

Southern California Joint Pole Committee

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**Routine Revision ad hoc Committee
did not meet in January 2021.**

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February 17, 2021

A meeting of the **Routine Revision Committee** took place on the above date, **at 2:31 p.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication/ MCI Metro ATS/MCI Telecommunications
Ms. Lupe Hernandez	Teleport Communications America, LLC
Mr. Wayne Brown	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Joe Serrato	Crown Castle NG West Inc.
Mr. Aarize Dizon	Crown Castle NG West Inc.
Ms. Lynn Prescott	Verizon Wireless
Mr. Jeremy Harmon	Verizon Wireless
Ms. Yesenia Delgado	Time Warner Cable
Ms. Kay Black	AT&T California
Ms. Cory Crawford	AT&T California
Ms. Tara Andrews	AT&T California
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Shawn Henderson	T-Mobile USA
Ms. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Mr. Pedro Garganera	MCI Metro ATS/MCI Telecommunications
Ms. Claudia Arellano	City of Vernon
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Mr. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 2:31 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. There were no comments or concerns from any members at this time.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) - Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. She asked the members if anyone had any examples to discuss or change. There were no comments or concerns from any members at this time.

Agenda Item 4 – Item 1668: Section 18.1 Drawing/Maps and Pole Loading with JPA's (SCE – Mr. Brown – 06/17/2020) - Ms. Ortiz opened to Section 18.1 Drawing/Maps. Ms. Ortiz stated that this was tabled last meeting because Ms. DeBarge was not on the call. She further stated that has been tabled for a while. Mr. Brown asked what the issue was because he did not recall. Ms. Ortiz stated the last time this was discussed was in June. She stated this was in regards to just sending the pole loading only for the poles that applied to the JPA that is being sent. Mr. Brown asked if everyone was still receiving a large packet with the pole loading. He stated that SCE was sending a stack of 300 documents and members wanted the particular pole in question. He inquired if this was still happening today. Ms. Ortiz stated she believed Ms. Black had brought this up before and asked her if they had noticed any improvements at AT&T California or if it was still the same. Ms. Black stated that there have been improvements and they are not currently getting the packages done wrong. Ms. Ortiz asked if they could close this item. Mr. Brown stated that they could and if it comes back up again, they can address it. Ms. Ortiz asked if all the members were ok with this. The members agreed and Ms. Ortiz stated this item will be closed.

Agenda Item 5 – JPA Number limits to the name (from AT&T California – K. Black – 8/19/2020) - Ms. Ortiz opened to JPA Number limits to the name. She stated that they just had a discussion about this this morning. Last time they had agreed to 20, but that they need to discuss if it 20 will exclude the ROIs, the SUPs, corrections, or if they should extend it to 25 so that there is room for that. Ms. Prescott stated that she believes if they extend it to 25, they will take up all the 25 characters and will not have any room for the RO1, etc. She stated that they should say 20 characters for the original JPA number, then allowing for a total of 25 characters for the correction of records or revised JPA. If they set the initial JPA number at 20 they can set the overall character limit to 25. Ms. Ortiz asked the members what they thought. Mr. Bacon asked Crown Castle how this affected them because they had stated they were border lining on getting to that amount. Mr. Carrion stated that they were and there was a possibility that they may reach that number. He was exchanging with Ms. Black and wanted to see how the rest of the members felt about this. Since the utility code and the requirements surrounding revision and supplementary JPAs, if they can exclude those from the character count. All JPA numbers have to start with the utility code of the member issuing the JPA, but if that was excluded,

they can accept 20. That and the supplementary, revision, and correction monikers. Ms. Black asked Mr. Carrion if he meant that if they only add 20 characters, but they do not start counting until after the member code. Mr. Carrion stated this was correct. Ms. Black stated that would be 22, if they limited it to 22, because she believes everyone has a two-digit member code. She stated that would solve all problems. Mr. Bacon asked what about revision one, the other things they were talking about. Ms. Black stated that there was an email that she, Mr. Ortiz, and Mr. Carrion started before the meeting. What was being proposed was what Mr. Carrion just stated. Also, what Ms. Prescott just stated should an RO1 or correction happen later, that will be fine. They know all of their systems are going to support that because it is only three or four more spaces, but it limits members to originally naming their JPA name to something that is manageable. She stated she thinks that will work from AT&T California's perspective if it works for the rest of the members. Ms. Prescott stated that she agrees with that. Mr. Bacon agreed. Ms. Prescott stated that they just need to come up with a number of characters for the original JPA and that it should include the member code. Ms. Black stated that by wording it that way they could maybe say 23 to cover Time Warner because they have the three member code. It would be easier to write it up for the handbook if they stop at 23. To max it at 23 instead of having to start counting after the member code. Mr. Bacon asked the members to remember Y2K and asked if they are selling themselves short by not adding it up to 25, or they could adjust it to 25 later if the need would arise. Ms. Prescott stated they could always increase it later if it was not working out. They could adjust it to 24 or 25 later on, but that they need to start somewhere and need to be able to accommodate for the CORs and RO1s, etc. This allows them a few more characters. Ms. Black stated that she doubts anyone will reject it because it will be more manageable, and she believes no one will notice if it was one character over. She stated they are trying to eliminate the crazy JPA numbers they have gotten in the past. Ms. Black asked Ms. Pranata to change all the 20's to 23, then it would be acceptable verbiage change for the Example 1, Section 18, Number 8 (see attached). The other Section 18.1 Form 2 edit would also have the 20s become 23, if that works for all the members (see attached). Ms. Ortiz asked that the 23 would be excluding the RO1s, supplement, and corrections. Ms. Prescott stated this was correct and it says it in the edit, "if the form are not included in the maximum 23-character count for the Form 2." Ms. Ortiz asked if this would work for Crown Castle. Mr. Carrion stated that was fine and that 23 was kind of a big number. Ms. Ortiz stated that they could use the accounting area for the project number. Ms. Ortiz asked if the members were good with 23. Mr. Bacon stated that he agreed. Ms. Ortiz asked if there were any objections. Ms. Pranata stated Mr. Brown did not want to vote and asked if he had anything. Ms. Allen asked if they would need 26 characters for the JPC COR JPAs. Ms. Pranata stated that COR are not included in the maximum. Ms. Allen stated she wanted to make sure that JPC COR was okay. Ms. Ortiz stated it was. Ms. Pranata stated she believed so. Mr. Brown stated the reason he did not want to vote was because he did not want to affect anyone else. SCE can get up to 42 characters, so it does not affect them, and he does

not want somebody else's system to be affected, which is why he abstained from having a say in this. Ms. Ortiz asked how Mr. Brown felt about this now and if he will vote yes now. Mr. Brown stated that he still feels the same and he does not want to affect anyone's system. Ms. Ortiz stated okay and confirmed there were no objections. There were no other comments or concerns from the members at this time. Ms. Ortiz stated that this will go back to the Admin Board next month for discussion. Ms. Black thanked the members.

Ms. Ortiz stated the next bullet was in regards to the MCI JPAs. They will send a list of the JPAs that have exceeded the 38-character limit that the JPC has.

Agenda Item 6 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. Mr. Carrion stated he was trying to come up with some verbiage in paragraph form to describe guidelines surrounding denials, since there is one in the handbook, Section 1.1, describing approvals. He was now wondering if this may be something that can be handled through a JPA Alert because a lot of this was prompted from the fact that denials are going around into pending JPAs without copies of those JPAs, which would be helpful for all the other members so that they can get on those revisions as quickly as possible. The terms he had already written for this had to do with denials being allowed to be on a pole-by-pole basis, as well as denials need to be in accordance with guidelines set forth within the handbook. He gave the example that a JPA cannot be denied due to items that are not specified within the routine. With the denial that cites referencing pending JPAs they need to be accompanied by a copy of that JPA and the relevant loading. He was unsure if this was something that could be solved with a JPA alert so that everyone understands that if a denial is to be issued, there are certain expectations that go along with it. Mr. Brown stated that he would have to agree with this. He stated he was addressing one earlier that day where a company denied the JPA because they did not want interest on the new pole, which is clearly not a denial, just a no interest on the new pole. Ms. Ortiz stated this was correct. Mr. Brown stated they need some type of parameters around it. Mr. Carrion asked if this is something that he should rewrite to include in the handbook since they have a section for approvals or if it is something that can be handled as a JPA Alert. Ms. Black stated that she would like to see the handbook updated so they can point back to it for the rest of time. Mr. Bacon stated he thinks the handbook carries more weight than just a JPA Alert. Mr. Carrion and Ms. Ortiz agreed. Mr. Carrion stated he will take it back and rewrite it to match what they see in the handbook.

Ms. Ortiz asked the members if they had any other discussion on this. There were no more comments or concerns at this time.

Agenda Item 7 – Item 1771: Form 48 sent for Incomplete Work (From Administrative Board meeting – 10/21/2020) – Ms. Ortiz opened to Form 48 sent for Incomplete work. Ms. Ortiz stated that this was something brought up by the City of Burbank. She asked if they were on the call which they were not.

Ms. Ortiz confirmed with Ms. Pranata that they did not respond to her email. Ms. Pranata stated this was correct, that she did not get replies. Ms. Black asked what this meant because a Form 48 for incomplete work was the opposite of what a Form 48 is. Ms. Ortiz stated that they thought they were receiving a Form 48 and when they went to go field check, the work was not completed. Ms. Pranata stated she sent an email and talked to City of Burbank on the phone about it. She explained that the committee would like to know how often City of Burbank received the Form 48 when the work was not completed in the field, and the response was they did not know how many nor did they have the data. Ms. Pranata stated she forwarded the minutes and the email but has not heard a response. Ms. Ortiz stated that they could follow up, that she could reply to the email and ask City of Burbank if this is still wanted on the agenda and if not, they can remove it next month. She asked if that would work. Mr. Bacon asked if they could send a courtesy email. Ms. Ortiz stated she was to ask if they would like to continue/have a discussion at the next meeting. She confirmed that the contact was Mr. Shehata. Ms. Pranata confirmed it was. Ms. Ortiz stated that she will send him an email.

Agenda Item 9 - Item 1772: Multiple Pending JPAs on Emergency Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. The action item from last meeting was that Mr. Brown was to check internally on the multiple pending JPAs for emergency pole replacements. Mr. Brown stated that this has to be escalated all the way to the top at SCE. On their level work planning was happening, but at the higher level they have some issues. This one is still getting addressed all the way up to VP level. He stated it is serious for the members and serious for SCE as well and they need to get it addressed. He is hoping to get a response soon, but it has escalated to the top and that is probably why it is taking so long. Ms. Ortiz asked Mr. Brown if they should table this for the next month's meeting. Mr. Brown stated yes.

Agenda Item 10 - Miscellaneous Items –

- Ms. Ortiz opened the discussion on High Fire Tier 3 JPA's with antennas. She stated they were to follow up with Mr. Harmon to see where it was they stood with the Tier 3 JPAs with antennas. She asked Mr. Harmon if he was still on the call. He stated he was and asked Ms. Ortiz to run back the information on this one more time for him. She stated that they were talking to SCE and asking for the guidelines they need to follow regarding antennas. Mr. Harmon stated it was just the expectations they have to understand with certain areas their conditional use, or discretionary use prohibits moving without significant reviews and administrative. He stated that unfortunately they have to go to hearings sometimes just to move five feet to the new pole. He

stated with those the more advance notice, the better they can do all the preparations necessary to get the permits to move. He stated he knows they are getting better with that preparation, so, to the extent that SCE can perform the work like it normally happens, when SCE sets the new pole, and they transfer it later. Mr. Harmon stated that they would promote that, but they understand that the buddy pole has a bad connotation nowadays and they will try their best to coordinate that. He stated it is an active thing they are both working towards. Ms. Hernandez stated the main issue was that they are replacing poles like for like. Mr. Harmon stated that every meeting he speaks with SCE's representative Mr. Stonerock, who he respects, about how they do their best to try to preempt any replacements like-for-like that for the necessary clearances because of the Rule 12. That obligation falls on the designing and replacing party. He stated they want to make sure they have enough space for all the existing facilities and any of the Rule 94 pre-grandfathered sites, they will need significant increases in height to make it compliant. To the extent that they provide the respect and do not deny the JPA because it does not meet GO 95, they will go forward with it, but they want to make sure that they do not have this happen too often. He stated Mr. Stonerock told him if a member replaces a pole and designs a pole that does not meet GO 95, then it is their obligation to repair that. They want to prevent that from happening. Ms. Ortiz asked if this is something they should keep on the agenda or if they can remove it. Mr. Harmon asked to keep it open in case there is an unfortunate event that does not happen singularly and there is maybe a group of locations that are under the same situation, so they can find out what happened wrong and then build mechanisms in to make sure it happens again. He would leave it up there until they can make sure everyone is on the same page with that. Mr. Brown asked if they still need the bullet, or the second bullet there, or if they just need the caption itself. Ms. Ortiz stated just the caption.

- Ms. Ortiz opened to Changes to JPA after submittal. She stated it has come up where a member to the JPA, the receiving member makes redline changes, but then they are expecting the initiator to issue a Form 7 based on those redline changes. She asked for clarification, that it is not required because they are redlining it. They are approving with redline changes, so then that covers the changes. She stated she would also like to clarify that no Form 7 is required. Mr. Brown asked if a Form 7 would be needed if they did not accept the red line changes. Ms. Ortiz stated that was correct but if she issues a JPA and sends it to DWP, they redline it, and she gets it back. If she agrees with the redline changes

and is moving forward with those changes, then that should be good, no need to send a Form 7 approving them. Mr. Brown stated this was right or a Do Not Bill. Ms. Ortiz stated that she would understand if it were a multiparty JPA and they copy the redlines, but if it was just a two party, they should be good. Ms. Ortiz wanted to get clarification from the other members. Ms. Hernandez stated that the reason they are being asked to issue a Form 7 on changes that the receiving member made, and they are waiting for the Form 7. Mr. Brown asked if this was coming from SCE. Ms. Hernandez stated it was not. She stated it was from DWP, the cell site builders or planners are requesting Form 7's on changes they make to a JPA. They wanted clarification. She stated they issued the Form 7 because they do not want to stop the site build, but it is just extra work and wanted to know if this had changed internally. Mr. Bacon asked what changes they are asking for the Form 7. Ms. Hernandez stated that they send a JPA and then changes are made to the JPA and discussed with their PM, which their PM agrees with the changes. They sign and return it, but then they are being asked for a Form 7 confirming the changes are approved. Mr. Bacon stated that if they are making the changing and signing it then he does not see why a Form 7 was required. Ms. Hernandez stated that was what they said as well. Mr. Bacon asked if this was a cell site only and not a fiber run. Ms. Hernandez stated this was correct. Mr. Bacon asked if they are doing preapproval, changing it, and asked if they are sending it back to them. Ms. Hernandez stated that DWP makes the changes in red. Then discuss it with their PM. Their OSP then reviews it to make sure it will work. If it works then they are good with the changes. They are then being asked to issue a Form 7 saying they are good with the changes. Mr. Bacon stated that they still keep a copy of the redline as well and wanted to know how DWP get notification that they are ok with the changes. Ms. Hernandez stated they do not hear that they are not. If they are not ok with the changes then they will issue a Form 7 making changes per their OSP. They are talking to DWP's planner. If their OSP makes changes then they go ahead and issue a Form 7. Mr. Bacon stated he will have to get back to Ms. Hernandez on that. He is going to check with Char and Wilson as far as the redlines and what they keep for records and what they need to satisfy on their end. He would like to get with them and figure out why. He stated if it saves them a step then it is even better. But that he wants to see if there is something after the redline that needs to be fulfilled. Ms. Hernandez stated that they are not opposed to changing it but maybe they need to update the routine. Mr. Bacon stated this was ok.

- Ms. Black wanted to open a conversation around Unauthorized Attachments and the possible need of changing a few things in the handbook. She stated the issue was if AT&T California receives a Section 4.1 or a Section 7.7 and they are not truly the unauthorized party, that creates a whole other set of issues. She wanted to see if they can request that the initiating member send a picture of the cable tag that shows the unauthorized member or some kind of picture of proof. AT&T California has been bombarded lately with a bunch of Unauthorized Attachments when it is not them. She stated maybe it is cable or a tenant and they are not on the pole. She stated it costs a pretty penny for them to have to go out there and do that proof. She wanted to open the conversation to the possibility for a proof to be sent from the initiating member in these cases. Mr. Bacon stated that one of the most frustrating parts about going out to the field and fielding is the unidentified cables and who is who. They have to have experience to get who the tenants are. He stated most communications will take and put their name tags so they face up, because when they are in the bucket and looking down, they can tell who owns the cable. When they are standing on the ground and looking up, half the time they cannot see who the owner of that cable is. There is a lot of misidentification and it is hard to nail who and everybody on the pole. He does not know what the solution is, but that it is extremely difficult to pinpoint who is on there. Ms. Black thanked Mr. Bacon and stated that she will take that back to her AT&T California Construction and tell them they need to keep the tag down. That she thinks they should all do that. Mr. Bacon agreed they should. He stated that it is not just AT&T California. Identifying who is out there most people are not qualified to identify the difference between AT&T California, Sprint, and everything else. There are old colored tags and they do not have the experience to drive it out to go look for the splice and everything else to identify their cable. It is very difficult. He stated that there is no solution as far as to getting those. He does not believe they are going to get anything when it comes to time to find out ownership. He asked if most of the time it is initiated because they want to do a rearrangement. Ms. Black stated it was not and they get a lot of Section 7.7. Ms. Black stated a Section 7.7 is a replacement and they are identifying an Unauthorized Attachment. In her opinion since maps are not required in the South, if they added that particular item where they would have to include reference poles on either side, because it should be a quick check. She stated if they look up the pole on either side and do not see that owner, she then decided that this does not make sense because it unauthorized

the whole lead. Mr. Bacon stated it did make sense because if the whole line is illegal, nobody is ever going to have record of it. If it just happened to be one, they forgot to put on there, yes, if they want it on either side of the pole, it will show up as being them on the two previous, which makes sense that they are in the middle. He stated it is tough and AT&T California is their favorite target because they are everywhere. Ms. Black agreed. Mr. Bacon stated he understood Ms. Black. He stated who else is it because it is a black and running through the cable, so they say it has to be AT&T California. That they do not realize all the other entities that might be out there. Doing actual identification and looking at the pole records does not guarantee who's cable it is. There is a lot of cable that went up, especially in L.A. area without a make ready, or anything. That they catch them as they come to them. Ms. Black asked to get back to the cable tag picture. She stated if they could request a cable tag picture, regardless of if they could read it or not, she knows that AT&T California has an orange tag and a white tag and that is it. So, if it is any other color she can prove just when she receives the Form 2. She can then disprove quickly that it is not them. She can show pictures of their cable tags and then say that it is someone else they need to pin it on. Without that proof, she stated that they have to go to the expense of fielding it to get that proof. She stated they are so bombarded and are requesting this. Mr. Bacon stated she raises a good point because it will keep AT&T California from wasting their resources. Ms. Black stated that they are already there identifying somebody new/unknown. If they could just take a picture and include it with their paperwork that is distributed. She stated if they were truly the illegal party on all of those, she would not have anything to say. Mr. Bacon stated that if they are not applying the make ready or JPA person, the burden of proof would fall on the new applicant coming in or stating that they are an illegal attachment, they could ask for a picture the definitively shows to ID and not waste their time. He stated he agreed and asked if this would just be internally on AT&T California's part. Ms. Black was proposing adding this to the verbiage to Section 4.1 and Section 7.7, that the initiating member would present a picture of proof of the unknown member. If they do not put it in the handbook and change the verbiage, then they are unable to reply back where is the picture when they do not receive it. Mr. Bacon stated he had no objections to this. Ms. Ortiz stated they did not have objections as well. Mr. Brown stated he would have to say no because they fill out too many poles. SCE has unauthorized inspectors that do a thorough review. The inspectors look at the pole line until they identify the correct member. He stated that he would object to a picture. Ms. Black

asked what the harm of SCE would be asking them to take a proof picture if they are going through all that due diligence to identify. Mr. Brown stated it was because they do a drive by and work off of a map and SCE's map tell them if the pole was joint or not and if it is joint, they keep pushing. If it indicates that the pole is not joint and they see somebody there, and it may be a whole line of them, not every time being able to get to the pole. It could be in someone's back yard or various issues where they cannot even get to a pole. He stated at this point they are not going to put their employees in that type of a danger of going into a back yard when it is not necessary. That they can see an Unauthorized Attachment from the street. Mr. Bacon gave Mr. Brown a different view. He stated if SCE is the company being investigated for an illegal attachment and someone comes along and says they are illegally attached. What SCE is forcing AT&T California to do is spend their labor, time, and money to go out and investigate this on each single pole that SCE is saying they are illegally attached. If it is possible to get a picture or a Google Earth picture or something to zoom in at the Com level, so it is easy identification. He asked why the other member should have the burden of going out and proving SCE wrong. He asked where the burden of proof is, if it should be the person applying or the one accusing the other member of being illegally attached or is it on the existing member who is just sit on the pole doing nothing. Mr. Brown stated that they are being there illegally and that is what they are doing. That they should establish a record. Mr. Bacon stated that a lot of time SCE has a misidentification. He stated he knows SCE's inspectors are pretty good, but that LADWP also has some of the best and every day do not know the difference between a Verizon cable 50 pair compared to an AT&T California 50 pair cable. He stated that it is humanly impossible to tell the difference between the two unless they have a tag on them. Mr. Brown stated that there is a small very small percentage where Verizon and AT&T California are on the same pole. SCE knows the areas of who is identified where and if it is a cross boundary then they do more thorough research to make sure. Mr. Brown stated that like how SCE has the opportunity to use Google Earth, AT&T California can also use Google Earth and they do not have to go to the field. They can use Google Earth to see their attachment there and see if it is their attachment or not. He stated that most of the time their poles are not even tagged. Mr. Bacon asked Ms. Crawford how often it is that AT&T California goes out and they are not even on the pole, or they are on the pole and have the right to be on there. Ms. Crawford stated that was a good question and asked Ms. Black if she knew. Ms. Black stated that it is happening more and more often that AT&T

California is nowhere near the area. That it has been a bombardment lately. Ms. Black stated she will write verbiage and bring it to the next meeting in order to keep the discussion going. She told the members she appreciated their input. Ms. Ortiz asked if they should assign an item number to this. Ms. Black agreed. Ms. Ortiz asked Ms. Pranata for the next item number. Ms. Pranata stated it would be Item 1775 and asked what the title should be. Ms. Ortiz asked Ms. Black what she would like to name it. Mr. Bacon stated Illegal Attachment Identification. Ms. Black agreed. Ms. Ortiz stated it should say Unauthorized. Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 6 – Review of Action items/JPA Alerts –

- Ms. Ortiz stated that they will be closing Item 1668.
- Ms. Ortiz stated the new proposal for the character limit will be presented to the Administrative Board next month.
- Mr. Carrion will work on the verbiage for the Routine Handbook regarding the guidelines surrounding denials.
- Ms. Ortiz will email Mr. Shehata with the City of Burbank to see if he wants to continue the discussion regarding the Form 48's sent with incomplete work.
- Ms. Black will work on verbiage for the new Item 1775: Unauthorized Attachment Identification.

The Meeting adjourned at 3:14 p.m. until March 17, 2021.

Anali Spencer – Committee Staff

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 1/15/2020

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 1/31/2020

Confirming Agreement _____

☐ In Field ☐ By Phone ☒ By Email

Est. Const. Start _____

No. of Pages 5

J.P. Auth.No. MCI-VZN_LSA_S-EX_1801CAPZ.50_AE01

UTILITY	REPRESENTATIVE	PHONE NUMBER OR EMAIL	DISTRICT-DIVISION-EXCHANGE	APPROVED	ACCOUNTING DATA
SCE	VINCE HOFFMAN	714-973-5722 vincent.p.hoffman@sce.com	Santa Ana/Santa Ana	VINCE HOFFMAN	700107/410636017
HSO	Cory R Crawford	(714) 237-6610 CK1358@ATT.COM			
MCI	Pedro Garganera	(909) 879-2650 pedro.garganera@one.verizon.com		PEDRO GARGANERA NS	

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	HSO			E	HSO		MCI		
		83	CL5										MCI TO PURCHASE SEC 4.0, 13.3
2145790E	45	83 (18)	FT (C4)	39-8	25-7			39-8	25-2 22-4		23-1		4TH ST W/S 50' W/O EUCLID ST
LOC 14									T21				
													MCI TO PURCHASE SEC 4.0, 12.0
622461H	30	56	FT C5						23-5 T22		24-1		4TH ST N/S 110' W/O EUCLID ST
LOC 15													
	1"	20	E								100	111D	MCI TO PL NEW ANC
												110B	MCI TO PL NEW DNG
												110E	MCI TO PL NEW GG

POLE LEGEND: L = LOWER TOP(Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

↑ ↑ ↑ ↑ ↑
GEOGRAPHICAL LOCATION

SANTA ANA
COMMUNITY

RTN to MCI 4/20/20 L.N.

VP/J.P.-03

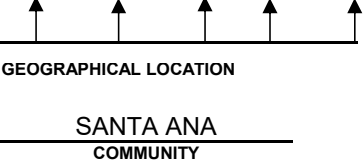
Rev. Oct 2017

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class	E	HSO				E	HSO			MCI			
			Anchor Direct.													
				12 KV											MCI TO PURCHASE SEC 4.0, 13.3, 10.9	1
4298972E	45	97	FT C4	38-9	23-5				38-9	23-1 21-3			22-1		4TH ST N 226' W EUCLID ST	2
LOC 16										T21						3
														83A	MCI TO LWR EX ATT TO 19'9" HOA @ NO COST	4
														83A	MCI TO LWR EX TWC TO 20'9" HOA @ NO COST	5
																6
				12 KV											MCI TO PURCHASE SEC 4.0, 13.3, 10.9	7
4612689E	45	5	FT C4	39-9 22-4	24-2				39-9 24-1	22-2 T21			23-1		4TH ST N/S 211' E/O MAXINE	8
LOC 17									20-2							9
														83A	MCI TO LWR EX ATT TO 20'1" HOA @ NO COST	10
														83A	MCI TO LWR EX TWC TO 21'1" HOA @ NO COST	11
																12
																13
			CL4												MCI TO PURCHASE SEC 4.0, 10.9, 15.2	14
2256543E	45	83	FT C4	39-8	25-7				39-8	25-2 22-4			23-1		4THST N/S - 90' E/O MAXINE ST - SA	15
LOC 18										T21					SCE TO PROVIDE YEAR SET IN FIELD	16
																17
														83A	MCI TO LWR EX TWC TO 21' HOA @ NO COST	18
																19

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.



PAGE NO. 3

J.P. AUTH. NO.

