

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**January 15, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 12:35 p.m. at the Committee office. Those in attendance were:

Ms. Shawn Henderson– T-Mobile USA  
Mr. Larry Chow – Southern California Edison  
Mr. James Eastwood – Southern California Edison  
Ms. Jessica Pearson – Southern California Edison  
Mr. Scott Hunter – City of Los Angeles – DWP  
Mr. Steve Brown – City of Los Angeles – DWP  
Ms. Paula Haney – NextG Network  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Alicia Smith – Sprint/Sprint-Nextel (teleconference)  
Mr. Josh Marhisen – AT&T California  
Ms. Janet Chirrick – AT&T California  
Ms. Tracey Province – Verizon California  
Ms. Jennifer Navarro Yhap – Metro PCS (teleconference)  
Ms. Angela Pranata – SCJPC Staff  
Mr. Kyle Levy – SCJPC Staff  
Mr. Ryan Jones – SCJPC Staff

Ms. Smith opened the meeting by informing the members that Ms. Hernandez was unable to attend and that she would be conducting the meeting in her place. Ms. Smith inquired if there were any questions or concerns regarding the previous meeting minutes. Ms. Smith stated that the header on pages 2 & 3 be corrected from October 2012 to November 2012.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Smith stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Pearson gave the committee an update on the status of Foreign JPAs Preliminary List, stating that she would be providing the Members with an updated list in the future. It was agreed to table this topic until the next Routine Revisions meeting.

The third issue on the agenda was **Item 1552: Cut and Kick Routine Handbook Revisions**. Ms. Smith requested that this item be tabled until the next Routine meeting.

The fourth issue on the agenda was **Item 1556: Form 11**. Ms. Smith requested that this item be tabled until the next Routine meeting.

The fifth item on the agenda was **Item 1560: Discussion of Item 12**. Ms. Smith stated that this issue was discussed during the authorized costs meeting.

Lastly, the members discussed **miscellaneous items**.

Ms. Smith reopened discussion on section 3.14 and 7.14 by stating they were not approved in the Administrative Board meeting and they have returned to Routine Revision for further discussion. Ms. Smith asked that this be tabled until the next Routine meeting.

Ms. Smith opened discussion on the accounting data on a final JPA. Ms Smith presented a JPA (see attached) that had no accounting data for most of the members. Ms Smith stressed the importance of this information and asked that the Members take this back to their organizations to make sure that this is being done. Ms. Pranata inquired if the Committee staff should check taxing/accounting data information on the JPA. It was the consensus that the information was to be checked by the members and was not the responsibility of the Committee staff. Ms. Ortiz stated that another issue was that the Final was not typed and the approval were written in on the final. In addition to this, the approval line was completed for a member who denied the JPA. Ms. Smith stated that Lupe would discuss this issue in more detail at the Administrative Board meeting.

Mr. Chow stated that in the past the Committee standardized Free Attachment, he explained that in there were Free service “FS” and Free Attach “FA”. Mr. Chow noted that the Committee did away with the term “Free service,” but he inquired if the committee did away with service attachment being a free service. Mr. Chow gave an example of a Wireless company with their own pole, antenna and equipment on it, Edison hits that pole with and aerial second service to feed their equipment, that attachment shouldn’t require purchase of interest because that is what the free service was being called. Mr. Hunter was of the opinion that this should be viewed as servicing on a secondary and no purchase should be required. The consensus was that this topic be added to Discussions Calendar for Administrative Board meeting for language clarification for Free service.

Ms. Pearson presented a situation when Edison receives any JPA related forms, multiple copies are being submitted. She requested that just one copy be sent per form.

Ms. Pearson presented a situation where Edison received a form 7 for a NG JPA from CCI and requested clarification on mailing instructions. Ms. Pranata stated that the Committee website is current with members mailing instructions.

Ms. Pearson inquired if a JPA number needs to start with that Member’s code. She stated that there is nothing in the Routine handbook indicating so. It was agreed to add this topic to the Administrative Board Discussions Calendar. Ms. Pearson also stated that “T” JPAs are showing the pole numbers with the JPA number in its place.

Review of Action items/JPA Alerts.

