

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104
San Dimas, CA 91773
Phone (909) 599-3801
Fax (909) 599-3825

January 20th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 9:00 a.m., at the Committee office.

Those in attendance were:

Mr. Larry Chow	Southern California Edison
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Mr. Jack H. Leibelt	Verizon Ca, MCI/Comm/Metro
Mr. Jim Wetenkamp	Verizon Ca, MCI/Comm/Metro
Mr. Rodney King	Verizon Ca, MCI/Comm/Metro
Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Steve Brown	City of Los Angeles
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Tracey Province	Verizon Ca, MCI/Comm/Metro
Ms. Janet Chirrick	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kourtney Wietecha	ExteNet Systems
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lily Tran	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting at 9:00 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the November 2014 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Mr. Wayne Brown began by stating that SCE has committed a little over 178,000 poles in 2014 for assessment. He explained that he will work on dividing these poles up by ownership and each individual member will be given a list of poles in which they are joint owners that were assessed. He stated that these lists will be sent out within the next few weeks, and noted that each pole assessment may not necessarily lead to a JPA being required. Mr. Brown added that the 2015 list of poles committed for assessment will be provided later on in the year.

The third issue for discussion is **miscellaneous items**.

Pole Loading Methodology

Ms. Hernandez asked whether the pole loading methodology will eventually come to the Committee to be voted on as the preferred method of pole loading. Mr. Brown replied that it ultimately will be brought to the Committee, and that he is tasked with having the methodology completed by the end of this quarter. He added that he will reach out to several of the members who have been participating in the methodology process and inquire as to what their thoughts are on it.

Pole Class Construction

Mr. Steve Brown stated that an issue which has, and will, come up is that of grade of construction and wind pressure. He noted that members' fire maps are not the same, and that some will have 18 lbs. while another may show 12 lbs. He added that a related issue which has been outstanding is that a lot of LADWP's poles use class C construction while SCE uses class A. Mr. Wayne Brown replied that this issue is discussed in the pole loading methodology under the general requirements section, and that the owner can be deferred to for specific information. He noted a previous job in which SCE had deferred to class C constructions as this is what LADWP uses, and that this will be the solution in some situations. He stated if something is not in the methodology, that the actual in the field should be used as opposed to what might be found in the methodology.

There were no **action items**.

The meeting adjourned at 9:15 a.m., until February 17, 2015

Kyle Levy – Assistant Manager

Southern California Joint Pole Committee

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February 17th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 9:00 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Ms. Liliana Hurtado	Southern California Edison
Mr. Larry Vail	Verizon Ca, MCI/Comm/Metro
Mr. Albert Aleman	Verizon Ca, MCI/Comm/Metro
Ms. Janet Chirrick	AT&T California
Ms. Manijeh Carmichael	AT&T California
Mr. Scott Hunter	City of Los Angeles
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. David Elston	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Laura Wendover	AT&T California
Mr. Brian Politte	City of Riverside
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lily Tran	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Ana Le	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting at 9:00 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the January 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Mr. Brown began by reporting that the Pole Loading Methodology is nearly complete. He stated that one more update is needed which will be provided to SCE's and LADWP's engineering groups, and will be submitted to the Committee for review. He reported that this should be ready for the April Committee meeting at the latest.

Ms. Hernandez brought up an issue concerning Item 1582: Pole Loading Analysis which was previously discussed in the Compliance Committee. She stated that there was discussion of the members providing parameters for recording pole loading pictures, but there has been no further action taken since. Ms. Pearson responded that she will check with Larry Chow on this issue and report back to the Committee.

The third issue for discussion is **miscellaneous items**.

Pole Loading Analysis Requirements

Mr. Politte inquired as to the criteria regarding the recently added requirement of pole loading analysis in Section 18.1-A. He stated that the Routine Handbook does not specify as to what the requirements are and where this analysis has to come from. Ms. Hernandez replied that a printout of the report from the analysis from whichever pole loading software a member uses is sufficient. She noted that the Committee cannot dictate to each utility which software they use for pole loading. Ms. Haney stated that the criteria for the various pole loading software are very similar, and the same information is being input with comparable results. She noted that there is a technical resource document available at the SCJPC website which details the different elements of pole loading. Mr. Aleman stated that it is incumbent upon each individual member to determine whether they are compliant based on the requirements of GO95, as these requirements are not mandated or documented by the Committee.

