

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
279 E. Arrow Hwy, Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

January 17, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, at 1:13 p.m. at the Committee office. Those in attendance were:

Ms. Jessica Pearson– Southern California Edison
Ms. April DeBarge – Southern California Edison
Mr. Wayne Brown - Southern California Edison
Mr. Rich LaBarge - Southern California Edison
Ms. Lynn Prescott – Verizon Wireless
Mr. Steve Brown – City of Los Angeles – DWP
Mr. Jeffery Williams – City of Los Angeles – DWP
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Maria Ortiz – XO Communications
Ms. Yvonne Johnson – AT&T Mobility
Mr. William Kearns – Frontier Communications
Ms. Megan Stewart – Frontier Communications
Ms. Manijeh Carmichael – AT&T California
Mr. Josh Mathisen – AT&T California
Ms. Samantha Carrillo – Time Warner Cable
Mr. Earle Carrion - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Angela Pranata – Committee Staff
Ms. Kathleen Allen – Committee Staff
Ms. Anali Spencer – Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel
Ms. Kay Black – AT&T California
Ms. Shawn Henderson – T-Mobile USA

Ms. Pearson called the meeting to order at 1:13 p.m.

Agenda Item 1 – Review of prior month’s minutes: Ms. Pearson inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Item 1551: Sharefile Details: Ms. Pearson opened the discussion inquiring if there was any news on using Sharefile. Ms. Ortiz stated that Sharefile has been working fine and that they are currently using it for pole loading. Ms. Pearson suggested that this item be removed. Mr. Pranata

suggested to bring Sharefile up tomorrow, at the Administrative Board meeting, and see if any other members are interested in uploading their pole loading to Sharefile so they can contact Ms. Ortiz for assistance.

Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) – This item is on hold until March 2017.

Agenda Item 4 – Item 1602: Posting Finals on SCJPC Website (10/21/15) – This item is on hold until March 2017. Ms. Pranata stated that she received a quote from Mr. Hardev Singh for \$400 for 4TB. Ms. Pranata stated that the current scanned JPA's Finals are less than 300GB. She inquired with Mr. Singh over the phone what it would cost if we did not require the 4TB and he stated it would only be \$100 additional per month per 1TB. Ms. Pearson inquired about how many finals are scanned that could be posted sooner rather than later. Ms. Pranata stated that we have scanned finals going back to the year 2003. Ms. Pranata further stated that we are in the process of updating Friend and with that update, the website database will need to require new programming as well. The current quote for the new programming is \$5200. By waiting for the Friend update to be finished before uploading the finals, the benefit will be paying a little bit more vs. having to pay for all new programming again.

Agenda Item 5 – Item 1624: Billing Process Efficiency (10/19/16) – Ms. Pearson would like to pilot 10 finals per month. Ms. Pranata stated we are open to work with Ms. Pearson. Ms. Pearson would like to start with the 2 party small pole count finals.

Ms. Pearson then opened the floor to **Miscellaneous/New Item Numbers-**

Multiple JPA search Committee Website (SCE) – This is on hold until March 2017.

Pole Record Font Size - Ms. Ortiz inquired regarding progress on making the font size bigger. Ms. Pranata informed her that Mr. Singh has been working on it and was able to make the data bigger and has kept the titles small. Ms. Hernandez noted that the old record did not have the words Pole BOS, just B/S in the Bill of Sale section and inquired if that can be removed since it is not required. Ms. Pranata explained that for poles with 10 lines of Bill of Sale, deleting Pole BOS will not make a difference but that she will email him that it is not required.

Review of Action Items:

- Ms. Pearson will inform the members at the next Administrative Board meeting that Sharefile is up and running and is open for anyone to use.

Computer – January 17, 2017

- Pole Record Redesign testing and implementation to be completed by March 2017.
- Ms. Pearson to work with Ms. Pranata and Ms. Allen regarding submitting 10 or less joint finals electronically to develop an efficiency on the billing.

The Computer meeting adjourned at 1:26 p.m. The next scheduled meeting is scheduled for February 15, 2017.

