

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

April 23, 2003

A meeting of the **ad hoc Committee on Reorganization** took place on the above date at 12:00 p.m., at the Committee office. Those in attendance were:

Mr. Dan Lewis	Verizon California
Ms. Kathleen Dell	AT&T Wireless
Mr. Ernie Solorzano	So. Calif. Edison Co.
Mr. Robert Allen	City of Los Angeles DWP
Mr. Cory Autrey	Sprint PCS
Mr. Manuel Ponce	Cingular Wireless
Mr. Robert Wolf	SBC Pacific Bell
Ms. Lynn Prescott	Verizon Wireless
Ms. Velma Prouty	SBC Pacific Bell
Ms. Jennie L. Corella	Committee Staff

Chairperson, Ms. Prouty brought the meeting to order at 12:15 p.m. The first issue on the agenda was **Item 1280: Authorized Signatures Agreement Amendment**. The signatures required are for the first amendment to the 1998 Agreement. All existing members have signed the 1998 Agreement. The remaining members that have not returned the signed Amendment document are City of Los Angeles, City of Burbank, and MCI WorldCom. Ms. Corella reported that for the second time, she had mailed documents for signature to the above mentioned members. This item will remain open until all signed documents are returned to the Joint Pole office.

The second issue on the agenda was Item 1344: Banning Member Re-instatement. The City of Banning displaying an interest in becoming an active member of the Committee prompts this issue. The members agreed that there should be criteria, as well as fees, for former members requesting membership re-instatement. As a start, Ms. Corella was instructed to calculate what one year's assessment would be for those members that did not sign the 1998 Agreement. Ms. Corella will have the data by the next Re-organization meeting.

The consensus was to request a letter from the City of Banning, stating why they are interested in becoming a member.

The meeting adjourned at 12:30 p.m., until May 21, 2003.

Jennie L. Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

May 21, 2003

A meeting of the **ad hoc Committee on Reorganization** took place on the above date at 10:00 a.m., at the Committee office. Those in attendance were:

Mr. John Hoffman	Verizon California
Ms. Kathleen Dell	AT&T Wireless
Ms. Sherri Goetz	So. Calif. Edison Co.
Mr. Mike Zornes	Adelphia Communications
Mr. Cory Autrey	Sprint PCS
Mr. Manuel Ponce	Cingular Wireless
Mr. Craig Wayment	Altrio Communications
Mr. Jim Prickett	Altrio Communications
Mr. June Santiago	City of Anaheim
Ms. Lynn Prescott	Verizon Wireless
Ms. Velma Prouty	SBC Pacific Bell
Ms. Barbara Saito	Nextel Communications
Ms. Kathryn Crompton	Nextel Communications
Mr. Sheldon Cox	City of Pasadena
Ms. Jennie L. Corella	Committee Staff

Chairperson, Ms. Prouty brought the meeting to order at 10:15 a.m. The first issue on the agenda was **Item 1280: Authorized Signatures Agreement Amendment**. This will remain on hold awaiting three member signatures.

The second issue on the agenda was **Item 1344: Banning Member Reinstatement**. The Committee office has received correspondence from the City of Banning, stating their purpose for seeking Committee membership. Their opinion is that as members, they could expedite business transactions with fellow members. They anticipate transacting business with members in the near future. Ms. Corella stated the issue is, whether former members can be reinstated, or are they treated as new applying members. Then there is the issue of criteria, and applicable fees, if reinstatement is allowed. Ms. Dell stated the first concern to address, is whether the Committee will allow reinstatement of former members. As criteria, Ms. Dell suggested using prior length of membership, and whether the membership was regular or limited, and arriving at a reinstatement fee. The members discussed reinstatement versus new membership application. The members questioned, why Banning withdrew from the Committee. Ms. Corella explained that one of her first projects upon arriving at the Joint Pole was to collect the remainder of signatures for the 1998 Agreement. She stated that she mailed out several notices to those members that had not signed the Agreement. Banning was included in that list. After approximately six months, when Ms. Corella did not receive a response from the non-signing members, the Committee agreed that

no response meant these members were no longer interested in remaining members of the Committee. Therefore, their membership was terminated.

The members decided to contact legal counsel for review of the 1998 Agreement, to determine if membership reinstatement is allowed within the conditions of the Agreement. The members will further discuss reinstatement criteria, if membership reinstatement is allowed per the Agreement.

The next issue on the agenda was **Item 1347: New Member Application Process**. Ms. Corella reported that, Verizon Wireless prompted this issue at a previous ad hoc meeting. Concerns raised at the meeting are that there is no application form, the interview could use more structure, and perhaps create a questionnaire form to be distributed to the members to follow through the interview. Ms. Corella is of the opinion, that with a questionnaire form, she could transcribe the interview in the correct format. Ms. Corella explained the current applications process. Initially, she receives a phone call from the interested utility. She then requests a letter of membership application, on their letterhead. She then reports the request to the Members at the following Board meeting. Upon receipt of the letter, Ms. Corella then responds requesting the criteria required for membership, and includes a copy of the 1998 Agreement for their review. Upon receipt of the documents, they are distributed to the members for review. If the members agree and decide, the applying entity is invited to a Board meeting, where, the members conduct an interview. The members then decide to accept, or reject the membership application.

