

Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

January 19, 2022

A meeting of the **Routine Revision Committee** took place on the above date, **at 11:02 a.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Mr. Wayne Brown	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Ms. Stacy Varner	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Jeff Williams	City of Los Angeles – DWP
Mr. Glenn Leckie	Frontier Communications
Mr. Earle Carrion	Crown Castle NG West Inc.
Mr. Marc Buan	Crown Castle NG West Inc.
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Tara Andrews	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Mr. Joe Armstrong	City of Pasadena
Ms. Yvonne Johnson	AT&T Mobility
Mr. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Amanda Lindgren	City of Glendale
Ms. Heidi Seropian	Extenet Systems
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 11:02 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook - Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. Ms. LaFrenais stated she had a question regarding the Routine Handbook. She asked if they have a JPA or a pole that is being removed and replaced and the pole is from 60 years ago but has no date and no information on the JPA with a date available for when the pole was placed, how would they move forward with submitting a JPA to replace it. Ms. Ortiz asked if it was currently a solely owned pole. Ms. LaFrenais stated it is Bear Valley’s pole, but there is communications on it, and they are guessing the pole is from the 1950’s. Ms. Ortiz asked if they have poles in sequential number order to help determine the year set. Ms. LaFrenais stated they do have some that are close to that pole number, but then it would be a guess on the date. Ms. Ortiz asked Ms. Pranata how much it would affect, for a pole set in the 1950’s, as far as billing is concerned when there is a full replacement issued or if it is just the PTD cost. Ms. Pranata asked which section; Ms. LaFrenais stated that they are removing and replacing. Ms. Ortiz stated that it would be under Section 7.7 because there is an unauthorized communication. Ms. Pranata asked Ms. Allen for her input. Ms. Allen stated she was trying to understand and asked for Ms. LaFrenais for clarification. Ms. LaFrenais stated that Bear Valley was trying to remove a pole that was set sometime in the 1950’s but there is no JPA on record and they are trying to replace it with a new pole. She stated she is not sure about how to proceed with submitting it because it will be rejected if there is no record of it and no date. Ms. Pranata asked if it is a pole joint in the field or solely owned. Ms. Allen asked if the other member does not have any information on it as well. Ms. LaFrenais stated that she checked with the other member, and they did not. Ms. Black asked if it was on the SCJPC website as a pole card. Ms. LaFrenais stated it was not otherwise it would have made this easy. Ms. Ortiz stated it would be a Section 7.7 with an unknown year set. Ms. LaFrenais stated she would reference Section 7.7 on the remove and replace and leave the date blank. Ms. Ortiz asked Ms. Allen for suggestions. Ms. Allen stated if there is no record and asked to confirm if someone is unauthorized. Ms. LaFrenais stated there is communications on the pole. Ms. Allen stated that if they note on the JPA that there is no year set and both members agree, the SCJPC could just bill it by the last price in the book. Mr. Bacon asked what happens if the other member does not agree and they reject it. Mr. Bacon stated that LADWP runs into this all the time. Ms. LaFrenais stated that unfortunately there is a lot of really old poles for Bear Valley that she is finding do not have any JPAs. Mr. Bacon stated a lot of times LADWP will get a pole from way back when that was abandoned and picked up by another utility. There will be no record of it, but when it is time to change it out it will get automatically rejected from the people doing the redlining because there is not an active date set on the pole. Then they have to go back

and forth on it. Ms. LaFrenais stated that she personally went out to the pole to see if there was any year identified on it, but unfortunately there was not. Mr. Van Stryk asked if there was any way for Bear Valley to make an educated guess. Ms. LaFrenais stated based on the sequence of numbers she could, but it would only be a guess. Mr. Bacon stated that the other pole that is sequential could be on the other side of town, Ms. LaFrenais agreed. Mr. Carrion asked if they are able to identify the year set for adjacent poles. Ms. LaFrenais stated in this case the other poles that are nearby have already been removed and replaced and have much later pole numbers. Mr. Bacon stated that internally for LADWP's records, they had a number list for poles and that they did not have a number for which they designated a number. Everything else would match, the geographic location and all the historical information that they had, if any. If LADWP did not have any information, they would go out and create a pole record for that pole and create a number for it and this is what LADWP used to do. He stated that they would pull out an old pole number and use it if there was no record, this is how LADWP dealt with these through the years. He stated that sometimes they are not going to find the pole number, or it just does not exist, and they do not know who put it in the ground. The back and forth on the JPA and the rejection is nothing but frustration. Ms. Black stated that she knows AT&T California is on some poles with Bear Valley. She stated that if it is AT&T California who is the communication, reach out to her to see if they can look in their records for any information. Ms. LaFrenais stated she will reach out to Ms. Black but that she believes it is Frontier Communications who is on the pole. Ms. LaFrenais stated that she did reach out to Frontier Communications but that they do not have any information either. Ms. LaFrenais stated that she is trying to do the right thing by showing the removal and replacement but cannot do it adequately. She stated there is a pole there but then it would basically be a brand-new pole on the JPA, but this would not take into account the history. Mr. Van Stryk stated to just guess at the year and move forward, that way if Frontier does not have another year, then at least Bear Valley is moving forward, and it is getting pulled from inventory. He stated that the swap is taking care of the problem and moving forward they will have a good record. Ms. LaFrenais confirmed that the members were saying for her to take a stab at the year and reference Section 7.7 of the Routine Handbook. She asked that when it is submitted to the SCJPC, since they do not have the pole in their archive/records will it not be rejected. Mr. Van Stryk stated it should not and Ms. Allen confirmed that it would not. Ms. Allen stated if it is written as this, the SCJPC will not know to verify any year set since they do not have a record with Section 7.7, and it would be good to process. Ms. LaFrenais thanked the committee for listening to this concern since she is running into a lot of old poles that do not have a record or year set and that she just wanted to make sure she was submitting the JPAs properly so that they do not go back and forth four to five times. Mr. Carrion stated that he had a question on this as well. He stated that in this particular instance where it is only one unauthorized party, if it would be fair if there is an unauthorized party on a pole with an unidentified year set that the year set defaults to the year that the unauthorized party attached. Mr. Van Stryk stated

that he thinks it is just the year set of the pole and if there is no record of it then best guess is probably going to be something in between pole numbers or something similar. Mr. Bacon stated that if there is no record, they are setting the pole and concurrently there is an unauthorized attachment, he thinks Mr. Carrion is right and that it begins when the new pole is set. Mr. Bacon stated that they cannot go back in time and that they do not know the exact date that the unauthorized attachment attached. He stated they cannot go back to the original date because they do not have any record of it. Mr. Bacon stated that he thinks the time begins when the new pole is set, and the other party is notified that they have an unauthorized attachment. Ms. LaFrenais stated that she agrees that it would be unfair to Frontier Communications for 60 or 70 years. Mr. Bacon stated that when they have no idea exactly when and cannot prove it because they do not have record of it. As they come across these and the pole is being set, any unauthorized attachment, the billing will begin then. He asked if any of the members disagreed. Ms. Ortiz asked if this meant that they will not show the JPA as a replacement but as a purchase from the communication. Ms. LaFrenais stated that she possibly misunderstood because she thought it would be to remove and replace using Section 7.7, no year set and Frontier Communications would be billed as of the date of the new pole being set. Mr. Bacon stated that was correct, that was what was stated. Mr. Carrion just wanted to be clear that in instances where they come across an unidentified year set that an educated guess would be adequate. Mr. Leckie from Frontier Communications asked Ms. LaFrenais what area the pole was in, Ms. LaFrenais stated it was over on the North Shore. Mr. Leckie asked that Ms. LaFrenais send that over to him to look into it at glenn.leckie@ftr.com.

There were no further comments or concerns from any members.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) – Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Ortiz stated that the members were going to come back and make some adjustments regarding the SOP. Ms. Ortiz asked Ms. Black if she had any suggestions on how they could edit this. Ms. Black stated she was unsure if she was the best person to ask because she was still confused when she looked at the other example where a pole butt is being removed and she did not understand the difference between how that is not an LTD. She stated that what could help on the verbiage for the SOP is that it is not billable and that the size of the SOP should encompass communications space because the LTD was bigger than communications space. She stated that maybe a note saying that an LTD would be bigger and billable. She stated she knows this is for an SOP so maybe it does not belong there, she was unsure. Ms. Ortiz asked if any other members had any suggestions if they should put it in the glossary or put it in a note. Ms. Mitwasi stated she liked the idea of updating the diagram of it, so it is clearer and aligns with this. Ms. Mitwasi asked if it would be helpful to clarify that SOP is not billable to attachments on the SOP. Mr. Bacon stated that right now SOPs are not billable and asked what the questions was. Mr. Bacon stated that an SOP should never be billable, as long as it is a small piece where each

foot, if there are three communications, they may have a three-foot piece that is up there. He stated typically it is the last one on or whoever is designated to remove it because it is a little piece that needs to be removed. The LTD is formidable because it could be a 24-foot piece of pole going up to communications level because typically LADWP is going to top their side of it and the piece that they are going to have, an LTD, is going to be set in the same location. He stated it is going to have some kind of bracing at the base of the pole to keep the remaining pole piece in place and there is a lot more to do with an LTD as far as removal goes. Mr. Bacon asked if the diagram they have is not clear, they need to work on that. Ms. Mitwasi stated that the billable part is a little confusing. She asked if Item 83 is not billable for the member with the SOP. Ms. Ortiz stated that maybe they can reword the definition. Ms. Ortiz stated that she could take this back to work on and bring a revision back to next month's Routine Revision meeting. Ms. Ortiz asked if the members were ok with this. The members agreed. There were no further comments or concerns at this time.

Agenda Item 4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. Ms. Ortiz stated that Mr. Carrion was going to incorporate verbiage received from SCE to his proposed verbiage. Mr. Carrion stated he did not get to work on this and would like to table it for now.

Agenda Item 5 - Item 1772: Multiple Pending JPAs on Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. Ms. Ortiz stated that this will be in consent for February's Administrative Board meeting.

Agenda Item 6 - Item 1778: Section 18.1E Cancellation (from Routine Revision meeting - 07/21/2021) – Ms. Ortiz opened to Section 18.1E Cancellation. Ms. Ortiz stated that this will be on Consent for February's Administrative Board meeting.

Agenda Item 7 - Pull from Billing (from AT&T California – K. Black – 10/27/2021) – Ms. Ortiz opened to Pull from Billing. Ms. Black stated that her team did not know how to do a Pull from Billing which is why she volunteered to do an example. She stated that for the verbiage part of the example (see attached) she was trying to get across to her team that the Protest items are listed in Section 18 and specifically Section 18.1-B, (2)(c), (d) & (e). Next, the Form 7 has to be Carbon Copied to the SCJPC office. The final bill that they want removed from billing needs to be listed. They then need to work with the utility protested to resolve it so when it is resolved, the Form 7 showing that it is resolved gets sent back so that the SCJPC office knows to final bill. Ms. Ortiz asked, if it says "Resolved", was sufficient for if the team or does the SCJPC need to see "Okay to bill" or if "Resolved" was enough. Ms. Black did not know, and it was possible that part would need to be changed. Ms. Black asked Ms. Allen what it should be. Ms. Allen stated as long as the SCJPC knows it is good to go and okay to bill.

Ms. Allen stated that they do not necessarily need a Form 7, that the rule now is an "Okay to bill." She stated it could be an email or Form 7. For a "Do not bill" an actual Form 7 is required, but to release it, it could just be an email. Ms. Black stated that she will change number four. She stated that she works with the Northern California Joint Pole Association as well and in their handbook they need to send a Form 7 back, so she was not sure what the SCJPC needed. She stated she will edit number four for next month's Routine Revision meeting and add that it can be an email or return the Form 7. Ms. Black stated that she also had created a simple excel file Form 7 example and requested Ms. Pranata display it, so the members get the opportunity to just review it in case there are any revisions for her to make there as well (see attached). Ms. Ortiz stated that it could be sent before because not all the members get to see the finals before they get processed. Ms. Pranata stated that only AT&T California is receiving the finals almost daily, but the other members are getting the finals after the month is closed. Ms. Black asked if Ms. Ortiz was saying that it should not say the billing cycle and just state "please remove final bill from billing." Ms. Ortiz stated, it could say "please do not process the final for JPA (number)." Ms. Black stated she could change that. Ms. Ortiz asked if any other members had any suggestions. There were no others at this time. Ms. Black stated she will make the edits and send it back for further review. Ms. Ortiz asked if this requires an item number for the agenda or if it would fall under Item 1597 since it is an example. Ms. Pranata stated that this item could be moved from number seven to under number three for the next month's agenda.

Agenda Item 8 - Item 1782: Attachment Acquisition and Tenancy/Lease Conversion (from Crown Castle – E. Carrion – 11/17/2021) - Ms. Ortiz opened to Attachment Acquisition and Tenancy/Lease Conversion. The members were to take back the verbiage and examples to review at this meeting. She asked if any of the members had any feedback from November's discussion. Ms. Ortiz inquired if this was something that the members would like to add to the Routine Handbook. Ms. Ortiz asked Mr. Carrion if he would like to propose to add this to the Routine Handbook or as a reference. Mr. Carrion stated that ultimately this is something that should be incorporated into the Routine Handbook because it is something that is not going to go away soon and is something that has been dealt with in the past. There is a precedence for this type of procedure. He stated that there is another member that is going to be undergoing this very soon, with the same process, and if they have something that the members can agree on, especially from a historical sense of what has happened in the past. He stated it would be better for the committee to have something put in the Routine Handbook to be able to reference it in an official capacity. Mr. Carrion stated to refresh the members on this which is to address any instance in which a utility takes over a portion of another members facilities or a member through an acquisition takes over another utility's facilities in entirety and in order to be able to convert those attachments and update the records to reflect as such for new ownership. Ms. Ortiz stated that it could also be if it is the same member who is currently a tenant and now a member wanting to change it into an

ownership. Mr. Carrion stated that was correct, that this was to address any existing attachments that now need to have a particular update to the record to reflect current or new ownership. Ms. Ortiz stated that the one thing that is going to stand out the most with this was where it says, "Pole Loading is not required, unless additional work or load is applied in conjunction with the transfer of ownership or tenant conversion." Mr. Carrion stated to give more background on this, the main argument is that these attachments already exist. The precedence for this was when Crown Castle purchased a portion of Sprint's network in the Hollywood Hills/Palos Verdes/Malibu area, the purchase was made with the understanding that any attachments that were made unauthorized that were part of this purchase were then purchased as unauthorized. The understanding is that at the time, that attachments were made for any part of those facilities, whether the facilities were purchased under membership or made under a tenancy, that pole loading was supplied at the time that those attachments were made and that it complied at the time of attachment. Ms. Ortiz asked if the receiving member does not have record of the pole loading that was done at the original time of attachment. Where would they go from there. Mr. Carrion stated that was where they had to act on good faith. He stated that this is something that Crown Castle did in the past with the Sprint transfer with Ms. Smith. Mr. Carrion stated Ms. Smith can attest to the work that she and he had to go through with the Sprint transfer and currently with the conversion of tenant attachments with SCE. He stated that they are referencing as much as they can and doing their due diligence to make sure that some records do exist or if there are some records that exist that point to the notion that a pole loading was supplied. He stated that some of the attachments were made so long ago, that records are hard to find, and they will have to go into some storage facility and reference some sort of number that leads to a banker's box. He stated this is where the good faith has to take its place. Mr. Carrion stated that is what Crown Castle is working on here and that he based it on historical context. Mr. Carrion stated that there is precedents for all of this and that he wants to make sure that it is something that they can all agree on because that is not going to go away soon or something that no one will encounter. Ms. Ortiz asked if the members had any feedback. Mr. Bacon stated that he had a question for Mr. Carrion. Mr. Bacon asked if Crown Castle is subject to PUC inspections on all the poles that they are attached to. Mr. Carrion stated that he thought that they are. Mr. Bacon stated that he was having a hard time with the wording, no pole loading is required. He stated if Crown Castle is assuming the ownership of the pole, and there is no running record of a pole loading, he wanted to know if Crown Castle was not going to supply pole loading if the other member does not have one or if they are saying that anything that they purchase they have been exonerated from having to submit any kind of pole loading on any of their facilities out there. Mr. Carrion stated he does not want this to be interpreted as Crown Castle exonerating themselves from the requirement of providing pole loading. He stated the way that Crown Castle is viewing this, he explained with two examples. The first example was the acquisitions of a portion of another member's facilities. At the time when Crown Castle purchased some of Sprint's facilities it was an

update to the records and there was no pole loading required. He stated that there were plenty of times where another utility had attached after Sprint had attached on those same poles. Pole Loading had been supplied after the fact and what Crown Castle is trying to point out is at the time the attachment was made for the most part, Pole Loading had been supplied in order to make that attachment. Mr. Carrion stated that it is not that there is no pole loading coming up later on, that it would have been accounted for any subsequent attachments that could have been made after the fact. He stated that it is not that Crown Castle is not supplying the pole loading, they are just not supplying it now for the necessary updates to the record. Mr. Bacon stated that Crown Castle has a pole that they acquired from a company and their facilities are now Crown Castle's facilities with the field condition as they exist, but because of a lack of the other companies' inspections or keeping up with their loading, the existing fiber or coaxial that they bought out there has overloaded the pole. If Crown Castle has assumed it, Mr. Bacon asked where the responsibility lies with them that the pole is safe, even though they are purchasing from another company, and it should have been safe. Mr. Bacon responded that does not necessarily mean that the pole is not overloaded. Mr. Carrion asked if it is possible to determine whether or not that attachment is what caused pole to be overloaded at that point. Mr. Bacon stated that all members go down with the pole loading, and that there is probably internal discussion for Crown Castle on this. Mr. Bacon stated if a company is assuming another parties' communications, they now have ownership which means they now have liabilities. The liability to make sure that their facilities out there are not going to overload the pole. Mr. Bacon stated that Crown Castle is kind of getting grandfathered in, but liability wise, internally they would want to make sure that the pole loading and everything else was ok before. Mr. Bacon stated that they are waving a wand saying they do not have to pole load the attachments until or at replacement. Mr. Carrion stated that unless Crown Castle is doing additional work on the pole and they find it to be overloaded, which would be irrelevant at that point because if it is overloaded presently, but if any additional work continues or causes it to be overloaded then Crown Castle is putting themselves in a position to take that liability of any joints costs necessary to remediate it.

Mr. Carrion stated that the main issue is for the members to be able to work through transitioning whatever ownership updates needed to move on with the billing and all the other scopes of work and all the other JPAs that involve that pole because as he and Ms. Smith already experienced, the process of this can be extensive, arduous, and time consuming and Crown Castle would want to reduce that if they can get a process in place. Mr. Leckie stated that Crown Castle is taking an assumption that the attachment was done within the rules of connectivity to a pole. Mr. Leckie asked Mr. Carrion what if the pole was not set within those rules because Crown Castle is saying the records are bad or they will not be able to get them because they could be somewhere else that they can no longer get. This is assuming that everything was done according to the process. Mr. Carrion agreed and stated if a members' facilities are on record that is a pretty safe assumption. He stated that if the facilities being transitioned to

ownership were done through a tenant agreement and the agreement can be verified, then it is also a safe assumption, and anything that is deemed unauthorized would be dealt with billing wise in the same manner as any other unauthorized attachment that Crown Castle deals with. Mr. Leckie asked how the members would find out on either case that the pole loading was done at the time of the original attachment before Crown Castle took over. Mr. Carrion stated that if an attachment is being transitioned into ownership and it belonged to another member, and it has a joint record, pole loading was a requirement for that to have happened. He stated that the attachment being transition has been verified through a tenant agreement, pole loading is also required as part of that agreement. Mr. Carrion stated he does not know of any utility that allows tenant attachments without having pole loading supplied. Mr. Carrion stated that what Crown Castle is working with at that point is good faith and if there is no joint record in place or a tenant verified then it is being viewed as an unauthorized attachment and processed as such. Mr. Leckie stated that he understands that the attachments are on the records, but that there has to be some way to prove that the due diligence that Crown Castle did everything and there was a pole loading on it versus they do not have to worry about it because it was already done. Mr. Carrion stated that he is going back to what has happened historically when Crown Castle purchased sections of Sprint's network. The first thing that Crown Castle did was they reviewed joint pole records. Mr. Leckie stated if Crown Castle can verify that was done and if no one has a record of it then the assumption can be made, however Mr. Leckie's concern is anytime they come across it, now they do not have to do it. Mr. Bacon asked what year they are in in regards to wind loading, if it is eight or nine years old now, the year that the CPUC mandated them. Mr. Leckie was unsure and stated he would have to look it up. Mr. Bacon stated that they are probably less than ten years in with the wind loading. He asked how many poles that are out there do not have wind loading and never have. Mr. Bacon stated that Crown Castle is basically purchasing an attachment without knowing whether or not it passes wind loading because they are saying it should have been grandfathered or it was historical. He stated, that is where he is having a hard time wrapping his head around it. Mr. Leckie agreed with this and stated that they cannot have a brushstroke statement and have to somehow come up with an intelligent way to come to that decision and agreement. Ms. Mitwasi asked if Mr. Carrion was saying that if an unauthorized attachment is determined or Crown Castle cannot identify the pole loading, they would do a pole loading assessment as appropriate through a JPA or the rental lease. Mr. Carrion stated that is where Crown Castle does not think it is quite fair, from their point of view, because what are they going to do, load it to today when the attachment was made some years ago. He stated that the attachment could have passed at that time and to make an assessment on a pole loading now on an attachment that was made quite some time ago is not going to be accurate. Mr. Bacon stated that assuming their facilities are safe based on historical or that wind loading has been completed. Mr. Bacon inquired what changes with the ownership change and where do they put the onus approving Crown Castle's facilities. Mr. Bacon stated that Crown

Castle has inherited/purchased this facility and there is no guarantee that right now the pole is safe in its existing condition. He asked if there is a responsibility on Crown Castle's behalf that needs to be put forward to say that they purchased and know that wind loading wise it is safe with what exists out there. Mr. Carrion stated he would take this back historically and asked how they came to an agreement for the transfer of ownership for Sprint facilities to Crown Castle. He stated what he is proposing is exactly how they did it and it was collectively agreed upon by the committee in order for the process to go through. Ms. Ortiz stated that it could have been different because Sprint was already an existing joint owner. Mr. Carrion stated that is what he was trying to get back at, is anytime Crown Castle saw joint ownership they know pole loading is a prerequisite for joint ownership and again for any attachments that were made through a tenant agreement, as far as he understands, pole loading is also a prerequisite. Mr. Carrion stated that those are assumptions, they can be fairly made. Ms. Ortiz asked where do the members go from here because it does not sound like the members are comfortable with moving forward with the pole loading not required. Mr. Bacon asked going back with when Sprint did purchase or anybody else did purchase if the members required them to do wind loading on their newly acquired purchase. He stated he did not think they did it for Frontier Communications either. Mr. Carrion stated they did not and that it was purely because it was viewed as a records update recognition. He stated no additional work is happening and to that point if there is additional work is happening, then additional scope of work requires new wind loading and so forth, that requirement does remain in place. Mr. Van Stryk asked when these kind of mergers or buyouts happen if Crown Castle visually inspects the lines. Mr. Carrion stated that when talking about the extensive amount of network, that those are board meetings that he is not a part of unfortunately. Mr. Carrion stated that this is working with the reality of things and referencing events that have happened in the past and how they have worked with them, that nothing is outside of what has occurred in the past and what the committee has agreed on. Mr. Bacon stated that to be fair LADWP has a lot of poles that they have not replaced yet without any running record of any wind loading that was ever done. He stated that now they have acquired this area and are now required to do wind loading for every pole when historically they have not made anyone else do this through the SCJPC. Mr. Bacon stated that the question does still remain if there is some type of language that they do want to change for the future regarding pole loading. If someone acquires it, should they be required to do pole loading for anything acquired to make it safe. Mr. Bacon stated that a lot of times a company is going under, and they have not done any maintenance and then a member acquires it, they have acquired not only rotten poles but their G.O.95 infractions and everything else that comes with it. He stated that is what is scary, that they may have facilities out there that would not pass wind loading which is a liability to all the members if something does go wrong out there because they tend to hold all the members accountable, this is why it scares him to see pole loading not required. Mr. Carrion stated that the only way to make all members accountable is if that member has already been able to convert the

attachments into their ownership and that Crown Castle is willing to take on that accountability once they are able to do that. Mr. Carrion stated that his proposal is going to facilitate that process in order to get Crown Castle on there. If a pole replacement is required, then Crown Castle becomes the joint owners that do share in the cost and any costs down the line as well. Mr. Carrion stated that the main goal of this is to expedite the process of updating the record to proper ownership to make sure that whoever should be accountable is held accountable, whether it be Crown Castle or anyone else. Mr. Bacon agrees that putting this on Crown Castle when they have not put it on others in the past and confirmed that Crown Castle has their own inspection cycles that they maintain for each pole that they are attached to. Mr. Carrion stated that was correct. Mr. Bacon stated that anything that comes forward of this with Crown Castle's yearly inspections and their five-year intrusive inspections still apply to them. He stated that if Crown Castle comes across rotten poles that the members will assume in good faith that they will replace it and do a pole loading, and that the power company ends up replacing a lot of Crown Castle's poles as well and they would need to get a report from Crown Castle stating the pole is rotten and needs replacement through their inspection process. Mr. Carrion stated that the pole loading not being required for this process to update the records for ownership. The pole loading coming down the line from an inspection of some sort or even another joint owner attaching on the pole is going to come around real quick, that it is not something they are saying. No pole loading is required and they will not see one for 10 years, that will not happen. The reality of things he states is it is going to happen, and Crown Castle would like to make sure it is fair for this particular process purely in the sense of updating the record. Mr. Bacon stated that he agrees because historically what has been done with other companies in the past, they cannot put it on Crown Castle to do pole loading. He stated in good faith he knows that Crown Castle does inspect and has their inspection schedule. Mr. Bacon stated that he is fine with the pole loading not required and asked if any other members felt this needed to be discussed further. Mr. Bacon stated that on both sides the members cannot make Crown Castle do wind loading on stuff that they have acquired and like Mr. Carrion stated it is mostly just for the pole record keeping as to ownership. Mr. Bacon stated that he believes Crown Castle's inspection cycle will cover anything that is egregious and that he does not see any need to continue on this and asked if the members have any further comments or suggestions. Mr. Van Stryk asked if they have a JPA that needs to final before this one, a replacement, and for example it is Verizon and Crown Castle and it was a JPA sent to Verizon and then the work is completed and it goes to final and now Crown Castle owns it. He wanted to know who gets billed, if it is Crown Castle that now accepts the replacement costs or still Verizon if they no longer have ownership of it. Mr. Carrion stated in the past with the Sprint acquisition that the JPA for updating the record of ownership and the way the JPAs bill was in the same kind of order. If there was something that needed to be billed beforehand, everyone would still bill as such, and it was only after the JPA of the update of ownership processed did anything billed transition. Mr. Carrion stated that is how Crown Castle handled it. Ms. Smith

stated that was correct. Mr. Van Stryk stated that answered his question. Mr. Carrion stated that there were a couple of examples that he did draft up to illustrate and asked Ms. Pranata to display them if he did send them. Ms. Pranata stated she sent the documents he provided to the meeting attendees last November 2021. Mr. Carrion stated that at this point there were two examples illustrating what his verbiage says and that he thinks they are at a point where he would like to see this incorporated in the Routine Handbook somewhere and he was unsure what the next step was in order to get that going. Ms. Mitwasi stated she would like to suggest adding “record only” to the verbiage for additional clarification. Mr. Carrion stated that he could revise the title to Record Updates Tenancy/Lease Conversion and that way it can differentiate an update to the records versus updating ownership with additional work and the distinction can be made right from the title itself. He stated he would be happy to do that. Mr. Van Stryk stated that it could be added under Section 13. Mr. Carrion stated that he agreed with that as well if Section 13 encompasses update to records only. That it could be added text to Section 13 to specify this type of records update. Ms. Ortiz asked if it would be Section 13.4 since the last number is Section 13.3. Mr. Carrion stated that may be best if it is something that can be sited onto a JPA that it is Section 13.4. Ms. Ortiz stated that it was agreed to update the title and add it to Section 13 as 13.4 and Mr. Carrion will bring it back at the next month’s Routine Revision meeting for one last look before sending it to the Administrative Board. Ms. Ortiz asked if the members were good with this, and the members agreed.

Agenda Item 9 - Miscellaneous Issues -

- Ms. Ortiz opened to Section 7.6A poles moved from the Administrative Board. Ms. Ortiz asked Ms. Black if she recalled this one. Ms. Black stated that she did and was talking to whoever else was at the meeting and since she was the talking head on this, she would try to edit it. She stated she did not know if anyone else wanted her to edit it because it was just ATC that had a problem with it. Ms. Black stated that she would remove the item numbers then because what would be the point of editing something if they are the only ones that needed it changed. Ms. Black stated she needed feedback from everyone. Mr. Bacon asked to review the issue of this. Ms. Black stated that it was regarding the emergency poles that LADWP replaced and the JPA was not sent out within the three years. She stated it made it so AT&T California could not go to the risk management, and she was unsure if it was just AT&T California who had a problem with this. Ms. Pranata displayed the November Administrative Board minutes for the members to review. Ms. Pranata stated that she thinks it was the verbiage where it says, “setting member must issue the Form 2 Preliminary within 45 calendar days from the *date of pole replacement*,” and not “45 days from the *date*

of accident.” Mr. Bacon stated that their biggest hold up for not sending AT&T California the Form 48 is that there are so many poles out there that AT&T California cannot replace. If LADWP gets a car hit pole and it has a dual dip, which they get all the time, and this means they have two 234, 000-volt lines that dip down and go onto the ground and feed a vault network. He stated that sometimes when the poles have multiple circuits on them, LADWP cannot shut them down. LADWP has to wait to a certain loading time when there is not that much load on the line itself. Mr. Bacon stated that it is typically around January or February in the middle of the traffic moratorium. He stated there are multiple reasons why they cannot and go and replace a pole for the two or three years to be able to claim. Mr. Bacon stated that he has his vote to bury this and not change it. He stated that occasionally they are going to get those where LADWP are the ones that are responsible to replace the pole and most of the time SCE also has that burden. Mr. Bacon stated with LADWP having to replace the pole it is not going to happen within the three years. He stated LADWP loses a lot of money that they are not able to reclaim because of this reason. Ms. Ortiz asked if they are going to remove this item from the agenda. Ms. Black stated she is good with it, and it can be removed.

Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Ms. Ortiz stated that the Glossary example for the SOP and clarify it so that everyone can see the difference between an SOP and an LTD.
- Ms. Black will update the examples she created to stop the billing.
- Mr. Carrion is going to update his proposed verbiage for the records only for tenancy conversions to ownership and present it at the next month’s Routine Revision meeting.

The Meeting adjourned at 12:02 p.m. until February 16, 2022.