MCI-VZN LSA S-EX 1801CAPZ.50_AE01

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class Anchor Direct.	E	HSO				E	HSO			MCI			
		77	CL4												MCI TO PURCHASE SEC 4.0, 13.3, 10.9	1
2096350E	50	77	FT	43-13	24-6				43-13	24-6 T23			25-1		4TH ST N/S 33' W/O MAXINE	2
LOC 19																3
														83A	MCI TO LWR EX ATT TO 22' HOA @ NO COST	4
														83A	MCI TO LWR EX TWC TO 23' HOA @ NO COST	5
																6
			CL4												MCI TO PURCHASE SEC 4.0, 3.1, 14.1, 13.3, 10.9	7
211193E	45	48	FT	39-10	23-5				39-10	23-5 T23			23-1		4TH ST N/S 150' W/O MAXINE ST	8
LOC 20																9
	ARM	20								0.5			0.5	164D	MCI TO PL NEW CA @ 22'6" HOA.	10
														83A	MCI TO TRFR EX ATT TO NEW CA BIS @ NO COST	11
														83A	MCI TO TRFR EX TWC TO NEW CA BMS @ NO COST	12
																13
																14
																15
																16
																17
																18
																19

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

↑ ↑ ↑ ↑ ↑
GEOGRAPHICAL LOCATION

**SANTA ANA
COMMUNITY**

Rev. Jul 2017

POLE NO.	Pole Length	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
	Anchor Size		Class	E	HSO				E	HSO			MCI				
	Anchor Direct.																
																MCI TO PURCHASE SEC 4.0	1
✓ 830153H	30	78	FT C5							24-6			25-1			4TH ST S/S 240' E/O COOPER ST	2
LOC 21																	3
																	4
																	5
																	6
																	7
																	8
	~~35~~	~~03~~		12K												MCI TO PURCHASE SEC 4.0, 12.0, 13.3	9
4288624E	~~35~~ (40)	~~03~~ (15)	FT (C5)	30-3 22-4	23-1				30-3 22-2	18-1			20-1			4TH ST N/S 283' W/O MAXINE ST	10
LOC 22									19-1 T19								11
	.75"		W	0.5	0.5				100								12
	1"	20	W										100	111D		MCI TO PL NEW ANC	13
														110B		MCI TO PL NEW DNG	14
														110E		MCI TO PL NEW GG	15
																	16
																	17
																	18
																	19

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

SANTA ANA
COMMUNITY

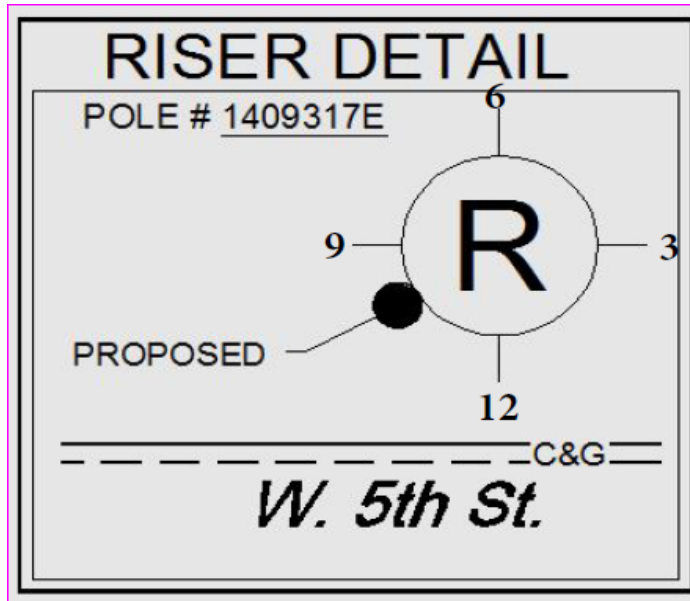
Rev. Jul 2017

J/P RISER NOTIFICATION FORM 9

DATE 8/18/2020 NG TO PLACE RISER(S) SECTION 3.4 ACCTNG DATA: MCI-VZN-LSA_S-EX_1801CAPZ.158_AE01

UTILITY	REPRESENTATIVE	PHONE NUMBER
From: <u>MCI</u>	<u>CARMEN OLER</u>	<u>951-566-7054</u>
To: <u>E</u>	<u>WAYNE BROWN</u>	<u>(909) 548-7195</u>
To: <u>HSO</u>	<u>Cory R Crawford</u>	<u>(714) 237-6610</u>
To: <u>NG</u>	<u>Joe Serrato</u>	<u>(408) 468-5564</u>
To: <u> </u>	<u> </u>	<u> </u>
To: <u> </u>	<u> </u>	<u> </u>
To: <u> </u>	<u> </u>	<u> </u>
To: <u> </u>	<u> </u>	<u> </u>

POLE NO.: <u>1409317E</u>		LOCATION: <u>5TH ST N/S 64' W/O NEWHOPE ST</u>	
COMMUNITY <u>SANTA ANA</u>		C/L OF: <u>5TH ST</u>	
1:00 <u> </u>	5:00 <u> </u>	9:00 <u> </u>	<u> </u>
2:00 <u> </u>	6:00 <u> </u>	10:00 <u>NEW 3" COMM RISER</u>	<u> </u>
3:00 <u> </u>	7:00 <u> </u>	11:00 <u> </u>	<u> </u>
4:00 <u> </u>	8:00 <u> </u>	12:00 <u> </u>	<u> </u>
COMMENTS: <u>New 3" Riser @ 10:00. See Diagram below</u>			



Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

J.P.
Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	E	HSO	NG			E	HSO	NG				
			Anchor Direct.												
denied					C				C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'				NI	27 - 9	34 - 7		MAPLE AV N/E COR/O MC CAULEY AV EXT D	2	
													ALL ANT CLEARANCES ADEQUATE	3	
													NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4	
													NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5	
													SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6	
													SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7	
													SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8	
														9	
													SCE RELINQ - HSO TO RENUMBER POLE	10	
													ATS is purchasing interest on ATSRIVR35JP15	11	
														12	
														13	

(NODE POLE)
UTILITY POLE ID#: 335906E

NOTES:
• 4" MIN. CLEARANCE FROM POLE FACE / RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER (6.00)

(1) PROPOSED CROWN CASTLE 3" COMM. PVC RISER (4.00)

PROPOSED CLIMBING STEPS (12.00 & 3.00)

EXISTING GROUND ROD COVER (2.30)

PROPOSED RF SIGN BELOW ANTENNA (12.00)

CURB FACE

N MAPLE AVE

Fontana
COMMUNITY

Rev. Jul 2013

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

Show Quantity of Items to be Billed
in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

Date
Prepared

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
--------------	---	---------------	------------------------

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Revised
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

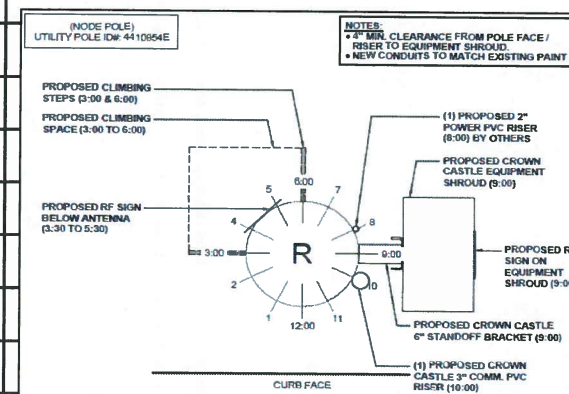
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

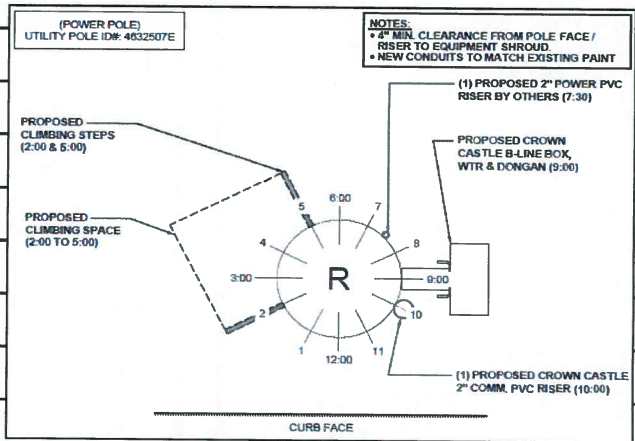


VP/J.P.-03

Rev. Jul 2013

RCVD BY JPO 10/21/19 PG

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In ☐ Field

By Telephone

Est.
Const.
Start

No. of
Pages

J P
Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZEWSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

Q

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
	Anchor Size		Class	Anchor Detail	E									
					12KV			~~12KV~~ E	ATS				ATS TO PURCH SEC 4.0, 3 4, & 12.0	1
4632508E	75	2012	FT/CLH4	ALL				68-34 25-7	26-1				S/E C/O BASELINE AVE., & CHERRY AVE.	2
-DENIED-				TN24				TN 25 TN 24					ATS TO PL NEW 2" RISER (6 00)	3
	3/4"	ANC	E	TN26					ALL				ATS TO PL 3/4" ANC (E) L=20'	4
													- PLEASE REVISE POLE LOAD -	5
														6
														7
														8
														9
					12KV			~~12KV~~ 12KV	C				ATS TO PURCH SEC 4.0	10
4632507E	75	2007	FT/CLH4	ALL				68-34 25-7	26-1				BASLINE AVE , S/S APPROX 34' W/O CHERRY AVE	11
-DENIED-				TN25				TN 25 TN 24					- PLEASE REVISE POLE LOAD -	12
														13

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

**Show Quantity of
Items to be billed
in the Column of
Party to be Paid.**

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10.11.18AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
- DENIED -				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
- DENIED -				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
- DENIED -				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
- DENIED -				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

Example 1 edits

8. Joint Pole Authorization number is assigned by issuing Member. The Joint Pole Authorization number shall begin with the ~~current~~ Initiator's Member's code and can have a maximum of 30 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 30 maximum character count.

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name. The Joint Pole Authorization number is assigned by issuing Member. The Joint Pole Authorization number shall begin with the Initiator's Member code and can have a maximum of 30 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 30 maximum character count.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement.

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a prior Form 2 with the same section codes, the Initiating Member must do one of the following items, to ensure the pole record is accurate:

1. Final Bill the first F2 or cancel it. or
2. Issue the second F2 with a "BILL FIRST" note in the Location and Nature of Work, listing the first F2 to bill first.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must

designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

8. Joint Pole Authorization number is assigned by issuing Member. The Joint Pole Authorization number shall begin with the ~~current~~ Initiator's Member's code and can have a maximum of 23 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 23 maximum character count. If the Form 2 is revised, characters like RO1 or COR are not included in the maximum 23-character count for the F2 name.

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(Revised January 2015)

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By agreement, any Member may be designated as the constructing Member in joint work.

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- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
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To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

March 17, 2021

A meeting of the **Routine Revision Committee** took place on the above date, **at 10:16 a.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication/ MCI Metro ATS/MCI Telecommunications
Mr. Wayne Brown	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Joe Serrato	Crown Castle NG West Inc.
Mr. Aarize Dizon	Crown Castle NG West Inc.
Ms. Alida Montiel	Crown Castle NG West Inc.
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Yesenia Delgado	Time Warner Cable
Ms. Kay Black	AT&T California
Ms. Cory Crawford	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Ms. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Mr. Alex Parra	City of Riverside
Mr. Mina Shehata	City of Burbank
Mr. Hugo Murillo	City of Burbank
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Amanda Lindgren	City of Glendale
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Ariel Dunning	City of Colton
Ms. Kristen Stathis	ATC Outdoor Das
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Mr. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 10:16 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook - Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. There were no comments or concerns from any members at this time.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) - Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. She asked the members if anyone had any examples to discuss or change. There were no comments or concerns from any members at this time.

Agenda Item 4 – JPA Number limits to the name (from AT&T California – K. Black – 8/19/2020) - Ms. Ortiz opened to JPA Number limits to the name. She stated that has been already approved and it is already done.

Agenda Item5 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. Mr. Carrion stated he was still working on this. He had a few things he was working on concerning the Routine that are pending. Ms. Ortiz stated this item will be tabled for the next Routine Revision Meeting.

Agenda Item 6 – Item 1771: Form 48 sent for Incomplete Work (From Administrative Board meeting – 10/21/2020) – Ms. Ortiz opened to Form 48 sent for Incomplete work. Ms. Ortiz asked Mr. Shehata if he would like to continue discussion on this item. He stated he had not joined in the previous discussion and stated he believed someone had questions regards this. Ms. Ortiz stated that there was an inquiry of how often it happened that they were getting a Form 48 when the work was incomplete. She asked if it is something that occurs often enough that they would need to add something to the Routine Handbook or if it is something that happens just now and then. Mr. Shehata stated that it depends, because City of Burbank is not a big utility and they saw that this happens pretty often with a lot of their most recent Form 48s they received, and they tried to address the issue with the other member. He stated he was unsure if it was a contractor issue or a communication issue, but he cannot state that it is continuous due to not receiving Form 48s every day. He stated it is relative for them when asked if it is every now and then or more often for them because to them it is a lot but for other utilities it may be minimum. Mr. Shehata stated that they tried to address the issue directly and it was not resolved so that is why they thought of bringing it up during the meetings. He stated he was unsure if any other members where having the same issue and will add or confirm a Form 48 happening, not just relaying on the document they have received. He stated the problem is they look at work, he gave the example

of a pole is in the field and the JPA was finalized 10 years ago, it seems like those were not confirmed or added and it turns out that a buddy pole for example is still out there. The JPA has been finalized 10 years ago. City of Burbank just noticed it recently, but it has been happening for a while. He does not know if the policy or the process for all the other utilities or communication companies when they receive a Form 48 is. He asked if they go out to confirm it is actually true or if they rely on the paperwork and proceed with finalizing the JPA. Ms. Ortiz stated that for their clients, when they receive a Form 48, they field check it. Especially when a replacement is involved. Mr. Shehata stated that they started paying more attention to this given the fact that they were receiving Form 48s for incomplete work. They found out that that historically a lot of JPAs or forms that have been finalized were just relying on the Form 48. He stated that he believes it is worth having some kind of rule to address the issue because it is not just a recent thing but has been happening for a while. Ms. Ortiz asked if this is something that something that they should sent out *JPA Alert* or if they should bring it up for discussion at the Administrative Board or if Mr. Shehata would like to work on adding verbiage to the Routine Handbook. She asked him how he would like to go about this. Mr. Shehata state that if City of Burbank receives a Form 48 and go out only to find that the Form 48 is inaccurate or incomplete, it costs them resources on their end and it will cost them more resources when they tell the company that it is inaccurate/incomplete, and they need to complete the work and resend the Form 48. He asked if there should be a penalty because they want to make sure that companies are following this. He asked if there would be anything like an authorized cost related to this. He stated he was unsure what would be the best way to address, and these were only ideas. He stated that anyone was welcome to suggest ways to enforce. Mr. Carrion asked Mr. Shehata if City of Burbank receives a Form 48 for incomplete work and the JPA happens to bill, close out and now the member is on record, he asked what City of Burbank's concerns on their end are and what the things they eventually have to deal with due to this. Mr. Shehata stated that he believes before they had to go back and the SCJPC has to redo the billing based on historical errors. They have a bunch of JPAs that have already been finalized but are coming back because a record is out of order and they need to be redone in order. He asked Mr. Carrion if this answered his question. Mr. Carrion stated it partially did. The way he was seeing it, is that it is more of a concern if a pole replacement was part of the original proposal. Mr. Shehata agreed. Mr. Carrion stated that from that standpoint he sees Mr. Shehata's point especially if it is a mutual benefit replacement where City of Burbank would have had to pay their share of the cost. Mr. Shehata stated this was correct. Mr. Carrion further stated that City of Burbank is then to find out that the replacement did not happen. He stated in other cases, if it did not involve a pole replacement, then City of Burbank would have essentially gotten paid for that member to have purchases into that pole for the most part. He stated this would be easier to resolve than a pole replacement. He stated that the Routine is pretty black and white as to what avenues Mr. Shehata could take. He was unsure if at moment this could simply be addressed with a *JPA Alert* as Ms. Ortiz had mentioned. There could be a

distinct mention during the next month's Administrative Board Meeting so that all the members are present at that time and are aware of this. Mr. Shehata agreed. Mr. Carrion stated he sees where Mr. Shehata is coming from and if he wants to know the exact avenues or what is available to him and the actions, he would be able to take, that the Routine is pretty black and white as to what can be done. He further stated that any one of the members would be able to point him in the right direction. Mr. Shehata asked if this has already been addressed in the Handbook. Mr. Serrato stated he knew what Mr. Shehata was saying. That if they receive a Form 48 saying the work has been completed and then they mobilize to inspect it and it has not been done, they are feeling like they should not have to do that. Mr. Serrato stated it is not against the rules to finalize a JPA when they have not constructed or purchased the space. He stated he believes the Form 48s that were sent saying it was completed should not have gone out and it should have been something different. That these were his thoughts. Mr. Bacon stated that if one company is being habitual with just processing the paperwork and it is incomplete and the pole has not been transferred and work not done, he agreed that just sending a crew to go out there to look will run close to thousands of dollars because they want to go out and remove the buddy pole. He stated if City of Burbank has a company habitually doing this, it is a matter of their relationship with them. If it gets to a point where City of Burbank is wasting a lot of funds and resources with the time going out to fix it and they cannot. Mr. Bacon stated that at some point that particular company would be singled out and he would want a photograph of the completed work. He stated to tell them for example it being the fifth time they sent out the JPA or Form 48 and the work is not complete. To let the company know that before they go out again, the way they are going to handle it is by requesting that the company send a picture of the completed work because they cannot keep wasting their resources. Mr. Bacon stated that this is just a suggestion on how they handle it with companies that are not providing realistic or factual documents. Ms. McLean let Mr. Bacon know this was great information. She asked if this was just for pole replacements or for other issues. Mr. Shehata stated that it is mainly for pole replacements. Ms. McLean stated okay. Mr. Shehata stated that is the majority of the JPAs they initiate. Ms. McLean stated that if this has anything to do with Extenet Systems, for Mr. Shehata to reach out to her. Mr. Shehata agreed. He stated he liked what Mr. Bacon suggested and that it will save a lot of time. He asked if they are able to enforce this and what if the members do not follow this. Mr. Bacon stated that the Form 48s and where it gets lost is it is sent out to the guys and field workers that they are going to complete the work. They are supposed to fax it/send it and it gets lost in the shuffle. He stated this is typically what happens with most utilities and somehow the Form 48 never gets there. Or they are rushing the paperwork and half the job is done and the other half they include the poles on the Form 48, but there is a part two to the job. He stated like Mr. Carrion was stating before, there is no set penalty, and they are not going to enforce the penalty. He stated that it is the members communication with the company. That they need to get on the horn, find a representative who is responsible and reactive to their phone calls as far as the work not being

completed. They can institute a picture taking before they go out until they can establish a relationship of trust for when they send the Form 48s. As far as receiving an as built that has not been completed followed by the Form 48, then penalizing, that is not a road the members really want to go down on. He stated that City of Burbank just need to establish their relationship with the company. Mr. Shehata stated okay. Ms. Black stated she loves Mr. Bacon's idea about a picture and that she was wondering if they cannot find something more mutually beneficial to City of Burbank. She stated AT&T California is always a receiving member also and has run into this scenario where they have wasted their resources many times. She stated she understood this and with keeping to the idea of a picture she wanted to know if it was possible, instead of trying to introduce a penalty, to possibly add one more step to the initiating member and ask for a picture with the Form 48 every time. Mr. Bacon stated that when they ask for a picture every time, he explained that the Form 48 in itself is supposed to work with the process that they set up. A Form 48 should not be sent if the pole has not been topped, PTD'd, or LTD, whatever it may be, all work completed on the Form 48. The Form 48 form itself is supposed to work if they do what they are supposed to. Adding pictures adds more to the database and actually adds to a field worker having to remember if he gets asked about that and take the picture. Mr. Bacon stated he would rather leave it that the Form 48 do what it is supposed to do. If there is a company that is being habitual, that is when they change their policy with them. In regards to making it the standard across the board and taking another step he stated that is exactly what it is. It is more work, more downloading, more attachments, and more clicks on the computer for everybody across the board. He stated that the Form 48 the way it is set up is supposed to work. Ms. Black stated okay, and that like City of Burbank, AT&T California may start addressing it with the particular member they need to discuss it with. That they will start there, and she thanked Mr. Bacon. Ms. Ortiz asked if they would like to post a *JPA Alert* as a reminder to the members only to issue a Form 48 when the work is complete. She stated they can do that and also address it at the next Administrative Board Meeting if they would like. Mr. Brown stated that SCE is against just waiting for it to be complete because they get a lot of calls from the cities, counties, and the PUC's regarding a particular pole if the entire JPA is not complete. He stated a particular pole is and that is why they have on the Form 48 as the partial. SCE does identify partials and whether another company wants to administer a partial Form 48, that is their internal process. He stated that the Form 48 calls for partial and/or totally complete and SCE continues to send out partials as they complete some work because they do not know how long it is going to take to complete the entire JPA. Mr. Carrion stated he agrees with Mr. Brown on this. He stated that perhaps they need to issue the *JPA Alert* and word it in such a way that the Form 48, the parameters surrounding how to fill out a Form 48 need to be reviewed so that it is done correctly and that the correct completion code is used to ensure that it is not being cited as work complete when it is not. Ms. Ortiz stated and to also list the poles. Mr. Shehata stated that City of Burbank just wants what they receive to be accurate. Maybe not wording it as incomplete or complete work, but

if they are stating something on the Form 48, it needs to be accurate and reflect the actual work that happened. That is their main concern and he stated he agrees with Mr. Carrion. Ms. Ortiz asked Ms. Pranata to post a *JPA Alert* regarding the Form 48. Ms. Pranata asked Ms. Spencer if it was clear for her for the minutes. Ms. Spencer stated it was a lot of information and asked the members how they would like it worded so it was clear. Ms. McLean stated to follow it up with what Mr. Carrion was saying about possibly a recap on how to fill it out. Ms. Spencer thanked Ms. McLean. Ms. Ortiz stated that she will bring it up in her recap next month.

Ms. Ortiz asked the members if they had any other discussion on this. There were no more comments or concerns at this time. She thanked the members for their feedback and suggestions.

Agenda Item 7 - Item 1772: Multiple Pending JPAs on Emergency Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. Mr. Brown stated that the individual he had been interacting with had been out for almost a month now. He just returned on Monday and saw his email and stated he will get back to Mr. Brown as soon as possible. The individual needs to vet it internally a little bit Mr. Brown is just letting him get back to work and getting things done and that he will be addressing his questions and emails regards this. Mr. Brown requested to leave this open. Ms. Ortiz stated that they will table this for the next month's Routine Revision Meeting.

Agenda Item 8 - Item 1775: Unauthorized Attachment Identification – (AT&T California – K. Black – 10/21/20) – Ms. Ortiz opened to Unauthorized Attachment Identification. She stated Ms. Black was going to work on verbiage for this item. Ms. Black stated she was unable to work on this and will come back with something next month. Ms. Ortiz stated this item is tabled for the next month's Routine Revision Meeting.

Agenda Item 9 - Miscellaneous Items –

- Ms. Ortiz opened the discussion on High Fire Tier 3 JPA's with antennas. She stated Mr. Harmon is not on the call today, but that she needs to follow up with him to see if in fact they need to provide some standards to the power companies or if another meeting needs to be set up. She stated this item will be tabled for the next Routine Revision Meeting.
- Ms. Ortiz opened to Changes to JPA after submittal. She asked if they still need to have discussion on this. She stated the members were discussing a Form 7 after a JPA was signed off. She stated that she thinks this was taken care of the previous month. Mr. Brown stated he was not sure but wanted to a question in regards to this. He stated that a lot of the time SCE

is getting Form 7's along with the signed copy. He stated that should not be the process and changes should be on the signed copy. Anything after that would be a Form 7, but the signed copy should address any changes being requested. SCE is getting them simultaneously. Ms. Smith stated she believes LADWP was going to inquire about this issue and get back to Ms. Ortiz about the Form 7's. Ms. Ortiz stated that they were the ones requesting the Form 7's after the redline changes. Ms. Smith agreed. Ms. Ortiz asked Mr. Bacon if he was on the call and stated he was going to discuss with his staff. LADWP staff were requesting Form 7's once they redline the JPA. Mr. Bacon stated he did not know about this and would have to take a look into that and find out specifically what they are talking about with Charvalez. He stated he would get back to Ms. Ortiz about that. Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Mr. Carrion will work on the detail regarding the guidelines surrounding denials.
- Ms. Pranata will post a JPA Alert regarding Form 48s being sent for incomplete work. Ms. Ortiz will also bring it up in her recap at the next Administrative Board Meeting.
- Ms. Black is going to work on verbiage for Unauthorized Attachment Identification.
- Mr. Brown is going to bring information next month regarding Multiple Pending JPAs on any type of poles.
- Mr. Bacon is going to check with his group internally regarding the request for Form 7s after a JPA has been signed and sent back.

The Meeting adjourned at 10:41 a.m. until April 21, 2021.

Anali Spencer – Committee Staff

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 1/15/2020

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 1/31/2020

Confirming Agreement _____

☐ In Field ☐ By Phone ☒ By Email

Est. Const. Start _____

No. of Pages 5

J.P. Auth.No. MCI-VZN_LSA_S-EX_1801CAPZ.50_AE01

UTILITY	REPRESENTATIVE	PHONE NUMBER OR EMAIL	DISTRICT-DIVISION-EXCHANGE	APPROVED	ACCOUNTING DATA
SCE	VINCE HOFFMAN	714-973-5722 vincent.p.hoffman@sce.com	Santa Ana/Santa Ana	VINCE HOFFMAN	700107/410636017
HSO	Cory R Crawford	(714) 237-6610 CK1358@ATT.COM			
MCI	Pedro Garganera	(909) 879-2650 pedro.garganera@one.verizon.com		PEDRO GARGANERA NS	

POLE NO.	Pole Length Anchor Size	Year Set	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
			Class	Anchor Direct.	E	HSO		E	HSO	MCI		
		83	CL5									MCI TO PURCHASE SEC 4.0, 13.3
2145790E	45	83 (18)	FT C4		39-8	25-7		39-8	25-2 22-4	23-1		4TH ST W/S 50' W/O EUCLID ST
LOC 14									T21			
												MCI TO PURCHASE SEC 4.0, 12.0
622461H	30	56	FT C5						23-5 T22	24-1		4TH ST N/S 110' W/O EUCLID ST
LOC 15												
	1"	20	E							100	111D	MCI TO PL NEW ANC
											110B	MCI TO PL NEW DNG
											110E	MCI TO PL NEW GG

POLE LEGEND: L = LOWER TOP(Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid.

↑ ↑ ↑ ↑ ↑
GEOGRAPHICAL LOCATION

SANTA ANA
COMMUNITY

VP/J.P.-03

Rev. Oct 2017

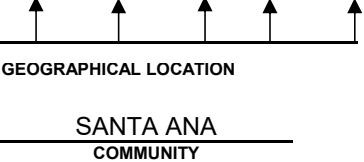
RTN to MCI 4/20/20 L.N.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class	E	HSO				E	HSO			MCI			
			Anchor Direct.													
				12 KV											MCI TO PURCHASE SEC 4.0, 13.3, 10.9	1
4298972E	45	97	FT C4	38-9	23-5				38-9	23-1 21-3			22-1		4TH ST N 226' W EUCLID ST	2
LOC 16										T21						3
														83A	MCI TO LWR EX ATT TO 19'9" HOA @ NO COST	4
														83A	MCI TO LWR EX TWC TO 20'9" HOA @ NO COST	5
																6
				12 KV											MCI TO PURCHASE SEC 4.0, 13.3, 10.9	7
4612689E	45	5	FT C4	39-9 22-4	24-2				39-9 24-1	22-2 T21			23-1		4TH ST N/S 211' E/O MAXINE	8
LOC 17									20-2							9
														83A	MCI TO LWR EX ATT TO 20'1" HOA @ NO COST	10
														83A	MCI TO LWR EX TWC TO 21'1" HOA @ NO COST	11
																12
																13
			CL4												MCI TO PURCHASE SEC 4.0, 10.9, 15.2	14
2256543E	45	83	FT ~~C3~~	39-8	25-7				39-8	25-2 22-4			23-1		4THST N/S - 90' E/O MAXINE ST - SA ~~4TH ST N/S 512' W/O EUCLID ST~~	15
LOC 18										T21					SCE TO PROVIDE YEAR SET IN FIELD	16
																17
														83A	MCI TO LWR EX TWC TO 21' HOA @ NO COST	18
																19

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.



PAGE NO. 3

J.P. AUTH. NO.

MCI-VZN LSA S-EX 1801CAPZ.50_AE01

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class Anchor Direct.	E	HSO				E	HSO			MCI			
		77	CL4												MCI TO PURCHASE SEC 4.0, 13.3, 10.9	1
2096350E	50	77	FT	43-13	24-6				43-13	24-6 T23			25-1		4TH ST N/S 33' W/O MAXINE	2
LOC 19																3
														83A	MCI TO LWR EX ATT TO 22' HOA @ NO COST	4
														83A	MCI TO LWR EX TWC TO 23' HOA @ NO COST	5
																6
			CL4												MCI TO PURCHASE SEC 4.0, 3.1, 14.1, 13.3, 10.9	7
211193E	45	48	FT	39-10	23-5				39-10	23-5 T23			23-1		4TH ST N/S 150' W/O MAXINE ST	8
LOC 20																9
	ARM	20								0.5			0.5	164D	MCI TO PL NEW CA @ 22'6" HOA.	10
														83A	MCI TO TRFR EX ATT TO NEW CA BIS @ NO COST	11
														83A	MCI TO TRFR EX TWC TO NEW CA BMS @ NO COST	12
																13
																14
																15
																16
																17
																18
																19

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

↑ ↑ ↑ ↑ ↑
GEOGRAPHICAL LOCATION

**SANTA ANA
COMMUNITY**

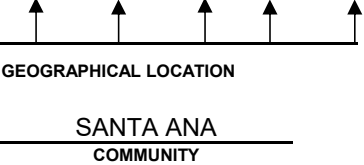
Rev. Jul 2017

POLE NO.	Pole Length	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
	Anchor Size		Class	E	HSO				E	HSO			MCI				
	Anchor Direct.																
																MCI TO PURCHASE SEC 4.0	1
✓ 830153H	30	78	FT C5							24-6			25-1			4TH ST S/S 240' E/O COOPER ST	2
LOC 21																	3
																	4
																	5
																	6
																	7
																	8
	~~35~~ ~~03~~			12K												MCI TO PURCHASE SEC 4.0, 12.0, 13.3	9
4288624E	~~35~~ ~~03~~ (40)	(15)	FT C5	30-3 22-4	23-1				30-3 22-2	18-1			20-1			4TH ST N/S 283' W/O MAXINE ST	10
LOC 22									19-1 T19								11
	.75"		W	0.5	0.5				100								12
	1"	20	W										100	111D	MCI TO PL NEW ANC	13	
														110B	MCI TO PL NEW DNG	14	
														110E	MCI TO PL NEW GG	15	
																	16
																	17
																	18
																	19

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

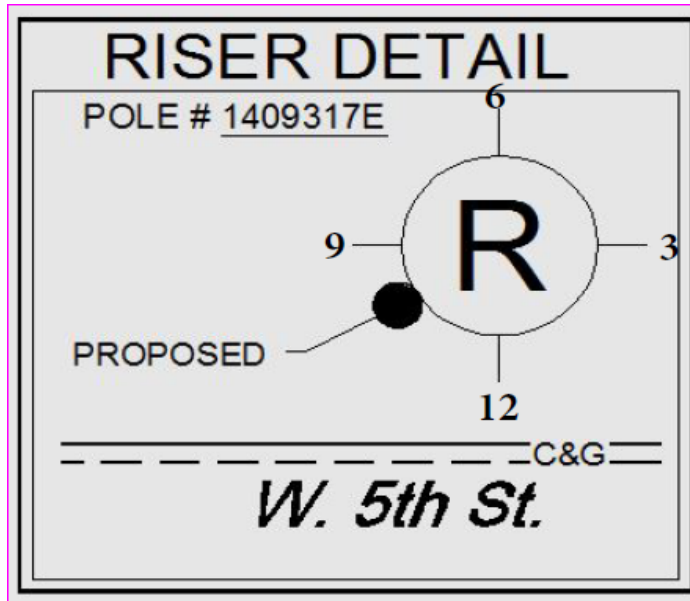


J/P RISER NOTIFICATION FORM 9

DATE 8/18/2020 NG TO PLACE RISER(S) SECTION 3.4 ACCTNG DATA: MCI-VZN-LSA_S-EX_1801CAPZ.158_AE01

UTILITY	REPRESENTATIVE	PHONE NUMBER
From: <u>MCI</u>	<u>CARMEN OLER</u>	<u>951-566-7054</u>
To: <u>E</u>	<u>WAYNE BROWN</u>	<u>(909) 548-7195</u>
To: <u>HSO</u>	<u>Cory R Crawford</u>	<u>(714) 237-6610</u>
To: <u>NG</u>	<u>Joe Serrato</u>	<u>(408) 468-5564</u>
To: <u> </u>	<u> </u>	<u> </u>
To: <u> </u>	<u> </u>	<u> </u>
To: <u> </u>	<u> </u>	<u> </u>
To: <u> </u>	<u> </u>	<u> </u>

POLE NO.: <u>1409317E</u>		LOCATION: <u>5TH ST N/S 64' W/O NEWHOPE ST</u>	
COMMUNITY <u>SANTA ANA</u>		C/L OF: <u>5TH ST</u>	
1:00 <u> </u>	5:00 <u> </u>	9:00 <u> </u>	
2:00 <u> </u>	6:00 <u> </u>	10:00 <u>NEW 3" COMM RISER</u>	
3:00 <u> </u>	7:00 <u> </u>	11:00 <u> </u>	
4:00 <u> </u>	8:00 <u> </u>	12:00 <u> </u>	
COMMENTS: <u>New 3" Riser @ 10:00. See Diagram below</u>			



Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arellanes		Camile Bowie		Denied
HSO	Cory Crawford				
NG	Earle Carrion	Dublin	J. Serrato <i>Earle Gerard Carrion</i>	Alameda	O25240

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION

Fontana

VP/J.P.-03
Rev. Jul 2013

VP/J.P.-03

Rev. Jul 2013

GEOGRAPHICAL LOCATION

Fontana
COMMUNITY

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG _____

To: _____

To: _____

From: E Michelle Arellanes ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred


Show Quantity of Items to be Billed
in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

Date
Prepared

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
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UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Revised
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

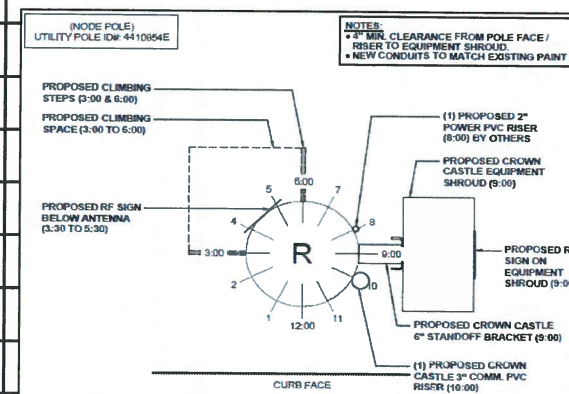
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

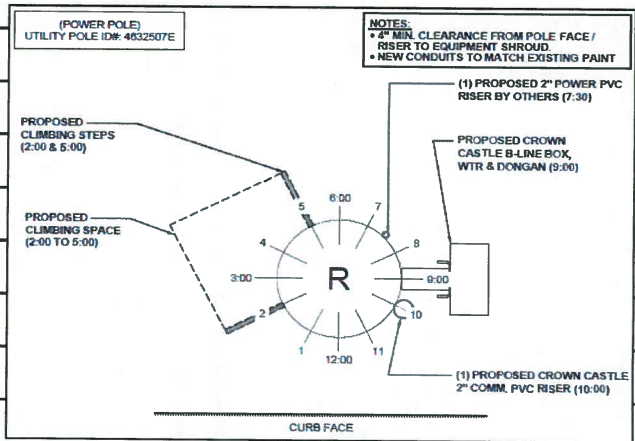


VP/J.P.-03

Rev. Jul 2013

RCVD BY JPO 10/21/19 PG

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const
Start

Est.
Const
Start

No. of Pages 3 J.P. Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZENSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

[illegible]

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

**Show Quantity of
Items to be billed
in the Column of
Party to be Paid.**

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10.11.18AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

8. Joint Pole Authorization number is assigned by issuing Member. The Joint Pole Authorization number shall begin with the ~~current~~ Initiator's Member's code and can have a maximum of 23 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 23 maximum character count. If the Form 2 is revised, characters like RO1 or COR are not included in the maximum 23-character count for the F2 name.

