/>	209090	A04-13052 SUP2	A	9/2/2009	I	JA		
<input type="checkbox"/>	209108	A06-13510	A	9/4/2009	I	JA		8/24/2016
<input type="checkbox"/>	209367	A-07-123943-6317-E-3	A	9/11/2009	I	JA		7/21/2016
<input type="checkbox"/>	215254	A-07-12943-6298-E-2	A	9/27/2010	I	JA		8/24/2016
<input type="checkbox"/>	209085	A-07-13504 SUP1	A	9/2/2009	I	JA		
<input type="checkbox"/>	209289	A-09-13504 SUP1	A	9/2/2009	I	JA		
<input type="checkbox"/>	213452	A-09-13852	A	4/20/2010	I	JA		
<input type="checkbox"/>	214347	A-09-13994	A	11/10/2010	I	JA		
<input type="checkbox"/>	213347	A09-13994	A	4/20/2010	I	JA		
<input type="checkbox"/>	217232	A-09-14010	A	12/28/2010	I	JA		
<input type="checkbox"/>	496090	A-10-11836 SUP6	A	6/3/2016	I	JA		
<input type="checkbox"/>	496091	A-14-11836-84 COR	A	6/3/2016	I	JA		
<input type="checkbox"/>	247533	A-14-14356-04	A	4/10/2015	I	JA		
<input type="checkbox"/>	496097	A-15-15045-03	A	6/3/2016	I	JA		
<input type="checkbox"/>	495299	A-15-30034-16	A	5/23/2016	I	JA		
<input type="checkbox"/>	185799	A-77-54515	A	9/14/2001	I	JA		
<input type="checkbox"/>	185964	A95-68669 SUP2	A	6/24/2003	I	JA		
<input type="checkbox"/>	496102	ABC154879	A	7/8/2016	I	JA		
<input type="checkbox"/>	186296	ABS-2-6546-1804	ABS	7/13/2004	I	JA		
<input type="checkbox"/>	186284	ABS-2-6549-1804	ABS	7/13/2004	I	JA		
<input type="checkbox"/>	186286	ABS-29-6512-1732	ABS	8/3/2004	I	JA		
<input type="checkbox"/>	186297	ABS-29-6606-1744	ABS	7/29/2004	I	JA		
<input type="checkbox"/>	186288	ABS-29-6612-1730	ABS	8/3/2004	I	JA		
<input type="checkbox"/>	186281	ABS-29-6621-1726	ABS	8/6/2004	I	JA		
<input type="checkbox"/>	186575	ABS-6552-1770	ABS	4/20/2005	I	JA		
<input type="checkbox"/>	186280	ABS-6570-1830	ABS	8/6/2004	I	JA		
<input type="checkbox"/>	186289	ABS-6582-1824	ABS	8/3/2004	I	JA		
<input type="checkbox"/>	186295	ABS-6609-1756	ABS	8/4/2004	I	JA		
<input type="checkbox"/>	209090	ABC 154879	ABC	10/7/2009	I	JA		

JPA Count: 3679 [Select All](#) [Unselect All](#)

Status



Hyperlink TM

10590 Magnolia Ave Suite G #153  
Riverside, CA 92505

Phone # 951-515-4921

info@hyperlinktm.com

www.hyperlinktm.com

Invoice

Date	Invoice #
9/15/2016	1032

Bill To
SCJPC Ms. Angela Pranata 279 E. Arrow Hwy Ste 104 San Dimas, CA 91774

Ship To
SCJPC Ms. Angela Pranata 279 E. Arrow Hwy Ste 104 San Dimas, CA 91774

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30	JA	9/15/2016			

Quantity	Item Code	Description	Price Each	Amount
1	IT Services	Friend Pro Software Development. Friend Pro 50% development cost per proposal. Total Amount \$67,500.	33,750.00	33,750.00
		Standard Sales Tax	8.00%	0.00