Anali Spencer – Committee Staff

REPLACEMENT

7.0 Replacement

Replacement may be made at the request of any Member, and adjustment as to sales, salvage, pulling, transportation, and transfer costs shall be at current prices as per date of replacement. Salvage shall be prorated in accordance with recorded ownership. Pulling and transportation charges shall be prorated in accordance with Section 2.1C. Any Member, by agreement, may be designated as the replacing Member under the Routine regardless of original ownership. Any pole shown as replaced on a JPA which refers to Section 18.1 Automatic Approval must show space and grade allocated in accordance with Section 2.7E. The Member maintaining Class H Circuits on a jointly owned pole should preferably make the replacement.

NOTE: Section 7.0 is a non-billable section.

NOTE: Member responsible for PTD cannot charge item 83A, 83B and/or item 5C when SOP is used.

7.1 Replacement of Pole for Sole Benefit of Member with Crossing Conductors Only

The section applies where the Member requesting the replacement is not an owner in the existing pole and will not require ownership in the new pole. The Member for whose benefit the replacement is made shall be billed the cost of the replacement for the structural value of the existing pole, less salvage value, plus the difference in cost for the increased length of the new pole over the existing pole (based on pole of same condition and setting date as replacing pole), additional material costs, if any, transfer cost, and entire cost of pulling and transportation. The billing shall be made as an Authorized Cost.

Where work required double arm installation and single arm now exists the Member requesting replacement shall pay the installation cost of the new double arm and the original owner shall remove single arm at own expense and retain salvage.

Where the pole to be replaced is jointly owned, the net difference in cost between the structural and salvage values shall be based on the interest owned by each joint owner. Each joint owner shall bill for whatever portion of the pulling and transportation operation it performs. The retirement of the pole from the record shall be completed by the joint owners as a salvage transaction, the original owner recovering the pole and allowing salvage value to the other owner for its relinquished interest. The Member making the replacement shall then bill an interest in the new pole to the other Member concerned.

The difference in cost for increased length of new pole over replaced joint pole shall be adjusted

with the Member for whose benefit the replacement is made on the following basis:

(a) If each joint owner's interest cost in the new pole is equal, each shall bill for an equal portion of the cost of the increased length.

(b) If each joint owner's interest cost in the new pole is not equal but is in excess of its interest cost in the replaced pole (reproduced new), each shall bill for its respective difference of cost.

(c) If one joint owner's interest cost in the new pole is less than its interest cost in the replaced pole (reproduced new), the other joint owner in replaced pole shall then bill for the entire cost of the increased length.

7.2 Replacement of One Pole With Two or More Poles for Benefit of One Owner

When a jointly owned pole is suitably located for the installed facilities of two Members, and one owner desires to replace same with two or more poles in order to provide for specific locations which are not necessary for the present or future requirements of other joint owner(s), the adjustment shall be as follows:

One pole shall be considered as a replacement in accordance with rule of the Routine relating to Section 7.3 or 7.11 as applicable. The other pole(s) shall not be considered of any benefit to the existing Member, which should not participate in labor or material costs and will therefore make attachment for clearance purposes in accordance with rule of the Routine relating to Section 9.1. Attachment to pole shall be made at the expense of the constructing Member. This section shall not be construed to apply where respacing is undertaken in joint planning to place poles on property lines or to provide better distribution for the Members concerned.

Where a solely owned pole is involved under same conditions, the replacement shall be made in accordance with rule of the Routine relating to Section 7.5.

7.3 Overbuild

This section provides for the replacement of a solely owned or a jointly owned pole, less than 25 years old for the sole benefit of an incoming Member or one joint owner. This section also applies to poles replaced due to damage caused by facilities of a joint owner and to all solely owned or jointly owned poles replaced for the sole benefit of Members

Glossary:

H. Pole Definitions

- Section of Pole (SOP): Section of pole left in field after a pole replacement with communication attachments awaiting transfer by attachment owner. SOP is not billable. Items 83 and 5C cannot be billed with SOP. (See Section 18, Example 31)

XX Denials

Denial of a joint ownership transaction, **in part or in whole**, must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial **of a JPA Form** is permitted, in instances where two or more poles **are cited within a single JPA Form** and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, ~~must~~ **is to** be accompanied with ~~sufficient~~ supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. ~~A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.~~

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

J.P.
Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	E	HSO	NG			E	HSO	NG				
			Anchor Direct.												
denied					C				C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'			NI	27 - 9	34 - 7			MAPLE AV N/E COR/O MC CAULEY AV EXTD	2	
													ALL ANT CLEARANCES ADEQUATE	3	
													NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4	
													NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5	
													SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6	
													SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7	
													SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8	
														9	
													SCE RELINQ - HSO TO RENUMBER POLE	10	
													ATS is purchasing interest on ATSRIVR35JP15	11	
														12	
														13	

(NODE POLE)
UTILITY POLE ID#: 335906E

NOTES:
• 4" MIN. CLEARANCE FROM POLE FACE /
RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND
BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER
(6:00)

(1) PROPOSED CROWN CASTLE 3"
COMM. PVC RISER
(4:00)

PROPOSED CLIMBING
STEPS (12:00 & 3:00)

EXISTING GROUND
ROD COVER
(2:30)

PROPOSED RF SIGN
BELOW ANTENNA
(12:00)

CURB FACE

N MAPLE AVE

Fontana
COMMUNITY

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG _____
 To: _____
 To: _____

From: E Michelle Arellanes ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

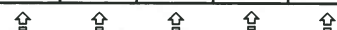
ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred


Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 10/11/2019

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ FieldBy ☐ Telephone

Est. Const. Start

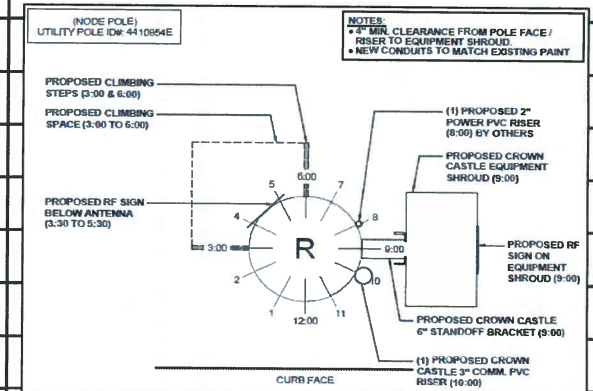
No. of Pages 2

J.P. Auth.No.

NG520666-SP2IE0037-R01

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arellanes		Valerie Mitnasi		Denied
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	NG	ATS	E	NG					
2				L			L	ANT					NG TO PURCH 4.0, PL ARM/ANT SEC 3.15, RISERS SEC 3.4 1
4410854E	70	99	FT / CL1	100		26-1	61 - 26 24 - 6	29-5					BASELINE AVE S/S 254' W/O CHERRY AVE 2
ATS 4.0 ON													NEW 2" RISER @ 8:00, NEW 3" RISER @ 10:00 3
ATS-RIV-R19-JPO4													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													5
													6
													7
													8
													9
													10
													11
													12
													13



POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

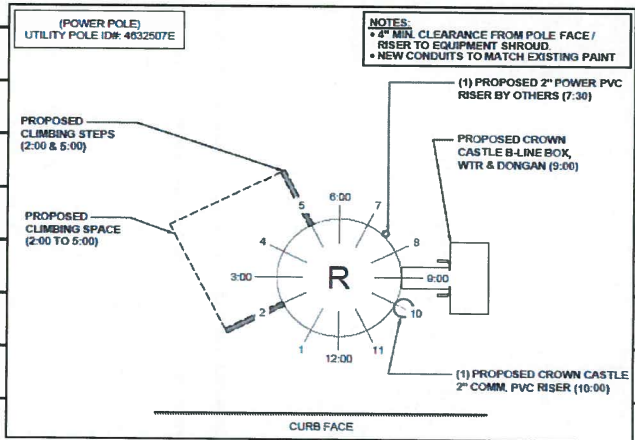
GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
 PB = PULL BUTT
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
 COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 9/13/2018

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const
Start

No. of Pages 3 J.P. Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZEWSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

[illegible]

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 6D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REM
AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10.11.10AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

REC BY JPO 10/9/18 TC

JPO 9/13/2018 KL

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a pending Form 2 the Initiating Member must do one of the following, to ensure the pole record is accurate:

1. Final Bill the first pending F2 or cancel it.
OR,
2. Issue the second F2 with the pending F2 to "BILL FIRST" as a note in the Location and Nature of Work.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

**PRELIMINARY JOINT POLE AUTHORIZATION
BILLING NOTE FOR JPA'S LISTING A POLE ON A PENDING JPA
EXAMPLE XXX**

- (1) This transaction shows a JPA that shows a pole already listed on a pending JPA.
- (2) For this transaction, U3 will list the pending U1 JPA in the "Location and Nature of Work", to BILL FIRST.
- (3) U3 must list the "Proposed side" of U1-987123 as the "record side" of JPA U3-123-456.

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 8/17/2021

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 8/17/2021

Confirming Agreement _____

In Field ☐

By Telephone ☐

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-123-456

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
U1	JONES	LOS ANGELES	JONES	LOS ANGELES	5577303
U2	JOHNSON	LOS ANGELES	JOHNSON	LOS ANGELES	A403
U3	SMITH	LOS ANGELES	SMITH	LOS ANGELES	12345

POLE NO.	Pole	Year Set	Pole Trt	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
	Length		Class	U1	U2			U1	U2	U3					
	Anchor Size		Anchor Direct.												
				L				L						U1 TO REPLACE POLE FOR BENEFIT OF U3 SEC 7.3, 10.8	1
1234U1	45	14	FT	39-9	24-6			PTD						DREAM RD S/S 212' W/O ONE WAY	2
			CL-3												3
								1	1				83	U3 TO PAY U1 & U2 FOR TRANSFER	4
															5
5678U1	50	21	FT					43-13	23-5	24-1				DREAM RD S/S 211' W/O ONE WAY	6
															7
														U1-987123 TO BILL FIRST	8
															9
															10
															11
															12
															13

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.



GEOGRAPHICAL LOCATION

NEVERLAND
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

18.1-E Time Limits Involving Construction and Other Miscellaneous Situations

Construction Start Date/Cancellation - The time limit for starting joint pole construction shown on a Form 2 Preliminary Joint Pole Authorization shall be 18 months from date issued. At the expiration of this time period, the following procedure should be followed: ~~If construction has not been started:~~

- **A** Form 7 shall be sent by any member involved to request extension, which requires mutual agreement in writing, or to cancel.
- ~~• If construction has not been started and JPA time limit exceeds 24 months, explanation is required for extension. If no response, the JPA will be cancelled on the initiator's behalf.~~
- **If construction has not commenced after 24 months of a JPA submission, the JPA may be cancelled on the initiator's behalf under the following conditions:**
 - The initiating Member no longer has valid membership with the SCJPC.
 - The initiating Member has confirmed that the project associated with the JPA has been cancelled. A Form 7 cancellation of this type should include details surrounding this agreement, if a Member other than the initiating Member is cancelling the JPA.

FORM 7 – JOINT POLE MEMORANDUM **CANCELING JPA ON INITIATOR'S BEHALF** **EXAMPLE XX**

(1) This transaction shows one utility canceling a JPA on initiator's behalf.

(2) Contact name & date of communication with initiator must be shown on the Form 7. Pre-approval is required.

Utility Representative/Signature Phone No.

To: U1 _____ _____

To: U3 _____ _____

To: _____ _____ _____

From U2 _____ _____

Dist./Exc.: _____

Carbon Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED

☐ ADD

☐ CORRECT TO READ

☐ CHANGE LOCATION TO READ

☐ DELETE

☒ CANCEL JPA

☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: Per phone call with John Smith from U1 on 11/01/21, U1's project has been canceled. Per approval from U1, please cancel this JPA.

J/P MEMORANDUM **FORM 7**

Used for additions, deletions
or changes to Authorizations

(See Section 18.1C)

Date: 11/1/2021

JPA No: U1-2515-01

Job No: _____

POLE NO.	Pole Length	Year	Pole Treat	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine - state reason(s).
	Anchor Size	Set	Anchor Direct.										
													1
													2
													3
													4
													5
													6
													7
													8

POLE LEGEND:

P = PULL
PB = PULL BUTT
T = TRANSPORT
S = SALVAGE
D = DISPOSE
TN = TENANT

L = LOWER TOP

C (XX) = FOOTAGE CUT
SCZ = SAFETY CLEARANCE ZONE

ANCHOR LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be paid

↑ ↑ ↑ ↑ ↑

GEOGRAPHICAL LOCATION

Los Angeles
COMMUNITY

Anali Spencer

From: Angela Pranata
Sent: Friday, July 30, 2021 1:18 PM
To: Anali Spencer
Subject: Fw: [EXTERNAL] FW: JPA Expirations?

From: Bacon, John R. <John.Bacon@ladwp.com>
Sent: Wednesday, July 14, 2021 5:00 PM
To: Angela Pranata <angela@scjpc.net>; Kathleen Allen <kathleen@scjpc.net>
Subject: FW: [EXTERNAL] FW: JPA Expirations?

Thoughts from my experts ? ?

From: Karen A. Dahlman <karen@cvc-group.com>
Sent: Wednesday, July 14, 2021 9:49 AM
To: Bacon, John R. <John.Bacon@ladwp.com>
Subject: [EXTERNAL] FW: JPA Expirations?

EXTERNAL EMAIL! This email was generated from a non-LADWP address. If any links exist, do not click/open on them unless you are 100% certain of the associated site or source. ALWAYS hover over the link to preview the actual URL/site and confirm its legitimacy.

Hi John ~

Long time no talk! Hope all is well your way.
Say, I'd like to make a recommendation to the SCJPC about the expiration of JPAs.

I received this email chain about this topic just yesterday and your name was on it from the SCJPC meeting notes. My team follows the Routine Handbook precisely when writing, submitting and administration JPAs. Also, looks like another vendor of Ericsson does as well (who started this email chain.)

According to Section 18.1-E

A JPA will be "cancelled" after 24 months of the JPA initiating date. I recommend this section is reworded to state that a JPA never expires (if that is the case per the email chain below), however, a Form 7 is used to extend the date of construction start after 18 or 24 months have passed. (Or something to that nature.) The way it is written currently, is confusing. If a JPA never expires, then that section should be removed or be written so that it is clear that a protocol is used to extend the initiating date (or construction start date) of a JPA.

Construction Start Date/Cancellation - The time limit for starting joint pole construction shown on a Form 2 Preliminary Joint Pole Authorization shall be 18 months from date issued. At the expiration of this time period, the following procedure should be followed:

If construction has not been started:

- Form 7 shall be sent by any member involved to request extension, which requires mutual agreement in writing, or to cancel.
- If construction has not been started and JPA time limit exceeds 24 months, explanation is required for extension. If no response, the JPA will be cancelled on the initiator's behalf. (Revised March 2016).

Let me know if you have any questions or wish to discuss this further.
I appreciate your attention to this matter.

Thank you,

Karen A. Dahlman
Director of Operations
CVC, Inc. - Utility Solutions

Mobile: 949-212-0482
karen@cvc-group.com
www.cvc-group.com

From: Terri Grisenti <tgrisenti@qualtekwireless.com>
Date: Tuesday, July 13, 2021 at 11:23 AM
To: "Karen A. Dahlman" <karen@cvc-group.com>
Subject: FW: JPA Expirations?

Passing Along--

From: VOSS, KATELYN <KV166G@att.com>
Sent: Monday, July 12, 2021 2:37 PM
To: Terri Grisenti <tgrisenti@qualtekwireless.com>; Joshua Hernandez <Johernandez@qualtekwireless.com>
Subject: FW: JPA Expirations?

[EXTERNAL SENDER] - Watch for Phishing Attack

From: VARGAS, SEBASTIAN <sv770k@att.com>
Sent: Thursday, June 17, 2021 11:27 AM
To: VOSS, KATELYN <KV166G@att.com>
Subject: FW: JPA Expirations?

From: MERE, OMAR J <om5039@att.com>
Sent: Thursday, June 17, 2021 10:15 AM
To: VARGAS, SEBASTIAN <sv770k@att.com>
Subject: FW: JPA Expirations?

FYI

Omar Mere

Area Manager Construction & Engineering
(562) 293-6429

From: Maria Ortiz <MOrtiz@motiveis.com>
Sent: Thursday, June 17, 2021 10:09 AM
To: MERE, OMAR J <om5039@att.com>
Subject: RE: JPA Expirations?

Hi Omar,

It is understood that there is no expiration date on a JPA until the initiator issues a Form 7 to cancel. One member should not cancel another member's JPA. All members have active JPAs that are years old.

We discussed this in May's meeting. Please see screen shot below from the meeting minutes.

Routine Revision – May 19, 2021

Page 1 of 10

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. She opened to JPA expiration date or cancellation. She stated the question was if there was an automatic cancellation on JPAs. As it was understood, there is no expiration date, and it is not cancelled until the initiator issues a Form 7 to cancel the JPA. She stated that this is how she believes everyone understands it. Mr. Bacon stated Ms. Ortiz explained it well and that his staff appreciated it. Ms. Ortiz asked if they needed to put something in writing or if it was ok to leave it as is. Mr. Bacon stated he did not see a reason to change it. Ms. Pranata stated she would remove it from the agenda.

Hope this helps.

Thank you,

Maria Ortiz

JPA Department Manager

Motive Infrastructure Solutions

9275 Corbin Ave., Northridge, CA, 91324

w: www.motiveis.com

e: MOrtiz@motiveis.com

t: 818-898-2352 | c: (818) 304-3426



From: MERE, OMAR J <om5039@att.com>

Sent: Thursday, June 17, 2021 9:42 AM

To: Maria Ortiz <MOrtiz@motiveis.com>

Subject: JPA Expirations?

Hi Maria,

I need to pick your brain. Sebastian received this information from one of the vendors Ericsson is using. Should all of our vendors be doing this? Are you guys doing this?

Hi Sebastian,

Wendy confirmed the expiration with JPA. Plea:

Here is the Rule from the SCJPC:

Section 18.1-E:

Construction Start Date/Cancellati

limit for starting joint pole constructi

Form 2 Preliminary Joint Pole Autl

be 18 months from date issued. At

of this time period, the following pro

be followed:

If construction has not been startec

- Form 7 shall be sent by involved to request exte

Omar Mere

Area Manager Construction & Engineering
AT&T Mobility – LA Market
600 E Green Street, 3rd Floor
Pasadena, CA 91101-2020
(562) 293-6429

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

Disclaimer: This email is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you received this communication in error, please do not distribute it and notify us immediately by email (administrator@qualtekservices.com) or via telephone (484.804.4500) and delete the original message. Unless expressly stated in this email, nothing in this message or any attachment should be construed as a digital or electronic signature.

-----Confidentiality Notice-----

This electronic message transmission contains information from the Los Angeles Department of Water and Power, which may be confidential. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the content of this information is prohibited. If you have received this communication in error, please notify us immediately by e-mail and delete the original message and any attachment without reading or saving in any manner.

T&D/ Joint Pole Organization

T. 909-548-7066 | M. 714-514-9033

14005 S. Benson Ave. Chino, CA. 91710



Attachment acquisition and tenancy/lease conversion

In the event that a Member's network, or portion thereof, is acquired by that of another Member, or when a Member wishes to convert a tenant attachment(s) into ownership, the transfer or establishment of new ownership for an existing attachment is to be conducted via a JPA Form 2.

Pole Loading is not required, unless additional work or load is applied in conjunction with the transfer of ownership or tenant conversion. In instances where an attachment cannot be verified with an existing ownership record or lease agreement, the attachment will be considered unauthorized, and must be transferred or converted under the appropriate section 4.

Upon finalization of the JPA will the following apply:

- Transfer of ownership(s) will be deemed complete.
- Prior tenant/lease agreements for converted attachments may be cancelled, and is the sole responsibility of the Member initiating the conversion.

Preliminary Joint Pole Authorization

Member utility acquisition of network

Example XX

This transaction shows U3 purchasing the space of an acquired network, bringing said space into U3-ownership. The example involving pole 123456-U1 shows U3 purchasing U2's attachment space in whole, as part of an acquisition agreement. This example includes a notation indicating the removal of purchase costs between U3 and U2.

The example involving pole 56789-U1 shows U3 purchasing the space of an attachment previously made under a tenant agreement, converting it into U3-ownership. This example includes notation indicating the purchase intent as to convert the existing tenant attachment into Member utility ownership.

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 1/1/2020

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 1/2/2020

Confirming Agreement _____

☐ In Field ☐ By ☐ By Email
Phone _____

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-12345

UTILITY	REPRESENTATIVE	PHONE NUMBER OR EMAIL	DISTRICT-DIVISION-EXCHANGE	APPROVED	ACCOUNTING DATA
U1	Jane Doe				
U2	Jon Doe				
U3	Jack Johnson	555-555-5555	Los Angeles	E Carrion	REF111111

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons	
			Class	U1	U2				U1	U2	U3					
			Anchor Direct.													
				16KV	C				16KV	C	C				U3 PURCH, U2 RELINQ SEC 4.2	1
123456-U1	50	81	FT	43 - 9 27 - 9	28 - 1				43 - 9 27 - 9		28 - 1				LARGEWOOD AVE N/S 10' W/O FRANCE ST	2
															NO COST BETWEEN U3 AND U2	3
																4
				16KV	C				16KV	C	C				U3 PURCH SEC 4.0	5
56789-U1	50	98	FT	43 - 9 28 - 10	29 - 1				43 - 9 27 - 9	29 - 1	28 - 1				LARGEWOOD AVE N/S 75' W/O FRANCE ST	6
															U3 PURCHASE TO CONVERT EXIST TN ATTCH INTO U3-OWNERSHIP	7
																8
																9
																10
																11
																12
																13

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

↑ ↑ ↑ ↑ ↑
GEOGRAPHICAL LOCATION

COMMUNITY

VP/J.P.-03

Rev. Oct 2017

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

- | | |
|---|---|
| <p>(1) Protest Form 7's are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).</p> <p>(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:</p> | <p>(3) Requesting member (U1) should list the JPA No and list the Bill Cycle the final bill is to be removed from.</p> <p>(4) U1 and U2 should work together to resolve issues. When resolved, U1 would resend F7 to SCJPC Office stating the Form 7 is "Resolved".</p> |
|---|---|

Utility

Representative/Signature

Phone No.

To: U2

To:

To:

From: U1

J/P MEMORANDUM
FORM 7

Used for additions, deletions
or changes to Authorizations

(See Section 18.1C)

Date: 1/3/2022

JPA No: U2-123456

Job No:

Dist./Exc.:

Carbon Copies To: SCJPC Office

SEE JPA PRELIMINARY ATTACHED

☐ ADD

☐ CORRECT TO READ

☐ CHANGE LOCATION TO READ

☐ DELETE

☐ CANCEL JPA

☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks:

Please remove Final Bill U2-123456 from billing cycle 1-22-U234.

POLE NO.	Pole Length	Year	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine - state reason(s).
	Anchor Size	Set	Anchor Direct.												
															1
															2
															3
															4
															5
															6
															7
															8

POLE LEGEND:
P = PULL
PB = PULL BUTT
T = TRANSPORT
S = SALVAGE
D = DISPOSE
TN = TENANT

L = LOWER TOP
C (XX) = FOOTAGE CUT
SCZ = SAFETY CLEARANCE ZONE

ANCHOR LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
In the Column of
Party to be paid

GEOGRAPHICAL LOCATION

COMMUNITY

Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

February 16, 2022

A meeting of the **Routine Revision Committee** took place on the above date, **at 1:41 p.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Jeff Williams	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Joe Serrato	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Marc Buan	Crown Castle NG West Inc.
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Renzo Garzon	Mobilitie, LLC
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Kay Black	AT&T California
Mr. Todd Dailey	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Amanda Lindgren	City of Glendale
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Kenneth D. Haley	Sonic Telecom, LLC
Mr. Brian Botteri	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 1:41 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook - Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. There were no comments or concerns from any members.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) - Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Ortiz was unable to have the opportunity to update the glossary example for SOP. She requested to table this for the next month’s Routine Revision meeting.

Mr. Serrato stated that he does not think that he will be able to run the BPS (Billing Process Simplification) meeting today. He stated a few items were discussed during the Operating meeting and requested to table the BPS meeting for the next month. The members had no objections. Ms. Pranata stated since there was a conclusion to the questions asked during the Operating meeting, the return rate starting March 2022 should be lower. Ms. Pranata stated she will email Mr. Serrato about possibly postponing the next BPS meeting.

Ms. Black stated that she was unable to work on her action item as well and would like to table it for the next month’s Routine Revision meeting. The members agreed. There were no further comments or concerns at this time.

Agenda Item 4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. Ms. Ortiz stated that Mr. Carrion was going to incorporate verbiage received from SCE and asked if this will be tabled due to Mr. Carrion not being able to attend. Mr. Serrato stated he has Mr. Carrion’s incorporations from SCE. Mr. Serrato stated Mr. Carrion mentioned that adding the lines from SCE was the last piece of the discussion. Mr. Serrato asked to share his screen to show the members the incorporations (see attached). Mr. Serrato stated the additions were in red is what SCE wanted to incorporate before approving it to be motioned for Discussion at the Administrative Board meeting. He asked that since the instructed need to make a motion to put it to Discussion was already made, he asked if there were any questions or comments before making the motion. Mr. Serrato stated that Mr. Carrion left the section number off because it is supposed to be added to the Routine Handbook after the Approvals section. He stated that he believes they are going to add that particular section number once it is in Discussion when the rest of the Committee is there in attendance. Mr. Serrato asked if any members had any issue with him motioning to enter this for the Discussion calendar at the next month’s Administrative Board meeting. Ms. Ortiz stated she was good with it. Mr. Bacon stated that the members may be busy reading the proposed Denials

document before responding. Ms. Pranata asked the members if they were thinking of adding this to Section 18 or a different, possibly completely new section. Mr. Serrato stated that he thinks it would be part of Section 18, probably wherever the approvals are. He asked Ms. Pranata to pull up Section 18 to see, but that this would all be reviewed during the Administrative Board Discussion as to where is the appropriate place to put this Denials. Mr. Serrato confirmed that there is a part of Section 18 that is for approvals, possibly Section 18.1 and that Denials should be the subsection after. Mr. Serrato stated that when it is in Discussion, he will probably propose to make it whatever is the next letter in Section 18.1. Ms. Pranata stated next would-be Section 18.1G. Mr. Serrato stated that Crown Castle motions to move XX Denials to the Administrative Board Discussion calendar for March. Mr. Bacon stated that LADWP seconds the motion. Mr. Serrato asked to confirm with Ms. Pranata that the motion now moves. Ms. Pranata confirmed that this will be added to the Discussion for the next Administrative Board meeting.

Agenda Item 5 - Item 1772: Multiple Pending JPAs on Replacement Poles – (from AT&T California – K. Black – 10/21/2020) – Ms. Ortiz opened the discussion to Multiple JPAs on Emergency Replacement Poles. Ms. Ortiz stated that this was approved at the Administrative Board meeting and could be removed from the agenda.

Agenda Item 6 - Item 1778: Section 18.1E Cancellation (from Routine Revision meeting - 07/21/2021) – Ms. Ortiz opened to Section 18.1E Cancellation. Ms. Ortiz stated that this was approved at the Administrative Board meeting and could be removed from the agenda.

Agenda Item 7 - Item 1782: Attachment Acquisition and Tenancy/Lease Conversion (from Crown Castle – E. Carrion – 11/17/2021) - Ms. Ortiz opened to Attachment Acquisition and Tenancy/Lease Conversion. Mr. Serrato requested to share his screen (see attached) to show the action item update from Mr. Carrion to add verbiage saying records only. He stated he was unsure what stage this was at and whether it was ready to go into discussion or not, but that it was up to the members to discuss. He asked the members if they had any thoughts on the Acquisition and Tenancy/Lease Conversion document. Mr. Serrato stated he would forward this document to Ms. Pranata. Ms. Pranata requested to get a copy of the updated Denials document from Agenda Item 4. Mr. Serrato stated that he did not get clear direction on if this was ready for discussion and stated that this item could spend another month in Routine Revision unless there was a member that felt this should be moved forward at this time. Ms. Ortiz stated that the members should take this back to review and make sure everyone is ok with it before presenting it at the Administrative Board. Ms. Ortiz asked if there were any objections to this. Ms. Bacon agreed that he would like to read this over a few more times and confirmed this would be sent out to the members. Mr. Serrato stated it would go out either with the minutes or be forwarded by Ms. Pranata.

Agenda Item 8 - Miscellaneous Issues -

- Ms. Ortiz stated she had a couple of things. First was when they send out Form 7s, Form 2s, Form 48s, they usually send them in one email. She stated that there was a request from one of the members to send the forms separately which was fine, but then they have another member saying when the forms were sent separately, they requested they be sent together. Ms. Ortiz stated that she does not see anything in the Routine Handbook that states that all the forms need to be either sent separately or together. She wanted to see what the members' interpretations were with sending forms out. She asked if specific members requested a specific way if they can work together in partnership and accommodate but not kick back an email because they are not being sent the way requested. Mr. Bacon stated the other member could open up another inbox with a generic email address in which multiple people have access to it. They could be labeled Form 7 and another JPA so when they are sent, they could be sent separately, but that the member requesting they be separated should set up the multiple email inboxes. Mr. Bacon stated that the members could sort and do what they need to with the forms after received or create an inbox for them to be sent and sorted that way. Ms. Ortiz stated the request was not sending to a separate inbox but just separate emails, one for the Form 7, another for the Form 48. She stated that there also is another member requesting for the forms to be in the same email. Ms. Black asked if the forms were for the same JPA. Ms. Ortiz stated they were. Ms. Black stated that the only time she thinks the JPA should be with the Form 7 is when it is checked on the Form 7 that it is attached. She stated if that part of the Form 7 is not checked then the JPA should not have to be sent with the form as well. Ms. Ortiz stated that what is being asked is to not have the Form 7 in the same email as the Form 48. Ms. Black stated if that is from AT&T California to let her know. Ms. Ortiz stated it was not AT&T California. Ms. Ortiz stated that they try to accommodate the members but do not want to get rejections because they are not following each member's standards. She stated that there is nothing in the Routine Handbook that states they have to be sent that way as long as the subject line request. Mr. Bacon agreed.
- Ms. Ortiz asked if the members wanted to talk about the engineered steel poles from the Administrative Board meeting or instead if the members would like to create an item number and bring it up for discussion at the next month's Routine Revision meeting. Ms. Black stated she was good with creating the two item numbers one for latitude and longitude and the other for engineered steel poles. Ms. Ortiz asked if the members would also like to create one for the Section 13.3

discussion. Ms. Pranata confirmed it would be three new items and the numbers would be items 1783 - Lat and Long on Form 2, 1784 - Engineered Steel Poles, and 1785 - Section 13.X. Mr. Bacon stated that these should be quick discussions. Ms. Ortiz these items will be discussed at the next month's Routine Revision meeting. Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 9 – Review of Action items/JPA Alerts –

- Ms. Ortiz will work on the Glossary example for the SOP and clarify it so that everyone can see the difference between an SOP and an LTD.
- Ms. Black will update the examples she created to stop the billing.
- The proposed guidelines regarding Denials will be up for Discussion at next month's Administrative Board meeting.
- The members are to take back and review Crown Castle's presented verbiage regarding the conversion of tenancy to ownership.
- Discussions for the three items created Items 1783 - Lat and Long on Form 2, 1784 - Engineered Steel Poles, and 1785 - Section 13.X will start at the next month's Routine Revision meeting.