- Send 1 copy of form to Edison to be added to the Administrative Board Discussion Calendar
- Member codes for JPA numbers be added to the Administrative Board Discussion Calendar
- Clarification of language for Free Service and Free Attachment be added to the Administrative Board Discussion Calendar

Routine Revision – January 2013

Then Meeting adjourned at 1:00 p.m. until February 19, 2013.

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Ryan Jones, Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**February 19, 2012**

A meeting of the Routine Revision Committee took place on the above date, at 9:00 a.m. at the Committee office. Those in attendance were:

Ms. Lupe Hernandez – AT&T Local Services  
Ms. Shawn Henderson– T-Mobile USA  
Mr. Larry Chow – Southern California Edison  
Mr. James Eastwood – Southern California Edison  
Ms. Lynn Prescott – Verizon Wireless  
Mr. Scott Hunter – City of Los Angeles – DWP  
Mr. Steve Brown – City of Los Angeles – DWP  
Ms. Paula Haney – CA-CLEC, LLC and NewPath Networks  
Ms. Maria Ortiz – XO Communications  
Ms. Yvonne Johnson – AT&T Mobility  
Ms. Alicia Smith – Sprint/Sprint-Nextel (teleconference)  
Mr. Josh Marhisen – AT&T California  
Ms. Janet Chirrick – AT&T California  
Ms. Tracey Province – Verizon California  
Ms. Jennifer Navarro Yhap – Metro PCS (teleconference)  
Ms. Amy Parker – NextG Networks (teleconference)  
Mr. Stephen Pebley – (teleconference)  
Ms. Jaimie Collins – Crown Castle (teleconference)  
Ms. Angela Pranata – SCJPC Staff  
Mr. Kyle Levy – SCJPC Staff  
Mr. Ryan Jones – SCJPC Staff

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Haney stated she received an 18.1F to final bill a JPA that they were unable to final bill because of another member's JPA. She stated the company that wants to final bill her JPA made a reference to the initial JPA final billing first. Ms. Haney questioned why she was receiving an 18.1F and inquired if this was the proper procedural process. Ms. Hernandez stated it was not possible to final bill a JPA until the pending JPA has been final billed. Ms. Haney suggested sending something to the originator stating that they are aware of the circumstance and should not be issuing intent to final bill. Ms. Haney stated that she would tell the originator that their 18.1F would not be acknowledged for one of a list of circumstances. Ms. Hernandez did remind the members if there is a pending JPA and the other initiator will not final bill, they can final bill the JPA for them if the initiator was properly notified. Mr. Chow inquired about final billing

another member's JPA when a utility is just reserving space. He stated that the mechanism allowing a member to final bill another member's JPA was because they had verified that construction was complete and initiated a Form 48. Mr. Chow argued in the instances where a JPA is pending, if for a purchase of interest and they have not yet constructed, it would be impossible for a JPA to be final billed by someone else. He argued that a string of events are needed and one is verification of construction. Ms. Hernandez stated that if it was a purchase only JPA it can currently be submitted as a "record only" JPA because that member was intending to construct in the future. Mr. Chow was of the opinion that a JPAs should not be final billed as "record only". He was of the opinion that the only time a JPA should be initiated was when someone intended to purchase interest and construct. Ms. Prescott stated in some circumstances Verizon Wireless could be waiting for other entitlements for a cell site and noted that it could take years to get everything ready for construction. She noted that a Form 7 could be sent requesting to construct or cancel but Verizon Wireless should be able to reply stating they intend to construct within an allotted timeframe. Ms. Prescott suggested that a partial build take place to have something constructed in the field. The members agreed that discussion on a timeframe implementation to purchase or cancel 18.1F JPAs would be beneficial to the members. It was agreed Item 1567: Timeframe for section 18.1F be assigned to the next Routine Revision agenda. It was agreed to table this topic until the next Routine Revisions meeting.