It's been a pleasure working with you!			<b>Total</b>	\$33,750.00
--	--	--	--------------	-------------

# ESTIMATE

Grand Total (USD)  
**\$2,600.00**

BILL TO  
**Southern California Joint Pole  
Committee**  
Angela Pranata  
279 E Arrow Hwy  
Ste 104  
San Dimas, California 91773-3319  
United States

(909) 599-3801 Ext. 203  
angela@scjpc.net

**Estimate Number:** 2

**Estimate Date:** September 6, 2016

**Expires On:** December 31, 2016

ITEMS	QUANTITY	PRICE	AMOUNT
<b>Multiple JPA Search</b> This includes development/testing for Multiple JPA Search page (same as Multiple Pole Search page)	1	\$2,600.00	\$2,600.00
		<b>Total:</b>	\$2,600.00
		<b>Grand Total (USD):</b>	<b>\$2,600.00</b>

**Hardev Singh**

**Hardev Singh**  
11163 Blue Ash Lane  
Fontana, California 92337  
United States

**Contact Information**  
(909) 278-8338

# ESTIMATE

Grand Total (USD)  
**\$5,600.00**

**BILL TO**  
**Southern California Joint Pole Committee**  
Angela Pranata  
279 E Arrow Hwy  
Ste 104  
San Dimas, California 91773-3319  
United States

(909) 599-3801 Ext. 203  
angela@scjpc.net

**Estimate Number:** 1

**Estimate Date:** September 6, 2016

**Expires On:** December 31, 2016

ITEMS	QUANTITY	PRICE	AMOUNT
<b>Linking JPA to PDF</b> This includes development and testing for an application that would automate PDF file uploading process to the remote server. Also includes linking JPAs to uploaded PDF files.	1	\$5,200.00	\$5,200.00
<b>Storage for PDF files</b> For Storage, it will be recurring cost of \$400 per month that will include: - 2 TB data storage - 2 Million read/write requests per month - 2 TB Network Data Transfer Out/In	1	\$400.00	\$400.00
<b>Total:</b>			\$5,600.00
<b>Grand Total (USD):</b>			<b>\$5,600.00</b>

**Hardev Singh**

**Hardev Singh**  
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**Contact Information**  
(909) 278-8338

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**

**279 E. Arrow Hwy, Suite 104**

**San Dimas, CA 91773**

**Phone (909) 599-3801**

**Fax (909) 599-3825**

**October 18, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 11:55 a.m. at the Committee office. Those in attendance were:

Ms. Jessica Pearson– Southern California Edison  
Mr. Larry Chow – Southern California Edison  
Ms. April DeBarge – Southern California Edison  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. Christopher Cravens – City of Los Angeles – DWP  
Mr. Jeffery Williams – City of Los Angeles - DWP  
Mr. William Kearns – Frontier Communications  
Ms. Megan Stewart – Frontier Communications  
Ms. Manijeh Carmichael – AT&T California  
Ms. Jessica Daigle – NCJPA  
Ms. Erika Williams – NCJPA  
Ms. Wendy Mueller - Extenet  
Mr. Joe Serrato- Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Mr. Sonny Nuñez – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Maria Ortiz – XO Communications  
Mr. Andrew Craig – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Lily Tran – Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Mia Tran - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Kay Black – AT&T California  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Earle Carrion– Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

Ms. Pearson called the meeting to order at 11:55 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** This item is on hold until January, 2017. Mr. Serrato and Ms. Ortiz reported they have been using Sharefile to send each other information and it is working great.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) –** Ms. Pranata informed the committee Friend Pro was not implemented due to high work volume. She asked to hold off on testing until January 2017. Ms. Pearson asked for an implementation date. Ms. Pranata feels it will be ready for implementation by March 2017.