The Meeting adjourned at 1:57 p.m. until March 16, 2022.

Anali Spencer – Committee Staff

REPLACEMENT

7.0 Replacement

Replacement may be made at the request of any Member, and adjustment as to sales, salvage, pulling, transportation, and transfer costs shall be at current prices as per date of replacement. Salvage shall be prorated in accordance with recorded ownership. Pulling and transportation charges shall be prorated in accordance with Section 2.1C. Any Member, by agreement, may be designated as the replacing Member under the Routine regardless of original ownership. Any pole shown as replaced on a JPA which refers to Section 18.1 Automatic Approval must show space and grade allocated in accordance with Section 2.7E. The Member maintaining Class H Circuits on a jointly owned pole should preferably make the replacement.

NOTE: Section 7.0 is a non-billable section.

NOTE: Member responsible for PTD cannot charge item 83A, 83B and/or item 5C when SOP is used.

7.1 Replacement of Pole for Sole Benefit of Member with Crossing Conductors Only

The section applies where the Member requesting the replacement is not an owner in the existing pole and will not require ownership in the new pole. The Member for whose benefit the replacement is made shall be billed the cost of the replacement for the structural value of the existing pole, less salvage value, plus the difference in cost for the increased length of the new pole over the existing pole (based on pole of same condition and setting date as replacing pole), additional material costs, if any, transfer cost, and entire cost of pulling and transportation. The billing shall be made as an Authorized Cost.

Where work required double arm installation and single arm now exists the Member requesting replacement shall pay the installation cost of the new double arm and the original owner shall remove single arm at own expense and retain salvage.

Where the pole to be replaced is jointly owned, the net difference in cost between the structural and salvage values shall be based on the interest owned by each joint owner. Each joint owner shall bill for whatever portion of the pulling and transportation operation it performs. The retirement of the pole from the record shall be completed by the joint owners as a salvage transaction, the original owner recovering the pole and allowing salvage value to the other owner for its relinquished interest. The Member making the replacement shall then bill an interest in the new pole to the other Member concerned.

The difference in cost for increased length of new pole over replaced joint pole shall be adjusted

with the Member for whose benefit the replacement is made on the following basis:

(a) If each joint owner's interest cost in the new pole is equal, each shall bill for an equal portion of the cost of the increased length.

(b) If each joint owner's interest cost in the new pole is not equal but is in excess of its interest cost in the replaced pole (reproduced new), each shall bill for its respective difference of cost.

(c) If one joint owner's interest cost in the new pole is less than its interest cost in the replaced pole (reproduced new), the other joint owner in replaced pole shall then bill for the entire cost of the increased length.

7.2 Replacement of One Pole With Two or More Poles for Benefit of One Owner

When a jointly owned pole is suitably located for the installed facilities of two Members, and one owner desires to replace same with two or more poles in order to provide for specific locations which are not necessary for the present or future requirements of other joint owner(s), the adjustment shall be as follows:

One pole shall be considered as a replacement in accordance with rule of the Routine relating to Section 7.3 or 7.11 as applicable. The other pole(s) shall not be considered of any benefit to the existing Member, which should not participate in labor or material costs and will therefore make attachment for clearance purposes in accordance with rule of the Routine relating to Section 9.1. Attachment to pole shall be made at the expense of the constructing Member. This section shall not be construed to apply where respacing is undertaken in joint planning to place poles on property lines or to provide better distribution for the Members concerned.

Where a solely owned pole is involved under same conditions, the replacement shall be made in accordance with rule of the Routine relating to Section 7.5.

7.3 Overbuild

This section provides for the replacement of a solely owned or a jointly owned pole, less than 25 years old for the sole benefit of an incoming Member or one joint owner. This section also applies to poles replaced due to damage caused by facilities of a joint owner and to all solely owned or jointly owned poles replaced for the sole benefit of Members

Glossary:

H. Pole Definitions

- Section of Pole (SOP): Section of pole left in field after a pole replacement with communication attachments awaiting transfer by attachment owner. SOP is not billable. Items 83 and 5C cannot be billed with SOP. (See Section 18, Example 31)

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

- | | |
|---|---|
| <p>(1) Protest Form 7's are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).</p> <p>(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:</p> | <p>(3) Requesting member (U1) should list the JPA No and list the Bill Cycle the final bill is to be removed from.</p> <p>(4) U1 and U2 should work together to resolve issues. When resolved, U1 would resend F7 to SCJPC Office stating the Form 7 is "Resolved".</p> |
|---|---|

Utility

Representative/Signature

Phone No.

To: U2

To:

To:

From: U1

J/P MEMORANDUM
FORM 7

Used for additions, deletions
or changes to Authorizations

(See Section 18.1C)

Date: 1/3/2022

JPA No: U2-123456

Job No:

Dist./Exc.:

Carbon Copies To: SCJPC Office

SEE JPA PRELIMINARY ATTACHED

☐ ADD

☐ CORRECT TO READ

☐ CHANGE LOCATION TO READ

☐ DELETE

☐ CANCEL JPA

☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks:

Please remove Final Bill U2-123456 from billing cycle 1-22-U234.

POLE NO.	Pole Length	Year	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine - state reason(s).
	Anchor Size	Set	Anchor Direct.												
															1
															2
															3
															4
															5
															6
															7
															8

POLE LEGEND:
P = PULL
PB = PULL BUTT
T = TRANSPORT
S = SALVAGE
D = DISPOSE
TN = TENANT

L = LOWER TOP
C (XX) = FOOTAGE CUT
SCZ = SAFETY CLEARANCE ZONE

ANCHOR LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
In the Column of
Party to be paid

GEOGRAPHICAL LOCATION

COMMUNITY

XX Denials

Denial of a joint ownership transaction, **in part or in whole**, must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial **of a JPA Form** is permitted, in instances where two or more poles **are cited within a single JPA Form** and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, ~~must~~ **is to** be accompanied with ~~sufficient~~ supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. ~~A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.~~

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

J.P.
Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	E	HSO	NG			E	HSO	NG				
			Anchor Direct.												
denied					C				C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'				NI	27 - 9	34 - 7		MAPLE AV N/E COR/O MC CAULEY AV EXT D	2	
													ALL ANT CLEARANCES ADEQUATE	3	
													NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4	
													NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5	
													SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6	
													SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7	
													SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8	
														9	
													SCE RELINQ - HSO TO RENUMBER POLE	10	
													ATS is purchasing interest on ATSRIVR35JP15	11	
														12	
														13	

(NODE POLE)
UTILITY POLE ID#: 335906E

NOTES:
• 2" MIN. CLEARANCE FROM POLE FACE / RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER (6:00)

(1) PROPOSED CROWN CASTLE 3" COMM. PVC RISER (4:00)

PROPOSED CLIMBING STEPS (12:00 & 3:00)

EXISTING GROUND ROD COVER (2:30)

PROPOSED RF SIGN BELOW ANTENNA (12:00)

CURB FACE

N MAPLE AVE

Fontana
COMMUNITY

Rev. Jul 2013

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:**

AR = Anchor Removed
AT = Anchor Transferred

Show Quantity of Items to be Billed
in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

Date
Prepared

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
--------------	---	---------------	------------------------

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Revised
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

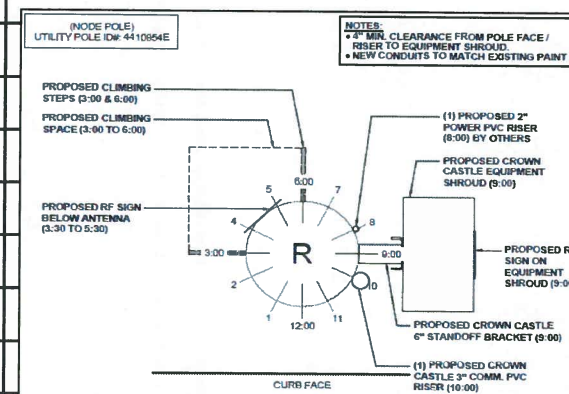
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

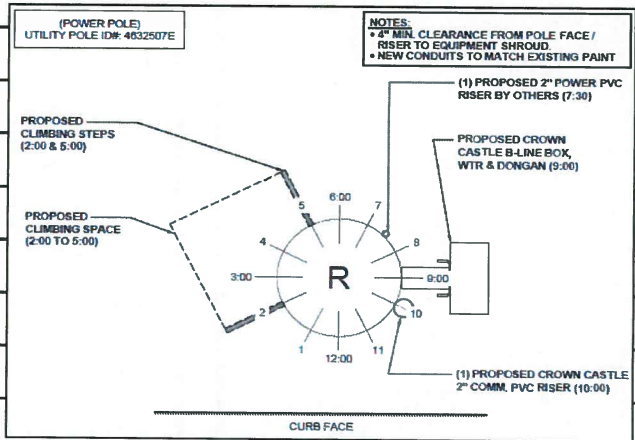
FONTANA
COMMUNITY



VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
 PB = PULL BUTT
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
 COMMUNITY

4500

AUTHORIZATION FOR JOINT POLE TRANSACTION

4095 20 475

Date
Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date
Sent 9/13/2018Confirming
AgreementIn ☐
FieldBy ☐
TelephoneEst.
Const.
StartNo. of
Pages 3J.P.
Auth. No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FURKE	Desert Trans	M. WAZIEWSKI	Ratio	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Detail	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0, 3 4, & 12.0 1
4632508E	75	2012	FT/ CLH4	ALL				66-34 25-7	26-1				S/E C/O BASELINE AVE., & CHERRY AVE. 2
-DENIED-				TN24				TN 25 TN 24					ATS TO PL NEW 2" RISER (6 00) 3
	3/4"	ANC	E	TN24					ALL				ATS TO PL 3/4" ANC (E) L=20' 4
													- PLEASE REVISE POLE LOAD - 5
													6
													7
													8
													9
				12KV				12KV	C				ATS TO PURCH SEC 4.0 10
4632507E	75	2007	FT/ CLH4	ALL				66-34 25-7	26-1				BASELINE AVE, S/S APPROX 34' W/O CHERRY AVE 11
-DENIED-				TN25				TN 25 TN 24					- PLEASE REVISE POLE LOAD - 12
													13

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(PX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 6D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITYRTN TO ATS 10-11-10AM VP/J.P.-03
Rev Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name.

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work

- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (P.Comm)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section (Revised March 2018).

The Preliminary Form 2 shall be limited to 10 pages.

If a pole listed on a new Form 2 is also listed on a pending Form 2 the Initiating Member must do one of the following, to ensure the pole record is accurate:

1. Final Bill the first pending F2 or cancel it.
OR,
2. Issue the second F2 with the pending F2 to "BILL FIRST" as a note in the Location and Nature of Work.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole Authorization. Section 20 shows Member code letters and abbreviations to facilitate preparation of Joint Pole Authorization.

Where jointly owned poles are to be removed from service, the Joint Pole Authorization must designate which Member is to pull, transport, and dispose/salvage poles as specified in Section 5.0.

To insure correct spotting of poles on record maps, it is essential that locations be accurately recorded (see Section 15.4). It is important, both for map and field reference purposes, to correctly give the City, Town, etc., in which the poles are actually located. (Revised January 2015)

**PRELIMINARY JOINT POLE AUTHORIZATION
BILLING NOTE FOR JPA'S LISTING A POLE ON A PENDING JPA
EXAMPLE XXX**

- (1) This transaction shows a JPA that shows a pole already listed on a pending JPA.
- (2) For this transaction, U3 will list the pending U1 JPA in the "Location and Nature of Work", to BILL FIRST.
- (3) U3 must list the "Proposed side" of U1-987123 as the "record side" of JPA U3-123-456.

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 8/17/2021

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 8/17/2021

Confirming Agreement _____

In Field ☐

By Telephone ☐

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-123-456

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
U1	JONES	LOS ANGELES	JONES	LOS ANGELES	5577303
U2	JOHNSON	LOS ANGELES	JOHNSON	LOS ANGELES	A403
U3	SMITH	LOS ANGELES	SMITH	LOS ANGELES	12345

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class	U1	U2			U1	U2	U3					
			Anchor Direct.												
				L				L						U1 TO REPLACE POLE FOR BENEFIT OF U3 SEC 7.3, 10.8	1
1234U1	45	14	FT	39-9	24-6			PTD						DREAM RD S/S 212' W/O ONE WAY	2
			CL-3												3
								1	1				83	U3 TO PAY U1 & U2 FOR TRANSFER	4
															5
5678U1	50	21	FT					43-13	23-5	24-1				DREAM RD S/S 211' W/O ONE WAY	6
															7
														U1-987123 TO BILL FIRST	8
															9
															10
															11
															12
															13

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.



GEOGRAPHICAL LOCATION

NEVERLAND
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

18.1-E Time Limits Involving Construction and Other Miscellaneous Situations

Construction Start Date/Cancellation - The time limit for starting joint pole construction shown on a Form 2 Preliminary Joint Pole Authorization shall be 18 months from date issued. At the expiration of this time period, the following procedure should be followed: ~~If construction has not been started:~~

- **A** Form 7 shall be sent by any member involved to request extension, which requires mutual agreement in writing, or to cancel.
- ~~• If construction has not been started and JPA time limit exceeds 24 months, explanation is required for extension. If no response, the JPA will be cancelled on the initiator's behalf.~~
- **If construction has not commenced after 24 months of a JPA submission, the JPA may be cancelled on the initiator's behalf under the following conditions:**
 - The initiating Member no longer has valid membership with the SCJPC.
 - The initiating Member has confirmed that the project associated with the JPA has been cancelled. A Form 7 cancellation of this type should include details surrounding this agreement, if a Member other than the initiating Member is cancelling the JPA.

FORM 7 – JOINT POLE MEMORANDUM **CANCELING JPA ON INITIATOR'S BEHALF** **EXAMPLE XX**

(1) This transaction shows one utility canceling a JPA on initiator's behalf.

(2) Contact name & date of communication with initiator must be shown on the Form 7. Pre-approval is required.

Utility Representative/Signature Phone No.

To: U1 _____ _____

To: U3 _____ _____

To: _____ _____ _____

From U2 _____ _____

Dist./Exc.: _____

Carbon Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED

☐ ADD

☐ CORRECT TO READ

☐ CHANGE LOCATION TO READ

☐ DELETE

☒ CANCEL JPA

☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: Per phone call with John Smith from U1 on 11/01/21, U1's project has been canceled. Per approval from U1, please cancel this JPA.

J/P MEMORANDUM **FORM 7**

Used for additions, deletions
or changes to Authorizations

(See Section 18.1C)

Date: 11/1/2021

JPA No: U1-2515-01

Job No: _____

POLE NO.	Pole Length	Year	Pole Treat	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine - state reason(s).
	Anchor Size	Set	Anchor Direct.										
													1
													2
													3
													4
													5
													6
													7
													8

POLE LEGEND:

P = PULL

PB = PULL BUTT

T = TRANSPORT

S = SALVAGE

D = DISPOSE

TN = TENANT

L = LOWER TOP

C (XX) = FOOTAGE CUT

SCZ = SAFETY CLEARANCE ZONE

ANCHOR LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be paid

↑ ↑ ↑ ↑ ↑

GEOGRAPHICAL LOCATION

Los Angeles

COMMUNITY

Anali Spencer

From: Angela Pranata
Sent: Friday, July 30, 2021 1:18 PM
To: Anali Spencer
Subject: Fw: [EXTERNAL] FW: JPA Expirations?

From: Bacon, John R. <John.Bacon@ladwp.com>
Sent: Wednesday, July 14, 2021 5:00 PM
To: Angela Pranata <angela@scjpc.net>; Kathleen Allen <kathleen@scjpc.net>
Subject: FW: [EXTERNAL] FW: JPA Expirations?

Thoughts from my experts ? ?

From: Karen A. Dahlman <karen@cvc-group.com>
Sent: Wednesday, July 14, 2021 9:49 AM
To: Bacon, John R. <John.Bacon@ladwp.com>
Subject: [EXTERNAL] FW: JPA Expirations?

EXTERNAL EMAIL! This email was generated from a non-LADWP address. If any links exist, do not click/open on them unless you are 100% certain of the associated site or source. ALWAYS hover over the link to preview the actual URL/site and confirm its legitimacy.

Hi John ~

Long time no talk! Hope all is well your way.
Say, I'd like to make a recommendation to the SCJPC about the expiration of JPAs.

I received this email chain about this topic just yesterday and your name was on it from the SCJPC meeting notes. My team follows the Routine Handbook precisely when writing, submitting and administration JPAs. Also, looks like another vendor of Ericsson does as well (who started this email chain.)

According to Section 18.1-E

A JPA will be "cancelled" after 24 months of the JPA initiating date. I recommend this section is reworded to state that a JPA never expires (if that is the case per the email chain below), however, a Form 7 is used to extend the date of construction start after 18 or 24 months have passed. (Or something to that nature.) The way it is written currently, is confusing. If a JPA never expires, then that section should be removed or be written so that it is clear that a protocol is used to extend the initiating date (or construction start date) of a JPA.

Construction Start Date/Cancellation - The time limit for starting joint pole construction shown on a Form 2 Preliminary Joint Pole Authorization shall be 18 months from date issued. At the expiration of this time period, the following procedure should be followed:

If construction has not been started:

- Form 7 shall be sent by any member involved to request extension, which requires mutual agreement in writing, or to cancel.
- If construction has not been started and JPA time limit exceeds 24 months, explanation is required for extension. If no response, the JPA will be cancelled on the initiator's behalf. (Revised March 2016).

Let me know if you have any questions or wish to discuss this further.
I appreciate your attention to this matter.

Thank you,

Karen A. Dahlman
Director of Operations
CVC, Inc. - Utility Solutions

Mobile: 949-212-0482
karen@cvc-group.com
www.cvc-group.com

From: Terri Grisenti <tgrisenti@qualtekwireless.com>
Date: Tuesday, July 13, 2021 at 11:23 AM
To: "Karen A. Dahlman" <karen@cvc-group.com>
Subject: FW: JPA Expirations?

Passing Along--

From: VOSS, KATELYN <KV166G@att.com>
Sent: Monday, July 12, 2021 2:37 PM
To: Terri Grisenti <tgrisenti@qualtekwireless.com>; Joshua Hernandez <Johernandez@qualtekwireless.com>
Subject: FW: JPA Expirations?

[EXTERNAL SENDER] - Watch for Phishing Attack

From: VARGAS, SEBASTIAN <sv770k@att.com>
Sent: Thursday, June 17, 2021 11:27 AM
To: VOSS, KATELYN <KV166G@att.com>
Subject: FW: JPA Expirations?

From: MERE, OMAR J <om5039@att.com>
Sent: Thursday, June 17, 2021 10:15 AM
To: VARGAS, SEBASTIAN <sv770k@att.com>
Subject: FW: JPA Expirations?

FYI

Omar Mere

Area Manager Construction & Engineering
(562) 293-6429

From: Maria Ortiz <MOrtiz@motiveis.com>
Sent: Thursday, June 17, 2021 10:09 AM
To: MERE, OMAR J <om5039@att.com>
Subject: RE: JPA Expirations?

Hi Omar,

It is understood that there is no expiration date on a JPA until the initiator issues a Form 7 to cancel. One member should not cancel another member's JPA. All members have active JPAs that are years old.

We discussed this in May's meeting. Please see screen shot below from the meeting minutes.

Routine Revision – May 19, 2021

Page 1 of 10

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. She opened to JPA expiration date or cancellation. She stated the question was if there was an automatic cancellation on JPAs. As it was understood, there is no expiration date, and it is not cancelled until the initiator issues a Form 7 to cancel the JPA. She stated that this is how she believes everyone understands it. Mr. Bacon stated Ms. Ortiz explained it well and that his staff appreciated it. Ms. Ortiz asked if they needed to put something in writing or if it was ok to leave it as is. Mr. Bacon stated he did not see a reason to change it. Ms. Pranata stated she would remove it from the agenda.

Hope this helps.

Thank you,

Maria Ortiz

JPA Department Manager

Motive Infrastructure Solutions

9275 Corbin Ave., Northridge, CA, 91324

w: www.motiveis.com

e: MOrtiz@motiveis.com

t: 818-898-2352 | c: (818) 304-3426



From: MERE, OMAR J <om5039@att.com>

Sent: Thursday, June 17, 2021 9:42 AM

To: Maria Ortiz <MOrtiz@motiveis.com>

Subject: JPA Expirations?

Hi Maria,

I need to pick your brain. Sebastian received this information from one of the vendors Ericsson is using. Should all of our vendors be doing this? Are you guys doing this?

Hi Sebastian,

Wendy confirmed the expiration with JPA. Plea:

Here is the Rule from the SCJPC:

Section 18.1-E:

Construction Start Date/Cancellati

limit for starting joint pole constructi

Form 2 Preliminary Joint Pole Autl

be 18 months from date issued. At

of this time period, the following pro

be followed:

If construction has not been startec

- Form 7 shall be sent by involved to request exte

Omar Mere

Area Manager Construction & Engineering
AT&T Mobility – LA Market
600 E Green Street, 3rd Floor
Pasadena, CA 91101-2020
(562) 293-6429

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

Disclaimer: This email is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you received this communication in error, please do not distribute it and notify us immediately by email (administrator@qualtekservices.com) or via telephone (484.804.4500) and delete the original message. Unless expressly stated in this email, nothing in this message or any attachment should be construed as a digital or electronic signature.

-----Confidentiality Notice-----

This electronic message transmission contains information from the Los Angeles Department of Water and Power, which may be confidential. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the content of this information is prohibited. If you have received this communication in error, please notify us immediately by e-mail and delete the original message and any attachment without reading or saving in any manner.

T&D/ Joint Pole Organization

T. 909-548-7066 | M. 714-514-9033

14005 S. Benson Ave. Chino, CA. 91710



Attachment acquisition and tenancy/lease conversion

In the event that a Member's network, or portion thereof, is acquired by that of another Member, or when a Member wishes to convert a tenant attachment(s) into ownership, the transfer or establishment of new ownership for an existing attachment is to be conducted via a JPA Form 2.

Pole Loading is not required, unless additional work or load is applied in conjunction with the transfer of ownership or tenant conversion. In instances where an attachment cannot be verified with an existing ownership record or lease agreement, the attachment will be considered unauthorized, and must be transferred or converted under the appropriate section 4.

Upon finalization of the JPA will the following apply:

- Transfer of ownership(s) will be deemed complete.
- Prior tenant/lease agreements for converted attachments may be cancelled, and is the sole responsibility of the Member initiating the conversion.

Preliminary Joint Pole Authorization

Member utility acquisition of network

Example XX

This transaction shows U3 purchasing the space of an acquired network, bringing said space into U3-ownership. The example involving pole 123456-U1 shows U3 purchasing U2's attachment space in whole, as part of an acquisition agreement. This example includes a notation indicating the removal of purchase costs between U3 and U2.

The example involving pole 56789-U1 shows U3 purchasing the space of an attachment previously made under a tenant agreement, converting it into U3-ownership. This example includes notation indicating the purchase intent as to convert the existing tenant attachment into Member utility ownership.

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 1/1/2020

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 1/2/2020

Confirming Agreement _____

☐ In Field ☐ By ☐ By Email
Phone _____

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-12345

UTILITY	REPRESENTATIVE	PHONE NUMBER OR EMAIL	DISTRICT-DIVISION-EXCHANGE	APPROVED	ACCOUNTING DATA
U1	Jane Doe				
U2	Jon Doe				
U3	Jack Johnson	555-555-5555	Los Angeles	E Carrion	REF111111

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
			Class	U1	U2				U1	U2	U3				
			Anchor Direct.												
				16KV	C				16KV	C	C				U3 PURCH, U2 RELINQ SEC 4.21
123456-U1	50	81	FT	43 - 9 27 - 9	28 - 1				43 - 9 27 - 9		28 - 1				LARGEWOOD AVE N/S 10' W/O FRANCE ST2
															NO COST BETWEEN U3 AND U23
															4
				16KV	C				16KV	C	C				U3 PURCH SEC 4.05
56789-U1	50	98	FT	43 - 9 28 - 10	29 - 1				43 - 9 27 - 9	29 - 1	28 - 1				LARGEWOOD AVE N/S 75' W/O FRANCE ST6
															U3 PURCHASE TO CONVERT EXIST TN ATTCH INTO U3-OWNERSHIP7
															8
															9
															10
															11
															12
															13

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

COMMUNITY

VP/J.P.-03

Rev. Oct 2017

XX Denials

(SCE proposed beginning statement)

“Joint ownership transactions must be in accordance with the California Public Utilities Commission’s General Order 95, the rules set forth in the Routine Handbook, and a Member’s design and construction standards.”

Denial of a joint ownership transaction, **in part or in whole**, must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial **of a JPA Form** is permitted, in instances where two or more poles **are cited within a single JPA Form** and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, ~~must~~ **is to** be accompanied with ~~sufficient~~ supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. ~~A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.~~

Discussed in Routine Revision meeting 02/16/2022

13.4 Records update for attachment acquisition and tenancy/lease conversion

In the event that a Member's network, or portion thereof, is acquired by that of another Member, or when a Member wishes to convert a tenant attachment(s) into ownership, the transfer or establishment of new ownership for an existing attachment is to be conducted via a JPA Form 2.

Pole Loading is not required, unless additional work or load is applied in conjunction with the transfer of ownership or tenant conversion. In instances where an attachment cannot be verified with an existing ownership record or lease agreement, the attachment will be considered unauthorized, and must be transferred or converted under the appropriate section 4.

Upon finalization of the JPA will the following apply:

- Transfer of ownership(s) will be deemed complete.
- Prior tenant/lease agreements for converted attachments may be cancelled, and is the sole responsibility of the Member initiating the conversion.

Discussed in Compliance Meeting 02/16/2022

Preliminary Joint Pole Authorization

Member utility acquisition of network

Example XX

This transaction shows U3 purchasing the space of an acquired network, bringing said space into U3-ownership. The example involving pole 123456-U1 shows U3 purchasing U2's attachment space in whole, as part of an acquisition agreement. This example includes a notation indicating the removal of purchase costs between U3 and U2.

The example involving pole 56789-U1 shows U3 purchasing the space of an attachment previously made under a tenant agreement, converting it into U3-ownership. This example includes notation indicating the purchase intent as to convert the existing tenant attachment into Member utility ownership.

Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

March 16, 2022

A meeting of the **Routine Revision Committee** took place on the above date, **at 10:55 a.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Stacy Varner	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Jeff Williams	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Jeremy Harmon	Verizon Wireless
Mr. Joe Serrato	Crown Castle NG West Inc.
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Charlie Smith	Mobilitie, LLC
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Brian Botteri	Sonic Telecom, LLC
Ms. Mary Li	City of Anaheim
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 10:55 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. Ms. LaFrenais had an inquiry. She stated Bear Valley Electric had a situation where they need to remove a tree, not trimming, but removal in order to be able to place a pole. She stated that she knows there is a section in the Routine Handbook for tree trimming Section 14.7 and also an Authorized Cost for clearing vegetation, Item 13B. She asked if that was also related to having to remove a tree. Ms. Ortiz stated that she did not believe it did. Ms. LaFrenais asked if there was any section that would be applicable. Ms. Ortiz did not know of any and asked the members if they knew of any section that would apply. The members agreed that it would be under Section 1.2. Ms. LaFrenais confirmed with the members that Bear Valley Electric would the need to get a quote for the tree removal and send it to the other members on the JPA. The members agreed that was correct. There were no comments or concerns from any members.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) – Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Ortiz stated that she did revise the glossary example for the SOP (see attached). Ms. Ortiz stated with the help of Ms. Smith she revised the definition. The members reviewed the revised verbiage. Mr. Harmon stated in a SOP there is four feet or so with communications on it. It’s theoretically attached or temporarily secured safely to other poles. Mr. Harmon then inquired wouldn’t that be a temporary transfer. Ms. Ortiz stated it is not considered a temporary transfer because a piece of the old pole is still there. Ms. Ortiz asked if the members were good with sending this over to the Administrative Board for discussion next month. Ms. Mitwasi stated that SCE was good with it. Mr. Treepaisan stated that Frontier was good with it. Ms. Ortiz stated that this would be brought up for discussion at the next month’s Administrative Board meeting. Ms. Pranata asked if Example 31 would be up for discussion as well. Ms. Ortiz stated she thought the example was fine and no changes were needed and only the glossary needed an update. Ms. Black asked why number four in the example was red. Ms. Ortiz stated that it was an addition to the example. Ms. Black stated that was ok and that the example should get voted on at the same time as the glossary update.

Ms. Ortiz opened to Pull from Billing bullet and asked Ms. Black if she had anything for this. Ms. Black stated that she sent an email with a couple of word files attached. Ms. Pranata asked Ms. Black which file she would like to review first. Ms. Black stated they could review the Pull Final Bill from Bill Cycle. Ms. Black stated that the last time the members looked into this they wanted number

four to be reworded to notate it has been resolved so it was clear. Ms. Black stated that what was displayed was not her updated copy but that she did edit it. Ms. Black asked to table this for the next month's Routine Revision meeting so she could make sure the correct documents get sent to review. There were no further comments or concerns at this time.

Agenda Item 4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. Ms. Pranata stated that this was part of the Administrative Board discussion.

Agenda Item 5 - Item 1782: Attachment Acquisition and Tenancy/Lease Conversion (from Crown Castle – E. Carrion – 11/17/2021) – Ms. Ortiz opened the discussion to Attachment Acquisition and Tenancy/Lease Conversion. She stated that the members were going to take this back to discuss internally last month and bring back for discussion. She asked if the members would like to wait for Crown Castle before continuing the discussion. Ms. Mitwasi agreed that the members should wait for Crown Castle to discuss. This item was tabled for the next month's Routine Revision meeting.

