

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

January 21st, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 10:15 a.m., at the Committee office.

Those in attendance were:

Ms. Lynn Prescott	Verizon Wireless
Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Mr. William Kearns	Verizon Ca, MCI/Comm/Metro
Mr. Josh Mathisen	AT&T California
Mr. Steve Brown	City of Los Angeles
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Maria Ortiz	XO Communications
Ms. Yvonne Johnson	AT&T Mobility
Mr. Paul Smolarski	T-Mobile USA
Mr. Daniel Lippert	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Mr. Dana Fabing	City of Lompoc
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Janet Chirrick	AT&T California
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Prescott opened the meeting at 10:15 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the November 2014 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **November/December 2014 expense sheets**. The members reviewed the November and December 2014 expenses. Mr. Lippert asked whether the budget for next year takes into account the

increase in salary and insurance. Ms. Pranata replied that the budget does take into account these increases. There were further no comments or questions.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable and there were no comments or questions.

The fourth item on the agenda is the **November/December 2014 JPA activity** report. The members reviewed the November and December 2014 JPA activity and there were no comments or questions.

The fifth item for discussion is the **Member Board Attendance**. The members reviewed the attendance report and there were no comments or questions.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Mr. Levy stated that there was nothing to report regarding the standardization of procedures and minutes.

The seventh issue for discussion is **Employee Handbook Review**. Ms. Pranata reported that the staff pointed out there was information missing from the 2015 Employee Handbook regarding sick leave. She stated that the amount of paid hours employees are allotted for sick leave was not addressed; therefore, a sentence was added to the sick leave section which explains that employees accumulate sick leave at the rate of 1.85 hours per bi-weekly pay period, which is equal to 48 hours per year. Ms. Prescott stated that she and Ms. Pranata had discussed this and found that it was left out in error.

The eighth issue for discussion is **Membership Application Letter: SuneSys, LLC**. Ms. Prescott reported that she received a call from Mr. George Milliron from SuneSys, LLC notifying her of their intention to make application to join the SCJPC, and that a letter stating this was sent to the Committee office. Upon Ms. Pranata's return from vacation, she discussed the letter of intent with Ms. Prescott and it was decided to send the response letter to SuneSys LLC detailing the application process. Ms. Prescott also noted that SuneSys, LLC is currently a tenant on around 50,000 poles in Southern California, and she is not aware of whether they intend to remain tenants or purchase joint interest in these poles. Mr. Chow stated that they have either option, and going forward, this should be addressed in the business plans of new applicants. He noted that SuneSys, LLC rents numerous poles from SCE and does not believe they would go through the process of becoming joint owners on all of these poles at once.

The ninth issue for discussion is **ATC Outdoor DAS, LLC Membership Withdrawal**. Ms. Pranata shared the letter she received from ATC Outdoor DAS, LLC which states that have reinstated their California CPCN and would like to continue membership with the SCJPC, and thus they request to withdraw their previous request for termination of their membership. Ms. Prescott stated that a letter should be sent in response requesting that they provide a copy of their CPCN and catch up on their past membership dues. She stated that they should also begin being

assessed immediately. Ms. Prescott informed the members that ATC Outdoor DAS, LLC will receive a special assessment for payment of their membership dues from November and December 2014, and once payment is received, will be credited back to the rest of the membership. Ms. Pranata noted that this is the second time ATC Outdoor DAS, LLC has requested to withdraw their membership and then cancel their request.

The tenth issue for discussion is **miscellaneous items**.

Server Backup Replacement – Velocity Network Solutions

Ms. Pranata reported that the local backup server for the Committee office had stopped working on January 9th and Velocity Network Solutions was able to replace the backup server on January 15th. She stated that the price Velocity had originally quoted for this backup unit was \$4,000, which is the amount that was included in the 2015 budget. She noted, however, that the actual amount paid for the backup unit was \$1,560.50 and informed the members that this amount is covered under the approved 2015 budget.

Correct Formatting of Section 13.1 JPAs

Ms. Hernandez reported that this issue was previously addressed at yesterday's Routine Revision Committee and noted that the main point from the discussion was that the Committee office should not be receiving preliminaries JPAs from members.

Purchase Orders – City of Pasadena

Mr. Armstrong notified the members that City of Pasadena may require a purchase order (PO) to be set up with members on an individual basis in the event that any payment is required from them. He added that City of Pasadena currently has a PO in place with the Committee.

Review of Action Items

- Ms. Pranata to send letter to ATC Outdoor DAS, LLC regarding copy of CPCN, payment of back assessments, and continuation of their assessment.

The meeting adjourned at 10:30 a.m. until February 18, 2015.

Kyle Levy - Assistant Manager

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		November 30, 2014			YTD Through November 30, 2014			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
EMPLOYEE EXPENSE									
Salaries		30,832	29,651.20	1,181	339,153	348,020.56	(8,868)	-3%	369,985
Regular	29,651.20					-			
Contract Labor	-					-			
						-			
Insurance		4,155	4,784.98	(630)	45,700	51,365.68	(5,665)	-12%	49,855
Health/Dental	4,784.98					-			
Life	-					-			
						-			
Payroll Taxes		2,621	2,268.34	352	28,828	28,558.96	269	1%	31,449
Workers Compensation		250	461.40	(211)	2,750	2,695.86	54	2%	3,000
Travel/Misc. Exp.		125	153.53	(29)	1,375	1,150.97	224	16%	1,500
						-			
						-			
PENSION EXPENSE						-			
Contribution-SEP IRA		3,237	2,874.81	363	35,611	33,593.09	2,018	6%	38,848
						-			
						-			
MONTHLY RECURRING						-			
Rent	Building Oper Exp \$814.96	7,592	7,801.97	(210)	83,508	83,819.29	(311)	0%	91,100
Alarm System	Quarterly	46	134.97	(89)	504	539.88	(36)	-7%	550
Telephone (Verizon)	Promotional Price ended	450	562.94	(113)	4,950	5,576.65	(627)	-13%	5,400
Cisco WebEx Plan		90	69.00	21	990	759.00	231	23%	1,080
Postage & Shipping		150	102.67	47	1,650	1,438.42	212	13%	1,800
Business Insurance	Pro-Rated	258	-	258	2,835	2,480.00	355	13%	3,093
Committee Meetings		383	360.78	23	4,217	3,425.16	792	19%	4,600
						-			
						-			
EQUIPMENT & FURNITURE						-			
						-			
Copy Machine - CBE		183	464.92	(282)	2,017	1,915.00	102	5%	2,200
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		November 30, 2014			YTD Through November 30, 2014			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details					-		Variance	Budget
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	11,917	9,900.00	2,017	17%	13,000
FRIEND Support		400	400.00	-	4,400	4,400.00	-	0%	4,800
Data Center Hosting-InetU		750	740.00	10	8,250	8,239.00	11	0%	9,000
Email/Sharefile/Web Hosting		37	32.95	4	404	619.13	(215)	-53%	441
						-			
Computer (Supplies,Maintenance,Repair)		125	135.00	(10)	1,375	4,478.17	(3,103)	-226%	1,500
Velocity-Off Site Back-up		375	299.00	76	4,125	4,646.50	(522)	-13%	4,500
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		125	102.94	22	1,375	1,400.27	(25)	-2%	1,500
Office Supplies		150	138.46	12	1,650	1,683.83	(34)	-2%	1,800
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	515	-	515	5,670	6,743.00	(1,073)	-19%	6,185
Attorney		83	158.00	(75)	917	6,598.25	(5,682)	-620%	1,000
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		125	129.71	(5)	1,375	1,470.28	(95)	-7%	1,500
Bank fees/Chk printing	Pro-Rated	25	-	25	275	105.00	170	62%	300
Publications/Subscriptions		17	100.00	(83)	183	344.48	(161)	-88%	200
Seminars & Tuition		50	-	50	550	190.00	360	65%	600
Member Retirement		133	-	133	1,467	441.96	1,025	70%	1,600
Total Operating Expenses		54,365.50	52,827.57	1,537.93	598,020.50	616,598.39	(18,577.89)	-3%	652,386

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		November 30, 2014				YTD Through November 30, 2014				Annual
									%	
	Details	Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT										
COMPUTER SYSTEM										
Software Purchase		750	-	750		8,250	-	8,250	100%	9,000
							-			
							-			
							-			
EQUIPMENT & FURNITURE	Pro-Rated						-			
Purchases/Leases (GE Capital)		625	348.80	276		6,875	3,758.60	3,116	45%	7,500
Hardware Purchase		275	-	275		3,025	118.25	2,907	96%	3,300
LONG TERM LIABILITY CURRENT							-			
							0			
Total Capital Investments & Long Term Liabilities Current							0			
Interest Earned/Misc Income		1,650.00	348.80	1,301.20		18,150.00	3,876.85	14,273.15	79%	19,800
		(0.07)	(0.07)			(0.83)	(0.83)			
		56,015.43	53,176.30	2,839.13		616,169.67	620,474.41	(4,304.74)	-1%	672,186
Items in blue are assessed equally										
Prepared as of: 12/3/2014										

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		December 31, 2014			YTD Through December 31, 2014				Annual
	Details	Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	% Variance	Budget
EMPLOYEE EXPENSE									
Salaries		30,832	29,651.20	1,181	369,985	377,671.76	(7,687)	-2%	369,985
Regular	29,651.20					-			
Contract Labor	-					-			
						-			
Insurance		4,155	4,914.43	(760)	49,855	56,280.11	(6,425)	-13%	49,855
Health/Dental	4,783.48					-			
Life	130.95					-			
						-			
Payroll Taxes		2,621	2,268.29	352	31,449	30,827.25	622	2%	31,449
Workers Compensation		250	260.50	(11)	3,000	2,956.36	44	1%	3,000
Travel/Misc. Exp.		125	173.78	(49)	1,500	1,324.75	175	12%	1,500
						-			
						-			
PENSION EXPENSE									
Contribution-SEP IRA		3,237	2,874.81	363	38,848	36,467.90	2,380	6%	38,848
						-			
						-			
MONTHLY RECURRING									
Rent	Building Oper Exp \$814.96	7,592	7,801.97	(210)	91,100	91,621.26	(521)	-1%	91,100
Alarm System	Quarterly	46	-	46	550	539.88	10	2%	550
Telephone (Verizon)	Promotional Price ended	450	562.94	(113)	5,400	6,139.59	(740)	-14%	5,400
Cisco WebEx Plan		90	69.00	21	1,080	828.00	252	23%	1,080
Postage & Shipping		150	258.82	(109)	1,800	1,697.24	103	6%	1,800
Business Insurance	Pro-Rated	258	-	258	3,093	2,480.00	613	20%	3,093
Committee Meetings		383	-	383	4,600	3,425.16	1,175	26%	4,600
						-			
						-			
EQUIPMENT & FURNITURE									
						-			
Copy Machine - CBE		183	101.37	82	2,200	2,016.37	184	8%	2,200
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		December 31, 2014			YTD Through December 31, 2014			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	13,000	10,800.00	2,200	17%	13,000
FRIEND Support		400	400.00	-	4,800	4,800.00	-	0%	4,800
Data Center Hosting-InetU		750	740.00	10	9,000	8,979.00	21	0%	9,000
Email/Sharefile/Web Hosting	Email yearly	37	152.83	(116)	441	771.96	(331)	-75%	441
	renewal					-			
Computer (Supplies,Maintenance,Repair)		125	137.91	(13)	1,500	4,616.08	(3,116)	-208%	1,500
Velocity-Off Site Back-up		375	299.00	76	4,500	4,945.50	(446)	-10%	4,500
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		125	139.39	(14)	1,500	1,539.66	(40)	-3%	1,500
Office Supplies		150	218.82	(69)	1,800	1,902.65	(103)	-6%	1,800
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	515	-	515	6,185	6,743.00	(558)	-9%	6,185
Attorney		83	-	83	1,000	6,598.25	(5,598)	-560%	1,000
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		125	217.66	(93)	1,500	1,687.94	(188)	-13%	1,500
Bank fees/Chk printing	Pro-Rated	25	50.00	(25)	300	155.00	145	48%	300
Publications/Subscriptions		17	-	17	200	344.48	(144)	-72%	200
Seminars & Tuition		50	-	50	600	190.00	410	68%	600
Member Retirement		133	-	133	1,600	441.96	1,158	72%	1,600
Total Operating Expenses		54,365.50	52,192.72	2,172.78	652,386.00	668,791.11	(16,405.11)	-3%	652,386

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		December 31, 2014			YTD Through December 31, 2014				Annual
								%	
	Details	Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750	9,000	-	9,000	100%	9,000
						-			
						-			
						-			
EQUIPMENT & FURNITURE	Pro-Rated					-			
Purchases/Leases (GE Capital)		625	348.80	276	7,500	4,107.40	3,393	45%	7,500
Hardware Purchase		275	-	275	3,300	118.25	3,182	96%	3,300
LONG TERM LIABILITY CURRENT						-			
						0			
Total Capital Investments & Long Term Liabilities Current		1,650.00	348.80	1,301.20	19,800.00	4,225.65	15,574.35	79%	19,800
Interest Earned/Misc Income		(0.08)	(0.08)		(0.91)	(0.91)			
		56,015.42	52,541.44	3,473.98	672,185.09	673,015.85	(830.76)	0%	672,186
Items in blue are assessed equally									
Prepared as of: 1/6/2015									

Delinquent Accounts
1/15/2015

MEMBERS ACCOUNTS RECEIVABLE

				PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION					
	Invoice Month	Due By		Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
Extenet Systems	July ' 14	Aug. 31, 2014	\$525.83	18265	11/7,12/5,1/9	Mailed to Kourtney Wietecha	JT	JT	10/3/2014
Extenet Systems	Oct. '14	Nov. 30, 2014	\$63.13	18370				JT	1/9/2015
Mpower/Telepacific Comm.	Oct. '14	Nov. 30, 2014	\$93.00	18351				JT	1/9/2015
Time Warner Cable-TWN	July ' 14	Aug. 31, 2014	\$340.75	18259	11/7,12/5,1/9	Mailed to Emir Erba	JT	JT	10/3/2014
Time Warner Cable-TWS	June ' 14	July 30, 2014	\$292.03	18223	10/3, 11/7,12/5,1/9	Mailed to Tom Scanlan	JT	JT	9/5/2014
Time Warner Cable-TWS	July ' 14	Aug. 31, 2014	\$298.32	18258	11/7,12/5,1/9	Mailed to Tom Scanlan	JT	JT	10/3/2014
Time Warner Cable-TWS	Aug. '14	Sept. 30, 2014	\$312.16	18293	12/5,1/9	Mailed to Tom Scanlan	JT	JT	11/7/2014
Time Warner Cable-TWS	Oct. '14	Nov. 30, 2014	\$114.74	18363				JT	1/9/2015
Verizon Wireless	Aug. '14	Sept. 30, 2014	\$850.75	18268	12/5,1/9	E-mailed Jim Perry & Dino Amico	JT	JT	11/7/2015
Verizon Wireless	Oct. '14	Nov. 30, 2014	\$760.37	18338				JT	1/9/2015

\$3,651.08

TOTAL

\$3,651.08

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

S:\EXCEL\ACCTREC

Member Activity

DEC' 14 Mbr Activity

[illegible]

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused Absence

1/15/2015

22 years to 23 years of credited service	6.77 hours	176 hours
23 years to 24 years of credited service	70.8 hours	184 hours
24 years to 25 years of credited service	7.39 hours	192 hours
25 years or more of credited service	7.69 hours	200 hours

The employee's accrual rate will increase as of the applicable anniversary date. The date of hire is the anniversary date for all purposes. Employees on leaves of absence do not accrue vacation leave benefits.

The maximum vacation leave benefits an employee may accrue is 1.5 times the employee's annual accrual rate. If an employee's earned, unused benefits reach the maximum, the employee will not accrue additional benefits until the employee uses enough vacation leave benefits to fall below the maximum, at which time the employee will resume accruing vacation leave benefits from that date forward. For example, if an employee who accrues 80 hours per year reaches a balance of 120 hours, the employee's accrual will stop until the employee uses some of the benefits, such that the total once again falls below 120 hours, at which time the accrual will begin again from that point forward. Vacation leave benefits cannot be cashed out except upon termination of employment.

Except as otherwise provided by law, accrued vacation leave benefits (and floating holiday benefits) will be applied to all time off for vacation or personal reasons, or if the employee is off work for health-related reasons and does not have available sick leave benefits.

You must have advance written approval before taking paid time off. Requests must be submitted in writing to the Manager of Operations, normally at least 14 days in advance for a single day off and 30 days in advance for multiple days off. Although efforts will be made to accommodate your time off request, approval is discretionary depending on the business needs of SCJPC at that time. In the event of a conflict in scheduling, SCJPC may consider when the request was received, business and staffing needs, and seniority.

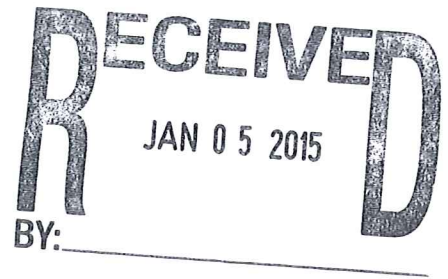
The Committee reserves the right to schedule time off for any employee, at any time. In addition, if the Committee is going to be closed on a regular workday, the day off will be unpaid or you may use accrued vacation benefits.

You are not expected to perform any work during approved time off. Please note that the vacation leave accrual of both exempt and non-exempt employees will be docked for full day and partial day absences in excess of one hour. You will be paid for all accrued, unused vacation leave benefits upon termination of employment.

Sick Leave

On the first day of employment, regular full time employees begin to accrue sick leave benefits at the rate of 1.54 hours per bi-weekly pay period, which is equivalent to approximately 40 hours per year, for the first year. Thereafter, employees will accumulate sick leave at the rate of 1.85 hours per bi-weekly pay period, which is equal to 48 hours per year. Part time employees accrue sick leave benefits at the rate of one hour per 30 hours worked, up to a maximum of 24 hours per year.

Although sick leave begins to accrue on the first day of employment, sick leave benefits may not be used until the employee has completed a 90-day waiting period. Upon completion of the waiting



12-31-2014
George Milliron
VP Western Region Ops
Sunesys, LLC

RE: SCJPA Application

To: SCJPA Committee

Dear Committee Members,

This letter is written today December 31, 2014 by Sunesys, LLC with the intent to make application to join the Southern California Joint Pole Association. Sunesys, LLC is a licensed CLEC in good standing with the California Public Utilities Commission and is currently a tenant on 50,223 poles throughout the southland.

We understand that the application process requires several steps and have prepared in advance all the documentation laid out in the SCJPA application requirements. Attached is a copy of the Sunesys, LLC CPCN for your review.

Sunesys looks forward to hearing from the committee soon. All correspondence should be directed to the Sunesys, LLC office in Corona, CA.

Sincerely,

George H Milliron
Vice President, Western Region Operations

224 S. Lincoln Ave
Corona, CA 92882
951-500-0307

Decision 06-06-047 June 29, 2006

BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

Application of Sunesys, Inc. for a Certificate of Public Convenience and Necessity to Provide Facilities-Based InterLATA and IntraLATA Interexchange Services and Competitive Local Exchange Services.

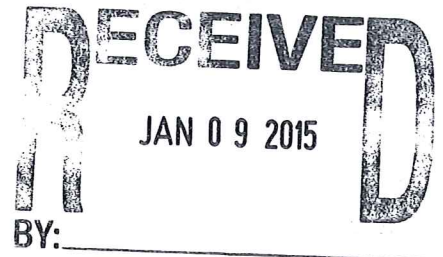
Application 06-01-006
(Filed January 9, 2006)

**OPINION GRANTING CERTIFICATE OF
PUBLIC CONVENIENCE AND NECESSITY**

I. Summary

Sunesys, Inc. (Applicant) seeks a certificate of public convenience and necessity (CPCN) under Pub. Util. Code § 1001 to obtain authority to provide facilities-based local exchange and interexchange telecommunications services.¹ By this decision, we grant Applicant the requested authority, subject to the requirements and conditions stated below.

¹ The application is somewhat unclear as to the type of CPCN sought by Applicant. Although the Application initially states that Applicant is seeking authorization to provide facilities-based local exchange and interexchange services, the Application later states that Applicant is seeking authorization to provide limited facilities-based services and to perform certain CEQA-exempt projects, including the installation of new conduits or trenches in rights-of-way. However, since Applicant's installation of new trenches or conduits would require full facilities-based authority, we construe this application as a request for issuance of a full facilities-based CPCN.



December 22, 2014

Angela Pranata, Manager of Operations
Southern California Joint Pole Committee
279 E. Arrow Hwy., Suite 104
San Dimas, CA 91773

RE: ATC Outdoor DAS, LLC Membership

Dear Ms. Pranata,

ATC Outdoor DAS, LLC submitted a request for termination of membership with the Southern California Joint Pole Committee ("SCJPC") on October 7, 2014. Since that time, we have reinstated our California CPCN, and therefore would like to continue our membership with the SCJPC.

Accordingly, ATC Outdoor DAS, LLC respectfully requests to withdraw our request for termination of membership with the SCJPC.

Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Gerard Ainsztein
Senior Vice President-Managed Networks
Gerard.Ainsztein@americantower.com
(919) 466-5563



QUOTE

6400 Laurel Canyon Blvd., Suite 230, North Hollywood, CA 91606
t. 818-780-3600 f. 866-464-5016

Number AAAQ1182

Date Jan 12, 2015

Sold To

Southern California Joint Pole Comm
Angela Pranata
279 E. Arrow Hwy.
Suite 104
San Dimas, CA 91773
United States

Phone (909) 599-3801
Fax

Ship To

Southern California Joint Pole Comm
Angela Pranata
279 E. Arrow Hwy.
Suite 104
San Dimas, CA 91773
United States

Phone (909) 599-3801
Fax

Your Sales Rep

tgerber
818-780-3600 ext 302
tgerber@velocityns.com

Terms	P.O. Number	Ship Via
-------	-------------	----------

Line	Qty	Description	Unit Price	Ext. Price
1	1	TotalCare Guardian A1000 Hardware Only 1000 Gigabtyes of local storage	\$950.00	\$950.00
2	1	Setup Charges	\$475.00	\$475.00
			SubTotal	\$1,425.00
			Tax	\$85.50
			Shipping	\$50.00
			Total	\$1,560.50

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOUR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS,

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

February 18th, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 10:00 a.m., at the Committee office.

Those in attendance were:

Ms. Janet Chirrick	AT&T California
Ms. Manijeh Carmichael	AT&T California
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. William Kearns	Verizon Ca, MCI/Comm/Metro
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. David Elston	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Maria Ortiz	XO Communications
Ms. Yvonne Johnson	AT&T Mobility
Mr. Paul Smolarski	T-Mobile USA
Ms. Mary Li	City of Anaheim
Mr. Joe Armstrong	City of Pasadena
Mr. Dana Fabing	City of Lompoc
Ms. Kourtney Wietecha	ExteNet Systems
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Laura Wendover	AT&T California
Mr. Varghese George	City of Glendale
Ms. Maryam Farajzadeh	City of Vernon
Mr. Stephen Pebley	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Ana Le	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Chirrick opened the meeting at 10:00 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the January 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **January 2015 expense sheets**. The members reviewed the January 2015 expenses. There were no comments or questions.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable. Ms. Pranata reported that the invoices for Time Warner Cable were being sent to Tom Scanlan in San Diego, although their billing department was taken over by an employee at their Ontario office. She explained that the invoices should have been sent to Ontario, but that she was never notified of this change of office until recently. Ms. Pranata reported that she received confirmation from Time Warner Cable that they will be sending in the payments for these outstanding invoices. There were no further comments or questions. There were no further comments or questions.

The fourth item on the agenda is the **January 2015 JPA activity** report. The members reviewed the January 2015 JPA activity. Ms. Chirrick asked whether the JPA activity for January is considered an average month. Mr. Levy replied that the activity for an average month is around twice the amount than that of January's, as January and February generally have a lower volume of JPAs. There were no further comments or questions.

The fifth item for discussion is the **Member Board Attendance**. The members reviewed the attendance report. Ms. Pranata reported that she has notated ATC Outdoor DAS, LLC as having an excused absence for the November and January Board meetings due to their inability to attend these meetings because of their request to withdraw from the membership. There were no further comments or questions.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Mr. Levy stated that there was nothing to report regarding the standardization of procedures and minutes.

The seventh issue for discussion is **Membership Application Letter: SuneSys, Inc.** Ms. Pranata reported that she was contacted by an attorney working on behalf of SuneSys, Inc. who inquired as to whether the Committee would accept the audited financial reports of the parent company Quanta, or if the financial reports of the subsidiary SuneSys, Inc. are required. The lawyer explained to her that the CPUC accepted the financial reports of Quanta and granted the CPCN to SuneSys, Inc.

Ms. Hernandez brought up a similar case where MetroPCS wished to be displayed as the member while providing the financial reports of Royal Street. She stated that the Committee denied their application due to their inability to show how they were financially linked. Ms. Prescott stated that the Committee should be able to accept the application of Sunesys, Inc. if they are able to provide documentation

showing how they are linked to Quanta. Mr. Elston noted that there are legal memorandums they can draft which show the parent/subsidiary relationship of the entities. Ms. Pranata stated that she will inform the lawyer of this and request the documentation required to approve SuneSys, Inc.'s membership application.

