

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

January 16, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 10:25 a.m. at the Committee office. Those in attendance were:**

Ms. Jessica Nix	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Andrew Craig	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Wendy Mueller	Extenet
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Mr. Bret Plaskey	Frontier Communications
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Lynn Prescott	Verizon Wireless
Ms. Racheal Torrez	Mobilitie, LLC
Ms. Nicole Singh	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Kay Black	AT&T California
Mr. Josh Mathisen	AT&T California

Ms. Nix called the meeting to order at 10:25 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Nix inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Nix opened up the discussion stating Ms. Pranata informed her that due to the final bills and short month

the committee staff was unable to work on the Pole Record Redesign. Mr. Joe Atalla was emailed questions in regards to this but he has not yet responded.

Ms. Pranata also emailed Mr. Joe Atalla in regards to purchasing a new computer and monitor for the new desk in which he did respond that he would order it. Ms. Pranata requested an estimated time of arrival and he has not yet responded.

Agenda Item 3 - Item 1602: Posting Finals on SCJPC website – Ms. Pranata reported that all JPA Finals for bill of sale August 2017 have been scanned and posted on the website. Ms. Pranata stated that the September 2017 JPA's are currently being worked on and inquired if it is a priority to have them scanned. The pole records are up to date, only the scanned JPA's are only about three months behind. The members agreed that they are mainly concerned with older JPA's and agreed that three months is an acceptable amount of time. Ms. Nix inquired about getting the September and October 2017 JPA's scanned in and Ms. Pranata stated that these are next on the scanning schedule and Ms. Allen confirmed that these JPA's will be scanned in office by the next Computer Committee Meeting. Ms. Nix requested to get a turnaround time from Mr. Hardev Singh about posting the JPA Finals to the website. Ms. Pranata stated that Mr. Hardev Singh is currently working on a program that will allow her to upload new scanned JPA months saved on the server quickly and easily.

Agenda Item 4 - Item 1624: Billing Process Efficiency - Ms. Nix reported that Ms. DeBarge is still working on this and will be sending some finals soon. This item is tabled until the next Computer Committee Meeting.

Agenda Item 5 - Miscellaneous –

- **Multiple JPA Search** - The item is currently on hold until new Friend is up and running.
- Ms. Nix inquired if a high fire indicator should be added to the pole card? Ms. Carmichael suggested indicating high fire poles on the JPA not pole record so other members can prioritize their work.

Agenda Item 6 - Review of Action Items -

- Ms. Pranata to ask Mr. Hardev Singh about progress on the program he is working on for uploading JPA Finals.
- Ms. Pranata to create a “*JPA Alert*” reminding members that pdf JPA Finals can be found on the SCJPC website.
- Ms. Pranata to get in contact with Mr. Joe Atalla regarding the pole record redesign.

The meeting adjourned at 10:31 a.m. until February 20, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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February 20, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 1:13 p.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Jeff Williams	City of Los Angeles
Ms. Melissa La	City of Los Angeles
Ms. Lupe Pinon	City of Los Angeles
Ms. Maria Fritts	City of Los Angeles
Ms. Samantha Carrillo	Time Warner Cable
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Saad Khalid	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Shawn Henderson	T-Mobile USA
Mr. Bret Plaskey	Frontier Communications
Ms. Megan Stewart	Frontier Communications
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Lynn Prescott	Verizon Wireless
Ms. Racheal Torrez	Mobilitie, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Kay Black	AT&T California
Mr. Jaclyn Puga	AT&T California

Ms. Mitwasi called the meeting to order at 1:13 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata reported that she was unable to get a hold of Mr. Joe Atalla in order to discuss the Pole Record Redesign. He did come in to set up the computer at the new work station, but there were issues with the computer set up. Ms. Pranata stated that Ms. Corella who normally helps her testing the program was busy with billing and was unable to help test. Mr. Carrion requested to be refreshed about what the Pole Record Redesign is. Ms. Pranata stated that they are changing the fields. The grade, space, & tenant will be by themselves no longer having free text fields. When Ms. Corella was testing the program she noted that it will slow the billers down because it is a new system involving more fields to enter. Ms. Pranata will have an update for the next Computer Committee Meeting.