Anali Spencer – Committee Staff

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February 14, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, **at 12:15 p.m. at the Committee office. Those in attendance were:**

Ms. Jessica Pearson– Southern California Edison
Mr. Wayne Brown - Southern California Edison
Mr. Rich LaBarge - Southern California Edison
Mr. Steve Brown – City of Los Angeles – DWP
Mr. Jeffery Williams – City of Los Angeles – DWP
Mr. Chris Cravens - City of Los Angeles - DWP
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Maria Ortiz – XO Communications
Mr. William Kearns – Frontier Communications
Ms. Megan Stewart – Frontier Communications
Mr. Ed Loescher – Frontier Communications
Ms. Manijeh Carmichael – AT&T California
Ms. Shawn Henderson – T-Mobile USA
Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Mia Tran - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Angela Pranata – Committee Staff
Ms. Kathleen Allen – Committee Staff
Ms. Anali Spencer – Committee Staff

Those attending via teleconference were:

Ms. Lynn Prescott – Verizon Wireless
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel
Ms. Kay Black – AT&T California

Ms. Pearson called the meeting to order at 12:15 p.m.

Agenda Item 1 – Review of prior month’s minutes: Ms. Pearson inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Item 1551: Sharefile Details: Ms. Pearson opened the discussion stating that the members have been made aware that Sharefile is there for them to use and inquired if this item is still required. Ms. Ortiz and

Mr. Serrato continue to use Sharefile for pole loading. They stated Sharefile is there for anyone to use and the members agreed to close the item.

Agenda Item 3 – Item 1581: Pole Record Redesign (10/16/2013) – This item is on hold until March 2017.

Agenda Item 4 – Item 1602: Posting Finals on SCJPC Website (10/21/15) – This item is on hold until March 2017.

Agenda Item 5 – Item 1624: Billing Process Efficiency (10/19/16) – Ms. Pearson was unable to send any files electronically for the current month, but plans on doing so before the March 2017 meeting.

Ms. Pearson then opened the floor to **Miscellaneous/New Item Numbers-**

Multiple JPA search Committee Website (SCE) – This is on hold until March 2017.

Review of Action Items:

- Ms. Pearson to send finals between now and the next month's meeting.
- Ms. Pranata to start testing Pole Record Database along with an update at the next month's meeting.

The Computer meeting adjourned at 12:22 p.m. The next meeting is scheduled for March 14, 2017.

Anali Spencer – Committee Staff

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March 14, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, **at 10:17 a.m. at the Committee office. Those in attendance were:**

Ms. Jessica Pearson– Southern California Edison
Mr. Wayne Brown - Southern California Edison
Ms. April DeBarge – Southern California Edison
Mr. Steve Brown – City of Los Angeles – DWP
Mr. Jeffery Williams – City of Los Angeles – DWP
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Maria Ortiz – XO Communications
Mr. William Kearns – Frontier Communications
Ms. Megan Stewart – Frontier Communications
Mr. Ed Loescher – Frontier Communications
Ms. Manijeh Carmichael – AT&T California
Mr. Josh Mathisen – AT&T California
Ms. Shawn Henderson – T-Mobile USA
Ms. Wendy Mueller - Extenet
Mr. Earle Carrion - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Angela Pranata – Committee Staff
Ms. Kathleen Allen – Committee Staff
Ms. Anali Spencer – Committee Staff

Those attending via teleconference were:

Ms. Lynn Prescott – Verizon Wireless
Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Mia Tran - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Lily Tran - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel
Ms. Kay Black – AT&T California
Mr. Daniel Garden – MCI/METRO ATS/MCI Telecommunications

Ms. Pearson called the meeting to order at 10:17 a.m.

Agenda Item 1 – Review of prior month’s minutes: Ms. Pearson inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Item 1581: Pole Record Redesign (10/16/2013) – Ms. Pranata stated that we are currently on testing phase. Mr. Atalla is to fix bugs. Ms. Pranata will to inquire from Mr. Atalla for a deadline.

Agenda Item 3 – Item 1602: Posting Finals on SCJPC Website (10/21/15) – This item is on hold. Waiting until new Friend is up and running.

Agenda Item 4 – Item 1624: Billing Process Efficiency (10/19/16) – SCE sent in a couple of electronic finals to the SCJPC. Ms. Pearson is to meet with SCJPC after ad hoc meetings today for feedback.

Agenda Item 5 – Miscellaneous/New Item Numbers-

- **Multiple JPA search Committee Website (SCE)** – This is on hold. Ms. Pranata stated she is waiting on new Friend.