The members discussed the application process, and shared different views on improving the process. The current questions shared with applicants were read. The idea of sending a copy of the Routine Handbook and the By-Laws, with the 1998 Agreement was discussed. It was decided that a copy of the Routine Handbook be sold to the applying members for a cost of \$50.00. This cost would be an application fee, and applying members would be credited upon acceptance. Upon receipt of the money, the Routine Handbook would be mailed to the applying member, along with the By-Laws and the Agreement. Ms. Corella was instructed to document the application process, for review by the Reorganization Committee, prior to presenting to the Board for approval.

The meeting adjourned at 11:15 a.m., until June 18, 2003.

Jennie L. Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

July 16, 2003

A meeting of the **ad hoc Committee on Reorganization** took place on the above date at 2:25 p.m., at the Committee office. Those in attendance were:

Ms. Kathleen Dell	AT&T Wireless
Mr. Ernie Solorzano	So. Calif. Edison Co.
Mr. Sheldon Cox	City of Pasadena
Mr. Cory Autrey	Sprint PCS
Mr. Vince Aragona	NextG Networks
Ms. Lynn George	NextG Networks
Ms. Lynn Prescott	Verizon Wireless
Ms. Velma Prouty	SBC Pacific Bell
Mr. Tony Gant	Southern Calif. Edison Co.
Ms. Jennie L. Corella	Committee Staff

Chairperson, Ms. Prouty brought the meeting to order at 2:30 p.m. The first issue on the agenda was **Item 1280: Authorized Signatures Agreement Amendment**. This issue continues to remain on hold awaiting three member signatures.

The second issue on the agenda was **Item 1344: Banning Member Reinstatement**. The members reviewed the correspondence received from legal counsel in regards to membership reinstatement (see attachment). In the opinion of legal counsel, the situation with the City of Banning should be treated as a new member application. Mr. Solorzano stated that he would like to see the City of Banning reinstated as a SCJPC member, in that it would alleviate the current problems SCE is experiencing in transacting business with them today. He further stated that by reinstating the City of Banning, it could prove beneficial to other members as well. Ms. Dell stated that Banning was given ample time to sign the 1998 Agreement to remain in the SCJPC, however, they did not avail themselves the opportunity. Ms. Prouty agreed that Banning should be treated as a new member applicant. The members discussed what could be considered a fair reinstatement cost. One suggestion is that the former member should pay all monthly assessment fees accumulated from the date of withdrawal to the current.

Mr. Rogers noted that in Section 1 of the 1998 Agreement, the Committee may grant a member a "reasonable extension of time on a case-by-case basis," to sign the Agreement. Therefore, the Committee has the option to grant Banning a five-year extension, if it is deemed reasonable.

The idea of offering reinstatement to all former members was discussed. It was agreed to draft a letter for all former members allowing them reinstatement for a fee, which would be calculated on a case by case basis. The reinstatement option will remain open until December 31, 2003. After that

date, former members will no longer be allowed reinstatement, but will need to apply as new members. This translates to a five year extension on the signing of the 1998 Agreement, which could be considered a “reasonable extension of time”, by the Committee. Ms. Corella will create a draft, using the City of Banning as an example, and send it to the Committee for review.

The last item on the agenda was **Item 1347: New Member Application Process**. Ms. Corella distributed the sheet with the criteria required for Committee membership to the members for their review (see attachment). The members will review the information, and discuss it further upon their return at the next Reorganization meeting.

The meeting adjourned at 3:15 p.m., until August 20, 2003.

Jennie L. Corella, Office Manager

ADAMS, HAWEKOTTE & HUDSON

A PARTNERSHIP INCLUDING A PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

201 SOUTH LAKE AVENUE

SUITE 606

PASADENA, CALIFORNIA 91101-8081

TELEPHONE (626) 583-8000

FACSIMILE (626) 449-1576

ROGER ADAMS *
ANGELA HAWEKOTTE †
BOYD D. HUDSON †

* A PROFESSIONAL CORPORATION;
ALSO ADMITTED IN NEW YORK
† ALSO A LICENSED C.P.A. IN CALIFORNIA

June 27, 2003

Southern California Joint Pole Committee
437 S. Cataract Ave., Unit 3
San Dimas, CA 91773

Attention: Jennie Corella
SCJPC Office Manager

Dear M. Corella:

I am writing in response to your inquiry as to whether a former member wishing to rejoin the Southern California Joint Pole Committee ("Committee") should they be required to pay all of the initial fees normally required to be paid by a new member, or should they be reinstated without paying the initial fees.

You have advised that the former member seeking to rejoin is a municipal utility which was a limited member of the Committee prior to the adoption of the new agreement dated January 1, 1998 ("1998 Agreement"). Under the prior agreement dated January 6, 1988 ("1988 Agreement"), there were two classes of member: regular, and limited. Regular members were expected to pay their share of operating expenses, and to maintain on deposit funds as a reserve to meet those expenses. In addition, new Regular members were required to pay to the Committee their pro rata share of the value of the Committee's furniture, fixtures and equipment. Limited members, on the other hand, were not required to maintain funds on deposit, and were only required to pay, pursuant to formula, a portion of the costs of operation of their poles, and a portion of the office expenses related to such costs.

The 1998 Agreement eliminated the two classes of membership, and provided only for a single membership class. Each member was required to pay for the same costs as had been paid by Regular members under the previous agreement, and to maintain funds on deposit in the operating fund. Subparagraph (F) of Section 8 of the agreement provides that new members are to pay membership fees within 60 days of the acceptance of their membership by the Committee, and that such fees "will be based on a fair share

of the Committee Office Operating Fund, Intellectual Property, Pension Plan, and Furniture, Fixtures and Equipment.” The central issue addressed by this memorandum is whether the particular utility proposing to rejoin should be treated as a new member, for purposes of the quoted formula.