Ms. Province inquired about maintenance programs, stating upon review of the inspection programs for the City of Anaheim, Riverside, and Edison were date specific. She referenced Anaheim was suppose to complete their inspections in 2004 and another to be completed in 2007. She stated Edison's program was an approved in 1993 and another in 1996 which had a completion date of 2003. Ms. Province questioned if the programs were date specific why they were still valid today. Ms. Province was of the opinion that if the maintenance programs ran longer that the anticipated date they should have been brought back to the Committee for renewal. Mr. Chow stated that Edison's maintenance program was developed specifically to address GO165. Mr. Chow stated that GO165 was not date specific but an ongoing program. He noted that the program had been modified to remove or include things but the 12A-F had not changed. Mr. Chow explained that program was presented and accepted so that Edison would be able to bill items of the inspection in large quantities. Ms. Chirrick inquired if a member was able to deny participation in the maintenance program. Mr. Chow stated that the one of the premises at the time of the agreement was that all members agreed that the inspection program would be approved because it does take place in common space of the pole. He stated that all of the members agreed that the time if one member is inspecting or doing anything to extend the life of a pole, or anything to do with compliance issues, then it was a benefit to all members and why it was agreed originally. Mr. Chow stated that Edison does not charge members for the inspections similar to communication mandated inspections only for intrusive inspections. Ms. Prescott stated that Verizon Wireless will be performing intrusive inspections on their entire pole and inquired if they would receive compensation for their work. Ms. Hernandez stated that if Verizon Wireless's intent was to bill for the inspections they would need to have a maintenance program approved by the members. Mr. Marhisen was of the opinion that when intrusive inspections are performed, his company is paying half the bill and believed they should also be receiving the inspection results as well. Mr. Chow stated that Edison currently has a process in place able to give members intrusive inspection details upon request. Mr. Chow noted that SPIDA was the choice for Edison pole loading replacement program. He stated that it

should be running in the second quarter of 2014, this includes a web application where any member or renter would be able to go in by pole number and see pole loading calculations and dates and intrusive inspection information. Ms. Hernandez suggested that members with inspection programs send the committee staff something stating a procedure or step in the process has changed, if deemed a significant enough change it would be brought to the Committee members for discussion. The members agreed that Ms. Pranata would survey the members with maintenance programs inquiring if there are any updates.

The third issue on the agenda was **Item 1552: Cut and Kick Routine Handbook Revisions**. Ms. Hernandez reopened the discussion on cut and kick stating that the members had not received clarity on what the differential cost would be on a cut and kick set. Ms Hernandez inquired if pulling the butt made it a cut and kick. It was agreed that if the pole is slightly offset, as long as the butt was pulled was to be considered a cut and kick. Mr. Chow stated that the cost Edison provided was the differential cost to provide the labor needed to support the old pole, cutting the bottom off, and pulling the butt. Mr. Chow then noted that establishing a cost for the lowering of cut and kick that has not been determined. He explained if one member was performing the cut and kick; the other member should be performing the lowering, transportation and disposal (LTD). Ms. Hernandez stated that she has seen multiple cut and kick poles with PTD. Ms. Hernandez suggested that the Routine Handbook be updated to include pulling needing to be a split cost. Ms. Hernandez stated if the Power Company is doing everything, it needs to show PB/LTD in the same box and not just PTD. Mr. Chow stated that there were JPA's submitted years ago that will have just PTD because at the time that was the only way that it was able to be notated. Mr. Chow stated that with the current process there should not be a PB because that cost is included in the item 19. Ms. Hernandez requested that Ms. Henderson create and sample of cut and kick with item 19. It was agreed that a JPA alert be created stating with cut and kick with item 19(A/B) the pulling should only show LTD. The members agreed to add a note to item 19 in the Routine Handbook to include pulling of butt costs included in item 19(A/B) costs. Mr. Chow inquired about applying mutual benefits, asking if the owners of the pole should incur costs or the benefiting members on the pole should incur costs. Ms. Hernandez suggested that companies submit a list of what would be considered mutual benefit. Mr. Hunter suggested using the cut and kick document submitted by Bob Wolfe as a guideline. Ms. Province noted some discrepancies between the original and what Verizon deems usable but noted that this was to be a guideline and not to be taken verbatim. Mr. Chow stated that he would try to obtain the PG&E pole replacement document so it could be edited to the cut and kick procedures. Ms. Hernandez suggested guidelines be created for the initiator of the JPA to identify the owners of the riser because the other members on the poles should not be included in those costs only the owners of the riser. Ms. Hernandez argued that if the members were not an owner of the riser cut and kick would not be necessary to that member. Ms. Hernandez suggested that verbiage be added to section 7.4 indicating cut and kick item 19 should be billed between the members that are benefiting, and not necessarily all members on the pole. Ms. Hernandez stated that she would work to provide a list of examples for mutual beneficial scenarios. It was agreed that this Item be tabled until the next Routine meeting.