Agenda Item 3 - Item 1602: Posting Finals on SCJPC website – Ms. Pranata reported that she did work with Mr. Hardev Singh to test uploading scanned JPAs to the website. She stated that this project was completed and they can now see JPAs up until the October 2018 bill of sale.

Agenda Item 4 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. Pranata reported that they received two JPAs this morning. Ms. Pranata stated that when this project was started with Ms. Nix they wanted to start with Joint JPAs, but one of the JPAs sent was a Multi JPA. Ms. Allen stated that some of the things discussed previously were not answered. Ms. Pranata stated that they have a list of requests, when they met last year and some have not been answered. Ms. DeBarge stated that Mr. Ruben Reyes is their contact who they will be going back and forth with to get this perfected. Ms. DeBarge stated that these JPAs they are testing are fully electronically received JPAs. Ms. Allen stated that the JPAs would also be considered memos due to missing information. Ms. DeBarge stated to address all the issues in an email. This item is tabled until the next Computer Committee Meeting.

Agenda Item 5 - Miscellaneous –

- **Multiple JPA Search** - The item is currently on hold until new Friend is up and running.

Agenda Item 6 - Review of Action Items -

- Ms. Pranata to follow up with Mr. Joe Atalla regarding the pole record redesign.
- Ms. DeBarge is to follow up with Mr. Ruben Reyes and stay connected with Ms. Allen on Billing Process Efficiency JPAs.

The meeting adjourned at 1:24 p.m. until March 20, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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March 20, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 2:21 p.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Lynn Prescott	Verizon Wireless
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Jessica Nix	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Bret Plaskey	Frontier Communications
Mr. Jeff Williams	City of Los Angeles
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Keith Barnhart	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Ms. Kay Black	AT&T California

Ms. Mitwasi called the meeting to order at 2:21 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata emailed Mr. Atalla a report two weeks ago, as well as emailed him last week. She also called him in the morning before today’s meeting and has not heard back from him. Ms. Pranata stated that there was a slower volume of JPAs for the March 2018 bill of sale and is now able to have Ms. Corella work on testing the new Friend while they wait for a response from Mr. Atalla.

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Ms. Mitwasi inquired what the report that was sent to Mr. Atalla was for. Ms. Pranata explained it was a report of the bugs found while testing the new Friend to be fixed. Examples of the bugs found were the cancel button was missing in one area so everything was automatically saved and sometimes we need that button to cancel our changes. Another bug was they were unable to type certain characters that are needed, for example apostrophes, which are used to notate footage, or periods.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. DeBarge stated that this has been a success. Ms. Allen stated the format of the JP-2 Final is great and the JPC only sent the JPA back because of the file name to make sure the JPA number is correct on both pages. Ms. DeBarge has the supplemental page the JPC utilizes for multi JPAs to send back along with the files as well as more joints to send. Ms. DeBarge will forward to Ruben for formatting and then to the SCJPC.

Agenda Item 4 - Miscellaneous -

- **Multiple JPA Search** - The item is currently on hold until new Friend is up and running.

Agenda Item 5 - Review of Action Items -

- Ms. Pranata to follow up with Mr. Joe Atalla regarding the pole record redesign.
- Ms. Pranata to work with Ms. Corella on testing the new Friend database.
- Ms. DeBarge to work with Ms. Allen for multi JPAs and tie up loose ends with joints.