The utility seeking to rejoin the Committee was a limited member under the prior agreement, and thus had never paid the initial fees required of a regular member. When the 1998 Agreement took effect, it provided by its terms in Section 1 beginning on page 1 that the old agreement was terminated. Members under the 1988 Agreement could join under the 1998 Agreement, so long as they signed such agreement by January 1, 1998. If they did so, they were not required to pay initial fees, whether their previous status had been as regular or limited members. For previous limited members, this would have been a windfall, because under Section 11 of the 1988 Agreement, a limited member wishing to change its status to that of regular member was required to pay the initial fees normally required by a new regular member. In the instant case, however, the municipal utility did not timely sign the new agreement, and thus did not avail itself of the windfall.

Having failed to comply with the transitional provisions of the 1998 agreement and thus having failed to avail itself of the initial fee windfall, I believe it should not now be allowed to rejoin without paying the initial fee normally required of all new members. It should be treated the same as a new member.

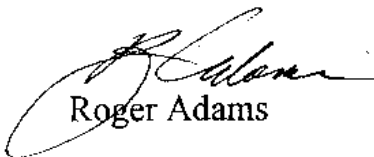
It should be noted that there is provision in Section 1 of the 1998 Agreement for the Administrative Committee to grant a “reasonable extension of time on a case-by-case basis.” Theoretically, under this provision, the Committee could allow the utility to sign the agreement without paying the initial fees, by granting an extension of time. However, I question whether or not such extension of time would be “reasonable.” You could also amend the agreement to allow any former limited member to rejoin without payment of initial fees. These would be business decisions which the Committee would have to decide. However, under the existing agreement and absent the granting of an extension of time, I believe that the utility seeking to rejoin must pay the initial fees.

I believe that the foregoing responds to your inquiry. However, should you

Southern California Joint Pole Committee
June 27, 2003
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require further clarification, please do not hesitate to give me a call.

Very truly yours,



Roger Adams

Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, Ca. 91773
Phone (909) 592-4001

Criteria for Committee membership:

- Must be a Government or Publicly owned Utility, or if a Privately owned Utility presents a financial statement or balance sheet showing a net worth satisfactory to the Committee pursuant to the by-laws, Article III, Section 4 and submits a copy of its California Certificate of Convenience and Necessity or proof of Public Service Agency Certificate as applicable, if required.
- Agrees to meet all terms, conditions and obligations contained within this Agreement.
- The ability to demonstrate proof of sufficient insurance, self insurance, or the financial ability to defend and to respond in damages to the kind of litigation usually incident to a utility business of the size of the applicant.

Steps for Membership Application:

1. Company must submit a formal letter requesting the requirements for membership application.
2. Upon receipt of the formal letter, the Committee office responds with a letter of requirements, as well as the 1998 Joint Pole Agreement, with reference to Section 6 (attached), By-Laws, and a request for the application fee of \$50.00.
3. The Administrative Board is immediately informed of the application request at the following Board meeting.
4. Upon receipt of application fee, the Committee office responds with a questionnaire, and a copy of the Routine Handbook.
5. Following receipt of required information, the Board will discuss and decide whether the applicant will be considered as a Committee member.
6. If all requirements are met, the prospective member will be invited to a Board meeting.
7. Following the Board meeting with the prospective member, the Board will again meet to vote acceptance of the new member.
8. Once member has been accepted, a letter with a copy of a resolution, to be signed by an officer of the organization, will be sent stating new member will adopt the Joint Pole Agreement. Included with the letter will be the First Amendment to the 1998 Agreement to be signed, and an invoice for membership fee.
9. When resolution, amendment and invoice payment is received, account numbers and all other clerical information will be added to the Joint Pole Database.

Southern California Joint Pole Committee

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Fax (909) 592-4636

August 20, 2003

A regular meeting of the **as hoc Committee on Reorganization** took place on the above date, at 2:30 p.m., at the Committee office. Those in attendance were:

Ms. Kathleen Dell	AT&T Wireless
Ms. Lupe Hernandez	AT&T Wireless
Ms. Sherri Goetz	Southern California Edison
Mr. Dan Lewis	Verizon California
Ms. Lynn Prescott	Verizon Wireless
Mr. Sheldon Cox	City of Pasadena
Mr. Malcolm Brown	Verizon Wireless
Mr. Cory Autrey	Sprint PCS
Ms. Velma Prouty	SBC Pacific Bell
Mr. Robert Allen	City of Los Angeles (DWP)
Mr. June Santiago	City of Anaheim
Ms. Jennie Corella	Committee Staff

Chairperson, Ms. Prouty brought the meeting to order at 2:35 p.m. The first issue on the agenda was **Item 1280: Authorized Signatures Agreement Amendment**. Ms. Corella reiterated that the signatures are for the first amendment to the 1998 SCJPC Agreement. She reminded the members that all current members have signed the 1998 Agreement. However, there are three members that have not turned in their signed Agreement Amendment. This item will remain open until the three signed documents are received at the Committee office.