**Agenda Item 4 – Item 1602: Posting Finals on SCJPC Website (10/21/15) –** On hold until Friend Pro is implemented. Ms. Pranata informed the committee there will be a \$400 monthly hosting increase once we start uploading finals to the website. Mr. Cravens feels this is too expensive and asked for more details. Ms. Pranata will follow up with Mr. Singh on details of what our current capacity is and what exactly the \$400 increase includes. Will report back next month.

Ms. Pearson then moved on to **Miscellaneous Items- Multiple JPA search Committee Website (SCE) –** On hold until Friend Pro is implemented. Which as of now is March 2017. Ms. Pearson then informed Ms. Pranata of an issue she is having with the Quick Pole Search feature. The old website would bring up the results where they were visible. With the new website you have to scroll down to see your search results. After some discussion the committee decided it would be best if the search box were moved to the bottom of the screen. Ms. Pranata agreed to follow up with Mr. Singh and request the search box be moved to the bottom of the screen for all search functions.

**Review of Action Items:**

- Sharefile on hold until January 2017.
- Pole Record Redesign testing and implementation to be completed by March 2017.
- Posting finals to website and Multiple JPA search on hold until March 2017.
- Ms. Pranata to follow up with Mr. Singh on \$400 monthly hosting increase.
- Ms. Pranata to follow up with Mr. Singh on scrolling for search results.

Computer meeting adjourned at 12:17 p.m. The next scheduled meeting is scheduled for November 15, 2016.

Jenny Silva – Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**

**279 E. Arrow Hwy, Suite 104**

**San Dimas, CA 91773**

**Phone (909) 599-3801**

**Fax (909) 599-3825**

**November 15, 2016**

A meeting of the **ad hoc Computer Committee** took place on the above date, at 10:09 a.m. at the Committee office. Those in attendance were:

Ms. April DeBarge – Southern California Edison  
Mr. Richard LaBarge - Southern California Edison  
Ms. Jessica Pearson – Southern California Edison  
Mr. Wayne Brown – Southern California Edison  
Mr. Earle Carrion– Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Steve Brown – City of Los Angeles – DWP  
Mr. William Kearns – Frontier Communications  
Ms. Megan Stewart – Frontier Communications  
Ms. Manijeh Carmichael – AT&T California  
Ms. Wendy Mueller - Extenet  
Ms. Angela Pranata – Committee Staff  
Ms. Kathleen Allen – Committee Staff  
Ms. Jenny Silva – Committee Staff

**Those attending via teleconference were:**

Ms. Maria Ortiz – XO Communications  
Ms. Lupe Hernandez – Teleport Communications America, LLC  
Ms. Kay Black – AT&T California  
Ms. Shawn Henderson – T-Mobile USA  
Mr. Josh Mathisen – AT&T California  
Mr. Ayman Arraj – City of Burbank  
Mr. Andrew Craig - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC

Ms. Pearson called the meeting to order at 10:09 a.m.

**Agenda Item 1 – Review of prior month’s minutes:** no questions or comments from committee.

**Agenda Item 2 – Item 1551: Sharefile Details:** This item is on hold until January, 2017. Mr. Serrato and Ms. Ortiz reported they have been using Sharefile to send each other information and it is working great.

**Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013)** – On hold until January 2017. Will be ready for implementation by approximately March 2017.