The eighth issue for discussion is **SCJPC Employees 2015 Salary Review**. Ms. Pranata reported that every 5 years, the Committee reviews the salary ranges for the SCJPC employees and the last time this was done was in 2010. She stated that the members were also solicited for the salary ranges for each of their individual companies in 2010, although this was only done for the positions of Administrative Aide and Biller Levels 1-3. Ms. Pranata stated that she will email the salary range survey to the membership which will be due by March 10th and reviewed at the March Operating Committee.

The ninth issue for discussion is **miscellaneous items**.

New Member Questionnaire

Ms. Pranata reported that the new member questionnaire should be reviewed and any changes made if required before sending to Mobilitie, LLC. The members reviewed the new member questionnaire and the following questions were added:

- Are you aware that there may be another approval process based on local jurisdictional ordinances?
- Are you aware that you will be required to submit pole loading analysis and what program will you be using?

The following existing question was updated to read:

- Who will do the placement, removal and maintenance of poles and facilities?

Ms. Pranata informed the Committee that she will send the updated questionnaire to Mobilitie, LLC and invite them to the March Administrative Board meeting.

Review of Action Items

- Ms. Pranata to send salary range survey to membership.
- Ms. Pranata to send updated new member questionnaire to Mobilitie, LLC.
- Ms. Pranata to contact SuneSys, Inc. lawyer regarding documentation on the link to their parent company.

The meeting adjourned at 10:30 a.m. until March 18, 2015.

Kyle Levy - Assistant Manager

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		January 31, 2015			YTD Through January 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
<u>EMPLOYEE EXPENSE</u>									
Salaries		31,954	29,651.20	2,303	31,954	29,651.20	2,303	7%	383,450
Regular	29,651.20					-			
Contract Labor	-					-			
						-			
Insurance		4,772	5,009.48	(237)	4,772	5,009.48	(237)	-5%	57,266
Health/Dental	5,009.48					-			
Life						-			
						-			
Payroll Taxes	FUTA 2014 UNDERCOLLECTED	2,716	4,007.77	(1,292)	2,716	4,007.77	(1,292)	-48%	32,593
Workers Compensation		233	260.50	(27)	233	260.50	(27)	-12%	2,800
Travel/Misc. Exp.		125	99.37	26	125	99.37	26	21%	1,500
						-			
						-			
<u>PENSION EXPENSE</u>						-			
Contribution-SEP IRA		3,355	2,874.81	480	3,355	2,874.81	480	14%	40,262
						-			
						-			
<u>MONTHLY RECURRING</u>						-			
Rent	Building Oper Exp \$814.96	7,980	7,801.97	178	7,980	7,801.97	178	2%	95,755
Alarm System	Quarterly	46	-	46	46	-	46	100%	550
Telephone (Verizon)		565	567.38	(2)	565	567.38	(2)	0%	6,780
Cisco WebEx Plan		90	69.00	21	90	69.00	21	23%	1,080
Postage & Shipping		150	114.01	36	150	114.01	36	24%	1,800
Business Insurance	Pro-Rated	284	-	284	284	-	284	100%	3,406
Committee Meetings		333	299.94	33	333	299.94	33	10%	4,000
						-			
						-			
<u>EQUIPMENT & FURNITURE</u>						-			
						-			
Copy Machine - CBE		167	101.37	65	167	101.37	65	39%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		January 31, 2015			YTD Through January 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	1,083	900.00	183	17%	13,000
FRIEND Support		400	400.00	-	400	400.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	600	740.00	(140)	-23%	7,200
Email/Sharefile/Web Hosting		39	57.95	(19)	39	57.95	(19)	-51%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	-	583	583	-	583	100%	7,000
Velocity-Off Site Back-up		750	299.00	451	750	299.00	451	60%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		142	142.14	(0)	142	142.14	(0)	0%	1,700
Office Supplies		167	48.66	118	167	48.66	118	71%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	727.00	(148)	579	727.00	(148)	-26%	6,945
Attorney		542	-	542	542	-	542	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		133	129.71	4	133	129.71	4	3%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	13	-	13	100%	150
Publications/Subscriptions/Reference	Dun&Bradstreet	29	121.99	(93)	29	121.99	(93)	-318%	350
Seminars & Tuition		42	-	42	42	-	42	100%	500
Member Retirement		133	-	133	133	-	133	100%	1,600
Total Operating Expenses		58,004.08	54,423.25	3,580.83	58,004.08	54,423.25	3,580.83	6%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		January 31, 2015				YTD Through January 31, 2015			%	Annual
		Budgeted	Recorded	Variance		Budgeted	Recorded	Variance		
	Details								Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT										
COMPUTER SYSTEM										
Software Purchase		750	-	750		750	-	750	100%	9,000
							-			
							-			
							-			
EQUIPMENT & FURNITURE	Pro-Rated						-			
Purchases/Leases (GE Capital)		350	348.80	1		350	348.80	1	0%	4,200
Hardware Purchase		17	-	17		17	-	17	100%	200
LONG TERM LIABILITY CURRENT										
							-			
							-			
							-			
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87		1,116.67	348.80	767.87	69%	13,400
Interest Earned/Misc Income		(0.08)	(0.08)			(0.08)	(0.08)			
		59,120.67	54,771.97	4,348.70		59,120.67	54,771.97	4,348.70	7%	709,449.00
Items in blue are assessed equally										
Prepared as of: 2/5/15										

Delinquent Accounts
2/13/2015

MEMBERS ACCOUNTS RECEIVABLE

					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
AT&T Mobility	Dec '14	Jan. 31, 2015	\$600.46	18421				KA	2/6/2015
CA-CLEC LLC	Dec '14	Jan. 31, 2015	\$525.41	18424				KA	2/6/2015
City of Azusa	Dec '14	Jan. 31, 2015	\$569.64	18410				KA	2/6/2015
City of Glendale	Dec '14	Jan. 31, 2015	\$712.84	18413				KA	2/6/2015
City of Los Angeles, DWP	Dec '14	Jan. 31, 2015	\$3,862.93	18415				KA	2/6/2015
City of Pasadena	Nov '14	Dec. 31, 2014	\$679.04	18382				KA	2/6/2015
City of Pasadena	Dec '14	Jan. 31, 2015	\$667.89	18416				KA	2/6/2015
Crown Castle NG West Inc.	Dec '14	Dec. 31, 2014	\$1,132.30	18435				KA	2/6/2015
Extenet Systems	July ' 14	Aug. 31, 2014	\$525.83	18265	11/7,12/5,1/9	Mailed to Kourtney Wietecha	JT	JT	10/3/2014
Extenet Systems	Oct. '14	Nov. 30, 2014	\$63.13	18370				JT	1/9/2015
Extenet Systems	Nov. '14	Dec. 31, 2014	\$536.73	18405				KA	2/6/2015
Extenet Systems	Dec '14	Jan. 31, 2015	\$526.86	18439				KA	2/6/2015
MCI Metro/ATS	Dec '14	Jan. 31, 2015	\$676.23	18422				KA	2/6/2015
MCI Telecommunications	Dec '14	Jan. 31, 2015	\$556.95	18423				KA	2/6/2015
Newpath Networks	Dec '14	Jan. 31, 2015	\$551.51	18438				KA	2/6/2015
Teleport Comm America, LLC	Dec '14	Jan. 31, 2015	\$725.17	18408				KA	2/6/2015
Time Warner Cable-TWN	July ' 14	Aug. 31, 2014	\$340.75	18259	11/7,12/5,1/9	Mailed to Emir Erba	JT	JT	10/3/2014
Time Warner Cable-TWN	Nov '14	Dec. 31, 2014	\$348.58	18399				KA	2/6/2015
Time Warner Cable-TWN	Dec '14	Jan. 31, 2015	\$342.93	18433				KA	2/6/2015
Time Warner Cable-TWS	June ' 14	July 30, 2014	\$292.03	18223	10/3, 11/7,12/5,1/9	Mailed to Tom Scanlan	JT	JT	9/5/2014
Time Warner Cable-TWS	July ' 14	Aug. 31, 2014	\$298.32	18258	11/7,12/5,1/9	Mailed to Tom Scanlan	JT	JT	10/3/2014
Time Warner Cable-TWS	Aug. '14	Sept. 30, 2014	\$312.16	18293	12/5,1/9	Mailed to Tom Scanlan	JT	JT	11/7/2014
Time Warner Cable-TWS	Oct. '14	Nov. 30, 2014	\$114.74	18363				JT	1/9/2015
Time Warner Cable-TWS	Nov '14	Dec. 31, 2014	\$305.04	18398				KA	2/6/2015
Time Warner Cable-TWS	Dec '14	Jan. 31, 2015	\$300.51	18432				KA	2/6/2015
Verizon Wireless	Aug. '14	Sept. 30, 2014	\$850.75	18268	12/5,1/9	E-mailed Jim Perry & Dino Amico	JT	JT	11/7/2015
Verizon Wireless	Oct. '14	Nov. 30, 2014	\$760.37	18338				JT	1/9/2015
Verizon Wireless	Nov '14	Dec. 31, 2014	\$845.73	18373				KA	2/6/2015
Verizon Wireless	Dec '14	Jan. 31, 2015	\$833.01	18407				KA	2/6/2015
XO Communications	Dec '14	Jan. 31, 2015	\$571.81	18431				KA	2/6/2015

\$19,429.65

TOTAL

\$19,429.65

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

S:\EXCEL\ACCTREC

Member Activity

JAN' 15 Mbr Activity

[illegible]

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
FEBRUARY 2014 - JANUARY 2015**

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused Absence

		MBR CODE	2014 FEB	2014 MAR	2014 APR	2014 MAY	2014 JUN	2014 JUL	2014 AUG	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	TOTAL	Atten. %
1	So. California Edison	E	1	1	1	1	1	1	1	1	1	1		1	11	100%
2	City of Los Angeles	M	1	1	1	1	1	1	1	1	1	1		1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1	1	1	1	1	1	1	1		1	11	100%
4	Verizon Wireless	ATC	1	1	1	1	1	1	1	1	1	1		1	11	100%
5	City of Riverside	J	1	1	1	1	1	1	1	1	1	1		1	11	100%
6	Sprint-Nextel	SPR	1	1	1	1	1	1	1	1	1	1		1	11	100%
7	Sprint Communications	FON	1	1	1	1	1	1	1	1	1	1		1	11	100%
8	Teleport Comm America	TCA	1	1	1	1	1	1	1	1	1	1		1	11	100%
9	NewPath Networks	NPN	1	1	1	1	1	1	1	1	1	1		1	11	100%
10	CA-CLEC LLC	CCI	1	1	1	1	1	1	1	1	1	1		1	11	100%
11	Verizon California	VZ	1	1	1	1	1	1	1	1	1	1		1	11	100%
12	MCI/Metro	ATS	1	1	1	1	1	1	1	1	1	1		1	11	100%
13	MCI Communications	MCI	1	1	1	1	1	1	1	1	1	1		1	11	100%
14	XO Communications	NXT	1	1	1	1	1	1	1	1	1	1		1	11	100%
15	AT&T California	H / T	1	1	1	1	1	1	1	1	1	1		1	11	100%
16	City of Vernon	V	1	1	1	1	1	1	1	1	1	1		1	11	100%
17	ExteNet Systems	EXT	1	1	1	1	1	1	1	1	1	1		0	10	91%
18	Golden State Water	SCW	1	1	1	1	1	1	1	1	1	1		1	11	100%
19	T-Mobile, USA	PBM	1	1	1	1	1	1	1	1	1	1		1	11	100%
20	Time-Warner	TWC	1	1	1	1	1	1	1	1	1	1		1	11	100%
21	City of Azusa	MA	1	1	1	1	1	1	1	1	1	1		1	11	100%
22	City of Banning	COB	1	1	1	1	1	1	1	1	1	0		1	10	91%
23	City of Burbank	B	1	1	1	1	1	1	1	1	0	1		1	10	91%
24	AT&T Mobility	LAC	1	1	1	1	1	0	1	1	1	1		1	10	91%
25	Frontier	FTR	1	1	1	1	1	1	1	1	1	1		0	10	91%
26	Mpower/TelePacific	ICG	1	1	1	0	1	1	1	1	1	0		1	9	82%
27	City of Glendale	A	1	0	1	1	1	1	1	1	0	1		1	9	82%
28	City of Colton	F	1	1	0	1	1	1	1	1	1	1		1	10	91%
29	City of Lompoc	LLW	1	1	1	0	1	0	1	1	1	1		1	9	82%
30	City of Pasadena	MP	0	1	1	1	1	0	1	0	1	0		1	7	64%
31	City of Anaheim	D	0	0	0	0	1	1	0	1	1	1		1	6	55%
32	ATC Outdoor DAS	AMT	0	0	0	0	1	1	0	0	1	0		0	3	33%
Total			29	29	29	28	32	29	30	30	30	28	0	29		

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

March 18th, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 10:40 a.m., at the Committee office.

Those in attendance were:

Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. Ruben Hauser	City of Los Angeles
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Mr. William Kearns	Verizon Ca, MCI/Comm/Metro
Mr. Josh Mathisen	AT&T California
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Mr. Daniel Lippert	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Mary Li	City of Anaheim
Mr. Dana Fabing	City of Lompoc
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Janet Chirrick	AT&T California
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Chirrick opened the meeting at 10:40 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the February 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **February 2015 expense sheets**. The members reviewed the February 2015 expenses. Mr. Brown inquired as to what the "Software Purchase" expense was used for. Ms. Pranata replied that this expense is budgeted in the event that any software needs to be purchased or have their

licenses renewed for the office computers. There were no further comments or questions.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable. Ms. Chirrick asked if Ms. Pranata has received any response from Time Warner Cable concerning their past due invoices. Ms. Hernandez proposed that Ms. Pranata send Time Warner Cable a letter notifying them that they are violating the Agreement. She stated that because Time Warner's North and South offices are not communicating, they need to be informed that even though their invoices for TWN (North) are paid to date, they are still in breach of the Agreement if the invoices for TWS (South) are not paid. Ms. Haney stated that she has been working with someone over at TWS, and that she will provide Ms. Pranata with their contact information so that she may notify TWS of their past due invoices.

Ms. Chirrick noted the past due invoices of Verizon Wireless, and asked if Ms. Pranata knew whether Jim Perry and Dino Amico were in fact the correct contacts. Ms. Hernandez stated that Dino Amico is the correct contact, and that she will follow up on Jim Perry.

The fourth item on the agenda is the **February 2015 JPA activity** report. The members reviewed the February 2015 JPA activity and there were no comments or questions.

The fifth item for discussion is the **Member Board Attendance**. The members reviewed the attendance report. Ms. Pranata stated that because of ATC Outdoor DAS, LLC's request to withdraw from the Committee and subsequent cancelation of this request, they had an excused absence for two months. She asked whether their attendance would be based on the regular 11 months or 9 months. Mr. Hunter responded that their excused absences are considered as them having been present when calculating their attendance percentage, and that it would still be according to 11 months.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Mr. Levy reported that there was discussion at yesterday's Compliance Committee regarding the JPC office receiving a number of Form 7s where they were not cc'ed on the form. He noted that such Form 7s will be returned to the initiator as the other members involved were not made aware that the JPC office was also sent a copy. Mr. Levy reported that a JPA Alert regarding this issue will be posted on the JPC website shortly.

The seventh issue for discussion is **SCJPC Employee 2015 Salary Review**. Ms. Pranata reported that she received only two salary survey responses from members, and asked whether the Committee wished to wait for more replies or to move forward with the process that was used in 2010 of selecting a flat percentage to calculate the 2015-2019 salary ranges. The members agreed to move forward by coming up with a percentage to use, and spent some time researching the CPI and cost of living increases from 2010-2015. The members found that the CPI increased on average 3% from 2010-2015 and agreed on adjusting the pay range by 3%

compounded increase for the JPC staff to cover the cost of living, and as a general increase to thank them for all of their hard work. The Operating Committee approved the increase of compounded 3% in JPC staff salary ranges for 2015 to 2019.

The eighth issue for discussion is **miscellaneous items**.

New SNDA – Subordination, Non-Disturbance and Attornment Agreement

Ms. Pranata reported that she received a new SNDA agreement which was revised in January 2015. She stated that the previous SNDA was sent to the attorney several years ago for review, and asked whether the revised version should be sent to him as well. Ms. Hernandez requested that Ms. Pranata send the new SNDA agreement to the attorney for review.

Review of Action Items

- Ms. Pranata to determine correct contact person for TWS invoices.
- Ms. Pranata to notify TWS that they are in breach of Agreement.
- Ms. Pranata to send new SNDA agreement to attorney for review.

The meeting adjourned at 11:10 a.m. until April 15, 2015.

Kyle Levy - Assistant Manager

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		February 28, 2015			YTD Through February 28, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
EMPLOYEE EXPENSE									
Salaries		31,954	29,651.20	2,303	63,908	59,302.40	4,606	7%	383,450
Regular	29,651.20					-			
Contract Labor	-					-			
						-			
Insurance		4,772	4,978.48	(206)	9,544	9,987.96	(444)	-5%	57,266
Health/Dental	4,978.48					-			
Life						-			
						-			
Payroll Taxes		2,716	2,995.02	(279)	5,432	7,002.79	(1,571)	-29%	32,593
Workers Compensation		233	260.50	(27)	467	521.00	(54)	-12%	2,800
Travel/Misc. Exp.		125	124.01	1	250	223.38	27	11%	1,500
						-			
						-			
PENSION EXPENSE									
Contribution-SEP IRA		3,355	2,874.81	480	6,710	5,749.62	961	14%	40,262
						-			
						-			
MONTHLY RECURRING									
Rent	Building Oper Exp \$814.96	7,980	7,801.97	178	15,959	15,603.94	355	2%	95,755
Alarm System	Quarterly	46	134.97	(89)	92	134.97	(43)	-47%	550
Telephone (Verizon)		565	576.72	(12)	1,130	1,144.10	(14)	-1%	6,780
Cisco WebEx Plan		90	69.00	21	180	138.00	42	23%	1,080
Postage & Shipping		150	98.66	51	300	212.67	87	29%	1,800
Business Insurance	Pro-Rated	284	-	284	568	-	568	100%	3,406
Committee Meetings		333	305.26	28	667	605.20	61	9%	4,000
						-			
						-			
EQUIPMENT & FURNITURE									
						-			
Copy Machine - CBE		167	202.74	(36)	333	304.11	29	9%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		February 28, 2015			YTD Through February 28, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
<u>NETWORK SYSTEM</u>						-			
LAN Maintenance		1,083	900.00	183	2,167	1,800.00	367	17%	13,000
FRIEND Support		400	400.00	-	800	800.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	1,200	1,480.00	(280)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	77	90.90	(14)	-18%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	127.42	456	1,167	127.42	1,039	89%	7,000
Velocity-Off Site Back-up	Backup server upgrade	750	1,859.50	(1,110)	1,500	2,158.50	(659)	-44%	9,000
						-			
						-			
<u>PRINTING & SUPPLY</u>						-			
Office Printing		142	104.82	37	283	246.96	36	13%	1,700
Office Supplies		167	136.98	30	333	185.64	148	44%	2,000
						-			
						-			
<u>CONTRACT SERVICES</u>						-			
Auditor	Pro-Rated	579	-	579	1,158	727.00	431	37%	6,945
Attorney		542	-	542	1,083	-	1,083	100%	6,500
						-			
<u>GENERAL EXPENSE</u>						-			
Sure Payroll Fees		133	129.71	4	267	259.42	7	3%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	25	-	25	100%	150
Publications/Subscriptions/Reference		29	-	29	58	121.99	(64)	-109%	350
Seminars & Tuition		42	-	42	83	-	83	100%	500
Member Retirement		133	168.63	(35)	267	168.63	98	37%	1,600
Total Operating Expenses		58,004.08	54,673.35	3,330.73	116,008.17	109,096.60	6,911.57	6%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		February 28, 2015				YTD Through February 28, 2015			Annual
		Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	
	Details							%	Budget
								Variance	
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750		1,500	-	1,500	100%
							-		
							-		
							-		
EQUIPMENT & FURNITURE	Pro-Rated						-		
Purchases/Leases (GE Capital)		350	348.80	1		700	697.60	2	0%
Hardware Purchase		17	-	17		33	-	33	100%
LONG TERM LIABILITY CURRENT									
							-		
							-		
							-		
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87		2,233.33	697.60	1,535.73	69%
Interest Earned/Misc Income		(0.07)	(0.07)			(0.15)	(0.15)		
		59,120.68	55,022.08	4,098.60		118,241.35	109,794.05	8,447.30	7%
Items in blue are assessed equally									
Prepared as of: 3/4/2015									

Delinquent Accounts
3/12/2015

MEMBERS ACCOUNTS RECEIVABLE

					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
CA-CLEC LLC	Dec '14	Jan. 31, 2015	\$525.41	18424				KA	2/6/2015
City of Pasadena	Nov '14	Dec. 31, 2014	\$679.04	18382				KA	2/6/2015
City of Pasadena	Dec '14	Jan. 31, 2015	\$667.89	18416				KA	2/6/2015
Crown Castle NG West Inc.	Dec '14	Dec. 31, 2014	\$1,132.30	18435				KA	2/6/2015
Newpath Networks	Dec '14	Jan. 31, 2015	\$551.51	18438				KA	2/6/2015
Time Warner Cable-TWS	June ' 14	July 30, 2014	\$292.03	18223	10/3, 11/7,12/5,1/9	Mailed to Tom Scanlan	JT	JT	9/5/2014
Time Warner Cable-TWS	July ' 14	Aug. 31, 2014	\$298.32	18258	11/7,12/5,1/9	Mailed to Tom Scanlan	JT	JT	10/3/2014
Time Warner Cable-TWS	Aug. '14	Sept. 30, 2014	\$312.16	18293	12/5,1/9	Mailed to Tom Scanlan	JT	JT	11/7/2014
Time Warner Cable-TWS	Oct. '14	Nov. 30, 2014	\$114.74	18363				JT	1/9/2015
Time Warner Cable-TWS	Nov '14	Dec. 31, 2014	\$305.04	18398				KA	2/6/2015
Time Warner Cable-TWS	Dec '14	Jan. 31, 2015	\$300.51	18432				KA	2/6/2015
Verizon Wireless	Aug. '14	Sept. 30, 2014	\$850.75	18268	12/5,1/9, 2/27	E-mailed Jim Perry & Dino Amico	JT	JT	11/7/2015
Verizon Wireless	Oct. '14	Nov. 30, 2014	\$760.37	18338	2/27/2015	E-mailed Jim Perry & Dino Amico	KA	JT	1/9/2015
Verizon Wireless	Nov '14	Dec. 31, 2014	\$845.73	18373	2/27/2015	E-mailed Jim Perry & Dino Amico	KA	KA	2/6/2015
Verizon Wireless	Dec '14	Jan. 31, 2015	\$833.01	18407	2/27/2015	E-mailed Jim Perry & Dino Amico	KA	KA	2/6/2015
XO Communications	Dec '14	Jan. 31, 2015	\$571.81	18431				KA	2/6/2015

\$9,040.62

TOTAL

\$9,040.62

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

S:\EXCEL\ACCTREC

Member Activity

FEB' 15 Mbr Activity

[illegible]

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
MARCH 2014 - FEBRUARY 2015**

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused Absence

		MBR CODE	2014 MAR	2014 APR	2014 MAY	2014 JUN	2014 JUL	2014 AUG	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	TOTAL	Atten. %
1	So. California Edison	E	1	1	1	1	1	1	1	1	1		1	1	11	100%
2	City of Los Angeles	M	1	1	1	1	1	1	1	1	1		1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1	1	1	1	1	1	1		1	1	11	100%
4	Verizon Wireless	ATC	1	1	1	1	1	1	1	1	1		1	1	11	100%
5	City of Riverside	J	1	1	1	1	1	1	1	1	1		1	1	11	100%
6	Sprint-Nextel	SPR	1	1	1	1	1	1	1	1	1		1	1	11	100%
7	Sprint Communications	FON	1	1	1	1	1	1	1	1	1		1	1	11	100%
8	Teleport Comm America	TCA	1	1	1	1	1	1	1	1	1		1	1	11	100%
9	NewPath Networks	NPN	1	1	1	1	1	1	1	1	1		1	1	11	100%
10	CA-CLEC LLC	CCI	1	1	1	1	1	1	1	1	1		1	1	11	100%
11	Verizon California	VZ	1	1	1	1	1	1	1	1	1		1	1	11	100%
12	MCI/Metro	ATS	1	1	1	1	1	1	1	1	1		1	1	11	100%
13	MCI Communications	MCI	1	1	1	1	1	1	1	1	1		1	1	11	100%
14	XO Communications	NXT	1	1	1	1	1	1	1	1	1		1	1	11	100%
15	AT&T California	H / T	1	1	1	1	1	1	1	1	1		1	1	11	100%
16	City of Vernon	V	1	1	1	1	1	1	1	1	1		1	1	11	100%
17	Golden State Water	SCW	1	1	1	1	1	1	1	1	1		1	1	11	100%
18	T-Mobile, USA	PBM	1	1	1	1	1	1	1	1	1		1	1	11	100%
19	Time-Warner	TWC	1	1	1	1	1	1	1	1	1		1	1	11	100%
20	City of Azusa	MA	1	1	1	1	1	1	1	1	1		1	1	11	100%
21	ExteNet Systems	EXT	1	1	1	1	1	1	1	1	1		0	1	10	91%
22	City of Burbank	B	1	1	1	1	1	1	1	0	1		1	1	10	91%
23	AT&T Mobility	LAC	1	1	1	1	0	1	1	1	1		1	1	10	91%
24	Frontier	FTR	1	1	1	1	1	1	1	1	1		0	1	10	91%
25	City of Colton	F	1	0	1	1	1	1	1	1	1		1	1	10	91%
26	City of Banning	COB	1	1	1	1	1	1	1	1	0		1	0	9	82%
27	City of Glendale	A	0	1	1	1	1	1	1	0	1		1	1	9	82%
28	City of Lompoc	LLW	1	1	0	1	0	1	1	1	1		1	1	9	82%
29	Mpower/TelePacific	ICG	1	1	0	1	1	1	1	1	0		1	0	8	73%
30	City of Pasadena	MP	1	1	1	1	0	1	0	1	0		1	1	8	73%
31	City of Anaheim	D	0	0	0	1	1	0	1	1	1		1	1	7	64%
32	ATC Outdoor DAS	AMT	0	0	0	1	1	0	0	1	0		0	1	4	36%
Total			29	29	28	32	29	30	30	30	28	0	29	30		

Southern California Joint Pole Committee

SURVEY RESULT: Wage and Salary Information Grid

COMPANY 1:

Equivalent to:	Length of Service (avg.)	Minimum Wage	Midpoint Wage	Maximum Wage
Admin Aide 1-2 yrs	8 yrs	\$29,400	\$45,600	\$57,000
Billing Associates I 2-3 Yrs	0-10 yrs	\$51,000	\$69,900	\$87,375
Billing Associates II 4-5 Yrs	0-10 yrs	\$51,000	\$69,900	\$87,375
Billing Associates III Beyond 5 yrs	0-10 yrs	\$51,000	\$69,900	\$87,375

COMPANY 2:

Equivalent to:	Length of Service (avg.)	Minimum Wage	Midpoint Wage	Maximum Wage
Admin Aide 1-2 yrs (*rates are based on collective bargaining)	N/A	\$5865. per month	No min., mid, or max. wage	

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO:

Pacific Western Bank
8810 E. Whittier Blvd
Pico Rivera, CA 90660

Attn: Young Wee for Wanda Castillo

SUBORDINATION, NON-DISTURBANCE AND ATTORNMENMENT AGREEMENT

NOTICE: THIS SUBORDINATION, NON-DISTURBANCE AND ATTORNMENMENT AGREEMENT RESULTS IN YOUR LEASEHOLD ESTATE BECOMING SUBJECT TO AND OF LOWER PRIORITY THAN THE LIEN OF SOME OTHER OR LATER SECURITY INSTRUMENT.