Mr. Politte stated his concern about the possibility of submitted pole loading being rejected due to the lack of detail in the Routine Handbook regarding what is considered acceptable pole loading analysis. Mr. Elston responded that in cases such as one member's pole loading analysis passing and the other's failing by a large margin, the members should contact each other and explain how one can find this information. Mr. Politte stated that City of Riverside will be replacing many poles in the next year and they currently use on older software for pole loading, although they are looking into using O-Calc. Mr. Brown noted that City of Riverside is using SCE's previous software Load Estimator, and informed Mr. Politte that he will verify whether it is still a valid pole loading tool to use.

Review of Action Items

- Ms. Pearson to look into providing parameters for pole loading pictures.
- Mr. Brown to verify whether Load Estimator is valid and inform Mr. Politte.

The meeting adjourned at 9:25 a.m., until March 17, 2015.

Kyle Levy – Assistant Manager

Southern California Joint Pole Committee

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March 17th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 9:00 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Mr. Jeff Klarich	Southern California Edison
Ms. Amanda Collopy	Southern California Edison
Mr. William Kearns	Verizon Ca, MCI/Comm/Metro
Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles
Mr. Steve Brown	City of Los Angeles
Mr. Ruben Hauser	City of Los Angeles
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Janet Chirrick	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Stephen Pebley	Frontier Communications

Ms. Pearson opened the meeting at 9:00 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the February 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Mr. Wayne Brown began by updating the Committee on the progress of SCE's Pole Loading Program. He

reported that SCE had planned 145,000 pole assessments for the year of 2015, and so far have completed around 7,300. He continued, reporting that SCE expects to complete 160,000 intrusive inspections in 2015. He reported on the progress of the different regions, stating that the desert region is nearly 75% complete, Orange is 50% complete, and the Metro area has just been started.

Mr. Brown reported that the pole replacement volume has increased by 400% and SCE is on track to complete 3,500 pole replacements. He stated that he sent a list of poles released for completion to be replaced in 2015 to Tracey Province at Verizon California and Jackie Thomas at AT&T California. He questioned who this list should be sent to at AT&T for the Bay Area. Ms. Carmichael requested that Mr. Brown send this list to Michelle Curamen and Mr. Mathisen noted that he will provide him with her information. Mr. Brown concluded by reporting that he will break down the remaining poles by owner and send the pole lists out to the other members by next week.

The third issue for discussion is **miscellaneous items**.

SCE's Pole Loading Pictures Parameters

Ms. Pearson reported that the issue of what parameters SCE has for taking pictures for pole loading was brought up at the February Pole Loading Committee. She stated that when the pole is assessed, a picture is taken of the entire pole and of the brand if legible, and that a measurement is also taken from the ground to the brand. She noted that these 3 elements are the minimum requirements that are to be provided, and often there are additional pictures of the top portion of the pole, anchors, etc.

Pole Load Estimator

Ms. Pearson reported that at the February Pole Loading Committee, City of Riverside stated that they are using Pole Load Estimator for their pole loading calculations. She continued, explaining that Mr. Brown was going find out how it compares to O-Calc and verify whether it is a valid pole loading tool. Mr. Brown responded that he has requested this information from Sam Stonerock at SCE and is awaiting his response. He noted that he will follow up on this request and report back with this information at the next Pole Loading Committee meeting.

Review of Action Items

- Mr. Brown to obtain information on Pole Load Estimator.

The meeting adjourned at 9:10 a.m., until April 14, 2015.