Agenda Item 6 - Review of Action Items:

- Ms. Pranata to inquire on timeframe from Mr. Atalla for fixing the bugs with the new Friend in order to get a timeline for the posting of finals and JPA search.

The Computer meeting adjourned at 10:21 a.m. The next meeting is scheduled for April 18, 2017.

Anali Spencer – Committee Staff

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April 18, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, **at 11:28 a.m. at the Committee office. Those in attendance were:**

Mr. Wayne Brown - Southern California Edison
Ms. April DeBarge – Southern California Edison
Mr. Steve Brown – City of Los Angeles – DWP
Mr. Jeffery Williams – City of Los Angeles – DWP
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Maria Ortiz – XO Communications
Mr. Ed Loescher – Frontier Communications
Ms. Manijeh Carmichael – AT&T California
Ms. Shawn Henderson – T-Mobile USA
Mr. Joe Serrato - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Lynn Prescott – Verizon Wireless
Ms. Angela Pranata – Committee Staff
Ms. Kathleen Allen – Committee Staff
Ms. Anali Spencer – Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith – Sprint Comm/Sprint-Nextel
Ms. Kay Black – AT&T California
Ms. Wendy Mueller – Extenet
Ms. Yvonne Johnson – AT&T Mobility

Ms. DeBarge called the meeting to order at 11:28 a.m.

Agenda Item 1 – Review of prior month’s minutes: Ms. DeBarge inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Item 1581: Pole Record Redesign (10/16/2013) – Ms. Pranata is to meet with Mr. Atalla this week to discuss progress. Ms. Pranata will inquire from Mr. Atalla for a deadline.

Agenda Item 3 – Item 1602: Posting Finals on SCJPC Website (10/21/15) – This item is on hold until new Friend is up and running. Ms.

Pranata is to have an update at the May Computer Committee Meeting after meeting with Mr. Atalla.

Agenda Item 4 – Item 1624: Billing Process Efficiency (10/19/16) – Ms. Pranata and Ms. Allen met with Ms. Pearson after the March Ad Hoc meetings to review received JPA's. Ms. Allen stated they have not received any more JPA's since the last meeting.

Agenda Item 5 – Miscellaneous/New Item Numbers-

- **Multiple JPA search Committee Website (SCE)** – This is on hold. Ms. Pranata stated she is waiting on new Friend.

Agenda Item 6 - Review of Action Items:

- Ms. Pranata to meet with Mr. Atalla for update on new Friend and inquire about a deadline.

The Computer meeting adjourned at 11:30 a.m. The next meeting is scheduled for May 16, 2017.

Anali Spencer – Committee Staff

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May 16, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, **at 12:46 p.m. at the Committee office. Those in attendance were:**

Ms. Jessica Pearson– Southern California Edison
Mr. Wayne Brown - Southern California Edison
Mr. Steve Brown – City of Los Angeles – DWP
Mr. Jeffery Williams – City of Los Angeles – DWP
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Maria Ortiz – XO Communications
Mr. William Kearns – Frontier Communications
Ms. Megan Stewart – Frontier Communications
Ms. Manijeh Carmichael – AT&T California
Ms. Angela Pranata – Committee Staff
Ms. Kathleen Allen – Committee Staff
Ms. Anali Spencer – Committee Staff

Those attending via teleconference were:

Ms. Lynn Prescott – Verizon Wireless
Ms. Shawn Henderson – T-Mobile USA
Mr. Ayman Arraj – City of Burbank
Ms. Mia Tran - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Alicia Smith – Sprint Comm/Sprint-Nextel
Mr. Josh Mathisen – AT&T California
Ms. Yvonne Johnson – AT&T Mobility

Ms. Pearson called the meeting to order at 12:46 p.m.

Agenda Item 1 – Review of prior month’s minutes: Ms. Pearson inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Item 1581: Pole Record Redesign (10/16/2013) – Ms. Pranata met with Mr. Atalla. They discussed testing the live database at the end of the May B/S. She is waiting to hear back from Mr. Atalla regarding the bugs he is fixing.