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

The Joint Pole Authorization number is assigned by the issuing Member. The Joint Pole Authorization number should begin with the Initiator's Member code and can have a maximum of 23 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 23 maximum character count. If the Form 2 is revised, characters like RO1 or COR are not included in the maximum 23-character count for the F2 name.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a prior Form 2 with the same section codes, the Initiating Member must do one of the following items, to ensure the pole record is accurate:

1. Final Bill the first F2 or cancel it. or
2. Issue the second F2 with a "BILL FIRST" note in the Location and Nature of Work, listing the first F2 to bill first.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must

designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

Southern California Joint Pole Committee

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April 21, 2021

A meeting of the **Routine Revision Committee** took place on the above date, **at 10:31 a.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Joe Serrato	Crown Castle NG West Inc.
Mr. Aarize Dizon	Crown Castle NG West Inc.
Ms. Alida Montiel	Crown Castle NG West Inc.
Mr. Wesley Jones	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Yesenia Delgado	Time Warner Cable
Ms. Kay Black	AT&T California
Ms. Cory Crawford	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Tara Andrews	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Mr. Pedro Garganera	MCI Metro ATS/MCI Telecommunications
Ms. Claudia Arellano	City of Vernon
Mr. Hugo Murillo	City of Burbank
Ms. Amanda Lindgren	City of Glendale
Mr. Isaiah Zamora	Bear Valley Electric Services Inc.
Ms. Ariel Dunning	City of Colton
Mr. Joe Armstrong	City of Pasadena
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Mr. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 10:31 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. There were no comments or concerns from any members at this time.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) - Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. She asked the members if anyone had any examples to discuss or change. There were no comments or concerns from any members at this time.

Agenda Item 4 – JPA Number limits to the name (from AT&T California – K. Black – 8/19/2020) - Ms. Ortiz opened to JPA Number limits to the name. She stated that has been already approved and it is already done.

Agenda Item5 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. Mr. Carrion stated he had something written up and read it to the members “Denial of a joint ownership transaction must be in accordance with guidelines and timeframes established within the Routine Handbook. Partial denial is permitted, in instances where two or more poles and/or when multiple scopes of work are involved within the context of a Joint Pole Form. Any denial, either full or partial in nature, must be accompanied with sufficient supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.” (see attached). Mr. Bacon notated that was a lot written. Mr. Carrion stated that there are longer sections, but also shorter ones. Mr. Bacon stated what he is worried about is “Any denial, either full or partial in nature, must be accompanied with sufficient supporting evidence and adequate documentation as necessary.” He asked what Mr. Carrion classifies as sufficient supporting evidence as far as being necessary. He wanted to know who decides this and what would be supporting evidence and if he had an example of this. Mr. Carrion stated the reason behind the particular statement is to ensure they are not getting a response that says “denied” and that is it. He stated this plays into the next statement of what I could include for example if they get a denial

that says, "Denied, please revise loading," but there is no loading supplied for it then they will not know what needs to be changed. He further stated that if a denial says, "Denied, there is a pending JPA," it would be a courtesy to attach the pending JPA with the denial so that they know what the appropriate grade and space is going to be for someone who may or may not even be on the pole yet. He stated that it was more of a way to address that issue of it and avoid any scenario where a denial is coming back without anything to really support it. Mr. Bacon asked the members if anyone else had any comments or thoughts on this. Mr. Harmon stated that Rule 44.4 has the statement about the pole attachment application or joint pole application submitted to a pole is rejected, that the pole owner provides the applicant with the reasons for the rejection in the returned application. He further stated that it also talks about the failed pole-loading and that the pole owner should provide the applicant with sufficient information to determine how the pole-loading limitations were exceeded with the returned application, which he believes is what Mr. Carrion was mentioning. He stated that this is semi-consistent with the right-of-way rules postulates of safety and reliability and something more than a denial would be reasonable. Mr. Bacon stated what he is picking up from Mr. Harmon is that it is already enacted as far when they are responding they have to send a rejection as to the reason why. Mr. Harmon agreed. Mr. Bacon stated as far as attaching the wind loading that is wrong or the JPA, no, but at least a courtesy JPA number with the denial because there also hundreds of reasons for denials as well. He stated LADWP may not be able to move up or give a foot because they have a future feeder line going in there, think of that nature that could come up, but that he agrees. Mr. Brown stated that SCE already provides information on denials, but that he will need to run this verbiage through the third-party management team so they could dissect it. They are the one who predominantly do SCE's foreign JPAs, so he will need to run the verbiage by them and requested a copy of this statement. Mr. Carrion stated that the statement was included in the Routine Revision packet file. Mr. Ortiz stated it would be a good idea for all the members to take it back internally and discuss it with their group just to see there is any feedback from their team. Mr. Serrato stated this is an action item for this committee. Mr. Bacon asked Mr. Carrion to explain the last part, "If sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made between member utilities concerned in the specific transaction that's under Section 1.2, Special Agreements" he stated it sounds like the sentence is not finished. He stated authorizations with the company and structural analysis denial may be void if it is made on grounds beyond the requirement of the joint pole form submission. He asked that if the members have not sufficiently provided Crown Castle a reason, they are going to claim their denial is void and wanted to know if that was what he was reading. Mr. Carrion stated that the reasoning behind that particular part, not calling anyone out because it was not happening anymore, but that if a party was going to get a denial for a JPA that was submitted and said, "Denied, you must provide photos," that should not be the case and a JPA is not denied because photos are not a requirement of a JPA. That requirement are grounds beyond the

requirement of a JPA form submission and that denial to him would be void. He stated this is what he was trying to address. Mr. Bacon asked if Crown Castle did not want the other party sending them a picture saying the reason why, they want them to go through the process. Mr. Carrion stated that was not the case but asked Mr. Bacon if LADWP sent Crown Castle a JPA stating "You're denied, you need to send me pictures of every pole that's on your JPA," that requirement is not part of the process. Mr. Bacon stated he understood and agreed. Ms. Black stated she likes the part where they should be providing the JPA that inhibits AT&T California from being at that location. She stated is very hard to tract down if it is said "There's already a JPA that's – somebody's there," and because they are not an owner of the pole, they have to spend a time trying to round it up. Mr. Bacon stated that there are many times when one JPA is going out and another is coming in for the same grade and space. He stated LADWP is running into it constantly because of the large number of JPAs coming in. Mr. Ortiz asked if there were any other questions. There were none from Mr. Bacon. Ms. Ortiz stated that the members will take this back and discuss it internally with their team and to be prepared to further discussion at the next month's Routine Revision meeting.

Agenda Item 6 – Item 1771: Form 48 sent for Incomplete Work (From Administrative Board meeting – 10/21/2020) – Ms. Ortiz opened to Form 48 sent for Incomplete work. Ms. Ortiz stated that she believes this item should be closed because the *JPA Alert* was posted, and it was mentioned in the recap today. She asked if any members had an objection to this. Mr. Bacon stated he had none. Mr. Ortiz stated this will be removed from the agenda.

Agenda Item 7 - Item 1772: Multiple Pending JPAs on Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. She stated that they took off the work "emergency" and it was just going to be replacement poles. Mr. Brown agreed. She stated that Mr. Brown was waiting to get a response internally. Mr. Brown stated he was still waiting. Ms. Pranata asked Ms. Ortiz to confirm that the members wanted to delete the word "emergency" from the title. Ms. Ortiz stated this was correct. Ms. Ortiz stated that they will table this for the next month's Routine Revision Meeting.

Mr. Brown stated for his action item this is a very touchy thing and has been escalated and he will follow up because this is important on both sides. Ms. Ortiz stated this will be added as an action item for Mr. Brown to follow up internally.

Agenda Item 8 - Item 1775: Unauthorized Attachment Identification – (AT&T California – K. Black – 10/21/20) – Ms. Ortiz opened to Unauthorized Attachment Identification. Ms. Ortiz asked Ms. Pranata if she had received the email forwarded from Ms. Black. Ms. Pranata stated she did and presented it to the members (see attached). Ms. Black explained that AT&T California gets a lot of unauthorized attachments in which they are not actually the owner, or culprit,

which is the reasoning to the verbiage she was presenting. She stated that they are asking when an initiating member sends the Form 2 saying, "You're unauthorized," AT&T California would like pictures and possibly a picture of the cable tag. AT&T California will then know it is them and she thinks in asking the initiating members to do this, they are being accurate, and they will send the paperwork to the correct member because they have to go out, build it, and do all kinds of things to work on it, only to find it is not really accurate. She asked if any of the members had any comments. Ms. Crawford stated that it sounds like a reasonable request. Mr. Ortiz stated that the proposed verbiage read, "Initiating member must provide pictures of the pole and cable tag to ensure the correct member is identified as unauthorized. If a member is incorrectly sent 4.1 paperwork, they can charge the initiating member the cost they incurred to field the pole using Section 1.2." Mr. Brown stated that SCE will never vote for that. Mr. Ortiz asked if it was for the whole thing or just part of it. Mr. Brown stated the whole thing. He stated that SCE cannot stop at every pole and provide pictures. They have an unauthorized team throughout their whole service territory, and they cannot stop at every pole, provide pictures, prevent safety hazards, etc. He stated SCE could not do that, and that every pole is not tagged, and they cannot go down the pole line looking for tags. Ms. Crawford asked if they could do it at the first pole lead at least. Mr. Brown stated the first pole no because SCE's map system does not show the joint may be unauthorized like that. He stated they could, but the first pole might be who knows how far away and that they go directly to where their map indicates them to go, looking for the unauthorized attachment, and now, they are asking SCE to go to the other poles to see who the joint partner is. He stated that SCE does their internal research to determine who is joint on the pole. He stated they may not be 100% correct, but that he does not believe they are at a large number where they are incorrect. Ms. Crawford asked how SCE is assuming who the illegal party is if they are not visiting the pole. Mr. Brown stated SCE visits the pole, but first they see who is in the area and then look on their map. They also look on the adjacent pole. They do not go to that pole. They look on their maps on the adjacent poles and see who is in that area, and that leads SCE to tell them who is unauthorized. He further stated that there are times when they do have to follow the lead down to an underground unit, but that shows them a pedestal that might show them who it is. Mr. Bacon stated he was in awe that SCE has an unauthorized team and that all the members should have one. He stated that LADWP's thoughts on this were that when they go out, there are so many communication lines up there and maybe 25-30% of them are marked and 10% of them are marked with the label facing up instead of facing it down and they have to guess to what communication is up there that needs to be identified. He stated that most of the time they are going to go out there and not be able to identify who it is. LADWP has maps that if they have the pole number, they can bring it up and tell exactly what facilities they have on the pole without having to go out and do a field visit. He stated he hopes the other members have mapping of their cables and phone lines as to what poles they are on that they would not have to do a field visit, just check on their maps and say, "No, we're not on that pole." He stated that if

it becomes an issue and the initiating member needs it removed, He would think that the onus of having a picture is helpful. He stated he does not agree with the cost of having to go out and recheck it because it is part of doing business in their section of identification and making sure the people that are working on it should be working on it.

Mr. Armstrong inquired how the members handle supposed tenants. He stated that they get a lot of JPAs that say they are not attached too but it says they have a tenant on the pole and no record of that. Mr. Brown stated they always indicate. Mr. Armstrong stated that they go out and look to figure out who it is, and it is a line that has been out there for so many years, and if there is a tag, it is a company that does not exist anymore or merged with another. Mr. Bacon stated that typically when it was just Ma Bell and Power what they would do is designate who had the tenant. Half the time the phone company would have the tenant and the other half LADWP would. Mr. Armstrong asked to confirm that LADWP was on the pole. Mr. Bacon stated this was correct. Mr. Armstrong stated that he is getting things where City of Pasadena is not even attached to the pole, but they are shown as having a tenant. Mr. Bacon asked if their number is still on the pole. Mr. Armstrong stated it never was. Mr. Bacon stated that it could be because it is City of Pasadena's area and they are automatically designating it to them. Mr. Armstrong stated that is what happened. It is in an area that they are in and they get marked as having the tenant. He stated the only way he would assume that is, is because SCE would be the other company that does not have them as a tenant, so they just assign it to City of Pasadena. Mr. Brown stated that the way SCE does it, if the tenant is in space owned by City of Pasadena, then SCE assumes it is their tenant and they are responsible. Mr. Armstrong stated that it is the only thing on the pole when he gets the JPA just tenant space and he would not know why it would be assigned to them. Mr. Brown stated no, if they own space on the pole if they are attached. Mr. Armstrong stated City of Pasadena is not attached. Mr. Bacon stated that was what City of Pasadena was trying to say is that they are not even attached but the tenant is designated to them. Mr. Bacon stated that it is obviously an error when someone was putting it in, and they slapped it onto their company. Mr. Brown stated that if it is their tenant then SCE does not send anything for an unauthorized attachment then. Mr. Armstrong stated that City of Pasadena is getting JPAs that list them as having a tenant on a pole that they are not attached to. Mr. Brown agreed this was different. Ms. Black stated that this was kind of related and it sounds like multiple members are having a problem with this. She stated to Mr. Armstrong that City of Pasadena is being put as an unauthorized attachment incorrectly. Mr. Armstrong stated that in that sense it is, but he goes to look at the pole record and some show them having a tenant there, but he does not know how that would have happened. He stated that must have happened several years ago and he is unable to figure out who's fiber or communication line it is, but that he should not have to pay for the pole replacement. Mr. Brown stated that if City of Pasadena is not on the pole, then SCE is not sending them anything. He stated that if anything, if they are not on the pole and they are sending them something, it is to tell them they

are unauthorized as well. Mr. Armstrong stated that he has a JPA that he was looking at showing City of Pasadena has a tenant on a pole that they are not attached to. Mr. Brown stated that they may not be attached but if they had record. Mr. Armstrong stated no, but that they may have record on the pole, but he does not know how that would have happened. Mr. Brown stated that if they have record and the tenant is in the recorded space then SCE is telling them that they have a tenant in their space and are not telling them what to do with it. He stated if City of Pasadena is not physically on the pole, then they need to relinquish interest. Mr. Armstrong asked what will happen to the fiber line that is on the pole. He stated to him it is an unauthorized attachment at that point because they do not have record of them being their tenant. Mr. Brown stated he would agree with that. Mr. Armstrong stated that this was a weird topic and to move on. Mr. Brown stated Mr. Armstrong brought up a good point. Mr. Armstrong stated that some things go back years and appears when they have a pole replacement, showing a mistake that happened 20-25 years ago and they need to figure out a way to correct them.

Ms. Black opened back to regarding to the new verbiage, she could tell it was not going to fly, but she wanted to try and see if they could even just get pictures because that would help. They could immediately see from the picture, "Hey, that's CATV. It's not us." Mr. Bacon agreed and stated that follows suit with LADWP poles and part of their designers. He stated if there is a question of who it is and they are out there, they will take the picture. He stated that they are not necessarily looking for unauthorized attachments, but a lot of times, with the make-ready's coming in as quickly as they are, a lot of times, LADWP's records have not even caught up to who is on that pole. He stated they will have an underground conversion and they do not have a duct line reserved for this new tenant or new fiber that is going across the construction site, and it was just put up seven months ago, and none of the planning included them getting this conduit underground. He stated they run into that a lot and that pictures do help a lot. Ms. Black thanked the members for listening.

Agenda Item 9 - Miscellaneous Items –

- Ms. Ortiz opened the discussion on High Fire Tier 3 JPA's with antennas. She stated it has been on for a while but does not know if there is anything that can be done to expedite any replacement with antennas since there is a lot of issues with permitting and so forth. She asked if this is something that they can remove off the agenda and if there were objections. She stated they are trying their best to sign off JPAs with antennas in high-fire areas, but it is not something that can be expedited when they do get poles with just fiber. Mr. Bacon asked who was requesting this initially that they become a priority with the Tier 3 areas. Ms. Ortiz stated it was from SCE when they started sending the high-fire Tier 3 JPAs. SCE was asking if it was possible to have a 15-

day turnaround, which they try to do with the fiber attachment, but when it comes to antennas that is a different story. Mr. Brown stated that he did talk to the people on the antenna poles, he informed them they cannot expect a 15-day turnaround because of the details of constructing those poles. Mr. Bacon stated that this bullet point can be removed.

Mr. Harmon asked if there was a way, they could take this offline and try and get an active schedule with SCE because they are trying to mitigate which ones are coming in and it is hard to get the carrier online with which ones are going to be in what order so they can make sure they get all of their permits and everything in line to help get those done as fast and efficient as possible. Mr. Brown asked if Mr. Harmon meant some type of a forecast or something along those lines. Mr. Harmon stated a 30/60/90 or maybe even further, like six or nine months up because recently, not with this group, but Verizon Wireless has had a couple of coastal areas on PCH where they may need to get coastal exemption, things like that. They would have to go through the unfortunately nightmarish process, but they have to do that kind of stuff already. He stated anything like a hard schedule so they can get their resources in line and focus on those sites first would be more efficient for everybody. Mr. Brown stated he would reach out.

- Ms. Ortiz opened to Changes to JPA after submittal. She stated Mr. Bacon was going to check back with his group internally regarding the request for Form 7's after a JPA was signed and sent back. Mr. Bacon asked to table this item for the next month's Routine Revision Meeting.
- Ms. Ortiz opened to sending JPAs to Incorrect Email Addresses/Inboxes from SCE. Ms. Bowie stated the issue is SCE is finding that there are JPAs that constructions have been completed where the JPA was not emailed to the email address that is posted on the JPC site. JPAs, specifically antenna-related, are being emailed to the antenna team and not to our foreign inbox and there is the review process that needs to happen there, this process is getting bypassed by sending it to a completely separate group. They do not have anything in the handbook that dictates that a JPA must be sent to the address that is identified in the contact information, but she believes this is something that they need to look at. Mr. Bacon asked if they are doing this because they want to know if they are able, through the JPA process, get that antenna on the pole before they send it out to the SCJPC. He stated that sometimes this will cause a snafu with the communication companies because if it is a denial for not enough space, future line, etc. and they are submitting a JPA and

what happens it is denied. It then goes through the process, going through the pole records, as it should, so they can cancel it, but he things what is ending up happening which happens to LADWP a lot is where cell site companies try to get them a preliminary JPA to see if it going to get approved. Mr. Brown stated that sounds like an advance copy. Mr. Bacon agreed it does. Mr. Brown stated that years back SCE wanted to submit advanced copies but were informed that they could not submit advanced copies, and that should not be an acceptable practice because SCE was denied. Mr. Bacon stated he had no argument and stated he was just saying this could be the reason why they are doing it, but it should follow the rules and the process that they have. Ms. Bowie stated that she does not think that is the situation because construction is being completed. There is not any communication except for just getting the Form 48 to say that the work is done, and SCE is not getting the opportunity to review to approve or deny the JPA before the work is complete. She stated the main issue is that it is not coming through their inbox and they need to have some kind of resolution to make sure that the JPAs go to their inbox, so they have the opportunity to review it. She stated she does not know if the other members have separate areas where they send JPAs, but for SCE they do for antenna-related ones, and they need the JPAs to come through the foreign JPA review forms inbox for them to get an opportunity to review them. Mr. Brown stated a lot of times, especially on antenna poles, they are requesting/need a taller pole, so if they are going out there and setting up, and then, suddenly, they are causing an infraction or something like that because we need a taller pole. Most of the time they reach out to SCE that because they want a taller pole, and to be setting antennas on their own they are probably causing some type of infractions. Ms. Ortiz asked if SCE would like to prepare verbiage that they can present and propose to add to the Routine Handbook. Ms. Bowie stated yes and asked Mr. Brown. Ms. Ortiz stated that they could move it somewhere for Section 18. Mr. Brown stated it was ok for Ms. Bowie to prepare verbiage.

Ms. Ortiz stated on the same note, she they have changed their email addresses a couple of times, but they are still getting emails for JPAs into their old email accounts, and they have an automatic forward, and she knows that will not work for SCE because they have different departments, but in the same token, she asked if that would also apply in their case. They are getting emails in their old email addresses even though everyone has been notified and she has been trying to reply to that person directly, which sometimes it works, but sometimes does not. She is still getting emails in their old Cable Eng (cableeng.com)

address and it is now the MotiveIS.com address. Mr. Brown asked if verbiage was even necessary and if it should be something that is required that it be sent to the appropriate inbox. Ms. Bowie stated there is no requirement to Mr. Brown. Ms. Ortiz stated that just because it was sent and are they going to go back and change the date sent. Mr. Bacon stated they could send out a *JPA Alert* as well. Mr. Brown stated it should not be an official notification if it is not sent to the correct inbox. Ms. Bowie stated her question was once SCE is actually notified that the JPA exists, are they able to change the date sent because even though they have a Form 48, they actually did not get the JPA until they got notified of the Form 48. She stated having some kind of verbiage or go another route of making sure that everyone is sending the JPAs to the address that are on the contact list. Mr. Brown stated that he does not have a problem with some type of verbiage but regardless of if the JPA is sent to the wrong address then that JPA is not official, and then they go and perform the work, send the Form 48 to the correct address, that JPA is not official. Ms. Ortiz stated that she thinks the problem is that there is not something in the routine that says that. Ms. Crawford agreed. Ms. Ortiz stated that to the member issuing it, in their mind, they are saying, "Okay, so, we're sending to IMS, which is part of Edison, so we're good," and that is the issue. She asked how often this happens or if it does happen often. Mr. Brown stated he does not know how often, but that he knows if it is an antenna pole, it is an issue and they do need verbiage. Ms. Ortiz agreed so that way it is on record. Mr. Bacon asked Mr. Brown if they have the capability when somebody emails them to have an automatic email response educating them, stating "Thank you for your submittal. If this was a foreign JPA, it should have gone to here" if that is something they could set up on their end to inform everyone sending it to the wrong email and breaking it down with a response. Mr. Brown stated that they do not know where they are sending it. Mr. Bacon stated that any email that comes to the inbox. Ms. Ortiz stated that any email being sent to the IMS group. Mr. Bacon agreed. Ms. Ortiz stated because that is where they are being sent to. Mr. Bacon stated that it sounds like an informational problem. They are not given the information of this goes here and this goes here, and the ramifications are they are not going to get their sent date recognized because it went to the wrong place, but if SCE were to communicate with an automatic email response as soon as they sent it to their IMS, then everybody should know, and they are informed. Ms. Mitwasi stated that is the concern with them because IMS is a different group or department withing SCE in general and they actually have their own work and processes, on

their end it may appear like a relevant notification for them or email for them to get, so there is no way of putting a standard automatic response for it. Ms. Ortiz asked if IMS cannot forward it to their foreign group. Ms. Mitwasi stated that they have to dig into it further to understand which one have and which ones have not gone through their group because IMS gets customer-initiated requests that may have a supporting JPA with it, and in the past, there has been an issue with them deciphering that. Mr. Treepaisan stated that those JPAs are actually being sent to the IMS group and they are probably replated because IMS has some JPAs on whatever they are dealing with. Ms. Bowie stated yes, the JPAs are relevant to IMS, but they are also relevant, it is a foreign JPA, so the IMS is supposed to get the antenna package and they will get a copy of the JPA, but the foreign team is not getting a copy of the JPA. Mr. Treepaisan stated he has worked with IMS and asked if it could be a simple communication between the IMS project managers and whoever they work with the various utilities that establish power. JPAs need to be sent to the JPA group and not their group specifically. He stated the IMS project managers he has worked with are pretty good at telling him if he has sent something to the wrong place. He stated it probably flows through their inbox and they get a bunch of stuff and if that is something that can be communicated withing IMS and their customers. Ms. Bowie stated that the issue is making sure foreign JPAs are sent to the foreign JPA inbox and that is all they are trying to establish. Ms. Bowie stated that the IMS part, as Ms. Mitwasi had stated, it would be duplicating efforts to have IMS go through every JPA to see if it is actually gotten to them or not. Her request was that the JPAs that are supposed to go to the foreign team, that they are sent to the correct email inbox and she assumes the other members would want the same if they have separate email addresses, so establishing the language would be the correct route. Mr. Bacon stated that this was noted and asked all the members to spread the word throughout their organizations to make sure that it does get to the right email. He also stated that if this could be put in a *JPA Alert* so that all the members and the JPA people know it is important to make sure that any foreign JPAs get routed to their right email inboxes. Ms. Ortiz stated that she had a question for the SCE group. She stated that she has been emailing specific agents that have been sending their JPAs to the old address, but if it does not get corrected, who does she escalate it to. She asked if she sends it to the JPA@SCE.com then would it get resolved that way. Ms. DeBarge asked if Ms. Ortiz could send it to her and to Mr. Brown. She stated that they have been cc'd but that if it continues to happen to keep them in the loop because the note has gone out.

Ms. Ortiz stated there will be a JPA Alert posted, and Ms. Bowie can work on proposed verbiage to present and they can see where they go from there.

- Ms. Ortiz opened up to how the SCJPC properly update pole records showing Items 115A and 116A when the description in the nature of work differs from the Authorized Cost description (see attached). Ms. Allen stated that when the SCJPC receives JPAs that have item numbers, the example showed Item 115a, she stated it shows on the authorized cost as heel/toe pricing however the nature of work it shows breast block and pole key. The SCJPC has to update the pole card with that information and have been going by what is says on the Authorized Cost, not by what is on the JPA. She stated she wanted to bring it to the members attention to see if they should be going by what is on the JPA and not the Authorized Cost. Mr. Brown stated that is an issue SCE will have to address internally to make sure that in the processing they have the right item associated with what is taking place. He stated by looking at the location on the example it was probably a breast block and not a heel toe. Ms. Ortiz asked if the SCJPC should be returning the final back to SCE if the description does not match the items number or is they are not to police it and just go by the item number and not the description. Ms. Black stated that she believes it should be the other way around and not the description. Mr. Brown agreed stating he was thinking the same thing. Ms. Black stated that in order to save the go back JPAs, if the SCJPC office just used the description and just priced it from that even though it says Item 115A, they price out Item 116A. Ms. Pranata stated that they usually bill as type, which is the Authorized Cost. What the SCJPC has been doing is billing by Item 115A and do not usually read the description or nature of work unless it is a no cost to the JPA or no cost to a member. Currently the SCJPC bills by Authorized Cost which is what is typed on the final in this case Item 115A and the JPA is not returned, just billed and processed. Mr. Brown stated he suggests that the SCJPC continue to bill and process, and SCE is taking a note of that now to make sure their team has the right verbiage. Mr. Brown stated that the verbiage was not necessary, but to put the verbiage in there it should be the right one. He stated this has been noted and to continue to bill the Authorized Cost. Ms. Pranata stated that they could send Mr. Brown a couple of examples to forward to their team. Mr. Brown stated that would be great. Ms. Ortiz stated as to the question on how to update the pole record, she thinks they should just add 115A on the record. Mr. Brown agreed. Ms. Pranata asked Ms. Ortiz to clarify that on the bill of sale instead of typing heel/toe braced

or breast block wood, the members would want them to type in the item numbers, for example 115A or 116A. Ms. Ortiz stated she would say yes because that is what is being used for billing. Mr. Brown agreed. Ms. Pranata that will save some typing if it is just the item number because it is shortened. Ms. Allen asked if that information was important on the pole card and if they still needed it saying breast block or heel/toe bracing. Ms. Pranata stated that these were rules trained by their previous billers that retired and she stated they would like to make sure it was still valid or if it was obsolete. If the members still need to know if there is a heel/toe brace or breast block wood. Mr. Bacon stated that there is a definite difference between the two and they both need to remain as they are. He stated they are two different categories with two different prices that need to stay on there. He stated once the pole is set, keeping it on the pole record he does not deem necessary because once it is on the pole, they basically cannot see it anymore because everything is underground where they go so, they cannot verify it either, but he does not know if this is needed as an addition. Mr. Bacon stated that LADWP has never had a heel/toe braced or breast block wood indication on any of the pole records, just on the billing with the JPAs. Mr. Brown stated that he thinks SCE had them on there. It was in the bottom section of the pole card when the pole card used to be different, and they had the remarks down there. SCE used to have it on there, but now that the JPA is attached to the pole record he does not think it needs to be there because they can always refer to the JPA. Mr. Bacon stated this was well said, and they will keep both 115A and 116A and how Mr. Brown stated since the JPA is already attached that can be referenced from the pole card, that way all the bases are covered. Ms. Pranata asked for a final clarification that the SCJPC staff do not need to type anything on the pole records if they see Item 115A or 116A. Mr. Bacon stated that was correct and it was the general consensus he got from the members. The members agreed.

Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- The members will need to take back the proposed verbiage presented by Crown Castle regarding the denial, and they will have further discussion on this next month.
- A *JPA Alert* will be posted to remind members to send the JPA documents to the correct email address.
- SCE is to provide proposed verbiage for Section 18.

- The SCJPC staff will no longer be adding Items 115A and 116A to the bill of sale information on the pole records.
- Mr. Brown to follow up internally on Item 1772 on pending JPAs.

The Meeting adjourned at 11:22 a.m. until May 19, 2021.