Kyle Levy – Assistant Manager

Southern California Joint Pole Committee

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April 14th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 11:40 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Richard LaBarge	Southern California Edison
Mr. Jerry Ruiz	Verizon Ca, MCI/Comm/Metro
Ms. Manijeh Carmichael	AT&T California
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Paul Smolarski	T-Mobile USA
Ms. Angela Pranata	Committee Staff
Mr. Kyle Levy	Committee Staff

Those attending via teleconference were:

Ms. Tina Simms	AT&T California
Mr. Josh Mathisen	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Mr. Stephen Pebley	Frontier Communications
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lily Tran	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Ana Le	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Jane Bibb	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting at 11:40 a.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the March 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Mr. Brown reported that this item will be tabled until next month as he did not have available his notes

for the pole loading discussion. He reported that he will update the members on the status of SCE's Pole Loading Program at next month's meeting.

There were no **miscellaneous items**.

Review of Action Items

- Mr. Brown to report on SCE's Pole Loading Program at next month's meeting.

The meeting adjourned at 11:42 a.m., until May 19, 2015.

Kyle Levy – Assistant Manager

Southern California Joint Pole Committee

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May 19th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 11:40 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Ms. Angela Pranata	Committee Staff
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Ruben Hauser	City of Los Angeles, DWP
Mr. William Kearns	Verizon CA, MCI/Comm/Metro
Mr. Kevin Taylor	Verizon CA, MCI/Comm/Metro
Mr. Ray Roundtree	Verizon CA, MCI/Comm/Metro
Ms. Kourtney Wietecha	ExteNet Systems

Those attending via teleconference were:

Ms. Tina Simms	AT&T California
Mr. Josh Mathisen	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Marina Birarova	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting at 1:30 p.m. by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the April 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Ms. DeBarge reported Mr. Wayne Brown (SCE) will send a list of pole numbers that will be constructed in the Malibu area to the Committee.

There were no **miscellaneous items**.

Review of Action Items

- Mr. Brown to send a list of pole numbers that will be constructed in Malibu the area to all members.
- Ms. Pearson to send SpidaMin login information to City of Los Angeles and Cable Engineering Services.

The meeting adjourned at 1:35 p.m., until June 16, 2015.

Angela Pranata – Manager of Operations

Southern California Joint Pole Committee

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San Dimas, CA 91773
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June 16th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 11:40 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Larry Chow	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Ms. Lynn Prescott	Verizon Wireless
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. William Kearns	Verizon CA, MCI/Comm/Metro
Mr. Kevin Taylor	Verizon CA, MCI/Comm/Metro
Ms. Shawn Henderson	T-Mobile
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Dave Elston	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Mr. Josh Mathisen	AT&T California
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications

Ms. Pearson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the May 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. There were no questions, updates, or comments from the committee.

There were no **miscellaneous items**.

There were no **action items**.

The meeting adjourned at 11:41 a.m., until July 14, 2015.

Angela Pranata – Manager of Operations

Southern California Joint Pole Committee

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July 14th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 11:46 a.m., at the Committee office.

Those in attendance were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Jessica Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Gayane Akopyan	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Steve Brown	City of Los Angeles, DWP
Mr. Ray Roundtree	Verizon CA, MCI/Comm/Metro
Ms. Shawn Henderson	T-Mobile
Ms. Paula Haney	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Lynn Prescott	Verizon Wireless

Ms. Pearson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the June 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. There were no questions, updates, or comments from the committee.

There were no **miscellaneous items**.

Ms. Lupe Hernandez asked the current status of pole loading methodology program. Mr. Brown replied that they are working on a middleware that will speak to both Spida and OCalc to produce similar pole loading results.

There were no **action items**.

The meeting adjourned at 11:48 a.m., until August 18, 2015.

Angela Pranata – Manager of Operations

Southern California Joint Pole Committee

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San Dimas, CA 91773
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August 18th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 10:27 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Kevin Taylor	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Robin Arndt	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Shawn Henderson	T-Mobile
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Lynn Prescott	Verizon Wireless
Ms. Maria Ortiz	XO Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the July 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Mr. Brown reported that they have tested the last update of the Pole Loading Methodology program and will be forwarding the documents to SCE's engineering firm for a review. He added that the review should be done in a couple of months, and should be ready

approximately in November. Mr. Brown will check with the engineering firm and report back to the Committee next month.