The meeting adjourned at 2:30 p.m. until April 17, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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April 17, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 12:58 p.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Bret Plaskey	Frontier Communications
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Mr. Johnny Trang	City Of Pasadena
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Chrys Champlin	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Ms. Kay Black	AT&T California
Ms. Jaclyn Puga	AT&T California
Mr. Josh Mathisen	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Ms. Wendy Mueller	Extenet
Mr. Sven-Axel Knauth	City of Burbank

Ms. Mitwasi called the meeting to order at 12:58 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata stated that Mr. Atalla was able to fix the majority of the bugs and that she was able to start testing Friend Pro starting April 9, 2018. Ms. Pranata sat with Ms. Allen and Ms. Corella to test Friend Pro. Ms. Pranata sent Mr. Atalla the results of the testing on April 16, 2018. Ms. Mitwasi inquired what he was emailed about and Ms. Pranata stated it was a list of new bugs from the new things they requested for him to add. She further stated that the old bugs they emailed him on were fixed. Ms. Pranata stated that the new program is working and they would like to make sure it is running smoothly. Ms. Pranata will email Mr. Atalla again within the next day or two to make sure he has received the new list of bugs and questions that they have in regards to the program.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. Allen stated they are working on the finals to come back with fields that are required to be open. Ms. DeBarge stated that they are going to send those JPAs on paper until they get electronic billing worked out.

Agenda Item 4 - Miscellaneous –

- **Multiple JPA Search** - The item is currently on hold until new Friend is up and running.
- Ms. Hernandez inquired if any other members have gone to search a record on the SCJPC website, worked on another task, and returned to search the record and it shows as non-existent. Ms. Pranata requested that Ms. Hernandez screen shot when this occurs otherwise they cannot recreate this. Ms. DeBarge stated that she has encountered this and that it could be an added space from copying and pasting the pole number. Ms. Hernandez stated that this could be a possibility. Ms. Pranata tested the SCJPC website live and testing showed that an added space to the pole number can cause the website to show there is no record.

Agenda Item 5 - Review of Action Items -

- Ms. Pranata to follow up with Mr. Joe Atalla regarding the testing results performed April 9, 2018.
- Ms. DeBarge to work with Ms. Allen on the formatting of the electronic JPAs.

The meeting adjourned at 1:05 p.m. until May 15, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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May 15, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 11:24 a.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. Jessica Nix	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Bret Plaskey	Frontier Communications
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Mr. Johnny Trang	City Of Pasadena
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Chrys Champlin	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Wendy Mueller	Extenet
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Shawn Henderson	T-Mobile USA
Ms. Lynn Prescott	Verizon Wireless
Ms. Samantha Carrillo	Time Warner Cable
Ms. Rachael Torres	Mobilitie, LLC
Ms. Linda Mc Lean	Extenet

Ms. Mitwasi called the meeting to order at 11:24 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata sent the latest Friend Pro test results to Mr. Atalla on the third week of April. Ms. Pranata last spoke with Mr. Atalla
Computer Communications Committee – May 15, 2018 – Page 1 of 2

at the beginning of May in which he informed her that he completed a separate project for AT&T California that involved changing the member code for AT&T Poles in the city of La Mirada. Mr. Atalla also informed Ms. Pranata that he is still working on fixing Friend Pro bugs. Ms. Mitwasi inquired what they are waiting on from Mr. Atalla. Ms. Pranata stated they are waiting on Mr. Atalla to let them know whether or not the program is ready for the next testing phase.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. Allen has been in contact with Ms. DeBarge and Mr. Duran, and they have been working together on ways to implement the requests made on the outline of expectations provided by Ms. Allen. This item is tabled for the next Computer Ad Hoc Meeting for Ms. DeBarge.

Agenda Item 4 - Miscellaneous -

- **Multiple JPA Search** - The item is currently on hold until new Friend Pro is up and running.
- Ms. Carmichael opened up the topic of having a naming convention for the electronic delivery of forms which is in conjunction with Item 1626 of the Routine Revision Committee (see *Agenda Item 6 – Item 1626: Electronic Delivery of Forms (11/16/16)* for discussion.

Agenda Item 5 - Review of Action Items -

- Ms. Pranata is waiting to hear from Mr. Atalla regarding when Friend Pro will be ready for the next testing phase.
- Ms. DeBarge will continue to work with Ms. Allen on the formatting of the electronic JPA.
- The email naming discussion has been moved to Item 1626 of the Routine Revision Committee.