Anali Spencer – Committee Staff

XX Denials

Denial of a joint ownership transaction must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial is permitted, in instances where two or more poles and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, must be accompanied with sufficient supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

No. of Pages 1 J.P. Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	E	HSO	NG			E	HSO	NG				
			Anchor Direct.												
denied					C				C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'				NI	27 - 9	34 - 7		MAPLE AV N/E COR/O MC CAULEY AV EXT D	2	
													ALL ANT CLEARANCES ADEQUATE	3	
													NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4	
													NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5	
													SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6	
													SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7	
													SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8	
														9	
													SCE RELINQ - HSO TO RENUMBER POLE	10	
													ATS is purchasing interest on ATSRIVR35JP15	11	
														12	
														13	

(NODE POLE)
UTILITY POLE ID#: 335506E

NOTES:
• 2" MIN. CLEARANCE FROM POLE FACE /
RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND
BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER (6:00)

(1) PROPOSED CROWN CASTLE 3" COMM PVC RISER (4:00)

PROPOSED CLIMBING STEPS (12:00 & 3:00)

EXISTING GROUND ROD COVER (2:30)

PROPOSED RF SIGN BELOW ANTENNA (12:00)

N MAPLE AVE

Fontana
COMMUNITY

Rev. Jul 2013

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

Show Quantity of Items to be Billed
in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

Date
Prepared

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
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UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Revised
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

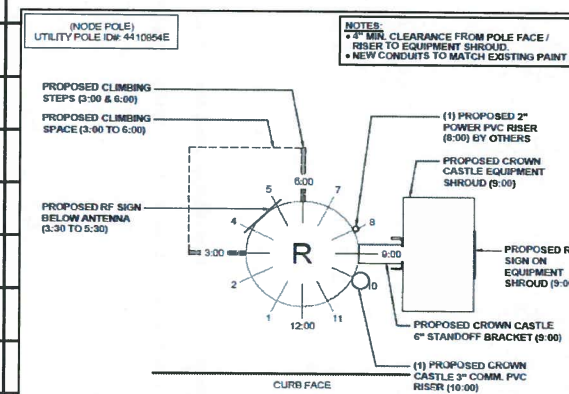
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

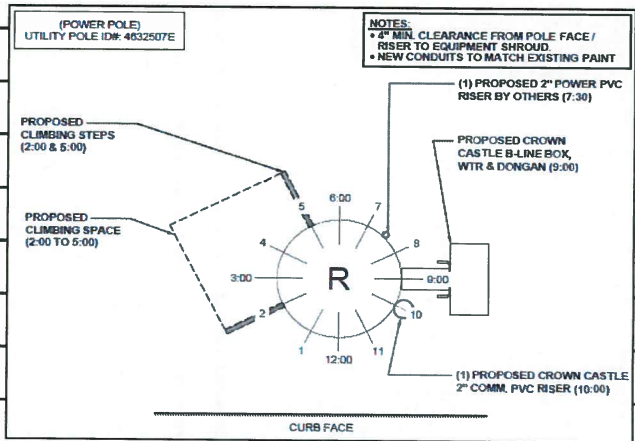


VP/J.P.-03

Rev. Jul 2013

RCVD BY JPO 10/21/19 PG

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const
Start

Est.
Const
Start

No. of Pages 3 J.P. Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZENSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

POLE NO.	Pole Length	Year Set	Pole Tr	Record						Proposed		Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
	Anchor Size		Class												
				E					E	ATS					
				12KV					12KV	C				ATS TO PURCH SEC 4.0, 3 4, & 12.0	1
4832508E	75	2012	FT/CLH4	ALL					68-34 25-7	26-1				S/E C/O BASELINE AVE., & CHERRY AVE.	2
-DENIED-				TN24					TN 25 TN 24					ATS TO PL NEW 2" RISER (6 00)	3
	3/4"	ANC	E	TN26						ALL	BASELINE AVE			ATS TO PL 3/4" ANC (E) L=20'	4
														- PLEASE REVISE POLE LOAD -	5
															6
															7
															8
															9

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10-11-10AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a prior Form 2 with the same section codes, the Initiating Member must do one of the following items, to ensure the pole record is accurate:

1. Final Bill the first F2 or cancel it. or
2. Issue the second F2 with a "BILL FIRST" note in the Location and Nature of Work, listing the first F2 to bill first.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must

designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified herein.

Estimated Construction
Start Date

19.

SCE USE ONLY

BC	AMT	SO
----	-----	----

COSTS and BILLING DATA
BILLING CODES

1. PLACED CURRENT YEAR
2. PLACED PRIOR YEAR
3. UNAUTHORIZED ATTACHMENT
4. SALVAGE VALUE
5. AUTHORIZED COSTS

BILL NO. 923

AMOUNT DUE			
BILL CODE	UTILITY	BILL CODE	UTILITY
	E		FTR
	TOTAL AMT		TOTAL AMT
	4650		0

: HEEL/TOE BRACED:

115. Heel/toe bracing pole:

- | | |
|--|-----|
| (a) With treated wood blocks, new pole..... | 513 |
| (b) With treated wood blocks, existing pole..... | 772 |
| (c) With fiberglass blocks, new pole..... | 570 |
| (d) With fiberglass blocks, existing pole..... | 973 |

116. Breast blocking only, new or existing pcle:

- | | |
|----------------------------------|-----|
| (a) With treated wood block..... | 695 |
| (b) With concrete block..... | 628 |
| (c) With fiberglass block..... | 679 |

Item 116A Breast block (wood)

PURCHASE OR SALE OF INTEREST

4.0 Purchase or Sale of Interest

Purchase or sale of interest in pole shall be initiated on Joint Pole Authorization and shall be approved by all Members concerned. The interest and price applying thereto shall be in accordance with Routine and schedule of structural values or other Authorized Costs and date Joint Pole Authorization is issued, unless otherwise agreed.

Any extension of line conductors by one Member upon one or more poles of another Member in any direction shall constitute a longitudinal line extension and all poles in such extension shall require purchase of interest, except as otherwise provided under Section 9.0.

Additionally, the following cases shall require purchase:

- (a) Pole used for supporting line conductors
- (b) Pole used exclusively for services
- (c) Pole on which service is run to underground
- (d) Pole used for supporting street light wire
- (e) Pole used exclusively for guys
- (f) Pole used for guying with supporting guy to anchorage
- (g) Poles where guys are extended from pole to pole involving more than one span
- (h) Pole space used for supporting hardware, which occupies useable space.

NOTE 1: Purchase of entire interest shall be at structural value.

NOTE 2: For purchase into anchors, refer to Section 12.3.

NOTE 3: If a member purchases above an existing antenna, that incoming member is required to purchase 2' minimum above the antenna. (Revised August 2017)

4.1 Unauthorized Attachment

Each case requiring joint ownership in a pole shall constitute an unauthorized attachment if the Member making such attachment fails to initiate Form 2 Joint Pole Authorization or makes attachment prior to approval of Form 2 Joint Pole Authorization. JPA initiated by a pole owner for the sole purpose of identifying unauthorized attachments will be sent without pole loading. The member found unauthorized is responsible for submitting pole loading. If the unauthorized member fails to submit pole loading within 60 days of Form 2 sent date the initiating member may send Form 7 to declare intention to perform the pole loading. The unauthorized member may be billed for the loading per Authorized Cost 14(c) (Revised January 2019)

The Initiating Member must provide pictures of the pole and cable tag to ensure the correct Member is identified as Unauthorized. If a Member is incorrectly sent 4.1 paperwork, they can charge the Initiating Member the costs they incurred to field the pole, using section 1.2.

Purchase of interest at structural value based on date sent of the JPA and on year pole was set. 50% penalty based on the date sent of the JPA new pole cost for full value of space occupied by unauthorized attachment to owner of said space. (Revised May 2020)

Excluded from these sections are:

- (a) Cases where a joint owner has made attachment on pole at a higher or lower grade than allowed for the space purchased. (This owner must relocate to the proper grade or when allowed, purchase interest in accordance with Section 4.0).
- (b) Poles set in current year.
- (c) All interset poles where services are originated from clearance attachments thereon. In these cases, purchase of interest shall be required at structural value only, and Member issuing Form 2 Joint Pole Authorization shall specify Routine Section 4.0 for such purchase.

NOTE 1: This section does not apply to anchors.

NOTE 2: Refer also to Sections 5.4, 7.7, and 16.4B

NOTE 3: With agreement from pole owner of record for space where unauthorized attachment exists Section 4.0 may be used. (Revised January 2011)

4.2 Purchase of Interest Concurrently With Relinquishment

Purchase of interest by incoming Member in pole jointly owned by two or more Members, where one owner desires to relinquish, shall be authorized for purchase at structural value as a prior transaction to relinquishment, but transactions may be billed concurrently. Purchase or sale of entire plant for purpose of consolidation or rearrangement of system boundaries is excluded from this provision. Purchase of entire interest in pole shall be at structural value.

4.3 Purchase of Interest in Safety Clearance Zone

Purchase or sale of the right to use space within the Electrical Safety Clearance Zone:

Any Member planning to construct on a jointly owned pole where space is limited and all owners approve may purchase into the Electrical Safety Clearance Zone in accordance with General Order 95. The purchase or sale of the right to use this

Southern California Joint Pole Committee

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May 19, 2021

A meeting of the **Routine Revision Committee** took place on the above date, **at 1:21 p.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Joe Serrato	Crown Castle NG West Inc.
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Yesenia Delgado	Time Warner Cable
Ms. Kay Black	AT&T California
Ms. Cory Crawford	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Ms. Amanda Lindgren	City of Glendale
Mr. Charles Trimble	MCI Metro ATS/MCI Telecommunications
Mr. Richard Soriano	City of Banning
Ms. Jacki Rhodes	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Mr. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 1:21 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. She opened to JPA expiration date or cancellation. She stated the question was if there was an automatic cancellation on JPAs. As it was understood, there is no expiration date, and it is not cancelled until the initiator issues a Form 7 to cancel the JPA. She stated that this is how she believes everyone understands it. Mr. Bacon stated Ms. Ortiz explained it well and that his staff appreciated it. Ms. Ortiz asked if they needed to put something in writing or if it was ok to leave it as is. Mr. Bacon stated he did not see a reason to change it. Ms. Pranata stated she would remove it from the agenda.

Ms. Ortiz opened to the next bullet from Extenet regarding Form 2 extension request. Ms. Pranata stated that Ms. McLean stated she would not be attending but if it could be discussed in the Routine Revision meeting. Ms. Ortiz stated thought this was in regards to when a member requests an extension to review a JPA that they receive from another member. She gave the example of Member A sends out a JPA and Member B requests an additional 30 days to review. The 45 days have passed and then the 30 days have passed. She stated once the time lapses then the JPA would be considered approved. She asked if this was correct and if that was how the members understood it. Ms. Black agreed. Ms. Pranata stated she believe Ms. McLean was asking if she could reject the extension request. The inquiry was whether or not the initiating member has to accept the extension request. Ms. Black stated Ms. McLean emailed her on this as well asking some questions. She stated what happened was there was a lot of Form 2's sent, approximately 30, over the course of about six months. One member sent out one Form 7 with a spreadsheet with all of those listed saying they needed more time, but the time limit was not listed on the Form 7 received. Some were probably four months past their 45 days. Ms. Black stated that she did not think that was okay and be no reason for her to deny the request and sent it back to the member stating, "For these new ones, we understand – that are under the 45 days, you need more time." Ms. Black asked what was reasonable because it cannot be left open-ended, that they need to give her 30 days. Ms. Black stated she does not like to see anything more than 60 days, but that AT&T California has approved them before. Mr. Brown asked what happens at that point. Ms. Pranata stated that it does not say in the Routine Handbook that they need to specify the amount of time needed for the extension. Ms. Black stated that may be the point Ms. McLean wants, is to get some verbiage around it. Mr. Brown stated that it has been past practice where members would ask for 30, 60, 90 days. He does not think it has been asked "Can I have 17 days?" It is always rounded up to 30, 60, 90. Ms. Black agreed. Mr. Brown stated that is what he has seen in the past, even 45 days. He asked what happens if the Form 7 is not responded to if they are automatically approved for that extension. Ms. Ortiz stated she would say so because the Form 7s are automatically approved after 15 days. Ms. Johnson asked if it would be 15 days for the extension if there is no date listed. Ms. Black stated she did not know and asked the same because it was an interesting point. Ms. Ortiz stated this was true but that whoever is requesting an extension should be providing a timeframe. Ms. Ortiz stated Ms.

McLean also stated, "I assume the extension request needs to be on a Form 7." She asked if Ms. McLean is receiving these outside of the Form 7 process. Ms. Black stated "no" that Ms. McClean told her she got it on a Form 7, but it may have come on an email, just an email, saying more time was needed. Ms. Ortiz stated it does need to be on a Form 7. Mr. Brown agreed. Ms. Ortiz stated that Ms. McLean's first question was if the initiator can reject the extension request, which the answer would be yes. Mr. Brown stated "yes." Ms. Black confirmed. Ms. Ortiz stated that Ms. McLean also stated "Also, is there a time limit on the extension? Or if they have to specify additional days, months they need, they should provide a timeframe." Mr. Brown stated that should be an alert, that if an extension is going to be requested, the time frame needs to be specified. Ms. Ortiz stated that it should be on a Form 7, that the members agreed there should be a time frame, and that the initiator does have the right to request to deny the extension. Mr. Bacon stated that they have to get the Form 7 in before the 45 days expires. Ms. Ortiz stated that is not stated in the Routine Handbook. Ms. Black stated that AT&T California has gotten Form 7's requesting extension after their 45 days. She stated they have approved it if it was close, and they have not started construction yet. AT&T California still wants to work with the other members. She stated that from the dates Ms. McLean showed her, some were six months she had received them, and they were asking for more time. Ms. Black stated she thought this was a little extreme. Ms. Ortiz agreed and asked Ms. Pranata to bring up the Routine Handbook to see the verbiage. Ms. Pranata asked what section they wanted to review. Ms. Ortiz asked if there was anything regarding an extension. Ms. Pranata opened to where it states, "To request extension." Ms. Ortiz further read "Which requires mutual writing or to cancel." Mr. Brown stated that it says it requires mutual agreement in writing so that if the Form 7 did not get responded, would that be mutual agreement in writing. Ms. Ortiz stated she would think that since they agreed that if no response on the Form 7 is done after 15 days it is automatically approved. Mr. Brown stated okay. Ms. Ortiz stated that maybe they need to change or add more details to the bullet point in the Routine Handbook. She stated they could volunteer Ms. McLean to make changes. She asked the members what they thought. She stated she could reach out to Ms. McLean and ask her to see if she wants to add verbiage to it unless another member would like to. Ms. Pranata asked the members if they also want to make changes where it mentions 15 days. Mr. Ortiz and Mr. Brown stated no. Ms. Ortiz stated she thought only in 18.1E in the bullet point about the extension requests. She will email Ms. McLean and asked the members if there was anything else for this item. There were no comments or concerns from any members at this time.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) - Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. She asked the members if anyone had any examples to discuss or change. There were no comments or concerns from any members at this time.

Agenda Item4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. The members were to take back the proposed verbiage presented by Crown Castle regarding the denial and come back with more discussion for today's meeting. She asked the members if anyone had anything to bring up. Ms. Black asked to have the verbiage displayed (see attached). Mr. Serrato asked if there was any opposition to Mr. Carrion's text. Mr. Brown stated that he believed Ms. Bowie had some conversation for this. Ms. Bowie stated this was not where she had discussion on. Ms. Ortiz asked if there was any further discussion on this. Mr. Van Stryk asked if there are pending Joint Pole Authorizations, if structural analysis mean that they want members to send the accompanying pole loading. Ms. Black stated AT&T California has received denials for reasons they did not understand. There was specific terminology, in her case from SCE, using their internal lingo that created a lot of confusion on AT&T California's side. She stated the verbiage being proposed was good because it is in Routine Handbook language vs the other companies' proprietary speak. Mr. Carrion agreed and stated for Mr. Van Stryk's question it depends on the situation. If Mr. Carrion sends out a JPA and there happens to be another pending JPA that was issued before Crown Castle's that they did not receive due to not being on the pole, if it were to be sent back saying, "Denied per this pending JPA, and ATC needs to be added onto my JPA" what would happen could go one of two ways. The first would be Crown Castle just needs to add ATC and reissue that JPA because their attachment already exists in the field. When he loaded it, it already did include their attachment. The other half is if the pending JPA that ATC issued, if they have not conducted the work, then he is going to need to know what is going on with their attachment, where it is at, and what they are putting on there. Crown Castle will need a copy of that JPA as well as the structural analysis that would have already been received. It should not be an issue and it is just something that can help everyone move their JPA's along as quick as possible. Otherwise, the other member is saying "Deny per this pending JPA," and not give a copy of the JPA or structural analysis at all, then it will be a wild goose chase for Crown Castle to try and track it all down. Mr. Van Stryk agreed that some older JPAs may be hard to get pole loading for, where he could find the JPA. That is the only reason he sees why it would be tentative about putting in the Routine Handbook, but he stated he understood. Mr. Carrion stated there will always be scenarios where something will slip through the cracks which he understands. Crown Castle likes to have a good working relationship with others, and they have been able to work out a few things. He stated having something in the Routine Handbook gives more structure on what is expected. Mr. Serrato asked what the next step for this. He asked Mr. Carrion how he would like to progress. Mr. Serrato stated if there are no proposed changes to the text Crown Castle provided then someone would have to motion. Mr. Carrion stated that this does not change the text but is being added. That there is a section in the Routine Handbook for approvals, but nothing for denials, so this would be something completely new. Ms. Pranata asked if this would be a new section. Mr. Carrion stated it may have to be unless

there was another place, they could fit it in. Mr. Carrion asked about putting it in the approvals section. Ms. Pranata asked if there was a form for denials and Mr. Van Stryk stated it is a Form 7. Ms. Black stated it can happen on a Form 2 as well and Mr. Van Stryk agreed. Mr. Serrato stated it would be Section 18.1 and an alpha character. Mr. Brown stated that this would be something that he will have to vet internally amongst the team. He stated they will not have a position until that happens. Mr. Serrato stated that there was no motion to progress it currently anyways. Ms. Pranata stated that it would be Section 18.1G. Mr. Serrato stated that would be in the future if it is proposed to be added. Ms. Ortiz stated it could go in Section 1 and asked where it would be better. Mr. Serrato stated they could take a look. Mr. Carrion stated they could divide Section 1.2 into an A and B one for approval and one for denial. Mr. Serrato stated they could title Section 1.2 as Approval/Denials and then A and B. Mr. Carrion stated that when he wrote the verbiage it was intended to be very broad and as a general understanding of what encompasses denials. He did not want to bury it too far into the Routine Handbook. Mr. Serrato stated that if they have it at the beginning of the Routine Handbook it will explain what an approval and a denial would be which would make sense. Mr. Serrato asked Mr. Carrion if he could add that to text instead of XX. Mr. Carrion stated he could edit that and asked what was happening with this. He understood that Mr. Brown wanted to take it back, but that he does not think there is anything that contradicts what the members are already doing or anything they are trying to do. That it does not go against anything in the Routine Handbook, just emphasizes what they are and should be practicing. After Mr. Brown is able to review it on his end Mr. Carrion asked what the next step would be. Mr. Serrato stated after Mr. Brown takes it back for feedback, someone would motion to add it to discussion. Then it will be discussed at the Administrative Board and follow the familiar path. He stated they would want SCE's feedback because they are the ones denying Crown Castle's JPAs. Ms. Black stated that she thinks it would be better to have this in Section 18 because they will have more people read it. Mr. Serrato asked if they could reference it somewhere. Ms. Black stated they could do something like that. Mr. Serrato stated they could put see Section 1.1B regarding denials. Ms. Black agreed. Mr. Serrato stated it could live in Section 1 and refer to it in Section 18 where the Form 2 is. Ms. Black stated it could be in Section 18.1 before approvals, she stated this was just her opinion. Mr. Carrion stated that Ms. Black had a good point, and it was a similar situation to the cover verbiage Crown Castle wants since Mr. Brown needs to take it back. He stated it will give them more time to think about where they want to insert this. Mr. Serrato asked that Mr. Carrion send something solid to Mr. Brown to take back. Ms. Pranata asked if Crown Castle was going to send it to SCE. Mr. Carrion stated that he will send him and official copy of it.

Agenda Item 5 - Item 1772: Multiple Pending JPAs on Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. Mr. Brown was going to take this back internally. Mr. Brown stated he was, and the team

had not gotten back to him. He is waiting on a response. Ms. Black stated that this one is from October 2020 and she would like to move this to discussion. She asked if Mr. Brown thinks they are going to have a problem with it and if it would be a problem to move it to discussion. Mr. Brown stated he believes they would. He stated he will try to get them to move on it. Ms. Ortiz stated that they are pending a response and hopefully Mr. Brown can have something for the next month's Routine Revision meeting.

Agenda Item 6 - Miscellaneous Items –

- Ms. Ortiz opened to Changes to JPA after submittal. She asked Mr. Bacon if he got to check back with his group internally regarding the request for Form 7's after a JPA was signed and sent back. Mr. Bacon asked to table this item for the next month's Routine Revision Meeting because he did not get to take it back. Ms. Ortiz stated that they never received any other request after so they may be ok but if he would like to double check with his team. Mr. Bacon stated he would like to double check.
- Ms. Ortiz opened to sending JPAs to Incorrect Email Addresses/Inboxes from SCE. Ms. Ortiz stated there was a *JPA Alert* on this and Ms. Bowie was going to provide verbiage. Ms. Bowie stated she was proposing verbiage to Section 3.0 and 18.10 (see attached). She stated the purpose of this was to make sure the members were using the contact information on the SCJPC website when they are submitting their JPAs. In Section 3.0 she was proposing to add "Member's shall be notified via their identified contact information listed on the SCJPC site." She stated that further into the section it stated what happens if they do not send a JPA to that contact person "If any member operating in the same territory as the intended construction is not notified of the intent on the date mailed" which is the date on the JPA, "the initiating member shall revise the date sent on the Form 2." She stated that what this is saying is when a JPA gets sent to some other email address or not sent at all, that when the intended member does get notified of the JPA, the date sent will be corrected to the current date and that will now allow them the full 45 days to review the JPA. Then in Section 18.10 she stated she believes it is important to do an annual review of their pole inspection contact information. She stated the reason being is when there is an emergency, which happened recently where the contact information was not current, they could not get hold of a member in an emergency situation. She stated the members should be validating this information and it should be people who are readily accessible. She stated that this is the language she is proposing and asked the members if anyone had any questions. Ms. Black stated they should put the Section 18.10 item in Compliance as an annual standing agenda item where she gets an email from each member that they looked at it that year. Ms. Ortiz and Ms. Bowie stated okay. Ms. Pranata stated that she could send it out at the same time that she sends out the COI email every January. Ms. Bowie stated she was thinking of doing something like that where they do it

every year at the same time and agreed that this would be added. Mr. Serrato stated that they can add this to Compliance next time and bring it up. He stated if there was any discussion to talk about this now since the Compliance meeting was over this month. Ms. Bowie stated no and asked about what they do as far as the proposed language. If there were any questions and if anyone needed to review it further. Ms. Black stated she would like to change the verbiage where it says, "Members shall notify via their identified contact information listed on the SCJPC." She stated she would like it to be more specific there because they are going to go to the representative. Ms. Black stated Ms. Crawford and herself are not the people who should get the intent. She stated she would like the exact verbiage to state on the member information. She stated that she still gets informed as well and she then has to point them back to the member information sheet and say, "No, you're supposed to go right here. This is where it goes." Ms. Ortiz asked that if that was form, email, and mailing address contact information. Ms. Pranata stated that Mr. Carrion was going to change the title. Ms. Black stated they should use the same lingo that Mr. Carrion was using and link it all up together. Mr. Carrion stated that the new contact list he had it sectioned off to just *JPA contacts* and it was not going to be member contact information. Ms. Ortiz asked if the form contact information was going to be taken out of the Member Contact Information. Ms. Pranata stated that she thinks that the title will be different, not *Form, Email, and Mailing Address*. Mr. Carrion stated he was checking the one he was working on to see what he wrote. Ms. Ortiz stated that they should be specific and write something like, "Refer to this list, not the representative." Mr. Van Stryk stated that they could maybe do "preferred" instead of "identified" and could go looking for whatever specific contact they should be looking for. Ms. Bowie asked if the members wanted to mull over it and come back next month. Mr. Serrato stated that Ms. Bowie heard Ms. Black's feedback. He stated Ms. Bowie can come back next time and adopt Ms. Black's feedback, then see if there is any other opposition. If there is none, she could make the proposal to progress the issue to discussion because she does want to affect the Routine Handbook and add verbiage. Ms. Bowie stated this was correct. Mr. Serrato stated those would be the correct steps. He stated that Ms. Bowie heard the feedback and the next time they will have more. If Ms. Bowie feels there is enough consensus, or even if she does not, she could still motion to have it added to the discussion calendar. If someone seconds it, they can then speak about it at Administrative Board discussion, then go through the process over again. Ms. Bowie stated okay. Ms. Black stated she like this.

- Ms. Ortiz asked if they were going to discuss Section 18.1D with Section 1.2 now or wait to compare with example. Mr. Brown stated that they could discuss it now if all the members were interested. He stated that they do need to know. Ms. Ortiz agreed. Mr. Brown asked Ms. DeBarge and Ms. Allen what the preference was to leave the Section 1.2 or remove it. Ms. Allen stated it was up to the members. Mr. Brown asked what the members thought. Ms.

Allen asked to make sure this was in regard to three party JPAs. Mr. Brown stated it was. Ms. Pranata stated it was three party or more. The members reviewed an example (see attached). Ms. Allen stated the only problem was the Section 1.2 is conflicting with Section 18.1D member, but she stated they also have the signed member as well so it could go either way. Mr. Brown stated as long as it specified the Section 18.1D member was not being charged, that it could go either way. He asked for other members thoughts. Ms. Ortiz stated that as long as the 1/3 did not change to 1/2 she did not see a problem with it. Mr. Serrato stated he does not have strong feelings towards this and would trust the group. Ms. Ortiz stated that as long as they do not incur any more fees because of the Section 18.1D member she does not see a problem with it. The members agreed. Ms. Ortiz asked if there were any objections. Ms. Allen asked to make sure they were clear and on the same page that it must have the Section 1.2. Ms. Ortiz stated yes, and Mr. Brown stated he thinks it should. Ms. Ortiz stated they will need the Section 1.2 because of the 13D. Ms. Allen stated that they will still keep the indicator as 1/3 of one, or however many parties, and then inquired if it came in with no note saying, "E to assume HSO," or the other member's charge, would the staff return or bill as is if the note is not there. Mr. Brown stated that it should not say that because SCE does not assume HSO charges he stated that they are subtracting HSO charges and still charging NG and SCE. Ms. DeBarge stated she thinks the question was if it had 1/2 instead of 1/3 it would be a reject. Ms. Allen stated that if the note is not there, like in this example it stated, "E to assume HSO charge." She wanted to make sure they were clear on what was necessary so nothing is returned that should not be. She asked if the note were not here if it would be accepted or returned. Mr. Brown stated that it should be accepted without the note, and SCE should not be putting that note there. Ms. Allen stated that she is trying to get as many billed as possible. She stated it must have the indicator of 1/3(1), Section 1.2 and no note. Mr. Brown confirmed. She then inquired if the "no charge HSO shared" needed to be there. Mr. Brown stated that should be there. Ms. Allen took note that shared should be there. Ms. DeBarge stated that the shared went with the next piece of it. Ms. Allen asked to make sure NG would only be charged 1/3 of one. Ms. DeBarge stated if they could not put any notes. Ms. Allen stated she was fine with no notes. They just need to put the 1/3 of one and it will be known that because there is a Section 18.1D for H that E will bill NG 1/3 of one and H nothing. Ms. DeBarge stated that was good for them. Ms. Ortiz and Mr. Brown agreed. Ms. Allen stated that the members 100% must show Section 1.2. Mr. Brown replied correct. Ms. Black stated that they cannot have Item 13D without Section 1.2. Ms. Allen stated that what was discussed before was that the Section 1.2 is conflicting with Section 18.1D. She stated the scenario is conflicting in both ways. Ms. Pranata stated that the Section 1.2 is only for NG and not for HSO. Ms. Johnson asked if they need to change verbiage. Mr. Brown stated that the bottom line is the verbiage should just indicate that there is no charge to the specific party. Ms. Pranata asked if they do not type "no charge" if it could still be accepted and not

returned, that “no charge” does not have to be written and the committee office should know not to charge it. Mr. Brown stated he would agree with that. Ms. DeBarge inquired if that was easy for the staff. Ms. Allen stated yes and if the staff sees a Section 18.1D the staff will not charge that member. Ms. Allen stated the main concern was having the Section 1.2 or not and now it is agreed that they must have the Section 1.2 and the parties signed get charged and the Section 18.1D party will not. Mr. Brown stated this was correct. Ms. Pranata stated that in the Routine Handbook Section 18.1D states “This section cannot be invoked with section 1.2 special agreement.” Mr. Brown stated that is why they are discussing to clear the air now. Ms. Allen stated that is why they agreed that Section 1.2 is for NG only in this case. Ms. Pranata stated that she was thinking about if a JPA ever goes to a lawsuit or court and an attorney looks at the Routine Handbook. Ms. DeBarge asked if where it says “Therefore, Section 18.1D does not apply” they could simply add Section 1.2 does not apply to Section 18.1D member because otherwise it seems to be applying to the whole JPA. Mr. Serrato stated that it will leave it vulnerable to everyone just writing Section 18.1D so they are not charged. He stated maybe whoever is writing the JPA when they do the Section 1.2, they could put the utility that it applies to in parenthesis. Ms. DeBarge stated that is why the notes are there to try and cover their bases, but it will be still divided into thirds and SCE eats the cost of the 1/3. Mr. Serrato asked Ms. Allen if she were to read and interpret the example if she would decide that. Ms. Allen stated in the past she would return it, but now she would just bill it. She stated she was ok with billing it, but as Ms. Pranata stated it does say conflicting and she was unsure what would be considered right. Mr. Brown stated they should do a *JPA Alert* to address it if it does go to court and is noted. Mr. Serrato stated they also have all the minutes that show it was discussed. Ms. Ortiz asked if they should look at Section 1.2 and see if they could add something. Mr. Brown stated they could do that. Mr. Serrato stated that he was ok with just a *JPA Alert* so they could begin practicing that now and if it becomes an issue that needs to be added to the Routine Handbook then they go do it that way. For now, if they go through changing the Routine Handbook for something simple it will take forever before they start practicing it. Ms. Ortiz stated that the Section 18.1D member is not going to be charged. Mr. Serrato stated that there is a note for further clarity and if anyone needs backup to clarify the discussion, they can refer to the minutes. Ms. Pranata stated they will add a *JPA Alert*.