There were no **miscellaneous items**.

Review of Action Items

- Mr. Brown to check with the engineering firm and report back a date when the Pole Loading Methodology program will be available for the members.

The meeting adjourned at 10:30 a.m., until September 15, 2015.

Angela Pranata – Manager of Operations

Southern California Joint Pole Committee

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September 15th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 12:00p.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Wayne Brown	Southern California Edison
Mr. Josh Mathisen	AT&T California
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Steve Brown	City of Los Angeles, DWP
Mr. Kevin Moy	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Ms. Sarah Valdez	Mobilitie, LLC
Mr. Eric Little	Mobilitie, LLC
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kay Black	AT&T California
Ms. Maria Ortiz	XO Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the August 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Mr. W. Brown reported that the Pole Loading Methodology program will be submitted to SCE's engineering firm next week and to the Committee once it has been reviewed. Mr. W. Brown explained that the document was created from a consensus of what members contributed to come up with similar loading results regardless the software used. He added that once the methodology is sent out, he will schedule another pole loading

methodology meeting. Mr. Hunter inquired regarding Osmose's involvement in the methodology. Mr. W. Brown responded that Osmose did not get enough supports from Osmose users but Spida and Osmose are working together. Mr. S. Brown stated that Mobilitie, LLC, as a joint owner, could use any pole loading software when purchasing interest into a joint pole. However, if Mobilitie, LLC is leasing a space from City of Los Angeles, O'Calc Pro will be required. Mr. Little responded that Mobilitie, LLC is using O'Calc Pro software. Mr. Brown added that O'Calc Pro is offering a two-day training in November.

There were no **miscellaneous items**.

Review of Action Items

- Mr. Brown to check with the engineering firm and report back a date when the Pole Loading Methodology program will be available for the members.

The meeting adjourned at 12:07 p.m., until October 20, 2015.

Angela Pranata – Manager of Operations

Southern California Joint Pole Committee

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October 20th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 11:47p.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Lynn Prescott	Verizon Wireless
Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Wayne Brown	Southern California Edison
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Steve Brown	City of Los Angeles, DWP
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Fabian Bautista	Extenet Systems
Mr. Sergiu Tarta	Extenet Systems
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kay Black	AT&T California
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the September 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion**. Mr. W. Brown asked for the status of the Spidamin access. Ms. Pearson replied that to her knowledge some members do have access to Spidamin. Mr. Chow added that SCE found some security concerns during an internal audit in regards to accessing pole loading files.

Mr. Chow stated that once the issues have been resolved, the Spidamin End User Agreement will be revised and SCE will require signatures from all members.

Ms. Carmichael stated that a pole loading report is required and should be submitted along with a JPA. She added that going into Spidamin to retrieve SCE's pole loading documents does not count as SCE providing the required document to other members.

Mr. Chow replied that when Section 18 was revised, SCE made sure that all members would have access to SCE's pole loading database or Spidamin. He added that SCE will not be providing pole loading hard copies to members.

Ms. Carmichael reiterated that members should provide at least the summary sheet when submitting a JPA. Mr. Chow stated that currently, members are to provide pole loading by request only. Ms. Carmichael replied that the routine handbook has been revised and pole loading document has been required since January 2015.

Ms. Black inquired whether a pole loading summary is acceptable when sending the report to other members. Ms. Hernandez replied that all pages should be sent to other members.

The members then reviewed the January 2015 Administrative Board meeting minutes and verified that pole loading requirement was added into the 2015 Routine Handbook.

Ms. Hernandez stated that when the members explored Sharefile storage website, the original intent was to store pole loading and tenant applications in the site and all files would be accessible to all members.

Mr. Mathisen stated that currently AT&T California do not have access to Spidamin or SCE's pole loading database. Ms. Hernandez stated that SCE would send her pole loading documents as requested with a quick turnaround.