Agenda Item 3 – Item 1602: Posting Finals on SCJPC Website (10/21/15) – Ms. Pranata stated that finals can be posted at this time on the website, but linking them to pole cards may take some time. She plans on getting a quote from Mr. Hardev Singh. Ms. Stewart inquired if this is for the Form 2 Finals or the Form 44's. Ms. Pearson stated it was for the Form 2 Finals only. Ms. Ortiz stated that even if the JPA's are not linked to the pole cards, a general JPA document search on the website would be very helpful. Ms. Pranata stated they can be named by JPA number for easier search. Ms. Hernandez inquired if correction of record JPA's will be added. Ms. Pranata stated they will be with COR at the end of the JPA number, only the JPA's that have REV at the end do not have that added to the number. Supplement JPA's also have SUP at the end of the JPA number. Ms. Pearson inquired if they can be uploaded as of now and Ms. Pranata stated she will get a quote from Mr. Hardev Singh for this.

Agenda Item 4 – Item 1624: Billing Process Efficiency (10/19/16) – Ms. Pearson has not had a chance to send anymore JPA's. She plans on sending more by the June 2017 Computer Meeting.

Agenda Item 5 – Miscellaneous/New Item Numbers-

- **Multiple JPA search Committee Website (SCE)** – This is on hold. Ms. Pranata stated she is waiting on new Friend database for Multiple JPA Search.

Agenda Item 6 - Review of Action Items:

- Ms. Pranata to reconnect with Mr. Atalla regarding the bugs in the new Friend database to be able to start testing the new live database by June 2017.
- Ms. Pranata to get a quote from Mr. Hardev Singh about uploading JPA's and making them available on the website.
- Discuss next month how to organize the JPA's to be uploaded on the website.

The Computer meeting adjourned at 12:55 p.m. The next meeting is scheduled for June 20, 2017.

Anali Spencer – Committee Staff

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Fax (909) 599-3825

June 20, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, **at 12:44 p.m. at the Committee office. Those in attendance were:**

Ms. Jessica Nix- Southern California Edison
Ms. April DeBarge - Southern California Edison
Mr. Wayne Brown - Southern California Edison
Mr. Jeffery Williams - City of Los Angeles - DWP
Ms. Lupe Hernandez - Teleport Communications America, LLC
Ms. Maria Ortiz - XO Communications
Mr. William Kearns - Frontier Communications
Ms. Megan Stewart - Frontier Communications
Ms. Manijeh Carmichael - AT&T California
Mr. Josh Mathisen - AT&T California
Mr. Earle Carrion - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Angela Pranata - Committee Staff

Those attending via teleconference were:

Ms. Mia Tran - Crown Castle NG West Inc. /NewPath Networks/CA-CLEC, LLC
Ms. Alicia Smith - Sprint Comm/Sprint-Nextel
Ms. Lynn Prescott - Verizon Wireless

Ms. Nix called the meeting to order at 12:44 p.m.

Agenda Item 1 - Review of prior month's minutes: Ms. Nix inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign (10/16/2013) - Ms. Pranata reported that Mr. Atalla has fixed software bugs that she sent a couple of weeks ago. After the bugs were fixed, Ms. Pranata asked a couple of office staff to test the new Friend Pro and is waiting for the results from the staff. The feedback from the staff was that it will slow down the work because we would have to fix grade and space of a pole before we can process or remove it. Ms. Carmichael commented that the committee would still want to see the historical grade and space data. Ms. Nix commented that going forward new poles would need the new grade and space format but not old poles or any poles that are

being removed. The members agreed to ask Mr. Atalla to bypass grade and space update for pole removals.

Agenda Item 3 – Item 1602: Posting Finals on SCJPC Website (10/21/15) – Ms. Pranata received an updated quote from Mr. Hardev Singh. Ms. Pranata clarified that the \$5,200.00 “Linking JPA to PDF” is a one-time fee and the \$175.00 “Storage for PDF files” will be a recurring monthly fee. The members decided that the quote will be presented and discussed at the next Admin Board Committee.

Agenda Item 4 – Item 1624: Billing Process Efficiency (10/19/16) – Ms. Nix reported that she sent a JPA to Kathleen Allen but Ms. Allen is out of the office today. She will reach out to Ms. Allen after today’s meeting.

Agenda Item 5 – Miscellaneous/New Item Numbers-

- **Multiple JPA search Committee Website (SCE)** – This is on hold, until the new Friend database is done.