Agenda Item 6 - Item 1783: Lat and Long on the Form 2 (from Administrative Board – 2/16/2022). – Ms. Ortiz opened to lat./long. on the Form 2. Ms. Black stated that she took the lead on this and sent in edits. She stated she called it GPA when she meant GPS coordinates. She stated it was because they already had Section 15.4 called GPS coordinates instead of lat./long. and she continued with the same verbiage with only the typo in the subject line. Ms. Black stated that she was unsure if she was correct in saying it would be a new section as Section 15.4B since there is already Section 15.4A, but she did not know how to add another and asked if Ms. Ortiz or Ms. Pranata could explain to her the right way to edit the Routine Handbook, to be able to get the section she created in (see attached). She stated it was a pretty simple section and that she did not know what else to add. Ms. Black stated that also under Section 18.1A she added in red (u) GPS coordinates and to see example xx. She stated that the example (see attached) is simple and was unsure if all that was needed was number one and forget number two. She stated she also had an excel example that she had a question on that was for the members about the GPS coordinates. She stated she left the same GPS coordinates for both, even though they moved a foot. She asked the members what they thought if the pole is not being relocated, can it have the same GPS coordinates in both places. Ms. LaFrenais stated that she had a question about if they could put the GPS coordinates under the same cell as the listed location or if it had to be separated. Ms. Black stated she was unsure if there would be enough room but that she did not have a problem with it if there is room. Ms. Mitwasi stated she thought if they were using this for a data extraction and if that would influence or impact the extraction if it is sharing the same cell as the location. Ms. Black stated no, that it would be coming over to AT&T California on a PDF so people would be

hand typing it. She stated that on a PDF they could also copy and paste, so it should not impact them. Ms. Black stated that unfortunately they have to take each lat./long. to copy and paste in their location and that they are not one stream in their data base. Mr. Harmon stated he had a suggestion with the numbers there it could be easy to invert some numbers and in doing that it can send someone into the middle of the ocean. He stated it may be best to keep the lat./long. on its own line for the ability of corrections if somebody entered it wrong. He stated another reason he would keep it away from the JPA street address is if they get it close enough, they are there and to the extent that they could separate the two would be beneficial for clarity and record keeping. He stated that another thing that should be put in the standards is the format that is required, the decimal degrees and a guideline with regards to something like 30 feet is reasonable with keeping the same GPS which is what cell carriers understand that as a that's within a 1A certification, a 30-foot variance. Ms. LaFrenais stated that she believes Ms. Black put how many digits to go in the header. She stated that having used lat./long. on a lot of Bear Valley Electric's Form 2's because their poles are in locations that they can only get pretty close if they use the GPS coordinates. Ms. LaFrenais stated that she thinks it could be put either way without it being a cause for rejection if they put it in two cells or the same cell. Ms. Ortiz stated she agreed with that. Mr. Treepaisan stated that one thing with having six digits behind the decimal place they are looking at about a four-inch accuracy. He stated he likes having the GPS as an added measure, but to Mr. Harmon's point if someone transposes a digit it will offset the pole but that could be as simple as cross referencing if they have a city name, and they know that the coordinates are not in that city. Mr. Treepaisan stated he tends to agree with the separation, and he likes having the GPS, especially if there are no streets to describe the location. Ms. LaFrenais stated that she has several JPA's that she does not want rejected because they are on the same line. Mr. Harmon stated that they could make it proactive instead of retroactive so that they do not impair anybody. He stated it would be reasonable to make it proactive going forward. Mr. Van Stryk suggested adding it to the left next to the pole tag because the right side gets busy especially when it is an accident and there may not always be room to add that. Ms. Ortiz stated that was a good idea. Ms. Black agreed that it is less busy on the left. Ms. Black stated that they could update the template and under the pole number, that they could put optional lat./long. She stated this may be the solution because it does give it its own cell like Mr. Harmon had suggested. Ms. Black asked Mr. Treepaisan and Mr. Harmon about the number of digits. She understood at the last meeting that it was desired to have between six and eight digits with eight being the most accurate. She asked if that was correct or not. Mr. Treepaisan stated that with eight digits they get down to the specified within inches which to him that is really accurate and good with. Mr. Harmon stated that the number of digits he is okay with it and wanted to make sure that they understand that most GPS coordinates taken, if they are not spending \$15,000 on survey equipment, it is going to have a variance. It will have an offset when they put it there because it may show 10 or 15 feet away because they are not using a \$10,000 GPS with an

auto correcting program. He stated his suggestion is that they have an understanding of an allowed variance. He stated he knows there are workarounds like Google Earth where they can hold things over and get a more accurate representation. He stated the number of digits is fine and with a pole replacement there is no reason to change those numbers because it has moved four feet when the GPS itself is probably 30 feet off. Mr. Treepaisan stated if they are looking at a plus and minus of 30-foot accuracy, then they are looking at four decimal places and the other two are the variance as Mr. Harmon was describing. He stated that if the equipment being used has a plus or minus accuracy of 30 feet, only the four decimal places will be relevant or accurate and the other two will be within the radius. Mr. Van Stryk stated that the errors can compound and if they use six decimal places, they are within ten feet of the pole and if they bring it down to four decimal places and they are within ten feet at all then the first circle and second circle will be around the other circle and the error rate compounds. Ms. Black stated she will take all of this back and make the additions and make the note as Mr. Harmon stated that if the pole is not moving 30 feet, then they can reuse the same GPS. She asked the members if they are in agreement with putting the GPS coordinates underneath the pole tag. Ms. Ortiz stated she liked that idea. Ms. Ortiz stated she had questions on lat./long. She asked for existing records if there is no lat./long. and she is in the process of issuing a JPA and there is now a lat./long., what needs to be done to get that updated or if the lat./long. is incorrect how would they submit a correction or if it could only be done by the base owner. Ms. Smith stated if there is a pending JPA they would do a Form 7 and if there is no JPA in process then maybe through attrition as the pole is replaced or purchased. Ms. Black stated that she thinks that the base owners are going to be the ones that are going to want to make any kind of corrections and that it would probably need to come from them. Mr. Harmon stated as they move more through the GIS and geospatial data, he asked if it the GPS coordinates were provided from a carrier to have it put in the database. Ms. Black stated that certain base owners provided that information to Ms. Pranata and they did a data dump into the pole cards. Mr. Harmon stated as their groups go out and gather data it would make sense to do a massive group update as opposed to sending thousands of JPAs or Form 7's just to update that GPS record. Mr. Harmon then stated to change the JPAs perhaps there is a way they can write something in that allows for that large application of more updated data. Ms. Ortiz asked how often the base owners are sending the data if it was periodically or just a one-time project and the rest through the JPA process. Ms. Pranata stated that last year it was a onetime project, but that she is going to ask the programmer if he can write a program that will allow her to do it herself whenever an excel spreadsheet is sent to her with lat./long. Ms. Pranata asked Ms. Ortiz if they planned on adding lat./long. to one pole or multiple poles. Ms. Ortiz stated it was multiple poles but not too many. She stated that they sometimes come across a pole with a lat./long. and there is a couple of records here and there that do not have it. Ms. Ortiz stated she was unsure if they should wait for JPA to come along because they will not just write up a JPA to add the lat./long. Ms. Pranata stated it

depends on the volume, she stated SCE had sent in over 100,000 rows. Mr. Van Stryk brought up how SCE does a sheet for their inspections on a spreadsheet with the pole tag and was wondering if there could be a sheet with lat./long., then send it to the members in a Form 7 and get it updated that way. Mr. Harmon stated that he thinks there is limits on Form 7s for pole numbers. He stated for something like this there has to be no limit on poles if they are going to use the Form 7 vehicle. Ms. Ortiz stated that a Form 7 would also need to be attached to a JPA. Ms. Black asked about creating a new form specific to this. Ms. Ortiz stated that could be an option but then they would have to think of who the form goes to, who approves it, who reviews it, and then who will send it to the JPC. Ms. Pranata stated that when SCE and LADWP sent lat./long. it was just uploaded without a review. Ms. Pranata asked if the members were saying the other member has to review it first. Ms. Ortiz stated that she did not know and was just brainstorming a way for it to work for those who are not the base owners. Ms. Pranata asked if the base owner wants to review the lat./long. Mr. Van Stryk stated to give the base owner the opportunity to look at it before information gets updated would be good because he has gotten wonky things from people before especially if someone who is not too familiar with lat./long. is doing them. He stated that if a negative is missed on the 118, they can end up in China. He stated that it is just a matter of making sure that all the information that will be uploaded is within the ballpark. Ms. Ortiz stated if it's not a big deal then they can just add it as they get a JPA for a specific pole. Ms. Black stated that all of this is dependent on if the base owner really insists on verifying/approving it. Ms. Black stated that what Ms. Pranata got was different because it was from the base owners and their poles so no one else needed to approve it but them. What Ms. Ortiz was saying from fielding they found poles where the lat./long. does not match up. Ms. Black stated that she would think as a base owner they would want to check and verify if it is ok to move the pole to that lat./long. Mr. Treepasian stated he agreed with that, as a base owner he would like to review.. Ms. Ortiz asked LADWP and SCE if they had any comments since they have the majority of the poles out there. Ms. Mitwasi stated that they would like the opportunity to have the visibility to it. Ms. Ortiz asked if they should create a form to add or correct lat./long. to send out to the base owners. The members agreed that was a good idea. Mr. Harmon stated that the belief is the member has just gone out there recently and done some work gathering GPS data or identified poles that do not have the GPS or have problems. They can note that there is positive data to help out and update the overall record for the base owner to review. If the base owner accepts it, then it can be sent to Ms. Pranata to be updated. He stated this sounds like a proficient path. Ms. Black stated that collectively they are getting better data for all their poles which is appreciated. Ms. Ortiz stated that the lat./long. are very helpful when researching no tag poles. Ms. Ortiz stated she will volunteer to create a form for this and see if she can have it for the next month's Routine Revision Meeting. Ms. Pranata asked what number the form should be called. Ms. Ortiz asked if they should call it the next number in line Form 50. The members had no objections to this.

Agenda Item 7 - Item 1784: Engineered Steel Poles (from Administrative Board – 2/16/2022). - Ms. Ortiz opened to Engineered Steel Poles which was briefly discussed at the last month's Administrative Board meeting. Ms. Black stated that she brought this up again. She stated that she did not have any verbiage changes yet because she needed to understand from the members placing the engineered steel poles if they can define what they are, then that will dictate the kind of verbiage to add to the Routine Handbook. She stated they need more than just an engineered steel pole is Section 1.2. She stated from AT&T California's perspective they need to understand if the pole can have additional load added to it or not and would need to know that as they are approving it. Ms. Black stated that last month she thought it was stated that more than likely transmission poles that are engineered steel would not have load and distribution and asked if these notes were taken correctly. Mr. Harmon stated that was correct, that the assets that are prescribed available to attachers based on various conditions would be distribution assets to the extent that that asset has distribution and transmission, the precedent has led them to understand that they can attach to that. Mr. Harmon stated that AT&T California was also a party to the Malibu rebuild which highly specified engineered steel poles were used where they not only had to have an understanding on the safety factor of the steel pole, which starts at a 1.5 and goes down to 1, but also the foundation. He stated the foundation has overturn and uplift, and like Ms. Black stated they want to install those structures with the understanding that there is room in the safety factor to be reduced allowed by 44.3 to offer expansion to buffer degradation and to understand the extent that they need to incorporate. Mr. Harmon stated that they need to understand that the safety factor is the pole and the foundation. For assets prescribed usable for attachers they need to know what the safety factor. He stated as an attacher they also have a prescriptive requirement to the SCD and CPUC what the safety factor is when they attach and after they attach. He stated that based on a member's request, in this case Ms. Black's request for AT&T California to SCE to get on the pole, they need to know the special specifications, type of steel, bed mit concrete, in order to produce a safety factor and see if it can take an additional load. Mr. Harmon stated he did not want to go deep down the road but that they could use some mitigation and clarification on this so that there is less confusion. Ms. Black stated she would propose that the members who place engineered steel poles go back to their teams and come back prepared to the next meeting to explain the different nuances that Mr. Harmon outlined. She stated this way the members can know what kind of engineered steel poles are being placed within the SCJPC. Ms. Black stated that Section 15.7 needs to change, in her opinion it needs to be an HS1 or an HS2 but not the same codes going on the JPA and not identifying that it is the kind of engineered steel pole that they cannot add a load to. She stated they need to be different or completely different if they do not want to use ES. Ms. Black stated what she was trying to say that when they get a JPA that has an engineered steel pole there is a bunch of things AT&T California need to do on their end if they cannot add load to it. Mr. Van Stryk asked if any members

had any examples of stamps drawings of engineered steel poles. He stated he has not seen one, but he thought they were going to be stamped and engineered and would probably already put an allowance for additional attachment or modification. He stated it would just be a matter of making sure that is not being overloaded or have another engineer restamp it. Mr. Harmon stated that the PLS poles and things like that determine the stress on the pole, foundation, etc. He stated with those calculations any member can hire a PE and produce a resultant calculation that shows a material safety factor they are required to do for GO95. Mr. Harmon stated like Ms. Black was mentioning they need to understand that type of pole and the catalog of data that SCE can provided them, required by Rule 44.4, so that they can perform their calculations. He stated that they are going from utility poles to more of the steel and unique type of material use. He stated the members need to augment themselves to understand that they are utility poles, but that they are designed structures, and it is not something the members will design with their pens, that they need to pay the guys with the stamps. Ms. Black asked Mr. Harmon about when he mentions the calculations that went into the steel pole, if that would be the normal information that would come through on O'Calc or Spida on the loading, or if it was something additional. Mr. Harmon stated that the best way to describe this would be that Spida and O'Calc presume that the graph is a bending of a pole. He stated a lot of times it is used to determine groundline moments. Those ground line moments are going to be used by a professional engineer to look at the soils and overturns. He stated that the Spida and O'Calc is intended for embedded poles. He stated they are not going to represent what a PLS pole, CAT, or an engineer will do. He stated that they could use Spida or O'Calc as a proxy to determine maximum values at the ground line which could then be imported into another program to see the depth of foundation, soil types, and all that information because when they talk about safety factors the strength of the soil is their foundation. He stated they need to be able to produce that which requires testing soil and SCE is really good at that. Mr. Harmon stated that the two programs are good for embedded poles to a certain extent. But if they are talking about significantly designed poles with those types of loads, then the engineers would not use that, they would likely use professional engineering calculations. Ms. Black stated that what she got out of what Mr. Harmon said was that because an engineered steel pole is probably going to go onto a platform and not placed in the ground, and has a different set of rules around it, it would not have traditional pole loading, but it should have come with a PE engineered calculation type of loading. Mr. Harmon stated absolutely and that GO95 breaks down safety factors to line elements, which is what the material is and what it is being used for. If it is a pole, steel, or wood and if it is a foundation with uplift or overturn. The reality is that the SCD will come and say they are on the engineered steel pole and ask to show the bending moment and overturn. He stated that those line elements have to include the foundation and a material safety factor. Mr. Harmon stated that like Mr. Stonerock would state they could use all the sophisticated engineering and programs but when it comes down to it, they need to show the hand calculations that match up right with the GO95. He stated that

is what is needed and can be produced by business as usual just expanding it a bit and allowing other members to get those records so they can produce the additional loads and see if it does meet the required safety factor, because they do not want to go to the state of California and say they spent \$100,000 on a new pole that no one can attach to. He stated they want to be able to build and add that and the right of way rules and all the rules promote that when they replace structures, they provide additional capacity because it does not make any sense to put poles in brand new with such structures that do not have any initial capacity. Ms. Black stated that she was afraid that would happen, which is why she brought this up. She stated she has enough information to muddle through and come up with some type of verbiage that the members can look at and start tearing apart next month. Ms. Black stated that this will be her action item and that she would like to ask the base owners who place engineered steel poles if they can come back with their specifics and confirm the transmission/distribution discussed in this conversation. Ms. Black stated that she started this conversation at the NCJPA as well and heard back from one owner confirming that is their case as well with transmission poles and there is no additional load. Ms. Black asked Mr. Harmon about knowing that the transmission pole has the restriction, why are they unable to ask the base owner to put a set amount of additional capacity in their loading when they are engineering it and if it is an unreasonable expectation. Mr. Harmon stated it was not and the good thing was most base owners have already done that. Mr. Harmon stated that SCE has done a lot when it comes to allowing them to attach to their big H frame transmission structures. He stated, what it comes down to is that SCE, IOU's and the POU's are not prescribed to allow access to this but because they understand the mutual benefit, they have allowed access to these structures, but not through the JPA, but through a license agreement. Mr. Harmon stated that SCE has been very forward on that and really helped the carriers and members a lot in allowing them to attach to those types of structures and unique situations that they are not prescribed to allow access to. He stated that he does not think that SCE and the base owners want to allow access to those assets through this forum, that is up for them to add. He stated that all the members would love it, but that SCE has provided access to those structures historically through a license agreement which conforms to the law as he knows it. He stated he would be happy if they produced a JPA path forward, but he wanted to say that they have done really well through the license agreement standpoint to allow partners to attach to those type of structures, not the JPA. Ms. Mitwasi stated that SCE will still be maintaining it through the license agreement. Mr. Bacon stated for LADWP, when they do get an engineered steel pole, they usually engineer it to what is existing out there. The unknown would be, can they design it for the future, how many strands is going to be enough, and they typically do not, but upon requests they would be able to provide the engineer specifications on the thickness of the pole and its ratings and everything else that comes with any engineer report for an engineered steel pole, so it would be available. He stated that they sometimes contract their engineered steel poles out or they have civil engineers do it in house. He stated that they always account

for what is out there and there is always a safety factor, but who wants to dip into the safety factor. He stated as far as producing some kind of specifications, LADWP is always willing to. Ms. Black stated that if they are the sole owner of the pole that will become engineered steel or even if someone else is attached and in the next year AT&T California would like to purchase interest, that unless as a committee they request that engineered steel poles have and XYZ amount of weight added in, like a blanket amount they can agree is fair for future owners that would like to participate in attaching to that pole. Mr. Bacon stated that it made sense because if another member wants to attach on a pole that should be a joint owned pole but now, they have an engineered steel pole that they want to attach a fiber to it, but they can not because they are unable to get into the safety factor and they did not adjust for another member to come onto the poles. He stated it is not fair to the other members or communication members that would like to someday join on the pole. Mr. Bacon stated that this brings up a great point as far as factoring in and that the members should investigate into this further. Ms. Black stated that these poles are so expensive and once they are there they are probably not going to get replaced very soon.

Agenda Item 8 - Item 1785: Section 13.X (from Administrative Board – 2/16/2022). - Ms. Ortiz opened Section 13.X and asked if the members could remember what the question was being asked or what was being proposed to change or add. Ms. Black stated when she was reading the minutes, she was trying to figure it out but could not find it. Ms. Mitwasi asked if this was part of Ms. Allen's discussion about making the updates to the JPA. Mr. Van Stryk stated he wants to say yes because he recalled something about Section 13, but not exactly what it was. Mr. Bacon asked if it was about the changing of the record. Mr. Bacon stated since the members were at a standstill, they could table it for the next Routine Revision meeting in order to look it up and rehash it then.

Agenda Item 9 - Miscellaneous Issues -

- Ms. Mitwasi stated SCE had one that Ms. DeBarge was going to talk about. Ms. DeBarge stated that SCE has an opportunity to present to the committee which is also a helping hand. She stated SCE has taken a leap forward with operational excellence in their inbox. They have been able to automate the attachments that are coming into their inbox and what they are experiencing right now is various file names of the signed copies and Form 7's being sent to the SCE inbox. SCE is having a bit of difficulty grabbing those attachments and giving them their proper naming convention to upload into their system. She stated that SCE would like to ask for a standard naming convention. She stated there was two asks. The first would be for standard naming convention, for example SCE sent out JPA-A and SCE would like it returned with JPA-A, which members have been doing, but in the naming convention of the document, it won't specifically if it is signed copy, a Form 7, or a

Form 48. SCE would like to have that added as well as their member code. She stated an example would be JPA-A, signed copy, FTR. Ms. Ortiz stated she likes it because they receive emails with JPAs with all kinds of information in the name of a file. Ms. Black asked Ms. DeBarge if she was talking about just file names or also subject lines. Ms. Ortiz stated that there is a *JPA Alert* with the subject line naming convention. Ms. DeBarge stated that in 2018 there was a subject line discussion. Ms. DeBarge stated that for what they are looking at for scripting purposes the subject line is not what SCE would like to ask for help on, but the name of the actual document. Mr. Harmon asked if SCE is asking for the name of the actual JPA to be changed. Ms. DeBarge stated that the JPA name is being included which they like, but what they are asking also for the type of document and the member utility code. Ms. Pranata asked if SCE is referring to the file name. Mr. Harmon confirmed that it was not on the actual JPA so that on the record it says that information. Ms. Ortiz stated no. Mr. Harmon asked that it was just the name of the PDF and the email regards. Ms. DeBarge stated she would see if she could pull up an example. Ms. Pranata asked if SCE could write down a proposal of the list of file names that SCE would like to see. Mr. Van Stryk asked if it was similar to what he sent in chat. Ms. Pranata read the example which was “*JPA number - signed copy V.pdf*.” Ms. McLean asked if there was no date after. Ms. DeBarge stated that when they send out their PDF’s that she believes they have the date as part of the naming convention and if they would like to add it that would be awesome, but they can retrieve the date from the date of the download from the inbox. She stated that the important pieces for SCE are the type of document and the member code. She stated that the other piece of this is SCE will get a PDF with two different types of forms in it like a signed copy that has a Form 7 in it as well. She stated that when sending a signed copy and a Form 7 for a JPA to please make it two separate pdfs. Ms. Ortiz asked what if they had previously signed off the JPA and they are sending a Form 7 with the redline changes, she asked if SCE still wants them to separate it. Ms. DeBarge stated yes because with the automation it will download both the documents and both forms will go into the same workspace and stay all together. She stated that what they have been running into with the automation in itself is the script just runs, and it does not know if it is going to script it as a Form 7 or a signed copy. She stated that if the members separate it then they can script each and they can work both. Ms. McLean asked if they wanted a separate email for each form. Ms. DeBarge stated no, that one is fine and the way that they are sending multiples together how SCE does. She stated that SCE will send out three documents for a JPA, a marked-up copy, Form 7, and a Form 48. They will send all three of those attachments in the same email. Ms. Pranata stated that the SCJPC office uses underscores instead of dashes. Ms. DeBarge stated that she put an example in the chat that

showed dashes, but that SCE also uses underscores. Ms. DeBarge stated that she had an email to send over to Ms. Pranata with the sample and asked the members if it would be ok to do a JPA Alert with what SCE would like to see like they did with the subject line. Ms. Ortiz stated that not everyone is familiar with what “SCOP” stands for and she would not have known it was for signed copy except for Ms. DeBarge mentioned it, but that if she would have just gotten an email with that she would not have known. She asked if they could just right Form 2 and then an underscore ATC. Ms. DeBarge stated that was just what SCE uses for signed copy but in the email that she sent over to Ms. Pranata she put to write out signed copy. She stated that F7 and F48 were good for Form 7 and Form 48’s. Ms. Pranata stated that she thinks “F” is fine since the SCJPC is already using F7, so it is consistent. Ms. Black stated that before any alerts go out, she would like to see the formatting that SCE is proposing first with all the different examples and then they can talk about it next month. Mr. Bacon agreed with Ms. Black. Ms. Black stated that she would like to see SCE edit the Routine Handbook for both the subject line and the file name. She stated that *JPA Alerts* are great, but a lot of new people do not go there and download them, but that they do download the new Routine Handbook. Ms. Ortiz stated that was a good point. Ms. Pranata stated that now that everything is electronic, the Routine Handbook should capture electronic rules for electronic files because they had paper documents before, and they did not have to specify the file name in the Routine Handbook. Ms. Black stated that she thinks everything that they are agreeing to do needs to get updated into the Routine Handbook and instead of a traditional example they could put a list and say it is an example of what they are to do for subject lines, file names, etc. She stated they could call it Example 55 and in Section 18 where it is going to be added they could also reference to see Example 55. The members agreed that this was a good idea. Ms. Ortiz asked for a volunteer to write the new proposed verbiage for the Routine Handbook. Ms. Pranata asked if there will also be a new item number. Ms. Ortiz agreed there should be. Ms. Black suggested that since SCE introduced the subject that they write the proposed verbiage and example. Ms. DeBarge stated that SCE could take this on and chat about it offline to put something together. Ms. Pranata stated this would be Item 1786 and asked the member for subject. The members agreed with calling it “standardized electronic delivery of forms.” Ms. DeBarge stated that she would forward something to Ms. Pranata but that they could wait to review it and, in the meantime, if the members could start trying out what was discussed so that SCE can continue with their leap forward into using scripting.

- Ms. Black stated that she had a miscellaneous item. She stated that she started an email after the last month’s meeting regarding adding

- fire wrap as a treatment code on the JPA. She stated that she was not sure if that is where it should really be, but that AT&T California would prefer to know if there is fire wrap on the pole. Ms. Black stated that she would like to know that when she looks at the pole card. She asked the members if they had any ideas on how they could come to a standard process for the base owners who place the fire wrap, to let the other members know on the JPA. Mr. Bacon stated that the members would have to come up with an acronym for fully treated like WM for wire mesh or whatever they would like to agree upon. He stated that it should be listed in the same place where they put fully treated and come up with the lettering to show that pole does have fire mesh on it. Ms. Mitwasi stated that SCE agrees and asked if this would be under Authorized Cost or stay under Routine Revision. Ms. Black stated that it would go under Section 15. Ms. Black stated that what she proposed in her email is that they could do FT and add FW or something, just have a four digit. She stated they could create a new one because they would still have the same kind of treatments. This will just be a fully treated wood pole that has a wrap. Ms. Mitwasi stated that was correct. Ms. Black stated she was proposing something in addition to just FT, possibly FTW. The members agreed that FTW would work. Ms. Black volunteered to come next month with something to propose changes to the Routine Handbook so that they can move forward. Ms. Black stated that she is hoping to catch any that are in process before they final bill.
- Ms. Ortiz stated she had a miscellaneous item as well that she was asked to bring up. She stated if they find a pole out in the field that is not tagged and there is no JPA involved if there is any way that they can notify the base owners of the pole tag missing, once they identify the pole number. Mr. Bacon stated it would typically be third party notifications. Ms. Ortiz asked if this would fall under the third-party notification process. Ms. Black stated that for AT&T California third party notifications go to a completely different group that their pole desk. Ms. Black asked Ms. Ortiz if they were putting it in an email or if they already had a JPA in process that they could add a note. Ms. Ortiz stated there is not a JPA, but that they usually come across this when they are conducting their routine inspections, but they did not think it would be part of a third-party notification process. Ms. Black stated that AT&T California would not mind an email. Ms. Mitwasi stated that SCE would not mind an email as well but that she would like to take this back and make sure it is being sent to the correct inbox. Ms. Ortiz stated that she will bring this up again and asked Ms. Black if she would be the one to be emailed. Ms. Black stated that they could email the joint pole desk that they would send the paperwork too and that they could put it on an email, and she will let the desk know about this. Ms. Ortiz asked if any other members had any preference. Mr. Treepaisan stated that for now and will double check if there is a

standardized email, they can send it too. Ms. Ortiz asked the members to take it back internally and then they could see if they could set up a process or put out an alert to notify the members. She stated that there are a lot of poles out there that are not tagged, and they are able to identify by researching on the SCJPC pole records. Ms. Ortiz stated that if this could be added as a miscellaneous bullet point so she could bring it up next month, no item number was necessary for this. Ms. Pranata asked what the bullet should be titled. Ms. Ortiz stated it could be called “No tag poles (notifying base owner).” Ms. Ortiz asked if there were any other miscellaneous items. There were no more at this time.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Ms. Ortiz stated the Glossary example for the SOP will be added to discussion for the Administrative Board next month.
- Ms. Ortiz will work on creating a Form to correct lat./long. to send to the base owners.
- Ms. Black will work on the verbiage regarding engineered steel poles and has asked base owners who place engineered steel poles to come back with the descriptions of the different types of engineered steel poles that are being placed.
- Ms. Ortiz will research where Item 1785 came from.
- Ms. DeBarge will work on proposed verbiage for Item 1786.
- Ms. Black will work on the proposed verbiage for Section 15.5 regarding the wire mesh.
- The members are to check internally regarding how to notify the base owners the missing tags on poles.

The Meeting adjourned at 12:08 p.m. until April 20, 2022.

Anali Spencer – Committee Staff

REPLACEMENT

7.0 Replacement

Replacement may be made at the request of any Member, and adjustment as to sales, salvage, pulling, transportation, and transfer costs shall be at current prices as per date of replacement. Salvage shall be prorated in accordance with recorded ownership. Pulling and transportation charges shall be prorated in accordance with Section 2.1C. Any Member, by agreement, may be designated as the replacing Member under the Routine regardless of original ownership. Any pole shown as replaced on a JPA which refers to Section 18.1 Automatic Approval must show space and grade allocated in accordance with Section 2.7E. The Member maintaining Class H Circuits on a jointly owned pole should preferably make the replacement.

NOTE: Section 7.0 is a non-billable section.

NOTE: Member responsible for PTD cannot charge item 83A, 83B and/or item 5C when SOP is used.

7.1 Replacement of Pole for Sole Benefit of Member with Crossing Conductors Only

The section applies where the Member requesting the replacement is not an owner in the existing pole and will not require ownership in the new pole. The Member for whose benefit the replacement is made shall be billed the cost of the replacement for the structural value of the existing pole, less salvage value, plus the difference in cost for the increased length of the new pole over the existing pole (based on pole of same condition and setting date as replacing pole), additional material costs, if any, transfer cost, and entire cost of pulling and transportation. The billing shall be made as an Authorized Cost.

Where work required double arm installation and single arm now exists the Member requesting replacement shall pay the installation cost of the new double arm and the original owner shall remove single arm at own expense and retain salvage.

Where the pole to be replaced is jointly owned, the net difference in cost between the structural and salvage values shall be based on the interest owned by each joint owner. Each joint owner shall bill for whatever portion of the pulling and transportation operation it performs. The retirement of the pole from the record shall be completed by the joint owners as a salvage transaction, the original owner recovering the pole and allowing salvage value to the other owner for its relinquished interest. The Member making the replacement shall then bill an interest in the new pole to the other Member concerned.

The difference in cost for increased length of new pole over replaced joint pole shall be adjusted

with the Member for whose benefit the replacement is made on the following basis:

(a) If each joint owner's interest cost in the new pole is equal, each shall bill for an equal portion of the cost of the increased length.

(b) If each joint owner's interest cost in the new pole is not equal but is in excess of its interest cost in the replaced pole (reproduced new), each shall bill for its respective difference of cost.

(c) If one joint owner's interest cost in the new pole is less than its interest cost in the replaced pole (reproduced new), the other joint owner in replaced pole shall then bill for the entire cost of the increased length.

7.2 Replacement of One Pole With Two or More Poles for Benefit of One Owner

When a jointly owned pole is suitably located for the installed facilities of two Members, and one owner desires to replace same with two or more poles in order to provide for specific locations which are not necessary for the present or future requirements of other joint owner(s), the adjustment shall be as follows:

One pole shall be considered as a replacement in accordance with rule of the Routine relating to Section 7.3 or 7.11 as applicable. The other pole(s) shall not be considered of any benefit to the existing Member, which should not participate in labor or material costs and will therefore make attachment for clearance purposes in accordance with rule of the Routine relating to Section 9.1. Attachment to pole shall be made at the expense of the constructing Member. This section shall not be construed to apply where respacing is undertaken in joint planning to place poles on property lines or to provide better distribution for the Members concerned.

Where a solely owned pole is involved under same conditions, the replacement shall be made in accordance with rule of the Routine relating to Section 7.5.

7.3 Overbuild

This section provides for the replacement of a solely owned or a jointly owned pole, less than 25 years old for the sole benefit of an incoming Member or one joint owner. This section also applies to poles replaced due to damage caused by facilities of a joint owner and to all solely owned or jointly owned poles replaced for the sole benefit of Members

Glossary:

H. Pole Definitions

- Section of Pole (SOP): Section of pole left in field after a pole replacement with communication attachments awaiting transfer by attachment owner. SOP is not billable. Items 83 and 5C cannot be billed with SOP. (See Section 18, Example 31)

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

(1) Protest Form 7's are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).

(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:

(3) Requesting member (U1) should list the JPA No and list the Bill Cycle the final bill is to be removed from.

(4) U1 and U2 should work together to resolve issues. When resolved, U1 would resend F7 to SCJPC Office stating the Form 7 is "Resolved".