- Ms. Black stated that she wanted to bring up a question that she had for Mr. Brown. She stated she thought she heard him state the cost to the TCP was built into SCE’s pole price and they would not be seeing TCP’s going forward. Mr. Brown stated that should be flagman and SCE was going to make the corrections on their end. He stated they call it the same and for their flagmen they use it for traffic control. They only charge traffic control when it is above and beyond the watch manual, which is normally the flagmen are involved. He stated this was something Ms. DeBarge and he needed to discuss

internally. Mr. Bacon stated he had a question when SCE declares a flagman on a multilane road, LADWP refutes the flagmen need for the one with the cones and barrel signs that they have out there. He stated they consider flagmen when it is considered like a Hollywood Hills Road where it is very narrow, and they have vehicles set up there where they cannot have a full lane of traffic. Where they have to have someone flag the cars through each direction. He asked what SCE qualifies as needing a flagman. Mr. Brown stated that they use them on PCH and transmission poles and on a single lane highway where it is going both directions but there is no center divider. He stated those are the three scenarios he could think of. Mr. Bacon asked why the transmission poles require a flagman as opposed to any distribution system. Mr. Brown stated it was because those poles were 70-foot or greater and takes up more load space and they usually use flagmen there. Mr. Bacon asked if they are also going to have the elbow or bucket slinging into the lane as well. Mr. Brown stated yes. Mr. Bacon thanked Mr. Brown for the clarification. Mr. Brown stated that a lot of the time they look at a map and if they could set up cones. If they set up cones, then they do not charge but if they have to use flagmen then SCE will add it. Ms. Ortiz stated that a note should be added to the JPA because if it just says Traffic Control, they line it off as it is part of the cost, but if they add more information, they will take a look at it. Mr. Brown stated that is why he will have the conversation with Ms. DeBarge to look at the difference between traffic control and flagmen. Ms. Black thanked Mr. Brown for the clarification and that it may be better for anybody who needs to put a Section 1.2 item if they put the verbiage together. She stated she took notes but that she is not the person what is going to be approving this case. She asked if Mr. Brown could show an example and send verbiage, so she can shoot it out to the engineers who approve these costs. She stated SCE's odds of getting Section 1.2's approved will happen more if the other members can understand why, they are there. Mr. Brown replied he could do that.

Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Ms. Ortiz to reach out to Ms. McLean to see if she would like to work on verbiage regarding the extension on JPAs.
- Mr. Brown will take back Crown Castle's proposed verbiage regarding denials.
- Mr. Brown will have more information regarding the multiple pending JPAs on pole replacements.
- A *JPA Alert* will be posted regarding the Section 18.1D and Section 1.2.

The Meeting adjourned at 2:14 p.m. until June 16, 2021.

Anali Spencer – Committee Staff

XX Denials

Denial of a joint ownership transaction must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial is permitted, in instances where two or more poles and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, must be accompanied with sufficient supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

J.P.
Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	E	HSO	NG			E	HSO	NG				
			Anchor Direct.												
denied					C				C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'				NI	27 - 9	34 - 7		MAPLE AV N/E COR/O MC CAULEY AV EXT D	2	
													ALL ANT CLEARANCES ADEQUATE	3	
													NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4	
													NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5	
													SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6	
													SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7	
													SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8	
														9	
													SCE RELINQ - HSO TO RENUMBER POLE	10	
													ATS is purchasing interest on ATSRIVR35JP15	11	
														12	
														13	

(NODE POLE)
UTILITY POLE ID#: 335906E

NOTES:
• 4" MIN. CLEARANCE FROM POLE FACE / RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER (6.00)

(1) PROPOSED CROWN CASTLE 3" COMM. PVC RISER (4.00)

PROPOSED CLIMBING STEPS (12.00 & 3.00)

EXISTING GROUND ROD COVER (2.30)

PROPOSED RF SIGN BELOW ANTENNA (12.00)

CURB FACE

N MAPLE AVE

Fontana
COMMUNITY

Rev. Jul 2013

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:**

AR = Anchor Removed
AT = Anchor Transferred

Show Quantity of Items to be Billed
in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 10/11/2019

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ FieldBy ☐ Telephone

Est. Const. Start

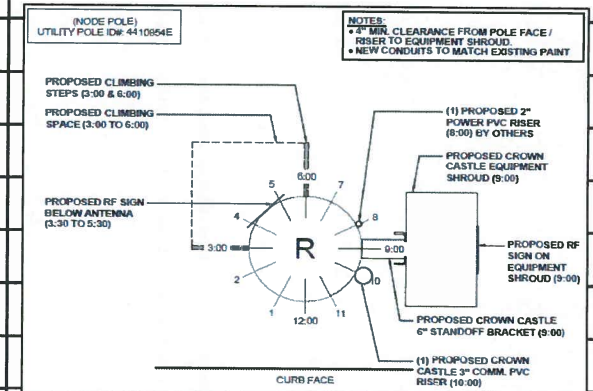
No. of Pages 2

J.P. Auth.No.

NG520666-SP2IE0037-R01

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arellanes		Valerie Mitnasi		Denied
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	NG	ATS	E	NG					
2				L			L	ANT					NG TO PURCH 4.0, PL ARM/ANT SEC 3.15, RISERS SEC 3.4 1
4410854E	70	99	FT / CL1	100		26-1	61 - 26 24 - 6	29-5					BASELINE AVE S/S 254' W/O CHERRY AVE 2
ATS 4.0 ON													NEW 2" RISER @ 8:00, NEW 3" RISER @ 10:00 3
ATS-RIV-R19-JPO4													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													5
													6
													7
													8
													9
													10
													11
													12
													13



POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

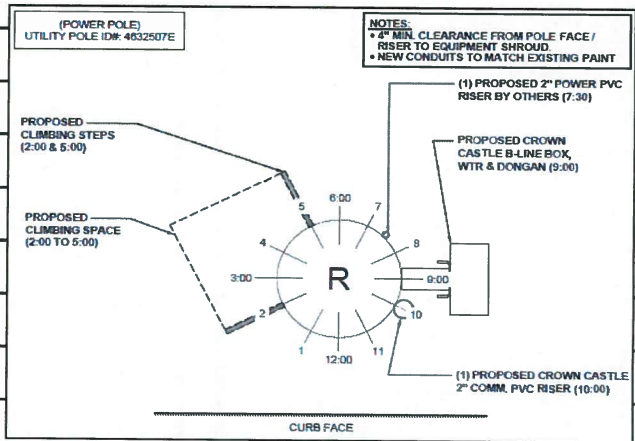
GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

4500

AUTHORIZATION FOR JOINT POLE TRANSACTION

4095 20 475

Date
Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date
Sent 9/13/2018Confirming
AgreementIn ☐
FieldBy ☐
TelephoneEst.
Const.
StartNo. of
Pages 3J.P.
Auth. No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FURKE	Desert Trans	M. WAZIEWSKI	Ratio	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Detail	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0, 3 4, & 12.0 1
4632508E	75	2012	FT/ CLH4	ALL				66-34 25-7	26-1				S/E C/O BASELINE AVE., & CHERRY AVE. 2
-DENIED-				TN24				TN 25 TN 24					ATS TO PL NEW 2" RISER (6 00) 3
	3/4"	ANC	E	TN20					ALL				ATS TO PL 3/4" ANC (E) L=20' 4
													- PLEASE REVISE POLE LOAD - 5
													6
													7
													8
													9
				12KV				12KV	C				ATS TO PURCH SEC 4.0 10
4632507E	75	2007	FT/ CLH4	ALL				66-34 25-7	26-1				BASELINE AVE, S/S APPROX 34' W/O CHERRY AVE 11
-DENIED-				TN25				TN 25 TN 24					- PLEASE REVISE POLE LOAD - 12
													13

POLE LEGEND: L = LOWER TOP (Item 6E)
 P = PULL (Item 5A) C(PX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 6D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITYRTN TO ATS 10-11-10AM VP/J.P.-03
Rev Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a prior Form 2 with the same section codes, the Initiating Member must do one of the following items, to ensure the pole record is accurate:

1. Final Bill the first F2 or cancel it. or
2. Issue the second F2 with a "BILL FIRST" note in the Location and Nature of Work, listing the first F2 to bill first.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must

designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

Anali Spencer

From: Angela Pranata Meeting Laptop
Sent: Wednesday, May 19, 2021 12:09 PM
To: Kathleen Allen; mortiz@motiveis.com
Cc: Anali Spencer
Subject: From April SCE for Routine Fw: multi 1.2 with 18.1D

Follow Up Flag: Follow up
Due By: Monday, May 31, 2021 8:00 AM
Flag Status: Flagged

Categories: IMPORTANT, MTG

From: April DeBarge <April.DeBarge@sce.com>
Sent: Wednesday, May 19, 2021 6:38 AM
To: Angela Pranata Meeting Laptop <laptop01@scjpc.net>
Cc: Gerald Brown <Gerald.Brown@sce.com>
Subject: multi 1.2 with 18.1D

Good morning, Angela.

Hope your morning is off to a good start.

Wayne will be bringing up this subject for clarity at the JPC meetings. He will refer to **February 2020 Operating Committee meeting minutes**. Below is an example and snag to reference for this discussion. We need to clarify whether the 1.2 should remain on a multi where there is at least 1 member 18.1D, or do we keep the item and charge with no 1.2.

UTILITY		REPRESENTATIVE		DISTRICT-DIVISION-EXCHANGE								APPROVED		TAXING INSTRUCTIONS															
E		NATHANIEL CASTILLO H&M 909-469-7293		COVINA								NATALIE MACIAS 909-469-0309		SAN DIMAS															
HSO												18.1D																	
NG		M. CORDORA		SAN JOSE								JOE SERRATO																	
4				Record								Proposed								Item No.		Ref							
POLE NO.		Pole Length	Year Set	Pole Type	12KV									12KV															
		Anchor Size		Class	E	HSO	NG							E	HSO	NG													
				Anchor Direct.																									
1118886E		50	1956	FT	43-11	26-4	22-1							PTD															
						21-3								1/3(1)															
														1/3(1)															
1118886E		50	2019	FT CL1										43-11	26-4	22-1													
															21-3														

Automatic Approval, 18.1D with Section 1.2

Ms. DeBarge requested clarity on 18.1D with Section 1.2. She explained that Edison has received some memos. She continued to explain that discussed previously Edison must show items they are trying to bill for. For example, on a 7.13 with a 1.2 and 18.1D with monies must be shown on there but no indicator, $\frac{1}{2}(1)$, to charge. It is included on the final for Edison's documentation. She then inquired if it is acceptable to bill a 1.2 with an 18.D and the monies shown on the JPA with no indicator. Ms. Hernandez suggest to take off the 1.2. She explained you are not going to bill and you still have the item number of 13D with no charge listed. Leave the traffic control or action that is being performed notated in the Nature of Work. Mr. Williams commented that if you leave the 1.2 there now is a conflict with 18.1D. Ms. Hernandez inquired if that would work. Ms. Allen replied yes and Mr. Williams stated as long as there is no indicator, 1(1) or 1(2), it would work. Ms. DeBarge clarified to leave the item number, the dollar amount, no 1.2, and no indicator. Ms. Hernandez commented yes that should work.

Ms. Hernandez stated that she has seen multiple party JPAs that are 1.2 and that one member will approve the JPA and another member as 18.1D. So if the pole is just joint with E/HSO the 1.2 would remain since they approved it. Ms. Allen and Mr. Williams agreed.

Mr. Williams then inquired how the money would be allocated if there is a three party pole and one member signed it and the other member did not sign it how the cost would be split up. Does the signed member pay $\frac{1}{2}(1)$? Ms. Allen explained that the previous JPAs received show as $\frac{1}{2}(1)$ even though it is a three party pole and not $\frac{1}{3}(1)$. Ms. Hernandez stated it should not come in like that. That is not fair to the signed member. Mr. Williams explained that the signed member only agreed to $\frac{1}{3}$ of the cost and should only be charge $\frac{1}{3}$ of the cost. Ms. Hernandez stated this scenario was previously discussed would not be billed at all. She added it can be changed today.

Anali Spencer

From: Angela Pranata Meeting Laptop
Sent: Wednesday, May 19, 2021 12:09 PM
To: Kathleen Allen; mortiz@motiveis.com; Anali Spencer
Subject: From Camile SCE for Routine Fw: May-Routine AdHoc

Follow Up Flag: Follow up
Due By: Monday, May 31, 2021 8:00 AM
Flag Status: Flagged

Categories: IMPORTANT, MTG

From: Camile Bowie <Camile.Bowie@sce.com>
Sent: Wednesday, May 19, 2021 10:43 AM
To: Angela Pranata Meeting Laptop <laptop01@scjpc.net>
Cc: Angela Pranata <angela@scjpc.net>
Subject: May-Routine AdHoc

Hello Angela,

Today, during the Routine AdHoc, I would like to propose the following additions/ changes to the handbook. The proposed changes are in green.

3.0 Notice of Intention to Construct

Member contemplating construction or reconstruction shall notify all Members operating in the same territory of its plans as far in advance as possible to permit those Members to participate in joint construction if so desired. **Members shall be notified via their identified contact information listed on the SCJPC site.** This Notice of Intention to Construct shall be issued on a Form 2 Preliminary Joint Pole Authorization and shall include poles, anchors and other equipment necessary for constructing Member's own use and shall also specify the space which it requires for its own facilities.

3.0 Notice of Intention to Construct, cont...

The issuing Member will enter the date mailed on the first page of the authorization. If the Notice of Intention is not returned within 45 days, the issuing Member may proceed as if constructing for its own sole ownership. If there is disagreement, Notice of Intention should be returned to issuing Member with Form 49, stating reason. **If any Member operating in the same territory as the intended construction is not notified of the Intent on the date mailed, the initiating Member shall revise the date sent on the Form 2, allowing the full 45 day review period to the receiving Member utilities.**

18.10 Form 11 – Notification of G.O. 95 Non-Conformance

This form is to be used independently from other SCJPC forms. Form shall be sent to pole inspection contact as listed on SCJPC. **Members shall annually review pole Inspection contact information for validity and update as needed.**

Camile Bowie

Supervisor

T&D/ Joint Pole Organization

T. 909-548-7066 | M. 714-514-9033

14005 S. Benson Ave. Chino, CA. 91710



Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

June 16, 2021

A meeting of the **Routine Revision Committee** took place on the above date, **at 12:32 p.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Mr. Wayne Brown	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Jaime Garcia	City of Los Angeles – DWP
Mr. Jeremy Harmon	Verizon Wireless
Mr. Lex Treepaisan	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Joe Serrato	Crown Castle NG West Inc.
Mr. Aarize Dizon	Crown Castle NG West Inc.
Ms. Yesenia Delgado	Time Warner Cable
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Tara Andrews	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Mr. Victor Cortez Jasso	City of Banning
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Mr. Pedro Garganera	MCI Metro ATS/MCI Telecommunications
Ms. Claudia Arellano	City of Vernon
Mr. Richard Soriano	City of Banning
Ms. Jacki Rhodes	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 12:32 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. She stated discussed at the last month's meeting was Form 2 extensions but that she believes she misunderstood Ms. McLean's request. She asked if Ms. McLean was on the call. Ms. Ortiz stated she believes she misunderstood Ms. McLean's request in regards as to what she was referring to and asked if Ms. Pranata agreed since she was on the email as well. Ms. Pranata requested the date of the email to review. Ms. Ortiz did not have that on hand. Ms. Pranata stated that Ms. McLean was not online to ask. Ms. Ortiz stated she will double check with Ms. McLean because when asked if she wanted to write the proposal, her response sounded like they were not discussing the same thing. Ms. Ortiz stated that this could be tabled for the next month's Routine Revision meeting for when Ms. McLean is on to discuss.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) - Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Ortiz stated that from the BPS meeting there was a request to revise the Correction of Records Example 8, Section 18. She asked Ms. Pranata to bring up the section. Ms. Ortiz asked what the revision request was. Ms. Black stated that this was about the parentheses. She stated that Ms. Allen had asked if the parentheses were required as a denial. Ms. Black asked if they could remove the parentheses on the example because it throws her team off. Ms. Ortiz asked if she was talking about the parentheses on the header. Ms. Ortiz stated that was easy and asked if the members had any objections to removing the parentheses from the header information. Ms. Black stated that it was possibly mentioned in the verbiage under number one. She stated if they could remove this, she would love it. Mr. Brown stated that he thought it was already agreed to get rid of it because he already informed his team it was no longer required. Ms. Black stated that this was discuss during the last Billing Process Simplification meeting, but that she gets questions based off the example that is published because the parentheses are still in it. Ms. Ortiz stated that it could be updated. Ms. Ortiz stated that it will read "approved and accounting date should be identical to the original final bill for members affected by the correction of the Final if available." She asked if this was correct. Ms. Pranata asked if they would still want to list the approved and accounting data from the original final bill or the new information. Ms. Black stated that AT&T California does not want to have to because it could be from ten years back and there is now a new representative. AT&T California would rather see the current one. Ms. Ortiz asked if it should not reflect anything in the header from the original JPA. Ms. Pranata stated she would just put "approve and accounting data" or "list approved and accounting data" because it does not matter anymore. Ms. Black stated this was correct. Mr. Brown stated that he informed his team they could use the old name or new name because he did not think it really didn't matter. Ms. Ortiz asked if Ms. Pranata could send her the form or if she would be able to correct it. Ms. Pranata stated she would correct it and send it to Ms. Ortiz to double check before it is uploaded. Ms. Ortiz thanked Ms. Pranata.

Mr. Brown stated he wanted to review Section 18.6 under the bill of sale. He stated last month they discussed this but wanted to make sure that it was noted. He stated SCE are getting members not paying their invoices and wanting a correction of records before the invoice is paid. He wanted to know how this affects the committee. Ms. Ortiz stated that she does not think it does if a member is not paying SCE's Form 44 invoice affects the committee at all. She asked Ms. Pranata if this was correct. Ms. Pranata stated yes it was correct. Mr. Brown asked if SCE were to do a correction prior to the invoice being paid if that would affect anything. Ms. Pranata stated that they do not keep track of the Form 44 invoices between members. Ms. Black asked if the other member wanted to pull a JPA out of a Form 44 then it would impact the office because they would have to redo their spreadsheet and recreate the Form 44, she asked if this was what Mr. Brown was asking. Mr. Brown stated that no, the other member already received the invoice but before they pay the invoice, they are asking SCE to do a correction. Ms. Ortiz stated that this was after the SCJPC is done with the billing and everything. Ms. Black stated that if the SCJPC has to redo it, then it does impact the office. Ms. Ortiz stated that it did not if the month is closed out and then later on SCE issues a Correction of Records JPA, that is another transaction the is done. Ms. Black agreed and stated that she thought the member wanted Mr. Brown to do the Correction of Records on the Form 44. Mr. Brown stated that basically he thought it would be on that Form 44 because it is not paid. They are asking for a correction and if that would affect the Form 44. Ms. Pranata stated it would not because once the Form 44 has been issued and sent to all members it is usually not changed. It is done, the month is done, and the SCJPC cannot go back. Ms. Ortiz stated that possibly in this case, once the Correction of Record final bills and they have the amount, maybe SCE can do something internally with their Accounting Department that can reflect both Form 44's on one invoice. Mr. Brown stated he understood what was being said but wanted to review the verbiage more in Section 18. He stated that somewhere it stated the member should pay their invoice and then the correction is needed after that. He reviewed where it states, "Associated with the Form 44, each member shall review the final and the Form 44 for accuracy." He stated at that point they should be reviewing the final and the Form 44 for accuracy and that is not happening. He stated what is happening is they are getting the invoice and now for example, they sent a signed copy denying the JPA after it was final. The JPA was already final billed, and they sent a signed copy of the JPA final with a stamp on it saying denied. He stated they could not do this, and they should pay the invoice, and if SCE agrees to make the correction it could be made after. He stated they cannot deny a final. Mr. Brown stated they had the opportunity when, one, from the original JPA, which the other member is saying they did not get and, two, from the Form 7 and Form 48. He stated they had three opportunities to reply or say they do not have the JPA. He stated they had the original, the Form 7, and the Form 48 where not once did SCE get a response. Not until the final was received and they sent a copy of the final stamped denied which cannot be done. Ms. Ortiz agreed they cannot do that and would need to pay the original invoice. Then when SCE final bills the Correction of Records,

they will get reimbursed in the new Form 44. She stated that has happened before where they signed off a JPA where they were being charged to transfer a tenant, but they do not have tenants. It was not reflected on the final but when they did receive the final, the invoice was paid the way it was and then a Correction of Records was requested. The Correction of Records was issued, the final billed, and then the money was received back. Ms. Ortiz stated that is how it should work. Mr. Brown stated that he agreed with this, but the other member is stating that their city will not allow them to pay it. Mr. Brown stated that this was the outline of the handbook, but they are saying their city will not allow them to pay it but if they are a member of the committee, he wanted to see what the other members thought. Ms. Black stated that for example, the Form 44 from January was being disputed. SCE then puts the corrections in. In June, the other member sees them both lined up and as Ms. Ortiz said it was paid in January and now it is received back in June, there would be no excuses for not paying January and June. Mr. Brown stated he would agree. Ms. Black stated that SCE would need to get the corrections in and show it the next month. Ms. Ortiz agreed. Mr. Brown stated that he did not want to reimburse the member and that Form 44 is being held up. SCE is reimbursing them money that was never paid. He stated that was what he was leery about. He stated he informed them he was willing to make the correction, but the Form 44 would still have to be paid and the correction can follow right behind it, then they will get their money back. He stated that they are afraid that they are not going to get their money back. Ms. Ortiz asked if SCE's accounting group would not be able to combine both Form 44's on one invoice. Mr. Brown stated he did not know and would have to ask and see if that could happen. Ms. Ortiz stated that could be an option where they are both combined, and they only pay what the correct amount would be. Mr. Brown stated that he would see if they could do that, but he wanted to see what the actual contract said. He stated in writing it shows that they pay the invoice and then the correction will follow.

Ms. Ortiz asked the members if anyone had any examples or anything in the Routine to discuss or change. There were no comments or concerns from any members at this time.

Agenda Item4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. The members were to take back the proposed verbiage presented by Crown Castle regarding the denial and come back with more discussion for today's meeting. She asked the members if they discussed the proposal internal or if anyone had any feedback. Mr. Brown stated he did discuss it internally with his team and they made changes, but they were not formulated yet. He stated he will formulate them and get them back by Friday. Ms. Ortiz asked if they will have it to review at the next month's Routine Revision meeting. Mr. Brown stated yes. Ms. Ortiz asked if any other members had anything to share. Ms. Black stated that AT&T California reviewed it and liked it, there were no changes.

Agenda Item 5 - Item 1772: Multiple Pending JPAs on Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. Ms. Ortiz asked if Mr. Brown had anything to share. Mr. Brown stated he did and asked all the members to listen because he knew they would all have a rebuttal. He stated he was ready for the rebuttal. Mr. Brown stated that SCE's position is they are unable to remove a pole from a work order at this time. It is something SCE is looking at internally but at this time they cannot remove the pole from a work order because it is on numerous work orders simply because of the compliance and city. He stated that they are finding that some are compliance driven and some are city driven. SCE is willing to add a Section 7.3 to the second JPA that comes through and then that would speak to if they had to replace the pole in less than a year. Mr. Brown stated what is the responsibility of SCE's fee inspector. He stated that is the person that goes out and reviews the job before it happens. They will take a look at the existing pole and if the pole was recently replaced or replaced within a few years, they are to reload the pole based on what is out there now and see if the pole will then suffice with what is being called out for the current work order. If the pole was replaced on a previous JPA and then SCE needs to replace it on another or they are called out to replace it on another, SCE will review that pole. If it does not at that point, then they can cancel it and say the pole replacement is not necessary. Ms. Black stated that everything Mr. Brown stated there was no problem with it but that it was not addressing the actual change that she was shooting for. She stated it was that they have a record of what to bill first because that is where the problem was. Ms. Black asked Ms. Pranata to pull up the verbiage under Records Forms so she could show it to Mr. Brown. Ms. Black stated that what AT&T California is seeing from SCE's shop is that they are sending out a JPA for example from 2010 for a pole and they want to replace it today, so new paperwork is sent out. Ms. Black stated that all she was asking is that they list the 2010 paperwork to bill first in the location and nature of work. Mr. Brown stated okay and that he got it. Ms. Black stated that if the 2010 pole did not get replaced then if SCE could true up their paperwork, cancel it if they are not planning to do that replacement and only doing the one today. She stated that AT&T California does not know about the inner workings at SCE, but that they are just trying to true up the paperwork and preserve the record. She stated that they want things to bill in order. Mr. Brown stated that he was off bases on what he was thinking. He stated he thought they could not put the same pole on two separate JPA's, but what AT&T California is saying whichever one comes first, if the second one came in, they would like it to be noted that bill after the first one. Ms. Black stated that was correct because sometimes SCE's shop has the same pole on two different JPAs and they need to address that and remove one of them because AT&T California finds this often. She stated that will become clear when SCE adds the bill first notations. Mr. Brown stated that was correct. Ms. Black stated that the other thing that she has in front of the NCJPA as well, is that they want to strike out from the first sentence and at Form 2, period, then get rid of with the same section code. She stated that basically if there is a pole being replaced in 2010 and then AT&T

California wants to purchase interest on that pole in 2015 and then, there is another pole replacement in 2010, it does not matter if it is a purchase of interest or a pole replacement. They would still want things to bill in order and it does not need to be the same section code. She asked if everyone agreed to move this to discussion and that she would get rid of the four or five works, same section code. She asked the members if this made sense. Mr. Brown stated that he now understood what Ms. Black was saying and that this could be moved to discussion. Ms. Ortiz stated that it this was just a matter of showing on the newer JPA show the first JPA to final bill first. Ms. Black stated that they all do this. A purchase of interest groups knows how to do this second hand. They all know that they used the proposed off of the one that is to bill first and then add their record. She stated it is becoming a problem with the pole replacement side of the house and that is where she is noticing big multiple poles being replaced. She stated that it is happening where things are not being billed in order. Ms. Pranata stated that she did not have the file at the moment and asked if Ms. Black could edit and sent it to her. Ms. Black stated she could and asked if she needed to make a motion to move this to discussion. Mr. Serrato stated Ms. Black would do a motion and then someone would second the motion and they could go from there. Ms. Black made a motion and Mr. Brown second the motion. Ms. Ortiz stated that this was with the understanding that the new JPA will have to reflect the proposed side of the first JPA. Mr. Brown stated this was correct. Ms. Black stated that was how it works and if she needed to explain that. That maybe this was a good for another Section 18 example or if she needed to add more verbiage where they were currently discussing. Ms. Ortiz stated that she did not think so and that she just wanted to make sure all the members were on the same page. Ms. Black stated they should ask Ms. LaFrenais if it made sense, but she was not logged onto the meeting. Ms. Ortiz stated that maybe it would be a good idea to create an example. Ms. Black stated she thought so after all the new comments from the new folks because it is complicated. Ms. Black stated that she would work on the example and send it to Ms. Ortiz. Ms. Ortiz stated that they will discuss the proposal for Item 1772 at the Administrative Board.

Agenda Item 6 - Miscellaneous Items –

- Ms. Ortiz opened to Changes to JPA after submittal. She asked Mr. Bacon if he double checked with his group internally to make sure they were all good with it and asked if they could take this off of the agenda or if there was something that needed addressing. Mr. Bacon stated they have no problem with this, and they were good to go. Ms. Ortiz asked if this could be removed. Mr. Bacon stated yes it could. Ms. Pranata asked to confirm that this bullet could be removed, and Ms. Ortiz confirmed.
- Ms. Ortiz opened to sending JPAs to incorrect email addresses/inboxes from SCE. Ms. Ortiz stated that they were going to continue to discuss SCE's proposal regarding Section 3.0 and 18.10 (see attached). Ms. Bowie stated she made some changes, one based upon what Ms. Black had expressed

concern about specifying who they are emailing. Ms. Bowie stated in the first paragraph she changed where it said identify contact to "their form email or mailing address listed in the Member Contact information." At the bottom she wanted to make sure to add information regarding Section 4.1 in case there was someone who moved forward with construction and completed their construction but did not notify the members. She added "if construction was completed then, Section 4.1 shall apply to the revised form." Ms. Bowie stated that in the previous discussion there was another section that she wanted to have, and it was regarding a review of contact information annually. It was decided that that was going to move to compliance, she believed. She stated this was her proposed Section 3.0 edits. Ms. Ortiz asked the members if anyone had any feedback and if they wanted to take back the proposal and come back next month with any changes or further discussion/decision. Mr. Serrato asked if they wanted immediate feedback right now because he did not have any at the moment. Ms. Bowie stated that the members could take it back and come back with any edits for the next month's Routine Revision meeting. Hopefully after that it could move to discussion. Ms. Ortiz stated that the members were good with that. Mr. Brown stated he had a question on how something should be processed. He stated that they have a JPA that they are doing a Correction of Record on and originally Sprint was one of the owners but now that is NG. He asked if Crown Castle bought Sprint or if Sprint relinquished their interest to them. Mr. Serrato stated there was a big conversion project from Sprint Fiber to NG, but not all of the fiber, only in certain areas. He stated that all of that conversation should have been completed through the JPA. If it was not already on record as NG, then it should still be Sprint. Mr. Brown stated it is on record as NG and wanted to know how SCE would show the shown as and should be. If it would be shown as Sprint and should be NG. He stated it should not be NG to purchase because they already have interest but did not know how it should look. Ms. Ortiz asked if he was writing a Correction of Record. Mr. Brown stated yes, he was. Ms. Pranata asked if Mr. Brown could put a note somewhere that said NG purchased SPR space and the year, for example NG purchased SPR space in 2016. Mr. Brown stated that he could do that. Ms. Pranata asked Ms. Allen if that would work so the JPA is not returned back if it is notated SPR now NG. Ms. Allen stated it would. Mr. Serrato asked if something already final billed and now they want to do a Correction of Records to change to NG. If it is still a pending JPA and it says NG on record, SCE could cross out SPR and put NG and finalize it that way is what he thought and asked Ms. Allen if this were correct because they are matching the record on the pole card, and it would not ruin what SCE is doing. Ms. Allen stated that was correct. If it comes in it is changed to NG, but if it is a Correction of Record and if they did see it and it was returned, it may have been because NG was on record, and it was a Correction of Record and it is supposed to show the original from the record. She stated if a note is on their it can be and will be processed. Mr. Brown stated okay. Ms. Allen stated that is the easiest way for

that one. Ms. Pranata stated that Mr. Brown could also send it to herself and Ms. Allen to take a look at it. Mr. Brown stated he would do that.

Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Ms. Ortiz to reach out to Ms. McLean to see if she would like to continue with the verbiage for the Form 2 extension.
- Ms. Pranata will update Example 8 to remove the parentheses and associated verbiage.
- Mr. Brown will have changes regarding the guidelines for denials proposed by Crown Castle to discuss.
- The proposal under Item 1772 will be discussed at the next month's Administrative Board meeting.
- Ms. Black will work on an example for multiple pending JPA's on one pole.
- Ms. Black to send Ms. Pranata the edited Microsoft Word document for Section 18.
- The members are to internally review the proposal presented by Ms. Bowie for Section 3 and discuss at the next month's Routine Revision meeting.

The Meeting adjourned at 1:07 p.m. until July 21, 2021.