Ms. Ortiz stated that she would accept electronic file via Spidamin if she could get access to Spidamin. Mr. Chow replied that SCE is working on Spidamin accessibility. Mr. Mathisen added that AT&T California can not process a JPA without pole loading.

Mr. Chow stated that the members could use Sharefile because SCE has access to the site. Mr. Kearns replied that Verizon denied his access request to the Sharefile website.

Ms. Black asked about the reason for discussing Sharefile if NJUNS will be used by the committee in the near future. Ms. Pearson replied that the NJUNS pilot version is a notification system, not a file server, that allows members to exchange JPAs and notify members of Rule 18. Ms. Black inquired whether the members could save pole loading files into NJUNS. Ms. Pearson replied that saving pole loading files into NJUNS may be implemented in the future. Ms. Hernandez stated that at this time the SCJPC does not have access to NJUNS. Mr. W. Brown reported that members could not retrieve pole loading from NJUNS if they would like to attach to a pole, however, members could get into Spidamin and retrieve pole loading. Mr. W. Brown added members could find all of SCE's assets and all available pole loading documents in Spidamin.

The committee then reviewed the Sharefile website and features. Ms. Pranata suggested creating a set of uploading procedure before the members can use

Sharefile. Ms. Prescott suggested for the ad hoc Pole Loading Committee to review the Sharefile upload procedure from 2014 before the next meeting.

Ms. Black stated that City of Los Angeles, DWP has denied AT&T JPAs and electronic version of pole loading due to lack of resources to print the pole loading calculations.

Mr. Chow stated that SCE will accept pole loading submitted electronically via Sharefile or email. Mr. Pearson stated that according to Section 18 of the Routine handbook, members can submit an electronic copy or hard copy of the pole loading. The committee then agreed to continue the discussion next month.

Mr. Mathisen stated that AT&T California do not the resources to request pole loading from SCE due to the volume of work they are receiving.

Mr. Chow stated that when members do get access to Spidamin, members can view or save the data from Spidamin into another location.

Mr. Mathisen stated that he will discuss this issue further with Ms. Carmichael and would have more information regarding this subject next month.

In regards to Spidamin access, Mr. Chow stated that he will inquire internally and report the status to the committee next month.

Ms. Black asked if the committee could choose one standardize place that all members can access, instead of using two platforms, Sharefile and Spidamin. Mr. Chow replied that Sharefile is not accessible to all members. Ms. Pranata suggested having a storage server within the SCJPC website with scjpc.net/scjpc.org domain name. Mr. Mathisen asked SCE whether other members can upload their files into Spidamin. Mr. Chow replied that he will verify with Spidamin technical staff to see if it can be done.

Ms. Hernandez inquired about the status of pole loading methodology. Mr. W. Brown reported that he would like to discuss the methodology at the next Administrative Board meeting. He requested to add pole loading methodology into the November 18, 2015 Administrative Board agenda.

There were no **miscellaneous items**.

Review of Action Items

- Members to review the Sharefile procedures before the next meeting.
- SCE to verify whether other members can add pole loading into Spidamin.
- SCE to verify the access to Spidamin and report at the next meeting.

The meeting adjourned at 12:38 p.m., until November 17, 2015.

Angela Pranata – Manager of Operations

Southern California Joint Pole Committee

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November 17th, 2015

A regular meeting of the **ad hoc Pole Loading Committee** took place on the above date, at 10:05 a.m., at the Committee office.

Those in attendance were:

Ms. Jessica Pearson	Southern California Edison
Mr. Larry Chow	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Rich LeBarge	Southern California Edison
Ms. Cindy Jacobs	Southern California Edison
Ms. Manijeh Carmichael	AT&T California
Mr. Josh Mathisen	AT&T California
Mr. Wayne Brown	Southern California Edison
Mr. Scott Hunter	City of Los Angeles, DWP
Mr. Steve Brown	City of Los Angeles, DWP
Mr. William Kearns	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Ray Roundtree	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Bret Plaskey	Verizon CA, MCI Telecomm, MCI Metro ATS
Mr. Joe Serrato	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Mr. Dave Elston	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC
Ms. Yvonne Johnson	AT&T Mobility
Ms. Lupe Hernandez	Teleport Communications America, LLC
Ms. Maria Ortiz	XO Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Eric Little	Mobilitie LLC
Ms. Angela Pranata	Committee Staff