This Subordination, Non-Disturbance and Attornment Agreement ("Agreement") is made as of February 20, 2015 between Pacific Western Bank, a California state-chartered bank ("Lender"), having its principal place of business at 895 Dove Street, Suite 100, Newport Beach, CA 92660, Southern California Joint Polé Committee, a California Nonprofit Corporation ("Tenant"), and 279 Arrow, LLC, a California limited liability company ("Landlord").

Recitals:

A. Lender has agreed to make a loan to Landlord, to be secured by a deed of trust, (together with all amendments, increases, renewals, modifications, consolidations, spreaders, combinations, supplements, replacements, substitutions, and extensions, either current or future) ("the Deed of Trust") encumbering Landlord's ownership interest in real property located at **279 East Arrow Highway, Suite 104, San Dimas, State of California, with zip code 91773**. The legal description of the encumbered real property (the "Property") is set forth in Exhibit A, attached to this Agreement. The Deed of Trust, together with the promissory note or notes, the loan agreement(s), the Assignment of Rents and other documents executed in connection with it are hereafter collectively referred to as the "Loan Documents".

B. On December 29, 2011, Tenant and Landlord entered into a lease for a portion of the Property, (the "Lease"). The Lease creates a leasehold estate in favor of Tenant for space (the "Leased Premises") located on the Property.

C. In connection with execution of the Deed of Trust, Landlord shall also execute and deliver to Lender an Assignment of Rents (together with all amendments, renewals, modifications, consolidations, replacements, substitutions and extensions), concerning all rents, issues and profits from the Property (the "Assignment of Rents").

TO CONFIRM their understanding concerning the legal effect of the Deed of Trust, the Assignment of Rents

and the Lease and, in consideration of the mutual covenants and agreements contained in this Agreement and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Lender and Tenant, intending to be legally bound, agree and covenant as follows:

1. Tenant Subordination. Subject to the provisions of section 2, the Loan Documents shall constitute a lien or charge on the Property that is prior and superior to the Lease, to the leasehold estate created by it, and to all rights and privileges of Tenant under it. By this Agreement, the Lease, the leasehold estate created by it, together with all rights and privileges of Tenant under it, are subordinated, at all times, to the lien or charge of the Loan Documents in favor of Lender and all supplements, amendments, modifications, renewals and extensions of the Loan Documents.
2. Nondisturbance.
 - 2.1. Lender consents to the Lease.
 - 2.2. Despite Tenant's subordination under section 1, Tenant's peaceful and quiet possession of the Leased Premises shall not be disturbed and Tenant's rights and privileges under the Lease shall not be diminished by Lender's exercise of its rights or remedies under the Loan Documents (subject to the provisions of section 6), provided that Tenant:
 - 2.2.1. is not in default in the payment of the rent, additional rent, any other sum that Tenant is required to pay, or in the performance of any of the other material terms, covenants, or conditions of the Lease that Tenant is required to perform (beyond any period given Tenant under the Lease to cure such default);
 - 2.2.2. has not canceled or terminated the Lease (without regard to whether Landlord or Tenant is then in default under the Lease), nor surrendered, vacated or abandoned the Leased Premises; and
 - 2.2.3. has not made any advance payment of rent or additional rent (except as specifically required by the terms of the Lease).
 - 2.3. If (a) Lender shall acquire title to, and possession of, the Leased Premises on foreclosure in an action in which Lender shall have been required to name Tenant as a party defendant, and (b) Tenant is not in default under the Lease beyond any applicable cure or grace periods, and has not canceled or terminated the Lease (without regard to whether Landlord or Tenant is then in default under the Lease), nor surrendered, vacated or abandoned the Leased Premises and remains in actual possession of the Leased Premises at the time Lender shall so acquire title to, and possession of, the Leased Premises, then Lender and Tenant shall be deemed to have entered into a new lease on the same terms and conditions as were contained in the Lease without the execution of any additional documents, except that:
 - 2.3.1. the obligations and liabilities of Lender under a new lease shall be subject to the terms and conditions of this Agreement specifically including, without limitation, the provisions of sections 4 through 6, inclusive;
 - 2.3.2. Lender shall have no obligations or liabilities to Tenant under any such new lease beyond those of Landlord (or its predecessors-in-interest) as were contained in the Lease (to the extent assumed by Lender under this Agreement); and
 - 2.3.3. the expiration date of any new lease shall coincide with the original expiration date of the Lease.
 - 2.4. Tenant shall not be named or joined in any foreclosure, trustee's sale, or other proceeding to enforce the Loan Documents unless such joinder shall be legally required to perfect the foreclosure, trustee's sale, or other proceeding.

3. Attornment.

3.1. If Lender shall succeed to Landlord's interest in the Property by foreclosure of the Deed of Trust, by deed in lieu of foreclosure, or in any other manner, Tenant shall be bound to Lender under all the terms, covenants and conditions of the Lease for the balance of its term with the same force and effect as if Lender were the Landlord under the Lease. Tenant shall be deemed to have fully and completely attorned to, and to have established direct privity between Tenant and:

3.1.1. Lender when in possession of the Property;

3.1.2. a receiver appointed in any action or proceeding to foreclose the Deed of Trust;

3.1.3. any party acquiring title to the Property; or

3.1.4. any successor to Landlord.

3.2. Tenant's attornment is self-operating, and shall continue to be effective without execution of any further instrument by any of the parties to this Agreement or the Lease. Lender agrees to give Tenant written notice if Lender has succeeded to the interest of the Landlord under the Lease. Subject to section 4, the terms of the Lease are incorporated into this Agreement by reference.

3.3. If the interests of Landlord under the Lease are transferred by foreclosure of the Deed of Trust, deed in lieu of foreclosure, or otherwise, to a party other than Lender (a "Transferee"), then, in consideration of, and as condition precedent to, Tenant's agreement to attorn to any such Transferee, Transferee shall be deemed to have assumed all terms, covenants, and conditions of the Lease to be observed or performed by Landlord from the date on which the Transferee succeeds to Landlord's interests under the Lease; provided that the liability of any Transferee to Tenant under the terms of the Lease shall be limited in the same manner as Lender's liability is limited under section 4.

4. Lender as Landlord. If Lender shall succeed to the interest of Landlord under the Lease, Lender shall be bound to Tenant under all the terms, covenants and conditions of the Lease, and Tenant shall, from the date of Lender's succession to the Landlord's interest under the Lease, have the same remedies against Lender for breach of the Lease that Tenant would have had under the Lease against Landlord; provided, however, that despite anything to the contrary in this Agreement or the Lease, Lender or any Transferee, as successor to the Landlord's interest, shall not be:

4.1. liable for any act or omission of any previous landlord (including Landlord), provided that the foregoing shall not be construed to limit Tenant's right to possession of the Leased Premises for the entire term of the Lease, as extended, on the terms and conditions of the Lease;

4.2. subject to any offsets or defenses that Tenant might have had against any previous landlord (including Landlord);

4.3. liable for any security deposit not received by Lender, or bound by any rent or additional rent that Tenant may have paid for more than one month in advance to any previous landlord (including Landlord);

4.4. liable for any damages or other relief attributable to any latent or patent defects in construction with regard to any portion of the Property;

4.5. bound by an amendment or modification of the Lease made without Lender's written consent;

4.6. bound by any covenant to undertake or complete any construction of the Property, the Leased Premises, or any portion of them; or

4.7. bound by any obligation to repair, replace, rebuild or restore the Property, the Leased Premises, or any portion of them, in the event of damage by fire or other casualty, or in the event of partial condemnation.

Nothing contained in this Section shall preclude Tenant from proceeding against, and recovering from, any prior

landlord (including Landlord) for any sums, including, without limitation, return of security deposits, which Tenant has agreed not to seek from Lender, it being agreed that Landlord shall remain fully liable to Tenant, under and subject to the terms of the Lease, for all acts and omissions on the part of the Landlord under the Lease for the time period during which Landlord is the owner of the Premises.

5. Notice of Default; Right To Cure. Tenant agrees to give Lender prompt written notice of any default by Landlord under the Lease. Tenant agrees that, before it exercises any of its rights or remedies under the Lease, Lender shall have the right, but not the obligation, to cure the default within the same time given Landlord in the lease to cure the default, plus an additional thirty (30) days. If any such asserted default constitutes a legal basis for Tenant to cancel its obligations under the Lease, Tenant agrees that the Lease shall not be canceled or terminated until Lender shall have had a reasonable period of time within which to (a) obtain possession of the Property, and (b) cure such default. Tenant also agrees to use its best efforts to give Lender notice of any casualty damage to the Property.
6. Assignment of Rents. If Landlord defaults in its performance of the terms of the Loan Documents, Tenant agrees to recognize the Assignment of Rents made by Landlord to Lender and shall pay to Lender, as assignee, from the time Lender gives Tenant notice that Landlord is in default under the terms of the Loan Documents, the rents under the Lease, but only those rents that are due or that become due under the terms of the Lease after notice by Lender. Such payments of rents to Lender by Tenant shall continue until the first of the following occurs:
 - 6.1. No further rent is due or payable under the Lease;
 - 6.2. Lender gives Tenant notice that the Landlord's default under the Loan Documents has been cured and instructs Tenant that the rents shall thereafter be payable to Landlord; or
 - 6.3. The lien of the Deed of Trust has been foreclosed and the purchaser at the foreclosure sale (whether Lender or a Transferee) gives Tenant notice of the foreclosure sale. On giving notice, the purchaser shall succeed to Landlord's interests under the Lease, after which time the rents and other benefits due Landlord under the Lease shall be payable to the purchaser as the owner of the Property.
7. Tenant's Reliance. When complying with the provisions of section 6, Tenant shall be entitled to rely on the notices given by Lender under section 6, and Landlord agrees to release, relieve, and protect Tenant from and against any and all loss, claim, damage, or liability (including reasonable attorney's fees) arising out of Tenant's compliance with such notice. Tenant shall be entitled to full credit under the Lease for any rents paid to Lender in accordance with section 6 to the same extent as if such rents were paid directly to Landlord. Any dispute between Lender (or a Transferee) and Landlord as to the existence of a default by Landlord under the terms of the Loan Documents, the extent or nature of such default, or Lender's right to foreclosure of the Deed of Trust, shall be dealt with and adjusted solely between Lender (or Transferee) and Landlord, and Tenant shall not be made a party to any such dispute (unless required by law).
8. Lender's Status. Nothing in this Agreement shall be construed to be an agreement by Lender to perform any covenant of the Landlord under the Lease unless and until it obtains title to the Property by power of sale, judicial foreclosure, or deed in lieu of foreclosure, or obtains possession of the Property under the terms of the Loan Documents.
9. Cancellation of Lease. Tenant agrees that it will not cancel, terminate, or surrender the Lease, except at the normal expiration of the Lease term or as provided in the Lease, or enter into any agreement, amendment, or modification of the Lease, except an agreement, amendment, or modification contemplated by or provided by the terms of the Lease, unless Lender gives its prior written consent.

10. Special Covenants.

- 10.1. Despite anything in this Agreement or the Lease to the contrary, if Lender acquires title to the Property, Tenant agrees that: Lender shall have the right at any time in connection with the sale or other transfer of the Property to assign the Lease or Lender's rights under it to any person or entity, and that Lender, its officers, directors, shareholders, agents, and employees shall be released from any further liability under the Lease arising after the date of such transfer, provided that the assignee of Lender's interest assumes Lender's obligations under the Lease, in writing, from the date of such transfer.
- 10.2. Tenant consents to Landlord and Lender entering into the Deed of Trust and the other Loan Documents. Tenant further declares, agrees and acknowledges that Lender in making disbursements under the Loan Documents has no obligation or duty to, nor has Lender represented that it will, see to the application of such proceeds by the person or persons to whom they are disbursed by Lender, and any application or use of such proceeds for purposes other than those provided for in the Loan Documents shall not defeat the subordination made in this Agreement, in whole or in part.
- 10.3. Notwithstanding Section 2 above, Tenant specifically waives any right, not set out in the Lease, to exercise any option to purchase the Premises or the Property, or any interest or portion in or of either of them; or to expand into other space in the Property. This waiver does not apply to any option to extend, expand, or renew the Lease term which is set forth in the Lease as of the date of this Agreement.

11. Transferee's Liability. If any Transferee from Lender acquires title to the Property:

- 11.1. Tenant's recourse against Transferee and its officers, directors, shareholders, agents, and employees, for default under the Lease shall be limited to the Property or any sale, insurance, or condemnation proceeds from the Property; and
- 11.2. Tenant shall look exclusively to Transferee's interests described in 11.1 above for the payment and discharge of any obligations imposed on Transferee under this Agreement or the Lease.

12. Environmental Matters.

- 12.1. Tenant agrees that all operations or activities upon, or any use or occupancy of the Property, any portion thereof, by Tenant, its assignees, sub-tenants, and their respective agents, employees, representatives and contractors (collectively, "Tenant Affiliates"), throughout the term of the Lease, shall be in all respects in compliance with all applicable federal, state and local laws, statutes, orders, ordinances, codes, rules and regulations ("Laws") in any way relating to the generation, handling, manufacturing, treatment, storage, use, transportation, release, spillage, leakage, dumping, discharge or disposal of any Hazardous Material.
- 12.2. Tenant agrees to indemnify, defend and hold Lender harmless from any and all claims, actions, administrative proceedings (including informal proceedings), judgments, damages, punitive damages, penalties, fines, costs, liabilities, interest or losses, including reasonable attorney fees and expenses, consultant fees, and expert fees, together with all other costs and expenses of any kind or nature that arise during or after the term of the Lease, directly or indirectly, from or in connection with the presence, suspected presence, release or suspected release of any Hazardous Material in or into the air, soil, surface water or groundwater at, on, about, under or within the Property or any portion thereof by Tenant or Tenant Affiliates, or from or in connection with the failure of Tenant or Tenant Affiliates to comply with any Laws or other requirements regarding protection of the environment, public health or safety.
- 12.3. As used herein, the term "Hazardous Material" means any hazardous or toxic substance, material or waste which is or becomes regulated by any local governmental authority, the state in which the Property is located or the United States Government, including any material or substance which is (i) defined or listed

as a "hazardous waste," "extremely hazardous waste," "restricted hazardous waste," "hazardous substance," or "hazardous material" under any applicable Law, (ii) petroleum, or (iii) asbestos. Each of the covenants and agreements of Tenant set forth in this section shall survive the expiration or earlier termination of the Lease.

13. Miscellaneous Provisions.

- 13.1. This Agreement may not be modified orally; it may be modified only by an agreement in writing signed by the parties or their successors-in-interest. This Agreement shall inure to the benefit of and bind the parties and their successors and assignees.
- 13.2. The captions contained in this Agreement are for convenience only and in no way limit or alter the terms and conditions of the Agreement.
- 13.3. This Agreement has been executed under and shall be construed, governed, and enforced, in accordance with the laws of the State of California except to the extent that California law is preempted by federal law. The invalidity or unenforceability of one or more provisions of this Agreement does not affect the validity or enforceability of any other provisions.
- 13.4. Tenant agrees that, at Lender's option, this Agreement may be recorded.
- 13.5. This Agreement shall be the entire and only agreement concerning subordination of the Lease and the leasehold estate created by it, together with all rights and privileges of Tenant under it, to the lien or charge of the Loan Documents and shall supersede and cancel, to the extent that it would affect priority between the Lease and the Loan Documents, any previous subordination agreements, including provisions, if any, contained in the Lease that provide for the subordination of the Lease and the leasehold estate created by it to a deed of trust or mortgage. This Agreement supersedes any inconsistent provision of the Lease.
- 13.6. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which copies, taken together, shall constitute but one and the same instrument. Signature and acknowledgment pages may be detached from the copies and attached to a single copy of this Agreement to physically form one original document, which may be recorded without an attached copy of the Lease.
- 13.7. If any legal action or proceeding is commenced to interpret or enforce the terms of this Agreement or obligations arising out of it, or to recover damages for the breach of the Agreement, the party prevailing in such action or proceeding shall be entitled to recover from the non-prevailing party or parties all reasonable attorney fees, costs, and expenses it has incurred.
- 13.8. Word Usage. Unless the context clearly requires otherwise, (a) the plural and singular numbers will each be deemed to include the other; (b) the masculine, feminine, and neuter genders will each be deemed to include the others; (c) "shall," "will," "must," "agrees," and "covenants" are each mandatory; (d) "may" is permissive; (e) "or" is not exclusive; and (f) "includes" and "including" are not limiting.
- 13.9. Notice. All notices required by this Agreement shall be given in writing and shall be deemed to have been duly given for all purposes when deposited in the United States mail (by registered or certified mail, return receipt requested, postage prepaid) or deposited with a nationally recognized overnight delivery service such as Federal Express or Airborne. Each notice must be directed to the party to receive it at its address stated below or at such other address as may be substituted by notice given as provided in this section.

The addresses are:

Lender: Pacific Western Bank
895 Dove Street, Suite 100,
Newport Beach, CA 92660
Attention: Wanda Castillo

Tenant: Southern California Joint Pole Committee, a California Nonprofit Corporation
279 East Arrow Highway
Suite 104
San Dimas, CA 91773

Landlord: 279 Arrow, LLC, a California limited liability company
13752 Cumpston Street
Sherman Oaks, CA. 91401

Copies of notices sent to the parties' attorneys or other parties are courtesy copies, and failure to provide such copies shall not impact the effectiveness of a notice given hereunder.

Executed on the date first above written.

LENDER:

PACIFIC WESTERN BANK

BY: _____
Wanda Castillo
Vice President/Commercial Loan Officer

TENANT:

Southern California Joint Pole Committee, a California Nonprofit Corporation

BY: _____
Angel Pranata
Manager of Operations of Southern California Joint Pole Committee, a California Nonprofit Corporation

ACCEPTED AND AGREED TO:

LANDLORD:

279 Arrow, LLC, a California limited liability company

BY: _____

Elana Lachaud

Member of 279 Arrow, LLC, a California limited liability company

Kohn San Dimas, LP, a California limited partnership, Member of 279 Arrow LLC, a California limited liability company

BY: _____

Alan Kohn

General Partner of 279 Arrow, LLC, a California limited liability company

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)

) ss

COUNTY OF _____)

On _____, 20____ before me, _____,
notary public, personally appeared Wanda Castillo, who proved to me on the
basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)
) ss
COUNTY OF _____)

On _____, 20____ before me, _____,
notary public, personally appeared Angel Pranata, who proved to me on
the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)
) ss
COUNTY OF _____)

On _____, 20____ before me, _____,
notary public, personally appeared Elana Lachaud, who proved to me on
the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)
) ss
COUNTY OF _____)

On _____, 20____ before me, _____,
notary public, personally appeared Alan Kohn, who proved to me on the
basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

TENANT ESTOPPEL CERTIFICATE

Tenant: **Southern California Joint Pole Committee, a California Nonprofit Corporation ("Tenant")**
Landlord: **279 Arrow, LLC, a California limited liability company ("Landlord")**
Lease: **Standard Multi-Tenant Office Lease – Gross, dated December 29, 2011 ("Lease")**
Leased Premises: **279 East Arrow Highway, Suite 104, San Dimas, CA, 91773 ("Premises")**

The undersigned hereby certifies to Pacific Western Bank, a California state-chartered bank ("Lender") and its successors and assigns whose address is 895 Dove Street, Suite 100, Newport Beach, CA 92660 as follows:

1. The undersigned is the Tenant under the above-referenced Lease for the Premises described above.
2. Attached as Exhibit "A" to this Estoppel Certificate is a complete and accurate copy of the Lease, including all amendments thereto.
3. The Lease constitutes the entire agreement between the Landlord and Tenant with respect to the Premises. The Lease has not been modified in any respect or any of its provisions waived or supplemented except as shown on Exhibit "A" attached to this Estoppel Certificate.
4. Tenant is in complete possession of the Premises and the Lease is in full force and effect in accordance with its terms. All work to be completed by Landlord has been completed and accepted by Tenant. Neither Landlord nor, to the best of Tenant's knowledge, Tenant is in default of its respective obligations under the Lease, and no event has occurred which, with the giving of notice or lapse of time or both, would constitute a default by either Landlord or Tenant under the Lease.
5. The term of the Lease commenced on _____, and will expire by its terms on _____.
6. Tenant is currently obligated to pay rent in monthly installments of \$ _____. Such monthly rent has been paid current through _____. No other rent has been paid in advance. Tenant covenants to Lender not to pay rent to Landlord more than 30 days in advance without Lender's written consent.
7. Tenant hereby acknowledges that the Premises consist of approximately _____ square feet.
8. Tenant has no claim against Landlord for any security, prepaid rent or other deposits except for \$ _____ which was paid to Landlord under the Lease.
9. Tenant has the option to extend the term of the lease for _____ further period(s) of _____ year(s), as specifically provided in, and subject to the terms of the Lease, and except as provided in the Lease, Tenant has no options to extend, purchase, or otherwise acquire or continue to possess the Premises.
10. Tenant has not sublet the Premises or assigned, transferred or encumbered any interest in the Lease. Tenant has received no written notice that Landlord has, and to the best of Tenant's knowledge, Landlord has not assigned, transferred, encumbered the Lease or any rents due hereunder other than to Lender.
11. The address for notices to be sent to Tenant is set forth in the Lease and is currently the address of the Premises.
12. Tenant has no charge, lien, or claim of offset under the Lease or against rent or other charges due or to become due under the Lease, and Tenant has no outstanding claim for credit or reimbursement on account of Tenant's improvements to the Premises.
13. The individuals whose names are subscribed to this Estoppel Certificate on behalf of the undersigned are duly authorized to execute and deliver this Estoppel Certificate on behalf of the undersigned. This Estoppel Certificate is binding on the undersigned.

14. This Estoppel Certificate is made and delivered by the undersigned with the understanding that it will be relied on by Lender and its successors and assigns in connection with extending credit to Landlord secured by the Premises and an assignment of all right, title and interest of Landlord in and to the Lease to Lender, including without limitation, the right to receive all rents, condemnation awards, insurance proceeds and other sums from time to time due and payable by Tenant under the Lease and the right to make all waivers, consents, amendments and supplements relating to the Lease. Upon written request by Lender, Tenant agrees to pay and deliver to Lender all rents, condemnation awards, insurance proceeds and other sums from time to time due and payable by Tenant under the Lease without any further consent of Landlord and notwithstanding any instruction by Landlord to the contrary.
15. This Estoppel Certificate may be executed in one or more counterparts each of which will constitute an original, but which together shall constitute one and the same document.