Utility

Representative/Signature

Phone No.

To: U2

To:

To:

From: U1

J/P MEMORANDUM
FORM 7

Used for additions, deletions
or changes to Authorizations

(See Section 18.1C)

Date: 1/3/2022

JPA No: U2-123456

Job No:

Dist./Exc.:

Carbon Copies To: SCJPC Office

SEE JPA PRELIMINARY ATTACHED

☐ ADD

☐ CORRECT TO READ

☐ CHANGE LOCATION TO READ

☐ DELETE

☐ CANCEL JPA

☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks:

Please remove Final Bill U2-123456 from billing cycle 1-22-U234.

POLE NO.	Pole Length	Year	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine - state reason(s).
	Anchor Size	Set	Anchor Direct.												
															1
															2
															3
															4
															5
															6
															7
															8

POLE LEGEND:
P = PULL
PB = PULL BUTT
T = TRANSPORT
S = SALVAGE
D = DISPOSE
TN = TENANT

L = LOWER TOP
C (XX) = FOOTAGE CUT
SCZ = SAFETY CLEARANCE ZONE

ANCHOR LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
In the Column of
Party to be paid

GEOGRAPHICAL LOCATION

COMMUNITY

XX Denials

(SCE proposed beginning statement)

“Joint ownership transactions must be in accordance with the California Public Utilities Commission’s General Order 95, the rules set forth in the Routine Handbook, and a Member’s design and construction standards.”

Denial of a joint ownership transaction, **in part or in whole**, must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial **of a JPA Form** is permitted, in instances where two or more poles **are cited within a single JPA Form** and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, ~~must~~ **is to** be accompanied with ~~sufficient~~ supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. ~~A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.~~

Discussed in Routine Revision meeting 02/16/2022

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

J.P.
Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.			
			Class	E	HSO	NG			E	HSO	NG					
			Anchor Direct.													
denied					C					C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'					NI	27 - 9	34 - 7			MAPLE AV N/E COR/O MC CAULEY AV EXTD	2
															ALL ANT CLEARANCES ADEQUATE	3
															NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4
															NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5
															SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6
															SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7
															SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8
																9
															SCE RELINQ - HSO TO RENUMBER POLE	10
															ATS is purchasing interest on ATSRIVR35JP15	11
																12
																13

(NODE POLE)
UTILITY POLE ID#: 335506E

NOTES:
• 2" MIN. CLEARANCE FROM POLE FACE /
RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND
BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER (6:00)

(1) PROPOSED CROWN CASTLE 3" COMM PVC RISER (4:00)

PROPOSED CLIMBING STEPS (12:00 & 3:00)

EXISTING GROUND ROD COVER (2:30)

PROPOSED RF SIGN BELOW ANTENNA (12:00)

N MAPLE AVE

VP/J.P.-03

Rev. Jul 2013

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:**

AR = Anchor Removed
AT = Anchor Transferred

Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

Date
Prepared

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date
Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
--------------	---	---------------	------------------------

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Revised
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

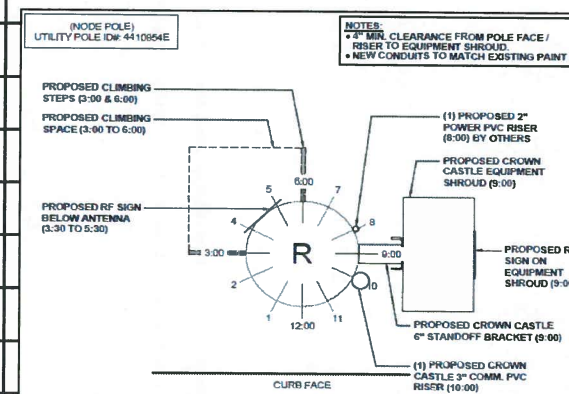
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

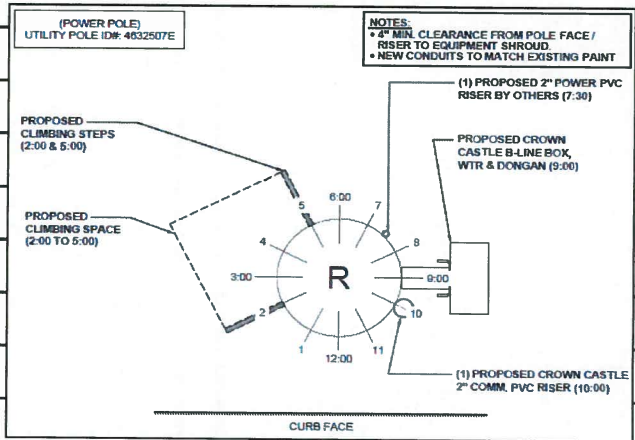
FONTANA
COMMUNITY



VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
 PB = PULL BUTT
 T = TRANSPORT (Item 5B)
 S = SALVAGE
 D = DISPOSE (Item 5D)
 TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
 Items to be billed
 in the Column of
 Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
 COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const
Start

Est.
Const
Start

No. of Pages 3 J.P. Auth. No. _____

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZEWSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
	Anchor Size		Class	Anchor Detail	E										
								~~12KV~~ E	ATS					ATS TO PURCH SEC 4.0, 3 4, & 12.0	1
4632508E	75	2012	FT/CLH4	ALL				68-34 25-7	26-1					S/E C/O BASELINE AVE., & CHERRY AVE.	2
-DENIED-				TN24				TN 25						ATS TO PL NEW 2" RISER (6 00)	3
	3/4"	ANC	E	TN26					ALL		BASELINE AVE			ATS TO PL 3/4" ANC (E) L=20'	4
														- PLEASE REVISE POLE LOAD -	5
															6
															7
															8
															9
								~~12KV~~ 12KV	C					ATS TO PURCH SEC 4.0	10
4632507E	75	2007	FT/CLH4	ALL				68-34 25-7	26-1					BASELINE AVE , S/S APPROX 34' W/O CHERRY AVE	11
-DENIED-				TN25				TN 25						- PLEASE REVISE POLE LOAD -	12
								TN 24							13

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

**Show Quantity of
Items to be billed
in the Column of
Party to be Paid.**

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10.11.18AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

13.4 Records update for attachment acquisition and tenancy/lease conversion

In the event that a Member's network, or portion thereof, is acquired by that of another Member, or when a Member wishes to convert a tenant attachment(s) into ownership, the transfer or establishment of new ownership for an existing attachment is to be conducted via a JPA Form 2.

Pole Loading is not required, unless additional work or load is applied in conjunction with the transfer of ownership or tenant conversion. In instances where an attachment cannot be verified with an existing ownership record or lease agreement, the attachment will be considered unauthorized, and must be transferred or converted under the appropriate section 4.

Upon finalization of the JPA will the following apply:

- Transfer of ownership(s) will be deemed complete.
- Prior tenant/lease agreements for converted attachments may be cancelled, and is the sole responsibility of the Member initiating the conversion.

Discussed in Compliance Meeting 02/16/2022

Preliminary Joint Pole Authorization

Member utility acquisition of network

Example XX

This transaction shows U3 purchasing the space of an acquired network, bringing said space into U3-ownership. The example involving pole 123456-U1 shows U3 purchasing U2's attachment space in whole, as part of an acquisition agreement. This example includes a notation indicating the removal of purchase costs between U3 and U2.

The example involving pole 56789-U1 shows U3 purchasing the space of an attachment previously made under a tenant agreement, converting it into U3-ownership. This example includes notation indicating the purchase intent as to convert the existing tenant attachment into Member utility ownership.

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date
Prepared 1/1/2020

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date
Sent 1/2/2020

Confirming
Agreement _____

☐ In Field ☐ By ☐ By Email
Phone _____

Est.
Const.
Start _____

No. of
Pages 1

J.P.
Auth.No. U3-12345

UTILITY	REPRESENTATIVE	PHONE NUMBER OR EMAIL	DISTRICT-DIVISION-EXCHANGE	APPROVED	ACCOUNTING DATA
U1	Jane Doe				
U2	Jon Doe				
U3	Jack Johnson	555-555-5555	Los Angeles	E Carrion	REF111111

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
			Class	U1	U2				U1	U2	U3				
			Anchor Direct.												
				16KV	C				16KV	C	C				U3 PURCH, U2 RELINQ SEC 4.21
123456-U1	50	81	FT	43 - 9 27 - 9	28 - 1				43 - 9 27 - 9		28 - 1				LARGEWOOD AVE N/S 10' W/O FRANCE ST2
															NO COST BETWEEN U3 AND U23
															4
				16KV	C				16KV	C	C				U3 PURCH SEC 4.05
56789-U1	50	98	FT	43 - 9 28 - 10	29 - 1				43 - 9 27 - 9	29 - 1	28 - 1				LARGEWOOD AVE N/S 75' W/O FRANCE ST6
															U3 PURCHASE TO CONVERT EXIST TN ATTCH INTO U3-OWNERSHIP7
															8
															9
															10
															11
															12
															13

POLE LEGEND: L = LOWER TOP(Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

COMMUNITY

VP/J.P.-03

Rev. Oct 2017

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

- | | |
|---|---|
| <p>(1) Protest Form 7's are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).</p> <p>(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:</p> | <p>(3) Requesting member (U1) should list the JPA No and list the Bill Cycle the final bill is to be removed from.</p> <p>(4) U1 and U2 should work together to resolve issues. When resolved, U1 would resend F7 to SCJPC Office stating the Form 7 is "Resolved".</p> |
|---|---|

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

- | | |
|---|---|
| <p>(1) Protest Form 7's are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).</p> <p>(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:</p> | <p>(3) Requesting member (U1) should list the JPA No and list the Bill Cycle the final bill is to be removed from.</p> <p>(4) U1 and U2 should work together to resolve issues. When resolved, U1 would resend an "OK TO BILL" on an email to SCJPC Office stating the Form 7 is "Resolved" and OK to Bill.</p> |
|---|---|

New section.

15.4- B GPS Coordinates

When possible, the GPS Coordinates may be listed under the 15.4 Pole Location Address on the LOCATION AND NATURE OF WORK side of the Form 2. The coordinates should be 6 to 8 digits (8 being most accurate) and be formatted to WGS84 standard. See Example xx in Section 18, page 18-xx.

Section 18.1 A – add red below

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name. The Joint Pole Authorization number is assigned by the issuing Member. The Joint Pole Authorization number should begin with the Initiator's Member code and can have a maximum of 23 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 23 maximum character count. If the Form 2 is revised, characters like RO1 or COR are not included in the maximum 23-character count for the F2 name (Revised March 2021).

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work
- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (~~P.Comm~~)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis only for poles associated with the JPA. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section.
- (t) Optional drawing/map: highlight only the poles associated with the JPA (Revised June 2020).
- (u) GPS coordinates. (See example xx).

The Preliminary Form 2 shall be limited to 10 pages.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 4/14/2014

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/16/2014

Confirming Agreement _____

In Field ☐

By Telephone ☐

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-123-456

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
U1	JONES	LOS ANGELES	JONES	LOS ANGELES	5577303
U2	JOHNSON	LOS ANGELES	JOHNSON	LOS ANGELES	A403
U3	SMITH	LOS ANGELES	SMITH	LOS ANGELES	12345

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	U1	U2			U1	U2	U3						
			Anchor Direct.													
				L				L						U1 TO REPLACE POLE FOR BENEFIT OF U3 SEC 7.3, 10.8	1	
1234U1	45	02	FT	39-9	24-6			PTD						DREAM RD S/S 212' W/O ONE WAY	2	
			CL-3											33.881958, -118.274545	1	3
								1	1				83	U3 TO PAY U1 & U2 FOR TRANSFER	4	
																5
5678U1	50	14	FT					43-13	23-5	24-1				DREAM RD S/S 211' W/O ONE WAY	6	
														33.881958, -118.274545	2	7
																8
																9
																10
																11
																12
																13

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.



GEOGRAPHICAL LOCATION

NEVERLAND
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

**PRELIMINARY JOINT POLE AUTHORIZATION
ADDING GPS COORDINATES TO POLE LOCATIONS
EXAMPLE xx**

- (1) This transaction shows how to add GPS coordinates for a pole location.

Use WGS84 formatting, with 6 to 8 digits, and place under the Section 15.4 pole location address. (8 digits is most accurate.)

- (2) When the pole is replaced, it will move one foot.

NOTE: Adding GPS coordinates are optional but are highly recommended.

Glossary:

H. Pole Definitions

- Section of Pole (SOP): Section of pole left in field after a pole replacement, consisting only of communication attachments, awaiting transfer by attachment owner(s). SOP is not to include any portion of the support structure. SOP is not billable. Items 83 and 5C cannot be billed with SOP. (See Section 18, Example 31)

Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

April 20, 2022

A meeting of the **Routine Revision Committee** took place on the above date, **at 1:02 p.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Ms. April DeBarge	Southern California Edison
Ms. Stacy Varner	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Jeremy Harmon	Verizon Wireless
Mr. Earl Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Marc Buan	Crown Castle NG West Inc.
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Kay Black	AT&T California
Ms. Joy Young	AT&T California
Mr. Alvin Robielos	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Brian Botteri	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 1:02 p.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the

previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. There were no comments or concerns from any members.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) – Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Ortiz stated that they have the SOP example in consent for next month.

Ms. Ortiz asked if Ms. Black had anything for the next bullet, Pulling JPAs from Billing. Ms. Black asked if this was voted on already because she did not get the opportunity to do her action items from last month. She stated this one was super simple, so she thought it was done. Ms. Black asked Ms. Pranata if they had already voted on this. Ms. Pranata stated that they voted on the Bill first/Bill second. Ms. Black stated that she had created an example and that there were some possible corrections. She stated she will go through the last months minutes to see if there were corrections, in order to be better prepared next month. Ms. Ortiz stated that last month this was also tabled. There were no further comments or concerns at this time.

Agenda Item 4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) – Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. She stated that this was in May's consent calendar.

Agenda Item 5 - Item 1782: Attachment Acquisition and Tenancy/Lease Conversion (from Crown Castle – E. Carrion – 11/17/2021) – Ms. Ortiz opened the discussion to Attachment Acquisition and Tenancy/Lease Conversion. She stated the members were going to take back the verbiage proposed by Crown Castle and review it internally. She asked the members if there was any feedback on this. Mr. Carrion stated that back in January it seemed like the members had come to a consensus that the proposal was simply validating and standardizing a practice in the past that they have all participated in and are currently practicing today. Mr. Carrion stated he was under the impression that this item would have moved to Discussion back in February, but that had not happened. He asked the members if they were able to move forward with that now and if there were any objections. Ms. Ortiz stated if everyone was okay with this, it could and asked if there were any objections. Ms. Ortiz stated that since there were no objections this could be moved to Discussion for next month. Mr. Carrion stated that this would also include the example as well.

Agenda Item 6 - Item 1783: Lat and Long on the Form 2 (from Administrative Board – 2/16/2022). – Ms. Ortiz opened to lat./long. on the Form 2. Ms. Ortiz stated she created a Form and sent it to Ms. Pranata the day

before (see attached). Ms. Ortiz stated that she used the Form 16 template, so it was similar and did not know how much more information was needed on this. She put columns for the unique ID, pole number, existing latitude, new/updated latitude, existing longitude, and new/updated longitude. Ms. Pranata asked if the existing lat./long. columns were required. Ms. Ortiz stated if there was none then the members could put N/A. She stated she tried to keep it simple because they can have multiple poles on the same list. She stated if they were all SCE poles to keep them on one, separated from the information since the proposal is to send them to the base owner. Ms. Ortiz stated that she did not create any verbiage because she wanted to confirm this was ok before creating verbiage and the example. Ms. Black stated that she liked the simplicity and asked if Ms. Ortiz was proposing that it be sent to the SCJPC or if it was still going to be the "To and From" members. She stated the process had not been discussed yet, but they were talking about sending it to the base owner to review and if the base owner did not have any objections it would be sent to SCJPC to update. Ms. Black stated that was perfect. Ms. Ortiz stated that they did not discuss who it would be sent to, if it was going to be the main representative. She stated the process was not fully discussed. She asked if the members would like to discuss it now. Ms. Black stated that they should, so they could add it to the Form so it can have the instructions on it because it could be filled in by anyone from AT&T California and that way the instructions would be right there for them. Ms. Black stated she would propose that it get sent to the same place that the JPA paperwork would go. Ms. Ortiz asked if any other members had any other input or ideas. Ms. Ortiz asked if they would want a timeframe and if there was a response that they would need from the base owner. Ms. Black asked what is the timeframe for a Form 49 and if it was 15 days. Ms. Smith stated to keep it the same for the new Form. Ms. Ortiz stated that for a Form 16 she did not believe it had a timeline, a process, or an approval. Ms. Black stated that there were no dates listed. Ms. Pranata stated that the Form 16 was a company changing its own grade and space and they do not need another company to review it. Ms. Ortiz asked Ms. Pranata if the SCJPC ever gets Form 16's. Ms. Pranata stated they have gotten some from City of Burbank but not recently. Ms. Ortiz stated she will come up with a sample. She asked if the members want to receive a response when the Form is sent to the base owner or hope that the record gets updated. Ms. Pranata stated that she thinks at the last meeting SCE wanted to review it. Ms. Smith stated that SCE wanted to approve it first. Ms. Ortiz stated that she sends over the Form to SCE to review and they approve it. She asked if she should expect a response saying it's approved and Ms. Ortiz will send to SCJPC or does SCE approve and send it to the SCJPC. Ms. Smith suggested that they could add a line for approval and the date. Ms. Ortiz stated to have them send the Form back. Ms. Bowie stated that she thinks there should be some kind of acknowledgement of receipt of the Form. Mr. Van Stryk suggested that at the bottom they put other known joint parties or something along those lines, like the top Form 7 is. Ms. Ortiz stated that she will incorporate that.

Ms. Ortiz stated that they were also discussing adding a section on the Form 2 and if it was something the members still wanted to move forward on. Ms. Black stated she thought that the discussion was that the base owners felt uncomfortable with that as a requirement but that they were ok with adding a note in the location and nature of work. Ms. Black stated she remembered SCE speaking on this. Mr. Van Stryk stated that he remembered mentioning something about getting the location right when they send out a Preliminary Form 2 which is difficult and any guy doing the work might move it. Then he stated any changes after that would require a Form 7 to update it. Mr. Van Stryk stated it would be hard to do as a requirement but that including it on the left-hand side and having it on a Form 2 when they are done with the work is probably a simple addition. Ms. Black stated that she does think the members had decided this. Ms. Ortiz stated that it would be optional. Ms. Ortiz asked if this needed to be added to the Routine Handbook in Section 18. Ms. Pranata asked if the members were saying lat./long. should be under the pole number. The members agreed. Ms. McLean asked if they would not want it under the Location and Nature of Work where the address is. Mr. Van Stryk stated it becomes difficult when they fill up the right side where they write hand dig or share arm. He stated it is cleaner to add it after if they put it on the left because there is typically more room on the left. Ms. McLean stated that in Northern California they do it on the right, but that this was fine. Ms. Ortiz asked if the members would like to add it to the Routine Handbook under 18.1A as an optional item like they have the drawing in the map. Ms. Black stated that would be good and an example. She stated she added GPS coordinates to Section 15 so that they could get rid of the difficult meets and bounds addresses. She stated that on page 15.1 it says that lat./long. is an acceptable address to replace the meets and bounds address with Section 15.4. Ms. Black stated for the lat./long. it could be optional but that the pole number is always required. Ms. Ortiz asked if they would like to add it to Section 15 or Section 18 or both. Ms. Black stated that they should probably do both. Make a 15.1C and then in Section 18 make it an optional add and give it an example. Ms. Black stated she could help Ms. Ortiz with this for next month. Ms. Ortiz asked if Ms. Black was volunteering to take this on. Ms. Pranata stated that there are probably examples on Section 18 that should be revised because they have a couple of examples on how to fill in a Preliminary and they could possibly revise one of them. Ms. Ortiz stated that was a good idea, instead of creating a new one. Ms. Pranata stated that they could make a note stating lat./long. on the left side is optional but that the pole number is required. Ms. Ortiz asked if Ms. Black would like to revise the examples and Ms. Ortiz would work on the verbiage. Ms. Black agreed. Ms. Bowie wanted to ask before moving forward if the lat./long., Form was going to replace the Form 7 or if it was in addition to a Form 7, and if the members wanted to make the corrections on an active Form 2. Ms. Ortiz stated that this would be when they are initiating the Form 2. Ms. Ortiz asked if Ms. Bowie was talking about the Form 50. Ms. Bowie stated that was what she was inquiring about. Ms. Ortiz stated that the Form 50 is for when there is no JPA involved.

Agenda Item 7 - Item 1784: Engineered Steel Poles (from Administrative Board – 2/16/2022). - Ms. Ortiz opened to Engineered Steel Poles which Ms. Black was going to work on verbiage. Ms. Black stated that she could not work on the verbiage yet until she heard back from the base owners who placed them. She stated the members were to come back this month with their specifics. Once Ms. Black received that, she would be able to create verbiage. Ms. Black stated she heard back from a couple power companies and was unsure if the case was the same for everyone. She stated in this scenario, a transmission engineered pole could not have load added to it, but a distribution engineered steel pole could. She asked if any members came back with any information for her and there were no responses. Ms. Black asked if she should write up her verbiage based on this information, she received from one member. Ms. Ortiz stated that Ms. Black could send an email out and include the base owners on it asking them to provide the differences. Mr. Bacon stated for the engineered steel poles, some people are coming back countering with that they can get a different kind that is a lot cheaper. He stated they do not have a set criteria or price. Ms. Black stated she had not heard that but that it could be what LADWP is going through. Ms. Black stated that the issue from AT&T California's perspective was the concern in approving an engineered steel pole, which in the SCJPC Handbook is a Section 1.2. She stated that when that is in front of AT&T California's engineer's they want to make sure they understand if load can be added at a later date or not, because it would be a different approval process for them. Ms. Bacon asked if AT&T California wants LADWP to let them know when they are changing out the pole, if they will have future loading issues and if they will be adding a new line. Ms. Black stated that was correct. Ms. Black stated that AT&T California would like to have the opportunity to say they would like the other member to add X amount of weight onto the load for their future build. Ms. Black stated AT&T California will not know when to tell them if the other member does not tell them first if there can be an additional load or not. Mr. Bacon stated that LADWP designs it as is, which is what they are required to do for every pole that they change out wind loading wise. He stated in an engineered pole they add in safety factors to accommodate a future load. He stated that this goes back to the JPA process and that there should be something on the JPA to indicate engineered steel poles. For LADWP they steer it more towards the customer and the steel pole company. He agreed that there should be some kind of notification for a future build letting the other members know. He stated it saves all the members a lot of work and time if they want to string their line and go with a bigger stronger pole if it is right on the line as far as passing loading. Ms. Black stated they are thinking about the bigger picture which is where AT&T California wants to protect itself. She stated they get a JPA that is for an engineered steel pole where no additional load can be added in the future, so then AT&T California asks for X amount of weight to be added to the build because they have a fiber build coming up. Mr. Bacon stated that it would be like when they are changing out a pole and if they know it will be an engineered steel pole they do the Preliminary which then they would be sending it to the area spotter or area phone company, be it AT&T California, Crown

Castle, etc., to be notified that they have work on it because there will be setting hard right or left. He stated he thinks the notification comes from their going to the people who would have insight into future projects or trunk lines in which the other members would need a beefed-up engineered steel pole. He stated that system used to work for LADWP as far as in the Preliminary and especially if there is an engineered steel pole. Ms. Black stated that would be a great idea as an extra step and way to communicate that this one is out of the box. Ms. Black stated it is like if a member places a new pole and they do not notify the other members around them, there is a penalty if another member comes back saying they would have said yes for that pole and now the person who placed the pole bears the cost to replace it. She stated if an engineered steel pole goes in and AT&T California is not informed that they will not be able to add load later, but then they need to add load, they would like the ability to say they should not have to bear the cost to replace that but the member who placed it originally would need to be the cost causer and replace the pole. Mr. Bacon asked if that is a Section 1.2 as well where they share the cost and asked if that is a kind of notification. Ms. Black stated if it is stated on there then yes, but the point was it is not being stated. Ms. Black asked if any other member had an issue with this because if not, she may need to withdraw it. Mr. Bacon stated that he understands because AT&T California has no options whatsoever if the member placing the engineered steel pole does not accommodate it and let them know and give them the opportunity to say they have a future project, so that they are not changing it out again to be able to continue their trunk line. Mr. Bacon stated that he believed that the current process that they have covers this. Ms. Black stated that to her knowledge so far it has but that she sees a potential because the engineered steel poles are being placed more and more. Ms. Black stated that she was not fully sure she knew if the current process is working. Mr. Treepaisan stated that he can check with his group at Frontier because he once ran into some of these issues with engineered steel poles. He stated he never got any traction on it, but that he could check with their engineers to see if this would be more prevalent and go from there. Ms. Black stated that they will leave it on the agenda, but that if it is not an issue with the other members, she was unsure if she should keep pursuing this. Ms. Black stated she felt like there should be more verbiage on this in the Routine Handbook. She stated that she also thinks that members may be putting lightweight steel on where it may potentially be an engineered steel, but that they are at least covered if a change out needs to happen, and it is identified as a lightweight steel. She stated that they would be covered and could show it was the other member's mistake. Mr. Harmon stated that if they are on these poles or going to be on these poles, they need to be able to specify and determine the actual safety factors of these materials. He stated if they have a specific largely engineered pole that potentially supports transmission or is engineered in a different manner that they do not have access to, it will be problematic. He stated that they would like to understand what capacity is left and perform pole loading on it. He stated it would be reasonable to look at categories of poles that represent various ground line strengths. He stated that they would like to have a method to produce the information

necessary, not just requesting the information from the base owner. He stated that he has worked with various owners of these poles to mitigate that, but that it would be better if they put it into a code. Ms. Black stated that she wrote down that they need a method to get the loading information because the last time they discussed this, it was not a normal loading and there is some other kind of thing that is produced with an engineered steel pole. Mr. Harmon stated that they use pos pull and a lot comes down to the foundation and soil reports and depth. He stated that SPIDA and O'Calc is a proxy to determine the ground line movement which is going to be applied to the soil, foundation, or the concrete. Mr. Harmon stated when they are talking about uplift or overturning various functions of the moment, they would like to be able to understand what those safety factors are. He stated he was getting specific, but that this is where they were going with providing more robust structures to resist and harden their system. Ms. Black asked Mr. Harmon if she could have an offline conversation with him regarding verbiage, she would like to add it to the Routine Handbook and that maybe the two of them could come up with something to present. Mr. Harmon agreed. Ms. Black asked if all the members that place engineered steel poles could check within their own companies to see if they also have the two different breakdowns. Ms. Black stated if that were the case then she would propose that there would be two types of ES criteria shown on the JPA, under Section 15. She stated it would be ES1 where no load could be added and ES2 where it could be added. She stated that if they have even just one member who has it that way, they would need to create it just for them. Mr. Harmon stated that along those lines, the demands from the database, specifically on bending movement and vertical load of occupants on those poles, he stated that this would probably be for Frontier. He stated that Frontier is probably on a couple of poles where they do not have the data necessary to provide that and it would be best if they do get the data points, that they will all be required to provide or maintain soon. Ms. Black stated she will reach out to Mr. Harmon in the next couple of weeks. Ms. Ortiz stated on their end they do not come across engineered steel poles very often, but that AT&T California's volume was much higher than theirs.

Agenda Item 8 - Item 1785: Section 13.X (from Administrative Board – 2/16/2022). - Ms. Ortiz opened Section 13.X and stated she could not find anything on this. She asked if this had anything to do with the decision made during the Operating meeting earlier. She asked if the members could remember what the question was being asked. Ms. Black stated she could not remember. Ms. Ortiz asked if they should close this item or were there any changes that needed to be done in Routine based on the discussion earlier in Operating. Hearing none, Ms. Ortiz stated they will close this item.

Agenda Item 9 – Item 1786: Standardized Electronic Delivery of Forms (from SCE – A. DeBarge – 3/16/2022). – Ms. Ortiz opened Standardized Electronic Delivery of Forms (see attached). She stated that Ms. DeBarge was going to work on this and that she had a few questions to the members. She

stated she was unsure of what all the members were doing at this point, but that this was what SCE normally uses for their naming convention when they send out SCE JPA's. She stated that she put "Submissions should be in PDF format" and asked the members to think about if they were good with PDF or if they want EXCEL to be an option too because sometimes SCE will get strange formats that could be from internal systems. She proceeded to part one of the naming convention which for the member utility submitting they would use the full JPA number underscore or space and document type. She presented the examples for preliminary U1JPA#_JP2 and for pole loading U1JPA#_PL. She explained other documents that would be submitted from the initiating member would be in a similar fashion, for Form 7, Form 48, map, and for pictures, it would be the JPA number underscore F7, F48, MAP, and PIC. She stated the other important piece to this is that each document should contain one form type, example being a map should not contain pictures and vice versa. She asked the members if this sounded good for part one of the initiating member sending a preliminary. Ms. Black suggested that instead of JPA2 they use F2. Ms. DeBarge stated it would be an internal change for SCE but would like everyone to be on the same page. Mr. Carrion asked if this was along the lines of being a requirement or recommended naming convention. Ms. DeBarge stated it would be a requirement. Ms. Ortiz agreed to it being a requirement because they get emails with long names that are hard to determine what it is until opened up. Ms. DeBarge stated that for SCE, per last month's discussion, their inbox has been automated, so it would need to be a requirement. Ms. Pranata asked since it will be a requirement and members submit files using the wrong format will they be ignored or rejected. Ms. DeBarge stated they have a stationary set up to return the email to the member, but that they have not returned anything for naming convention to this point. She stated that when this is introduced, as with all other new processes they allow time for everyone to get up to speed. She stated at some point they would like to get the manual hands out of the inbox so they would start being kicked back. Ms. Black stated that if they put the JPA and the form first but need their proprietary stuff at the end, she felt that should be allowed because it could be important to that company. Mr. Van Stryk stated the only thing that he would be able to do is the Vernon code and the JPA number but that anything else that gets tagged on he would not be able to change. He stated for pole tag not the JPA number which he would not be able to change. Ms. Black asked what he meant by the file says the pole tag. Mr. Van Stryk stated that when they print it from O'Calc it is the pole number which is how they search it. He stated that is how he pulls it out of the designers work and to go through and change it all by hand would increase his workload substantially. He stated that he has other information that gets attached like work order numbers, city site information, etc. to help them keep track of what they are putting out through the shared email. Mr. Harmon asked if Mr. Van Stryk is able to do this within all the 30-33 characters. Mr. Van Stryk stated they did. Ms. DeBarge stated that for the member, they should be able to rename it because the way SCE sends it to the members is not the way it is internally before being sent out. Ms. DeBarge asked Mr. Van Stryk if he was saying he was unable to save it as

condensed down to JPA number document without the other things they add. Mr. Van Stryk stated it would be a substantial amount of time and workload for him to do. Mr. Harmon asked how the evolution become of the prefix when the document is getting changed. Ms. DeBarge stated that this is just the initial sending out the preliminary and the next section talks about signed copies. Ms. DeBarge stated what SCE needed to know was which JPA number it is and what type of document and for pole loading it should be as easily identifiable. Ms. Pranata asked if the pictures would be PDF format as well. Ms. DeBarge stated SCE clip theirs to PDF. She stated that JPEGs would be great, but they sometimes get some they cannot open. She stated that SCE does not get many pictures so she would like to hear from the other members. The members agreed to keeping everything PDF. Mr. Carrion asked what was meant by; documents should contain one form type. He stated if a member sent a Form 7 to see the updated Form 2 and pole loading then they would need to submit multiple files individually named. Ms. DeBarge stated they could all come in the same email but would be each their own PDF not combined.