The fourth issue on the agenda was **Item 1556: Form 11**. Ms. Hernandez reopened discussion stating she was unable to create verbiage for section 18.1 and requested additional time. Ms. Hernandez requested that this item be tabled until the next Routine meeting.

The fifth item on the agenda was **Item 1564: Clarifying Language for Free Attachment**. Mr. Chow reopened discussion stating in the past the committee used the term “free service” when a power company was serving power to a communication only pole. Mr. Chow then reported as of September 2010 free service was no longer an active process. Mr. Chow stated the members never established what to do with the free service poles once the process became inactive. He also requested clarification of free attachment would be needed to know if purchase of interest would be necessary. Mr. Chow Suggested verbiage for section 11 be updated to specify service attachment, meets requirements of Section 11, may or may not involve crossing and conflicts and solely fees the equipment of another member or another member’s tenant. Ms. Pranata inquired if the committee staff was to return JPAs that were received with FS. Ms. Hernandez instructed the committee staff to correct the JPA to read FA. Ms. Hernandez requested a JPA alert be created notifying members of service attachment clarification. It was agreed to add to Discussion’s agenda for the Administrative Board meeting

The sixth item on the agenda was **Item 1565: Member Code as JPA Numbers**. Ms Hernandez reopened discussion on member’s initiating JPA using the wrong member’s codes. Ms. Hernandez stated there was nothing in the Routing Handbook dictating that member codes had to be part of the JPA number. After discussion, Ms. Hernandez stated that she would create the verbiage for section 18 stating current member codes should be included in the beginning of JPA numbers.

Lastly, the members discussed **miscellaneous items**.

Ms. Hernandez reported that she was receiving JPAs where the initiating member is not completing the propose side grade and space for the other members only their own. Ms. Hernandez argued the proposed side information was necessary to indicate what changes were made to the pole such as rearrangements that could affect the other owners. Ms. Hernandez suggested the verbiage in section 16 be updated to included the initiating member shall specify the propose grade and space of each member. The consensus was to add to the Discussion agenda for the Administrative Board meeting.

Ms. Hernandez reopened discussion on the disapproval of sections 3.14 and 7.14 a reason why non-wood poles are being placed. Ms. Hernandez reported that some members were hesitant to include a reason for why non-wood pole was being used. Mr. Chow stated that there could be a number of reasons for use of a non-wood pole, for example Edison places fiberglass poles in the mountain areas because of the woodpecker population. Mr. Brown added that the Department of Water and Power was currently using steel poles for poles with riser 4.8 and above. Mr. Chow made the point that any member engineering a job would try to do so in the most cost efficient manner. Ms. Haney stated she receives questions internally in regards to why an other than wood pole was placed. She added if she would be able to have a reason on record it would be a proactive measure for all the members. Mr. Hunter was of the opinion that a reason should not have to be provided for a new build, stating if a members does not want to pay

the costs because the pole is other than wood, that members has the option of to place their own pole. Mr. Chow agreed stating Edison could provide a list of reasons why other than wood pole is used, but does not see the value in adding it to each pole on a JPA. It was agreed that the Department of Water and Power and Edison will provide a list of scenarios for the use of a non-wood pole.

Ms. Hernandez reopened discussion on the accounting data on a final JPA. Ms. Hernandez stated when a JPA is received at the Committee staff office the header should be typed and complete. She added that there was a need to have a positive entry for the accounting data box. Ms. Hernandez presented JPA NG3001-08-006 (see attached) a JPA that was denied by her but has her name written in. She also noted when AT&T signs off they always include the accounting data which was not provided. Ms. Hernandez suggested verbiage be added to notated the positive entry in the accounting data box. She explained the entry could be a no work, record only or simply a dash would suffice to know that at least it was reviewed. Ms. Hernandez reminded members that the Routine Handbook stated accounting information needs to be completed. Mr. Chow inquired if the accounting data affected the way the committee staff billed and what the accounting data was needed for. After discussion it was agreed that the accounting data did not have to be completed but the header needed to be typed. It was agreed that a JPA alert would created reminding members the header needs to be typed. Ms. Hernandez stated this issue would be discussed in more detail at the Administrative Board meeting.