Dated this 20 day of February, 2015

TENANT:

Southern California Joint Pole Committee, a California Nonprofit Corporation

BY: _____

Angel Pranata

Manager of Operations of Southern California Joint Pole Committee, a California Nonprofit Corporation

ACKNOWLEDGED AND AGREED:

LANDLORD:

279 Arrow, LLC, a California limited liability company

BY: _____

Elana Lachaud

Member of 279 Arrow, LLC, a California limited liability company

Kohn San Dimas, LP, a California limited partnership, Member of 279 Arrow LLC, a California limited liability company

BY: _____

Alan Kohn

General Partner of 279 Arrow, LLC, a California limited liability company

Exhibit A
To Tenant Estoppel Certificate
(Copy of Lease)

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

April 15th, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 10:10 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Ruben Hauser	City of Los Angeles
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Jerry Ruiz	Verizon Ca, MCI/Comm/Metro
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Mr. Emir Erba	Time Warner Cable
Ms. Samantha Valle	Time Warner Cable
Mr. Daniel Lippert	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Mary Li	City of Anaheim
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Tina Simms	AT&T California
Ms. Lynn Prescott	Verizon Wireless
Ms. Sherri Duchateau	Golden State Water
Mr. Dan Kjar	City of Azusa
Mr. Stephen Pebley	Frontier Communications
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Ana Le	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Carmichael opened the meeting at 10:10 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the March 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **March 2015 expense sheets**. The members reviewed the March 2015 expenses and there were no comments or questions.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable. Ms. Hernandez noted that several invoices were shown with the invoice month as January 2014 when they should read January 2015. Ms. Pranata replied that these will be corrected. There were no further comments or questions.

The fourth item on the agenda is the **March 2015 JPA activity** report. The members reviewed the March 2015 JPA activity and there were no comments or questions.

The fifth item for discussion is the **Member Board Attendance**. The members reviewed the attendance report and there were no comments or questions.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Mr. Levy reported that the previously discussed Form 7s on which the JPC office was not shown as Cc'd have been returned to Verizon California. Ms. Pranata added that SCE has notified Verizon that these were returned.

Mr. Levy also reported on the issue brought up at yesterday's Routine Revision meeting of Section 1.2 special agreement items being shown on a JPA under a Section 7.13 pole replacement. He stated the members agreed that the member who failed to issue the JPA prior to replacement may not bill the other involved members for any Section 1.2 special agreement items. Mr. Levy reported that if any such items are displayed on the JPA under a Section 7.13 replacement, the staff will ignore the items and there will be no billing involved. He stated that the JPC staff has been notified of this and a JPA alert explaining this issue has been posted to the website.

The seventh issue for discussion is **SCJPC Employee 2015 Salary Review**. Ms. Pranata reported that the SCJPC staff salary ranges modification was approved at the previous Operating Committee and she will begin working on the annual employee salary review. She notified the Committee that she will email the membership the proposed salary action to be discussed at next month's Operating Committee.

The eighth issue for discussion is **miscellaneous items**.

New SNDA – Subordination, Non-Disturbance and Attornment Agreement

Ms. Pranata shared the response letter she received from the attorney regarding the SNDA agreement, wherein he called attention to verbiage in paragraphs 4.7 and 11.1. The members reviewed his comments and agreed that no revisions were necessary. Ms. Pranata will move forward with signing and returning the SNDA agreement.

18.1F - Time Frame for Resubmitting Corrected JPAs

Ms. Pearson reported on the topic of SCE issuing 18.1F JPAs for JPAs that have previously been submitted to the JPC office for billing, but were returned as unbillable due to errors or other issues. She stated that SCE normally contacts the issuer of the original JPA to try to expedite its processing, but often the corrected JPA is not returned to the JPC office for several months, and other JPAs can be held up in the meantime due to this. She asked if the Committee could come to an agreement on a time frame for which the original issuer must return the corrected JPA for billing or the 18.1F version will be submitted. The members discussed this and agreed that the member wishing to submit their 18.1F JPA should send a Form 7 to the original issuer notifying them that the corrected JPA must be resubmitted for billing within 30 days or an 18.1F JPA will be submitted in its place. Mr. Levy asked that a copy of the Form 7 be attached to the 18.1F JPA when submitted to the JPC office so they are aware that this version should be processed. The members agreed and Mr. Levy stated that he will notify the JPC staff of this new process.

Request of Routine Handbook Prior to Signing Agreement

Ms. Pranata reported that Mobilitie asked whether they may be sent a copy of the Routine Handbook to review before signing the 1998 Agreement. Ms. Haney replied that the Committee previously agreed that an approved member applicant may visit the JPC office and review the Routine Handbook there prior to signing, but may not be provided with any copies outside of the JPC office. Ms. Pranata noted that she will inform Mobilitie of this.

Review of Action Items

- Ms. Pearson to review new 18.1F Form 7 process with SCE staff.
- Ms. Pranata to notify Mobilitie they may visit JPC office to review Routine Handbook prior to signing Agreement.
- Ms. Pranata to email membership the proposed salary action.

The meeting adjourned at 10:40 a.m. until May 20, 2015.

Kyle Levy - Assistant Manager

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		March 31, 2015			YTD Through March 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
EMPLOYEE EXPENSE									
Salaries		31,954	29,651.20	2,303	95,863	88,953.60	6,909	7%	383,450
Regular	29,651.20					-			
Contract Labor	-					-			
						-			
Insurance		4,772	5,109.43	(337)	14,317	15,097.39	(781)	-5%	57,266
Health/Dental	4,978.48					-			
Life	130.95					-			
						-			
Payroll Taxes		2,716	2,483.53	233	8,148	9,486.32	(1,338)	-16%	32,593
Workers Compensation		233	260.50	(27)	700	781.50	(82)	-12%	2,800
Travel/Misc. Exp.		125	107.71	17	375	331.09	44	12%	1,500
						-			
						-			
PENSION EXPENSE									
Contribution-SEP IRA		3,355	3,113.37	242	10,066	8,862.99	1,203	12%	40,262
						-			
						-			
MONTHLY RECURRING									
Rent	Building Oper Exp \$814.96	7,980	7,801.97	178	23,939	23,405.91	533	2%	95,755
Alarm System	Quarterly	46	-	46	138	134.97	3	2%	550
Telephone (Verizon)		565	576.78	(12)	1,695	1,720.88	(26)	-2%	6,780
Cisco WebEx Plan		90	69.00	21	270	207.00	63	23%	1,080
Postage & Shipping		150	98.82	51	450	311.49	139	31%	1,800
Business Insurance	Pro-Rated	284	2,536.00	(2,252)	852	2,536.00	(1,685)	-198%	3,406
Committee Meetings		333	491.37	(158)	1,000	1,096.57	(97)	-10%	4,000
						-			
						-			
EQUIPMENT & FURNITURE									
						-			
Copy Machine - CBE	paid last month	167	-	167	500	304.11	196	39%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		March 31, 2015			YTD Through March 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	3,250	2,700.00	550	17%	13,000
FRIEND Support		400	400.00	-	1,200	1,200.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	1,800	2,220.00	(420)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	116	123.85	(8)	-7%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	135.00	448	1,750	262.42	1,488	85%	7,000
Velocity-Off Site Back-up		750	299.00	451	2,250	2,457.50	(208)	-9%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		142	38.47	103	425	285.43	140	33%	1,700
Office Supplies		167	143.53	23	500	329.17	171	34%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	-	579	1,736	727.00	1,009	58%	6,945
Attorney		542	-	542	1,625	-	1,625	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		133	129.71	4	400	389.13	11	3%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	38	-	38	100%	150
Publications/Subscriptions/Reference		29	-	29	88	121.99	(34)	-39%	350
Seminars & Tuition	Fred Pryor	42	398.00	(356)	125	398.00	(273)	-218%	500
Member Retirement		133	-	133	400	168.63	231	58%	1,600
Total Operating Expenses		58,004.08	55,516.34	2,487.74	174,012.25	164,612.94	9,399.31	5%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		March 31, 2015				YTD Through March 31, 2015			Annual
								%	
	Details	Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750		2,250	-	2,250	100%
							-		
							-		
							-		
EQUIPMENT & FURNITURE	Pro-Rated						-		
Purchases/Leases (GE Capital)		350	348.80	1		1,050	1,046.40	4	0%
Hardware Purchase		17	-	17		50	-	50	100%
LONG TERM LIABILITY CURRENT									
							-		
							-		
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87		3,350.00	1,046.40	2,303.60	69%
Interest Earned/Misc Income		(0.08)	(0.08)			(0.23)	(0.23)		
		59,120.67	55,865.06	3,255.61		177,362.02	165,659.11	11,702.91	7%
Items in blue are assessed equally									
Prepared as of: 4/6/2015									

Delinquent Accounts
4/10/2015

MEMBERS ACCOUNTS RECEIVABLE

					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
City of Colton	Jan '14	Feb 28, 2015	\$527.39	18448				KA	3/27/2015
Crown Castle NG West INC	Jan '14	Feb 28, 2015	\$1,103.57	18471				KA	3/27/2015
Sprint-Nextel Corporation	Jan '14	Feb 28, 2015	\$600.95	18489				KA	3/27/2015
Time Warner Cable-TWS	Jan '14	Feb 28, 2015	\$278.21	18468				KA	3/27/2015
Verizon Wireless	Aug. '14	Sept. 30, 2014	\$850.75	18268	12/5,1/9, 2/27	E-mailed Jim Perry & Dino Amico	JT	JT	11/7/2015
Verizon Wireless	Nov '14	Dec. 31, 2014	\$845.73	18373	2/27/2015	E-mailed Jim Perry & Dino Amico	KA	KA	2/6/2015
XO Communications	Jan '14	Feb 28, 2015	\$526.64	18467				KA	3/27/2015

\$4,733.24

TOTAL

\$4,733.24

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

S:\EXCEL\ACCTREC

Member Activity

MAR' 15 Mbr Activity

[illegible]

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
APRIL 2014 - MARCH 2015**

	= Members assessed penalty fee
	= Less than 80% but 50% or greater attendance
	= Less than 50% attendance
	= Excused Absence

		MBR CODE	2014 APR	2014 MAY	2014 JUN	2014 JUL	2014 AUG	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	TOTAL	Atten. %
1	So. California Edison	E	1	1	1	1	1	1	1	1		1	1	1	11	100%
2	City of Los Angeles	M	1	1	1	1	1	1	1	1		1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1	1	1	1	1	1		1	1	1	11	100%
4	City of Riverside	J	1	1	1	1	1	1	1	1		1	1	1	11	100%
5	Sprint-Nextel	SPR	1	1	1	1	1	1	1	1		1	1	1	11	100%
6	Sprint Communications	FON	1	1	1	1	1	1	1	1		1	1	1	11	100%
7	Teleport Comm America	TCA	1	1	1	1	1	1	1	1		1	1	1	11	100%
8	NewPath Networks	NPN	1	1	1	1	1	1	1	1		1	1	1	11	100%
9	CA-CLEC LLC	CCI	1	1	1	1	1	1	1	1		1	1	1	11	100%
10	Verizon California	VZ	1	1	1	1	1	1	1	1		1	1	1	11	100%
11	MCI/Metro	ATS	1	1	1	1	1	1	1	1		1	1	1	11	100%
12	MCI Communications	MCI	1	1	1	1	1	1	1	1		1	1	1	11	100%
13	XO Communications	NXT	1	1	1	1	1	1	1	1		1	1	1	11	100%
14	AT&T California	H / T	1	1	1	1	1	1	1	1		1	1	1	11	100%
15	Golden State Water	SCW	1	1	1	1	1	1	1	1		1	1	1	11	100%
16	T-Mobile, USA	PBM	1	1	1	1	1	1	1	1		1	1	1	11	100%
17	Time-Warner	TWC	1	1	1	1	1	1	1	1		1	1	1	11	100%
18	City of Azusa	MA	1	1	1	1	1	1	1	1		1	1	1	11	100%
19	Verizon Wireless	ATC	1	1	1	1	1	1	1	1		1	1	0	10	91%
20	City of Vernon	V	1	1	1	1	1	1	1	1		1	1	0	10	91%
21	ExteNet Systems	EXT	1	1	1	1	1	1	1	1		0	1	1	10	91%
22	City of Burbank	B	1	1	1	1	1	1	0	1		1	1	1	10	91%
23	AT&T Mobility	LAC	1	1	1	0	1	1	1	1		1	1	1	10	91%
24	Frontier	FTR	1	1	1	1	1	1	1	1		0	1	1	10	91%
25	City of Colton	F	0	1	1	1	1	1	1	1		1	1	1	10	91%
26	City of Glendale	A	1	1	1	1	1	1	0	1		1	1	1	10	91%
27	City of Banning	COB	1	1	1	1	1	1	1	0		1	0	1	9	82%
28	City of Lompoc	LLW	1	0	1	0	1	1	1	1		1	1	1	9	82%
29	Mpower/TelePacific	ICG	1	0	1	1	1	1	1	0		1	0	1	8	73%
30	City of Pasadena	MP	1	1	1	0	1	0	1	0		1	1	1	8	73%
31	City of Anaheim	D	0	0	1	1	0	1	1	1		1	1	1	8	73%
32	ATC Outdoor DAS	AMT	0	0	1	1	0	0	1	0		0	1	0	4	36%
Total			29	28	32	29	30	30	30	28	0	29	30	29		

Angela Pranata

From: Roger Adams [rogeradamslaw@gmail.com]
Sent: Tuesday, April 07, 2015 11:22 AM
To: Angela Pranata
Subject: Re: So Ca Joint Pole Committee: SNDA & Estoppel for 279 Arrow LLC

Angela,

This will confirm that I have reviewed the attached SNDA, and have the following comments:

1. Generally speaking, I think the agreement is OK.
2. However, I call your attention to paragraph 4.7. Under that paragraph, if there is a fire or other casualty, and if the bank has taken over the property because of the landlord's default under the loan, the bank would have no obligation to repair or rebuild the property. Your lease would be at an end, and you would have to seek a new place.
3. Under paragraph 11.1, if the bank forecloses and then sells or transfers the property to a third party, and you suffer some sort of damage on the premises, your claim against the third party is limited to the value of the property, or any sale or condemnation proceeds.

The above are my only comments on the document. If you have any questions, please let me know.

Roger Adams

On Tue, Mar 31, 2015 at 3:17 PM, Angela Pranata <angela@scjpc.net> wrote:

Hi Mr. Adams,

Could you please review the attached SNDA?

Email me with any changes or concerns.

Thanks,

Angela Pranata

Manager of Operations

So. Ca. Joint Pole Committee
279 E Arrow Hwy, Suite 104
San Dimas, CA 91773
Ph: [909-599-3801](tel:909-599-3801) x203
Fax: [909-599-3825](tel:909-599-3825)

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO:

Pacific Western Bank
8810 E. Whittier Blvd
Pico Rivera, CA 90660

Attn: Young Wee for Wanda Castillo

SUBORDINATION, NON-DISTURBANCE AND ATTORNMENT AGREEMENT

NOTICE: THIS SUBORDINATION, NON-DISTURBANCE AND ATTORNMENT AGREEMENT RESULTS IN YOUR LEASEHOLD ESTATE BECOMING SUBJECT TO AND OF LOWER PRIORITY THAN THE LIEN OF SOME OTHER OR LATER SECURITY INSTRUMENT.

This Subordination, Non-Disturbance and Attornment Agreement ("Agreement") is made as of February 20, 2015 between Pacific Western Bank, a California state-chartered bank ("Lender"), having its principal place of business at 895 Dove Street, Suite 100, Newport Beach, CA 92660, Southern California Joint Pole Committee, a California Nonprofit Corporation ("Tenant"), and 279 Arrow, LLC, a California limited liability company ("Landlord").

Recitals:

A. Lender has agreed to make a loan to Landlord, to be secured by a deed of trust, (together with all amendments, increases, renewals, modifications, consolidations, spreaders, combinations, supplements, replacements, substitutions, and extensions, either current or future) ("the Deed of Trust ") encumbering Landlord's ownership interest in real property located at **279 East Arrow Highway, Suite 104, San Dimas, State of California, with zip code 91773**. The legal description of the encumbered real property (the "Property") is set forth in Exhibit A, attached to this Agreement. The Deed of Trust, together with the promissory note or notes, the loan agreement(s), the Assignment of Rents and other documents executed in connection with it are hereafter collectively referred to as the "Loan Documents".

B. On December 29, 2011, Tenant and Landlord entered into a lease for a portion of the Property, (the "Lease"). The Lease creates a leasehold estate in favor of Tenant for space (the "Leased Premises") located on the Property.

C. In connection with execution of the Deed of Trust, Landlord shall also execute and deliver to Lender an Assignment of Rents (together with all amendments, renewals, modifications, consolidations, replacements, substitutions and extensions), concerning all rents, issues and profits from the Property (the "Assignment of Rents").

TO CONFIRM their understanding concerning the legal effect of the Deed of Trust, the Assignment of Rents

and the Lease and, in consideration of the mutual covenants and agreements contained in this Agreement and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Lender and Tenant, intending to be legally bound, agree and covenant as follows:

1. Tenant Subordination. Subject to the provisions of section 2, the Loan Documents shall constitute a lien or charge on the Property that is prior and superior to the Lease, to the leasehold estate created by it, and to all rights and privileges of Tenant under it. By this Agreement, the Lease, the leasehold estate created by it, together with all rights and privileges of Tenant under it, are subordinated, at all times, to the lien or charge of the Loan Documents in favor of Lender and all supplements, amendments, modifications, renewals and extensions of the Loan Documents.
2. Nondisturbance.
 - 2.1. Lender consents to the Lease.
 - 2.2. Despite Tenant's subordination under section 1, Tenant's peaceful and quiet possession of the Leased Premises shall not be disturbed and Tenant's rights and privileges under the Lease shall not be diminished by Lender's exercise of its rights or remedies under the Loan Documents (subject to the provisions of section 6), provided that Tenant:
 - 2.2.1. is not in default in the payment of the rent, additional rent, any other sum that Tenant is required to pay, or in the performance of any of the other material terms, covenants, or conditions of the Lease that Tenant is required to perform (beyond any period given Tenant under the Lease to cure such default);
 - 2.2.2. has not canceled or terminated the Lease (without regard to whether Landlord or Tenant is then in default under the Lease), nor surrendered, vacated or abandoned the Leased Premises; and
 - 2.2.3. has not made any advance payment of rent or additional rent (except as specifically required by the terms of the Lease).
 - 2.3. If (a) Lender shall acquire title to, and possession of, the Leased Premises on foreclosure in an action in which Lender shall have been required to name Tenant as a party defendant, and (b) Tenant is not in default under the Lease beyond any applicable cure or grace periods, and has not canceled or terminated the Lease (without regard to whether Landlord or Tenant is then in default under the Lease), nor surrendered, vacated or abandoned the Leased Premises and remains in actual possession of the Leased Premises at the time Lender shall so acquire title to, and possession of, the Leased Premises, then Lender and Tenant shall be deemed to have entered into a new lease on the same terms and conditions as were contained in the Lease without the execution of any additional documents, except that:
 - 2.3.1. the obligations and liabilities of Lender under a new lease shall be subject to the terms and conditions of this Agreement specifically including, without limitation, the provisions of sections 4 through 6, inclusive;
 - 2.3.2. Lender shall have no obligations or liabilities to Tenant under any such new lease beyond those of Landlord (or its predecessors-in-interest) as were contained in the Lease (to the extent assumed by Lender under this Agreement); and
 - 2.3.3. the expiration date of any new lease shall coincide with the original expiration date of the Lease.
 - 2.4. Tenant shall not be named or joined in any foreclosure, trustee's sale, or other proceeding to enforce the Loan Documents unless such joinder shall be legally required to perfect the foreclosure, trustee's sale, or other proceeding.

3. Attornment.

3.1. If Lender shall succeed to Landlord's interest in the Property by foreclosure of the Deed of Trust, by deed in lieu of foreclosure, or in any other manner, Tenant shall be bound to Lender under all the terms, covenants and conditions of the Lease for the balance of its term with the same force and effect as if Lender were the Landlord under the Lease. Tenant shall be deemed to have fully and completely attorned to, and to have established direct privity between Tenant and:

- 3.1.1. Lender when in possession of the Property;
- 3.1.2. a receiver appointed in any action or proceeding to foreclose the Deed of Trust;
- 3.1.3. any party acquiring title to the Property; or
- 3.1.4. any successor to Landlord.

3.2. Tenant's attornment is self-operating, and shall continue to be effective without execution of any further instrument by any of the parties to this Agreement or the Lease. Lender agrees to give Tenant written notice if Lender has succeeded to the interest of the Landlord under the Lease. Subject to section 4, the terms of the Lease are incorporated into this Agreement by reference.

3.3. If the interests of Landlord under the Lease are transferred by foreclosure of the Deed of Trust, deed in lieu of foreclosure, or otherwise, to a party other than Lender (a "Transferee"), then, in consideration of, and as condition precedent to, Tenant's agreement to attorn to any such Transferee, Transferee shall be deemed to have assumed all terms, covenants, and conditions of the Lease to be observed or performed by Landlord from the date on which the Transferee succeeds to Landlord's interests under the Lease; provided that the liability of any Transferee to Tenant under the terms of the Lease shall be limited in the same manner as Lender's liability is limited under section 4.

4. Lender as Landlord. If **Lender shall succeed to the interest of Landlord under the Lease**, Lender shall be bound to Tenant under all the terms, covenants and conditions of the Lease, and Tenant shall, from the date of Lender's succession to the Landlord's interest under the Lease, have the same remedies against Lender for breach of the Lease that Tenant would have had under the Lease against Landlord; provided, however, that despite anything to the contrary in this Agreement or the Lease, Lender or any Transferee, as successor to the Landlord's interest, shall not be:

- 4.1. liable for any act or omission of any previous landlord (including Landlord), provided that the foregoing shall not be construed to limit Tenant's right to possession of the Leased Premises for the entire term of the Lease, as extended, on the terms and conditions of the Lease;
- 4.2. subject to any offsets or defenses that Tenant might have had against any previous landlord (including Landlord);
- 4.3. liable for any security deposit not received by Lender, or bound by any rent or additional rent that Tenant may have paid for more than one month in advance to any previous landlord (including Landlord);
- 4.4. liable for any damages or other relief attributable to any latent or patent defects in construction with regard to any portion of the Property;
- 4.5. bound by an amendment or modification of the Lease made without Lender's written consent;
- 4.6. bound by any covenant to undertake or complete any construction of the Property, the Leased Premises, or any portion of them; or
- 4.7. bound by any obligation to repair, replace, rebuild or restore the Property, the Leased Premises, or any portion of them, in the event of damage by fire or other casualty, or in the event of partial condemnation. **(lease will end and need to find another place)**

Nothing contained in this Section shall preclude Tenant from proceeding against, and recovering from, any prior

landlord (including Landlord) for any sums, including, without limitation, return of security deposits, which Tenant has agreed not to seek from Lender, it being agreed that Landlord shall remain fully liable to Tenant, under and subject to the terms of the Lease, for all acts and omissions on the part of the Landlord under the Lease for the time period during which Landlord is the owner of the Premises.

5. Notice of Default; Right To Cure. Tenant agrees to give Lender prompt written notice of any default by Landlord under the Lease. Tenant agrees that, before it exercises any of its rights or remedies under the Lease, Lender shall have the right, but not the obligation, to cure the default within the same time given Landlord in the lease to cure the default, plus an additional thirty (30) days. If any such asserted default constitutes a legal basis for Tenant to cancel its obligations under the Lease, Tenant agrees that the Lease shall not be canceled or terminated until Lender shall have had a reasonable period of time within which to (a) obtain possession of the Property, and (b) cure such default. Tenant also agrees to use its best efforts to give Lender notice of any casualty damage to the Property.
6. Assignment of Rents. If Landlord defaults in its performance of the terms of the Loan Documents, Tenant agrees to recognize the Assignment of Rents made by Landlord to Lender and shall pay to Lender, as assignee, from the time Lender gives Tenant notice that Landlord is in default under the terms of the Loan Documents, the rents under the Lease, but only those rents that are due or that become due under the terms of the Lease after notice by Lender. Such payments of rents to Lender by Tenant shall continue until the first of the following occurs:
 - 6.1. No further rent is due or payable under the Lease;
 - 6.2. Lender gives Tenant notice that the Landlord's default under the Loan Documents has been cured and instructs Tenant that the rents shall thereafter be payable to Landlord; or
 - 6.3. The lien of the Deed of Trust has been foreclosed and the purchaser at the foreclosure sale (whether Lender or a Transferee) gives Tenant notice of the foreclosure sale. On giving notice, the purchaser shall succeed to Landlord's interests under the Lease, after which time the rents and other benefits due Landlord under the Lease shall be payable to the purchaser as the owner of the Property.
7. Tenant's Reliance. When complying with the provisions of section 6, Tenant shall be entitled to rely on the notices given by Lender under section 6, and Landlord agrees to release, relieve, and protect Tenant from and against any and all loss, claim, damage, or liability (including reasonable attorney's fees) arising out of Tenant's compliance with such notice. Tenant shall be entitled to full credit under the Lease for any rents paid to Lender in accordance with section 6 to the same extent as if such rents were paid directly to Landlord. Any dispute between Lender (or a Transferee) and Landlord as to the existence of a default by Landlord under the terms of the Loan Documents, the extent or nature of such default, or Lender's right to foreclosure of the Deed of Trust, shall be dealt with and adjusted solely between Lender (or Transferee) and Landlord, and Tenant shall not be made a party to any such dispute (unless required by law).
8. Lender's Status. Nothing in this Agreement shall be construed to be an agreement by Lender to perform any covenant of the Landlord under the Lease unless and until it obtains title to the Property by power of sale, judicial foreclosure, or deed in lieu of foreclosure, or obtains possession of the Property under the terms of the Loan Documents.
9. Cancellation of Lease. Tenant agrees that it will not cancel, terminate, or surrender the Lease, except at the normal expiration of the Lease term or as provided in the Lease, or enter into any agreement, amendment, or modification of the Lease, except an agreement, amendment, or modification contemplated by or provided by the terms of the Lease, unless Lender gives its prior written consent.