The next issue on the agenda was **Item 1344: Banning Member Re-instatement**. Ms. Corella distributed a second draft copy of the letter she was instructed to create inviting former members to join the Committee (see attachment). The members reviewed the letter and discussed the possible options for a membership fee. Ms. Corella reported that in previous meetings, the members had considered the fee to equal what their assessments would have been had they signed the 1998 Agreement at the time, to the present. Another option mentioned was that the fee would be a percentage of the new membership fee (currently \$41, 025.00). Ms. Dell stated that re-instated members should also contribute the Operating Fund deposit amount (currently \$3,125.00). Ms. Hernandez raised the example of PG&E as a reinstated member. Aside from paying the re-instatement fee, and any outstanding invoices, they would need to correct all their pole records in the SCJPC database. Ms. Dell stated that this would fall under the case by case method of handling re-instated members, by requiring different criteria from each individual former member. The members discussed quoting the new membership fee in the re-instatement letter. However, it was decided to release any information pertaining to

dollars to those former members that displayed an interest in membership. It was agreed that Ms. Corella mail the re-instatement letters to all former members.

The third topic of discussion was **Item 1347: New Member Application Process**. Ms. Corella distributed a packet containing the list of criteria for membership, with the process letters attached (see attached). In the criteria, it states that applying entities must provide a financial statement reflecting net worth satisfactory to the Committee pursuant to the By-Laws, Article III, Section 4. Ms. Prescott inquired, what would the Committee consider satisfactory. Ms. Corella then read the above mentioned Section in the By-Laws, which states that the Committee must evaluate the net worth of every applicant in relation to the size of their business. She read, and explained the steps for membership application (see attached). The members questioned Ms. Corella on the process, and agreed that documentation of the application process should be on file within the Committee office, should anyone question the process. Ms. Dell suggested that the questionnaire mailed to the applicants should be distributed to the members during the interview step in the process. This item number will be announced as closed at the next Board meeting.

There were no items on Miscellaneous.

The meeting adjourned at 3:25 p.m., until September 17, 2003.

Jennie L. Corella, Office Manager

Attachment 1

Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

Month xx, 2003

Former Member
Street Address
City, State xxxxx

Re: Membership Extension

Dear XXXXXXXX:

The members of the Southern California Joint Pole Committee have agreed to offer former limited, and regular members, the opportunity to reinstate their membership. There will be a reinstatement fee that will be calculated on a case-by-case basis. If there are any prior outstanding invoices, they must be paid prior to membership reinstatement. This offer will expire on December 31, 2003. This is the only time this offer will be extended. Any former member wishing to reinstate their membership after December 31, 2003 will not be allowed. After the expiration date, any utilities wishing to join the Committee must apply as a new member by following the application process, and paying the initial membership fee. I recommend you take advantage of this opportunity.

Should there be any questions, feel free to contact me directly at (909) 592-4001.

Cordially,

Jennie Corella
Office Manager
Southern California Joint Pole Committee

ADELPHIA COMMUNICATIONS
ALTRIO COMMUNICATIONS INC.
AT&T BROADBAND (MEDIAONE)
AT&T COMM. OF CALIF., INC.
AT&T LOCAL SERV/TCG
AT&T WIRELESS
CINGULAR WIRELESS (PBW)
CITY OF ANAHEIM
CITY OF AZUSA
CITY OF BURBANK

CITY OF COLTON
CITY OF GLENDALE
CITY OF LOMPOC
CITY OF LOS ANGELES
CITY OF PASADENA
CITY OF RIVERSIDE
ICG COMMUNICATIONS
MCI METRO/ATS
MCI TELECOMMUNICATIONS
NEXTEL COMMUNICATIONS

NEXTG NETWORKS OF CALIFORNIA
SBC PACIFIC BELL
SOUTHERN CALIF. EDISON CO.
SOUTHERN CALIF. WATER CO.
SPRINT PCS
VERIZON CALIFORNIA, INC.
VERIZON WIRELESS
XO COMMUNICATIONS(NEXTLINK)

Attachment 2 Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, Ca. 91773
Phone (909) 592-4001

Criteria for Committee membership:

- Must be a Government or Publicly owned Utility, or if a Privately owned Utility presents a financial statement or balance sheet showing a net worth satisfactory to the Committee pursuant to the by-laws, Article III, Section 4 and submits a copy of its California Certificate of Convenience and Necessity or proof of Public Service Agency Certificate as applicable, if required.
- Agrees to meet all terms, conditions and obligations contained within this Agreement.
- The ability to demonstrate proof of sufficient insurance, self insurance, or the financial ability to defend and to respond in damages to the kind of litigation usually incident to a utility business of the size of the applicant.

Steps for Membership Application:

1. Company must submit a formal letter requesting the requirements for membership application.
2. Upon receipt of the formal letter, the Committee office responds with a letter of requirements, as well as the 1998 Joint Pole Agreement, with reference to Section 6 (attached), By-Laws, and a request for the application fee of \$50.00.
3. The Administrative Board is immediately informed of the application request at the following Board meeting.
4. Upon receipt of application fee, the Committee office responds with a questionnaire, and a copy of the Routine Handbook.
5. Following receipt of required information, the Board will discuss and decide whether the applicant will be considered as a Committee member.
6. If all requirements are met, the prospective member will be invited to a Board meeting.
7. Following the Board meeting with the prospective member, the Board will again meet to vote acceptance of the new member.
8. Once member has been accepted, a letter with a copy of a resolution, to be signed by an officer of the organization, will be sent stating new member will adopt the Joint Pole Agreement. Included with the letter will be the First Amendment to the 1998 Agreement to be signed, and an invoice for membership fee.
9. When resolution, amendment and invoice payment is received, account numbers and all other clerical information will be added to the Joint Pole Database.