Those attending via teleconference were:

Ms. Lynn Prescott	Verizon Wireless
Ms. Alicia Smith	Sprint/Nextel/Sprint Communications
Ms. Kay Black	AT&T California
Mr. Stephen Pebley	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC

Ms. Pearson opened the meeting by addressing the first issue on the agenda, the review of the **prior meeting minutes**. The members reviewed the October 2015 meeting minutes, and there were no questions, concerns or revisions.

The second agenda item is the **Pole Loading Discussion.**

Mr. W. Brown introduced Ms. Jacobs to the Committee as a guest speaker. Mr. W. Brown opened by stating that the pole loading methodology was created to address pole loading issues following the 2007 Malibu fire and 2011 windstorm events. He proceeded with the methodology Power Point Presentation. At the end of the presentation Mr. W. Brown stated that the methodology will be provided to the members to be shared with their respective internal organizations. Mr. W. Brown also stated that it is important for members to use what they find in the field because the data is more accurate than what they find in the methodology document. He continued explaining that members could find agreed upon definitions, general requirements and default values in the document, however if the field inspector has knowledge of more specific values, those values may be applied.

Ms. Jacobs explained that there are two sections that serve two separate functions in the document. The first is the standards and the second section is called "commentary" which mirrors the first section but provides background and explanation.

Mr. W. Brown and Ms. Jacobs asked the members to review the methodology document and bring feedback to the next Pole Loading and/or Administrative Board meeting in January 2016.

Mr. W. Brown stated that the document and the power point presentation will be sent out this week. Mr. W. Brown thanked the members who contributed to the pole loading methodology.

The second agenda item is the **Miscellaneous Items.**

Ms. Pearson asked whether or not the members would like to discuss the Sharefile procedures further. Ms. Carmichael stated that uploading pole loading to Sharefile does not replace the requirement of providing pole loading with the JPA. There were no additional comments in regards to Sharefile procedure.

Mr. Chow mentioned that SCE has sent out emails to members which include a 4-digit pin that will be used to access Spidamin. Mr. Chow stated that Spidamin is a tool of choice to provide SCE's pole loading information and won't be using Sharefile. Mr. Mathisen asked whether or not Verizon has access to Sharefile and how Verizon is currently receiving pole loading. Mr. Kearns responded that Verizon does not have access to Sharefile and is currently receiving paper copies of pole loading.

Review of Action Items

- Pole Loading Methodology will be sent to all members and feedback from members are expected at the next Pole Loading ad hoc committee.
- SCE will discuss the methodology at the Administrative Board meeting on November 20, 2015.
- Sharefile will be discussed further at the next Computer ad hoc meeting if necessary.

The meeting adjourned at 10:27a.m., until January 19, 2016.

Angela Pranata – Manager of Operations

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE

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September 11th, 2014

A meeting of the **Sharefile Testing** took place on the above date, at 1:00 p.m. via WebEx online meeting. Those in attendance were:

Ms. Jessica Pearson – Southern California Edison

Ms. Janet Chirrick – AT&T California

Ms. Kourtney Wietecha – Extenet Systems

Ms. Manijeh Nava – AT&T California

Ms. Angela Pranata – SCJPC staff

Ms. Pearson began the meeting with the review of notes dated 07/10/2014. The first item discussed was capturing contact information in the O-Calc Pro program PDF file. Ms. Pranata reported that at the last meeting the members decided to capture the engineer or contractor's information in the O-Calc files. Members may use field *Aux Data* 1 to 5 to insert contact information. Ms. Pearson stated that she will verify if SCE could enter their contact information and report back at the next meeting.

The next item discussed was that the map is not required and members may upload maps by request. There were no further questions or comments.