Anali Spencer – Committee Staff

XX Denials

Denial of a joint ownership transaction must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial is permitted, in instances where two or more poles and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, must be accompanied with sufficient supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

J.P.
Auth.No. NG-CBRSFUSD052

[illegible]

Rev. Jul 2013



Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:**

AR = Anchor Removed
AT = Anchor Transferred

☰ ☰ ☰ ☰ ☰
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA
 COMMUNITY

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date
Prepared 10/11/2019

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
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UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Denied
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

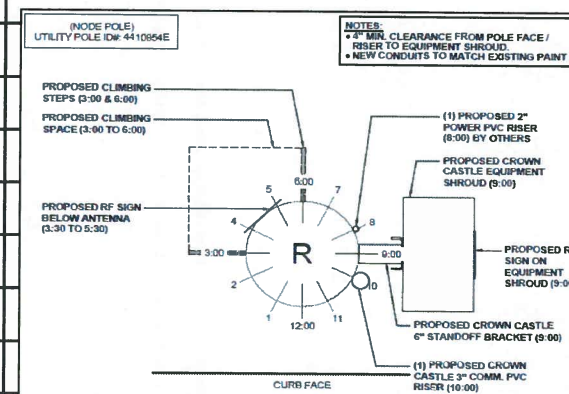
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

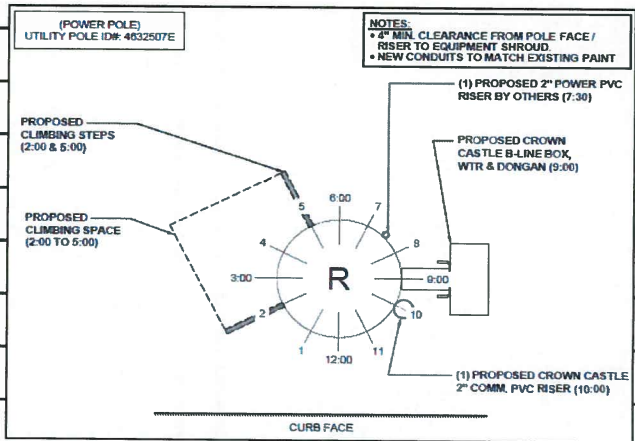
FONTANA
COMMUNITY



VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 9/13/2018

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const
Start

Est.
Const
Start

No. of Pages 3 J.P. Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZEWSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

[illegible]

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

**Show Quantity of
Items to be billed
in the Column of
Party to be Paid.**

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10-11-18AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
- DENIED -				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
- DENIED -				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
- DENIED -				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
- DENIED -				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:
 AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
 COMMUNITY

Rev. Jul 2013

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a prior Form 2 with the same section codes, the Initiating Member must do one of the following items, to ensure the pole record is accurate:

1. Final Bill the first F2 or cancel it. or
2. Issue the second F2 with a "BILL FIRST" note in the Location and Nature of Work, listing the first F2 to bill first.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must

designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

Anali Spencer

From: Angela Pranata Meeting Laptop
Sent: Wednesday, May 19, 2021 12:09 PM
To: Kathleen Allen; mortiz@motiveis.com; Anali Spencer
Subject: From Camile SCE for Routine Fw: May-Routine AdHoc

Follow Up Flag: Follow up
Due By: Monday, May 31, 2021 8:00 AM
Flag Status: Flagged

Categories: IMPORTANT, MTG

From: Camile Bowie <Camile.Bowie@sce.com>
Sent: Wednesday, May 19, 2021 10:43 AM
To: Angela Pranata Meeting Laptop <laptop01@scjpc.net>
Cc: Angela Pranata <angela@scjpc.net>
Subject: May-Routine AdHoc

Hello Angela,

Today, during the Routine AdHoc, I would like to propose the following additions/ changes to the handbook. The proposed changes are in green.

3.0 Notice of Intention to Construct

Member contemplating construction or reconstruction shall notify all Members operating in the same territory of its plans as far in advance as possible to permit those Members to participate in joint construction if so desired. **Members shall be notified via their identified contact information listed on the SCJPC site.** This Notice of Intention to Construct shall be issued on a Form 2 Preliminary Joint Pole Authorization and shall include poles, anchors and other equipment necessary for constructing Member's own use and shall also specify the space which it requires for its own facilities.

3.0 Notice of Intention to Construct, cont...

The issuing Member will enter the date mailed on the first page of the authorization. If the Notice of Intention is not returned within 45 days, the issuing Member may proceed as if constructing for its own sole ownership. If there is disagreement, Notice of Intention should be returned to issuing Member with Form 49, stating reason. **If any Member operating in the same territory as the intended construction is not notified of the Intent on the date mailed, the initiating Member shall revise the date sent on the Form 2, allowing the full 45 day review period to the receiving Member utilities.**

18.10 Form 11 – Notification of G.O. 95 Non-Conformance

This form is to be used independently from other SCJPC forms. Form shall be sent to pole inspection contact as listed on SCJPC. **Members shall annually review pole Inspection contact information for validity and update as needed.**

Camile Bowie

Supervisor

T&D/ Joint Pole Organization

T. 909-548-7066 | M. 714-514-9033

14005 S. Benson Ave. Chino, CA. 91710



Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

July 21, 2021

A meeting of the **Routine Revision Committee** took place on the above date, **at 12:30 p.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Jeremy Harmon	Verizon Wireless
Mr. Lex Treepaisan	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Joe Serrato	Crown Castle NG West Inc.
Mr. Aarize Dizon	Crown Castle NG West Inc.
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Tara Andrews	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Mr. Victor Cortez Jasso	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Mr. Pedro Garganera	MCI Metro ATS/MCI Telecommunications
Ms. Claudia Arellano	City of Vernon
Mr. Richard Soriano	City of Banning
Mr. Renzo Garzon	Mobilitie, LLC
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 12:30 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the

previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. She stated she has been busy and did not have the opportunity to reach out Ms. McClean regarding her question on Form 2 extensions requests. She asked to table this item for the next month's Routine Revision meeting and would try and reach out to Ms. McClean.

Ms. Ortiz opened up to Ms. Pranata's bullet about the Section/Items rules. Ms. Pranata showed the email she sent to Ms. Ortiz on WebEx, which is also included in the packet on page 1. Ms. Pranata stated that since the committee is adding the item number rules for SOP to the Routine Handbook, she suggested adding other rules as well in the Routine Handbook, Authorized Costs, or Basic JPA Training file. Some of the rules are probably common knowledge for existing or active members of the SCJPC. However, new members coming in may not be aware of these rules, especially if they do not attend the meetings or read the meeting minutes. Ms. Pranata would like to add these rules somewhere on the website so that members could review these rules before submitting their Final JPAs to the SCJPC office to minimize memos or to make sure those Finals are acceptable. Ms. Black and Ms. Ortiz agreed. Ms. Ortiz inquired where it should be uploaded. Ms. Pranata suggested adding the rules to the *Commonly Used Sections and Items* file inside the *Basic JPA Training* web page. Ms. Pranata inquired if she should add another tab. Ms. Ortiz agreed but asked for feedback from other members. Ms. Black stated that there is another document that Ms. Pranata created and sent out to everyone that listed the most billing errors. Ms. Pranata responded yes, the file is called *Final JPA Review Checklist*, and it could be found on the *Forms and Routine Handbook* web page. Mr. Van Stryk commented that *Commonly Used Sections and Items* file described how the sections are used while the checklist document is for members to review before sending JPAs to the SCJPC office. Ms. Pranata commented that she could add the rules under the *Billing checklist* section of the *Final JPA Review Checklist* document. Ms. Black inquired if the list could grow and if the SCJPC office could add more rules in the future. Ms. Black commented that the information captured on the document is a great tool. Ms. Carrion inquired if the checklist is currently under the *Forms and Routine Handbook* web page. Ms. Pranata responded yes. Ms. Carrion inquired if the file could be moved to the *Basic JPA Training* web page. Mr. Carrion commented that only blank forms and routine handbook should be listed under the *Forms and Routine Handbook* web page. Any resources to do a specific process should live on the *Basic JPA Training* web page. Ms. Pranata responded that she would add the rules into the *Final JPA Review Checklist* document and move the file to the *Billing JPA Training* web page. The committee confirmed and agreed.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015)

- Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Pranata stated she had a question to Ms. Ortiz and for the committee about number one being revised to say, “Enter approved (required) and accounting data” and she wanted to know if that was acceptable or if the members wanted to change it to something else. Ms. Ortiz stated that the accounting data was not required, just the approved. Ms. Pranata stated this was correct. Ms. Black stated that she wasn’t sure if accounting data should be there because it makes it sound like they need to produce another members accounting data and they may have been Section 18.1D. Ms. Pranata asked if she should change it to say “Enter approved” and strike out accounting data. Ms. Black stated she thought so because approved was either going to be what they responded with, or it will be Section 18.1D. Ms. Ortiz stated if they should add “if applicable” after accounting data. No other members had any remarks. The members agreed with “Enter approved (required) and accounting data if applicable”. Ms. Pranata asked if the members would like her to revise the Routine Handbook right away or wait until 2022. Ms. Ortiz asked if the SCJPC office gets a lot of corrections of records JPAs. Ms. Allen stated yes SCJPC does, and SCE had just released many. Ms. Ortiz asked what would benefit the SCJPC office, to do it now or wait until 2022. Ms. Pranata stated that it would benefit to do it now. Ms. Ortiz stated she had no problem with that, Mr. Bacon stated LADWP agreed, and Ms. Mitwasi stated SCE also had no problem. Ms. Pranata stated she will revise the Routine Handbook and publish it.

Ms. Ortiz asked the members if anyone had any examples or anything in the Routine to discuss or change. Ms. Black stated that she is going to create one for the bill first and she will send it out to Ms. Pranata as soon as she could.

There were no comments or concerns from any members at this time.

Agenda Item 4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020)

- Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. The members were to take back the proposed verbiage presented by Crown Castle regarding the denial and review it internally. Mr. Brown stated he was going to take it to discuss internally as well and have changes for it this month. Ms. Mitwasi stated she took it back and talked to their legal team. She stated that they think this contradicts the language in the 1998 agreement under Section 3. She stated Mr. Stonerock touched on this in an earlier discussion at the Administrative Board meeting where it starts to propose that the members are in this by a voluntary basis, and it starts to force members to sell based on their poles. Mr. Bacon asked for a clarification to be able to understand SCE’s position on this. Ms. Mitwasi stated that in the 1998 Joint Pole Agreement, Section 3 says “neither this agreement or any other governing document should require any member to own, sell, or occupy poles jointly or with any other member.” She stated overwriting a denial would force SCE to sell the space if they denied it. Mr. Carrion stated that it is not that any one member is being forced to buy or sell, he thinks the question is more access to facilities. Not being required to sell space is one thing but there needs to be just cause for

it, that they cannot just say no. They need to show adequate reason as to why space is not being sold. He stated that what this is saying, if they do agree to sell space it cannot contradict the process, they have laid out for that. He stated that if they are going to just go back to the 1998 agreement, then everything in the Routine Handbook could be void. Ms. Mitwasi stated that she agrees that there should be supporting information on the denials, but if it is one member's policy for certain requirements and why they are denying the request to attach, then that should be sufficient. She stated that to say they can override it because it is not specifically outlined in the Routine Handbook, it should not override that. Mr. Carrion asked if there was any way SCE may word it. He gave the example, if SCE submits a JPA to Crown Castle and they deny saying they need to provide a map, if that would be just cause for a denial that SCE needs to abide by. If that denial would have firm ground to stand on because a map is not a requirement. Ms. Mitwasi stated that the map is not a requirement of the Routine Handbook. Mr. Carrion stated that based on the 1998 agreement they are not required to do anything if they do not want to. He stated the entire point of this was to make sure that the members are working within the guidelines of the Routine Handbook that they all agreed by it. It is also to make sure any kind of denial that comes through is within the confines of what they discuss. Ms. Mitwasi stated that she thinks adding the supporting reasoning for the denial is sufficient, but to put that the denial can be voided. Mr. Carrion asked how could the denial be valid if they are asking for something that is not required by the Routine Handbook. He stated it cannot just be the fact that they do not want it to be approved. Mr. Carrion stated that is the entire point was, "a denial may be void if it is made on grounds beyond the requirement of a Joint Pole Submission." He stated that he does not think it is fair for any one member to sit on a denial based on something that is not agreed upon within the Routine Handbook. Ms. Ortiz asked where they should go from here because she was unsure all the members would agree to that particular proposal. Ms. Black stated that maybe Mr. Carrion could present some examples of the denials Crown Castle has gotten. She stated what she would like to change regarding denials that AT&T California gets, if they are purchasing interest, but not a member on the existing pole, therefore they have not gotten any of the Form 2's for that pole, yet they are getting a denial because there is an existing Form 2 against the pole they do not know about. She stated that most of the time AT&T California will be informed of what it is, but that she would like to see added that it be sent to them as a courtesy because it is hard to track them down. The one denying is a member on the pole so they have the paperwork. She stated she would like added in, if they are going to be denied because there is another Form 2 that it be sent to them. Ms. Mitwasi stated that she agreed with Ms. Black's statement. That if a member has the supporting information, they should be able to provide it. Mr. Carrion stated that is more of a courtesy type of situation which he tried to encompass in the statement where it says, "sufficient information validating a denial." He stated if he is denying it per a pending JPA not only would providing a copy of the pending JPA a matter of courtesy, and it also validates the denial. An example of the type of denial that is invalid would be his example of a JPA

being denied because it is missing network maps, or it is missing photos. He stated those are things that are not part of Routine Handbook and until they are that kind of denial is invalid. Mr. Carrion stated that the document is still a draft and if any other members had a better way of wording it to suit the viewpoints better, he stated he was open to taking any suggestions to implement into a subsequent version. Mr. Bacon asked who decides whether or not they have provided sufficient information validating a denial. He stated this the complex part of it. He stated they would have to break it down and define all the scenarios as well. Ms. Black stated that AT&T California has not gotten the kind of denials that Crown Castle is describing, but that she can speak for the ones she has gotten, which would be to get the paperwork because her record does not match what is on the proposed Form 2. Mr. Carrion stated a denial requires a reason; they cannot just receive a JPA response that says denied. He stated that reason needs to have supporting information. He gave the example of being denied to revise loading, but what is the loading. He stated they all agree to conduct the loading to their best ability to make sure it is correct, but somewhere in there it is incorrect and the JPA is being denied because of it, so some sort of information needs to validate why. Mr. Carrion stated that what defines sufficient depends on the reason of the denial. Ms. Mitwasi stated that if they are going to build that as a requirement into the Routine Handbook, it needs to be outlined as Mr. Bacon stated. She stated that it is considered to interpretation. She stated if SCE denies for pole loading, they usually provide redlines saying what needs to be changed and for SCE that is sufficient. Mr. Carrion stated he would agree that is sufficient as well, but if it is not provided. Ms. Ortiz asked if this is what is happening, where Crown Castle is not getting the redlines. Mr. Carrion stated that this is to ensure that is happening. Ms. Mitwasi stated maybe the language could say providing supporting documentation or information. Mr. Carrion stated that if it needs to be reworded in that sense, it would work as well. He stated that the main issue is they do choose to participate in the scheme of buying and selling space on a pole they need to do so according to the Routine Handbook. He further stated that this is the entire process of how it is done and if it is outside of the Routine Handbook, he does not understand how a denial or even an approval could be valid. If Crown Castle submits a JPA and what is being asked for is beyond what the Routine Handbook states as a requirement for a JPA submission, Mr. Carrion stated that he does not understand how a denial could be valid, which is all the proposed guidelines for denial is trying to explain. Mr. Brown stated that it helps with all the back and forth. If a company wants to attach Section 4.0 their planning department is based upon having the ability to attach to the pole with their fielders and everything else. Mr. Bacon stated to validate Mr. Carrion's point, if it is being denied on the basis of something that is not in the Routine Handbook that would be correct due to not being grounds for denial. Mr. Bacon asked what are the other reasons they are getting denied, pole loads, future builds, if that is something they are allowed to put in there because they plan on putting a future line on that space on the pole. Mr. Bacon stated that if it is not in the Routine Handbook as a reason for denial, he thinks Mr. Carrion is right. Ms. Mitwasi stated that she would have to respectfully

disagree because SCE has things that they are more astringent on for safety reasons and they may deny it, because when they reviewed it, they saw a safety opportunity there and they will deny it. She gave the example with their trans telecom attachments, they do not allow attachments above it because their lines feed their substations and can do a shutdown on them if it is triggered. That is one of their denial reasons that is not outlined in the Routine Handbook it's a bigger piece not visible to all but is standard for SCE. Mr. Bacon stated that all the members need to adhere to the safety clearance zone to the voltage lines and once they get below that line, he asked SCE if they are determining that space is still not available at their discretion. Ms. Mitwasi asked for clarification. Mr. Bacon stated that with all communication companies having to adhere to the safety clearance zone, six feet from SCE's space, he asked if it is an E based pole and the communication company wants to attach to the pole, then SCE has the right to deny them. Ms. Mitwasi stated yes. Ms. Ortiz asked even if safety clearance is met. Mr. Bacon asked Mr. Carrion when they get the denials, they are backed up because there is inadequate documentation and if Crown Castle goes and gets the documentation back, do they get approved. Mr. Carrion stated he would like to make it clear that the reason Crown Castle spearheaded the creation of the proposed verbiage for denials not because they were receiving a particular number of denials going on. He stated it was more in the line of making sure that they are all following the Routine Handbook, and any response given is within the confines of what is laid out within the Routine Handbook. Mr. Carrion stated that they have received denials in the past where pictures were being requested. He stated that in Northern California there have been times where PG&E was asking for pole loads for poles that were not even on the JPA. Mr. Carrion stated that those are the kind of examples where that is not part of where they all agreed the proper process is and if the denial is based on something that is not agreed upon, he stated he does not understand how it can be valid at that point. Ms. Mitwasi asked Mr. Carrion if this was something he was currently seeing. Mr. Carrion stated they are seeing it from time to time, that it is one of the things that even if they were not seeing it at all, he asked if that was right which was more of the question. If someone were to get a denial based on something that is not agreed upon in the Routine Handbook, it does not make it right. Ms. Mitwasi stated that she agrees, but that if it is not happening on a frequent basis, it sounds like it should be a one-off discussion between the two members to sort it out. Mr. Carrion stated if that was the case that would leave the door wide open for someone to continually issue denials based on things that are not within the Routine Handbook. Mr. Bacon stated that if the members brainstorm, they can come up with all kinds of different scenarios as to why a JPA should be denied. Then they could somehow take a vote that they are all in agreeance. Mr. Bacon stated if the reason for denial is for a picture, that should not be a reason for a denial of space because time is off the essence for everyone as far as jobs, contracts, and money and it should be defined what constitutes a denial. Then the members can take it from there. Mr. Bacon asked if creating such a list would be agreeable to the members. So, they have a type of guide of what can be used as a denial. Mr. Carrion stated that he thinks it should be up

to the individual members to come up with their own lists and then to cumulatively bring them together to see which ones make sense because it does sound like there are reasons for denials that are specific to individual members, which would have validity to them, especially if safety is concerned. He further stated that it is just a matter of putting them together and seeing it in black and white, then all the members coming to an agreement. He was unsure the proposed new section defining denials would need to change to that, but they could then look at it. Ms. Ortiz stated that there is a member that does require pictures for each pole even though it is not in the Routine Handbook. Ms. Ortiz stated that they had added a section in the Administrative Board called policy changes, this was where members were to bring up any requirements that they have internally that were outside of the Routine Handbook. Mr. Bacon stated that the obvious need to have the pictures was to save a field visit. They could decide right there when they have a picture. As far as personnel they have to add people for that reason. Mr. Carrion stated that this is one of the easiest examples from the past, and the member has pivoted away from this and are more in line with the Routine Handbook which is appreciated. He stated the spirit of this was to prevent these kinds of situations in the future. Ms. Ortiz asked where do they go from there. Mr. Bacon stated that from here if they can all agree to make a list of what their acceptable denials are and then have a discussion forum. He stated that certain members would not agree on all portions of this, but he was unsure what they do after that point if they have a member that says they will not buy into the idea of "this or that" as far as a denial and that they reserve the right to be able to deny. He that is still their right as an entity, and he did not know if there was anything they could do about that. Ms. Mitwasi asked as a committee if there is a big concern for denials that members are receiving. She asked if there is a big enough concern where they need to build this into the Routine Handbook. Mr. Bacon stated that Mr. Carrion was not saying it was a large number, but wanted it clearly defined moving forward because of the amount of investment it takes to field and get these sites up. A denial destroys the timeline, budget, and everything else when working with communication lines. Mr. Bacon asked Mr. Serrato to correct him if he was wrong with this. Mr. Bacon stated they would want to corner and have it to make sure they have the space because the trunk line and everything else they have to install is all dependent on them being able to attach to the pole. He further stated that having a clear and defined way of saying this qualifies a rejection or this does not. If they could be a little more precise on it, even if they do not all agree. This is to make sure that members are not denying JPAs and stop the back and forth and say it cannot be denied for those reasons. He further stated that if pictures are needed, they can work on getting them to the other member, but someone shouldn't be denied on a JPA because no pictures were attached. He stated especially with the planning and financials that go with scheduling cell sites and trunk lines. Mr. Serrato stated he would like the record to show that it was Mr. Carrion who had stated everything and not himself. Ms. Ortiz asked if it was that each member is to bring back a list of questionable denials that they get from other members. Mr. Bacon agreed. Mr. Van Stryk asked if was a list of

questionable denials or a list of reason of why they would deny. Ms. Ortiz stated a list of denials that are not backed up by the Routine Handbook. Ms. Mitwasi stated that she interpreted that it should be a list of reasons why each member would have for a denial. Ms. Ortiz asked Mr. Bacon to clarify. Mr. Bacon stated it was strictly on what are legitimate reasons for denials.

Agenda Item 5 - Item 1772: Multiple Pending JPAs on Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. Ms. Ortiz stated this was covered earlier in Item 1597 where Ms. Black stated that she was going to create an example for the bill first and she would send it out to Ms. Pranata as soon as she could.

Agenda Item 6 - Miscellaneous Items –

- Ms. Ortiz opened to sending JPAs to incorrect email addresses/inboxes from SCE. Ms. Ortiz stated that the members were going to internally review the proposal presented by Ms. Bowie for Section 3. She asked if all the members did this and if there was any feedback. There was no feedback from any members. Ms. Ortiz asked if everyone was ok with the proposal, any changes, or if they were ok with what was proposed by Ms. Bowie. Ms. Black stated that she brought up for Ms. Bowie that she had put AT&T California's contact information in the wrong place on the member contact list. She stated Mr. Carrion is in the process of cleaning up the forms to make the column descriptor better. Ms. Black stated that she likes the Ms. Bowie's verbiage for the Notice of Intent to Construct and would like it to state the actual column on the specific document on the SCJPC website. If they are going to have the field meet people listed on the member information, to know what the column is called because it is very confusing. Ms. Pranata suggested that a note "pending" could be added to this item because Mr. Carrion would be discussing this item in the next Compliance meeting. Ms. Ortiz stated that once the contact lists are cleaned up and finalized then they could modify Ms. Bowie's proposal to reference the revised contact lists. Ms. Black stated that is what she would prefer because she gets calls because people do not know where to find things on the website and she will refer them to the document. Ms. Black stated that since Ms. Bowie is proposing to change this in the Routine Handbook, she would like it to be as absolutely specific as possible. Ms. Ortiz asked if any members had any objections to this. There were no objections. Ms. Pranata asked if they should be adding a note stating this is pending on the Compliance meeting. Ms. Ortiz stated yes.
- Ms. Ortiz stated to Mr. Bacon that she did have one thing to bring up on inquiries on expiration on Form 2s. Mr. Bacon stated that the question did come up and asked for the email from Karen Dahlman to be displayed (see attached). Mr. Bacon stated that the question and read from the email "a JPA will be "cancelled" after 24 months of the JPA initiating date. I recommend

this section is reworded to stated that a JPA never expires (if that is the case per the email chain below), however, a Form 7 is used to extend the date of construction start after 18 or 24 months have passed.” Mr. Bacon stated that Ms. Ortiz had her hands deep into this and asked if this made sense to her. Ms. Ortiz stated that they just wanted to make it clear somewhere in the Routine Handbook that JPAs do not have expiration dates and are only cancelled when it is coming from the initiator. Ms. Black stated that she agrees that the initiator should be the only one that cancels the Form 2 and asked if Ms. Dahlman was just proposing that Section 18.1E be changed on how it is written. Mr. Bacon stated that was how he interpreted it as well. Ms. Ortiz read from the email “that section should be removed or be written so that it is clear that a protocol is used to extend the initiating date.” Mr. Harmon stated that he thinks this is in regards to an unapproved and no movement on there, and the intent was that JPAs just do not sit there with that the initiator does not remove or take care of. He further stated that after 24 months there is no construction and it says, “if no response, the JPA will be cancelled on the initiators behalf.” This was to prevent Form 2’s from sitting out there preventing other work from being done, to the extent that something was happening. He further stated the Form 7 extension lets other members know something is happening, meaning they need a little more time and letting other members know they are going to go there. Mr. Harmon stated he does not see a reason to change it. Mr. Bacon stated his biggest fear with this is members knowing they have big projects coming and are quite a few years away, then busily reserving space on a pole. Then they will go and pop out as many JPAs as they can and reserve the space and send out Form 7’s when the two year comes. He stated basically reserving the space. Mr. Bacon stated he guesses it is their right because they have interest in that space. He further stated that he is seeing this happening a lot. Ms. Ortiz agreed and that they have had this discussion before. Mr. Bacon stated that after two years what are the members doing. Mr. Harmon stated that he agrees with what is on there and that it should be canceled after 24 months unless they do submit a Form 7 saying there is some pending work. Mr. Bacon stated that if they allow the Form 7 in that language, they have killed their two-year moratorium. All the members would have to do is continue submitting Form 7s. Mr. Harmon stated that to him this would imply that the owner has the need for the space and wouldn’t want to keep paying people for Form 7’s just for the purpose of owning space on a pole that they do not actually occupy. He stated that would not go over well in many different factions. To the extent that it is needed by another member, maybe that is where they put it, if a purchase or another intent comes, and after two years nothing has been done, they could honor the secondary intent. This could be to prevent the potential reservations of space. He stated that historically communication companies have had that. Mr. Bacon stated that they cannot take away the Form 7 option because the fact that if it has taken a year to get a pole replacement, two years in not a whole lot of time, when they consider planning and reserving space for their trunk lines. Mr. Bacon agrees with

what was originally intended, after two years with no Form 7, they have lost that space, but it has to be adjusted on the Form 7. Mr. Harmon asked if there was a problem which Ms. Dahlman had or if she was responding to a group of emails being denied. Mr. Bacon stated he does not know the background, but that there was a question, and this was being suggested. That they were a little confused with the ability to have the Form 7 option but loose it after the two years. Ms. Ortiz stated that on there it says, "if no response, a JPA will be cancelled on the initiators behalf." She stated that they had discussed that one member is not to cancel another members JPA. She asked if they need to correct the statement on there. Ms. Mitwasi stated she would think so because they had this discussion a couple of years prior about cancelling another members JPA, and they said they could not. Ms. Ortiz stated that she feels they need to revise that part and asked what the other option would be. If there is no construction done and the initiator is not communicating with the other members on the JPA, asking for more time pending construction or permits. Mr. Bacon stated that if there is no Form 7 after two years, he would say that space would become available. If the members still want to reserve that space after two years, they need to get their Form 7's in. Mr. Serrato asked that they would need to keep sending Form 7's as they wait for SCE to replace a pole. Mr. Bacon stated that they will have two Form 7's in four years. Ms. Ortiz asked what if an initiator does not send a Form 7 and two years have gone by, what would they do then. Mr. Bacon stated they have two options. One, reach out to the company that had it and find out their intent, because they do not want to waste all their resources planning something that is not going to happen. The other is they lost their space after two years with no Form 7. Mr. Bacon stated that that will become an issue because space is so valuable out there. Mr. Harmon stated that on non-replacement poles, if the pole has not been replaced, they cannot really be asking for space, but if it's a rearrangement where the initiating party does not have any control on the time to actually do that. On a pole replacement if they are still waiting, they are at that mercy. Anything other than a pole replacement it would make sense that space become available because even for standard permits, even cell sites, two years is a reasonable time frame. He stated he understands that there are external circumstances that should be taken into account, but other than a pole replacement that is still pending. Ms. Ortiz stated that the way Section 18.1E reads, it reads as if the initiator has not sent anything in 24 months and they have not constructed, the other member as the receiving end can cancel the JPA on the other members behalf, but they have previously discussed that member shouldn't be doing that and they are contradicting themselves with this section. Ms. Black asked if there is a tracer, Form 49, that would be the appropriate form for getting more information, for example asking status. She further stated they would send something like that, a Form 49, to everyone on the header, that everyone should be replying. Ms. Mitwasi asked if there are timelines associated to the tracers, for example the Form 7 has 15 days. The members reviewed Section 18.8 Form 49. Ms. Ortiz stated that it does not show a timeline. Ms. Johnson

stated that the members do not have to respond to a tracer, but they do have to respond to a Form 7. Ms. Ortiz stated that the Form 7 has the 15 days' timeline. Ms. Mitwasi asked if it should be adding a timeline to the Form 49. Ms. Ortiz stated that they would put a timeline for the Form 49, no construction is done, they send out a Form 49, the initiator still does not respond, then they are back canceling on another members behalf. Mr. Carrion stated that he is not in favor of another member canceling a JPA on behalf of the initiating member. He stated, however, there may be room for exceptions to that. He stated that the two he could think of at the moment were, one, that a member is no longer a member, and two, it has been confirmed that project is associated with (the proposed work) has been canceled. Ms. Ortiz stated on the receiving end how would they know that. Mr. Carrion stated they would have to contact that member, that it is within the spirit of the members working together to resolve the issue. Mr. Carrion stated he has seen where he had a JPA pending that was issue three years prior and he could not bill it because there was another JPA that was pending. He stated it turned out that JPA had been cancelled four years prior without any notification. He stated those are the only two exceptions he could think of where it would be acceptable for a member to cancel the JPA of another. He stated it still requires a certain amount of communication between the two. Ms. Ortiz stated that she still thinks they need to edit the bullet under Section 18.1E. Mr. Bacon stated there are two sides of the coin. Looking for worse case scenarios, a communication company comes in and wants to reserve the space. They have a six-year project, and they go and send out all the JPAs and five years later they get the communication line up on the pole. Mr. Bacon asked if that was an acceptable practice. Mr. Carrion stated that if they know at the time that they are going to build, based on how the Routine Handbook is written, then yes. Mr. Carrion stated that Crown Castle does not issue JPAs for builds that they do not intend to do. Mr. Serrato stated that everything is initiated because they have already secured business. Mr. Carrion stated that they have plans in place and everything has been designed, it is at that point they initiate JPAs, and they assume that is the same practice for other members. Mr. Serrato stated that is evident in their project numbers build into the JPA. Mr. Bacon stated that a process needs to be put in place for being able to reach out to that utility if another wants to attach to that pole and there is a pending JPA, more than two years have passed, they go into the records. There is no Form 7 after two years and what they are discussing is the communication reaching out to that company. Mr. Carrion stated that because they do not issue JPAs they do not intend to do, it does not mean there are not any delays. Sometimes things do take two years or a little over. He stated that the communication between members asking about a JPA sitting for more than two years without construction and asking if it is still valid or if work is still pending. Mr. Bacon asked if this should be an action item as far as sitting down and figuring things out. Ms. Ortiz stated if they should open an action item for Section 18.1E. She asked if the members want to think about a solution on how to edit this section and revisit

it next month. Or if anyone would like to volunteer to take it back and reword it. Mr. Bacon asked Mr. Carrion if he would like to volunteer. Mr. Carrion stated if all the members agreed on the two reasons it should not be too hard. Ms. Ortiz asked if that was Mr. Carrion volunteering. Mr. Carrion stated he could. Ms. Pranata stated this will be Item 1778 and asked for a title from the members. Mr. Ortiz suggested *Section 18.1E Cancellation*.

Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Ms. Ortiz to reach out to Ms. McLean to the email to see if she would like to continue with the verbiage for the Form 2 extension.
- Ms. Pranata will add the list of rules under the Basic JPA Training section and move the Final JPA Review Checklist that same section as well.
- Ms. Pranata will make the final revisions to Example 8. When completed the revised Routine Handbook will be released.
- The members are to make a list of what legitimate reasons are for denials and they will discuss at the next month's Routine Revision meeting.
- Ms. Black will work on an example under Item 1772.
- Ms. Bowie's proposed verbiage will be placed on hold until the contact list has been revised, pending on Compliance Meeting.
- Mr. Carrion will work on the proposed revision for Item 1778: Section 18.1E Cancellation.

The Meeting adjourned at 1:36 p.m. until August 18, 2021.

Anali Spencer – Committee Staff

From: Angela Pranata <angela@scjpc.net>

Sent: Wednesday, June 16, 2021 4:49 PM

To: Maria Ortiz <MOrtiz@motiveis.com>; Earle Carrion (Earle.Carrion@crowncastle.com)

<earle.carrion@crowncastle.com>; Joe Serrato (Joe.Serrato@crowncastle.com) <joe.serrato@crowncastle.com>; Nick Van Stryk <nick@petrellielectric.com>

Cc: Kay Black (kb6314@att.com) <kb6314@att.com>; Lex Treepaisan <lex.treepaisan@ftr.com>

Subject: Item numbers/section numbers rules suggestion

Hi All,

Since we're adding the item number rules for SOP to the Routine Handbook, I think it would be best for Members if we could document other rules as well. The rules could be added into the Routine Handbook, the Authorized Costs, or the Basic JPA Training file.

The goal is to return fewer Finals to the initiator. These are probably common knowledge for existing active members and documented in the meeting minutes and/or JPA Alert, however, not everyone can attend the meetings or read the monthly minutes.

Some examples:

- SOP Pole: Member who PTD, cannot charge item 83A, 83B, 5C, 20A, or other transfer items.
- Item 5C: Cannot charge 5C with no cut.
- Unauthorized attachment: Member unauthorized on the pole cannot charge other owners authorized costs.
- Section 7.3: Benefiting member under Section 7.3 cannot bill Item 5C.
- Item 19: Cannot bill item 19 without Section 7.4 (it's already in the AC but we still see it coming).
- Pole inspection: Member that is not joint on the pole record cannot inspect the joint pole (or cannot charge joint owners authorized costs).
- Section 4.4: Sharing the same grade must show an arm on the Final JPA.
- Section 9, clearance attachment pole: No charges other than 165 or 163 allowed to be billed with clearance poles.

Please let me know what you think.

Thank you,

Angela Pranata

Manager of Operations

So. Ca. Joint Pole Committee

Cell: 909-451-3024

angela@scjpc.net

- (1) Enter approved (required) and accounting data.
- (2) JPA number must begin with the correcting member's code and end with "COR" indicator.
- (3) Use Section 13.1 and/or 13.2; show original JPA number & Bill of Sale date of JPA to be corrected. Notate the corrections or errors.
- (4) Show information as shown on original final bill. If the original JPA is not available, please indicate it on the nature of work.
- (5) Show information as it should be billed.

(Revised June 2021)

XX Denials

Denial of a joint ownership transaction must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial is permitted, in instances where two or more poles and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, must be accompanied with sufficient supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arellanes		Camile Bowie		Denied
HSO	Cory Crawford				
NG	Earle Carrion	Dublin	J. Serrato <i>Earle Gerard Carrion</i>	Alameda	O25240

Rev. Jul 2013

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:**

AR = Anchor Removed
AT = Anchor Transferred

Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date
Prepared 10/11/2019

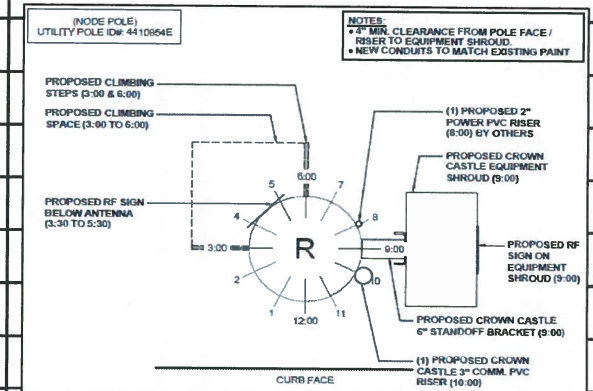
This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date
Sent 10/21/2019Confirming
AgreementIn ☐
FieldBy ☐
TelephoneEst.
Const.
StartNo. of
Pages 2J.P.
Auth.No.

NG520666-SP2IE0037-R01

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arellanes		Valerie Mitnasi		Denied
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	NG	ATS	E	NG					
2				L			L	ANT					NG TO PURCH 4.0, PL ARM/ANT SEC 3.15, RISERS SEC 3.4 1
4410854E	70	99	FT / CL1	100		26-1	61 - 26 24 - 6	29-5					BASELINE AVE S/S 254' W/O CHERRY AVE 2
ATS 4.0 ON													NEW 2" RISER @ 8:00, NEW 3" RISER @ 10:00 3
ATS-RIV-R19-JPO4													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													5
													6
													7
													8
													9
													10
													11
													12
													13



POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

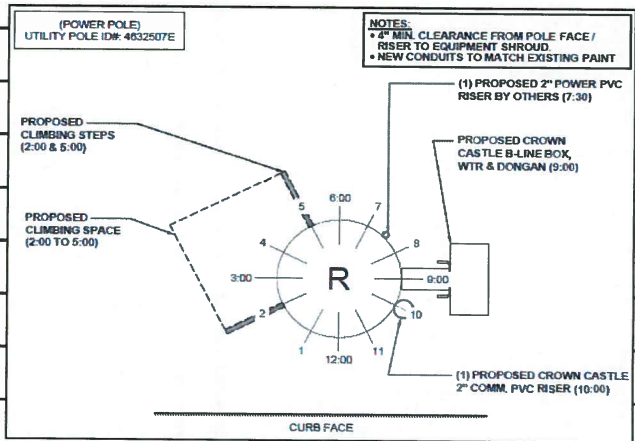
GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In ☐ Field

By Telephone

Est.
Const.
Start

No. of
Pages

J.P.
Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZEWSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

Q

POLE NO.	Pole Length	Year Set	Pole Trt	Record						Proposed		Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
	Anchor Size		Class	Anchor Detail	E									
								~~12KV~~ E	ATS					
				12KV				~~12KV~~ 68-34	C				ATS TO PURCH SEC 4.0, 3 4, & 12.0	1
4632508E	75	2012	FT/CLH4	ALL				25-7	26-1				S/E C/O BASELINE AVE., & CHERRY AVE.	2
-DENIED-				TN24				TN 25					ATS TO PL NEW 2" RISER (6 00)	3
	3/4"	ANC	E	TN26				TN 24						
									ALL				ATS TO PL 3/4" ANC (E) L=20'	4

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

**Show Quantity of
Items to be billed
in the Column of
Party to be Paid.**

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10.11.18AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Td Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a prior Form 2 with the same section codes, the Initiating Member must do one of the following items, to ensure the pole record is accurate:

1. Final Bill the first F2 or cancel it. or
2. Issue the second F2 with a "BILL FIRST" note in the Location and Nature of Work, listing the first F2 to bill first.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must

designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

Anali Spencer

From: Angela Pranata Meeting Laptop
Sent: Wednesday, May 19, 2021 12:09 PM
To: Kathleen Allen; mortiz@motiveis.com; Anali Spencer
Subject: From Camile SCE for Routine Fw: May-Routine AdHoc

Follow Up Flag: Follow up
Due By: Monday, May 31, 2021 8:00 AM
Flag Status: Flagged

Categories: IMPORTANT, MTG

From: Camile Bowie <Camile.Bowie@sce.com>
Sent: Wednesday, May 19, 2021 10:43 AM
To: Angela Pranata Meeting Laptop <laptop01@scjpc.net>
Cc: Angela Pranata <angela@scjpc.net>
Subject: May-Routine AdHoc

Hello Angela,

Today, during the Routine AdHoc, I would like to propose the following additions/ changes to the handbook. The proposed changes are in green.

3.0 Notice of Intention to Construct

Member contemplating construction or reconstruction shall notify all Members operating in the same territory of its plans as far in advance as possible to permit those Members to participate in joint construction if so desired. **Members shall be notified via their identified contact information listed on the SCJPC site.** This Notice of Intention to Construct shall be issued on a Form 2 Preliminary Joint Pole Authorization and shall include poles, anchors and other equipment necessary for constructing Member's own use and shall also specify the space which it requires for its own facilities.

3.0 Notice of Intention to Construct, cont...

The issuing Member will enter the date mailed on the first page of the authorization. If the Notice of Intention is not returned within 45 days, the issuing Member may proceed as if constructing for its own sole ownership. If there is disagreement, Notice of Intention should be returned to issuing Member with Form 49, stating reason. **If any Member operating in the same territory as the intended construction is not notified of the Intent on the date mailed, the initiating Member shall revise the date sent on the Form 2, allowing the full 45 day review period to the receiving Member utilities.**

18.10 Form 11 – Notification of G.O. 95 Non-Conformance

This form is to be used independently from other SCJPC forms. Form shall be sent to pole inspection contact as listed on SCJPC. **Members shall annually review pole Inspection contact information for validity and update as needed.**

Camile Bowie

Supervisor

T&D/ Joint Pole Organization

T. 909-548-7066 | M. 714-514-9033

14005 S. Benson Ave. Chino, CA. 91710



Anali Spencer

From: Angela Pranata
Sent: Friday, July 30, 2021 1:18 PM
To: Anali Spencer
Subject: Fw: [EXTERNAL] FW: JPA Expirations?

From: Bacon, John R. <John.Bacon@ladwp.com>
Sent: Wednesday, July 14, 2021 5:00 PM
To: Angela Pranata <angela@scjpc.net>; Kathleen Allen <kathleen@scjpc.net>
Subject: FW: [EXTERNAL] FW: JPA Expirations?

Thoughts from my experts ? ?

From: Karen A. Dahlman <karen@cvc-group.com>
Sent: Wednesday, July 14, 2021 9:49 AM
To: Bacon, John R. <John.Bacon@ladwp.com>
Subject: [EXTERNAL] FW: JPA Expirations?

EXTERNAL EMAIL! This email was generated from a non-LADWP address. If any links exist, do not click/open on them unless you are 100% certain of the associated site or source. ALWAYS hover over the link to preview the actual URL/site and confirm its legitimacy.

Hi John ~

Long time no talk! Hope all is well your way.
Say, I'd like to make a recommendation to the SCJPC about the expiration of JPAs.

I received this email chain about this topic just yesterday and your name was on it from the SCJPC meeting notes. My team follows the Routine Handbook precisely when writing, submitting and administration JPAs. Also, looks like another vendor of Ericsson does as well (who started this email chain.)

According to Section 18.1-E

A JPA will be "cancelled" after 24 months of the JPA initiating date. I recommend this section is reworded to state that a JPA never expires (if that is the case per the email chain below), however, a Form 7 is used to extend the date of construction start after 18 or 24 months have passed. (Or something to that nature.) The way it is written currently, is confusing. If a JPA never expires, then that section should be removed or be written so that it is clear that a protocol is used to extend the initiating date (or construction start date) of a JPA.

Construction Start Date/Cancellation - The time limit for starting joint pole construction shown on a Form 2 Preliminary Joint Pole Authorization shall be 18 months from date issued. At the expiration of this time period, the following procedure should be followed:

If construction has not been started:

- Form 7 shall be sent by any member involved to request extension, which requires mutual agreement in writing, or to cancel.
- If construction has not been started and JPA time limit exceeds 24 months, explanation is required for extension. If no response, the JPA will be cancelled on the initiator's behalf. (Revised March 2016).

Let me know if you have any questions or wish to discuss this further.
I appreciate your attention to this matter.

Thank you,

Karen A. Dahlman
Director of Operations
CVC, Inc. - Utility Solutions

Mobile: 949-212-0482

karen@cvc-group.com

www.cvc-group.com

From: Terri Grisenti <tgrisenti@qualtekwireless.com>
Date: Tuesday, July 13, 2021 at 11:23 AM
To: "Karen A. Dahlman" <karen@cvc-group.com>
Subject: FW: JPA Expirations?

Passing Along--

From: VOSS, KATELYN <KV166G@att.com>
Sent: Monday, July 12, 2021 2:37 PM
To: Terri Grisenti <tgrisenti@qualtekwireless.com>; Joshua Hernandez <Johernandez@qualtekwireless.com>
Subject: FW: JPA Expirations?

[EXTERNAL SENDER] - Watch for Phishing Attack

From: VARGAS, SEBASTIAN <sv770k@att.com>
Sent: Thursday, June 17, 2021 11:27 AM
To: VOSS, KATELYN <KV166G@att.com>
Subject: FW: JPA Expirations?

From: MERE, OMAR J <om5039@att.com>
Sent: Thursday, June 17, 2021 10:15 AM
To: VARGAS, SEBASTIAN <sv770k@att.com>
Subject: FW: JPA Expirations?

FYI

Omar Mere

Area Manager Construction & Engineering
(562) 293-6429

From: Maria Ortiz <MOrtiz@motiveis.com>
Sent: Thursday, June 17, 2021 10:09 AM
To: MERE, OMAR J <om5039@att.com>
Subject: RE: JPA Expirations?

Hi Omar,

It is understood that there is no expiration date on a JPA until the initiator issues a Form 7 to cancel. One member should not cancel another member's JPA. All members have active JPAs that are years old.

We discussed this in May's meeting. Please see screen shot below from the meeting minutes.

Routine Revision – May 19, 2021

Page 1 of 10

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. She opened to JPA expiration date or cancellation. She stated the question was if there was an automatic cancellation on JPAs. As it was understood, there is no expiration date, and it is not cancelled until the initiator issues a Form 7 to cancel the JPA. She stated that this is how she believes everyone understands it. Mr. Bacon stated Ms. Ortiz explained it well and that his staff appreciated it. Ms. Ortiz asked if they needed to put something in writing or if it was ok to leave it as is. Mr. Bacon stated he did not see a reason to change it. Ms. Pranata stated she would remove it from the agenda.

Hope this helps.

Thank you,

Maria Ortiz

JPA Department Manager

Motive Infrastructure Solutions

9275 Corbin Ave., Northridge, CA, 91324

w: www.motiveis.com

e: MOrtiz@motiveis.com

t: 818-898-2352 | c: (818) 304-3426



From: MERE, OMAR J <om5039@att.com>

Sent: Thursday, June 17, 2021 9:42 AM

To: Maria Ortiz <MOrtiz@motiveis.com>

Subject: JPA Expirations?

Hi Maria,

I need to pick your brain. Sebastian received this information from one of the vendors Ericsson is using. Should all of our vendors be doing this? Are you guys doing this?

Hi Sebastian,

Wendy confirmed the expiration with JPA. Plea:

Here is the Rule from the SCJPC:

Section 18.1-E:

Construction Start Date/Cancellation
limit for starting joint pole construction
Form 2 Preliminary Joint Pole Authority
be 18 months from date issued. At
of this time period, the following procedure
be followed:

If construction has not been started

- Form 7 shall be sent by
involved to request extension

Omar Mere

Area Manager Construction & Engineering
AT&T Mobility – LA Market
600 E Green Street, 3rd Floor
Pasadena, CA 91101-2020
(562) 293-6429

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Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104
San Dimas, CA 91773
Phone (909) 599-3801

August 18, 2021

A meeting of the **Routine Revision Committee** took place on the above date, **at 11:26 a.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Joe Serrato	Crown Castle NG West Inc.
Mr. Aarize Dizon	Crown Castle NG West Inc.
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Tara Andrews	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Victor Cortez Jasso	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Mr. Richard Soriano	City of Banning
Mr. Renzo Garzon	Mobilitie, LLC
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Amanda Lindgren	City of Glendale
Ms. Heidi Seropian	Extenet Systems
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 11:26 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. Ms. Ortiz stated that she did reach out to Ms. McLean, and she stated that she does not want to request any changes to the Routine Handbook and if no other members want to make any changes to the verbiage to Form 2 extension requests this could be removed from the agenda. She asked if any members wanted to change the verbiage from the way it was currently written or if they were ok with the way it was. There were no requests, and the item could be removed from the agenda.

Ms. Black stated that she was helping someone regarding a COR (correction of records) JPA, and AT&T California was doing a correction of records on their own JPA. Ms. Black inquired if on a COR can they just show what was omitted and she then stated she knows that the examples are shown as and should be. She stated if it is just an item number, for example, Item 83 was left off, she wanted to know if they can just write adding Item 83 to the particular pole to the JPA they are correcting or if they have to show the entire thing. Ms. Ortiz stated that the example says to show the whole thing and asked Ms. Allen and Ms. Pranata. Ms. Allen stated as of now it is show as exactly how it was originally and should be showing the omitted Item 83. If the members want to change that and decide not to do the shown as and should be it would just have to be clear and would be a committee decision. Ms. Black stated that she didn't necessarily want to change or mess with it because it has been working, but that it is a lot of work and was looking to save some time. Ms. Ortiz stated that if it changes then it would be uncertain how all the other members will be sending in their corrections. Ms. Black agreed and stated she would like to take back the question.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) –Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Ortiz opened to Example 8 and confirmed it was already done. Ms. Pranata stated yes and that the Routine Handbook had been updated on August 12. Ms. Ortiz stated that this could now be removed from the agenda and Ms. Pranata agreed.

Ms. Pranata stated she added the next bullet from the BPS meeting and wanted to see if the members wanted to add an example or not about SOP for the members who PTD cannot charge transfer items. She asked if the members would like it in the Routine Handbook. Ms. Ortiz read the bullet stating *member who PTD cannot charge Item 83* and asked for a clarification and an example. Ms. Pranata asked if she meant an example of a final. Ms. Ortiz stated yes. Ms. Pranata stated that was what was decided at the BPS meeting in June, that the member who PTD could not charge those items. Ms. Ortiz asked if there was an example for that meeting. Ms. Pranata stated there was and she could look at the meeting minutes. Ms. Ortiz stated at least the way it is worded. Ms. Johnson stated that she believed it was because the last person that was off the pole would be the one that would PTD the pole and asked if that was correct. Ms. Ortiz stated that made sense because they are not transferring but leaving the

section of pole. Ms. Pranata asked if they would like to add the rule to the Routine Handbook. Ms. Ortiz stated that she believed they should so it will be clear. Mr. Brown stated that he agrees with most of the transfers; however, he tends to think that Item 20A may need to be transferred at time on SOP. Sometimes the guy needs to be transferred , not on every occasion but on some occasions. Ms. Ortiz asked if it should only apply to Items 83 and 5C. Mr. Brown stated that not in every case, but some cases the guy needs to be transferred. Ms. Ortiz stated it looked like it would be Example 31 and asked if they needed to add the verbiage to this example or revise it in Section 7, or if the example would be sufficient. Ms. Black stated that SOP's are really confusing and if they can do way more to clarify it for posterity and to memorialize it, because if any of them leave their teams, remaining teammates will be left confused with SOPs. Ms. Ortiz asked that if they should add it to Section 7 then. Ms. Ortiz asked Ms. Black where in Section 7 they add the SOP information. Ms. Ortiz asked if it would be in Section 7.0 so it could apply to all. Ms. Black asked where SOP was placed anyways. Mr. Van Stryk stated it was Example 31. Ms. Pranata stated that she believes it is only Example 31 that has SOP. Ms. Black stated that they need it in Section 7 or put it in the definitions. She stated this could be why they are getting questions. Ms. Pranata stated it was not in the glossary. Ms. Ortiz asked if they just went ahead and added it to the examples. Ms. Pranata stated they could add a note as number four. Ms. Pranata asked if they should add U1 cannot charge, and Ms. Ortiz stated U2/U3 for transfer or Item 83A or B. Ms. LaFrenais with Bear Valley Electric stated that she agreed that it should be more in the index than in the example because she has that same difficulty with the parentheses. When there is a pole where they need to put in the footage and it has to be in parentheses, the only place that rule is seen is in the example and it cannot be found anywhere else. Ms. Black stated that is it is one of those things that just has to be known. Ms. LaFrenais stated that is most of the JPA. Ms. Black stated that she does not know if the parentheses need to be in the index, but she does think they should define SOP a little bit more. If not in Section 7, then they could put it in the index. She stated she would like to know a bit more about billing on an SOP, how that is billed. Ms. Ortiz stated that SOP is not billed. Ms. Allen confirmed that SOP is not billed. Ms. Allen then stated she had one question for Mr. Brown. She stated when he mentioned Item 20A could be charged she wanted to clarify for the minutes and the billers if they are supposed to charge Item 20A or ignore it. She stated in the last BPS meeting they are ignoring it if it comes in. Mr. Brown stated in the case where an Item 20A is applied it should be billed because in some cases they need to go ahead and transfer the guy for the strengthening of the pole. They will transfer the guy as opposed to leaving it on the section of pole and that SCE has done that on numerous occasions. He stated that they do not do it on every case, but if it is on the JPA then it should be billed. Ms. Allen stated if the billers see Item 20A on a JPA they are to bill it. Mr. Brown stated yes and that the members have their opportunity to go out and verify, so it should be billed. Ms. Allen thanked Mr. Brown for the clarification. Ms. Pranata asked for a confirmation that as of now they will not be billing Item 83A or B and Item 5C only. Mr. Brown stated that was correct. Ms. Ortiz asked

if they should add it to the example because in the index if they search “section of pole” it would direct them to Example 31 and nowhere else. She asked where they would otherwise put it. Ms. Black stated that Section 7.0 would be ok. Ms. Ortiz stated she will update the example and come up with a note for Section 7.0 for the next Routine Revision meeting.

Agenda Item4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. The members were going to make a list of legitimate reasons for a denial to discuss today. She asked the members if they had their lists compiled. Ms. Pranata stated that she received one from SCE. Ms. Mitwasi stated that this was SCE’s proposal of the revised language to the proposed denial language that was initially submitted, but that they also have a list of their denial reasons as well. She stated that they have several with the second part where it says partial denial of permitted instances where SCE was not clear as to the intent of that section. She stated that is where they put a suggestion for a possible change if that was the direction they were trying to go. Ms. LaFrenais stated that she has an example of a denial where Bear Valley Electric was denied on a JPA because there was a pending JPA being submitted, but there was a pending JPA from 2003 which prevents them from moving forward on their JPA. Ms. Pranata asked if Ms. LaFrenais was talking about a final or a preliminary. Ms. LaFrenais stated it was a preliminary that was denied. Mr. Bacon stated that it would fall under the two years if they do not do an extension category. Ms. LaFrenais stated that they are waiting on a pending JPA that is from 2003 which is preventing them from moving forward on their JPA. Mr. Serrato asked if it was dead because if it was denied it would be dead and they could just move forward with their JPA or asked for the exact situation. Ms. LaFrenais stated they have six poles that they discovered had a new tenant on it. That it was a final JPA that was returned because they did not have Sprint on their pole. She stated she sent the JPA to Sprint to get their approval and they denied it because they are pending on a JPA from 2003. Ms. Black stated that Sprint should have sent Ms. LaFrenais their 2003 JPA. She stated that is one of the things that they want to try to get written into the handbook, when a denial happens for the reason that there is another pending JPA that is in the way, that the person or company denying it send that the paperwork. Then what they could do in order to move forward is take the proposed column from that pole and make that the record and notate it on the JPA, that the Sprint JPA in the location and nature of work is to bill first. Ms. Black stated they were going to talk about that in the example that she has during this meeting. She further stated that once they have that as the record, they would be able to do their new proposed and it should not prohibit them from ever moving forward after that. Ms. LaFrenais asked if they should put Sprints JPA numbers under the details of work. Ms. Black stated yes that Ms. LaFrenais would put “Sprint XYZ JPA to bill first.” Ms. Black stated after Ms. LaFrenais lists it, that her example would be coming up for discussion shortly, but they would resend their JPA to get it moving. Ms. Black stated that Ms. LaFrenais would need to get a copy of the JPA

that is holding everything up. If it is so old and Bear Valley Electric never got it, they would need a copy of that which the initiating member would have if the person who denied it did not give it to them. Ms. La Frenais thanked Ms. Black.

Mr. Carrion stated that he had a denial topic that he wanted to get all the members opinion on if it is grounds for denial. Mr. Carrion stated that Crown Castle prefers, and it is their internal policy to transfer or touch their own equipment. If they receive a JPA where it is being proposed that the other company rearrange Crown Castle themselves, would that be grounds for denial. If Crown Castle could deny that. Ms. Ortiz asked if Crown Castle would just redline it. Mr. Carrion stated they could cross it out and add that but asked if that would or would not count as a denial because they are crossing out and adding it in, so basically it is being denied. Ms. Ortiz stated it was not because she has seen those come in with a redline that says approve with changes and a note saying NG to transfer their own facilities. Mr. Serrato stated what if they do cross it out and approve with changes, but later Crown Castle receives a Form 48 that the other company rearranged, moved, or transferred them. He asked if Crown Castle would not ask them to change the entire JPA to a Section 4.1 on the new pole. Mr. Serrato stated retracted and said it would not be Section 4.1. Mr. Brown stated that the only problems with redlining out because they prefer to transfer their own facilities is they do not change the pulling routine. Without changing the pulling routine, it leaves SCE no choice but to at least temporarily attach them to the new pole. He stated they can make the attachments permanent but without changing the pulling routine, then SCE has nowhere to put Crown Castle, so they have to at least temporarily attach them. Mr. Serrato stated in the cases that they are receiving Form 2s and Form 48s at the same time with everything already had happened, he wanted to know what options Crown Castle had in terms of marking the Form 2 since the Form 48 had already come. Mr. Serrato stated that he would bring a better example at the next Compliance meeting, but that he wanted to get the topic out there.

Mr. Carrion stated in terms of what was being proposed as having a definition about denials to put into the Routine Handbook, that there were a couple of things. In terms of partial denial, the intent of that was to explain that within the context of a larger JPA with numerous poles or multiple scopes of work that parts of it can be denied and that is allowed. Which has been seen. He explained there can be a 10 pole JPA where nice poles can be approved, and one can be denied. Ms. Ortiz stated this was correct. He then explained withing the context of a single JPA with multiple scopes of work, if it is written up as everyone is going to be transferred, Crown Castle can deny that one transfer to their facilities because they want to take care of it, which was where the intent was.

Mr. Carrion stated concerning having the members make a list of what a legitimate reason for denial was, he stated that he was disappointed with the reactions received with the proposed verbiage. He stated the reason was, in terms of Crown Castle's position, was as long as it is not something that goes against GO 95 and it follows the Routine Handbook, they should be good. He stated anything that goes on the other side of this would be a cause for denial. Mr. Carrion stated that when it came to trying to list out what are the legitimate

reasons for denial, he was unsure how effective that exercise would be. He stated at the end of the day, they all spend a lot of time coming up with rules, procedures with the intention to follow, and all it is trying to instill is something into the Routine Handbook to make sure that it is clearly stated that all the members do that. Mr. Carrion stated he was unsure if it could go beyond just stating it, but that he thought they have a good opportunity for all the members to be able to put up with what they say they are going to do which is follow the Routine Handbook, because that is what it is there for. Mr. Carrion stated at the end of the day a denial is only valid if it follows the rules that they spend so much time putting together. He stated if that is something that they cannot come together on that he was unsure how much further he would want to take this. Mr. Carrion stated he didn't know if this was something that they would just like to take off the agenda, but that he wanted to put it out there. He wanted to make it know that there was disappointment here, but that it is a good opportunity for the members to state that they are really following what they are there to do. Ms. Ortiz stated she agrees with Mr. Carrion and asked if any other members had anything to add to that. She asked what the members would like to do because they keep going through the same things and discussing the same. Mr. Bacon stated they could move on to Item 1772. Ms. Mitwasi stated that they need to determine if they are keeping this as part of an ongoing discussion or if they are just removing it, which it sounded like they were removing it from discussion now. Mr. Serrato asked if Mr. Carrion would like to shelve it, and maybe not conclude it. Mr. Carrion stated that they may as well because it seems like they are going around in circles at this time. He stated it does not change that it is really important for them to provide supporting evidence with a denial regardless of what others definition of adequate supporting evidence is. That the fact that a denial should be withing the grounds of the process of everything that is discussed at the committee meetings does not change. Mr. Carrion stated that they are just going around in circles, and this should be tabled. Mr. Bacon asked if it would be beneficial if they created a denial legend where each denial whether it withing GO 95 or for any other denial that may be out there, to get a consistent key legend for the denials with a slotted space on the JPA explaining the reason for denial. He stated in there are a million cases for denials, but for the most generic ones that they use if it would be beneficial if they defined them as to whether or not they are grounds for a denial on a JPA. Mr. Bacon stated that if they deny it, they redline it, with no definition a lot of time as to what it means, then Crown Castle and all the other members are left wondering why they are being denied. Ms. Ortiz stated that is what started all of this discussion. Mr. Bacon stated that they do not need to shelve it but all the members get on the same page as to what qualifies as a denial. He also stated then they could come up with a dispute somehow, but that he would not close this or shelve it, that they need to keep chipping away at it. Ms. Black stated that one thing that would help AT&T California is that if the power companies who are checking their loading could give AT&T California a template of what the settings are that they are expecting to see. She stated that AT&T California uses the GO 95 setting and OCALC. She stated that recently AT&T California saw that they need to change

the wind to something different and without the back-and-forth it would save time if they knew the settings for a particular company that they want to see and avoid time spent on re-work. Mr. Bacon stated that a legitimate reason why and explained in more than just one word. He explained that on wind loading they probably wanted them to set it in a high fire wind area to 160 as opposed to the 80 on the mile and hour wind. He stated that it is easy to that on a piece a paper or an email to send it instead of weeks of trying to call back or sending an email with no response. Ms. Black stated that she thinks there are certain settings that would be universal and if they could get what everyone is looking for up front then that would save time. She stated Mr. Bacon was right and a lot of the time companies use their own internal language that AT&T California does not understand because even though there is a reason there they do not understand the internal term. Mr. Carrion stated that the original intent for this was as someone had mentioned is that they just kind of have to know about their process. Mr. Carrion stated that he is trying to get something in writing about something that is just unspoken about. He stated if Crown Castle denies someone for needing to revise their loading, then they should send a copy of that loading where it is redlined and where something needs to change. That is just something that the members know how to do this, and Mr. Carrion stated that he is just trying to put that in writing. If something is going to be denied they should have the reason and send the document that supports it if required. He further stated that at this moment in time it is something that the members just know to do, and it is not written anywhere that they need to do that. Mr. Carrion stated that was the intent behind this. He stated that if he lists what is acceptable and what is not, that to him it is black and white. If it is in the Routine Handbook and it is not really following it, then he does not know if the denial is valid. Mr. Carrion stated that if they are denying Crown Castle based on something that is against GO 95 where they did not provide loading where it is required, then that is a valid reason for denial. He stated that is just something that the members know to do but it is not written anywhere. Ms. Ortiz stated that they have their basic JPA training that shows how to create a JPA, how to send a JPA, and what is needed. She asked if maybe there was a way in the response that they can add or say something like, if a JPA needs to be denied for reasons A, B, C, or D, to provide backup documentation, maybe something that can be added there. Mr. Bacon stated that he thought that was a great idea and stated they should find the location where they have to write it on the JPA and make a kind of standard, that if a JPA is being denied, there must be a brief explanation as to why they are denying it based on the accepted denial process that is set. If it is something that can be taken care of because of a rearrangement and it is being denied or if it is something in that category. Ms. Ortiz stated there is a line for responses and it says it may be categorized as one of the following: approve with changes or deny and that they could possibly add more to the deny bullet. Mr. Carrion stated that the Routine Handbook is the main source of what they follow, and he thinks that if they really believe in it that much then this is the sort of thing that needs to be in it. He stated that they have discussed this at length already and he was unsure if they want to move on for now, take it off

the agenda or keep it in discussion because it is important. Ms. Ortiz stated that it has been on the agenda for almost a year. Mr. Bacon asked if this would go to operating as far as changing the language. Mr. Ortiz stated it would be in routine, but they just cannot agree on how to change it. Mr. Bacon stated that they can add that every denial should come with an explanation, which is the least they could do. Mr. Carrion asked Mr. Bacon and Ms. Ortiz if he takes this back to see if he is able find time to revise it and simplify it more. He stated he may have pushed it to far which could have been his passion speaking. Mr. Carrion stated that he can take it back to try to tone it down, simply, and bring it back to more of the basics and what is expected on those kind of grounds, and then they can look at it again at the next month's Compliance meeting. Mr. Bacon stated that all the members know how devastating a denial is. When denied they have to go back to squire one and ask where are they going to put their cell site or where can they run the trunk lines from if they are denied access onto that pole. He stated that it is expensive and kills their deadlines. Mr. Bacon stated that if there is a legitimate reason as to why someone cannot attach to a pole to state it. If a member is arbitrarily denying it to realize that other members and everyone is affected by this and their decision to deny it. Mr. Bacon stated that he agrees that they should have something in the Routine Handbook as a far as at least some type of explanation and that this should be left open to be mulled on and at the next month's meeting they can bring it up and drum out a process.