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

Date

Name of Applicant Contact
Organization Name
Address
City, State Zip

Dear XXXX,

As per your request I am providing the details regarding the Southern California Joint Pole Committee (“the Committee”) and the requirements for membership. The Committee maintains an office and staff for the purpose of processing Joint Pole Authorizations (JPAs) and facilitating compliance with and preparation of standards and procedures set by the Administrative Board. Costs associated with initial membership and monthly fees charged by the Committee are levied to support the Committee office.

I am enclosing a copy of our current Agreement dated January 1, 1998. Refer to Section 6 of that Agreement for a detailed breakdown of the requirements for becoming a member, and for maintaining your membership in the Committee. Please submit the pertinent information outlined in the Agreement, along with the application fee of \$50.00. When the requested information and the application fee is received, we will mail you a Routine Handbook for your review, and a questionnaire to be completed and returned. If you are approved for membership, the application fee will be credited to your account. However, if you are not, the Committee will retain the application fee to cover the cost of the Routine Handbook.

Upon receipt, the questionnaire will be submitted to the Administrative Board for their review, after which you will be contacted to address your specific needs. As you know, the Committee members are involved in purchasing and selling pole space. The cost for purchasing space on a pole varies dependent upon pole height, number of owners on a pole, and year set of a pole. For example, a

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ALTRIO COMMUNICATIONS INC.
AT&T BROADBAND (MEDIAONE)
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CINGULAR WIRELESS (PBW)
CITY OF ANAHEIM
CITY OF AZUSA
CITY OF BURBANK

CITY OF COLTON
CITY OF GLENDALE
CITY OF LOMPOC
CITY OF LOS ANGELES
CITY OF PASADENA
CITY OF RIVERSIDE
ICG COMMUNICATIONS
MCI METRO/ATS
MCI TELECOMMUNICATIONS
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NEXTG NETWORKS OF CALIFORNIA
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SOUTHERN CALIF. WATER CO.
SPRINT PCS
VERIZON CALIFORNIA, INC.
VERIZON WIRELESS
XO COMMUNICATIONS(NEXTLINK)

Organization Name

Page 2

45' pole set in 2001, where you require one useable foot of space and are the second owning entity on that pole, would cost you \$620.54 (\$38.78 per useable foot plus \$581.76 for shared footage).

Section 7 and Section 8 of the Agreement outline voting procedures as well as financial obligations for members. Membership fees are based upon the criteria set forth in Section 8. The membership fee for joining in 2003 is \$37,936.00.

Should you have any questions, you can reach me at (909) 592-4001 ext. 12

Sincerely,

Jennie Corella
Office Manager

Enclosures

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3
 San Dimas, CA 91773
 Phone (909) 592-4001
 Fax (909) 592-4636

Date

Name of applicant contact
 Organization Name
 Address
 City, State, Zip

Dear XXXX,

The Committee office has received your application fee, and the requested information on your organization. I am enclosing your copy of the Southern California Joint Pole Committee Routine Handbook. Following are a list of inquiries that would assist the Committee in determining your needs, and membership consideration. Please read the questions, and answer them to the best of your knowledge. If needed, use additional sheets to answer questions.

What is your projected service territory?	
What type and size of facilities will you be placing on poles?	
Will any facilities conflict with those existing already on poles?	
Who will do the placement and maintenance of facilities?	

ADELPHIA COMMUNICATIONS
 ALTRIO COMMUNICATIONS INC.
 AT&T BROADBAND (MEDIAONE)
 AT&T COMM. OF CALIF., INC.
 AT&T LOCAL SERV/TCG
 AT&T WIRELESS
 CINGULAR WIRELESS (PBW)
 CITY OF ANAHEIM
 CITY OF AZUSA
 CITY OF BURBANK

CITY OF COLTON
 CITY OF GLENDALE
 CITY OF LOMPOC
 CITY OF LOS ANGELES
 CITY OF PASADENA
 CITY OF RIVERSIDE
 ICG COMMUNICATIONS
 MCI METRO/ATS
 MCI TELECOMMUNICATIONS
 NEXTEL COMMUNICATIONS

NEXTG NETWORKS OF CALIFORNIA
 SBC PACIFIC BELL
 SOUTHERN CALIF. EDISON CO.
 SOUTHERN CALIF. WATER CO.
 SPRINT PCS
 VERIZON CALIFORNIA, INC.
 VERIZON WIRELESS
 XO COMMUNICATIONS(NEXTLINK)

Who will dispatch emergency response?	
How is business being done currently without membership in the Committee?	
Who will administer the joint pole process? Are you aware of the administrative intensity and longevity of the process?	
Have you read the Handbook, and are you aware that new members replacing poles have a greater financial burden than do members who have 20 years of membership?	

Please feel free to contact me with any questions, or concerns at (909) 592-4001 Ext.12.

Sincerely,

Jennie Corella
Office Manager

Enclosures

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 912773

Phone (909) 592-4001

Fax (909) 592-4636

Date

Name of Applicant Contact

Organization Name

Address

City, State, Zip

Dear XXXX,

After review of your questionnaire and discussion within the Committee, the President has decided that it would be advantageous if the Administrative Board had an opportunity to discuss specific issues with you related to your application for membership. Therefore, you are invited to attend the Month XX, XXXX Administrative Board meeting at 00:00 a.m., at the Southern California Joint Pole Committee office. Please let me know if your attendance is possible so that the appropriate agenda can be prepared.

Please call me at (909) 592-4001 with any questions, or concerns, and let me know who will be attending.