10. Special Covenants.

- 10.1. Despite anything in this Agreement or the Lease to the contrary, if Lender acquires title to the Property, Tenant agrees that: Lender shall have the right at any time in connection with the sale or other transfer of the Property to assign the Lease or Lender's rights under it to any person or entity, and that Lender, its officers, directors, shareholders, agents, and employees shall be released from any further liability under the Lease arising after the date of such transfer, provided that the assignee of Lender's interest assumes Lender's obligations under the Lease, in writing, from the date of such transfer.
- 10.2. Tenant consents to Landlord and Lender entering into the Deed of Trust and the other Loan Documents. Tenant further declares, agrees and acknowledges that Lender in making disbursements under the Loan Documents has no obligation or duty to, nor has Lender represented that it will, see to the application of such proceeds by the person or persons to whom they are disbursed by Lender, and any application or use of such proceeds for purposes other than those provided for in the Loan Documents shall not defeat the subordination made in this Agreement, in whole or in part.
- 10.3. Notwithstanding Section 2 above, Tenant specifically waives any right, not set out in the Lease, to exercise any option to purchase the Premises or the Property, or any interest or portion in or of either of them; or to expand into other space in the Property. This waiver does not apply to any option to extend, expand, or renew the Lease term which is set forth in the Lease as of the date of this Agreement.

11. Transferee's Liability. If any Transferee from Lender acquires title to the Property:

- 11.1. Tenant's recourse against Transferee and its officers, directors, shareholders, agents, and employees, for default under the Lease shall be limited to the Property or any sale, insurance, or condemnation proceeds from the Property; and
(If landlord defaults, they have the right to sell the property to 3rd party. The 3rd party will then become landlord. If this happens, if we have claims, the claims are limited to the property value, not other assets. So if we're suing the landlord for any reason, will be limited to the property value)
- 11.2. Tenant shall look exclusively to Transferee's interests described in 11.1 above for the payment and discharge of any obligations imposed on Transferee under this Agreement or the Lease.

12. Environmental Matters.

- 12.1. Tenant agrees that all operations or activities upon, or any use or occupancy of the Property, any portion thereof, by Tenant, its assignees, sub-tenants, and their respective agents, employees, representatives and contractors (collectively, "Tenant Affiliates"), throughout the term of the Lease, shall be in all respects in compliance with all applicable federal, state and local laws, statutes, orders, ordinances, codes, rules and regulations ("Laws") in any way relating to the generation, handling, manufacturing, treatment, storage, use, transportation, release, spillage, leakage, dumping, discharge or disposal of any Hazardous Material.
- 12.2. Tenant agrees to indemnify, defend and hold Lender harmless from any and all claims, actions, administrative proceedings (including informal proceedings), judgments, damages, punitive damages, penalties, fines, costs, liabilities, interest or losses, including reasonable attorney fees and expenses, consultant fees, and expert fees, together with all other costs and expenses of any kind or nature that arise during or after the term of the Lease, directly or indirectly, from or in connection with the presence, suspected presence, release or suspected release of any Hazardous Material in or into the air, soil, surface water or groundwater at, on, about, under or within the Property or any portion thereof by Tenant or Tenant Affiliates, or from or in connection with the failure of Tenant or Tenant Affiliates to comply with any Laws or other requirements regarding protection of the environment, public health or safety.

- 12.3. As used herein, the term "Hazardous Material" means any hazardous or toxic substance, material or waste which is or becomes regulated by any local governmental authority, the state in which the Property is located or the United States Government, including any material or substance which is (i) defined or listed as a "hazardous waste," "extremely hazardous waste," "restricted hazardous waste," "hazardous substance," or "hazardous material" under any applicable Law, (ii) petroleum, or (iii) asbestos. Each of the covenants and agreements of Tenant set forth in this section shall survive the expiration or earlier termination of the Lease.

13. Miscellaneous Provisions.

- 13.1. This Agreement may not be modified orally; it may be modified only by an agreement in writing signed by the parties or their successors-in-interest. This Agreement shall inure to the benefit of and bind the parties and their successors and assignees.
- 13.2. The captions contained in this Agreement are for convenience only and in no way limit or alter the terms and conditions of the Agreement.
- 13.3. This Agreement has been executed under and shall be construed, governed, and enforced, in accordance with the laws of the State of California except to the extent that California law is preempted by federal law. The invalidity or unenforceability of one or more provisions of this Agreement does not affect the validity or enforceability of any other provisions.
- 13.4. Tenant agrees that, at Lender's option, this Agreement may be recorded.
- 13.5. This Agreement shall be the entire and only agreement concerning subordination of the Lease and the leasehold estate created by it, together with all rights and privileges of Tenant under it, to the lien or charge of the Loan Documents and shall supersede and cancel, to the extent that it would affect priority between the Lease and the Loan Documents, any previous subordination agreements, including provisions, if any, contained in the Lease that provide for the subordination of the Lease and the leasehold estate created by it to a deed of trust or mortgage. This Agreement supersedes any inconsistent provision of the Lease.
- 13.6. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which copies, taken together, shall constitute but one and the same instrument. Signature and acknowledgment pages may be detached from the copies and attached to a single copy of this Agreement to physically form one original document, which may be recorded without an attached copy of the Lease.
- 13.7. If any legal action or proceeding is commenced to interpret or enforce the terms of this Agreement or obligations arising out of it, or to recover damages for the breach of the Agreement, the party prevailing in such action or proceeding shall be entitled to recover from the non-prevailing party or parties all reasonable attorney fees, costs, and expenses it has incurred.
- 13.8. Word Usage. Unless the context clearly requires otherwise, (a) the plural and singular numbers will each be deemed to include the other; (b) the masculine, feminine, and neuter genders will each be deemed to include the others; (c) "shall," "will," "must," "agrees," and "covenants" are each mandatory; (d) "may" is permissive; (e) "or" is not exclusive; and (f) "includes" and "including" are not limiting.
- 13.9. Notice. All notices required by this Agreement shall be given in writing and shall be deemed to have been duly given for all purposes when deposited in the United States mail (by registered or certified mail, return receipt requested, postage prepaid) or deposited with a nationally recognized overnight delivery service such as Federal Express or Airborne. Each notice must be directed to the party to receive it at its address stated below or at such other address as may be substituted by notice given as provided in this section.

The addresses are:

Lender: Pacific Western Bank
895 Dove Street, Suite 100,
Newport Beach, CA 92660
Attention: Wanda Castillo

Tenant: Southern California Joint Pole Committee, a California Nonprofit Corporation
279 East Arrow Highway
Suite 104
San Dimas, CA 91773

Landlord: 279 Arrow, LLC, a California limited liability company
13752 Cumpston Street
Sherman Oaks, CA. 91401

Copies of notices sent to the parties' attorneys or other parties are courtesy copies, and failure to provide such copies shall not impact the effectiveness of a notice given hereunder.

Executed on the date first above written.

LENDER:

PACIFIC WESTERN BANK

BY: _____
Wanda Castillo
Vice President/Commercial Loan Officer

TENANT:

Southern California Joint Pole Committee, a California Nonprofit Corporation

BY: _____
Angela Pranata
Manager of Operations of Southern California Joint Pole Committee, a California Nonprofit Corporation

ACCEPTED AND AGREED TO:

LANDLORD:

279 Arrow, LLC, a California limited liability company

BY: _____

Elana Lachaud

Member of 279 Arrow, LLC, a California limited liability company

Kohn San Dimas, LP, a California limited partnership, Member of 279 Arrow LLC, a California limited liability company

BY: _____

Alan Kohn

General Partner of 279 Arrow, LLC, a California limited liability company

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)

) ss

COUNTY OF _____)

On _____, 20____ before me, _____,
notary public, personally appeared Wanda Castillo, who proved to me on the
basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)
COUNTY OF _____) ss

On _____, 20____ before me, _____,
notary public, personally appeared Angela Pranata, who proved to me
on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument
and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)
COUNTY OF _____) ss

On _____, 20____ before me, _____,
notary public, personally appeared Elana Lachaud, who proved to me on
the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF California)
COUNTY OF _____) ss

On _____, 20____ before me, _____,
notary public, personally appeared Alan Kohn, who proved to me on the
basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is
true and correct.

WITNESS my hand and official seal.

(Seal)

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

May 20, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 9:50 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Ruben Hauser	City of Los Angeles
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Rich LaBarge	Southern California Edison
MS. Lynn Prescott	Verizon Wireless
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Mr. William Kearns	Verizon California
Mr. Ray Roundtree	Verizon California
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Mr. Emir Erba	Time Warner Cable
Ms. Samantha Valle	Time Warner Cable
Mr. Daniel Lippert	City of Burbank
Mr. Dana Fabing	City of Lompoc
Mr. Joe Armstrong	City of Pasadena
Ms. Mary Li	City of Anaheim
Ms. Angela Pranata	Committee Staff
Ms. Jennie Corella	Committee Transcriber

Those attending via teleconference were:

Ms. Tina Simms	AT&T California
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lily Tran	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Kourtney Wietecha	Extenet
Mr. Josh Mathisen	AT&T California
Ms. Sherri Duchateau	Golden State Water
Mr. Dan Kjar	City of Azusa

Mr. Stephen Pebley
Mr. Joe Serrato
Mr. Earle Carrion
Mr. Kevin Klein
Ms. Jane Bibb
Ms. Wendy Cox

Frontier Communications

Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Sprint Nextel Corporation

Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Carmichael opened the meeting at 9:50 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the April 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **April 2015 expense sheets**. The members reviewed the April 2015 expenses and there was one question. Questioned was the large monthly variance of Software Purchase. Ms. Pranata responded that this expense is for the enhancement to the Friend software. She added that the pole record inspections are now updated automatically, rather than manually. This task has added time efficiency to the pole record updates. The cost is expensed one time only, however it is portion expensed though out the year. There were no further comments.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable. Noted was that this list is decreasing, thus reflecting less outstanding invoices. There were no further comments or questions.

The fourth item on the agenda is the **April 2015 JPA activity** report. The members reviewed the April 2015 JPA activity and there were no comments or questions.

The fifth item for discussion is the **Member Board Attendance**. The members reviewed the attendance report and there were no comments or questions.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Ms. Pranata did not have any information to report.

The seventh issue for discussion is **SCJPC Employee 2015 Salary Review**. Ms. Pranata distributed the 2015 Staff Evaluations and Proposed Salary Action sheet to the members. She discussed each employee's review score as well as their proposed pay rate. After Ms. Pranata answered some questions, the member's consensus was to approve and accept the proposed salary action effective June 1, 2015. The members approved all salary action for the incoming fiscal year. Ms. Pranata will be reviewed by the chair of the Operating, with any salary action retroactive to June 1, 2015.

The eighth issue for discussion is **miscellaneous items**.

SCJPC Office shorthanded – experienced and advanced biller/billing supervisor

Ms. Pranata presented her proposal to fill the tasks that are currently vacant. She is proposing to distribute these tasks among those employees best suited for each respective task. She added that this proposal would impact a number of employees. Therefore, since the staff has just been reviewed and salary action approved, she is proposing to place those impacted on a 90-day probationary period. At the end of this period, only if they perform their newly assigned tasks as expected, she would like to revisit salaries to compensate them with a possible increase in salary. She further added that she will fill the front desk position by beginning the interview process as quickly as she is able. The members approved Ms. Pranata's proposals of supervisor/assistant manager task re-distribution. Ms. Pranata thanked the committee for their support and will place her plan into action immediately.

Correcting HLA/HSO member codes in the database.

Ms. Carmichael stated that the HLA/HSO codes had been discussed at length at the ad hoc committee, which had met the day prior. There was discussion on this issue.

Review of Action Items

- Ms. Pranata to contact Frontier Communications to aid with code transfer from Verizon to Frontier Communications
- Ms. Carmichael, with the aid of Ms. Prescott, to complete the salary action item by evaluating Ms. Pranata, Operations Manager.

The meeting adjourned at 10:25 a.m. until June 17 2015.

Jennie Corella – Committee Transcriber

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		April 30, 2015			YTD Through April 30, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
EMPLOYEE EXPENSE									
Salaries		31,954	29,651.20	2,303	127,817	118,604.80	9,212	7%	383,450
Regular	29,651.20					-			
Contract Labor	-					-			
						-			
Insurance		4,772	4,978.48	(206)	19,089	20,075.87	(987)	-5%	57,266
Health/Dental	4,978.48					-			
Life	-					-			
						-			
Payroll Taxes		2,716	2,274.94	441	10,864	11,761.26	(897)	-8%	32,593
Workers Compensation		233	505.50	(272)	933	1,287.00	(354)	-38%	2,800
Travel/Misc. Exp.		125	80.02	45	500	411.11	89	18%	1,500
						-			
						-			
PENSION EXPENSE						-			
Contribution-SEP IRA		3,355	3,113.37	242	13,421	11,976.36	1,444	11%	40,262
						-			
						-			
MONTHLY RECURRING						-			
Rent	Building Oper Exp \$814.96	7,980	7,801.97	178	31,918	31,207.88	710	2%	95,755
Alarm System	Quarterly	46	-	46	183	134.97	48	26%	550
Telephone (Verizon)		565	568.88	(4)	2,260	2,289.76	(30)	-1%	6,780
Cisco WebEx Plan		90	69.00	21	360	276.00	84	23%	1,080
Postage & Shipping		150	115.12	35	600	426.61	173	29%	1,800
Business Insurance	Pro-Rated	284	-	284	1,135	2,536.00	(1,401)	-123%	3,406
Committee Meetings		333	266.40	67	1,333	1,362.97	(30)	-2%	4,000
						-			
						-			
EQUIPMENT & FURNITURE						-			
						-			
Copy Machine - CBE		167	101.37	65	667	405.48	261	39%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		April 30, 2015			YTD Through April 30, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	4,333	3,600.00	733	17%	13,000
FRIEND Support		400	400.00	-	1,600	1,600.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	2,400	2,960.00	(560)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	154	156.80	(3)	-2%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	66.21	517	2,333	328.63	2,005	86%	7,000
Velocity-Off Site Back-up		750	299.00	451	3,000	2,756.50	244	8%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing	Printed pole prices	142	306.04	(164)	567	591.47	(25)	-4%	1,700
Office Supplies		167	59.75	107	667	388.92	278	42%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	-	579	2,315	727.00	1,588	69%	6,945
Attorney		542	-	542	2,167	-	2,167	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		133	122.24	11	533	511.37	22	4%	1,600
Bank fees/Chk printing	Pro-Rated	13	119.63	(107)	50	119.63	(70)	-139%	150
Publications/Subscriptions/Reference		29	110.00	(81)	117	231.99	(115)	-99%	350
Seminars & Tuition	Fred Pryor	42	28.00	14	167	426.00	(259)	-156%	500
Member Retirement		133	-	133	533	168.63	365	68%	1,600
Total Operating Expenses		58,004.08	52,710.07	5,294.01	232,016.33	217,323.01	14,693.32	6%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		April 30, 2015				YTD Through April 30, 2015			Annual
	Details	Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	%
									Variance
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
<u>COMPUTER SYSTEM</u>									
Software Purchase		750	5,000.00	(4,250)		3,000	5,000.00	(2,000)	-67%
							-		
							-		
							-		
<u>EQUIPMENT & FURNITURE</u>	Pro-Rated						-		
Purchases/Leases (GE Capital)		350	348.80	1		1,400	1,395.20	5	0%
Hardware Purchase	APC Backup Battery for Server	17	549.48	(533)		67	549.48	(483)	-724%
<u>LONG TERM LIABILITY CURRENT</u>									
							-		
							-		
							-		
Total Capital Investments & Long Term Liabilities Current		1,116.67	5,898.28	(4,781.61)		4,466.67	6,944.68	(2,478.01)	-55%
Interest Earned/Misc Income		(0.07)	(0.07)			(0.30)	(0.30)		
		59,120.68	58,608.28	512.40		236,482.70	224,267.39	12,215.31	5%
Items in blue are assessed equally									
Prepared as of: 5/4/2015									

Delinquent Accounts
5/15/2015

MEMBERS ACCOUNTS RECEIVABLE

					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
AT&T Mobility	Feb '15	Mar 31, 2015	\$625.32	18492				KA	4/30/2015
Extenet Systems	Feb '15	Mar 31, 2015	\$551.52	18510				KA	4/30/2015
Verizon Wireless	Aug. '14	Sept. 30, 2014	\$850.75	18268	12/5,1/9, 2/27 4/30	E-mailed Jim Perry & Dino Amico	JT/KA	JT	11/7/2015
Verizon Wireless	Nov '14	Dec. 31, 2014	\$845.73	18373	2/27 4/30	E-mailed Jim Perry & Dino Amico	KA	KA	2/6/2015

\$2,873.32

TOTAL

\$2,873.32

Member Activity

APR' 15 Mbr Activity

Member	A	ATC	B	E	H/T	LAC	LLW	M	MP	NG	NXT	PBM	SCW	SPR	TWC	V	Totals
Joint JPAs	2	1	1	384	2		2	52	1	1		1	16			3	466
% of Joint's	0.004	0.002	0.002	0.824	0.004	0.000	0.004	0.112	0.002	0.002	0.000	0.002	0.034	0.000	0.000	0.006	1.00
Multi JPAs	2	3		72		1		13	4	7	1	2		5	4		114
% of Multi's	0.018	0.026	0.000	0.632	0.000	0.009	0.000	0.114	0.035	0.061	0.009	0.018	0.000	0.044	0.035	0.000	1.00
Total JPA's Finalized																	580
Total Joint JPA's Received																	484
Total Multi's JPA's Received																	132
Total JPAs Received for April 2015																	616
											JPAs Finalized						580
											JPAs Returned						32
											JPA Hold Over (***)						4
% returned																	5%
% Hold over (***)																	1%
# Poles	30	33	1	11783	3	1	6	354	19	80	13	7	57	130	27	5	12549
% of Poles	0.002	0.003	0.000	0.939	0.000	0.000	0.000	0.028	0.002	0.006	0.001	0.001	0.005	0.010	0.002	0.000	1.00
* 10424 of 11783 are SCE inspection poles																	
** 239 of 354 are M inspection poles																	

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
MAY 2014 - APRIL 2015**

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused Absence

		MBR CODE	2014 MAY	2014 JUN	2014 JUL	2014 AUG	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	2015 APR	TOTAL	Atten. %
1	So. California Edison	E	1	1	1	1	1	1	1		1	1	1	1	11	100%
2	City of Los Angeles	M	1	1	1	1	1	1	1		1	1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1	1	1	1	1		1	1	1	1	11	100%
4	City of Riverside	J	1	1	1	1	1	1	1		1	1	1	1	11	100%
5	Sprint-Nextel	SPR	1	1	1	1	1	1	1		1	1	1	1	11	100%
6	Sprint Communications	FON	1	1	1	1	1	1	1		1	1	1	1	11	100%
7	Teleport Comm America	TCA	1	1	1	1	1	1	1		1	1	1	1	11	100%
8	NewPath Networks	NPN	1	1	1	1	1	1	1		1	1	1	1	11	100%
9	CA-CLEC LLC	CCI	1	1	1	1	1	1	1		1	1	1	1	11	100%
10	Verizon California	VZ	1	1	1	1	1	1	1		1	1	1	1	11	100%
11	MCI/Metro	ATS	1	1	1	1	1	1	1		1	1	1	1	11	100%
12	MCI Communications	MCI	1	1	1	1	1	1	1		1	1	1	1	11	100%
13	XO Communications	NXT	1	1	1	1	1	1	1		1	1	1	1	11	100%
14	AT&T California	H / T	1	1	1	1	1	1	1		1	1	1	1	11	100%
15	Golden State Water	SCW	1	1	1	1	1	1	1		1	1	1	1	11	100%
16	T-Mobile, USA	PBM	1	1	1	1	1	1	1		1	1	1	1	11	100%
17	Time-Warner	TWC	1	1	1	1	1	1	1		1	1	1	1	11	100%
18	City of Azusa	MA	1	1	1	1	1	1	1		1	1	1	1	11	100%
19	City of Colton	F	1	1	1	1	1	1	1		1	1	1	1	11	100%
20	Verizon Wireless	ATC	1	1	1	1	1	1	1		1	1	0	1	10	91%
21	City of Vernon	V	1	1	1	1	1	1	1		1	1	0	1	10	91%
22	City of Burbank	B	1	1	1	1	1	0	1		1	1	1	1	10	91%
23	AT&T Mobility	LAC	1	1	0	1	1	1	1		1	1	1	1	10	91%
24	Frontier	FTR	1	1	1	1	1	1	1		0	1	1	1	10	91%
25	City of Glendale	A	1	1	1	1	1	0	1		1	1	1	1	10	91%
26	ExteNet Systems	EXT	1	1	1	1	1	1	1		0	1	1	0	9	82%
27	City of Banning	COB	1	1	1	1	1	1	0		1	0	1	1	9	82%
28	City of Lompoc	LLW	0	1	0	1	1	1	1		1	1	1	1	9	82%
29	City of Anaheim	D	0	1	1	0	1	1	1		1	1	1	1	9	82%
30	Mpower/TelePacific	ICG	0	1	1	1	1	1	0		1	0	1	1	8	73%
31	City of Pasadena	MP	1	1	0	1	0	1	0		1	1	1	1	8	73%
32	ATC Outdoor DAS	AMT	0	1	1	0	0	1	0		0	1	0	1	5	45%
Total			28	32	29	30	30	30	28	0	29	30	29	31		

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

June 17, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 9:55 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Rich LaBarge	Southern California Edison
MS. Lynn Prescott	Verizon Wireless
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Dave Elston	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Eric Zoglmann	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Mr. Ray Roundtree	Verizon California
Ms. Maria Ortiz	XO Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Daniel Lippert	City of Burbank
Mr. Dana Fabing	City of Lompoc
Mr. Joe Armstrong	City of Pasadena
Ms. Angela Pranata	Committee Staff
Ms. Jennie Corella	Committee Transcriber

Those attending via teleconference were:

Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kourtney Wietecha	Extenet
Mr. Dan Kjar	City of Azusa

Ms. Carmichael called the meeting to order at 9:55 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the May 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **May 2015 expense sheets**. The members reviewed the May 2015 expenses. Ms. Pranata reiterated the cause for the greater than normal expenses for May, which are due to a third payroll in the month.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable. There were no comments or questions.

The fourth item on the agenda is the **May 2015 JPA activity** report. The members reviewed the May 2015 JPA activity. Ms. Haney questioned what appeared to be a typo on the pole count for NG. Ms. Pranata responded that she would correct the typo and send NG a corrected copy. There were no further comments or questions.

The fifth item for discussion is the **Member Board Attendance**. The members reviewed the attendance report and there were no comments or questions.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Ms. Pranata did not have any information to report.

The seventh issue for discussion is **SCJPC Employee 2015 Salary Review**. The staff salary action was approved at the previous meeting; however, the review for the Manager of Operations remains to be discussed by this committee. It was decided to address this issue last. Ms. Pranata exited the meeting while her review was addressed. At the close of the discussion Ms. Carmichael delivered Ms. Pranata her review.

The eighth issue for discussion is **miscellaneous items**.

Correcting HLA/HSO member codes in the database.

Ms. Carmichael questioned Ms. Pranata if Josh of HLA had contacted her in regards to this issue. Ms. Pranata responded that she has not been contacted. This item shall remain a pending item.

Ms. Hernandez inquired if Ms. Pranata had contacted Frontier Communications per last month's action items. Ms. Pranata responded that she has contacted them, but has not received a response. Ms. Hernandez added that at the previous Authorized Costs meeting, Ms. Pranata was directed to document how the Authorized Costs billing is done. Ms. Pranata responded that she would have this documentation ready for the next Authorized Costs ad hoc committee meeting.

Review of Action Items

- Ms. Pranata to revise the May Member Activity Report.
- Ms. Pranata will again contact Frontier Communications.
- Ms. Carmichael will contact Josh to deliver to Ms. Pranata the HLA/HSO code list.
- Ms. Pranata to provide documentation of the Authorized Costs billing at the next Authorized Costs ad hoc committee meeting.

The meeting adjourned at 10:20 a.m. until July 15 2015.