The meeting adjourned at 11:45 a.m. until June 19, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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June 20, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 11:07 a.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. April DeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Bret Plaskey	Frontier Communications
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Mia Tran	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P.
Mr. Dan Garden	MCI/Metro ATS/MCI Telecommunications
Ms. Samantha Carrillo	Time Warner Cable
Ms. Lynn Prescott	Verizon Wireless
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Shawn Henderson	T-Mobile USA
Ms. Kay Black	AT&T California
Mr. Carmen Magazino	Time Warner Cable
Ms. Chrys Champlin	Crown Castle NG West Inc./NewPath/CA-CLEC LLC

Ms. Mitwasi called the meeting to order at 11:07 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata stated that Mr. Atalla has stated
Computer Communications Committee – June 20, 2018 – Page 1 of 2

he fixed the last set of bugs she had sent to him previously. Ms. Pranata tested the new Friend Pro again last Thursday and found some bugs that he still had not yet fixed. Ms. Pranata emailed Mr. Atalla that Thursday and spoke to him yesterday, and he stated he will review it as soon as possible. Ms. Mitwasi inquired about what bugs still needed to be fixed. Ms. Pranata explained that when you search for poles and delete a row, the row was not being updated and deleted from one of the other windows. She further explained that there were 3 different items that still needed fixing, but that he did fix the majority of the bugs. Ms. Mitwasi asked if he gave her an estimated completion date. Ms. Pranata stated that he had not, but that she would follow up with him to get a date of when he will complete fixing the bugs.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. DeBarge stated that together with Mr. Duran and Ms. Allen they have finally figured out the necessary fields to be locked. Ms. DeBarge will be sending a few JPAs for the July bill of sale, starting with two party JPAs.

Agenda Item 4 - Miscellaneous -

- **Multiple JPA Search** - The item is currently on hold until new Friend Pro is up and running.
- Ms. Pranata stated she put a note about the scanned JPA files on the SCJPC website. Due to issues with the local server, she has been getting error messages when trying to upload the JPA files. Some of the January, February, and March 2018 files did upload, but not all of them. She spoke to Mr. Singh and they will wait until the new server is set up to work on uploading all the files again. The members all agreed that the uploaded JPA files are very helpful. Mr. Atalla is scheduled to come on Thursday or Tuesday of next week to work on the server issues.

Agenda Item 5 - Review of Action Items -

- Ms. Pranata will email Mr. Atalla regarding an estimated timeline for Item 1581.
- Ms. DeBarge will continue to work with Ms. Allen on 2 party electronic JPAs.
- Mr. Atalla will be changing the server tomorrow or Tuesday of next week.

The meeting adjourned at 11:14 a.m. until July 17, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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July 17, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 11:33 a.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Bryan Strong	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Bret Plaskey	Frontier Communications
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Mr. Johnny Trang	City Of Los Pasadena
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Dan Garden	MCI/Metro ATS/MCI Telecommunications
Ms. Samantha Carrillo	Time Warner Cable
Ms. Lynn Prescott	Verizon Wireless
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Shawn Henderson	T-Mobile USA
Ms. Kay Black	AT&T California
Ms. Mia Tran	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P.
Ms. Linda McLean	Extenet Systems

Ms. Mitwasi called the meeting to order at 11:33 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata stated that Mr. Atalla replaced the old server with a new one. Mr. Atalla was working with the backup service company to retrieve missing files. Ms. Pranata stated she added a new item number under Operating to review the Cal-Net backup service. They have not been backing up the server. Mr. Atalla has been working on the old server and as of last week was able to retrieve the missing files. On Friday, Mr. Atalla informed Ms. Pranata that the last three bugs had been fixed. Ms. Pranata has not had a chance to review the fixed bugs, but plans to do a test on Thursday.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. DeBarge reported that they still need to submit electronic JPAs to the JPC. For now they are still putting everything on paper. Ms. Mitwasi inquired if once they submit they will be joint JPAs. Ms. DeBarge confirmed that this was correct and they would like to first perfect the two party JPAs. She expects to send some electronic JPAs between now and the next meeting.