Sincerely,

Jennie Corella
Office Manager

ADELPHIA COMMUNICATIONS
ALTRIO COMMUNICATIONS INC.
AT&T BROADBAND (MEDIAONE)
AT&T COMM. OF CALIF., INC.
AT&T LOCAL SERV/TCG
AT&T WIRELESS
CINGULAR WIRELESS (PBW)
CITY OF ANAHEIM
CITY OF AZUSA
CITY OF BURBANK

CITY OF COLTON
CITY OF GLENDALE
CITY OF LOMPOC
CITY OF LOS ANGELES
CITY OF PASADENA
CITY OF RIVERSIDE
ICG COMMUNICATIONS
MCI METRO/ATS
MCI TELECOMMUNICATIONS
NEXTEL COMMUNICATIONS

NEXTG NETWORKS OF CALIFORNIA
SBC PACIFIC BELL
SOUTHERN CALIF. EDISON CO.
SOUTHERN CALIF. WATER CO.
SPRINT PCS
VERIZON CALIFORNIA, INC.
VERIZON WIRELESS
XO COMMUNICATIONS(NEXTLINK)

Southern California Joint Pole Committee

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San Dimas, CA 91773
Phone: (909) 592-4001
Fax: (909) 592-4636

Date

Name of Applicant Contact
Organization Name
Address
City, State, Zip

Dear XXXX,

Organizations name application to become a member of the Southern California Joint Pole Committee was approved by the Administrative Board, at their Month 00, 0000 meeting. I am enclosing a corporate resolution to be signed by an authorized officer of your organization. Also enclosed and requiring a signature is a copy of the first Amendment to the 1998 Joint Pole Agreement.

Each member shall appoint an authorized representative to the Committee and may also appoint alternates, per the Agreement. Please complete the enclosed member information sheet. If you have any questions in regards to the required information, please feel free to contact me.

An updated membership information packet will be sent to you upon receipt of your corporate resolution and membership information.

An invoice for your membership fee is enclosed with this letter. Although you are officially a member of the Committee as of Month 00, 0000, you are unable to begin processing Joint Pole Authorization (JPA) paperwork until your membership fee has been received at the Committee office.

Should you have any questions, please call me at (909) 592-4001 ext. 12. Welcome to the Southern California Joint Pole Committee!

Sincerely,

Jennie Corella
Committee Office Manager

Enclosures

ADELPHIA COMMUNICATIONS
ALTRIO COMMUNICATIONS INC.
AT&T BROADBAND (MEDIAONE)
AT&T COMM. OF CALIF., INC.
AT&T LOCAL SERV/TCG
AT&T WIRELESS
CINGULAR WIRELESS (PBW)
CITY OF ANAHEIM
CITY OF AZUSA
CITY OF BURBANK

CITY OF COLTON
CITY OF GLENDALE
CITY OF LOMPOC
CITY OF LOS ANGELES
CITY OF PASADENA
CITY OF RIVERSIDE
ICG COMMUNICATIONS
MCI METRO/ATS
MCI TELECOMMUNICATIONS
NEXTEL COMMUNICATIONS

NEXTG NETWORKS OF CALIFORNIA
SBC PACIFIC BELL
SOUTHERN CALIF. EDISON CO.
SOUTHERN CALIF. WATER CO.
SPRINT PCS
VERIZON CALIFORNIA, INC.
VERIZON WIRELESS
XO COMMUNICATIONS(NEXTLINK)

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3
San Dimas, CA 91773
Phone (909) 592-4001
Fax (909) 592-4636

September 17, 2003

A regular meeting of the **as hoc Committee on Reorganization** took place on the above date, at 1:30 p.m., at the Committee office. Those in attendance were:

Ms. Kathleen Dell	AT&T Wireless
Ms. Lynn George	NextG Networks
Ms. Sherri Goetz	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Dan Lewis	Verizon California
Ms. Lynn Prescott	Verizon Wireless
Mr. Doug Schmaderder	City of Pasadena
Mr. Malcolm Brown	Verizon Wireless
Mr. Cory Autrey	Sprint PCS
Ms. Velma Prouty	SBC Pacific Bell
Mr. Robert Allen	City of Los Angeles (DWP)
Mr. Randall Starkey	Adelphia Communications
Ms. Jennie Corella	Committee Staff

Chairperson, Ms. Prouty brought the meeting to order at 1:35 p.m. The first issue on the agenda was **Item 1280: Authorized Signatures Agreement Amendment**. This item remains open pending on the signatures of three Board members.

The next issue on the agenda was **Item 1344: Banning Member Reinstatement**. Ms. Prouty reported that this item is now closed. Reinstatement letters have been mailed to former JPC members.

The third topic of discussion was **Item 1347: New Member Application Process**. Ms. Prouty reported that this item is also closed.

It was decided that **Item 1345: New Member JPA Volume** is reassigned to Reorganization from Routine Revision. The members are aware that they cannot state a fixed number of JPAs members are allowed to submit per month. This could be misconstrued as restriction of trade. However, the concern among existing members, is that newly approved members have in the past inundated them with JPAs. Many members do not have the labor resources to respond within the allotted time.

Ms. Corella stated that perhaps verbiage could be inserted into the final approval letter alluding to the JPA volume issue. With this documentation, as well as discussing this issue with the applicants during the interview process would disclose the problem existing members are experiencing with JPA volume. Ms. Dell reiterated

that the Committee could not quote a specific number of JPAs allowable for billing per month. If JPA limits were in place, this would have to apply to existing members as well. Therefore, she recommends that each member place a limit on how many JPAs they would accept for processing per month. The recommended verbiage to be added to the final approval for membership letter, is as follows, "Depending on the labor resources of each individual member utility, the receiving member utility may have to place a reasonable limit on the volume of poles/JPAs you intend on submitting on a monthly basis."