**Agenda Item 4 – Item 1602: Posting Finals on SCJPC Website (10/21/15)** – On hold until Friend Pro is implemented.

**Agenda Item 5- Item 1624: Billing Process Efficiency (10/19/16)** – Ms. Allen presented JPA samples NG1043-06-016 and NG30001-21-005 to help explain process and steps taken with each JPA that is billed. She briefly went through these steps. Once the JPA is received and input into the system the assigned biller will then print out pole records and attach them to the corresponding JPA. They then match the pole record to the information on the JPA, verify the section and nature of work proposed, calculate grade and space, write it on the JPA in transparent ink, verify who is charging the incoming party, write down accounts on post-it, allocate percent in black ink, type, print, attach second pages to corresponding JPA and finally bill the JPA. The examples provided were submitted correctly and still it took a whole day to prep NG1043-06-016 for billing. In cases where there are multiple errors on the JPA this process takes a lot longer. Ms. Allen explained the billing portion of the process is the easiest part. She mentioned that there are several spreadsheets (cheat sheets) that assist the staff with the billing portion. Ms. Pranata feels any streamlining done to the billing portion would not save the staff much time at this time. The current cheat sheets created by Ms. Allen seem to be working well. Of course there is always room for improvement but Ms. Pranata does not feel it is necessary at this time. After some discussion Ms. Carmichael suggested the committee focus on the bigger problem which is the amount of JPAs submitted with errors. Mr. Kearns agreed and suggested some type of reprimand for members that continue to submit finals with errors. Ms. Pearson feels there are two separate issues that need to be addressed, the first is the streamlining of the billing portion and the second being the numbers of errors. Mr. Kearns asked Ms. Pranata to create a new item number for Operating. Ms. Pranata created item 1625: Addressing Final Returns/Errors. Ms. Pearson then asked Ms. Allen if it would be possible to change the memo cover sheets from letter to landscape, Ms. Allen agreed to do so. Ms. Pearson asked to meet with Ms. Pranata offline in the next month to go over ideas on how to streamline the billing process.

Ms. Pearson then moved on to **Miscellaneous Items-**

**Multiple JPA search Committee Website (SCE)** – On hold until Friend Pro is implemented. Which as of now is March 2017.

Ms. Pranata informed committee members Mr. Singh is currently working on fixing the search result pages to show results without having to scroll down. He is also working on a larger font size when printing poles. The current font is too small.

**Review of Action Items:**

- Sharefile on hold until January 2017.
- Pole Record Redesign testing and implementation to be completed by approximately March 2017.
- Posting finals to website and Multiple JPA search on hold until approximately March 2017.
- Ms. Pranata to follow up with Mr. Singh on \$400 monthly hosting increase.
- Ms. Pearson to follow up with Ms. Pranata on billing efficiency.

Computer meeting adjourned at 10:36 a.m. The next scheduled meeting is scheduled for January 17, 2016.

Jenny Silva – Committee Staff





**COSTS and BILLING DATE**

BILL NO. 11-16-871,601,967,936,880

**FINAL**

BILLING CODES

1. PLACED CURRENT YEAR
2. PLACED PRIOR YEAR
3. UNAUTHORIZED ATTACHMENT
4. SALVAGE VALUE
5. AUTHORIZED COST

J.P. AUTH. NO. NG1043-06-016

BILL NO. **871**

AMOUNT DUE			
BILL CODE	UTILITY	BILL CODE	UTILITY
	NG		MCI
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BILL NO. **601**

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BILL NO. **967**

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BILL NO. **936**

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ACCOUNTING DIRECTIONS:

**COSTS and BILLING DATE**

BILL NO. 11-16-631

**FINAL**

BILLING CODES

1. PLACED CURRENT YEAR
2. PLACED PRIOR YEAR
3. UNAUTHORIZED ATTACHMENT
4. SALVAGE VALUE
5. AUTHORIZED COST

J.P. AUTH. NO. NG1043-06-016

BILL NO. **631**

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**COSTS and BILLING DATE**

BILL NO. 11-16-967,854,940,852,865

**FINAL**

BILLING CODES

- 1. PLACED CURRENT YEAR
- 2. PLACED PRIOR YEAR
- 3. UNAUTHORIZED ATTACHMENT
- 4. SALVAGE VALUE
- 5. AUTHORIZED COST

J.P. AUTH. NO. NG30001-21-005

BILL NO. **967**

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BILL NO. **854**

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BILL NO. **940**

AMOUNT DUE			
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BILL NO. **852**

AMOUNT DUE			
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	TOTAL AMT		TOTAL AMT
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BILL NO. **865**

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