Agenda Item 4 - Miscellaneous –

- **Multiple JPA Search** - The item is currently on hold until new Friend Pro is up and running.
- Ms. Pranata opened in regards to the AT&T California request to add “_FB” at the end of the JPA number PDF file name when the SCJPC office sends the files to AT&T California. Ms. Pranata reported that the web programmer has completed the web modification. When the JPA pdf is opened on the SCJPC website, the file name on the browser window will show the JPA number and it will have “_FB” at the end of it. Ms. Pranata wanted to make sure this was ok with the members. The members agreed they were ok with this. Ms. Pranata inquired if adding “_FB” to the end of the JPA numbers for AT&T California could wait until the next bill of sale and Ms. Carmichael agreed it could wait until the beginning of the next bill of sale.
- Mr. Brown inquired about how to get the copy of previous JPAs on the poles that were recently inspected with Inspection JPAs. Ms. Pranata explained that previous JPA numbers can be found on the pole record, under the *Bill of Sale* section. Ms. Pranata demonstrated how to get the copy of previous JPA. Under the *Bill of Sale* section of the pole record, find the old JPA number. Next step would be enter that JPA number in search box of JPA Search webpage to get the PDF copy. Ms. Pranata added that we do not have copies of older JPAs. Ms. Carmichael stated that if the previous JPA was from 2003 and on, there will be a copy on the website.

Agenda Item 5 - Review of Action Items -

- Ms. Pranata to test bugs Mr. Atalla fixed on Friend Pro.

- Ms. DeBarge will continue to work with Ms. Allen to send 2 party electronic JPAs.
- SCJPC office to start adding “_FB” at the end of the JPA numbers as part of the PDF file name for AT&T California scanned JPAs starting the next bill of sale.

The meeting adjourned at 11:48 a.m. until August 14, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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August 14, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 12:49 p.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Bret Plaskey	Frontier Communications
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Mr. Johnny Trang	City Of Los Pasadena
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Chrys Champlin	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Kay Black	AT&T California
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P.
Ms. Linda McLean	Extenet Systems
Ms. Samantha Carrillo	Time Warner Cable
Ms. Rachael Torres	Mobilitie, LLC
Ms. Marcy Quayle	Extenet Systems

Ms. Mitwasi called the meeting to order at 12:49 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata stated that she found some bugs that had not been fixed by Mr. Atalla. She plans on setting a time with Ms. Allen and

Ms. Corella to test Friend Pro. JPA Processing is a priority and if time allows this month they will test the program.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. DeBarge reported that they still need to submit electronic JPAs to the SCJPC. She hopes to send some electronic JPAs between now and the next meeting and requested for this item to remain open.

Agenda Item 4 - Miscellaneous -

- **Multiple JPA Search** - The item is currently on hold until new Friend Pro is up and running.
- Ms. Mitwasi inquired if AT&T California's request to add "_FB" at the end of the JPA number PDF file name had started. Ms. Pranata confirmed that they had started adding "_FB" to the end of the PDF files.

Agenda Item 5 - Review of Action Items -

- Ms. Pranata to schedule time with Ms. Allen and Ms. Corella to test Friend Pro.
- Ms. DeBarge will continue to work with Ms. Allen to send 2 party electronic JPAs.

The meeting adjourned at 12:52 p.m. until September 18, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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September 18, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 11:12 a.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Cory Crawford	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Ms. Samantha Carrillo	Time Warner Cable
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Mr. Daniel Luty	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Kay Black	AT&T California
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P.
Ms. Linda McLean	Exenet Systems
Ms. Racheal Torres	Mobilitie, LLC
Ms. Marcy Quayle	Exenet Systems
Ms. Linda Paradise	AT&T California
Mr. Iman Yossi Torbati	City of Vernon
Mr. Gabriel Rosales	AT&T California
Ms. Jaclyn Puga	AT&T California
Ms. Megan Stewart	Frontier Communications
Mr. Sven-Axel Knauth	City of Burbank
Ms. Lynn Prescott	Verizon Wireless
Ms. Chrys Champlin	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Mia Tran	Crown Castle NG West Inc./NewPath/CA-CLEC LLC