Ms. Dell recommended adding a question to the interview questionnaire alluding to the issue of JPA volume. The suggested question is as follows, "What is the anticipated number of poles/JPAs you plan on submitting on a monthly basis." Mr. Autrey inquired as to how existing members could relay to incoming members their JPA limit. Ms. Dell recommends informing members via a Form 7 requesting a time extension due to the volume and lack of resources.

It was agreed to add the above-mentioned verbiage to the final approval letter of the new member application process. There were some changes made to the questionnaire letter of the new member application process. The description sheet with the steps for membership application was reworded (see attached). It was decided that the Routine Handbook not be sent to applying members.

There were no items on Miscellaneous.

The meeting adjourned at 2:15 p.m., until October 15, 2003.

Jennie L. Corella, Office Manager

(attachments)

Attachment 1 Southern California Joint Pole Committee
437 So. Cataract Ave. Unit 3
San Dimas, Ca. 91773
Phone (909) 592-4001

Criteria for Committee membership:

- Must be a Government or Publicly owned Utility, or if a Privately owned Utility presents a financial statement or balance sheet showing a net worth satisfactory to the Committee pursuant to the by-laws, Article III, Section 4 and submits a copy of its California Certificate of **Public** Convenience and Necessity or proof of Public Service Agency Certificate as applicable, if required.
- Agrees to meet all terms, conditions and obligations contained within this Agreement.
- The ability to demonstrate proof of sufficient insurance, self insurance, or the financial ability to defend and to respond in damages to the kind of litigation usually incident to a utility business of the size of the applicant.

Steps for Membership Application:

1. Company must submit a formal letter requesting the requirements for membership application.
2. Upon receipt of the formal letter, the Committee office responds with a letter of requirements, as well as the 1998 Joint Pole Agreement, with reference to Section 6 (attached), By-Laws, and a request for the application fee of \$50.00.
3. The Administrative Board is immediately informed of the application request at the following Board meeting.
4. Upon receipt of application fee, the Committee office responds with a questionnaire, and ~~a copy of the Routine Handbook.~~
5. Following receipt of required information, the Board will discuss and decide whether the applicant will be considered as a Committee member.
6. If all requirements are met, the prospective member will be invited to a Board meeting.
7. Following the Board meeting with the prospective member, the Board will again meet to vote acceptance of the new member.
8. Once member has been accepted, a letter **the notification of approval letter is sent** with a copy of a resolution, to be signed by an officer of the organization, will be sent stating new member will adopt the Joint Pole Agreement. Included with the letter will be the First Amendment to the 1998 Agreement to be signed, and an invoice for membership fee.
9. When resolution, amendment and invoice payment is received, account numbers and all other clerical information will be added to the Joint Pole Database.

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

Fax (909) 592-4636

Date

Name of applicant contact

Organization Name

Address

City, State, Zip

Dear XXXX,

The Committee office has received your application fee, and the requested information on your organization. ~~I am enclosing your copy of the Southern California Joint Pole Committee Routine Handbook.~~ Following are a list of inquiries that would assist the Committee in determining your needs, and membership consideration. Please read the questions, and answer them to the best of your knowledge. If needed, use additional sheets to answer questions.

What is your projected service territory?	
What type and size of facilities will you be placing on poles?	
Will any facilities conflict with those existing already on poles?	
Who will do the placement and maintenance of facilities?	

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XO COMMUNICATIONS(NEXTLINK)

Who will dispatch emergency response?	
How is business being done currently without membership in the Committee?	
Who will administer the joint pole process? Are you aware of the administrative intensity and longevity of the process?	
Have you read the Handbook, and are you <u>Please be</u> aware that new members replacing poles have a greater financial burden than do members who have 20 years of membership. <u>Please respond.</u>	
<u>What is the anticipated number of poles you plan on submitting on a monthly basis?</u>	

Please feel free to contact me with any questions, or concerns at (909) 592-4001 Ext.12.

Sincerely,

Jennie Corella
Office Manager

Enclosures

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone: (909) 592-4001

Fax: (909) 592-4636

Date

Name of Applicant Contact

Organization Name

Address

City, State, Zip

Dear XXXX,

Organizations name application to become a member of the Southern California Joint Pole Committee was approved by the Administrative Board, at their Month 00, 0000 meeting. I am enclosing a corporate resolution to be signed by an authorized officer of your organization. Also enclosed and requiring a signature is a copy of the first Amendment to the 1998 Joint Pole Agreement.

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Should you have any questions, please call me at (909) 592-4001 ext. 12. Welcome to the Southern California Joint Pole Committee!

Sincerely,

Jennie Corella
Committee Office Manager

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Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

October 15, 2003

A regular meeting of the **as hoc Committee on Reorganization** took place on the above date, at 11:45 a.m., at the Committee office. Those in attendance were:

Ms. Sherri Goetz	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Mr. Dan Lewis	Verizon California
Mr. Steven Schrillert	Verizon California
Ms. Lynn Prescott	Verizon Wireless
Mr. Cory Autrey	Sprint PCS
Ms. Velma Prouty	SBC Pacific Bell
Ms. Lupe Hernandez	AT&T Wireless
Mr. Randall Starkey	Adelphia Communications
Ms. Jennie Corella	Committee Staff

Chairperson, Ms. Prouty brought the meeting to order at 11:50 a.m. The first issue on the agenda was **Item 1280: Authorized Signatures Agreement Amendment**. This item remains open pending on the signatures of three Board members.