Agenda Item 6 - Review of Action Items:

- Ms. Pranata to send staff’s feedback and test results to Mr. Atalla regarding the Friend Pro.
- Ms. Pranata to ask Mr. Atalla to bypass grade and space update for pole removals so that the new grade and space format will only affect newly joint poles.

The Computer meeting adjourned at 12:56 p.m. The next meeting is scheduled for July 18, 2017.

Angela Pranata – Committee Staff

ESTIMATE

Grand Total (USD)
\$5,375.00

BILL TO
Southern California Joint Pole Committee
Angela Pranata
279 E Arrow Hwy
Ste 104
San Dimas, California 91773-3319
United States

(909) 599-3801 Ext. 203
angela@scjpc.net

Estimate Number: 1

Estimate Date: June 1, 2017

Expires On: September 30, 2017

ITEMS	QUANTITY	PRICE	AMOUNT
Linking JPA to PDF This includes development and testing for an application that would automate PDF file uploading process to the remote server. Also includes linking JPAs to uploaded PDF files.	1	\$5,200.00	\$5,200.00
Storage for PDF files For Storage, it will be recurring cost of \$175 per month for the first terabyte. Additional terabyte of data will be \$25/TB.	1	\$175.00	\$175.00
Total:			\$5,375.00
Grand Total (USD):			\$5,375.00

Notes

Current free space:

- Server 1 (web): 25GB
- Server 2 (database): 69GB
- Server 3 (search/indexing): 29GB

Hardev Singh

Hardev Singh
11163 Blue Ash Lane
Fontana, California 92337
United States

Contact Information
(909) 278-8338

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
279 E. Arrow Hwy, Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

July 18th, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, **at 11:27 a.m. at the Committee office. Those in attendance were:**

Ms. Jessica Nix- Southern California Edison
Ms. April DeBarge - Southern California Edison
Mr. Wayne Brown - Southern California Edison
Mr. Steve Brown - City of Los Angeles - DWP
Mr. Jeffery Williams - City of Los Angeles - DWP
Ms. Lupe Hernandez - Teleport Communications America, LLC
Ms. Maria Ortiz - XO Communications
Mr. William Kearns - Frontier Communications
Ms. Megan Stewart - Frontier Communications
Ms. Manijeh Carmichael - AT&T California
Ms. Shawn Henderson - T-Mobile USA
Ms. Wendy Mueller - Extenet Systems
Mr. Dustin Carver - CHC Consulting (Extenet Systems)
Ms. Angela Pranata - Committee Staff
Ms. Kathleen Allen - Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson - AT&T Mobility
Ms. Lynn Prescott - Verizon Wireless

Ms. Nix called the meeting to order at 11:27 a.m.

Agenda Item 1 - Review of prior month's minutes: Ms. Nix inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign (10/16/2013) - Ms. Pranata reported that she communicated with Mr. Atalla the request to bypass grade and space update for pole removals. Mr. Atalla agreed and is in the process of modifying the program. Ms. Pranata will reach out to Mr. Atalla by the end of the week and continue the testing.

Agenda Item 3 - Item 1602: Posting Finals on SCJPC Website (10/21/15) - Ms. Pranata reported that the item is on the Consent calendar of

July 19th Administrative Board meeting. Once the quote is approved, Ms. Pranata will contact the programmer to start the project.

Agenda Item 4 – Item 1624: Billing Process Efficiency (10/19/16) – Ms. Nix reported that she did not have any update this month.

Agenda Item 5 – Miscellaneous/New Item Numbers-

- **Multiple JPA search Committee Website (SCE)** – This is on hold, until the new Friend database is done.

Agenda Item 6 - Review of Action Items:

- Ms. Pranata to continue to work with Mr. Atalla to finish Friend Pro.

The Computer meeting adjourned at 11:30 a.m. The next meeting is scheduled for August 15, 2017.