Ms. DeBarge opened to part two of the naming convention which was "Returning Documents to the Initiating Members." She stated that this involved the signed copies that are marked up. Ms. DeBarge stated this is where SCE really needs the support with the automation steps. She gave the example of sending a JPA out to three members and they will get back the signed copies. With the automation, the documents get extracted from the email and are no longer attached to that email. If the email says Frontier, the signed copy no longer says Frontier. When it gets uploaded, SCE will not know if that signed copy is from Frontier or AT&T California, causing a glitch in their internal system, SAP. This is what she brought up at the last month's meeting was when the members are returning their signed copy it would be the JPA number_SIGNED COPY_MEMBER CODE. Mr. Van Stryk asked if instead of "signed copy" if they could use approved or denied because that is what he has to use for Vernon's system. Ms. DeBarge asked if it would be approved/denied signed copy. Mr. Van Stryk stated it would be without the words signed copy. Ms. DeBarge asked if they saw the words approved or denied then SCE would know that it is a signed copy. Ms. Black stated that AT&T California would like it that way as well. Mr. Van Stryk stated that when it is a partial approval, he still labels it approved. Ms. DeBarge reviewed the other document type options and stated that for the next part she will delve more into the Form 9. Ms. Black stated she would like to see a third option for signed copy which would be for partial approved JPA's. Ms. DeBarge asked if the members would like any abbreviations for the words to use less keystrokes. For approved SCE uses APRV, partial they use PAPR, and denied they use DENY. Ms. Black stated that if they were going to use abbreviations if they could do two columns one for abbreviated and one for the entire word because she would rather type out the word then have to think about what is being used for the abbreviation. Ms. Ortiz agreed. Ms. Black stated she does not mind if other members use abbreviations but that she would not want to have to use those abbreviations. Ms. DeBarge stated that the members needed to use either/or so that all the documents are disseminated in the same manner. She

stated SCE's automation does not matter if it is APRV or approval. The members agreed that they would like to type it all out. Mr. Harmon stated he saw the value in standardizing and automating but that he also feared that this could be used to deny accepting a JPA, which the members would not want the process to be hindered due to a clerical error of misspelling/typing the word "approved." He stated at this point they can name the JPA whatever they would like. Ms. DeBarge stated that some of that verbiage can be added. She stated currently their inbox is being monitored by a human being and they can see if something is misspelled. She stated that they are looking forward to when things are fully automated that whatever rules are put in place, that they get adhered to. She stated she could go back and add verbiage about not denying a JPA because a "p" in "approved" was left out. Mr. Harmon brought up the CPUC and broadband deployment which if they can respect the 45-day timeframe. He stated that he understands the value in automating but also does not want this to be used in stopping anyone's 45 days. Ms. DeBarge stated that the most important thing from the second part was adding the member code at the end.

Ms. DeBarge opened to part three which was regarding the Form 9. She stated it gets named many ways. She stated that when she opens the form that they use she is unsure if it is a pole because there can be an entire list of poles or if it is the accounting data which does not mean anything to the other members. She stated she was unsure how to name it, so she called it "Accounting Data_F9." She stated that it could be a Pole Number_F9 but wanted to see what the members input was. Mr. Van Stryk stated it should start with the member code. Ms. Black stated that she was unsure of what it meant for accounting data because it is a riser form, but since it has F9 at the end it should be ok. Ms. Black stated that account number was proprietary to SCE. Ms. DeBarge stated that forms do not get form numbers like JPA's get JPA numbers. Ms. DeBarge stated this is why she wanted to discuss this with the members, because when she opens the Form 9 there are several lines so it can have multiple poles. Mr. Harmon stated that the purpose of the Form 9 was if the member already had interest on the pole. If there is no interest and they want to place a riser then they would have to purchase interest, but if they are already there and want to add a riser to the pole, the Form 9 was created to be like a notice to everyone else on the pole. The members do not have to purchase space, similar to the support structure, it is there for those who want to use it first. He stated that because there are no transactions at all, it is just there to inform the other occupants. Mr. Harmon stated if they want to be able to track then it would need to be one form per pole. The way it is set up for now is it is just a notice between the members of various work done on a pole that does not require transactions and was unsure why SCE would want to be tracking that. Mr. Harmon asked Ms. DeBarge if a telephone company is placing five risers on a pole, what SCE would want to do with tracking that. Ms. DeBarge stated that when it comes into the inbox, SCE just needs to know what the form is. Ms. Black agreed that it may work to do one form per pole and change the Form 9 because there could be multiple poles on just one. Ms. DeBarge stated that this could be discussed at the next month's Routine Revision meeting, and what all the member's Form

9 process is. Ms. DeBarge stated at this time when the Form 9's come into the SCE inbox it appears to be a foreign JPA and the inbox wants to reject it because it is not an SCE JPA number. She stated that having the F9 helps them know where it should go.

Ms. DeBarge opened to part four which was the email guidelines which she took from the *JPA Alert*. She stated that this is what is currently being used by the members. Ms. DeBarge stated that SCE has not been getting back undeliverable emails and asked if the members have been having this issue. No members have had this issue at this time. Ms. DeBarge stated that what she added to the guidelines was "Initiating member is not responsible for revised date sent when member inbox is full, or address is updated without communication to JPC to update contacts." She stated that it is each member's responsibility to maintain their inbox and if it is full, it should not be the responsibility of the initiating member to go back and resend and change the date. She stated that 5MB is the general maximum for files so if they exceed, they could be split into two emails or compressed to zip files. Ms. DeBarge stated that SCE does not get a lot of zip files and they do not encourage them because that would require someone to go in and manually unzip it. Ms. Black stated that where it says Los Angeles on the example if that could be struck because Los Angeles is too big, and a postal code would be necessary. Mr. Van Stryk stated that he would not type out Vernon because it has its own city so it would be redundant for him to type it out each time. Ms. DeBarge stated they could add another bullet for "municipalities are not required to list the community on the Subject Line (except LADWP)." Mr. Carrion stated that he still had hesitation to these being required. He stated that he does see the benefit of a naming convention and Crown Castle also uses naming conventions that are easily decipherable as to what they correspond to, but when adding municipalities are not required but required for some, he stated that in itself is making these all guidelines and not strictly requirements. Ms. DeBarge stated that when a form gets mixed in with another, it is not that it gets ignored, but at times it gets overlooked because it has not been tasked so it does not get the importance that it needs. She gave the example of a signed copy being with a Form 7, that they will not know the signed copy is in there because they will only be working on signed copies and not Form 7's at that time. She stated in the age of automation it will be easy for something to get overlooked. Mr. Carrion stated that what they should look at is what is fundamentally required which is the form type and the kind of form it is. Ms. Black stated that she does not believe AT&T California would vote to make this a requirement but to have it as a standard approach. Ms. Ortiz stated that they could say it is highly recommended. Mr. Van Stryk stated that Vernon does not have a budget for an automated system, so he has to do everything by hand by himself which makes it not a high priority for him to get everything uniform so that it is easier on the preceding members. Ms. Black asked Mr. Van Stryk if he puts the JPA name in the file name. Mr. Van Stryk stated that when a work order is written the designer will start the JPA and tell him what they will be doing. Then they send him a blank file name and he goes back and categorizes that and then after he generates a PDF to send it out. He stated he could just change it to

the JPA but when asking to change the pole loading and maps then that is a lot. Ms. Black asked if Mr. Van Stryk could give the members an example at the next month's meeting. Ms. Black stated if AT&T California were to automate then all they would want to have specifically is the JPA name and everything else, its approved or the form, can wait. If AT&T California gets the JPA number, then it will go into the correct folder, and someone could open the files later. Ms. DeBarge stated that they all go into one holding area, but the next piece is extracting which is system generated by a script. When it is run it will script it as a signed copy and assign it a task. It is two parts of a physical piece which is the PDF sent. Ms. DeBarge stated that is why if things come combined the script will not know the difference. Though the document will be opened and viewed eventually, it can make the difference between a document that should be dealt with immediate attention vs not knowing. The document would not get a priority or tasked appropriately. Ms. DeBarge stated that this is what she created for the members to review, and they could discuss it some more at the next month's Routine Revision meeting. Mr. Bacon stated that having a standardized system would benefit all the members. The individual hang ups could be adaptable. He stated that SCE has taken big steps in modernizing everything that they do in the JPA system.

Agenda Item 10 - Miscellaneous Issues -

- Ms. Black stated that she was going to propose verbiage for the treatment code for the fire mesh. She asked to table this, and she will come back with the verbiage next month.
- Ms. Ortiz opened to the members checking internally on how to notify the base owners of missing tag poles. Ms. Black stated that AT&T California would like it to go to the email where the JPA paperwork would be sent. Mr. Treepaisan requested that Frontier also be sent missing pole tags to their JPA mailbox. Ms. Ortiz stated that they could. There were no other comments from any members. This bullet could be removed from the agenda.
- Ms. Pranata stated that a member had a question regarding adding the definition of Free Attachment to the Routine Handbook in the glossary. There is only a section but nothing in the glossary. Ms. Ortiz asked who would like to take this on. Mr. Bacon stated that he could take this on. Mr. Bacon wanted to know where the definition was going to ultimately end up. Ms. Ortiz stated that it will be in the glossary of the Routine Handbook.
- Ms. Ortiz opened to minor revision to the Form 2: "Record" on Form 2 (Prelim/Final) to show "SCJPC Record" instead. Ms. Pranata asked if it was possible to make a minor change to the left side that instead of "Record" but state "SCJPC Record" Ms. Allen stated that this is the biggest return for the record side of

JPA not matching SCJPC pole record. She stated she gets emails asking which record it is to go by. Ms. Allen stated that this may help with clarifying. Ms. Ortiz stated that when it comes to the Final, it makes sense to put it on there but on the Preliminary if it is a pending JPA they do not use the pole record, they use the proposed side of the pending record. Ms. Ortiz asked if it is possible to have that on the Final and not the Preliminary. Ms. Pranata stated that if it does not have "SCJPC Record" it will not be returned by the SCJPC office, that it was just a suggestion that could be helpful to the members. Ms. Ortiz stated that she could see this for the Final but that she could see it causing a problem for the Preliminary. Ms. DeBarge asked for clarification. Ms. Ortiz stated that the record side on the Final does not match the SCJPC Record, members are using their own internal records information. Ms. Ortiz stated that it would not work on a Preliminary because if someone has a JPA pending, the record would need to be for the pending proposed information as opposed to the record. Mr. Bacon stated the ultimate record is the existing grade and space of the new pole and if the historical record has been misprinted or different does it matter. Ms. Bowie stated that what Mr. Bacon was discussing was different than what was being proposed which would be "SCJPC Record" verbiage be added to the record side. Ms. Bowie stated she was unsure if it would change anything and that she believes there was a better way to do this. She stated that there is an example of a JPA, Example 11. She stated if they added a number to explain a record, is the SCJPC Record for a new member trying to create a JPA. Ms. Pranata asked if it was a no. Mr. Bacon stated he agrees it should match the record, but that it was just thought if the pole is being replaced then that is just old date, but even the old dates should be accurate for billing purposes. Ms. Pranata stated there is the Basic JPA Training Power Point with instructions that show members should look at the SCJPC.net for the records side. She stated she is unsure if the new members or new staff reviewed that Power Point. Ms. Ortiz stated that in her opinion it could be added to the Final not the Preliminary. Mr. Bacon stated that the bottom line is, it should match. Ms. Pranata asked the members if they would like to table this to think about until the next month's Routine Revision meeting. The members agreed.

Agenda Item 11 – Review of Action items/JPA Alerts –

- Ms. Black will work on the examples for pull JPA's for billing.

- Item 1782 regarding attachment and acquisition and tenancy/lease conversion will be added to Discussion for the Administrative Board next month.
- Ms. Ortiz will revise Form 50 based on today's discussion and include an example.
- Ms. Black and Ms. Ortiz will work on the verbiage for the lat./long. Section 15.1C and 18.1A. Ms. Ortiz will revise the existing examples to include the lat./long. information.
- Ms. Black will work on the verbiage for Item 1784 regarding engineered steel poles.
- Ms. DeBarge will work on proposed verbiage for Item 1786 regarding the naming convention based on today's discussion.
- Ms. Black will work on the proposed verbiage for Section 15.5 regarding the fire mesh.
- Mr. Bacon will work on the definition for the Free Attachments.
- If there are any no tags on AT&T California and Frontier poles their JPA inboxes are to be emailed.
- The members to think over adding "SCJPC Record" to the template and will be revisited at the next month's Routine Revision meeting.

The Meeting adjourned at 3:03 p.m. until May 18, 2022.

Anali Spencer – Committee Staff

REPLACEMENT

7.0 Replacement

Replacement may be made at the request of any Member, and adjustment as to sales, salvage, pulling, transportation, and transfer costs shall be at current prices as per date of replacement. Salvage shall be prorated in accordance with recorded ownership. Pulling and transportation charges shall be prorated in accordance with Section 2.1C. Any Member, by agreement, may be designated as the replacing Member under the Routine regardless of original ownership. Any pole shown as replaced on a JPA which refers to Section 18.1 Automatic Approval must show space and grade allocated in accordance with Section 2.7E. The Member maintaining Class H Circuits on a jointly owned pole should preferably make the replacement.

NOTE: Section 7.0 is a non-billable section.

NOTE: Member responsible for PTD cannot charge item 83A, 83B and/or item 5C when SOP is used.

7.1 Replacement of Pole for Sole Benefit of Member with Crossing Conductors Only

The section applies where the Member requesting the replacement is not an owner in the existing pole and will not require ownership in the new pole. The Member for whose benefit the replacement is made shall be billed the cost of the replacement for the structural value of the existing pole, less salvage value, plus the difference in cost for the increased length of the new pole over the existing pole (based on pole of same condition and setting date as replacing pole), additional material costs, if any, transfer cost, and entire cost of pulling and transportation. The billing shall be made as an Authorized Cost.

Where work required double arm installation and single arm now exists the Member requesting replacement shall pay the installation cost of the new double arm and the original owner shall remove single arm at own expense and retain salvage.

Where the pole to be replaced is jointly owned, the net difference in cost between the structural and salvage values shall be based on the interest owned by each joint owner. Each joint owner shall bill for whatever portion of the pulling and transportation operation it performs. The retirement of the pole from the record shall be completed by the joint owners as a salvage transaction, the original owner recovering the pole and allowing salvage value to the other owner for its relinquished interest. The Member making the replacement shall then bill an interest in the new pole to the other Member concerned.

The difference in cost for increased length of new pole over replaced joint pole shall be adjusted

with the Member for whose benefit the replacement is made on the following basis:

(a) If each joint owner's interest cost in the new pole is equal, each shall bill for an equal portion of the cost of the increased length.

(b) If each joint owner's interest cost in the new pole is not equal but is in excess of its interest cost in the replaced pole (reproduced new), each shall bill for its respective difference of cost.

(c) If one joint owner's interest cost in the new pole is less than its interest cost in the replaced pole (reproduced new), the other joint owner in replaced pole shall then bill for the entire cost of the increased length.

7.2 Replacement of One Pole With Two or More Poles for Benefit of One Owner

When a jointly owned pole is suitably located for the installed facilities of two Members, and one owner desires to replace same with two or more poles in order to provide for specific locations which are not necessary for the present or future requirements of other joint owner(s), the adjustment shall be as follows:

One pole shall be considered as a replacement in accordance with rule of the Routine relating to Section 7.3 or 7.11 as applicable. The other pole(s) shall not be considered of any benefit to the existing Member, which should not participate in labor or material costs and will therefore make attachment for clearance purposes in accordance with rule of the Routine relating to Section 9.1. Attachment to pole shall be made at the expense of the constructing Member. This section shall not be construed to apply where respacing is undertaken in joint planning to place poles on property lines or to provide better distribution for the Members concerned.

Where a solely owned pole is involved under same conditions, the replacement shall be made in accordance with rule of the Routine relating to Section 7.5.

7.3 Overbuild

This section provides for the replacement of a solely owned or a jointly owned pole, less than 25 years old for the sole benefit of an incoming Member or one joint owner. This section also applies to poles replaced due to damage caused by facilities of a joint owner and to all solely owned or jointly owned poles replaced for the sole benefit of Members

Glossary:

H. Pole Definitions

- Section of Pole (SOP): Section of pole left in field after a pole replacement, consisting only of communication attachments, awaiting transfer by attachment owner(s). SOP is not to include any portion of the support structure. SOP is not billable. Items 83 and 5C cannot be billed with SOP. (See Section 18, Example 31)

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

- | | |
|---|---|
| <p>(1) Protest Form 7's are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).</p> <p>(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:</p> | <p>(3) Requesting member (U1) should list the JPA No and list the Bill Cycle the final bill is to be removed from.</p> <p>(4) U1 and U2 should work together to resolve issues. When resolved, U1 would resend F7 to SCJPC Office stating the Form 7 is "Resolved".</p> |
|---|---|

Utility

Representative/Signature

Phone No.

To: U2

To:

To:

From: U1

J/P MEMORANDUM
FORM 7

Used for additions, deletions
or changes to Authorizations

(See Section 18.1C)

Date: 1/3/2022

JPA No: U2-123456

Job No:

Dist./Exc.:

Carbon Copies To: SCJPC Office

SEE JPA PRELIMINARY ATTACHED

☐ ADD

☐ CORRECT TO READ

☐ CHANGE LOCATION TO READ

☐ DELETE

☐ CANCEL JPA

☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks:

Please remove Final Bill U2-123456 from billing cycle 1-22-U234.

POLE NO.	Pole Length	Year	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine - state reason(s).
	Anchor Size	Set	Anchor Direct.												
															1
															2
															3
															4
															5
															6
															7
															8

POLE LEGEND:
P = PULL
PB = PULL BUTT
T = TRANSPORT
S = SALVAGE
D = DISPOSE
TN = TENANT

L = LOWER TOP
C (XX) = FOOTAGE CUT
SCZ = SAFETY CLEARANCE ZONE

ANCHOR LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
In the Column of
Party to be paid

GEOGRAPHICAL LOCATION

COMMUNITY

XX Denials

(SCE proposed beginning statement)

“Joint ownership transactions must be in accordance with the California Public Utilities Commission’s General Order 95, the rules set forth in the Routine Handbook, and a Member’s design and construction standards.”

Denial of a joint ownership transaction, **in part or in whole**, must be in accordance with guidelines and timeframes established within the Routine Handbook.

Partial denial **of a JPA Form** is permitted, in instances where two or more poles **are cited within a single JPA Form** and/or when multiple scopes of work are involved within the context of a Joint Pole Form.

Any denial, either full or partial in nature, ~~must~~ **is to** be accompanied with ~~sufficient~~ supporting evidence, and adequate documentation as necessary. This includes, but is not limited to, clearly redlined pole loads, and copies of any pending Joint Pole Authorizations with accompanying structural analyses. ~~A denial may be void, if it is made on grounds beyond the requirements of a Joint Pole Form submission, or if sufficient information validating a denial is not provided, except in cases in which an explicit special agreement is made, between the Member utilities concerned in specific transactions, under Section 1.2 Special Agreement.~~

Discussed in Routine Revision meeting 02/16/2022

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

No. of Pages 1 J.P. Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
	Anchor Size		Class	E	HSO	NG		E	HSO	NG					
			Anchor Direct.												
denied					C				C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'				NI	27 - 9	34 - 7		MAPLE AV N/E COR/O MC CAULEY AV EXTD	2	
													ALL ANT CLEARANCES ADEQUATE	3	
													NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4	
													NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5	
													SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6	
													SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7	
													SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8	
														9	
													SCE RELINQ - HSO TO RENUMBER POLE	10	
													ATS is purchasing interest on ATSRIVR35JP15	11	
														12	
														13	

(NODE POLE)
UTILITY POLE (DW: 335506E)

NOTES:
• 4" MIN. CLEARANCE FROM POLE FACE / RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER (6:00)

(1) PROPOSED CROWN CASTLE 3" COMM. PVC RISER (4:00)

PROPOSED CLIMBING STEPS (12:00 & 3:00)

EXISTING GROUND ROD COVER (2:30)

PROPOSED RF SIGN BELOW ANTENNA (12:00)

CURB FACE

N MAPLE AVE

5

6:00

7

8

9:00

10

11

12:00

1

2

3

4

Rev. Jul 2013



Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:**

AR = Anchor Removed
AT = Anchor Transferred

Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

Date
Prepared

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date
Sent 10/21/2019

Confirming Agreement

In ☐ By ☐ Est.
Field Telephone Const.
Start

No. of Pages	2	J.P. Auth.No.	NG520666-SP2IE0037-R01
--------------	---	---------------	------------------------

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arredianes		Valerie Mitwas		Revised
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

[illegible]

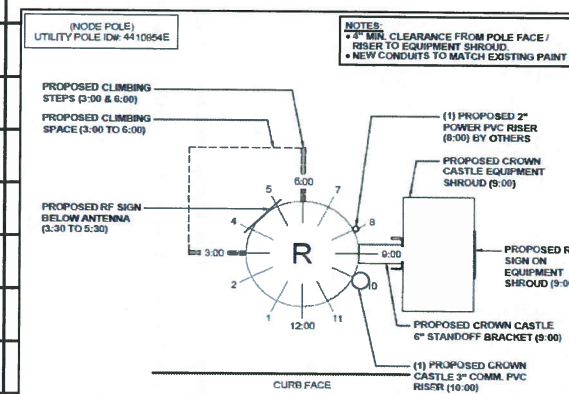
POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVAL
AT = ANCHOR/ARM TRANSFER

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

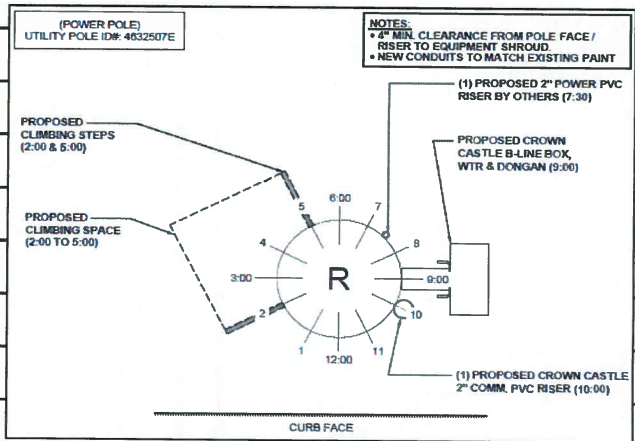
FONTANA
COMMUNITY



VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In ☐ Field

By Telephone

Est.
Const.
Start

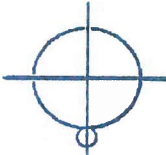
No. of
Pages

J.P.
Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FEURE	DESERT TRANS	M. WAZEWSKI	Rialto	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

Q

POLE NO.	Pole Length	Year Set	Pole Trt	Record						Proposed		Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
	Anchor Size		Class	Anchor Detail											
				E					~~12KV~~ E	ATS					
				12KV					~~12KV~~ C					ATS TO PURCH SEC 4.0, 3 4, & 12.0	1
4632508E	75	2012	FT/CLH4	ALL					68-34 25-7	26-1				S/E C/O BASELINE AVE., & CHERRY AVE.	2
-DENIED-				TN24					TN 25 TN 24					ATS TO PL NEW 2" RISER (6 00)	3
	3/4"	ANC	E	TN26						ALL				ATS TO PL 3/4" ANC (E) L=20'	4
														- PLEASE REVISE POLE LOAD -	5
															6
															7
															8
															9
				12KV					~~12KV~~ C					ATS TO PURCH SEC 4.0	10
4632507E	75	2007	FT/CLH4	ALL					68-34 25-7	26-1				BASELINE AVE , S/S APPROX 34' W/O CHERRY AVE	11
-DENIED-				TN25					TN 25 TN 24					- PLEASE REVISE POLE LOAD -	12
									(WIAET)						13

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

**Show Quantity of
Items to be billed
in the Column of
Party to be Paid.**

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10.11.18AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2

J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

REC BY JPO 10/9/18 TC

JPO 9/13/2018 KL

13.4 Records update for attachment acquisition and tenancy/lease conversion

In the event that a Member's network, or portion thereof, is acquired by that of another Member, or when a Member wishes to convert a tenant attachment(s) into ownership, the transfer or establishment of new ownership for an existing attachment is to be conducted via a JPA Form 2.

Pole Loading is not required, unless additional work or load is applied in conjunction with the transfer of ownership or tenant conversion. In instances where an attachment cannot be verified with an existing ownership record or lease agreement, the attachment will be considered unauthorized, and must be transferred or converted under the appropriate section 4.

Upon finalization of the JPA will the following apply:

- Transfer of ownership(s) will be deemed complete.
- Prior tenant/lease agreements for converted attachments may be cancelled, and is the sole responsibility of the Member initiating the conversion.

Discussed in Compliance Meeting 02/16/2022

Preliminary Joint Pole Authorization

Member utility acquisition of network

Example XX

This transaction shows U3 purchasing the space of an acquired network, bringing said space into U3-ownership. The example involving pole 123456-U1 shows U3 purchasing U2's attachment space in whole, as part of an acquisition agreement. This example includes a notation indicating the removal of purchase costs between U3 and U2.

The example involving pole 56789-U1 shows U3 purchasing the space of an attachment previously made under a tenant agreement, converting it into U3-ownership. This example includes notation indicating the purchase intent as to convert the existing tenant attachment into Member utility ownership.

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date
Prepared 1/1/2020

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date
Sent 1/2/2020

Confirming
Agreement _____

☐ In Field ☐ By ☐ By Email
Phone _____

Est.
Const.
Start _____

No. of
Pages 1

J.P.
Auth.No. U3-12345

UTILITY	REPRESENTATIVE	PHONE NUMBER OR EMAIL	DISTRICT-DIVISION-EXCHANGE	APPROVED	ACCOUNTING DATA
U1	Jane Doe				
U2	Jon Doe				
U3	Jack Johnson	555-555-5555	Los Angeles	E Carrion	REF111111

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class	U1	U2				U1	U2	U3					
			Anchor Direct.													
				16KV	C				16KV	C	C				U3 PURCH, U2 RELINQ SEC 4.2	1
123456-U1	50	81	FT	43 - 9 27 - 9	28 - 1				43 - 9 27 - 9		28 - 1				LARGEWOOD AVE N/S 10' W/O FRANCE ST	2
															NO COST BETWEEN U3 AND U2	3
																4
				16KV	C				16KV	C	C				U3 PURCH SEC 4.0	5
56789-U1	50	98	FT	43 - 9 28 - 10	29 - 1				43 - 9 27 - 9	29 - 1	28 - 1				LARGEWOOD AVE N/S 75' W/O FRANCE ST	6
															U3 PURCHASE TO CONVERT EXIST TN ATTCH INTO U3-OWNERSHIP	7
																8
																9
																10
																11
																12
																13

POLE LEGEND: L = LOWER TOP(Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.



GEOGRAPHICAL LOCATION

COMMUNITY

VP/J.P.-03

Rev. Oct 2017

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 4/14/2014

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/16/2014

Confirming Agreement _____

In Field ☐

By Telephone ☐

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-123-456

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
U1	JONES	LOS ANGELES	JONES	LOS ANGELES	5577303
U2	JOHNSON	LOS ANGELES	JOHNSON	LOS ANGELES	A403
U3	SMITH	LOS ANGELES	SMITH	LOS ANGELES	12345

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	U1	U2			U1	U2	U3						
			Anchor Direct.													
				L				L						U1 TO REPLACE POLE FOR BENEFIT OF U3 SEC 7.3, 10.8	1	
1234U1	45	02	FT	39-9	24-6			PTD						DREAM RD S/S 212' W/O ONE WAY	2	
			CL-3											33.881958, -118.274545	1	3
								1	1				83	U3 TO PAY U1 & U2 FOR TRANSFER	4	
																5
5678U1	50	14	FT					43-13	23-5	24-1				DREAM RD S/S 211' W/O ONE WAY	6	
														33.881958, -118.274545	2	7
																8
																9
																10
																11
																12
																13

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.



GEOGRAPHICAL LOCATION

NEVERLAND
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

New section.

15.4- B GPS Coordinates

When possible, the GPS Coordinates may be listed under the 15.4 Pole Location Address on the LOCATION AND NATURE OF WORK side of the Form 2. The coordinates should be 6 to 8 digits (8 being most accurate) and be formatted to WGS84 standard. See Example xx in Section 18, page 18-xx.

Section 18.1 A – add red below

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name. The Joint Pole Authorization number is assigned by the issuing Member. The Joint Pole Authorization number should begin with the Initiator's Member code and can have a maximum of 23 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 23 maximum character count. If the Form 2 is revised, characters like RO1 or COR are not included in the maximum 23-character count for the F2 name (Revised March 2021).

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work
- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (~~P.Comm~~)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis only for poles associated with the JPA. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section.
- (t) Optional drawing/map: highlight only the poles associated with the JPA (Revised June 2020).
- (u) GPS coordinates. (See example xx).

The Preliminary Form 2 shall be limited to 10 pages.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole

**PRELIMINARY JOINT POLE AUTHORIZATION
ADDING GPS COORDINATES TO POLE LOCATIONS
EXAMPLE xx**

- (1) This transaction shows how to add GPS coordinates for a pole location.

Use WGS84 formatting, with 6 to 8 digits, and place under the Section 15.4 pole location address. (8 digits is most accurate.)

- (2) When the pole is replaced, it will move one foot.

NOTE: Adding GPS coordinates are optional but are highly recommended.

Fw: ELECTRONIC DELIVERY OF FORMS

Angela Pranata Meeting Laptop <laptop01@scjpc.net>

Wed 4/6/2022 11:52 AM

To: Angela Pranata <angela@scjpc.net>

From: April DeBarge <April.Debarge@sce.com>
Sent: Wednesday, March 16, 2022 12:08 PM
To: Angela Pranata Meeting Laptop <laptop01@scjpc.net>
Cc: Valerie Mitwasi <Valerie.Mitwasi@sce.com>; Alicia Walsh <Alicia.Walsh@sce.com>
Subject: ELECTRONIC DELIVERY OF FORMS

Hi Team.

We have automated our inbox and are experiencing difficulty identifying the document type for scripting.

We are asking that the members use a standard naming convention of their document when returning a form associated to the JPA.

Per our discussion today, we are proposing the below.

NAMING PROCEDURE RETURNING SIGNED COPY AND SUPPORTING DOCS TO INITIATING MEMBER

When returning forms to initiating member, please use standard naming convention:

- JPA#_DOC NAME_ MEMBER TAG
 - Examples:
 - EXXXX-XXXXXXXXX_SIGNED COPY_YOUR MEMBER CODE
 - EXXXX-XXXXXXXXX_F7_YOUR MEMBER CODE
 - EXXXX-XXXXXXXXX_F48_YOUR MEMBER CODE
- Documents should only contain one form type:
 - A Form 7 PDF should not contain a signed copy or Form 48, and vice versa.