Ms. Chirrick inquired if all members were complying with section 7.6a notifying within 24 hours of installation of an emergency. She also inquired who should be notified. It was agreed that the point of contact could be found on the committee website. Mr. Chow stated there were some instances where the JPA would not be issued within the 45 days but noted issues were presented that caused the timeframe to not be met. Ms. Chirrick stated that the problem is trying to recoup funds. She explained the first company to bill the insurance company is usually compensated first. She added if AT&T is not notified they will not be compensated. Ms. Chirrick inquired if after the 45 days could section 7.13 be used. It was discussed and agreed that in instances where it has taken multiple years section 7.13 could be used. Ms. Hernandez stated that whatever is going to final is what the utilities have agreed on. She added that there needs to be a good rapport between members to be lenient towards such scenarios.

Mr. Chow reported Edison is beginning an extensive pole loading project to reload every pole in Edison's system. Mr. Chow stated it will begin at the end of the year and last 4-5 years. He added that as poles fall out because of overloading would be replaced. Mr. Chow estimated that Edison would be replacing 40,000 poles a year that were over loaded. Mr. Chow inquired if Edison started this kind of workload due to overloaded poles, would the current process be the most efficient way to handle the work. Ms. Hernandez inquired if Edison was going to use the maximum tension because in the past they have which caused poles that were not overloaded to appear overloaded. Mr. Chow stated that Edison is still attempting to table values in their pole loading program to standardize things like dead end tension, which would nix the need to use maximum tension. Ms. Province suggested scheduling a meeting with Edison to get the right parties communicating about the Edison's new project. Mr. Chow suggested this be reviewed by each members' organization to find if the current process is sufficient or a new procedure is needed.

Ms. Hernandez presented an issue of third party Rule 18 forms being sent to members without identifying who the violating members was. Ms Hernandez explained that this form did not show attachment heights, to help identify the violator was Ms. Hernandez inquired if the initiator should have already field checked and provided the attach heights to try and help identify who the violating party is. Mr. Chow stated such issues stem from the vagueness of Rule 18. He stated Rule 18 specifies if Edison finds a nonconformance or safety hazard issue, and are unable to determine the violator the Rule 18 form is to be sent to all owners of records. Ms. Chow stated tenants within owner's space would not be identifiable hence causing the Rule 18 form sent to all parties. Ms. Prescott stated by having a copy of the pole card, 80% or what is identified should be able to be associated with an owner. It was agreed that item 1568: Rule 18 Clarification be added to the Compliance agenda.

Review of Action items/JPA Alerts.

- Ms. Hernandez to create verbiage for section 7.4
- Members to create lists of what benefits a cut and kick
- Add free service to discussion for Administrative Board meeting
- Power companies to provide lists of why non-wood poles are needed
- Remind members that the header information in Form 2s needs to be typed
- Ms. Pranata to send an email to approved maintenance members inquiring of updates to procedure

Then Meeting adjourned at 2:00 p.m. until March 19, 2013.

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Ryan Jones, Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**March 19, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 9:00 a.m. at the Committee office. Those in attendance were:

|                      |  |
|----------------------|--|
| Mr. Larry Chow       | Southern California Edison                             |
| Mr. James Eastwood   | Southern California Edison                             |
| Ms. Jessica Pearson  | Southern California Edison                             |
| Mr. Scott Hunter     | City of Los Angeles                                    |
| Mr. Steve Brown      | City of Los Angeles                                    |
| Ms. Paula Haney      | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Debbie Wooten    | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Lily Tran        | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Lynn Prescott    | Verizon Wireless                                       |
| Ms. Lupe Hernandez   | AT&T Comm. / Local Serv.                               |
| Ms. Janet Chirrick   | AT&T California  |
| Mr. Josh Mathisen    | AT&T California  |
| Ms. Tina Simms       | AT&T California  |
| Ms. Shawn Henderson  | T-Mobile USA   |
| Ms. Yvonne Johnson   | AT&T Mobility  |
| Mr. Rory Gandy       | AT&T Mobilty   |
| Ms. Maria Ortiz      | XO Communication                                       |
| Mr. William E. Kerns | Verizon California                                     |
| Ms. Angela Pranata   | SCJPC Staff  |
| Mr. Kyle Levy        | SCJPC Staff  |
| Mr. Ryan Jones       | SCJPC Staff  |