Angela Pranata – Committee Staff

ESTIMATE

Grand Total (USD)
\$5,375.00

BILL TO
Southern California Joint Pole Committee
Angela Pranata
279 E Arrow Hwy
Ste 104
San Dimas, California 91773-3319
United States

(909) 599-3801 Ext. 203
angela@scjpc.net

Estimate Number: 1

Estimate Date: June 1, 2017

Expires On: September 30, 2017

ITEMS	QUANTITY	PRICE	AMOUNT
Linking JPA to PDF This includes development and testing for an application that would automate PDF file uploading process to the remote server. Also includes linking JPAs to uploaded PDF files.	1	\$5,200.00	\$5,200.00
Storage for PDF files For Storage, it will be recurring cost of \$175 per month for the first terabyte. Additional terabyte of data will be \$25/TB.	1	\$175.00	\$175.00
Total:			\$5,375.00
Grand Total (USD):			\$5,375.00

Notes

Current free space:

- Server 1 (web): 25GB
- Server 2 (database): 69GB
- Server 3 (search/indexing): 29GB

Hardev Singh

Hardev Singh
11163 Blue Ash Lane
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United States

Contact Information
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August 15th, 2017

A meeting of the **ad hoc Computer Committee** took place on the above date, **at 10:53 a.m. at the Committee office. Those in attendance were:**

Ms. Jessica Nix– Southern California Edison
Mr. Steve Brown – City of Los Angeles – DWP
Ms. Lupe Hernandez – Teleport Communications America, LLC
Ms. Maria Ortiz – XO Communications
Ms. Lynn Prescott – Verizon Wireless
Mr. William Kearns – Frontier Communications
Ms. Megan Stewart – Frontier Communications
Mr. Joe Serrato - Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Earle Carrion - Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Angela Pranata – Committee Staff
Ms. Kathleen Allen – Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Nicole Singh	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Mia Tran	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Wendy Mueller	Extenet Systems
Ms. Shawn Henderson	T-Mobile USA
Mr. Alex Parra	City of Riverside

Ms. Nix called the meeting to order at 10:53 a.m.

Agenda Item 1 – Review of prior month’s minutes: Ms. Nix inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Item 1581: Pole Record Redesign (10/16/2013) –Ms. Pranata reported that Mr. Atalla finished all of the requested changes on August 11th, and she didn’t get a chance to test the program due to another project, Item 1602, that started in August. She also reported that Mr. Atalla was scheduled to be in the office on Monday August 14th but he did not show up. Ms. Pranata will continue trying to reach out to Mr. Atalla and continue the testing.

Agenda Item 3 – Item 1602: Posting Finals on SCJPC Website (10/21/15) – Ms. Pranata reported that the project has started and she’s been working with Mr. Hardev Singh for the past couple of weeks. The Final JPA files were delivered to Mr. Singh however it will take a while for him to upload the files to the web server due to size. She also reported that Mr. Singh will be out of the country for approximately 4 weeks. Mr. Singh estimated that he can complete the project at the end of October.

Agenda Item 4 – Item 1624: Billing Process Efficiency (10/19/16) – Ms. Nix reported that Ms. DeBarge will take over and be the main contact regarding this item.

Agenda Item 5 – Miscellaneous/New Item Numbers-

- **Multiple JPA search Committee Website (SCE)** – This is on hold, until the new Friend database is done.

Misc. Item: IPAM - Ms. Hernandez, on behalf of NCJPA, inquired regarding IPAM’s legality and ownership and also inquired if the NCJPA could take over the program. Ms. Prescott suggested that NCJPA should look into SPANS because the SCJPC were very impressed with the presentation and also because IPAM is an outdated software. Mr. Steve Brown also agreed that SPANS would be the better program for SCJPC/NCJPA.

Agenda Item 6 - Review of Action Items:

- Ms. Pranata will continue to test Friend Pro
- Estimated completion date for Item 1602: Posting Finals on SCJPC Website is end of October

The Computer meeting adjourned at 11:10 a.m. The next meeting is scheduled for September 20, 2017.

Angela Pranata – Committee Staff

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

September 20, 2017

A regular meeting of the **Computer Communications ad hoc Committee** took place on the above date, at 11:10 am, at the Committee office.