Previous alert regarding electronic delivery of forms

06/20/2018 Alert: EMAIL GUIDELINES FOR FORMS / EMAIL NAMING PROCEDURE

Discussed in 6/20/2018 Admin Board meeting:

Subject line: FULLJPANumber_FormName(s) Community
Subject line: FULLJPANumber FormName(s) Community
(may use underscore or space for Subject line)

Subject line for Tier 2 (or Tier 3): FULLJPANumber FormName(s) Community T2 (or T3)

Community: From Page 1 Footer of the JPA.

Only one JPA# per email.

Total of all attached files size: 5MB maximum (note: if exceeds the size limit must split email to 'Email 1 of x', 'Email 2 of x', etc.).

Suggestions when size exceeds limit: Compress to zip file, resize the PDF, send PDF pictures instead of jpgs.

LADWP: Max 10MB
AT&T CA Request: Pictures

Examples:
Subject line: U1254-5879548_F2 Los Angeles
Subject line: U6-7589_F7 Downey
Subject line: U1254-5879548_F2_F48 Los Angeles

MISC ITEM – ROUTINE REVISION MEETING

Current Form 2: “Record”

															AMOUNT DUE					
POLE NO.	Pole Length Feet/Inches	Year Set	Pole Trestle Chair Anchor Direct.	Record								Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	BILL CODE	UTILITY	
				M	L	H						M	L	H					TOTAL AMT	
																			AMOUNT	AMOUNT
				50		50											M REPL POLE 7.6A, 7.4, 12.12	1		
223055M	40'	54	FT3	34-11								PTD					WEBB AV A/W E/S 56' N/O PENDLETON ST	2		
				TN														3		
																		4		
																		5		
439184M	40'	18	FT2									34-04		23-05			WEBB AV A/W E/S 56' N/O PENDLETON ST	6		
												24-01					SET SAME / MUTUAL BENEFIT	7		
												TN24						8		

Suggestion: “SCJPC Record”

															BILL NO.							
POLE NO.	Pole Length Feet/Inches	Year Set	Pole Trestle Chair Anchor Direct.	SCJPC Record								Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	BILL CODE	AMOUNT DUE			
				M	L	H						M	L	H					UTILITY	TOTAL AMT	UTILITY	TOTAL AMT
				50		50											M REPL POLE 7.6A, 7.4, 12.12	1				
223055M	40'	54	FT3	34-11								PTD					WEBB AV A/W E/S 56' N/O PENDLETON ST	2				
				TN														3				
																		4				
																		5				
439184M	40'	18	FT2									34-04		23-05			WEBB AV A/W E/S 56' N/O PENDLETON ST	6				
												24-01					SET SAME / MUTUAL BENEFIT	7				

FORM 50

Latitude & Longitude Addition/Correction

[illegible]

EXTERNAL SUBMISSIONS (FOR ROUTINE HANDBOOK)-This would be a requirement, not optional

Standard Naming Convention for Electronic Delivery of Forms

Initiating a Preliminary JPA Submission to Member

When submitting a preliminary JPA to member inbox, the initiating member must use the standard naming convention. **Submissions should be in PDF format.**

- Full JPA#_DOCUMENT TYPE for each document submitted:
 - U1JPA#_JP2: Preliminary JPA
 - **Suggestion from ATT CA: U1JPA#_F2**
 - U1JPA#_PL: Pole Loading
- Other documents that may be submitted by the initiating member throughout the JPA process:
 - U1JPA#_F7: Form 7
 - U1JPA#_F48: Form 48
 - U1JPA#_MAP: Map
 - U1JPA#_PIC: Pictures
- Documents should only contain one form type:
 - *For example, a _MAP should not contain pictures, and vice versa.*

Returning Documents to Initiating Member

When returning a signed copy or other supporting documents to member inbox, the member must use the standard naming convention. Returned documents should include returning member's member code as part of the naming convention. **Submissions should be in PDF format.** (Spaces or underscores are OK?)

- Full JPA#_DOCUMENT TYPE_MEMBER CODE for each document submitted:
 - U1JPA#_APPROVED_U2: Signed Copy
 - U1JPA#_PARTIALAPPROVED_U2: Partially approved, signed copy
 - U1JPA#_DENIED_U2: Denied Copy
 - U1JPA#_F7_U2: Form 7
 - U1JPA#_F48_U2: Form 48
 - U1JPA#_PL_U2: Pole Loading
 - U1JPA#_MAP_U2: MAP
 - U1JPA#_PIC_U2: Picture
 - U1JPA#_F9_U2: Form 9
- Documents should only contain one form type:
 - *For example, a _MAP PDF should not contain pictures, and vice versa.*

Initiating a Form 9 to Member

When submitting a Form 9 to member inbox, the initiating member must use the standard naming convention. **Submissions should be in PDF format.**

- POLE#_DOCUMENT TYPE for each document submitted:
 - U1_ACCOUNTING DATA_F9: Form 9
 - U1_POLE#_F9: Form 9

Email Guidelines

- Only one JPA# per email.
- Subject: JPA#_DOCUMENT TYPE(S) COMMUNITY
 - Underscore or space may be used.
 - Various document types may be submitted for the same JPA#.
 - Tier 2 or Tier 3 submittal:
 - Subject: JPA#_DOCUMENT TYPE(S) COMMUNITY T2 (or T3)
- Subject Line Examples:
 - U1XXXX-XXXXXXXXXX_F2 Van Nuys
 - U1XXXX-XXXXXX-XXX F2 F7 Downey
 - U1XX-XXXX-XXXX_F2_F7_F48 San Bernardino
- Where multiple communities may be involved, use the Community from page 1 Footer of the JPA.
- Municipalities are not required to list the community on the Subject Line (except LADWP).
- Email undeliverable:
 - Check accuracy of email address. Resend to correct email address. Date Sent on forms may need to be updated if a day has elapsed.
 - Initiating member is not responsible for revised date sent when member inbox is full or address updated without communication to JPC to update contacts.
 - Check file size: 5 MB is a general size maximum. If file(s) exceed a member's limit,
 - Split the emails into "Email 1 of X, 2 of X, etc)
 - Compress files to zip
- PDF must be the standard format for all forms, including pictures.

Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

May 18, 2022

A meeting of the **Routine Revision Committee** took place on the above date, **at 10:51 a.m. via teleconference. Those in attendance were:**

Ms. Maria Ortiz	XO Communication
Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Ms. Stacy Varner	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Ms. Camile Bowie	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Jeremy Harmon	Verizon Wireless
Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Renzo Garzon	Mobilitie, LLC
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L.P
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Troy Stanard	AT&T California
Mr. Todd Dailey	AT&T California
Ms. Veronica Romero	AT&T California
Ms. Joy Young	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Richard Soriano	City of Banning
Mr. Joe Armstrong	City of Pasadena
Ms. Yvonne Johnson	AT&T Mobility
Mr. Jim Todaro	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Amanda Lindgren	City of Glendale
Mr. Kenneth Haley	Sonic Telecom, LLC
Ms. Alyssa Aguilar	City of Colton
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff
Ms. Anali Spencer	Committee Staff

Ms. Ortiz called the meeting to order at 10:51 a.m.

Agenda Item 1 – Review of prior month’s minutes - Ms. Ortiz opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were no comments or concerns from any members.

Agenda Item 2 – Interpretation of Routine Handbook – Ms. Ortiz opened the discussion to the members for any questions regarding the Routine Handbook. There were no comments or concerns from any members.

Agenda Item 3 – Item 1597: Review of Routine Handbook Examples (5/19/2015) – Ms. Ortiz reopened the discussion on Review of Routine Handbook Examples. Ms. Ortiz stated that the SOP example was approved today and can be removed from the agenda.

Ms. Ortiz asked if Ms. Black had anything for the next bullet, Pulling JPAs from Billing. Ms. Ortiz stated Ms. Black sent an email on this the day before (see attached). Ms. Black stated that she made the changes that had been brought up a few months prior. She stated it was a simple example to explain to a new member what they need to do when they want to pull something from billing. She asked if the excel could also be displayed at the same time (see attached). On note number (2) Ms. Black explained about cc’ing the SCJPC office. On note number (3) when the original protest is sent, to list the particular JPA being removed from billing and then list. When members agree that the JPA can go back into billing is note number (4). Ms. Ortiz stated she hopes that no one would be confused by the last one which was number four. Ms. Black asked Ms. Pranata if they could get two headers on the excel. The first one showing number three and without showing number four and the second one showing number four. Ms. Mitwasi asked if they would be able to put the reason it is being removed from billing on there. Ms. Black asked if it was required. Ms. Mitwasi stated that she thinks it should be. Ms. Ortiz asked if there would be any communication with the initiator in regards to the reason that they want to stop the billing or if the Form 7 was being used to notify the initiator. Ms. Mitwasi stated that on SCE’s end the Form 7 is being received as the notification. Ms. Black stated that she could take this back and include in the example. She stated that she assumed that there would be verbiage in the body of the email, but that she saw Ms. Mitwasi’s point. Ms. Black asked Ms. Pranata to forward her a copy of the excel that had been updated during the meeting.

There were no further comments or concerns at this time.

Agenda Item 4 – Guidelines Surrounding Denials (from Crown Castle – E. Carrion – 9/14/2020) - Ms. Ortiz opened to Guidelines Surrounding Denials which was from Crown Castle. She stated that this was approved and could be removed from the agenda.

Agenda Item 5 - Item 1782: Attachment Acquisition and Tenancy/Lease Conversion (from Crown Castle – E. Carrion – 11/17/2021)

– Ms. Ortiz opened the discussion to Attachment Acquisition and Tenancy/Lease Conversion. She stated that this was discussed and will be in June’s Consent Calendar.

Agenda Item 6 - Item 1783: Lat and Long on the Form 2 (from Administrative Board – 2/16/2022). – Ms. Ortiz opened to lat./long. on the Form 2. She stated she was unable to work on the Form 50 and would need to table it for the next month so she could work on the pending example.

Ms. Black stated that she had updated the example but when Ms. Ortiz recapped she realized she updated it wrong. She asked to review it to get input (see attached). Ms. Black stated they had discussed if the GPS changes when they move the pole a foot and that the members stated it had not. She stated that she made a second note that the address would change one foot but that the GPS would remain the same. Ms. Black stated that when Ms. Ortiz mentioned that GPS would be with the pole numbers she forgot because in the NCJPA they put it in the Location and Nature of Work. Ms. Black asked if it was possible to put it wherever there is room. Ms. LaFrenais stated that she likes it in the Location and Nature of Work because it is a location identifier. Ms. Mitwasi stated she agrees that it should be in the Location and Nature of Work. Ms. Black stated that there was a conversation last month about it being with the pole number, but that if the members are ok with the GPS being in the Location and Nature of Work then there would be nothing for her to change. Ms. Ortiz stated that it was because it gets busy on that side, and they would need to move poles to a different page if they run out of room. It does make sense to have it under the location. Ms. Black stated that there was also a verbiage change for the new Section 15.4B. Ms. Mitwasi asked if they would be revising the verbiage because it says the “Form 2 shall include but is not limited to” she stated that if they include the lat./long. that from one of their previous conversations it was not a requirement. Ms. Black stated this was correct and that she could fix it and strike the word shall.

Agenda Item 7 - Item 1784: Engineered Steel Poles (from Administrative Board – 2/16/2022).

– Ms. Ortiz opened to Engineered Steel Poles. Ms. Ortiz stated that Mr. Harmon had to drop off for another meeting. Ms. Black stated that the members would probably want to take a look and that she could speak to the edits that she and Mr. Harmon did together. This way the members could take this back to bring questions next month (see attached). Ms. Black stated that the purpose of updating the Engineered Steel verbiage was because there are two types of Engineered Steel Poles, one that can add additional load too with no problem and the other type, transmission, is engineered to the attachments that are there. She stated that those are all Section 1.2 poles. She stated that there were a couple of Sections that she worked on which were Sections 3, 7 and 15. She asked the members to review the updates in red and see if there were any questions or comments to her changes.

Ms. Black notified the committee for some reason under Section 7.14 letters (a) through (f) turned red and actually are not new and only letter (g) was new. Ms. LaFrenais asked about the change to Section 7.3. She stated that Section 7.3 is for a regular wood pole and not for an other than wood pole. Ms. Black stated that many times there are multiple Sections that go onto a pole replacement and that there are times that Section 7.3 applies if it is non wood. Ms. Black stated that because there are two Engineered Steel pole types, they would need ES1 and ES2. Mr. Treepaisan stated that at first glance he likes how it is being defined as ES1 and ES2 as well as a methodology on how to handle each type of steel poles and what Ms. Black and Mr. Harmon put together looks really good. Mr. Armstrong stated he had a question but that it was about the new fiber wrap poles being used and he did not know if that was in the Routine Handbook or not. Ms. Black stated that she did do something for the fiber wrap poles, but that it was a different subject. She let Mr. Armstrong know they would discuss that later. Ms. Black stated that Mr. Harmon's edits were all the technical ones and that this was complicated. Ms. Black was proposing that the members take this back to their leadership team and then come back next month with questions and hopefully Mr. Harmon will be there to answer any of the technical questions that the members may have. Ms. Black stated that the reason she believes these verbiage changes were needed is so that all the members understand the differences and ramifications of placing an Engineered Steel pole that cannot have any load added to it. That it needs to be engineered specifically to allow for the reserve add, which Mr. Harmon explained. Then technically members would not have a pole that no one would be able to add onto at a later date unless the placing member did it wrong. Then they would basically need to replace the pole so that an oncoming member can go onto the pole. She stated it is some protections around having everybody's money being spent accurately and logically.

Agenda Item 8 – Item 1786: Standardized Electronic Delivery of Forms (from SCE – A. DeBarge – 3/16/2022). – Ms. Ortiz opened Standardized Electronic Delivery of Forms which Ms. DeBarge was going to work on proposed verbiage for this item. Ms. DeBarge requested that this item be tabled for the next month's meeting.

Agenda Item 9 - Miscellaneous Issues -

- Ms. Black worked on the proposed verbiage for Section 15.5 for Fire Mesh changes. The changes are in red (see attached). She stated that the members have discussed that the fire mesh is like an additional treatment. She stated that she had three options for the members to look at and pick which one worked best. She stated to her knowledge the mesh was going on fully treated wood poles and if a member was adding fire mesh on something other than an FT pole then this would need to be revised even further.

Ms. Black wanted to ask SCE and Bear Valley if they are using fully treated wood poles. Ms. Black stated she was not sure it should be FTW, FT-W, or FT-FW., She pulled up the Form and it does allow those five characters with the hyphen in the treatment space on the Form. She asked the members what they thought. Mr. Bacon stated simpler was better and his opinion FTW was good. Ms. LaFrenais stated that Bear Valley agreed, and Ms. Mitwasi stated that SCE also agreed. Ms. Black stated she agreed as well and that the other two options would be deleted. She stated that she did add some more verbiage from the questions that she gets from her team and that she put the basic ones in there. Ms. LaFrenais stated where it listed “any tears done to the wrap, do not need to be repaired.” Ms. LaFrenais stated that was subjective and Mr. Bacon agreed. Mr. Bacon stated that gaff marks would be tapped down with a hammer as a courtesy for the next person that would have to climb the pole. Mr. Bacon stated that if there is a rip or a tear, for example if someone is putting in a ground wire with a ground molding covering and the mesh is damaged, he asked if SCE would like to know if it is damaged and if they would like to set up some kind of protocol as to a notification. He stated that most of the other members do not have the fire mesh wrap in their stocks yet, that LADWP does not, so replacing it would not be an option. Ms. Mitwasi stated that when SCE’s engineers were on the call, they shared that is something that they are working on developing and understanding, but at this time if there are any concerns, they could be directed to herself. Ms. Mitwasi stated that there is a program that SCE is trying to develop and there is going to be an inspection program on those poles as well. Mr. Armstrong stated that his experience with having shared poles that SCE has been replacing, he has seen some with significant damage on the majority that he has seen placed in City of Pasadena’s territory, due to the trailer that they are being transported on. He stated that they are coming with significant rips either from the loading or unloading and their contractors do not seem to care. Mr. Bacon stated that unfortunately when the poles are being loaded the fat end of the pole is where the wireless wrap is going to lie and the butt end that ends up dragging because it is the heaviest part of the pole and the part that is going to receive the most damage. Mr. Bacon stated that as they go through this, and more members possibly join with the fire mesh wrap installations the members could add this to their inspection process or maybe add a third-party notification when the wrap is lacking or been altered/ripped. Ms. Black stated that she put that sentence in there because during the question-and-answer section she remembers being informed if there were any tears and the fire

mesh would self-seal. She stated that those were questions from her team about when they climb with their gaffs, they would create a tear. She stated she specifically asked that question during the question and answer with SCE's fire mesh team and they had stated it was fine. Ms. Black stated that she understands they are talking about bigger problems that are not just gaff tears. Ms. Mitwasi stated that the gaff tears would not damage the integrity of the wrap. She stated that from what the members have been discussing is from a public safety perspective and them sticking out and snagging on someone or something. Ms. LaFrenais stated that they may need to quantify by identifying the length of a tear, like a small tear from a gaff will not cause a problem, but if the tear is one foot/two feet long. Ms. Black stated that she could make some edits and then send them to Ms. Mitwasi and Ms. LaFrenais to review. She could also make a note from Mr. Bacon's point she could put a sentence about if there is a significant tear, whatever is decided to be significant, that a third-party notification should be sent to the base owner. Ms. Mitwasi stated a significant tear that causes concerns for public safety, to then send the notification. Ms. LaFrenais stated it is not just the safety but also the integrity of the mesh. Ms. Black stated that they could go back to their internal teams to find out when it becomes a problem damage wise and then they could all edit it together. Mr. Armstrong stated that he could send pictures of recent poles with what he thought was significant tears. Ms. Black stated that she will do the edits and bring it back to discuss next month.

- Ms. Ortiz opened to adding the definition of Free Attachment to the Routine Handbook and Mr. Bacon was going to work on one. Mr. Bacon asked to table this for the next month's meeting.
- Ms. Ortiz opened to minor revision to the Form 2: "Record" on Form 2 (Prelim/Final) to show "SCJPC Record" instead. Ms. Ortiz stated that last month they discussed adding this to the template and that she was unsure if members or whoever was writing the JPA would get confused and not take account pending JPAs since that will be the new record once that JPA final bills. Ms. Mitwasi inquired if added would that correct the behavior. Ms. Mitwasi added it sounds like a behavior problem/training concern more than it is the Form. Ms. Black agreed and stated that she would not want that to be on the Preliminary Form 2 and if she were to agree it would be just on the Final. She stated it would not be accurate if it would be on the Preliminary Form 2 because the JPA that has to bill before it, then that proposed side would really be the record. Ms. Ortiz asked if the members wanted to change it just on the Final or not make any changes at all. Ms. Mitwasi

asked if this was something seen from every member in which there is a concern, a new member, a single member, or if it needs more training to have a better understanding. Ms. Mitwasi did not know if changing the Form and adding that on there would correct the behavior. Ms. Ortiz asked Ms. Pranata where this came from. Ms. Allen stated that this was the number one return, which is why she suggested it. She stated that it is coming from multiple members not a new member., Ms. Allen has spoken with some of the members and have sent them examples but that it continues to happen where they do not know what record they are supposed to use. She stated that sometimes they use a record that she is unsure where it comes from or if it is from the pending JPA. She stated it should be SCJPC record which is why she thought that may help and the goal is not to return so many JPAs. Mr. Bacon stated on LADWP's end, they have their own database for pole records and that he sent out a notice to help avoid the corrections, that from that day forward the SCJPC website is valid as opposed to LADWP's record and to start looking it up on the website for all the information. Mr. Bacon stated that for LADWP it is a different database that they use for the pole records, and they sometimes disagree with the grades and spaces as they are indicated on the SCJPC website, but for the sake of not getting them kicked back, they are going to be putting them in according to the website. Ms. Mitwasi asked if Ms. Allen was seeing that it was related to billing out of sequence like a bill before bill after situation. Ms. Allen stated that she really would not know that there were only a few that she did know of, but that they are maybe just typos. She stated that a lot of members do not agree with the SCJPC record, as Mr. Bacon mentioned. Ms. Allen stated that if it the pole record is wrong the information should appear exactly as the SCJPC website. If it is just strictly a removal, what she has been informed is that it should only be fixed if the pole is ever going to be reinstated. If it is going to be removed and become dead, it does not matter as long as it matches and the SCJPC pole record and the office can get it out. Ms. Allen stated it is not that many billing out of sequence. She stated she believes some people do not know where to get the information from, that it should be the SCJPC record. Ms. Ortiz stated she does not believe they will get results by changing the Form. She stated she is unsure of what can be done to help, if a JPA Alert would help or if there were any suggestions from the other members. Ms. Mitwasi stated that they could do a JPA Alert, but that by adding "SCJPC Record" to the Form, she does not see it helping to fix the problem. Ms. Black asked if an example would help. Ms. Ortiz stated that there should be an example of the Final. Ms. Pranata stated that it is

listed in the Basic JPA Training Power Point created by Mr. Carrion. Members need to log into the SCJPC website to look at the pole records, but that it is not being followed. Ms. Ortiz stated that Example 35 in the Routine Handbook could have something added to the to make it more specific. Ms. Ortiz stated she could try to update the example unless anyone else wanted to volunteer. Ms. Ortiz stated she would work on updating Example 35 for the next Routine Revision meeting.

Agenda Item 10 – Review of Action items/JPA Alerts –

- Ms. Black will work on the revisions for the example for the stop billing.
- Ms. Ortiz will work on Item 1783 for the Form 50.
- The members will take back Ms. Black’s proposed verbiage for Item 1784 regarding engineered steel poles and bring back their feedback for next month.
- Ms. DeBarge will work on the revisions to proposed verbiage for Item 1786 regarding the standardized electronic delivery of forms.
- Ms. Black will make edits to the proposed verbiage for Section 15.5 regarding the fire mesh.
- The members are to check internally on the significance of tears on the fire mesh that is on poles.
- Mr. Bacon will work on the definition for the Free Attachments.
- Ms. Ortiz is to work on Example 35 regarding using the “SCJPC Record” on the Final.

The Meeting adjourned at 11:37 p.m. until June 15, 2022.

Anali Spencer – Committee Staff

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

(1) Protest Form 7's are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).

(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:

(3) Requesting member (U1) should list the JPA No and list the Bill Cycle the final bill is to be removed from.

(4) U1 and U2 should work together to resolve issues. When resolved, U1 would resend F7 to SCJPC Office stating the Form 7 is "Resolved".

Utility

Representative/Signature

Phone No.

To: U2

To:

To:

From: U1

J/P MEMORANDUM
FORM 7

Used for additions, deletions
or changes to Authorizations

(See Section 18.1C)

Date: 1/3/2022

JPA No: U2-123456

Job No:

Dist./Exc.:

Carbon Copies To: SCJPC Office

SEE JPA PRELIMINARY ATTACHED

☐ ADD

☐ CORRECT TO READ

☐ CHANGE LOCATION TO READ

☐ DELETE

☐ CANCEL JPA

☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks:

Please remove Final Bill U2-123456 from billing cycle 1-22-U234.

POLE NO.	Pole Length	Year	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine - state reason(s).
	Anchor Size	Set	Anchor Direct.												
															1
															2
															3
															4
															5
															6
															7
															8

POLE LEGEND:
P = PULL
PB = PULL BUTT
T = TRANSPORT
S = SALVAGE
D = DISPOSE
TN = TENANT

L = LOWER TOP
C (XX) = FOOTAGE CUT
SCZ = SAFETY CLEARANCE ZONE

ANCHOR LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
In the Column of
Party to be paid

GEOGRAPHICAL LOCATION

COMMUNITY

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 9/11/2020

JPA #: **NGCBRSFUSD052**

Job #: _____

To: NG

To: HSO

To: _____

From: E 0 ForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** ATS is purchasing interest on pole 335906E on ATSRIVR35JP15. Please add ATS to header and loading and resubmit a revised JPA.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
														1
														2
														3
														4
														5
														6
														7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top**C (XX)** = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

☺ ☺ ☺ ☺ ☺
 Show Quantity of Items to be Billed
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

RECEIVED
 9-11-20

J.P. FORM 2-1 Preliminary 1/95

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

J.P.
Auth.No. NG-CBRSFUSD052

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	E	HSO	NG			E	HSO	NG				
			Anchor Direct.												
denied					C				C	ANT			NG PURCH SCE RELINQ SEC 4.2, NG PL ANT SEC 3.15, RISERS SEC 3.4	1	
335906E	40	28	FT		23'				NI	27 - 9	34 - 7		MAPLE AV N/E COR/O MC CAULEY AV EXT D	2	
													ALL ANT CLEARANCES ADEQUATE	3	
													NEW 3" RISER @ 4:00 NEW 1/2" GRND RISER @ 6:00	4	
													NG PURCH EXISTING SUNESYS ATTACH UNDER SCE TENANCY	5	
													SCE HAS NO ATTACHMENTS ON POLE - POLE IS NOW COMM-ONLY.	6	
													SCE OHG'S DEAD END ON POLES LOCATED ON EITHER SIDE OF 335906E	7	
													SCE ONLY: ANT TO BE FED LV PWR BY EXIST PWR SOURCE. 3RD PARTY WIRELESS PKG DOES NOT APPLY	8	
														9	
													SCE RELINQ - HSO TO RENUMBER POLE	10	
													ATS is purchasing interest on ATSRIVR35JP15	11	
														12	
														13	

(NODE POLE)
UTILITY POLE ID#: 335906E

NOTES:
• 2" MIN. CLEARANCE FROM POLE FACE / RISER TO EQUIPMENT SHROUD
• NEW CONDUITS TO MATCH EXISTING PAINT
• RISER INSTALLATION NOT TO EXTEND BEYOND 12 O'CLOCK CURB FACE OF POLE

PROPOSED 1/2" GROUND ROD RISER (6:00)

(1) PROPOSED CROWN CASTLE 3" COMM. PVC RISER (4:00)

PROPOSED CLIMBING STEPS (12:00 & 3:00)

EXISTING GROUND ROD COVER (2:30)

PROPOSED RF SIGN BELOW ANTENNA (12:00)

CURB FACE

N MAPLE AVE

Fontana
COMMUNITY

Rev. Jul 2013

RECEIVED
9-11-20

Utility

Representative/Signature

Phone / Email

J.P. MEMORANDUM**FORM 7**Use for only **minor** additions, deletions
or changes to authorizations.

Date: 11/27/2019

JPA #: **NG520666-SP2IE0037-R01**

Job #: _____

To: NG

To: _____

To: _____

From: EMichelle ArellanesForeignJPAReviewForms@sce.com

District: _____

Copies To: _____

☐ SEE JPA PRELIMINARY ATTACHED☐ ADD☒ CORRECT TO READ☐ CHANGE LOCATION TO READ☐ DELETE☐ CANCEL JPA☐ REMOVE TEMPORARY ATTACHMENT FROM RECORDRemarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW****"DATE SENT":** JPA's with antenna placements must only have one pole on them. Additionally ATS is purchasing interest on poles 4410854E & 4632507E on

ATS-RIV-R19-JP09. Resubit two separate JPA's with ATS on the header and loading. Copy of pending ATS JPA is attached for your reference. Thank you.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Treat Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine -- state reasons.
													1
													2
													3
													4
													5
													6
													7

POLE LEGEND:

P = Pull
PB = Pull Butt
T = Transport
S = Salvage
D = Dispose
TN = Tenant

L = Lower Top

C (XX) = Footage Cut**SCZ** = Safety Clearance Zone**ANCHOR LEGEND:****AR** = Anchor Removed**AT** = Anchor Transferred

Show Quantity of Items to be Billed
in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA

COMMUNITY

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 10/11/2019

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 10/21/2019

Confirming Agreement

In ☐ FieldBy ☐ Telephone

Est. Const. Start

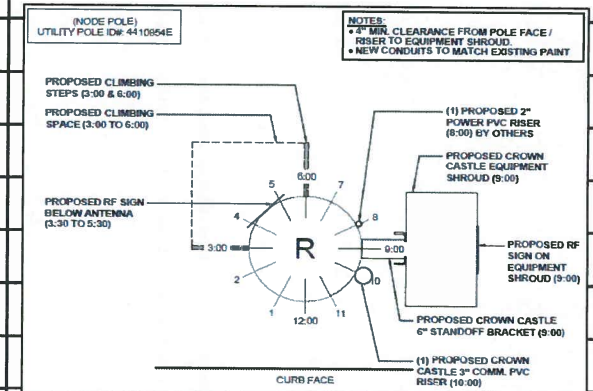
No. of Pages 2

J.P. Auth.No.

NG520666-SP2IE0037-R01

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Michelle Arellanes		Valerie Mitnasi		Denied
NG	Earle Carrion	Dublin	J. Serrato	Alameda	SP2/SB56XC801

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E	NG	ATS	E	NG					
2				L			L	ANT					NG TO PURCH 4.0, PL ARM/ANT SEC 3.15, RISERS SEC 3.4 1
4410854E	70	99	FT / CL1	100		26-1	61 - 26 24 - 6	29-5					BASELINE AVE S/S 254' W/O CHERRY AVE 2
ATS 4.0 ON													NEW 2" RISER @ 8:00, NEW 3" RISER @ 10:00 3
ATS-RIV-R19-JPO4													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													5
													6
													7
													8
													9
													10
													11
													12
													13



POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

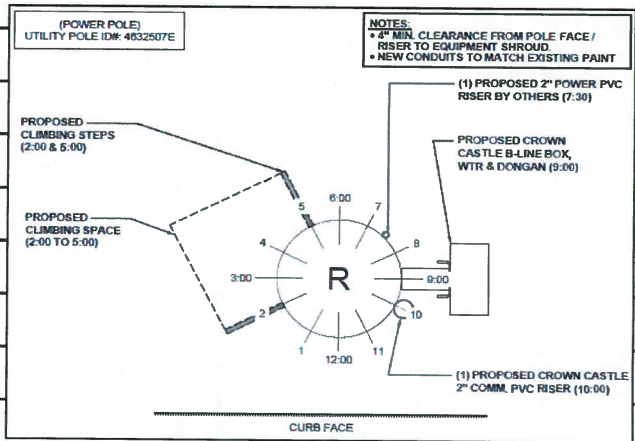
GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

POLE NO.	Pole Length	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
	Anchor Size		Class	E	NG			E	NG				
DENIED				L				L	C				NG PURCH SEC 4.0, RISER SEC 3.4 1
4632507E	75	07	FT / 4H	100				66 - 34 26 - 1	25 - 1				BASELINE AVE S/S 144' W/O CHERRY AVE 2
ATS 4.0 ON ATS-RN-R19-JP04													3
													NG PURCH TO CONVERT EXIST TN ATTCH TO NG-OWNERSHIP 4
													NEW 2" RISER @ 7:30, NEW 2" RISER @ 10:00 5
													6
													7
													8
													9
													10
													11
													12
													13
													14
													15
													16
													17
													18
													19



POLE LEGEND:

P = PULL (Item 5A)
PB = PULL BUTT
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Date Prepared 9/10/2018

This authorization is in accordance with Joint Pole Agreement and Routine The undersigned have agreed on joint work as specified hereon

Date Sent 9/13/2018

Confirming Agreement

In

Field

By Telephone

Est.
Const.
Start

No. of
Pages

J.P.
Auth.No.