Those attending via teleconference were:

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|---------------------------|--|
| Ms. Alicia Smith          | Sprint/Nextel  |
| Ms. Tracey Province       | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Brandon Robinson      | City of Banning  |
| Ms. Jennifer Navarro Yhap | Metro PCS California, LLC                              |
| Ms. Amy Parker            | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jamie Collins         | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Mr. Steven Pebley         | Frontier Communications                                |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez inquired if any of the members had issues or concerns regarding interpretation of the Routine Handbook. There were none at the time

The third issue on the agenda was **Item 1552: Cut and Kick Routine Handbook Revisions**. Ms. Hernandez reopened the discussion on cut and kick by presented examples and descriptions of PBLTD (see attached). Ms Hernandez explained the first example shows PBLTD was performed by utility 1 so the PBLTD is in the same box. Ms Hernandez reiterated for section 7.4 an item 19 is a requirement unless for sole benefit is setting member. Ms. Hernandez stated in example 2 utility 1 is performing the PB and Utility 2 is performing the LTD. Mr. Hunter stated that the example should include item 5C. Mr. Chow stated in the example 1 where Utility 1 is performing PBLTD facilities are being transferred item 83 should apply. Ms. Hernandez stated the examples would be edited to include item 5c in both examples and any transfer item costs in the first example. Mr. Brown suggested the section 7.4 example verbiage include a reason why the pole is being replaced in the same hole. Mr. Brown stated the Department of Water and Power currently notes which member(s) are benefitting from the item 19. Ms. Hernandez stated Edison splits the costs of item 19 with all members on the pole. Ms. Hernandez was of the opinion only the benefitting members should incur the item 19 charge. Mr. Chow stated in instances where there are multiple communication members on a pole it becomes difficult to identify the owner(s) of the riser. The members agreed that the receiving member is responsible for indentifying they are the benefitting member. It was agreed that Cut and Kick description be added to the Discussions agenda. Ms. Hernandez presented a list of reasons why a cut and kick is performed. After discussion it was agreed that this list be added to the Discussions agenda.

The fourth issue on the agenda was **Item 1556: Form 11**. Ms. Hernandez reopened discussion presenting the verbiage Ms. Johnson created for section 18.10 (see attached). Ms. Hernandez reminded members that this was an optional form to notify owners of G.O. 95 non-conformance issues. The members agreed that Form 11 should be sent to pole inspection contact listed on the SCJPC website. After further discussion the members agreed to add this to the Discussions agenda.

The fifth item on the agenda was **Item 1564: Clarifying Language for Free Attachment**. Ms. Hernandez stated this item was in the process of being voted on in the Administrative board meeting. Ms. Hernandez stated this item was to remain tabled until a vote takes place.

The sixth item on the agenda was **Item 1565: Member Code as JPA Numbers**. Ms. Hernandez stated this item was in the process of being voted on in the Administrative board meeting. Ms. Hernandez stated this item was to remain tabled until a vote takes place.

The seventh item on the agenda was **Item 1567: Time Frames for Section 18.1F**. Mr. Chow reopened the discussion by stating he was unable to complete the verbiage. Mr. Chow requested that this item be tabled until the next Routine Revision meeting.

Lastly, the members discussed **miscellaneous items**.

Ms. Hernandez reopened discussion on the disapproval of sections 3.14 and 7.14 a reason why non-wood poles are being placed. Mr. Hunter reported Department of Water and Power provided a list for possible reasons for other than a wood pole set (see attached). Ms. Hernandez suggested that Edison and Department of Water and Power create common list comprised of both members of reason why other than wood poles are placed. The members agreed that this list would be added to the resource link of the JPC website for reference

Mr. Hunter reported Department of Water and Power were receiving notices that guy guards needed to place on some poles. Mr. Hunter suggested that the member initiating the notice requesting a guy guard should place the guy guard needed. Mr. Hunter argued certain guy guards do not necessarily need tools to be installed. Mr. Hunter stated this would save time and resources. Then members agreed this was a to be discussed in further detail in the Compliance meeting.