Those in attendance were:

Mr. William Kearns	Frontier Communications
Ms. Megan Stewart	Frontier Communications
Mr. Steve Brown	City of Los Angeles
Ms. Manijeh Carmichael	AT&T California
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Ms. Jessica Nix	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Sherri DuChateau	Golden State Water
Ms. Julie Roberts	Golden State Water
Ms. Nicole Singh	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Earl Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Mr. David Campo	City of Lompoc
Mr. Brandon Robinson	City of Banning
Mr. Ayman Arraj	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Mr. Johnny Trang	City of Pasadena
Mr. Daniel Acosta	Mobilitie, LLC
Ms. Shawn Henderson	T-Mobile USA
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Jennie Corella	Committee Transcriber

Those attending via teleconference were:

Ms. Samatha Carillo	Time-Warner Cable
Ms. Yvonne Johnson	AT&T Mobility

Ms. Jessica Nix opened the meeting at 11:10 am by asking the members if they had reviewed the previous month's **minutes**. There were no questions or comments.

The second issue on the agenda is **Item 1581: Pole Record Redesign**. Ms. Pranata reported that she has sent Mr. Atalla the list of discovered errors. She added that when he informs her that the error list has been corrected, she then tests and checks the system to ensure the errors have been corrected as stated. She further added that she has asked Ms. Sharon Corella to test the program as well; however, she was out for two weeks, but has now returned and resumed testing for errors. Ms. Corella has submitted another error list; Ms. Pranata will verify and send that list to Mr. Atalla. The testing of FRIEND continues as a work in progress.

Ms. Carmichael opened discussion on identical active poles located at the same site. She inquired if there is an alert when identical poles at the same site are in the database. She added that her organization is discovering many duplicate poles and is puzzled that the system does not alert her that there is a duplicate pole at this location.

Ms. Pranata responded that this feature was not included in this redesign; however it may be added if needed.

Mr. Armstrong stated that members could flag these identical poles within their system to show that research is required on this duplication. He added that unless the location was typed exactly the same, including spaces and symbols, it would be really difficult for the program to catch the duplicate pole.

Ms. Hernandez stated that many cases the member code precedes the pole number and it is recorded following the pole number. She added that it may be a duplicate pole tag and the poles are in different locations. Ms. Hernandez further added that when sending or receiving JPAs extensive research is required.

It was agreed that Ms. Pranata will inquire if this enhancement of flagging active identical poles at the same site is doable.

The third issue on the agenda is **Item 1602: Posting Finals on SCJPC website**. Ms. Pranata reported that she received communication from Mr. Hardev Singh in which he stated that he will be focusing on the SCJPC website and may have something for Ms. Pranata to test by the first week in October. She added that his target date for completion is the end of October.

The fourth issue on the agenda is **Item 1624: Billing Process Efficiency**. Ms. DeBarge reported that she intended to have some of the fields in the finals protected.

The last issue on the agenda is **Miscellaneous (Multiple JPA Search)**. This pertains to having FRIEND search a list of JPAs per one query and is on hold. Ms. Pranata stated that there are instances when SCE submits a list of JPAs that require searching.

Action Items:

- Ms. Pranata to inquire an enhancement to the database allowing the flagging of active identical pole locations.

The meeting adjourned at 11:25 am until October 17, 2017.

Jennie Corella – Committee Transcriber

Southern California Joint Pole Committee

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October 17, 2017

A regular meeting of the **Computer Communications ad hoc Committee** took place on the above date, at 11:05 .a.m, at the Committee office.

Those in attendance were:

Mr. William Kearns	Frontier Communications
Ms. Megan Stewart	Frontier Communications
Mr. Steve Brown	City of Los Angeles
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Ms. Manijeh Carmichael	AT&T California
Mr. Wayne Brown	Southern California Edison
Ms. Jessica Nix	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Samatha Carrillo	Time-Warner Cable
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Yvonne Johnson	AT&T Mobility
Ms. Lynn Prescott	Verizon Wireless
Ms. Mia Tran	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Nicole Singh	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Daniel Luty	Crown Castle NG West Inc./NewPath/CA-CLEC LLC

Ms. Jessica Nix opened the meeting at 11:05 a.m. by asking the members if they had reviewed the previous month's **minutes**. There were no questions or comments.

The second issue on the agenda is **Item 1581: Pole Record Redesign**. Ms. Pranata reported that she spoke with Mr. Joe Atalla prior to today's meeting. He reported that he is still working on fixing the bugs and errors found by Ms. Pranata

and Ms. Sharon Corella during the test phase. Ms. Pranata also reported that Mr. Atalla will be in the office within the next two days to repair one of the computers. She will then discuss this project with Mr. Atalla.