The second item on the agenda was **1345: New Member JPA Volume**. Ms. Corella reported on the consensus from the previous Reorganization meeting. It was clear that to limit new members a specific number of JPAs allowed to be processed per month would hinder existing members, by limiting the number of JPAs they would be allowed to process. Therefore, it was agreed that this message would be relayed to incoming members during the interview process. As well as adding verbiage to the letter sent to member applicants upon approval, alluding to the issue of JPA volume. Mr. Solorzano recommends that current members should communicate via a Form 7, and agree on the additional extent of time requested to process new member JPAs. Mr. Lewis stated that the Committee must improve their communication to incoming members in regards to JPA volume and the impact to existing members once membership has been approved. It was agreed to close this item, upon the above mentioned recommendations.

A new item was assigned to the Reorganization Committee. It is **Item 1356: Review of By-Laws**. What prompted this issue is Article I (d) in the By-Laws. It states that Committee Vice-President must be chosen from either one of the two largest power utility members, or either one of the two largest communications utility members. This limits rotation, the same members would alternate every year. The Committee is of the opinion that other members should be given the opportunity to serve as Committee Vice-President. This item will be reviewed and discussed further at the next Reorganization meeting.

The meeting adjourned at 12:15 p.m., until November 19, 2003.

Jennie L. Corella, Office Manager

Southern California Joint Pole Committee

437 So. Cataract Ave. Unit 3

San Dimas, CA 91773

Phone (909) 592-4001

November 19, 2003

A regular meeting of the **as hoc Committee on Reorganization** took place on the above date, at 1:30 p.m., at the Committee office. Those in attendance were:

Ms. Sherri Goetz	Southern California Edison
Mr. Ernie Solorzano	Southern California Edison
Ms. Paula Haney	Verizon California
Mr. Robert Allen	City of Los Angeles (DWP)
Ms. Lynn Prescott	Verizon Wireless
Mr. Cory Autrey	Sprint PCS
Ms. Velma Prouty	SBC Pacific Bell
Ms. Lupe Hernandez	AT&T Wireless
Ms. Kathleen Dell	AT&T Wireless
Ms. Jennie Corella	Committee Staff

Chairperson, Ms. Prouty brought the meeting to order at 1:30 p.m. The first issue on the agenda was **Item 1280: Authorized Signatures Agreement Amendment**. This item remains open pending on the signatures of three Board members.

The second item on the agenda was **1345: New Member JPA Volume**. Ms. Prouty reported that the members agreed that to limit incoming members, would impact existing members as well. The limitation would also apply to existing members; therefore, members such as SCE, who currently process the greatest volume of JPAs monthly, would be hindered. Therefore, it was decided that members could communicate via a Form 7, to new members if they encounter a resource problem and are unable to process the volume of work. This item is now closed.

The third issue was **Item 1356: Review of By-Laws**. According to the By-Laws as currently written, the four major utilities continue to serve as officers. The members feel that this is not allowing any other members the opportunity to serve as Committee officers. Ms. Dell expressed her opinion that all members (major or minor) should be given the opportunity to serve as Committee officers. Especially, those that are active participants, and had been active in the last several years. She further stated that she would be interested in serving as a Committee officer on behalf of AT&T Wireless. The members agreed with Ms. Dell, and decided that the By-laws need to be reviewed and revised. The members discussed, read and reviewed Articles I and II on page 1 of the By-Laws and proposed changes (see attached). The members agreed that the entire By-Laws should be reviewed and revised. The plan is that the Reorganization ad hoc Committee would review a minimum of one article a month at each meeting to ensure the By-Laws serves the Committee needs.

The meeting adjourned at 2:00 p.m., until November 19, 2003.

Jennie L. Corella, Office Manager

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE

BY-LAWS

January 1, 1998

ARTICLE I

Definition of Terms

(a) Administrative Board: A board composed of one authorized representative of each Member.

(b) President: The annually elected office of the President shall consist of an authorized representative of the Administrative Board and shall be chosen on a rotational basis from the total membership. The President shall serve for a period of one year without compensation from the Committee. ~~Should the President be an authorized representative of an electric power utility Member, then the Vice-President shall be an authorized representative of a communication utility Member, and vice-versa.~~

(c) Vice-President: The annually elected office of the Vice-President shall consist of an authorized representative of the Administrative Board and shall be chosen in-line with the terms set forth under Article I, (b) & (d) of these By-Laws. The Vice-President shall serve for a period of one year without compensation from the Committee.

(d) Operating Committee: A Committee consisting of four Members that includes the Vice-President and three Members. ~~The Vice-President and one elective Member shall be chosen as follows: One from either of the two largest electric power utility Members, and the other from either of the two largest communication utility Members. Size shall be determined by each Member's percentage of total non-useable footage on all joint poles. One of the remaining elective Members shall be chosen from an electric power utility Member, and the other from a communication utility Member.~~

ARTICLE II

Elections

Section 1

The President, Vice-President, and three elective members of the Operating Committee shall be elected at the annual meeting of the Administrative Board.

Section 2

The Administrative Board may hold a special election at any time to fill any vacancy that may occur by reason of the death, disability, resignation, or removal of any of such officers or members of the Operating Committee.