Jennie Corella – Committee Transcriber

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		May 31, 2015			YTD Through May 31, 2015			% Variance	Annual Budget
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
<u>EMPLOYEE EXPENSE</u>	Details								
Salaries	3 Paydays	31,954	42,402.07	(10,448)	159,771	161,006.87	(1,236)	-1%	383,450
Regular		42,402.07				-			
Contract Labor		-				-			
						-			
Insurance		4,772	4,475.98	296	23,861	24,551.85	(691)	-3%	57,266
Health/Dental		4,475.98				-			
Life		-				-			
						-			
Payroll Taxes	3 Paydays	2,716	3,243.76	(528)	13,580	15,005.02	(1,425)	-10%	32,593
Workers Compensation		233	260.50	(27)	1,167	1,547.50	(381)	-33%	2,800
Travel/Misc. Exp.	Flowers for KL, millage reimbursements, misc exp	125	506.64	(382)	625	917.75	(293)	-47%	1,500
						-			
						-			
<u>PENSION EXPENSE</u>						-			
Contribution-SEP IRA	3 Paydays	3,355	4,452.22	(1,097)	16,776	16,428.58	347	2%	40,262
						-			
						-			
<u>MONTHLY RECURRING</u>						-			
Rent	Building Oper Exp \$814.96	7,980	7,801.97	178	39,898	39,009.85	888	2%	95,755
Alarm System	Quarterly	46	134.97	(89)	229	269.94	(41)	-18%	550
Telephone (Verizon)		565	568.88	(4)	2,825	2,858.64	(34)	-1%	6,780
Cisco WebEx Plan		90	69.00	21	450	345.00	105	23%	1,080
Postage & Shipping		150	129.85	20	750	556.46	194	26%	1,800
Business Insurance	Pro-Rated	284	-	284	1,419	2,536.00	(1,117)	-79%	3,406
Committee Meetings		333	332.14	1	1,667	1,695.11	(28)	-2%	4,000
						-			
						-			
<u>EQUIPMENT & FURNITURE</u>						-			
						-			
Copy Machine - CBE		167	305.98	(139)	833	711.46	122	15%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		May 31, 2015			YTD Through May 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	5,417	4,500.00	917	17%	13,000
FRIEND Support		400	400.00	-	2,000	2,000.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	3,000	3,700.00	(700)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	193	189.75	3	1%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	24.93	558	2,917	353.56	2,563	88%	7,000
Velocity-Off Site Back-up		750	299.00	451	3,750	3,055.50	695	19%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		142	50.13	92	708	641.60	67	9%	1,700
Office Supplies		167	113.83	53	833	502.75	331	40%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	-	579	2,894	727.00	2,167	75%	6,945
Attorney		542	-	542	2,708	-	2,708	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		133	176.13	(43)	667	687.50	(21)	-3%	1,600
Bank fees/Chk printing	Pro-Rated	13	26.38	(14)	63	146.01	(84)	-134%	150
Publications/Subscriptions/Reference		29	-	29	146	231.99	(86)	-59%	350
Seminars & Tuition		42	-	42	208	426.00	(218)	-104%	500
Member Retirement		133	-	133	667	168.63	498	75%	1,600
Total Operating Expenses		58,004.08	67,447.31	(9,443.23)	290,020.42	284,770.32	5,250.10	2%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		May 31, 2015				YTD Through May 31, 2015			Annual
								%	
	Details	Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750		3,750	5,000.00	(1,250)	9,000
							-		
							-		
							-		
EQUIPMENT & FURNITURE	Pro-Rated						-		
Purchases/Leases (GE Capital)		350	348.80	1		1,750	1,744.00	6	4,200
Hardware Purchase		17	-	17		83	549.48	(466)	200
LONG TERM LIABILITY CURRENT									
							-		
							-		
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87		5,583.33	7,293.48	(1,710.15)	13,400
Interest Earned/Misc Income		(0.08)	(0.08)			(0.38)	(0.38)		
		59,120.67	67,796.03	(8,675.36)		295,603.37	292,063.42	3,539.95	709,449.00
Items in blue are assessed equally									
Prepared as of: 6/3/15									

Delinquent Accounts
As of 6/11/2015

MEMBERS ACCOUNTS RECEIVABLE					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
AT&T Mobility	Feb '15	Mar 31, 2015	\$625.32	18492	6/5/2015	mail sent to Yvonne Johnson	KA	KA	4/30/2015
AT&T Mobility	Mar '15	Apr 30, 2015	\$637.29	18527	6/5/2015	mail sent to Yvonne Johnson		KA	5/29/2015
City of Pasadena	Mar '15	Apr 30, 2015	\$707.18	18522	6/5/2015	mail sent to Joe Armstrong		KA	5/29/2015
Extenet Systems	Feb '15	Mar 31, 2015	\$551.52	18510	6/5/2015	mail sent to Kourtney Wietcha		KA	4/30/2015
Extenet Systems	Mar '15	Apr 30, 2015	\$560.17	18545	6/5/2015	mail sent to Kourtney Wietcha		KA	4/30/2015
Time Warner Cable TWN	Mar '15	Apr 30, 2015	\$363.66	18539	6/5/2015	mail sent to Emir Erba		KA	4/30/2015
Time Warner Cable TWS	Mar '15	Apr 30, 2015	\$319.22	18538	6/5/2015	mail sent to Bernadette McThomas		KA	4/30/2015
Verizon Wireless	Mar '15	Apr 30, 2015	\$885.27	18513	6/5/2015	email to Jim Perry and Dino Amico		KA	4/30/2015

\$4,649.63

TOTAL

\$4,649.63

Member Activity

MAY '15 MBR ACTIVITY

[illegible]

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
JUN 2014 - MAY 2015**

	= Members assessed penalty fee
	= Less than 80% but 50% or greater attendance
	= Less than 50% attendance
	= Excused Absence

		MBR CODE	2014 JUN	2014 JUL	2014 AUG	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	2015 APR	2015 JUN	TOTAL	Atten. %
1	So. California Edison	E	1	1	1	1	1	1		1	1	1	1	1	11	100%
2	City of Los Angeles	M	1	1	1	1	1	1		1	1	1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1	1	1	1		1	1	1	1	1	11	100%
4	City of Riverside	J	1	1	1	1	1	1		1	1	1	1	1	11	100%
5	Sprint-Nextel	SPR	1	1	1	1	1	1		1	1	1	1	1	11	100%
6	Sprint Communications	FON	1	1	1	1	1	1		1	1	1	1	1	11	100%
7	Teleport Comm America	TCA	1	1	1	1	1	1		1	1	1	1	1	11	100%
8	NewPath Networks	NPN	1	1	1	1	1	1		1	1	1	1	1	11	100%
9	CA-CLEC LLC	CCI	1	1	1	1	1	1		1	1	1	1	1	11	100%
10	Verizon California	VZ	1	1	1	1	1	1		1	1	1	1	1	11	100%
11	MCI/Metro	ATS	1	1	1	1	1	1		1	1	1	1	1	11	100%
12	MCI Communications	MCI	1	1	1	1	1	1		1	1	1	1	1	11	100%
13	XO Communications	NXT	1	1	1	1	1	1		1	1	1	1	1	11	100%
14	AT&T California	H / T	1	1	1	1	1	1		1	1	1	1	1	11	100%
15	Golden State Water	SCW	1	1	1	1	1	1		1	1	1	1	1	11	100%
16	T-Mobile, USA	PBM	1	1	1	1	1	1		1	1	1	1	1	11	100%
17	Time-Warner	TWC	1	1	1	1	1	1		1	1	1	1	1	11	100%
18	City of Azusa	MA	1	1	1	1	1	1		1	1	1	1	1	11	100%
19	City of Colton	F	1	1	1	1	1	1		1	1	1	1	1	11	100%
20	Verizon Wireless	ATC	1	1	1	1	1	1		1	1	0	1	1	10	91%
21	City of Vernon	V	1	1	1	1	1	1		1	1	0	1	1	10	91%
22	City of Burbank	B	1	1	1	1	0	1		1	1	1	1	1	10	91%
23	AT&T Mobility	LAC	1	0	1	1	1	1		1	1	1	1	1	10	91%
24	Frontier	FTR	1	1	1	1	1	1		0	1	1	1	1	10	91%
25	City of Glendale	A	1	1	1	1	0	1		1	1	1	1	1	10	91%
26	ExteNet Systems	EXT	1	1	1	1	1	1		0	1	1	0	1	9	82%
27	City of Banning	COB	1	1	1	1	1	0		1	0	1	1	1	9	82%
28	City of Lompoc	LLW	1	0	1	1	1	1		1	1	1	1	1	10	91%
29	City of Anaheim	D	1	1	0	1	1	1		1	1	1	1	1	10	91%
30	Mpower/TelePacific	ICG	1	1	1	1	1	0		1	0	1	1	1	9	82%
31	City of Pasadena	MP	1	0	1	0	1	0		1	1	1	1	1	8	73%
32	ATC Outdoor DAS	AMT	1	1	0	0	1	0		0	1	0	1	1	6	55%
	Total		32	29	30	30	30	28	0	29	30	29	31	32		

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

July 15, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 11:25 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Rich LaBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Mr. Ray Roundtree	Verizon California
Ms. Maria Ortiz	XO Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Daniel Lippert	City of Burbank
Mr. Dana Fabing	City of Lompoc
Mr. Joe Armstrong	City of Pasadena
Ms. Kourtney Wietecha	Extenet Systems
Ms. Mary Li	City of Anaheim
Ms. Angela Pranata	Committee Staff
Ms. Jennie Corella	Committee Transcriber

Those attending via teleconference were:

Ms. Lynn Prescott	Verizon Wireless
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Ms. Carmichael called the meeting to order at 11:25 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the June 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **June 2015 expense sheets**. The members reviewed the June 2015 expenses. There were no questions or concerns.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable. There were no comments or questions.

The fourth item on the agenda is the **June 2015 JPA Member Activity** report. Ms. Pranata stated that the May 2015 JPA activity report is in the packet because it required revisions, and the report has been revised. The members reviewed the May 2015 and June 2015 JPA activity. There were no questions or concerns.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Ms. Pranata did not have any information to report

The seventh issue for discussion is **miscellaneous items**.

Correcting HLA/HSO member codes in the database.

Ms. Carmichael reported that Josh of AT&T will follow up with Ms. Pranata on this issue.

SCJPC Pole Prices & Authorized Costs Billing Procedures

Ms. Carmichael questioned if the members had an opportunity to review the pole pricing and authorized costs billing procedures? What were clarified were the pole price and authorized cost used when a new pole is set. When a new pole is set the pole price and authorized cost is that of the year the pole was set and not the year the JPA was sent. After some brief discussion the members agreed that the pricing procedure is credible.

When questioned if there is no cost in a specific year, what cost is used? Ms. Pranata responded that the first available cost is used. Example if there is no 2009 cost and the next available cost is 2010, then the 2010 cost is used.

Ms. Pranata reported that there is a newly recruited admin aide from the temporary staffing agency. Her name is Amy and thus far is doing as well as expected.

Review of Action Items

There were no action items.

The meeting adjourned at 11:35 a.m. until August 19 2015.

Jennie Corella – Committee Transcriber

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		June 30, 2015				YTD Through June 30, 2015			Annual
								%	
	Details	Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	Budget
EMPLOYEE EXPENSE									
Salaries		31,954	28,607.48	3,347		191,725	189,614.35	2,111	383,450
Regular	26,662.68						-		
Contract Labor	1,944.80						-		
							-		
Insurance		4,772	4,414.58	358		28,633	28,966.43	(333)	57,266
Health/Dental	4,414.58						-		
Life	-						-		
							-		
Payroll Taxes		2,716	2,039.72	676		16,297	17,044.74	(748)	32,593
Workers Compensation		233	260.50	(27)		1,400	1,808.00	(408)	2,800
Travel/Misc. Exp.		125	68.84	56		750	986.59	(237)	1,500
							-		
							-		
PENSION EXPENSE									
Contribution-SEP IRA		3,355	2,799.58	556		20,131	19,228.16	903	40,262
							-		
							-		
MONTHLY RECURRING									
Rent	Building Oper Exp \$814.96	7,980	7,801.97	178		47,878	46,811.82	1,066	95,755
Alarm System	Quarterly	46	-	46		275	269.94	5	550
Telephone (Verizon)		565	569.84	(5)		3,390	3,428.48	(38)	6,780
Cisco WebEx Plan		90	69.00	21		540	414.00	126	1,080
Postage & Shipping		150	194.86	(45)		900	751.32	149	1,800
Business Insurance	Pro-Rated	284	-	284		1,703	2,536.00	(833)	3,406
Committee Meetings		333	305.36	28		2,000	2,000.47	(0)	4,000
							-		
							-		
EQUIPMENT & FURNITURE									
							-		
Copy Machine - CBE		167	111.18	55		1,000	822.64	177	2,000
							-		
							-		

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		June 30, 2015			YTD Through June 30, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
<u>NETWORK SYSTEM</u>						-			
LAN Maintenance		1,083	900.00	183	6,500	5,400.00	1,100	17%	13,000
FRIEND Support		400	400.00	-	2,400	2,400.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	3,600	4,440.00	(840)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	231	222.70	8	4%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	154.49	429	3,500	508.05	2,992	85%	7,000
Velocity-Off Site Back-up		750	332.75	417	4,500	3,388.25	1,112	25%	9,000
						-			
						-			
<u>PRINTING & SUPPLY</u>						-			
Office Printing		142	208.56	(67)	850	850.16	(0)	0%	1,700
Office Supplies	Wall display and handyman labor	167	645.28	(479)	1,000	1,148.03	(148)	-15%	2,000
						-			
						-			
<u>CONTRACT SERVICES</u>						-			
Auditor	Pro-Rated	579	-	579	3,473	727.00	2,746	79%	6,945
Attorney		542	-	542	3,250	-	3,250	100%	6,500
						-			
<u>GENERAL EXPENSE</u>						-			
Sure Payroll Fees		133	119.75	14	800	807.25	(7)	-1%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	75	146.01	(71)	-95%	150
Publications/Subscriptions/Reference		29	-	29	175	231.99	(57)	-33%	350
Seminars & Tuition		42	-	42	250	426.00	(176)	-70%	500
Member Retirement		133	-	133	800	168.63	631	79%	1,600
Total Operating Expenses		58,004.08	50,776.69	7,227.39	348,024.50	335,547.01	12,477.49	4%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		June 30, 2015				YTD Through June 30, 2015			Annual
								%	
	Details	Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750		4,500	5,000.00	(500)	9,000
							-		
							-		
							-		
EQUIPMENT & FURNITURE	Pro-Rated						-		
Purchases/Leases (GE Capital)		350	348.80	1		2,100	2,092.80	7	4,200
Hardware Purchase		17	-	17		100	549.48	(449)	200
LONG TERM LIABILITY CURRENT									
							-		
							-		
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87		6,700.00	7,642.28	(942.28)	13,400
Interest Earned/Misc Income		(0.07)	(0.07)			(0.45)	(0.45)		
		59,120.68	51,125.42	7,995.26		354,724.05	343,188.84	11,535.21	709,449.00
Items in blue are assessed equally									
Prepared as of: 7/7/2015									

Delinquent Accounts
As of 7/8/2015

MEMBERS ACCOUNTS RECEIVABLE

					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
AT&T Mobility	Mar '15	Apr 30, 2015	\$637.29	18527	6/5 6/30	mail sent to Yvonne Johnson	KA	KA	5/29/2015
AT&T Mobility	Apr '15	May 31, 2015	\$652.45	18562				KA	6/30/2015
City of Lompoc	Apr '15	May 31, 2015	\$612.19	18555				KA	6/30/2015
City of Los Angeles DWP	Apr '15	May 31, 2015	\$4,234.10	18556				KA	6/30/2015
City of Pasadena	Mar '15	Apr 30, 2015	\$707.18	18522	6/5 6/30	mail sent to Joe Armstrong	KA	KA	5/29/2015
City of Riverside	Apr '15	May 31, 2015	\$850.12						
Extenet Systems	Feb '15	Mar 31, 2015	\$551.52	18510	6/5 6/30	mail sent to Kourtney Wietcha	KA	KA	4/30/2015
Extenet Systems	Mar '15	Apr 30, 2015	\$560.17	18545	6/5 6/30	mail sent to Kourtney Wietcha	KA	KA	4/30/2015
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Time Warner Cable TWS	Mar '15	Apr 30, 2015	\$319.22	18538	6/5 6/30	mail sent to Bernadette McThomas	KA	KA	4/30/2015
Time Warner Cable TWS	Apr '15	May 31, 2015	\$326.83	18573				KA	6/30/2015
Verizon Wireless	Mar '15	Apr 30, 2015	\$885.27	18513	6/5 6/30	email to Jim Perry and Dino Amico	KA	KA	4/30/2015
Verizon Wireless	Apr '15	May 31, 2015	\$912.94	18548				KA	6/30/2015

\$12,184.48

TOTAL

\$12,184.48

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

S:\EXCEL\ACCTREC

Member Activity

MAY '15 MBR ACTIVITY

[illegible]

Member Activity

JUN '15 MBR ACTIVITY

[illegible]

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
JUL 2014 - JUN 2015**

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused Absence

		MBR CODE	2014 JUL	2014 AUG	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	2015 APR	2015 MAY	2015 JUN	TOTAL	Atten. %
1	So. California Edison	E	1	1	1	1	1		1	1	1	1	1	1	11	100%
2	City of Los Angeles	M	1	1	1	1	1		1	1	1	1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1	1	1		1	1	1	1	1	1	11	100%
4	City of Riverside	J	1	1	1	1	1		1	1	1	1	1	1	11	100%
5	Sprint-Nextel	SPR	1	1	1	1	1		1	1	1	1	1	1	11	100%
6	Sprint Communications	FON	1	1	1	1	1		1	1	1	1	1	1	11	100%
7	Teleport Comm America	TCA	1	1	1	1	1		1	1	1	1	1	1	11	100%
8	NewPath Networks	NPN	1	1	1	1	1		1	1	1	1	1	1	11	100%
9	CA-CLEC LLC	CCI	1	1	1	1	1		1	1	1	1	1	1	11	100%
10	Verizon California	VZ	1	1	1	1	1		1	1	1	1	1	1	11	100%
11	MCI/Metro	ATS	1	1	1	1	1		1	1	1	1	1	1	11	100%
12	MCI Communications	MCI	1	1	1	1	1		1	1	1	1	1	1	11	100%
13	XO Communications	NXT	1	1	1	1	1		1	1	1	1	1	1	11	100%
14	AT&T California	H / T	1	1	1	1	1		1	1	1	1	1	1	11	100%
15	T-Mobile, USA	PBM	1	1	1	1	1		1	1	1	1	1	1	11	100%
16	Time-Warner	TWC	1	1	1	1	1		1	1	1	1	1	1	11	100%
17	City of Azusa	MA	1	1	1	1	1		1	1	1	1	1	1	11	100%
18	City of Colton	F	1	1	1	1	1		1	1	1	1	1	1	11	100%
19	Verizon Wireless	ATC	1	1	1	1	1		1	1	0	1	1	1	10	91%
20	City of Vernon	V	1	1	1	1	1		1	1	0	1	1	1	10	91%
21	City of Burbank	B	1	1	1	0	1		1	1	1	1	1	1	10	91%
22	AT&T Mobility	LAC	0	1	1	1	1		1	1	1	1	1	1	10	91%
23	City of Glendale	A	1	1	1	0	1		1	1	1	1	1	1	10	91%
24	City of Lompoc	LLW	0	1	1	1	1		1	1	1	1	1	1	10	91%
25	City of Anaheim	D	1	0	1	1	1		1	1	1	1	1	1	10	91%
26	Golden State Water	SCW	1	1	1	1	1		1	1	1	1	1	0	10	91%
27	ExteNet Systems	EXT	1	1	1	1	1		0	1	1	0	1	1	9	82%
28	City of Banning	COB	1	1	1	1	0		1	0	1	1	1	1	9	82%
29	Mpower/TelePacific	ICG	1	1	1	1	0		1	0	1	1	1	1	9	82%
30	Frontier	FTR	1	1	1	1	1		0	1	1	1	1	0	9	82%
31	City of Pasadena	MP	0	1	0	1	0		1	1	1	1	1	1	8	73%
32	ATC Outdoor DAS	AMT	1	0	0	1	0		0	1	0	1	1	1	6	55%
Total			29	30	30	30	28	0	29	30	29	31	32	30		

Southern California Joint Pole Committee

Pole Prices and Authorized Costs billing guidelines.

Section Number	Description	Use pole prices from the year of:	To Bill PTD costs, use Authorized Costs from the year of:	To Bill Authorized Costs, use costs from the year of:
3.1	Set new pole	Year set	n/a	New pole year set
9.1	Clearance	Year set	n/a	New pole year set
9.4	Clearance Replacement	Year set	New pole year set	New pole year set
7.x	Pole Replacement	Year set	New pole year set	New pole year set
7.7	Pole Replacement with unauth attach	Year set	New pole year set	New pole year set
5	Removal/Relinquishment	n/a	Date sent	Date sent
4	Purchase of interest	Date sent	n/a	Date sent
4.1	Purchase of interest with unauth attch	Date sent	n/a	Date sent

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

August 19, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 10:50 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. Kevin Taylor	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Robin Arndt	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Rich LaBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Daniel Lippert	City of Burbank
Mr. Dana Fabing	City of Lompoc
Mr. Joe Armstrong	City of Pasadena
Ms. Kourtney Wietecha	Extenet Systems
Ms. Mary Li	City of Anaheim
Ms. Angela Pranata	Committee Staff
Ms. Jennie Corella	Committee Transcriber

Those attending via teleconference were:

Ms. Lynn Prescott	Verizon Wireless
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Carmichael called the meeting to order at 10:50 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members

reviewed the July 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **July 2015 expense sheets**. The members reviewed the July 2015 expenses. It was noted that the expense for the auditor brought the month over budget; however, this expense is prorated monthly.

The third agenda item is the **Accounts Receivable**. The members reviewed the accounts receivable. There were no comments or questions.

The fourth item on the agenda is the **July 2015 JPA Member Activity** report. There were no questions or concerns.

The fifth item on the agenda is **Member Board Attendance**. The members reviewed the report. Ms. Carmichael commented that the SCJPC reflects excellent member attendance.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Ms. Pranata reported that at her last staff meeting they discussed the updated correct method for PBLTD billing.

The seventh issue for discussion is **miscellaneous items**.

Correcting HLA/HSO member codes in the database.

Ms. Carmichael reported that project is now her responsibility and she will submit the correct codes next month.

Mobilitie's Extension Request

It was agreed to grant Mobilitie an extension. Therefore, since the initial invoice has been paid, their membership has been approved.

Staff Update

Ms. Pranata reported that Ms. Kathleen Allen, the Billing Supervisor, will be out on medical leave for three weeks from September 15 to October 2. Therefore, Ms. Pranata added that there is a possibility that the average billing may fall behind next month since Ms. Allen is a higher level biller. She notified the members to contact Mr. Ryan Jones or Ms. Jocelyn Tiangco for any questions during Ms. Allen's absence.

Scanning JPA

Ms. Pearson reported that Edison is utilizing a scanning organization to scan their JPAs to disk. She inquired if the JPC had need of this service? Ms. Pranata responded that they are currently scanning their JPAs in house. She added that hard copies are maintained for three months and then are scanned onto disk for minimum storage. The disks are cataloged by JPA for one billing month, for ease of retrieval when a copy of a specific JPA is requested by members. The scanning is done on a monthly basis and is completed in one to two days. She added the office is current on the monthly scanning; therefore there is no need of outsourcing this task. She added the turn-around time on request for JPAs is 24 hours.

Review of Action Items

1. Ms. Carmichael to provide Ms. Pranata with an updated HLA/HSO member code list.
2. Ms. Pranata to notify Mobilitie LLC of their approved membership and assign a member code for Mobilitie

The meeting adjourned at 11:10 a.m. until September 16, 2015.