The third issue on the agenda is **Item 1602: Posting Finals on SCJPC website.** Ms. Pranata reported that a conference call with the website programmer, Hardev Singh, is scheduled after today's meeting. She added that he is done with the programming part and will upload the revised search pages soon. Ms. Nix inquired about the new search page structure and Ms. Pranata responded that she has not seen the revised search page but she will forward screen shots to Ms. Nix once it is available.

The fourth issue on the agenda is **Item 1624: Billing Process Efficiency.** Ms. Nix reported that she did not have a chance to communicate with Ms. DeBarge before she left for vacation. Ms. Nix stated that she will discuss this item when Ms. DeBarge is back in the office.

The next issue on the agenda is **Miscellaneous - Multiple JPA Search.** This pertains to query a list of JPAs on the website. Ms. Pranata stated that approximately once a month SCE asks the status of Final JPAs. The item is currently on hold.

Ms. Carmichael brought up the subject of membership contact information under **Miscellaneous** item. She stated that it is not easy to find the form mailing addresses and email addresses on the website. Ms. Pranata responded that currently the contact information is listed in an Excel file under *Membership Information* on the website. Ms. Carmichael inquired if the webpage title could be changed to *Member Contact Information*. The Committee agreed to change the title *Membership Information* to *Member Contact Information*.

Action Items:

- Mr. Atalla to continue working on the pole record redesign and to send an estimated date of completion to Ms. Pranata.
- Mr. Singh to send an estimated date of completion to Ms. Pranata.
- Ms. Pranata to change the web page title from *Membership Information* to *Member Contact Information*.

The meeting adjourned at 11:16 am until November 14, 2017.

Angela Pranata – Committee Transcriber

Southern California Joint Pole Committee

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November 14th, 2017

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 12:58 p.m. at the Committee office. Those in attendance were:**

Ms. Jessica Nix	Southern California Edison
Mr. Bret Plaskey	Frontier Communications
Ms. Megan Stewart	Frontier Communications
Mr. Steve Brown	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Ms. Manijeh Carmichael	AT&T California
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Samantha Carrillo	Time Warner Cable
Mr. Josh Mathisen	AT&T California
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Lynn Prescott	Verizon Wireless

Ms. Nix called the meeting to order at 12:58 p.m.

Agenda Item 1 – Review of prior month’s minutes: Ms. Nix inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Nix opened up the discussion about how while uploading the JPA’s to the committee website 1500 errors were found. Ms. Pranata is working with the committee staff to correct all the errors by the end of the year.

In regards to the pole record redesign Mr. Joe Atalla has fixed all the previous bugs addressed by Ms. Pranata. This is still a work in progress. The committee staff are to continue to test the new data base to see if there are any other errors for Mr. Joe Atalla to fix.

Agenda Item 3 - Item 1602: Posting Finals on SCJPC website – Ms. Pranata reported that everything is scanned in until July 2017 bill of sale. The last bill of sale will not show on the website. The members agreed that older JPAs are helpful to have accessible. Ms. Nix inquired what will be posted on the website. Ms. Pranata stated they will have uploaded final JPAs from 2003 through May 2017 and is working with Mr. Hardev Singh on setting up a process to get the final scans to him. Ms. Nix stated to let each members staff know that any finals from June 2017 and after are not yet posted to the website. Ms. Pranata showed the members how to look up JPA's on the website and if they search a pole number there will be a pdf icon next to the JPA number. Ms. Nix suggested to possibly send the JPA finals on a quarterly basis to Mr. Hardev Singh.

Agenda Item 4 - Item 1624: Billing Process Efficiency - Ms. Nix reported that she followed up with SCE and they are still working on this.

Agenda Item 5 - Miscellaneous - Multiple JPA Search - The item is currently on hold until new Friend is up and running.

Agenda Item 6 - Review of Action Items:

- Ms. Pranata to ask Mr. Hardev Singh about setting up a process to get final JPA scans to him.
- Ms. Pranata to inform the members which final JPAs are posted up onto the website.
- Committee staff to continue to work on the list of final JPA errors.
- Committee staff to work on latest version of new Friend and see if there are any more bugs.

The meeting adjourned at 1:05 p.m. until January 16, 2018.

Anali Spencer - Committee Staff