Agenda Item 5 - Item 1772: Multiple Pending JPAs on Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. Ms. Ortiz stated that Ms. Black sent something the day before (see attached). Ms. Black stated that at the last month's meeting there was good feedback, so she changed words. She stated "pending" was one of the words that got thrown out. Ms. Black stated she simplified the verbiage and asked the members if they had any upgrades. Ms. Mitwasi stated that one of the opportunities that SCE has with this, she stated that she took this back to the team and tried to talk through it. Ms. Mitwasi stated that when SCE sends out a preliminary it is hard for them to get visibility on the bill before/bill after because they have so many planning organizations with different project focuses. She stated that they do not get visibility to the bill before/bill after until they get notifications that they are about to send a Form 48 that construction has been completed. Ms. Mitwasi stated that one of SCE's suggestions would be if they could at the pole line if they could note there is a pending JPA related to the pole, and they could do a Form 48 where they can list the bill before/bill after. Ms. Black asked that Ms. Mitwasi re-explain. Ms. Mitwasi stated that when SCE submits the preliminary at the pole line, they should note there is a pending JPA, the JPA number on there, and when the construction is completed on their end and they are submitting the Form 48, SCE at that time could note the bill before/bill after because they do not have that visibility until they know construction has been completed. Ms. Black asked if SCE knows that there is another JPA on a pole that they are touching today, that if that would be SCE's bill first. Ms. Mitwasi stated that not

technically because planning has different project focuses and priorities and SCE has several different planning groups with different project focuses and priorities. She stated that sometimes the one that may have been submitted before is not always going to the bill first due construction may not have been completed first and this may happen on another JPA. Ms. Black stated that the challenge AT&T California would have is in her one example that showed a 1956 pole on two different JPAs. She stated their database will not allow them to link two different pieces of paper. She stated that if the 1956 pole is being replaced by a pole in 2020 and they build that into AT&T California's database, then they can link the new piece of paper SCE is sending to the 2020 pole, but not to multiple JPAs to the same pole. Ms. Black then asked why SCE could not just make the decision for one to bill first and that one is the one they will follow, then they can give AT&T California the criteria for what the new pole would be on the new set of paperwork. Ms. Black asked SCE if that would work. Ms. Mitwasi stated that for that instance was a prime example for SCE which opened the door for them to dig into it further. She stated that because SCE did not know the bill before/bill after on there, they are still unable to see the sequence of it and they still when sorting through on their end, cannot tell the removal status. Ms. Mitwasi stated that Ms. DeBarge has better understanding and asked if she was available to chime in. Ms. Ortiz asked if this was two different JPASs replacing the same pole but initiated by the same member. Ms. Mitwasi stated one was for a replacement and one was a removal. Ms. Mitwasi stated Ms. DeBarge was trying to call in. Ms. Black stated that in the scenario that one pole was being removed and then there was the same pole being replaced, if they can just figure out that the order has to be pole replacement is first and then the removal. Otherwise, it makes no sense if the pole gets replaced. Ms. Mitwasi stated that the way it came through on SCE's end, too, was that the removal actually did come in before the replacement JPA did. Ms. Black stated that is how it got sent to AT&T California which is why they denied the replacement because they cannot link it to the new paperwork, that it is something not physically possible for their database. Ms. Ortiz stated that it does not make sense because if the pole is gone, then what is being replaced. Ms. Mitwasi stated that Ms. DeBarge was saying that they updated the removal JPA with a Form 7 and then the replacement moved to billing for the Form 48, but that is until the construction gets completed. Ms. Black stated that it still does not allow AT&T California to deal with the new paperwork that got sent and if there was any way for SCE to hold their paperwork until they finish the first one so that there is not anything pending. She stated the challenge that AT&T California is going to get is because their database is not going to let them deal with that new paperwork. Ms. DeBarge stated that SCE sees poles on multiple JPAs every day. They see JPAs that come in because it is a regular deteriorated pole replacement, or it is in a high fire and then comes another JPA that is in high fire, but the deteriorated pole might have a compliance due date that is due before the high fire. Which in turn they get a claim. Ms. DeBarge stated that the instance Ms. Black was speaking of SCE had a replacement JPA that went out. She stated that the JPA is out there and then comes a replacement JPA and SCE sends out the

replacement. Ms. DeBarge stated that with her new automated system, new JPA comes with no research as to what is billing before/billing after, they just do not know. The JPAs then come out and not until the replacement takes place does SCE know if it is being removed, which they then update the removal JPA with the new pole number from the replacement JPA. The replacement is then going to be billing and the removal is still out there. Ms. DeBarge stated that they see this on a regular basis, and it is very hard for the JPA team to determine what the planning organization what is coming first. Ms. DeBarge stated that she sees what Ms. Black is dealing with their internal system not being able to hold multiple JPAs on the same pole. She stated for SCE it is impossible on some of them to determine what is billing or what is taking place first. She stated they could say bill this first, but then they get field paperwork saying that the other one took place first which is the dilemma that SCE is running into. Ms. DeBarge stated that SCE has tried and is working on it internally, but to give a definite this is billing first, and this is billing second, they just do not know. Ms. Black stated that on the particular case SCE did put the bill first one, but it was denied by AT&T California because it makes no sense. AT&T California had received a removal and then a pole replacement. That was a denial because AT&T California cannot remove a pole and then at a later date replace it. She stated that this sounds like an SCE issue. Ms. Black asked if there is a way for SCE to tell their database that they have an order. Ms. Black stated another concern was that AT&T California has a pole being replace that is going to turn around and get removed. She asked how come and stated that it is kind of odd. Ms. Black stated that this is another concern they have as a pole owner. Ms. DeBarge stated that was a Rule 20 or something that is happening down the line, but that the replacement was evidently needed at that time, and it was done, and she was unsure of the nature of work on the removal. She stated as far as JPAs her department at SCE sends them and processes them and as far as the work order, that is a whole different department. Ms. Black stated that this sounds like an internal SCE issue that they need to figure out before they just sent a bunch of paperwork out to those on the receiving end who cannot deal with it. She asked if this would be a question internally about the removal and why they are doing that. Or ask if they just had a replacement and what is going on. Ms. Black stated that it would make sense to research withing SCE before it goes out to the rest of the members. Ms. Mitwasi stated that this is something that SCE has identified and is actively working through it, trying to find out a solution to some of that. An interim of that solution being here now, is where SCE currently is which is why they are proposing that they can note on the preliminary when they are pending a JPA. SCE then could follow up with the bill before/bill after when they submit the Form 48. Ms. Black stated that one some cases that would work, but in the example just discussed, it would still be a denial for AT&T California because they cannot deal with it. She asked how would they be able to because AT&T California cannot put that in their database. That they cannot on a pole that they already have a removal on in their database, they cannot replace it. That their system does not let them do that. Ms. Ortiz stated that it not only that, that it just does not make sense. Ms. Ortiz stated that what they are seeing on

their end is they have a JPA for a pole replacement and then they will receive another JPA replacing the same pole with same year. She stated it would make sense if the original JPA showed the old pole 1945 being replaced in 2010 and then new JPA replacing the 2010 with a pole from 2020, but they get the same two different JPAs replacing the old pole with the same year sets. She stated they then deny the new one and say they already have that pending JPA. Ms. Black stated that is the scenario she is talking about as well. She that on a car pole situation they can have it be replaced last year and then suddenly the entire thing gets wiped out again. In that scenario, as Ms. Ortiz stated, the dates line up. Ms. Black stated it is ok because it was set, and then replaced and now it's going to be set and replaced there and AT&T California's database will take it because they have different year sets, and it makes sense. The machine will not give her a hard time. She stated that is what AT&T California is asking for is that they need to have the right order or not only will their database get messed up but also their pole records. Mr. Bacon stated that they needed to move on because it was getting late for lunch. He stated SCE is trying to figure out a way to address this issue and to differ this until the next month's Routine Revision meeting to see what SCE comes up with as far as being able to organize which one is going to final bill and finding some type of rhyme or reason out of it. Ms. Black asked that before moving on that she would like to show the example for the new person who is new in the committee. Ms. Black wanted to show the one example that she was trying to explain. Ms. Ortiz asked if this was for the different members with different pending JPAs, not the same one. Ms. Black stated that they are all different JPAs even with SCE, and that the SCE one is really a hard one. Ms. Black stated they would take the example where a purchase of interest is already existing on a pole and that is going to get replaced because that is what Ms. LaFrenais ran into. Ms. LaFrenais stated that was what happened. Ms. Black stated that for number three (see attached) she tried to say that the proposed side of the JPA that is pending needs to become their records side. Ms. Ortiz stated on their new JPA. Ms. Black confirmed yes on the new JPA. She asked Ms. LaFrenais if that made sense. Ms. Black stated she would send Ms. LaFrenais the example and then she could call or reach out to Ms. Black with any questions. Ms. Pranata displayed the example (see attached). Ms. Black stated that she would get with Ms. LaFrenais to review the example because she believes all the other members understand what was being displayed. Ms. Ortiz agreed and asked if any members had changes regarding the example or if they would like to take it back and review it, then come back and see if they are good to move on to the Administrative Board for approval. Ms. Mitwasi asked to take it back for review. Ms. Ortiz stated that the members would take it back to review and hopefully next month it can be all straightened out to present at the Administrative Board. Mr. Van Stryk asked if the grade and space should be 48-13 on the new pole for U1. Ms. Ortiz stated it should. Ms. Ortiz asked the members to take their notes and they would review it next month.

Agenda Item 6 - Item 1778: Section 18.1E Cancellation (from Routine Revision meeting - 07/21/2021)

– Ms. Ortiz opened to Section 18.1E Cancellation and asked if Mr. Carrion was able to prepare a revision for this. The revision was displayed for the members to review (see attached). Ms. Ortiz asked if the initiating member has confirmed that the project associated has been canceled, then why are they not able to issue a Form 7 to cancel the JPA themselves. Mr. Bacon stated he thinks the question is whether or not if they do not. Ms. Ortiz stated it say may be cancelled under the following conditions. The first being the member is no longer a valid member and the second being the “initiating member has confirmed that the project associated with the JPA has been canceled.” She asked in that case why are they unable to issue the Form 7 to cancel. Mr. Carrion stated that the way he wrote this was if the initiating member has confirmed that the project associated with the pending JPA has been cancelled, then that authorizes the member to cancel that pending JPA on the other member’s behalf and hopefully that was clear. Ms. Ortiz stated it was, but asked if it is a three party JPA, how would the third party on the JPA know that the initiator has reached out to the other party to let them know that this project was cancelled. She asked if they just take their word for it. Mr. Carrion stated that is where communication is required. Mr. Carrion explained to Ms. Ortiz if she had a pending JPA that was holding up his JPA and he was able to confirm with her that her project cancelled, that now it allows him to issue a From 7 to cancel and send that out to whoever else may be evolved, but at the same time he would hope that he would get an email or it written somewhere that it has been canceled, not just a phone call. Mr. Carrion stated that is where he was going with that. Mr. Bacon asked on where it says the “Form 7 shall be sent by any member involved to request an extension” he wanted to know if they request an extension and they have already been approved on that JPA, the next line says, “which requires mutual agreement.” Mr. Bacon stated that at that point of the extension, or the way he is interpreting it is Crown Castle has the right to say no, that they do not agree with this after they have already approved it and now, they are just requesting an extension. He asked if he was reading it wrong. Mr. Carrion stated Mr. Bacon was not reading it wrong, but that he did not write that part, that already existed in the Routine Handbook, and they may have to go back to whoever put that in there. Mr. Bacon stated that Mr. Carrion understands the confusion there. Mr. Carrion agreed and the only part that he focused on there was the length of time and the ability for another member to cancel a JPA on another member’s behalf. Ms. Ortiz agreed. Mr. Carrion stated that the driving force behind this was that construction was not occurring after 24 months had elapsed. Ms., Ortiz asked if any members other had any other comments or suggestions. She then asked if there were any objections or if they like it and want to move forward with it. Mr. Brown stated he thinks they need to hold off on that. Ms. Ortiz asked if they would like to take it back to review along with the other example and then come back with feedback. Mr. Bacon agreed and next month they would get through it.

Agenda Item 7 - Miscellaneous Issues -

- Ms. Ortiz opened to sending JPAs to incorrect email addresses/inboxes from SCE. Ms. Ortiz stated that the contact list has been revised. Ms. Pranata stated it has and they can continue talking about it. Ms. Ortiz stated that they will look at it one step at a time. First, “members shall be notified via their identified contact information listed on the SCJPC site” which she thought sounded good and asked the members if they had any issues with this part. Ms. Ortiz stated that was pretty basic and confirmed the members were good with this one. She moved on to the next that stated if any member operating in the same territory as intended construction is not notified of the intent on the date mailed, the initiating member will revise the date sent on the Form 2. She stated that is meaning that it was not sent to the correct contact as shown on the contact list. Ms. Smith stated, or they failed to send it. Ms. Ortiz asked if Ms. Bowie was not on which she was not. Ms. Smith stated she was not completely clear on this one. Ms. Mitwasi stated that this could be tabled for the next Routine Revision meeting since Ms. Bowie was unavailable. Ms. Ortiz stated that one could be simplified a bit. Ms. Ortiz reviewed the last one and stated that she did not have an issue with that one, just the middle one. Ms. Pranata stated that she thought Ms., Black wanted to add where it is on the website on the first section. Ms. Black stated she did not want to hold it up anymore, but that she saw that this could still get hosed up if not pointed to the right place. She stated is SCE, who was asking for this, wanted it written that way then she is going to say she is fine. Ms. Ortiz stated that they are still reviewing and that the members can still request changes. Ms. Black stated it would involve waiting for the website to get set and if they point to the right place, they need to have that already set up, but it wasn't, which was delaying things. Ms. Pranata stated that it is already set up and has been since the beginning of August. Ms. Black stated then in her opinion under Section 3.0 is should not say this but exactly what it is called don the member information, “form, email, and mailing address” for the paperwork. She stated that if SCE wants it to say this, then she will stop being nitpicky. Ms. Ortiz stated that it makes sense and listed on the SCJPC website under JPA Contacts. Ms. Smith stated that is fine. Ms. Ortiz asked Ms. Black if it would work if it was labeled JPA Contact under member. Ms. Black stated she though it would avoid them going to the first representative. Ms. Ortiz stated they would revisit this at the next month's Routine Revision meeting and hopefully Ms. Bowie could join them to discuss the second paragraph.

Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Ms. Ortiz to work on the example regarding SOP. Example 31 and adding a note to Section 7.0.

- Mr. Carrion to take back verbiage for denials and simplify it to review at the next month's Routine Revision meeting.
- The members are to take back Ms. Black's example regarding multiple pending JPAs and bring feedback next month.
- The members are to take back the Mr. Carrions Section 18.1E verbiage regarding multiple pending JPAs and bring feedback next month.
- Ms. Bowie's proposed verbiage will be revisited the next month's Routine Revision meeting.

The Meeting adjourned at 12:47 p.m. until September 15, 2021.

Anali Spencer – Committee Staff

XX Denials

Denial of a joint ownership transaction must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial is permitted, in instances where two or more poles and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, must be accompanied with sufficient supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arellanes		Camile Bowie		Denied
HSO	Cory Crawford				
NG	Earle Carrion	Dublin	J. Serrato <i>Earle Gerard Carrion</i>	Alameda	O25240

Rev. Jul 2013

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

Show Quantity of Items to be Billed
in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

Date
Prepared

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
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UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Denied
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

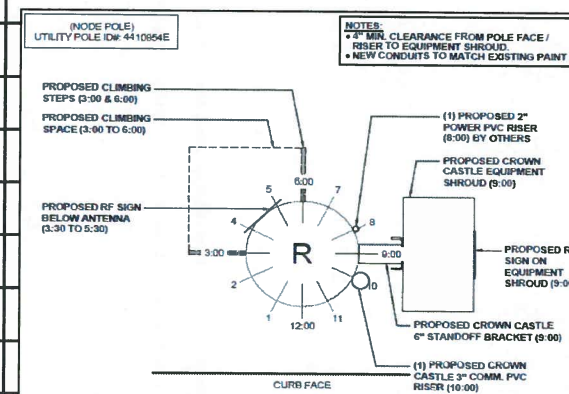
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

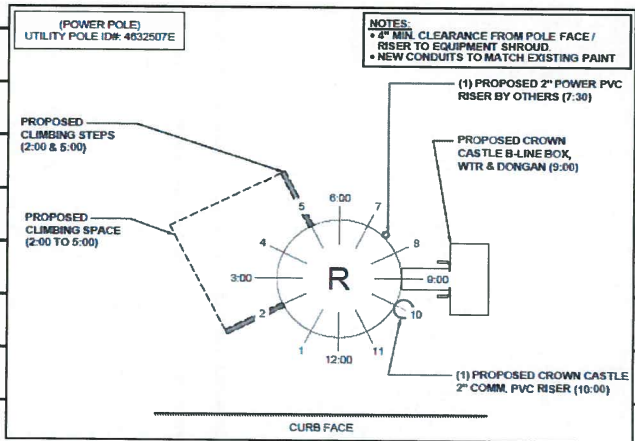
FONTANA
COMMUNITY



VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt Class	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				Anchor Size	Anchor Direct.	E	NG	E	NG				
DENIED						L		L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04								24 - 6					3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const
Start

Est.
Const
Start

No. of Pages 3 J.P. Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZENSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

[illegible]

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

**Show Quantity of
Items to be billed
in the Column of
Party to be Paid.**

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10-11-18AM VP/J.P.-03
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Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2

J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a prior Form 2 with the same section codes, the Initiating Member must do one of the following items, to ensure the pole record is accurate:

1. Final Bill the first F2 or cancel it. or
2. Issue the second F2 with a "BILL FIRST" note in the Location and Nature of Work, listing the first F2 to bill first.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must

designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

Anali Spencer

From: Angela Pranata
Sent: Friday, July 30, 2021 1:18 PM
To: Anali Spencer
Subject: Fw: [EXTERNAL] FW: JPA Expirations?

From: Bacon, John R. <John.Bacon@ladwp.com>
Sent: Wednesday, July 14, 2021 5:00 PM
To: Angela Pranata <angela@scjpc.net>; Kathleen Allen <kathleen@scjpc.net>
Subject: FW: [EXTERNAL] FW: JPA Expirations?

Thoughts from my experts ? ?

From: Karen A. Dahlman <karen@cvc-group.com>
Sent: Wednesday, July 14, 2021 9:49 AM
To: Bacon, John R. <John.Bacon@ladwp.com>
Subject: [EXTERNAL] FW: JPA Expirations?

EXTERNAL EMAIL! This email was generated from a non-LADWP address. If any links exist, do not click/open on them unless you are 100% certain of the associated site or source. ALWAYS hover over the link to preview the actual URL/site and confirm its legitimacy.

Hi John ~

Long time no talk! Hope all is well your way.
Say, I'd like to make a recommendation to the SCJPC about the expiration of JPAs.

I received this email chain about this topic just yesterday and your name was on it from the SCJPC meeting notes. My team follows the Routine Handbook precisely when writing, submitting and administration JPAs. Also, looks like another vendor of Ericsson does as well (who started this email chain.)

According to Section 18.1-E

A JPA will be "cancelled" after 24 months of the JPA initiating date. I recommend this section is reworded to state that a JPA never expires (if that is the case per the email chain below), however, a Form 7 is used to extend the date of construction start after 18 or 24 months have passed. (Or something to that nature.) The way it is written currently, is confusing. If a JPA never expires, then that section should be removed or be written so that it is clear that a protocol is used to extend the initiating date (or construction start date) of a JPA.

Construction Start Date/Cancellation - The time limit for starting joint pole construction shown on a Form 2 Preliminary Joint Pole Authorization shall be 18 months from date issued. At the expiration of this time period, the following procedure should be followed:

If construction has not been started:

- Form 7 shall be sent by any member involved to request extension, which requires mutual agreement in writing, or to cancel.
- If construction has not been started and JPA time limit exceeds 24 months, explanation is required for extension. If no response, the JPA will be cancelled on the initiator's behalf. (Revised March 2016).

Let me know if you have any questions or wish to discuss this further.
I appreciate your attention to this matter.

Thank you,

Karen A. Dahlman
Director of Operations
CVC, Inc. - Utility Solutions

Mobile: 949-212-0482

karen@cvc-group.com

www.cvc-group.com

From: Terri Grisenti <tgrisenti@qualtekwireless.com>
Date: Tuesday, July 13, 2021 at 11:23 AM
To: "Karen A. Dahlman" <karen@cvc-group.com>
Subject: FW: JPA Expirations?

Passing Along--

From: VOSS, KATELYN <KV166G@att.com>
Sent: Monday, July 12, 2021 2:37 PM
To: Terri Grisenti <tgrisenti@qualtekwireless.com>; Joshua Hernandez <Johernandez@qualtekwireless.com>
Subject: FW: JPA Expirations?

[EXTERNAL SENDER] - Watch for Phishing Attack

From: VARGAS, SEBASTIAN <sv770k@att.com>
Sent: Thursday, June 17, 2021 11:27 AM
To: VOSS, KATELYN <KV166G@att.com>
Subject: FW: JPA Expirations?

From: MERE, OMAR J <om5039@att.com>
Sent: Thursday, June 17, 2021 10:15 AM
To: VARGAS, SEBASTIAN <sv770k@att.com>
Subject: FW: JPA Expirations?

FYI

Omar Mere

Area Manager Construction & Engineering
(562) 293-6429

From: Maria Ortiz <MOrtiz@motiveis.com>
Sent: Thursday, June 17, 2021 10:09 AM
To: MERE, OMAR J <om5039@att.com>
Subject: RE: JPA Expirations?

Hi Omar,

It is understood that there is no expiration date on a JPA until the initiator issues a Form 7 to cancel. One member should not cancel another member's JPA. All members have active JPAs that are years old.

We discussed this in May's meeting. Please see screen shot below from the meeting minutes.

Routine Revision – May 19, 2021

Page 1 of 10

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. She opened to JPA expiration date or cancellation. She stated the question was if there was an automatic cancellation on JPAs. As it was understood, there is no expiration date, and it is not cancelled until the initiator issues a Form 7 to cancel the JPA. She stated that this is how she believes everyone understands it. Mr. Bacon stated Ms. Ortiz explained it well and that his staff appreciated it. Ms. Ortiz asked if they needed to put something in writing or if it was ok to leave it as is. Mr. Bacon stated he did not see a reason to change it. Ms. Pranata stated she would remove it from the agenda.

Hope this helps.

Thank you,

Maria Ortiz

JPA Department Manager

Motive Infrastructure Solutions

9275 Corbin Ave., Northridge, CA, 91324

w: www.motiveis.com

e: MOrtiz@motiveis.com

t: 818-898-2352 | c: (818) 304-3426



From: MERE, OMAR J <om5039@att.com>

Sent: Thursday, June 17, 2021 9:42 AM

To: Maria Ortiz <MOrtiz@motiveis.com>

Subject: JPA Expirations?

Hi Maria,

I need to pick your brain. Sebastian received this information from one of the vendors Ericsson is using. Should all of our vendors be doing this? Are you guys doing this?

Hi Sebastian,

Wendy confirmed the expiration with JPA. Plea:

Here is the Rule from the SCJPC:

Section 18.1-E:

Construction Start Date/Cancellation
limit for starting joint pole construction
Form 2 Preliminary Joint Pole Authority
be 18 months from date issued. At
of this time period, the following procedure
be followed:

If construction has not been started

- Form 7 shall be sent by
involved to request extension

Omar Mere

Area Manager Construction & Engineering
AT&T Mobility – LA Market
600 E Green Street, 3rd Floor
Pasadena, CA 91101-2020
(562) 293-6429

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Anali Spencer

From: Angela Pranata Meeting Laptop
Sent: Wednesday, May 19, 2021 12:09 PM
To: Kathleen Allen; mortiz@motiveis.com; Anali Spencer
Subject: From Camile SCE for Routine Fw: May-Routine AdHoc

Follow Up Flag: Follow up
Due By: Monday, May 31, 2021 8:00 AM
Flag Status: Flagged

Categories: IMPORTANT, MTG

From: Camile Bowie <Camile.Bowie@sce.com>
Sent: Wednesday, May 19, 2021 10:43 AM
To: Angela Pranata Meeting Laptop <laptop01@scjpc.net>
Cc: Angela Pranata <angela@scjpc.net>
Subject: May-Routine AdHoc

Hello Angela,

Today, during the Routine AdHoc, I would like to propose the following additions/ changes to the handbook. The proposed changes are in green.

3.0 Notice of Intention to Construct

Member contemplating construction or reconstruction shall notify all Members operating in the same territory of its plans as far in advance as possible to permit those Members to participate in joint construction if so desired. **Members shall be notified via their identified contact information listed on the SCJPC site.** This Notice of Intention to Construct shall be issued on a Form 2 Preliminary Joint Pole Authorization and shall include poles, anchors and other equipment necessary for constructing Member's own use and shall also specify the space which it requires for its own facilities.

3.0 Notice of Intention to Construct, cont...

The issuing Member will enter the date mailed on the first page of the authorization. If the Notice of Intention is not returned within 45 days, the issuing Member may proceed as if constructing for its own sole ownership. If there is disagreement, Notice of Intention should be returned to issuing Member with Form 49, stating reason. **If any Member operating in the same territory as the intended construction is not notified of the Intent on the date mailed, the initiating Member shall revise the date sent on the Form 2, allowing the full 45 day review period to the receiving Member utilities.**

18.10 Form 11 – Notification of G.O. 95 Non-Conformance

This form is to be used independently from other SCJPC forms. Form shall be sent to pole inspection contact as listed on SCJPC. **Members shall annually review pole Inspection contact information for validity and update as needed.**

Camile Bowie

Supervisor

T&D/ Joint Pole Organization

T. 909-548-7066 | M. 714-514-9033

14005 S. Benson Ave. Chino, CA. 91710



AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 8/17/2021

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 8/17/2021

Confirming Agreement _____

In Field ☐

By Telephone ☐

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-123-456

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
U1	JONES	LOS ANGELES	JONES	LOS ANGELES	5577303
U2	JOHNSON	LOS ANGELES	JOHNSON	LOS ANGELES	A403
U3	SMITH	LOS ANGELES	SMITH	LOS ANGELES	12345

POLE NO.	Pole	Year Set	Pole Trt	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
	Length		Class	U1	U2			U1	U2	U3					
	Anchor Size		Anchor Direct.												
				L				L						U1 TO REPLACE POLE FOR BENEFIT OF U3 SEC 7.3, 10.8	1
1234U1	45	14	FT	39-9	24-6			PTD						DREAM RD S/S 212' W/O ONE WAY	2
			CL-3												3
								1	1				83	U3 TO PAY U1 & U2 FOR TRANSFER	4
															5
5678U1	50	21	FT					43-13	23-5	24-1				DREAM RD S/S 211' W/O ONE WAY	6
															7
														U1-987123 TO BILL FIRST	8
															9
															10
															11
															12
															13

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.



GEOGRAPHICAL LOCATION

NEVERLAND
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

**PRELIMINARY JOINT POLE AUTHORIZATION
BILLING NOTE FOR JPA'S LISTING A POLE ON A PENDING JPA
EXAMPLE XXX**

- (1) This transaction shows a JPA that shows a pole already listed on a pending JPA.
- (2) For this transaction, U3 will list the pending U1 JPA in the "Location and Nature of Work", to BILL FIRST.
- (3) U3 must list the "Proposed side" of U1-987123 as the "record side" of JPA U3-123-456.

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a pending Form 2 the Initiating Member must do one of the following, to ensure the pole record is accurate:

1. Final Bill the first pending F2 or cancel it.
OR,
2. Issue the second F2 with the pending F2 to "BILL FIRST" as a note in the Location and Nature of Work.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

18.1-E Time Limits Involving Construction and Other Miscellaneous Situations

Construction Start Date/Cancellation - The time limit for starting joint pole construction shown on a Form 2 Preliminary Joint Pole Authorization shall be 18 months from date issued. At the expiration of this time period, the following procedure should be followed: ~~If construction has not been started:~~

- ~~A~~ Form 7 shall be sent by any member involved to request extension, which requires mutual agreement in writing, or to cancel.
- ~~If construction has not been started and JPA time limit exceeds 24 months, explanation is required for extension. If no response, the JPA will be cancelled on the initiator's behalf.~~
- If construction has not commenced after 24 months of a JPA submission, the JPA may be cancelled on the initiator's behalf under the following conditions.
 - The initiating Member no longer has valid membership with the SCJPC.
 - The initiating Member has confirmed that the project associated with the JPA has been cancelled.