The members then discussed the user logins for the Sharefile website. Ms. Pearson informed that the Members would have multiple logins for each company. Ms. Wietecha asked if members should only use one login for each company. Ms. Pranata reported that at the last meeting the members decided to create multiple logins for each company to keep track of the uploaders. Ms. Pearson stated that each member can make a decision whether they want one login for the whole company or multiple logins. She stated that she will inquire the members at the next Administrative Board meeting regarding this item.

The next item discussed was the Sharefile upload & download process. Ms. Pearson stated that the process has not been created. The members agreed to table the discussion for the next meeting.

Ms. Pearson informed the attendees that the SCE's Joint Pole Department does not have access to the Sharefile website, www.sharefile.com. She reported that a request to gain access to the Sharefile website has been submitted to SCE's IT Department.

The committee then discussed the folder creation on the Sharefile. Ms. Pranata informed that at the last meeting the members decided to create one folder for each pole and the folder name will include the pole number and year set of the pole. Ms. Pearson stated that the SCJPC staff will be adding the folder link into the pole record. Ms. Pranata stated that a new field to capture the link must be added to the current pole database.

The last item discussed was the internal process for uploading and downloading the pole loading files. Ms. Nava and Ms. Chirrick stated that they have not created a process. Ms. Chirrick requested to have a Sharefile demonstration. Ms. Pranata then did a quick demonstration for the attendees. Ms. Chirrick asked whether the Sharefile will be used for Preliminaries and Finals files. Ms. Pearson replied that the Sharefile will only be used for pole loading files, such as pole loading O-Calc PDF files as well as maps and pictures related to the pole loading.

Ms. Wietecha asked the members at what stage of JPA process the pole folder will be created on the Sharefile website. Ms. Pearson replied that the JPA initiator will create a folder at the beginning of the project and will upload loading information into that folder. The receiving member should be able to find a folder created by JPA initiator in the Sharefile website. She stated that usually SCE mails out a large quantity of pole loading information documents. Uploading the pole loading files to Sharefile will reduce printing and shipping expenses.

Ms. Pranata requested the attendees to test the Sharefile website before the next meeting. Ms. Pranata asked if AT&T California allowed their employees to access the Sharefile website. Ms. Chirrick replied that she can access Hyperoffice but not Sharefile. Ms. Pearson stated that SCE staff can also access Hyperoffice. Ms. Wietecha informed that Extenet staff has access to Sharefile. Ms. Pranata asked if the SCJPC should switch from Sharefile to Hyperoffice because Sharefile is not accessible from SCE and AT&T California's offices. Ms. Pearson replied that she is working on getting access to the Sharefile website. She will report the status of Sharefile accessibility at the next meeting.

The members then decided to record the Sharefile process before ending the meeting. After discussion, the members agreed:

1. Not to use the year set as part of the folder name.
2. To use the year set at beginning of each pole loading file.
3. One folder for one pole number.

After further discussion, the process for uploading files to Sharefile is as follows:

Preliminary:

1. JPA initiator to search for an existing pole folder.
2. If no folder exist, create a folder with pole number as the folder name.
3. Upload pole loading files using the following file naming convention:
 - YYYY_PoleNumber_PLC_DateCreated_MemberCode
 - YYYY_PoleNumber_Pictures_DateCreated_MemberCode
 - YYYY_PoleNumber_Map_DateCreated_MemberCode
 - Reference: YYYY = Year set of the pole
 - Reference: PLC = Pole loading calculations
 - Reference: DateCreated: YYYY-MM-DD
4. Notate the preliminary that pole loading files are available for download on the Sharefile website. Also notate the folder name on the preliminary. For example: Folder name: 123456E.
5. Send the preliminary to other members.
6. Receiving member will access Sharefile to download pole loading files.

Final:

1. JPA initiator to notate the Final that pole loading files are available on the Sharefile website.
2. SCJPC Staff to get a direct link from the Sharefile website and insert the link into the pole record.

Meeting Adjourned at 1:55 p.m.

Angela Pranata – Manager of Operations