ATS-RIV-R19-JP04

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	H. FLEURE	DESERT TRANS	M. WAZEWSKI	Ratio	
FTR	LAURA CESMAT				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6715-1867

Q

POLE NO.	Pole Length	Year Set	Pole Tr	Record							Proposed		Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
	Anchor Site		Class	E						E	ATS					
				E						~~12KV~~	C				ATS TO PURCH SEC 4.0, 3 4, & 12.0	1
4632508E	75	2012	FT/CLH4	ALL						66-34 25-7	26-1				S/E C/O BASELINE AVE., & CHERRY AVE.	2
-DENIED-				TN24						TN 25 TN 24					ATS TO PL NEW 2" RISER (6 00)	3
	3/4"	ANC	E	TN26							ALL				ATS TO PL 3/4" ANC (E) L=20'	4
															- PLEASE REVISE POLE LOAD -	5
																6
																7
																8
																9
				12KV						~~12KV~~	C				ATS TO PURCH SEC 4.0	10
4632507E	75	2007	FT/CLH4	ALL						66-34 25-7	26-1				BASELINE AVE , S/S APPROX 34' W/O CHERRY AVE	11
-DENIED-				TN25						TN 25 TN 24					- PLEASE REVISE POLE LOAD -	12
																13

POLE LEGEND: L = LOWER TOP (Item 6E)
P = PULL (Item 5A) C(X) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE ANCHOR/ARM LEGEND:
D = DISPOSE (Item 6D) AR = ANCHOR/ARM REM
TN = TENANT AT = ANCHOR/ARM TRAN

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

RTN TO ATS 10.11.18AM VP/J.P.-03
Rev. Jul 2013

Rev. Jul 2013

COPY

J.P. FORM 2-2 Preliminary 1/95

2 J.P. AUTH. NO. ATS-RIV-R19-JP04

POLE NO.	Pole Length Anchor Size	Year Set	Pole Ttl Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.
				E				E	ATS				
				12KV				12KV	C				ATS TO PURCH SEC 4.0
3 4410854E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				BASELINE AVE, S/S APPROX 233' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
4 X16871E	70	1988	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE., APPROX. 413' W/O CHERRY
				TN24				TN 25					- PLEASE REVISE POLE LOAD -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0
5 4410852E	70	1999	FT/ CL 1	ALL				61-29 25-7	26-1				S/S BASELINE AVE, APPROX. 593' W/O CHERRY AVE
				TN24				TN 25					- PLEASE REVISE POLE LOADS -
				TN25				TN 24					
				12KV				12KV	C				ATS TO PURCH SEC 4.0 & 3.4
6 X16875E	70	1988	FT/ CL 1	ALL				61-30 24-6	25-1				BASELINE AVE., S/S APPROX. 777' W/O CHERRY AVE
				TN24				TN 24					ATS TO PL NEW 2" RISER (6.00)
				TN25				TN 23					- PLEASE REVISE POLE LOADS -

POLE LEGEND: L = LOWER TOP (Item 5E)

P = PULL (Item 5A) C(XX) = FOOTAGE CUT

PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE

T = TRANSPORT (Item 5B)

S = SALVAGE

D = DISPOSE (Item 5D)

TN = TENANT

ANCHOR/ARM LEGEND:

AR = ANCHOR/ARM REMOVED

AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.

GEOGRAPHICAL LOCATION

FONTANA
COMMUNITY

Rev. Jul 2013

REC BY JPO 10/9/18 TC

JPO 9/13/2018 KL

13.4 Records update for attachment acquisition and tenancy/lease conversion

In the event that a Member's network, or portion thereof, is acquired by that of another Member, or when a Member wishes to convert a tenant attachment(s) into ownership, the transfer or establishment of new ownership for an existing attachment is to be conducted via a JPA Form 2.

Pole Loading is not required, unless additional work or load is applied in conjunction with the transfer of ownership or tenant conversion. In instances where an attachment cannot be verified with an existing ownership record or lease agreement, the attachment will be considered unauthorized, and must be transferred or converted under the appropriate section 4.

Upon finalization of the JPA will the following apply:

- Transfer of ownership(s) will be deemed complete.
- Prior tenant/lease agreements for converted attachments may be cancelled, and is the sole responsibility of the Member initiating the conversion.

Discussed in Compliance Meeting 02/16/2022

Preliminary Joint Pole Authorization

Member utility acquisition of network

Example XX

This transaction shows U3 purchasing the space of an acquired network, bringing said space into U3-ownership. The example involving pole 123456-U1 shows U3 purchasing U2's attachment space in whole, as part of an acquisition agreement. This example includes a notation indicating the removal of purchase costs between U3 and U2.

The example involving pole 56789-U1 shows U3 purchasing the space of an attachment previously made under a tenant agreement, converting it into U3-ownership. This example includes notation indicating the purchase intent as to convert the existing tenant attachment into Member utility ownership.

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 1/1/2020

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 1/2/2020

Confirming Agreement _____

☐ In Field ☐ By ☐ By Email
Phone _____

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-12345

UTILITY	REPRESENTATIVE	PHONE NUMBER OR EMAIL	DISTRICT-DIVISION-EXCHANGE	APPROVED	ACCOUNTING DATA
U1	Jane Doe				
U2	Jon Doe				
U3	Jack Johnson	555-555-5555	Los Angeles	E Carrion	REF111111

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons
			Class	U1	U2				U1	U2	U3				
			Anchor Direct.												
				16KV	C				16KV	C	C				U3 PURCH, U2 RELINQ SEC 4.21
123456-U1	50	81	FT	43 - 9 27 - 9	28 - 1				43 - 9 27 - 9		28 - 1				LARGEWOOD AVE N/S 10' W/O FRANCE ST2
															NO COST BETWEEN U3 AND U23
															4
				16KV	C				16KV	C	C				U3 PURCH SEC 4.05
56789-U1	50	98	FT	43 - 9 28 - 10	29 - 1				43 - 9 27 - 9	29 - 1	28 - 1				LARGEWOOD AVE N/S 75' W/O FRANCE ST6
															U3 PURCHASE TO CONVERT EXIST TN ATTCH INTO U3-OWNERSHIP7
															8
															9
															10
															11
															12
															13

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

↑ ↑ ↑ ↑ ↑
GEOGRAPHICAL LOCATION

COMMUNITY

VP/J.P.-03

Rev. Oct 2017

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 4/14/2014

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/16/2014

Confirming Agreement _____

In Field ☐

By Telephone ☐

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-123-456

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
U1	JONES	LOS ANGELES	JONES	LOS ANGELES	5577303
U2	JOHNSON	LOS ANGELES	JOHNSON	LOS ANGELES	A403
U3	SMITH	LOS ANGELES	SMITH	LOS ANGELES	12345

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	U1	U2			U1	U2	U3						
			Anchor Direct.													
				L				L						U1 TO REPLACE POLE FOR BENEFIT OF U3 SEC 7.3, 10.8	1	
1234U1	45	02	FT	39-9	24-6			PTD						DREAM RD S/S 212' W/O ONE WAY	2	
			CL-3											33.881958, -118.274545	1	3
								1	1				83	U3 TO PAY U1 & U2 FOR TRANSFER	4	
																5
5678U1	50	14	FT					43-13	23-5	24-1				DREAM RD S/S 211' W/O ONE WAY	6	
														33.881958, -118.274545	2	7
																8
																9
																10
																11
																12
																13

POLE LEGEND: L = LOWER TOP (Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of
Items to be billed
in the Column of
Party to be Paid.



GEOGRAPHICAL LOCATION

NEVERLAND
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

New section.

15.4- B GPS Coordinates

When possible, the GPS Coordinates may be listed under the 15.4 Pole Location Address on the LOCATION AND NATURE OF WORK side of the Form 2. The coordinates should be 6 to 8 digits (8 being most accurate) and be formatted to WGS84 standard. See Example xx in Section 18, page 18-xx.

Section 18.1 A – add red below

RECORD FORMS

18.0 Record Forms

The forms used for expediting joint pole work and recording transactions are listed below:

Form #	Form Name
2-1	Preliminary Joint Pole Authorization
2-2	Preliminary Joint Pole Authorization
2-1 FINAL	Final Joint Pole Authorization
2-2 FINAL	Final Joint Pole Authorization
Form 7	Joint Pole Memorandum
Form 9	Joint Pole Riser Notification
Form 11	Notice of GO 95 Non-Conformance
Form 12	Pole Record
Form 16	Reallocation of Space
Form 44	Bill of Sale
Form 48	Notice of Work Completed
Form 49	Tracer

Hard or soft copies shall be provided as agreed by the parties.

(Revised January 2015)

18.1 Form 2 - Preliminary Joint Pole Authorization

Any agreement to undertake joint work must be confirmed in writing by using this form. This is authority to undertake joint work as specified. Member initiating transaction shall make necessary copies for each Member involved, all of which must be approved by an authorized representative of each involved Member. Approval may be by signature of the authorized representative to be shown on the forms in the space provided, or by the authorized representative's name, followed by the written initials of a delegated representative confirming the agreement. Names of representatives effecting agreement must be specified in space provided. Members that have various designated District, Division, or Exchange areas should identify the appropriate area by name. The Joint Pole Authorization number is assigned by the issuing Member. The Joint Pole Authorization number should begin with the Initiator's Member code and can have a maximum of 23 alpha or numeric characters only. The only exceptions are blank spaces or hyphens within the 23 maximum character count. If the Form 2 is revised, characters like RO1 or COR are not included in the maximum 23-character count for the F2 name (Revised March 2021).

18.1-A Preparation of Form 2 Preliminary Joint Pole Authorization

By agreement, any Member may be designated as the constructing Member in joint work.

The Member initiating Form 2 Preliminary Joint Pole Authorization shall specify its Authorization number and all required details of the agreement. The Joint Pole Authorization number shall begin with the current member's code. The Form 2 shall include, but is not limited to:

- (a) Pole Number
- (b) Nature of work
- (c) Applicable Routine Section Number
- (d) Designation of involved Members
- (e) Circuits
- (f) Interest
- (g) Grade
- (h) Space
- (i) Pole/equipment data, including jointly owned arms, anchors, risers, wireless and broadband equipment.
- (j) Other essential record data i.e. tenants, power communication (~~P, Comm~~)
- (k) Authorized Costs item number and number of items where required
- (l) Police and/or fire report or case number when applicable and available
- (m) Provide billing information when applicable billing sections are used
- (n) Estimated construction start date
- (o) Date sent
- (p) Date prepared
- (q) Pole Class for wood poles
- (r) Additional notes such as pending JPA numbers or corrections per field conditions
- (s) Pole loading analysis only for poles associated with the JPA. NOTE: (1) Members cannot dictate pole loading method and format however must meet all GO95 requirements (2) Section 4.1 refer to the section.
- (t) Optional drawing/map: highlight only the poles associated with the JPA (Revised June 2020).
- (u) GPS coordinates. (See example xx).

The Preliminary Form 2 shall be limited to 10 pages.

Where a specific transaction involves special agreement, it shall be designated as such on Joint Pole Authorization. (See Section 1.2)

It is the responsibility of all Members involved in the Joint Pole Authorization to see that data and details of the agreement are correct. The date Joint Pole Authorization is sent shall be used in completing the billing for structural and salvage values; except in replacements, the date poles are set shall apply.

Any deviation shall be by agreement of the Members involved and noted on the Joint Pole

**PRELIMINARY JOINT POLE AUTHORIZATION
ADDING GPS COORDINATES TO POLE LOCATIONS
EXAMPLE xx**

- (1) This transaction shows how to add GPS coordinates for a pole location.

Use WGS84 formatting, with 6 to 8 digits, and place under the Section 15.4 pole location address. (8 digits is most accurate.)

- (2) When the pole is replaced, it will move one foot.

NOTE: Adding GPS coordinates are optional but are highly recommended.

FORM 50

Latitude & Longitude Addition/Correction

[illegible]

Fw: ELECTRONIC DELIVERY OF FORMS

Angela Pranata Meeting Laptop <laptop01@scjpc.net>

Wed 4/6/2022 11:52 AM

To: Angela Pranata <angela@scjpc.net>

From: April DeBarge <April.Debarge@sce.com>
Sent: Wednesday, March 16, 2022 12:08 PM
To: Angela Pranata Meeting Laptop <laptop01@scjpc.net>
Cc: Valerie Mitwasi <Valerie.Mitwasi@sce.com>; Alicia Walsh <Alicia.Walsh@sce.com>
Subject: ELECTRONIC DELIVERY OF FORMS

Hi Team.

We have automated our inbox and are experiencing difficulty identifying the document type for scripting.

We are asking that the members use a standard naming convention of their document when returning a form associated to the JPA.

Per our discussion today, we are proposing the below.

NAMING PROCEDURE RETURNING SIGNED COPY AND SUPPORTING DOCS TO INITIATING MEMBER

When returning forms to initiating member, please use standard naming convention:

- JPA#_DOC NAME_ MEMBER TAG
 - Examples:
 - EXXXX-XXXXXXXXX_SIGNED COPY_YOUR MEMBER CODE
 - EXXXX-XXXXXXXXX_F7_YOUR MEMBER CODE
 - EXXXX-XXXXXXXXX_F48_YOUR MEMBER CODE
- Documents should only contain one form type:
 - A Form 7 PDF should not contain a signed copy or Form 48, and vice versa.

Previous alert regarding electronic delivery of forms

06/20/2018 Alert: EMAIL GUIDELINES FOR FORMS / EMAIL NAMING PROCEDURE

Discussed in 6/20/2018 Admin Board meeting:

Subject line: FULLJPANumber_FormName(s) Community
Subject line: FULLJPANumber FormName(s) Community
(may use underscore or space for Subject line)

Subject line for Tier 2 (or Tier 3): FULLJPANumber FormName(s) Community T2 (or T3)

Community: From Page 1 Footer of the JPA.

Only one JPA# per email.

Total of all attached files size: 5MB maximum (note: if exceeds the size limit must split email to 'Email 1 of x', 'Email 2 of x', etc.).

Suggestions when size exceeds limit: Compress to zip file, resize the PDF, send PDF pictures instead of jpgs.

LADWP: Max 10MB
AT&T CA Request: Pictures

Examples:
Subject line: U1254-5879548_F2 Los Angeles
Subject line: U6-7589_F7 Downey
Subject line: U1254-5879548_F2_F48 Los Angeles

EXTERNAL SUBMISSIONS (FOR ROUTINE HANDBOOK)-This would be a requirement, not optional

Standard Naming Convention for Electronic Delivery of Forms

Initiating a Preliminary JPA Submission to Member

When submitting a preliminary JPA to member inbox, the initiating member must use the standard naming convention. **Submissions should be in PDF format.**

- Full JPA#_DOCUMENT TYPE for each document submitted:
 - U1JPA#_JP2: Preliminary JPA
 - **Suggestion from ATT CA: U1JPA#_F2**
 - U1JPA#_PL: Pole Loading
- Other documents that may be submitted by the initiating member throughout the JPA process:
 - U1JPA#_F7: Form 7
 - U1JPA#_F48: Form 48
 - U1JPA#_MAP: Map
 - U1JPA#_PIC: Pictures
- Documents should only contain one form type:
 - *For example, a _MAP should not contain pictures, and vice versa.*

Returning Documents to Initiating Member

When returning a signed copy or other supporting documents to member inbox, the member must use the standard naming convention. Returned documents should include returning member's member code as part of the naming convention. **Submissions should be in PDF format.** (Spaces or underscores are OK?)

- Full JPA#_DOCUMENT TYPE_MEMBER CODE for each document submitted:
 - U1JPA#_APPROVED_U2: Signed Copy
 - U1JPA#_PARTIALAPPROVED_U2: Partially approved, signed copy
 - U1JPA#_DENIED_U2: Denied Copy
 - U1JPA#_F7_U2: Form 7
 - U1JPA#_F48_U2: Form 48
 - U1JPA#_PL_U2: Pole Loading
 - U1JPA#_MAP_U2: MAP
 - U1JPA#_PIC_U2: Picture
 - U1JPA#_F9_U2: Form 9
- Documents should only contain one form type:
 - *For example, a _MAP PDF should not contain pictures, and vice versa.*

Initiating a Form 9 to Member

When submitting a Form 9 to member inbox, the initiating member must use the standard naming convention. **Submissions should be in PDF format.**

- POLE#_DOCUMENT TYPE for each document submitted:
 - U1_ACCOUNTING DATA_F9: Form 9
 - U1_POLE#_F9: Form 9

Email Guidelines

- Only one JPA# per email.
- Subject: JPA#_DOCUMENT TYPE(S) COMMUNITY
 - Underscore or space may be used.
 - Various document types may be submitted for the same JPA#.
 - Tier 2 or Tier 3 submittal:
 - Subject: JPA#_DOCUMENT TYPE(S) COMMUNITY T2 (or T3)
- Subject Line Examples:
 - U1XXXX-XXXXXXXXXX_F2 Van Nuys
 - U1XXXX-XXXXXX-XXX F2 F7 Downey
 - U1XX-XXXX-XXXX_F2_F7_F48 San Bernardino
- Where multiple communities may be involved, use the Community from page 1 Footer of the JPA.
- Municipalities are not required to list the community on the Subject Line (except LADWP).
- Email undeliverable:
 - Check accuracy of email address. Resend to correct email address. Date Sent on forms may need to be updated if a day has elapsed.
 - Initiating member is not responsible for revised date sent when member inbox is full or address updated without communication to JPC to update contacts.
 - Check file size: 5 MB is a general size maximum. If file(s) exceed a member's limit,
 - Split the emails into "Email 1 of X, 2 of X, etc)
 - Compress files to zip
- PDF must be the standard format for all forms, including pictures.

MISC ITEM – ROUTINE REVISION MEETING

Current Form 2: “Record”

															AMOUNT DUE					
POLE NO.	Pole Length Feet/Inches	Year Set	Pole Trestle Chair Anchor Direct.	Record								Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	BILL CODE	UTILITY	
				M	L	H						M	L	H					TOTAL AMT	
																			AMOUNT	AMOUNT
				.50		.50											M REPL POLE 7.6A, 7.4, 12.12	1		
223055M	40'	54	FT3	34-11								PTD					WEBB AV A/W E/S 56' N/O PENDLETON ST	2		
				TN														3		
																		4		
																		5		
439184M	40'	19	FT2									34-04		23-05			WEBB AV A/W E/S 56' N/O PENDLETON ST	6		
												24-01					SET SAME / MUTUAL BENEFIT	7		
												TN24						8		

Suggestion: “SCJPC Record”

															BILL NO.							
POLE NO.	Pole Length Feet/Inches	Year Set	Pole Trestle Chair Anchor Direct.	SCJPC Record								Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	BILL CODE	AMOUNT DUE		ACCOUNTING DIRECTIONS	
				M	L	H						M	L	H					TOTAL AMT	UTILITY		
AMOUNT	UTILITY																					
223055M	40'	54	FT3	34-11	50	50							PTD					M REPL POLE 7.6A, 7.4, 12.12	1			
				TN														WEBB AV A/W E/S 56' N/O PENDLETON ST	2			
																			3			
					50	50							AT						4			
																			5			
439184M	40'	18	FT2										34-04		23-05			WEBB AV A/W E/S 56' N/O PENDLETON ST	6			
													24-01					SET SAME / MUTUAL BENEFIT	7			

AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date Prepared 4/14/2014

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/16/2014

Confirming Agreement _____

In Field ☐

By Telephone ☐

Est. Const. Start _____

No. of Pages 1

J.P. Auth.No. U3-123-456

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
U1	JONES	LOS ANGELES	JONES	LOS ANGELES	5577303
U2	JOHNSON	LOS ANGELES	JOHNSON	LOS ANGELES	A403
U3	SMITH	LOS ANGELES	SMITH	LOS ANGELES	12345

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Class	U1	U2			U1	U2	U3						
			Anchor Direct.													
				L				L						U1 TO REPLACE POLE FOR BENEFIT OF U3 SEC 7.3, 10.8	1	
1234U1	45	02	FT	39-9	24-6			PTD						DREAM RD S/S 212' W/O ONE WAY	2	
			CL-3											33.881958, -118.274545	1	3
								1	1				83	U3 TO PAY U1 & U2 FOR TRANSFER	4	
																5
5678U1	50	14	FT					43-13	23-5	24-1				DREAM RD S/S 211' W/O ONE WAY	6	
														33.881958, -118.274545	2	7
																8
																9
																10
																11
																12
																13

POLE LEGEND: L = LOWER TOP(Item 5E)
P = PULL (Item 5A) C(XX) = FOOTAGE CUT
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE
T = TRANSPORT (Item 5B)
S = SALVAGE
D = DISPOSE (Item 5D)
TN = TENANT

ANCHOR/ARM LEGEND:
AR = ANCHOR/ARM REMOVED
AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.



GEOGRAPHICAL LOCATION

NEVERLAND
COMMUNITY

VP/J.P.-03

Rev. Jul 2013

FORM 7 - JOINT POLE MEMORANDUM
PULL FINAL BILL FROM BILL CYCLE
EXAMPLE xx

(1) Protest Form 7's, are discussed in Section 18. Specifics are found in 18.1-B (2) (c), (d) & (e).

(2) For this transaction, the SCJPC Office must be listed under Carbon Copy TO:

(3) Requesting member (U1) should list the JPA No and list

the Bill Cycle the final bill is to be removed from.

(4) U1 and U2 should work together to resolve the issue. When resolved, U1 would resend the F7 with a "Resolved - OK TO BILL, and date" on it and email it to SCJPC Office.

Utility	Representative/Signature	Phone No.	J/P MEMORANDUM FORM 7 Used for additions, deletions or changes to Authorizations (See Section 18.1C)	Date: 1/3/2022
To: U2				JPA No: U2-123456
To:				Job No:
To:				
From: U1				
Dist/Exc.: 2				
Carbon Copies To: SCJPC Office 2				
☐ ADD ☐ CORRECT TO READ ☐ CHANGE LOCATION TO READ ☐ DELETE ☐ CANCEL JPA ☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD				
Remarks: 3				
Please remove Final Bill U2-123456 from billing cycle 1-22-U234.				

Utility	Representative/Signature	Phone No.	J/P MEMORANDUM FORM 7 Used for additions, deletions or changes to Authorizations (See Section 18.1C)	Date: 1/3/2022					
To: U2				JPA No: U2-123456					
To:				Job No:					
To:									
From: U1									
Dist/Exc.: 2									
Carbon Copies To: SCJPC Office 2									
☐ ADD ☐ CORRECT TO READ ☐ CHANGE LOCATION TO READ ☐ DELETE ☐ CANCEL JPA ☐ REMOVE TEMPORARY ATTACHMENT FROM RECORD									
Remarks: 3									
Please remove Final Bill U2-123456 from billing cycle 1-22-U234. 3 Resolved 3-30-22. OK to bill.									
4									
POLE NO.	Pole Length	Pole Size	Tee Set	Pole Treat	Anchor Direct.	Record	Proposed	Item No.	LOCATION AND NATURE OF WORK
									If not in accordance with Joint Pole agreement and routine - state reason(s).

3.14 Notice of Intention to Construct Other than Wood Pole.

If constructing Member, to accommodate other members' requirements, is involved in expense exceeding that required for its facilities when alone, purchase of interest by Member desiring to participate in joint ownership shall be made when poles and anchors have been installed according to approved plan.

Section 1.2 required for Engineered Steel Poles (Revised January 2008). (See loading requirement notes in Section 15.4, for ES-1 and ES-2 poles.)

7.3 Overbuild

This section provides for the replacement of a solely owned or a jointly owned pole, less than 25 years old for the sole benefit of an incoming Member or one joint owner. This section also applies to poles replaced due to damage caused by facilities of a joint owner, poles replaced due to California Public Utility Commission (CPUC) mandates directed at specific member facilities, and to all solely owned or jointly owned poles replaced for the sole benefit of Members

having less than 20 consecutive years of Joint Pole Committee membership.

The cost to benefiting Member shall include:

- (a) Equity of overbuilt Member's structural value of existing pole, less salvage
- (b) Cost of transfer
- (c) Additional material installed to comply with requirements of joint ownership
- (d) Sidewalk or pavement repairs
- (e) Entire removal cost

The sole owner, or each joint owner as appropriate, shall bill the benefiting Member for the portion of pulling and transportation it performs. The Member recovering pole shall allow salvage to other owner(s) for its relinquished interest. Member placing new pole shall bill an interest to other Members.

When a benefiting Member replaces pole and another Member desires additional grade or space, replacement shall be made in accordance with rule of the Routine relating to Section 7.11. Mutual benefit shall not apply where a non-benefiting owner is forced to increase grade or space as a result of the activities undertaken by the benefiting Member.

7.14 Replacement of Wood Pole with Other than Wood Pole.

Member replacing wood pole with other than wood pole for mutual benefit, shall sell interest in new pole to other Members concerned. Each member shall transfer at own expense, receive salvage, and pay pulling and transportation. Mutual benefit shall be understood to apply under this section as follows:

- (a) Pole 25 years old or more

- (b) Pole less than 25 years old, but rendered unfit for service by any cause not the fault of a joint owner including existing overloaded poles. (Revised April 2015)
- (c) Pole requiring relocation for the benefit of all Members concerned
- (d) Pole identified in authorized maintenance inspection program as unfit for service
- (e) Pole requiring replacement for clearing of discovered existing General Order 95 infractions not the fault of any joint owner.
- (f) Pole replaced prior to Form 2 and Form 48. Form 2 must be noted that this is a Priority Pole. Section 7.13 applies only if Form 2 is not issued within 45 days. (Revised February 2017)
- (g) Pole replacements initiated to fulfill CPUC mandated requirements directed to Members with specific facilities, shall be Section 7.3.

For poles that are more than 25 years old, this section applies only to Members having more than 20 consecutive years of Joint Pole Committee membership.

For those Members with less than 20 consecutive years of Joint Pole Committee membership, which initiates the replacement of poles under the provisions of (a) above, Section 7.3 shall apply.

This rule shall also apply where owner failed to issue Notice of Intention for pole and incoming Member desires its replacement within three years, beginning with January 1 following date of its installation. If pole has been installed longer than the three-year period specified and is not more than 25 years old, the replacement shall be in accordance with rule of the Routine relating to Section 7.3.

Section 1.2 required for Engineered Steel Poles. (See loading requirement notes in Section 15.4, for ES-1 and ES-2 poles.)

Note: The setting member will PTD other than wood poles.
(Revised January 2011).

15.5 Alternative To Wood Poles

CF (Composite Fiberglass – single piece)

CM (Composite Fiberglass – multi pieces)

LS (Lightweight Steel)

ES-1 (Engineered Steel – Additional load can be added per GO 95 Rule 44.3, see note below regarding “reserve load” being required.) **Member claiming a “NO more additional load” as reason for denial of access shall provide denied member a written rejection of their attachment request with proof that this additional load shall lower the Safety Factor to below the GO 95 minimums.

ES-2 (Engineered Steel – Ok to add additional load.)

HS (Heavy Steel)

CP (Concrete Pole)

DI (Ductile Iron)

HD (Heavy Ductile Iron)

Notation: Engineered Steel poles require Section 1.2. Any Member setting an ES-1 Engineered Steel pole as a replacement to a Wood pole must incur all cost above and beyond the cost to install a wood pole that would have met the 4.0 safety factor. New ES-1 Pole setting member can share cost above and beyond a 4.0 SF wood pole if that member can show a CPUC authority allowing such action. These costs can also be shared thru mutual agreement and a Section 1.2. New ES-1 Pole setting member must send all other occupying members a final set of Loading Calculations that contain values that show a minimum 1.5 Safety Factor on the steel structure, a

2.0 Safety Factor for overturn-*Lateral Bearing* and a 1.5 Safety Factor when calculating uplift. Soil inspection reports and tested values shall also be provided upon demand as a part of any GO 95 Rule 44.4 request. The Safety factors derived from final loads (Kips, KSF) shall be stamped by a Civil PE. Any Form 2 initiating an ES-1 pole (either solely or joint) after xxxx, 202x that does not add in this reserve load, the base owner will need to replace the ES-1 pole as a 7.3 upon a new Member applying for ownership.

(Revised January 2008). (LS & CP revised June 2008). (DI, CM added January 2011). (HS,HD added October 2013).

Fire Mesh verbiage changes

15.5 Length, Year Set and Treatment of Pole

The length, year set and treatment of pole must be accurately given on Joint Pole Authorization as these data constitute the basis upon which price is fixed for interest in pole in accordance with schedules of structural values. For purposes of type of treatment, they shall be listed on the Joint Pole Authorization as Butt Treated (T), Full Treated (FT), Gray (G) or Additional Treatment (AT).

Types of treatment included in these groupings are as follows. **These category grouping types are required information on a preliminary Form 2:**

T (Butt Treated)

Creosote or Pentachlorophenol

FT (Full Treated) Creosote Pentachlorophenol Cellon - Natural

ColorChemonite

Copper Naphthenate (No Fire Mesh Wrap added.)

FTW (Full Treated with Fire Mesh Wrap added) or

FT- W (Full Treated with Fire Mesh Wrap added) or

FT-FW (Full Treated with Fire Mesh Wrap added)



Which one works best?

G (Gray)

Gray Stained - Cellon Gray Stained - Chemonite

Gray Stained - Butt Treated Cedar

AT Methylisothiocyanate-MITC FUME or WoodFume

UltraFume

Disodium octaborate teraglydrate-Tim-borFluorod

Disodium octaborate-Boron rods

15.5-A Additional Treatment of Joint Poles

Mutual agreement must be obtained prior to additional treatment of existing joint poles. The actual Chemical used for additional treatment will be identified on the preliminary joint pole authorization.

Fire Mesh Wrap is specifically designed to withstand wildfires by adding a protective layer, as an additional treatment on the pole. When a Base Owner decides it is necessary, Fire Mesh Wrap can be placed on poles in High Fire Threat District areas. These wrapped poles will have FT-FW treatment category groupings listed on the preliminary joint pole authorization. NOTE: Poles with this wrap can be climbed with gaffs or can have pole steps placed on it after the wrap is installed. Intrusive and sound testing of the pole is not hampered by the wrap. Any tears done to the wrap, do not need to be repaired. For additional information please see the Q&A document regarding this wrap on the SCJPC Website located under xxxxxx.

Do we need something in the glossary?

PRELIMINARY JOINT POLE AUTHORIZATION
ADDING GPS COORDINATES TO POLE LOCATIONS
EXAMPLE xx

- (1) This transaction shows how to add GPS coordinates for a pole location.

Use WGS84 formatting, with 6 to 8 digits, and place under the Section 15.4 pole location address. (8 digits is most accurate.)

- (2) When the pole is replaced, it will move one foot on the address line, but using the same GPS coordinates is ok.

NOTE: Adding GPS coordinates are optional but are highly recommended.