Jennie Corella – Committee Transcriber

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		July 31, 2015			YTD Through July 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
EMPLOYEE EXPENSE									
Salaries		31,954	30,434.78	1,519	223,679	220,049.13	3,630	2%	383,450
Regular	27,820.48					-			
Contract Labor	2,614.30					-			
						-			
Insurance		4,772	4,640.53	132	33,405	33,606.96	(202)	-1%	57,266
Health/Dental	4,509.58					-			
Life	130.95					-			
						-			
Payroll Taxes		2,716	2,128.25	588	19,013	19,172.99	(160)	-1%	32,593
Workers Compensation		233	260.50	(27)	1,633	2,068.50	(435)	-27%	2,800
Travel/Misc. Exp.		125	131.33	(6)	875	1,117.92	(243)	-28%	1,500
						-			
						-			
PENSION EXPENSE									
Contribution-SEP IRA		3,355	2,921.15	434	23,486	22,149.31	1,337	6%	40,262
						-			
						-			
MONTHLY RECURRING									
Rent	Building Oper Exp \$830.10	7,980	8,061.66	(82)	55,857	54,873.48	984	2%	95,755
Alarm System	Quarterly	46	-	46	321	269.94	51	16%	550
Telephone (Verizon)		565	569.89	(5)	3,955	3,998.37	(43)	-1%	6,780
Cisco WebEx Plan		90	69.00	21	630	483.00	147	23%	1,080
Postage & Shipping		150	119.39	31	1,050	870.71	179	17%	1,800
Business Insurance	Pro-Rated	284	-	284	1,987	2,536.00	(549)	-28%	3,406
Committee Meetings		333	409.82	(76)	2,333	2,410.29	(77)	-3%	4,000
						-			
						-			
EQUIPMENT & FURNITURE									
						-			
Copy Machine - CBE		167	111.18	55	1,167	933.82	233	20%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		July 31, 2015			YTD Through July 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details					-		Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	7,583	6,300.00	1,283	17%	13,000
FRIEND Support		400	400.00	-	2,800	2,800.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	4,200	5,180.00	(980)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	270	255.65	14	5%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	68.54	515	4,083	576.59	3,507	86%	7,000
Velocity-Off Site Back-up		750	332.75	417	5,250	3,721.00	1,529	29%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		142	31.88	110	992	882.04	110	11%	1,700
Office Supplies		167	222.03	(55)	1,167	1,370.06	(203)	-17%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	6,008.00	(5,429)	4,051	6,735.00	(2,684)	-66%	6,945
Attorney		542	-	542	3,792	-	3,792	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		133	119.75	14	933	927.00	6	1%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	88	146.01	(59)	-67%	150
Publications/Subscriptions/Reference		29	-	29	204	231.99	(28)	-14%	350
Seminars & Tuition	K.Allen& J.Tiangco	42	397.00	(355)	292	823.00	(531)	-182%	500
Member Retirement		133	28.01	105	933	196.64	737	79%	1,600
Total Operating Expenses		58,004.08	59,138.39	(1,134.31)	406,028.58	394,685.40	11,343.18	3%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		July 31, 2015			YTD Through July 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750	5,250	5,000.00	250	5%	9,000
						-			
						-			
						-			
EQUIPMENT & FURNITURE	Pro-Rated					-			
Purchases/Leases (GE Capital)		350	424.20	(74)	2,450	2,517.00	(67)	-3%	4,200
Hardware Purchase		17	-	17	117	549.48	(433)	-371%	200
LONG TERM LIABILITY CURRENT									
						-			
						-			
Total Capital Investments & Long Term Liabilities Current		1,116.67	424.20	692.47	7,816.67	8,066.48	(249.81)	-3%	13,400
Interest Earned/Misc Income		(0.08)	(0.08)		(0.53)	(0.53)			
		59,120.67	59,562.51	(441.84)	413,844.72	402,751.35	11,093.37	3%	709,449.00
Items in blue are assessed equally									
Prepared as of: 8/4/2015									

Delinquent Accounts
As of 8/12/2015

MEMBERS ACCOUNTS RECEIVABLE

					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
AT&T Mobility	Mar '15	Apr 30, 2015	\$637.29	18527	6/5 6/30	mail sent to Yvonne Johnson	KA	KA	5/29/2015
AT&T Mobility	Apr '15	May 31, 2015	\$652.45	18562				KA	6/30/2015
City of Lompoc	Apr '15	May 31, 2015	\$612.19	18555				KA	6/30/2015
City of Pasadena	Mar '15	Apr 30, 2015	\$707.18	18522	6/5 6/30	mail sent to Joe Armstrong	KA	KA	5/29/2015
Time Warner Cable TWS	Mar '15	Apr 30, 2015	\$319.22	18538	6/5 6/30	mail sent to Bernadette McThomas	KA	KA	4/30/2015
Time Warner Cable TWS	Apr '15	May 31, 2015	\$326.83	18573				KA	6/30/2015

\$3,255.16

TOTAL

\$3,255.16

Member Activity

JUL '15 MBR ACTIVITY

[illegible]

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
AUG 2014 - JUL 2015**

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused Absence

		MBR CODE	2014 AUG	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	2015 APR	2015 MAY	2015 JUN	2015 JUL	TOTAL	Atten. %
1	So. California Edison	E	1	1	1	1		1	1	1	1	1	1	1	11	100%
2	City of Los Angeles	M	1	1	1	1		1	1	1	1	1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1	1		1	1	1	1	1	1	1	11	100%
4	City of Riverside	J	1	1	1	1		1	1	1	1	1	1	1	11	100%
5	Sprint-Nextel	SPR	1	1	1	1		1	1	1	1	1	1	1	11	100%
6	Sprint Communications	FON	1	1	1	1		1	1	1	1	1	1	1	11	100%
7	Teleport Comm America	TCA	1	1	1	1		1	1	1	1	1	1	1	11	100%
8	NewPath Networks	NPN	1	1	1	1		1	1	1	1	1	1	1	11	100%
9	CA-CLEC LLC	CCI	1	1	1	1		1	1	1	1	1	1	1	11	100%
10	Verizon California	VZ	1	1	1	1		1	1	1	1	1	1	1	11	100%
11	MCI/Metro	ATS	1	1	1	1		1	1	1	1	1	1	1	11	100%
12	MCI Communications	MCI	1	1	1	1		1	1	1	1	1	1	1	11	100%
13	XO Communications	NXT	1	1	1	1		1	1	1	1	1	1	1	11	100%
14	AT&T California	H / T	1	1	1	1		1	1	1	1	1	1	1	11	100%
15	T-Mobile, USA	PBM	1	1	1	1		1	1	1	1	1	1	1	11	100%
16	Time-Warner	TWC	1	1	1	1		1	1	1	1	1	1	1	11	100%
17	City of Azusa	MA	1	1	1	1		1	1	1	1	1	1	1	11	100%
18	City of Colton	F	1	1	1	1		1	1	1	1	1	1	1	11	100%
19	AT&T Mobility	LAC	1	1	1	1		1	1	1	1	1	1	1	11	100%
20	City of Lompoc	LLW	1	1	1	1		1	1	1	1	1	1	1	11	100%
21	Verizon Wireless	ATC	1	1	1	1		1	1	0	1	1	1	1	10	91%
22	City of Vernon	V	1	1	1	1		1	1	0	1	1	1	1	10	91%
23	City of Burbank	B	1	1	0	1		1	1	1	1	1	1	1	10	91%
24	City of Glendale	A	1	1	0	1		1	1	1	1	1	1	1	10	91%
25	City of Anaheim	D	0	1	1	1		1	1	1	1	1	1	1	10	91%
26	Golden State Water	SCW	1	1	1	1		1	1	1	1	1	0	1	10	91%
27	ExteNet Systems	EXT	1	1	1	1		0	1	1	0	1	1	1	9	82%
28	City of Banning	COB	1	1	1	0		1	0	1	1	1	1	1	9	82%
29	Frontier	FTR	1	1	1	1		0	1	1	1	1	0	1	9	82%
30	City of Pasadena	MP	1	0	1	0		1	1	1	1	1	1	1	9	82%
31	Mpower/TelePacific	ICG	1	1	1	0		1	0	1	1	1	1	0	8	73%
32	ATC Outdoor DAS	AMT	0	0	1	0		0	1	0	1	1	1	1	6	55%
Total			30	30	30	28	0	29	30	29	31	32	30	31		

Angela Pranata

From: Jim Grass [jim@mobilitie.com]
Sent: Wednesday, August 05, 2015 11:09 AM
To: angela@scjpc.net
Subject: Mobilitie Membership

Angela –

As a follow up to my email yesterday, I reviewed the Acceptance Letter dated April 6, 2015 and realized I mistakenly believed we had 180 days to make the payment. If we have missed our payment deadline, will you please grant us an extension to make payment? We can pay at any time (the check has already been issued), but our business team is asking questions regarding costs of purchasing interest in poles, which we do not have. Is there any chance you can provide information for review? If you can provide this information, we will only need a one week extension after receiving it. I appreciate your consideration of these requests. Please let me know at your earliest convenience.

Thank you,

Jim Grass

James Grass | Vice President, Corporate Counsel
jim@mobilitie.com



telecommunications infrastructure
2220 University Drive | Newport Beach, CA 92660
949 717 6020 tel | **949 887 2932** mobile |
www.mobilitie.com

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Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

September 16, 2015 v2

A regular meeting of the **Operating Committee** took place on the above date, at 11:00 a.m., at the Committee office.

Those in attendance were:

Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Shawn Henderson	T-Mobile USA
Ms. Sarah Valdez	Mobilitie, LLC
Mr. Dana Fabing	City of Lompoc
Ms. Mary Li	City of Anaheim
Ms. Angela Pranata	Committee Staff
Ms. Jennie Corella	Committee Transcriber

Those attending via teleconference were:

Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Kay Black	AT&T California

Mr. Mathisen called the meeting to order at 11:00 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the August 2015 meeting minutes and there were no questions, concerns or revisions.

The second agenda item is the review of the **August 2015 expense sheets**. The members reviewed the August 2015 expenses. There were no questions or comments on the month's expenses.

The third agenda item is the **Accounts Receivable**. Ms. Johnson reported that she is working on remitting the past due invoices for AT&T Mobility.

The fourth item on the agenda is the **August 2015 JPA Member Activity** report. There were no questions or concerns.

The fifth item on the agenda is **Member Board Attendance**. The members reviewed the report. There were no questions or concerns on board attendance.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Ms. Pranata reported that at her last staff meeting she discussed unauthorized attachments and the utilization of sections 4.1A or 4.1B when billing this type JPA. The JPC staff has been informed and will bill as such. JPAs lacking either section when billing unauthorized attachments will be returned to the initiating member.

The seventh issue for discussion is **miscellaneous items**.

Correcting HLA/HSO member codes in the database.

Mr. Mathisen reported that Ms. Black will work with Ms. Carmichael on this project and will report to the committee next month.

Revisit Staff Salary

Ms. Pranata reported that with the loss of Mr. Levy last May, it was decided to distribute Mr. Levy's duties amongst four current staff members, with the intention of revisiting salary action within 90 days of the duty assignments. Ms. Pranata stated that the 90 day period has elapsed, therefore she is proposing salary action. She then displayed her staff review and proposals for the members. After review Ms. Pranata solicited approval. The committee members unanimously approved Ms. Pranata's proposals for salary action which will become effective October 1, 2015.

Nominating Committee

Mr. Chow who will chair the nominating committee announced that he will be scheduling a conference call meeting.

Review of Action Items

There were no action items.

The meeting adjourned at 11:30 a.m. until October 21, 2015.

Jennie Corella – Committee Transcriber

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		August 31, 2015			YTD Through August 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
EMPLOYEE EXPENSE									
Salaries		31,954	30,244.60	1,710	255,633	250,293.73	5,340	2%	383,450
Regular	27,532.80					-			
Contract Labor	2,711.80					-			
						-			
Insurance		4,772	4,509.58	263	38,177	38,116.54	61	0%	57,266
Health/Dental	4,509.58					-			
Life (quarterly)	-					-			
						-			
Payroll Taxes		2,716	2,106.27	610	21,729	21,279.26	449	2%	32,593
Workers Compensation		233	260.50	(27)	1,867	2,329.00	(462)	-25%	2,800
Travel/Misc. Exp.		125	126.82	(2)	1,000	1,244.74	(245)	-24%	1,500
						-			
						-			
PENSION EXPENSE									
Contribution-SEP IRA		3,355	2,890.94	464	26,841	25,040.25	1,801	7%	40,262
						-			
						-			
MONTHLY RECURRING									
Rent	Building Oper Exp \$830.10	7,980	8,061.66	(82)	63,837	62,935.14	902	1%	95,755
Alarm System	Quarterly	46	134.97	(89)	367	404.91	(38)	-10%	550
Telephone (Verizon)		565	573.58	(9)	4,520	4,571.95	(52)	-1%	6,780
Cisco WebEx Plan		90	69.00	21	720	552.00	168	23%	1,080
Postage & Shipping		150	117.16	33	1,200	987.87	212	18%	1,800
Business Insurance	Pro-Rated	284	-	284	2,271	2,536.00	(265)	-12%	3,406
Committee Meetings		333	282.76	51	2,667	2,693.05	(26)	-1%	4,000
						-			
						-			
EQUIPMENT & FURNITURE									
						-			
Copy Machine - CBE		167	111.18	55	1,333	1,045.00	288	22%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		August 31, 2015			YTD Through August 31, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	8,667	7,200.00	1,467	17%	13,000
FRIEND Support		400	400.00	-	3,200	3,200.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	4,800	5,920.00	(1,120)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	308	288.60	19	6%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	127.14	456	4,667	703.73	3,963	85%	7,000
Velocity-Off Site Back-up		750	299.00	451	6,000	4,020.00	1,980	33%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		142	84.70	57	1,133	966.74	167	15%	1,700
Office Supplies		167	224.23	(58)	1,333	1,594.29	(261)	-20%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	-	579	4,630	6,735.00	(2,105)	-45%	6,945
Attorney		542	-	542	4,333	-	4,333	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		133	119.75	14	1,067	1,046.75	20	2%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	100	146.01	(46)	-46%	150
Publications/Subscriptions/Reference		29	-	29	233	231.99	1	1%	350
Seminars & Tuition		42	-	42	333	823.00	(490)	-147%	500
Member Retirement		133		133	1,067	196.64	870	82%	1,600
Total Operating Expenses		58,004.08	52,416.79	5,587.29	464,032.67	447,102.19	16,930.48	4%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		August 31, 2015				YTD Through August 31, 2015			Annual
		Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	
	Details							%	Budget
								Variance	
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750		6,000	5,000.00	1,000	17%
							-		
							-		
							-		
EQUIPMENT & FURNITURE	Pro-Rated						-		
Purchases/Leases (GE Capital)		350	348.80	1		2,800	2,865.80	(66)	-2%
Hardware Purchase		17	-	17		133	549.48	(416)	-312%
LONG TERM LIABILITY CURRENT									
							-		
							-		
							-		
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87		8,933.33	8,415.28	518.05	6%
Interest Earned/Misc Income		(0.08)	(0.08)			(0.61)	(0.61)		
		59,120.67	52,765.51	6,355.16		472,965.39	455,516.86	17,448.53	4%
Items in blue are assessed equally									
Prepared as of: 9/3/15									

Delinquent Accounts
As of 9/9/2015

MEMBERS ACCOUNTS RECEIVABLE					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
AT&T Mobility	Mar '15	Apr 30, 2015	\$637.29	18527	6/5,6/30,8/14	mail sent to Yvonne Johnson	JT	KA	5/29/2015
AT&T Mobility	Apr '15	May 31, 2015	\$652.45	18562	8/14/2015	mail sent to Yvonne Johnson	JT	KA	6/30/2015
AT&T Mobility	May '15	June 30, 2015	\$773.39	18597	8/14/2015	mail sent to Yvonne Johnson	JT	JT	8/14/2015
AT&T Mobility	June '15	July 31, 2015	\$583.21	18632				JT	8/14/2015
Externet Systems	May '15	June 30, 2015	\$679.80	18615	8/14/2015	mail sent to K. Wietecha & A/P	JT	JT	8/14/2015
Externet Systems	June '15	July 31, 2015	\$512.64	18650				JT	8/14/2015
SPRINT-Nextel Corp.	June '15	July 31, 2015	\$552.62	18629				JT	8/14/2015
T-Mobile	May '15	June 30, 2015	\$688.56	18604	8/14/2015	mail sent to Shawn Henderson	JT	JT	8/14/2015
T-Mobile	June '15	July 31, 2015	\$519.25	18639				JT	8/14/2015
Verizon Wireless	June '15	July 31, 2015	\$811.32	18618				JT	8/14/2015

\$6,410.53

TOTAL

\$6,410.53

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

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Member Activity

AUG '15 MBR ACTIVITY

	A	ATC	B	D	E	H/T	LAC	M	MCI	NG	NPN	NXT	SCW	SPR	VZ	Totals
Joint JPAs	4	1	307	1	82	1	2	1	2	1	2	1	1	1	1	399
% of Joint's	0.010	0.000	0.003	0.000	0.769	0.003	0.000	0.206	0.000	0.000	0.003	0.000	0.005	0.000	0.003	1.00
Multi JPAs	3	5	1	53	1	1	5	1	8	2	1	7				88
% of Multi's	0.034	0.057	0.000	0.011	0.602	0.011	0.011	0.057	0.011	0.091	0.023	0.011	0.000	0.080	0.000	1.00
Total JPA's Finalized																487
Total Joint JPA's Received																439
Total Multi's JPA's Received																138
Total JPAs Received																577
											JPAs Finalized					487
											JPAs Hold Over					17
											JPAs Returned					59
											% Hold over					3%
											% Returned					10%
# Poles	31	39	2	18	1056	5	1	133	65	20	15	4	215	1		1605
# INSP					3157			0								3157
% of Poles	0.007	0.008	0.000	0.004	0.885	0.001	0.000	0.028	0.000	0.014	0.004	0.003	0.001	0.045	0.000	1.00

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
SEP 2014 - AUG 2015**

	= Members assessed penalty fee
	= Less than 80% but 50% or greater attendance
	= Less than 50% attendance
	= Excused Absence

		MBR CODE	2014 SEP	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	2015 APR	2015 MAY	2015 JUN	2015 JUL	2015 AUG	TOTAL	Atten. %
1	So. California Edison	E	1	1	1		1	1	1	1	1	1	1	1	11	100%
2	City of Los Angeles	M	1	1	1		1	1	1	1	1	1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1	1		1	1	1	1	1	1	1	1	11	100%
4	City of Riverside	J	1	1	1		1	1	1	1	1	1	1	1	11	100%
5	Sprint-Nextel	SPR	1	1	1		1	1	1	1	1	1	1	1	11	100%
6	Sprint Communications	FON	1	1	1		1	1	1	1	1	1	1	1	11	100%
7	Teleport Comm America	TCA	1	1	1		1	1	1	1	1	1	1	1	11	100%
8	NewPath Networks	NPN	1	1	1		1	1	1	1	1	1	1	1	11	100%
9	CA-CLEC LLC	CCI	1	1	1		1	1	1	1	1	1	1	1	11	100%
10	Verizon California	VZ	1	1	1		1	1	1	1	1	1	1	1	11	100%
11	MCI/Metro	ATS	1	1	1		1	1	1	1	1	1	1	1	11	100%
12	MCI Communications	MCI	1	1	1		1	1	1	1	1	1	1	1	11	100%
13	XO Communications	NXT	1	1	1		1	1	1	1	1	1	1	1	11	100%
14	AT&T California	H / T	1	1	1		1	1	1	1	1	1	1	1	11	100%
15	T-Mobile, USA	PBM	1	1	1		1	1	1	1	1	1	1	1	11	100%
16	Time-Warner	TWC	1	1	1		1	1	1	1	1	1	1	1	11	100%
17	City of Azusa	MA	1	1	1		1	1	1	1	1	1	1	1	11	100%
18	City of Colton	F	1	1	1		1	1	1	1	1	1	1	1	11	100%
19	AT&T Mobility	LAC	1	1	1		1	1	1	1	1	1	1	1	11	100%
20	City of Lompoc	LLW	1	1	1		1	1	1	1	1	1	1	1	11	100%
21	Verizon Wireless	ATC	1	1	1		1	1	0	1	1	1	1	1	10	91%
22	City of Vernon	V	1	1	1		1	1	0	1	1	1	1	1	10	91%
23	City of Burbank	B	1	0	1		1	1	1	1	1	1	1	1	10	91%
24	City of Glendale	A	1	0	1		1	1	1	1	1	1	1	1	10	91%
25	City of Anaheim	D	1	1	1		1	1	1	1	1	1	1	1	11	100%
26	Golden State Water	SCW	1	1	1		1	1	1	1	1	0	1	1	10	91%
27	ExteNet Systems	EXT	1	1	1		0	1	1	0	1	1	1	1	9	82%
28	City of Banning	COB	1	1	0		1	0	1	1	1	1	1	1	9	82%
29	Frontier	FTR	1	1	1		0	1	1	1	1	0	1	1	9	82%
30	City of Pasadena	MP	0	1	0		1	1	1	1	1	1	1	1	9	82%
31	Mpower/TelePacific	ICG	1	1	0		1	0	1	1	1	1	0	1	8	73%
32	ATC Outdoor DAS	AMT	0	1	0		0	1	0	1	1	1	1	0	6	55%
Total			30	30	28	0	29	30	29	31	32	30	31	31		

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

October 21, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 10:15 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Ms. Yvonne Johnson	AT&T Mobility
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Shawn Henderson	T-Mobile USA
Mr. Eric Little	Mobilitie, LLC
Mr. David Campo	City of Lompoc
Ms. Angela Pranata	Committee Staff
Ms. Jennie Corella	Committee Transcriber

Those attending via teleconference were:

Mr. Stephen Pebley	Frontier Communications
Ms. Kay Black	AT&T California

Ms. Carmichael called the meeting to order at 10:17 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the September 16, 2015 meeting minutes. There was a typo noted on page 2 which was corrected. There were no further questions, concerns or revisions.

The second agenda item is the review of the **September 2015 expense sheets**. The members reviewed the September 2015 expenses. There were no questions or comments on the month's expenses.

The third agenda item is the **Accounts Receivable**. It was noted that the Accounts Receivables are in good standing.

The fourth item on the agenda is the **September 2015 JPA Member Activity** report. There were no questions or concerns.

The fifth item on the agenda is **Member Board Attendance**. The members reviewed the report. There were no questions or concerns on board attendance.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. There was nothing to report.

The seventh issue on the agenda is **2016 Operating Expense Budget Review**. The members reviewed the proposed 2016 Operating Expense Budget. Ms. Pranata reported that the proposed FRIEND enhancement expense is noted as an equal assessment and added that the assessment method is up for discussion. It was agreed to assess the FRIEND enhancement equally. The members reviewed the budget items and the consensus is to place the proposed budget on the Consent Calendar of the November 2015 Board meeting for board approval.

The eighth issue for discussion is **miscellaneous items**.

Correcting HLA/HSO member codes in the database.

Ms. Carmichael reported that she intends to address this issue at her first opportunity.

Google Fiber Membership Application

Ms. Pranata reported that she received a letter for member application from Google Fiber and has been receiving member calls inquiring if Google Fiber is qualified to apply for membership. Prior to responding to these inquiries Ms. Pranata decided it best to check with the Committee to ensure the correct criteria for membership. The members reviewed the SCJPC Agreement for membership criterion. Mr. Hunter stated that by denying membership to an entity does not deny them access to public utility infrastructure. There are lease agreements available for access. The consensus is to allow Google Fiber to apply for membership. Ms. Pranata will begin the process by responding to Google Fiber to start their application process.

WEB-EX Toll Free Number

Ms. Hernandez inquired if there was a toll free number for logging into Web-EX as there is a toll free number for the NCJPA. Mr. Mathisen responded that a toll free number is expensive. There was no further discussion.

Vacation for Manager

Ms. Pranata reported that she will be on vacation from November 5th to the 16th. In her absence members may contact Ms. Allen for JPA or billing assistance and Mr. Jones for any Forms 44 assistance. She added that she will be in attendance for all November meetings.

Review of Action Items

There were no action items.

- Ms. Pranata to send 2016 Proposed Operating Expense Budget to all members in preparation for the November Board meeting
- AT&T California to work on the member code correction list.
- Ms. Pranata to start the Google Fiber application process by responding to their request.

The meeting adjourned at 10:38 a.m. until November 18, 2015.