Ms. Mitwasi called the meeting to order at 11:12 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata stated that Mr. Atalla was out of the country and returned last week. Ms. Pranata sent him the latest Friend Pro test. Ms. Allen and Ms. Corella tested the program further and found small bugs that Mr. Atalla needed to fix. After Mr. Atalla reviews the bugs, Ms. Pranata feels they are ready to start using the new Friend Pro.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. Ms. DeBarge reported that the employee that was working with Ms. Allen on this project was promoted and she currently needs to find a back up to work on this. This item is to be tabled for the next Computer Committee Meeting.

Agenda Item 4 - Miscellaneous –

- **Multiple JPA Search** - The item is currently on hold until new Friend Pro is up and running.

Agenda Item 5 - Review of Action Items -

- None at this time.

The meeting adjourned at 11:16 a.m. until October 16, 2018.

Anali Spencer - Committee Staff

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October 16, 2018

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, **at 10:33 a.m. at the Committee office. Those in attendance were:**

Ms. Valerie Mitwasi	Southern California Edison
Ms. Maria Ortiz	XO Communication
Mr. Wayne Brown	Southern California Edison
Mr. Josh Mathisen	AT&T California
Ms. Cory Crawford	AT&T California
Mr. Jeff Williams	City of Los Angeles
Mr. Ronald Schram	City Of Los Angeles
Ms. Samantha Carrillo	Time Warner Cable
Mr. Bret Plaskey	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Aarize Dizon	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath/CA-CLEC LLC
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Those attending via teleconference were:

Ms. Francis Fatigati	AT&T California
Mr. Iman Yossi Torbati	City of Vernon
Ms. Jaclyn Puga	AT&T California
Ms. Kay Black	AT&T California
Ms. Linda McLean	Extenet Systems
Ms. Linda Paradise	AT&T California
Ms. Lynn Prescott	Verizon Wireless
Ms. Marcy Quayle	Extenet Systems
Ms. Racheal Torres	Mobilitie, LLC
Mr. Sven-Axel Knauth	City of Burbank
Ms. Yvonne Johnson	AT&T Mobility

Ms. Mitwasi called the meeting to order at 10:33 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Mitwasi inquired if
Computer Communications Committee – October 16, 2018– Page 1 of 2

the members had any comments or concerns in regards to the prior meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 - Item 1581: Pole Record Redesign – Ms. Mitwasi opened up the discussion on Pole Record Redesign. Ms. Pranata stated that Mr. Atalla with Hyperlink sent one of his staff to retrieve the latest database of 3 GB because it was too large to get via internet. Mr. Atalla stated all the bugs should be cleared by Friday, October 19, 2018. Ms. Mitwasi inquired if the staff would retest after Mr. Atalla fixed the bugs. Ms. Pranata stated yes.

Agenda Item 3 - Item 1624: Billing Process Efficiency - Ms. Mitwasi opened the discussion on Billing Process Efficiency. This item is to be tabled for the next Computer Committee Meeting.

Agenda Item 4 - Miscellaneous –

- **Multiple JPA Search** - The item is currently on hold until new Friend Pro is up and running.
- Created was **Item #1657:** Tennant ID/Restricted Access to Joint Pole Records (10/16/18) per discussion started in the Compliance Committee Meeting under **Agenda Item 3 – Miscellaneous** and moved to Computer Committee for discussion.

Agenda Item 5 - Review of Action Items -

- Mr. Atalla will finish fixing the bugs by Friday, October 19, 2018 and work on testing Friend Pro.
- **Item #1657:** Tennant ID/Restricted Access to Joint Pole Records (10/16/18) created.

The meeting adjourned at 10:36 a.m. until November 20, 2018.

Anali Spencer - Committee Staff

Southern California Joint Pole Committee

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The **Computer Committee**
did not meet in November 2018.