Jennie Corella – Committee Transcriber

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		September 30, 2015			YTD Through September 30, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
<u>EMPLOYEE EXPENSE</u>									
Salaries		31,954	31,842.95	111	287,588	282,136.68	5,451	2%	383,450
Regular	27,532.80					-			
Contract Labor	4,310.15					-			
						-			
Insurance		4,772	4,509.58	263	42,950	42,626.12	323	1%	57,266
Health/Dental	4,509.58					-			
Life (quarterly)	-					-			
						-			
Payroll Taxes		2,716	2,106.26	610	24,445	23,385.52	1,059	4%	32,593
Workers Compensation		233	260.50	(27)	2,100	2,589.50	(490)	-23%	2,800
Travel/Misc. Exp.		125	85.37	40	1,125	1,330.11	(205)	-18%	1,500
						-			
						-			
<u>PENSION EXPENSE</u>						-			
Contribution-SEP IRA		3,355	2,890.94	464	30,197	27,931.19	2,265	8%	40,262
						-			
						-			
<u>MONTHLY RECURRING</u>						-			
Rent	Building Oper Exp \$830.10	7,980	8,061.66	(82)	71,816	70,996.80	819	1%	95,755
Alarm System	Quarterly	46	-	46	413	404.91	8	2%	550
Telephone (Verizon)		565	573.58	(9)	5,085	5,145.53	(61)	-1%	6,780
Cisco WebEx Plan		90	69.00	21	810	621.00	189	23%	1,080
Postage & Shipping		150	113.34	37	1,350	1,101.21	249	18%	1,800
Business Insurance	Pro-Rated	284	-	284	2,555	2,536.00	19	1%	3,406
Committee Meetings		333	237.90	95	3,000	2,930.95	69	2%	4,000
						-			
						-			
<u>EQUIPMENT & FURNITURE</u>						-			
						-			
Copy Machine - CBE		167	111.18	55	1,500	1,156.18	344	23%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		September 30, 2015			YTD Through September 30, 2015			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details							Variance	Budget
						-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	9,750	8,100.00	1,650	17%	13,000
FRIEND Support		400	400.00	-	3,600	3,600.00	-	0%	4,800
Data Center Hosting-InetU		600	740.00	(140)	5,400	6,660.00	(1,260)	-23%	7,200
Email/Sharefile/Web Hosting		39	32.95	6	347	321.55	25	7%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	26.12	557	5,250	729.85	4,520	86%	7,000
Velocity-Off Site Back-up		750	299.00	451	6,750	4,319.00	2,431	36%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		142	150.11	(8)	1,275	1,116.85	158	12%	1,700
Office Supplies		167	171.58	(5)	1,500	1,765.87	(266)	-18%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	-	579	5,209	6,735.00	(1,526)	-29%	6,945
Attorney		542	-	542	4,875	-	4,875	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees		133	123.55	10	1,200	1,170.30	30	2%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	113	146.01	(34)	-30%	150
Publications/Subscriptions/Reference		29	-	29	263	231.99	31	12%	350
Seminars & Tuition		42	-	42	375	823.00	(448)	-119%	500
Member Retirement		133		133	1,200	196.64	1,003	84%	1,600
Total Operating Expenses		58,004.08	53,705.57	4,298.51	522,036.75	500,807.76	21,228.99	4%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		September 30, 2015				YTD Through September 30, 2015			Annual
		Budgeted	Recorded	Variance		Budgeted	Recorded	Variance	
	Details							%	Budget
								Variance	
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase		750	-	750		6,750	5,000.00	1,750	26%
							-		
							-		
							-		
EQUIPMENT & FURNITURE	Pro-Rated						-		
Purchases/Leases (GE Capital)		350	348.80	1		3,150	3,214.60	(65)	-2%
Hardware Purchase		17	-	17		150	549.48	(399)	-266%
LONG TERM LIABILITY CURRENT									
							-		
							-		
							-		
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87		10,050.00	8,764.08	1,285.92	13%
Interest Earned/Misc Income		(0.07)	(0.07)			(0.68)	(0.68)		
		59,120.68	54,054.30	5,066.38		532,086.07	509,571.16	22,514.91	4%
Items in blue are assessed equally									
Prepared as of: 10/6/2015									

Delinquent Accounts
As of 10/14/2015

MEMBERS ACCOUNTS RECEIVABLE

MEMBERS ACCOUNTS RECEIVABLE					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
City of Pasadena	July '15	Aug. 31, 2015	\$753.59	18662				JT	10/9/2015
MCI Metro/ATS	July '15	Aug. 31, 2015	\$764.12	18668				JT	10/9/2015
SPRINT-Nextel	July '15	Aug. 31, 2015	\$643.83	18664				JT	10/9/2015
Verizon Wireless	July '15	Aug. 31, 2015	\$945.39	18653				JT	10/9/2015

\$3,106.93

TOTAL

\$3,106.93

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

S:\EXCEL\ACCTREC

Member Activity

SEP '15 MBR ACTIVITY

Member	A	ATC	B	E	F	H/T	LAC	M	NG	NPN	SCW	SPR	V	VZ	Totals
Joint JPAs	1	6	353	6	17	2	65	2	4	2	10	1			469
% of Joint's	0.000	0.002	0.013	0.753	0.013	0.036	0.004	0.139	0.004	0.000	0.009	0.004	0.021	0.002	1.00
Multi JPAs	1	1	52	1	5	1	26	6	1	6	4	1			105
% of Multi's	0.010	0.010	0.000	0.495	0.010	0.048	0.010	0.248	0.057	0.010	0.000	0.057	0.038	0.010	1.00
Total JPA's Finalized															574
Total Joint JPA's Received															520
Total Multi's JPA's Received															167
Total JPAs Received															687
										JPAs Finalized					574
										JPAs Hold Over					46
										JPAs Returned					63
										% Hold over					7%
										% Returned					9%
# Poles	2	3	202	1939	32	106	6	306	20	14	24	57	79	3	2793
# INSP				3031											3031
% of Poles	0.000	0.001	0.035	0.853	0.005	0.018	0.001	0.053	0.003	0.002	0.004	0.010	0.014	0.001	1.00

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
OCT 2014 - SEP 2015**

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused Absence

		MBR CODE	2014 OCT	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	2015 APR	2015 MAY	2015 JUN	2015 JUL	2015 AUG	2015 SEP	TOTAL	Atten. %
1	So. California Edison	E	1	1		1	1	1	1	1	1	1	1	1	11	100%
2	City of Los Angeles	M	1	1		1	1	1	1	1	1	1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1	1		1	1	1	1	1	1	1	1	1	11	100%
4	City of Riverside	J	1	1		1	1	1	1	1	1	1	1	1	11	100%
5	Sprint-Nextel	SPR	1	1		1	1	1	1	1	1	1	1	1	11	100%
6	Sprint Communications	FON	1	1		1	1	1	1	1	1	1	1	1	11	100%
7	Teleport Comm America	TCA	1	1		1	1	1	1	1	1	1	1	1	11	100%
8	NewPath Networks	NPN	1	1		1	1	1	1	1	1	1	1	1	11	100%
9	CA-CLEC LLC	CCI	1	1		1	1	1	1	1	1	1	1	1	11	100%
10	Verizon California	VZ	1	1		1	1	1	1	1	1	1	1	1	11	100%
11	MCI/Metro	ATS	1	1		1	1	1	1	1	1	1	1	1	11	100%
12	MCI Communications	MCI	1	1		1	1	1	1	1	1	1	1	1	11	100%
13	XO Communications	NXT	1	1		1	1	1	1	1	1	1	1	1	11	100%
14	AT&T California	H / T	1	1		1	1	1	1	1	1	1	1	1	11	100%
15	T-Mobile, USA	PBM	1	1		1	1	1	1	1	1	1	1	1	11	100%
16	Time-Warner	TWC	1	1		1	1	1	1	1	1	1	1	1	11	100%
17	City of Azusa	MA	1	1		1	1	1	1	1	1	1	1	1	11	100%
18	City of Colton	F	1	1		1	1	1	1	1	1	1	1	1	11	100%
19	AT&T Mobility	LAC	1	1		1	1	1	1	1	1	1	1	1	11	100%
20	City of Lompoc	LLW	1	1		1	1	1	1	1	1	1	1	1	11	100%
21	Verizon Wireless	ATC	1	1		1	1	0	1	1	1	1	1	1	10	91%
22	City of Vernon	V	1	1		1	1	0	1	1	1	1	1	1	10	91%
23	City of Burbank	B	0	1		1	1	1	1	1	1	1	1	1	10	91%
24	City of Glendale	A	0	1		1	1	1	1	1	1	1	1	1	10	91%
25	City of Anaheim	D	1	1		1	1	1	1	1	1	1	1	1	11	100%
26	Golden State Water	SCW	1	1		1	1	1	1	1	0	1	1	0	9	82%
27	ExteNet Systems	EXT	1	1		0	1	1	0	1	1	1	1	1	9	82%
28	City of Banning	COB	1	0		1	0	1	1	1	1	1	1	1	9	82%
29	Frontier	FTR	1	1		0	1	1	1	1	0	1	1	1	9	82%
30	City of Pasadena	MP	1	0		1	1	1	1	1	1	1	1	1	10	91%
31	Mpower/TelePacific	ICG	1	0		1	0	1	1	1	1	0	1	1	8	73%
32	ATC Outdoor DAS	AMT	1	0		0	1	0	1	1	1	1	0	0	6	55%
33	Mobilite LLC (new member)	MOB												1	1	100%
Total			30	28	0	29	30	29	31	32	30	31	31	31		

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE 2016 PROPOSED OPERATING BUDGET - Ver 1							
		2012	2013	2014	2015	2016	
Line	<u>EMPLOYEE EXPENSE</u>	ACTUAL	ACTUAL	ACTUAL	(based on Sept YTD exp)	PROPOSED	
1	Salaries	393,865	363,878	377672	379182 *	398,141	Year end projection on budget-added 5% to 2015 expense
2	Insurance - Med/Den/Life	52,315	49,180	56280	56835 *	58,540	Anticipated rate increase (3%)
3	Payroll Taxes	29,391	27,445	30827	31181 *	33,842	8.5% of Salaries for 2015 (line 1)
4	Worker's Comp	2,019	3,050	2956	3453 *	3,500	Year end projection
5	Misc. Expense/Travel	1,726	1,392	1325	1773 *	1,800	Year end projection
6	<u>PENSION EXPENSE</u>						
7	Contribution-Sep IRA	34,039	31,572	36468	37242 *	41,805	10.50% of Salaries (line 1)
8							
9	<u>MONTHLY RECURRING</u>						
10	Rent	49,464	83,944	91621	94662 *	98,400	Based on lease schedule & 2016 estimated building operating expenses
11	Alarm System	540	540	540	540 *	550	Year end projection
12	Electricity	(included above)	(included above)	(included above)	(included above) *	(included above)	Included in rent
13	Janitorial Service	(included above)	(included above)	(included above)	(included above) *	(included above)	Included in rent
14	Telephone/Internet	6,109	5,344	6140	6861 *	7,000	Promotional Price Ended.
15	WebEx	844	828	828	828 *	1,080	\$90/month
16	Postage & Shipping	2,104	1,615	1697	1468 *	1,600	Year end projection
17	Business Insurance	2,234	2,252	2480	2536	2,612	Anticipated 3% increase
18	Committee Meetings	3,353	4,194	3425	3908 *	4,000	Year end projection
19	<u>EQUIP & FURN MAIN.</u>						
20	Rpr, Maint.Supp(copier)	2,246	2,408	2016	1542 *	1,700	Year end projection
21							
22	<u>NETWORK SYSTEM</u>						
23	Computer-LAN Maintenance	10,800	10,800	10800	10800 *	13,000	Current contract 900/mo & anticipated billable LAN maintenance
24	FRIEND Support/contract	5,713	4,800	4800	4800 *	4,800	Current contract 400/mo
25	Hosting Total:	8,253	8,437	9751	9342	9,500	
26	Website (INetu/Hardev)	(included above)	(included above)	(included above)	8880 (inclded abv) *	9000 (inclded abv)	\$750/month
27	Sharefile	(included above)	(included above)	(included above)	395 (included abv) *	395 (included abv)	\$32.95 / month
28	Domain/Email host	(included above)	(included above)	(included above)	67(included abv)	67(included abv)	\$67/year Email renewal
29							
30	Computers Supplies/Main.	2,678	1,991	4616	973 *	5,000	Year end supplies projection & anticipated billable computer maintenance
31	Velocity OffSite Back-up	3,887	3,757	4946	5759 *	9,000	monthly maintenance & billable hours
32							
33	<u>PRINTING & SUPPLY</u>						
34	Office Printing	1,378	1,300	1540	1489 *	1,600	Year end projection
35	Office Supplies	2,436	2,053	1903	2354 *	2,500	Year end projection
36							
37	<u>CONTRACT SERVICES</u>						
38	Auditor	6,958	6,005	6743	6735	6,937	2015 fee + 3% inc allowance
39	Attorney	-	2,697	6598	0	6,500	equal assessments
40							
41	<u>GENERAL EXPENSE</u>						
42	Moving Expenses	-	-	-	-	-	
43	Surepayroll Fees	1,576	1,455	1688	1560 *	1,600	Year end projection

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
2016 PROPOSED OPERATING BUDGET - Ver 1**

Line		2012	2013	2014	2015	2016	
		ACTUAL	ACTUAL	ACTUAL	(based on Sept YTD exp)	PROPOSED	
	<u>EMPLOYEE EXPENSE</u>						
44	Bank Fees/Checks	295	45	155	195 *	250	Year end projection
45	Publications/Subscriptions/Refrence	406	312	344	309 *	350	Year end projection
46	Seminars & Tuition	180	1,220	190	1097 *	1,500	Sending staff to seminars
47	Members Retirement	1,590	-	442	262 *	1,600	Used 2012 amount
48							
49	<u>COMPUTER SYSTEM</u>						
50							
51	Software Purchase	8,425	2,820	0	6667 *	8,000	New Website \$2000 + any Friend minor fixes
52	*New* FRIEND 2016					67,500	equal assessments
53							
54	<u>EQUIPMENT & FURNITURE PURCHASES</u>						
55	Purchases and leases	16,007	6,540	4107	4286 *	4,300	Year end projection
58	Hardware Purchase	2,399	6,402	118	733 *	1,000	Year end projection
59							
60	TOTAL BUDGET	653,229	638,277	673,017	679,372	799,507	
61				0.12%	4.24%	17.68%	
62				Higher than approved budget	Lower than approved budget	Higher than 2015	
63	Approved budget	841,557	898,293	672,186	709,450		
64		2012	2013	2014	2015	2016	
65							
66							
67	* based on monthly average - per September YTD						
68	**Items in red will not be assessed proportionately among members, but equally among members.						
69							

Revised 10/10/2014

Google, Inc.

1600 Amphitheatre Parkway
Mountain View, CA 94043

Google fiber

Tel: 650.623.4000
Fax: 650.618.1806
www.google.com/fiber

Dear Southern California Joint Pole Committee:

Google Fiber would like to formally request further information regarding the requirements for membership in the Southern California Joint Pole Committee (SCJPC).

Google Fiber holds a state-wide video service franchise under the Digital Infrastructure and Video Competition Act (DIVCA), which authorizes us to provide a fiber-to-the-home service (<https://fiber.google.com/about/>) to consumers in designated areas within California. In May, the California Public Utilities Commission (CPUC) concluded that a state-franchised video service provider that transmits television programs by cable to subscribers for a fee qualifies as a "cable television corporation" under California law, and that an entity that has dual status as a state-franchised video service provider and as a cable television corporation may access public utility infrastructure as a cable television corporation in accordance with Section 767.5 of the California Public Utilities Code.

As was announced on September 10, 2015, Google is considering expanding our service offering to Irvine, CA and as such, we would like to explore membership of the SCJPC to help facilitate our network buildout.

Thanks,
Chris Levandos
Director of Deployment- Google Fiber

A handwritten signature in black ink, appearing to read "Chris Levandos", written over the typed name and title.

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

November 18, 2015

A regular meeting of the **Operating Committee** took place on the above date, at 10:55 a.m., at the Committee office.

Those in attendance were:

Ms. Manijeh Carmichael	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Bret Plaskey	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Rich LaBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Fabian Bautista	ExTenet Systems
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Ms. Yvonne Johnson	AT&T Mobility
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Shawn Henderson	T-Mobile USA
Ms. Sarah Valdez	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Mr. Stephen Pebley	Frontier Communications
Mr. Earle Carrion	Crown Castle

Ms. Carmichael called the meeting to order at 10:55 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the October 21, 2015 meeting minutes. There were no further questions, concerns or revisions.

The second agenda item is the review of the **October 2015 expense sheets**. The members reviewed the October 2015 expenses. There were no questions or comments on the month's expenses.

The third agenda item is the **Accounts Receivable**. It was noted that the Accounts Receivables are in good standing.

The fourth item on the agenda is the **October 2015 JPA Member Activity** report. There were no questions or concerns.

The fifth item on the agenda is **Member Board Attendance**. The members reviewed the report. There were no questions or concerns on board attendance.

The sixth issue for discussion is **Standardization of Procedures and Minutes**. Ms. Pranata reported that some members are neglecting to record grade and space on unauthorized attachments. She informed her staff to have members provide this information for the records. She urged the members, upon their return to their respective offices, to remind responsible staff to include grade and space on unauthorized attachments on the record section of the form.

The seventh issue on the agenda is **2016 Operating Expense Budget Review**. This item was approved at the November 18, 2015 Board meeting. Therefore, this item is now closed.

The eighth issue for discussion is **miscellaneous items**.

SCJPC Staff Requirements (from Routine Revision Meeting).

Ms. Hernandez requested to table this item at this time. Ms. Hernandez would like the opportunity to research minutes that discuss the authorized costs on the final bill that do not have dollars association. To her recollection, this item has been addressed, and would like to research prior minutes to locate this topic discussion. This issue will be tabled.

Correcting HLA/HSO member codes in the database.

Ms. Carmichael reported that she continues to work on this issue.

December – Staff Appreciation

Ms. Pranata reported that for the last three years in lieu of a staff appreciation luncheon, the committee has shown the staff their appreciation with a monetary gift. That gift has been \$50.00 per employee. Mr. Serrato proposed doubling the gift to \$100.00 per employee. After brief discussion it was agreed that the staff receive a one-time annual taxable bonus of \$150.00 and a \$50.00 gift card for the temporary staff.

SCE extra work load

Ms. Pranata reported that SCE has sent and will continue sending through the month of December a greater workload. She added to maintain a count on the workload she is tallying the number of poles. To share with the members the extent of the workload she reported that in October the office billed approximately 2,000 SCE poles; to date the office has received 3,000 poles with the expectation of more to come for the November billing cycle. Ms. Pranata stated she wanted to inform the members that there may be the need for overtime expense in the next few months.

Mr. Chow stated that he predicts this workload to continue into the next year. Ms. Pranata proposed placing a cap on the poles submitted by SCE and rolling the remainder over into the next month. She anticipates the need for overtime for her staff. Mr. Chow stated that this issue will need discussion as this issue transpires and unfolds.

To recap Ms. Pranata stated that she will contact the Operating committee if she sees a need for overtime. She added in January we will revisit the budgeted Salary and determine the need of increasing this expense or perhaps increasing staff.

Review of Action Items

- Ms. Hernandez to research minutes that discuss the authorized costs on the final bill that do not have dollars association.
- AT&T California to work on the member code correction list.
- Ms. Pranata to monitor the SCE workload via pole count and inform members if overtime expense needed.
- Discuss the 110th SCJPC Anniversary starting January 2016.
- Revisit budget or salary if workload continues to grow in 2016.

The meeting adjourned at 11:23 a.m. until January 20, 2016.

Jennie Corella – Committee Transcriber

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		October 31, 2015			YTD Through October 31, 2015			% Variance	Annual Budget
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
EMPLOYEE EXPENSE	Details								
Salaries	3 paychecks	31,954	42,173.26	(10,219)	319,542	324,309.94	(4,768)	-1%	383,450
Regular		38,364.26				-			
Contract Labor		3,809.00				-			
						-			
Insurance		4,772	4,598.13	174	47,722	47,224.25	497	1%	57,266
Health/Dental		4,509.58				-			
Life (quarterly)		88.55				-			
						-			
Payroll Taxes	3 paychecks	2,716	2,934.85	(219)	27,161	26,320.37	840	3%	32,593
Workers Compensation		233	260.60	(27)	2,333	2,850.10	(517)	-22%	2,800
Travel/Misc. Exp.		125	151.40	(26)	1,250	1,481.51	(232)	-19%	1,500
						-			
						-			
PENSION EXPENSE						-			
Contribution-SEP IRA	3 paychecks	3,355	4,028.23	(673)	33,552	31,959.42	1,592	5%	40,262
						-			
						-			
MONTHLY RECURRING						-			
Rent	Building Oper Exp \$830.10	7,980	8,061.66	(82)	79,796	79,058.46	737	1%	95,755
Alarm System	Quarterly	46	-	46	458	404.91	53	12%	550
Telephone (Verizon)		565	577.82	(13)	5,650	5,723.35	(73)	-1%	6,780
Cisco WebEx Plan		90	69.00	21	900	690.00	210	23%	1,080
Postage & Shipping		150	118.71	31	1,500	1,219.92	280	19%	1,800
Business Insurance	Pro-Rated	284	-	284	2,838	2,536.00	302	11%	3,406
Committee Meetings		333	387.70	(54)	3,333	3,318.65	15	0%	4,000
						-			
						-			
EQUIPMENT & FURNITURE						-			
						-			
Copy Machine - CBE		167	111.18	55	1,667	1,267.36	399	24%	2,000
						-			
						-			

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		October 31, 2015			YTD Through October 31, 2015			% Variance	Annual Budget
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
	Details					-			
NETWORK SYSTEM						-			
LAN Maintenance		1,083	900.00	183	10,833	9,000.00	1,833	17%	13,000
FRIEND Support		400	400.00	-	4,000	4,000.00	-	0%	4,800
Data Center Hosting-InetU		600	748.25	(148)	6,000	7,408.25	(1,408)	-23%	7,200
Email/Sharefile/Web Hosting		39	57.95	(19)	385	379.50	6	1%	462
		-			-	-	-		
Computer (Supplies,Maintenance,Repair)		583	50.71	533	5,833	780.56	5,053	87%	7,000
Velocity-Off Site Back-up		750	299.00	451	7,500	4,618.00	2,882	38%	9,000
						-			
						-			
PRINTING & SUPPLY						-			
Office Printing		142	113.09	29	1,417	1,229.94	187	13%	1,700
Office Supplies		167	172.07	(5)	1,667	1,937.94	(271)	-16%	2,000
						-			
						-			
CONTRACT SERVICES						-			
Auditor	Pro-Rated	579	-	579	5,788	6,735.00	(948)	-16%	6,945
Attorney		542	-	542	5,417	-	5,417	100%	6,500
						-			
GENERAL EXPENSE						-			
Sure Payroll Fees	3 paychecks	133	209.26	(76)	1,333	1,379.56	(46)	-3%	1,600
Bank fees/Chk printing	Pro-Rated	13	-	13	125	146.01	(21)	-17%	150
Publications/Subscriptions/Reference		29	-	29	292	231.99	60	20%	350
Seminars & Tuition		42	-	42	417	823.00	(406)	-98%	500
Member Retirement		133		133	1,333	196.64	1,137	85%	1,600
Total Operating Expenses		58,004.08	66,422.87	(8,418.79)	580,040.83	567,230.63	12,810.20	2%	696,049.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES		October 31, 2015			YTD Through October 31, 2015				Annual
	Details	Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	% Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
<u>COMPUTER SYSTEM</u>									
Software Purchase		750	-	750	7,500	5,000.00	2,500	33%	9,000
						-			
						-			
						-			
<u>EQUIPMENT & FURNITURE</u>	Pro-Rated					-			
Purchases/Leases (GE Capital)		350	348.80	1	3,500	3,563.40	(63)	-2%	4,200
Hardware Purchase		17	-	17	167	549.48	(383)	-230%	200
<u>LONG TERM LIABILITY CURRENT</u>									
						-			
						-			
						-			
Total Capital Investments & Long Term Liabilities Current		1,116.67	348.80	767.87	11,166.67	9,112.88	2,053.79	18%	13,400
Interest Earned/Misc Income		(0.08)	(0.08)		(0.76)	(0.76)			
		59,120.67	66,771.59	(7,650.92)	591,206.74	576,342.75	14,863.99	3%	709,449.00
Items in blue are assessed equally									
Prepared as of: 11/03/2015									

Delinquent Accounts
As of 11/3/2015

MEMBERS ACCOUNTS RECEIVABLE					PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION				
Company Name	Invoice Month	Due By	Amount	Invoice Number	Past Due Notice Date Sent	Past due sent to & response notes	Past due initial sent by	Input By	Input Date
City of Pasadena	July '15	Aug. 31, 2015	\$753.59	18662				JT	10/9/2015
MCI Metro/ATS	July '15	Aug. 31, 2015	\$764.12	18668				JT	10/9/2015
Verizon Wireless	July '15	Aug. 31, 2015	\$945.39	18653				JT	10/9/2015

\$2,463.10

TOTAL

\$2,463.10

Delinquent Accounts - 30 Days past due.
Past due notices will be sent out when 60 days have elapsed.

S:\EXCEL\ACCTREC

Member Activity

OCT '15 MBR ACTIVITY

[illegible]

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
NOV 2014 - OCT 2015**

	= Members assessed penalty fee
	= Less than 80% but 50% or greater attendance
	= Less than 50% attendance
	= Excused Absence

	MBR CODE	2014 NOV	2014 DEC	2015 JAN	2015 FEB	2015 MAR	2015 APR	2015 MAY	2015 JUN	2015 JUL	2015 AUG	2015 SEP	2015 OCT	TOTAL	Atten. %
1	So. California Edison	E	1		1	1	1	1	1	1	1	1	1	11	100%
2	City of Los Angeles	M	1		1	1	1	1	1	1	1	1	1	11	100%
3	Crown Castle NG West Inc.	NG	1		1	1	1	1	1	1	1	1	1	11	100%
4	City of Riverside	J	1		1	1	1	1	1	1	1	1	1	11	100%
5	Sprint-Nextel	SPR	1		1	1	1	1	1	1	1	1	1	11	100%
6	Sprint Communications	FON	1		1	1	1	1	1	1	1	1	1	11	100%
7	Teleport Comm America	TCA	1		1	1	1	1	1	1	1	1	1	11	100%
8	NewPath Networks	NPN	1		1	1	1	1	1	1	1	1	1	11	100%
9	CA-CLEC LLC	CCI	1		1	1	1	1	1	1	1	1	1	11	100%
10	Verizon California	VZ	1		1	1	1	1	1	1	1	1	1	11	100%
11	MCI/Metro	ATS	1		1	1	1	1	1	1	1	1	1	11	100%
12	MCI Communications	MCI	1		1	1	1	1	1	1	1	1	1	11	100%
13	XO Communications	NXT	1		1	1	1	1	1	1	1	1	1	11	100%
14	AT&T California	H / T	1		1	1	1	1	1	1	1	1	1	11	100%
15	T-Mobile, USA	PBM	1		1	1	1	1	1	1	1	1	1	11	100%
16	Time-Warner	TWC	1		1	1	1	1	1	1	1	1	1	11	100%
17	City of Azusa	MA	1		1	1	1	1	1	1	1	1	0	10	91%
18	City of Colton	F	1		1	1	1	1	1	1	1	1	1	11	100%
19	AT&T Mobility	LAC	1		1	1	1	1	1	1	1	1	1	11	100%
20	City of Lompoc	LLW	1		1	1	1	1	1	1	1	1	1	11	100%
21	Verizon Wireless	ATC	1		1	1	0	1	1	1	1	1	1	10	91%
22	City of Vernon	V	1		1	1	0	1	1	1	1	1	1	10	91%
23	City of Burbank	B	1		1	1	1	1	1	1	1	1	1	11	100%
24	City of Glendale	A	1		1	1	1	1	1	1	1	1	1	11	100%
25	City of Anaheim	D	1		1	1	1	1	1	1	1	1	1	11	100%
26	Golden State Water	SCW	1		1	1	1	1	0	1	1	0	1	9	82%
27	ExteNet Systems	EXT	1		0	1	1	0	1	1	1	1	1	9	82%
28	City of Banning	COB	0		1	0	1	1	1	1	1	1	0	8	73%
29	Frontier	FTR	1		0	1	1	1	0	1	1	1	1	9	82%
30	City of Pasadena	MP	0		1	1	1	1	1	1	1	1	1	10	91%
31	Mpower/TelePacific	ICG	0		1	0	1	1	1	0	1	1	1	8	73%
32	ATC Outdoor DAS	AMT	0		0	1	0	1	1	1	0	0	1	6	55%
33	Mobilite LLC (new member)	MOB										1	1	2	100%
Total			28	0	29	30	29	31	32	30	31	31	31		