Ms. Hernandez presented an issue of AT&T Local Services receiving notification of communication infraction when AT&T Local Services is not the nonconforming communication. Mr. Chow stated this could possibly be an interpretation issue. He continued stating the only time that all members on the pole should be notified is when there is a safety hazard and it cannot be determined who is at fault.

Mr. Hunter presented the issue of what to do with the safety clearance zone for pole top antennas. Ms. Hernandez suggested the costs be split by the owners. Ms. Hernandez argued if no one can use the space it should be considered common area. Mr. Chow suggested verbiage be created for section 16.1D to include the safety clearance for pole top antennas. Ms. Hernandez volunteered with help from Ms. Haney to create section 16.1D verbiage. After discussion the members agreed to create item 1570: grade with pole top antenna to further discuss this issue.

Ms. Pearson presented an issue of Edison issuing a Form 48 for a JPA they are billing on behalf of another member. She stated that the other members would then issue a Form 48 back to Edison. She inquired if another member can issue a form 48 after one has been issued. The members agreed that once a Form 48 initially issued another members can not issue a second Form 48.

Review of Action items/JPA Alerts.

- Cut and Kick example add to Discussions agenda
- Vote on Clarification of Free Attachment
- Vote on Members Code as JPA number
- Mr. Chow to provided timeframes for section 18.1F
- Edison and DWP to provide common list for use of other than wood poles
- Ms. Haney and Ms. Hernandez to provide verbiage for section 16.1D

Then Meeting adjourned at 11:15 a.m. until April 16, 2013.

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Ryan Jones, Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
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**Phone (909) 599-3801**

**April 16, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 9:00 a.m. at the Committee office. Those in attendance were:

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|---------------------|--|
| Mr. Larry Chow      | Southern California Edison                             |
| Mr. James Eastwood  | Southern California Edison                             |
| Ms. Jessica Pearson | Southern California Edison                             |
| Mr. Scott Hunter    | City of Los Angeles                                    |
| Mr. Steve Brown     | City of Los Angeles                                    |
| Ms. Lynn Prescott   | Verizon Wireless                                       |
| Ms. Paula Haney     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jamie Collins   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Debbie Wooten   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Amy Lynn Parker | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Lupe Hernandez  | AT&T Comm. / Local Serv.                               |
| Ms. Shawn Henderson | T-Mobile USA   |
| Ms. Yvonne Johnson  | AT&T Mobility  |
| Ms. Maria Ortiz     | XO Communication                                       |
| Ms. Tracey Province | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Jim Bollier     | Verizon Ca   |
| Ms. Angela Pranata  | SCJPC Staff  |
| Mr. Kyle Levy       | SCJPC Staff  |
| Mr. Ryan Jones      | SCJPC Staff  |

Those attending via teleconference were:

|                           |                                |
|---------------------------|--------------------------------|
| Ms. Alicia Smith          | Sprint/Nextel                  |
| Ms. Tracey Province       | Verizon Ca, MCI / COMM / Metro |
| Mr. Steven Pebley         | Frontier Communications        |
| Ms. Jennifer Navarro Yhap | Metro PCS California, LLC      |
| Ms. Tina Simms            | AT&T California                |
| Mr. Josh Mathisen         | AT&T California                |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez inquired if any of the members had issues or concerns regarding interpretation of the Routine Handbook. There were none at the time

The third issue on the agenda was **Item 1552: Cut and Kick Routine Handbook Revisions**. Ms. Hernandez stated this item was to be voted on at the next Administrative Board meeting.

The fourth issue on the agenda was **Item 1556: Form 11**. Ms. Hernandez stated this item was to be voted on at the next Administrative Board meeting.

The fifth item on the agenda was **Item 1564: Clarifying Language for Free Attachment**. Ms. Hernandez reported this item was approved at the last Administrative Board meeting. The members agreed that this item be closed.

The seventh item on the agenda was **Item 1567: Time Frames for Section 18.1F**. Mr. Chow stated he was unable to create a suggested timeframes list for section 18.1F. Mr. Chow requested that this item be tabled until the next Routine Revision meeting.

The eighth item on the agenda was **Item 1570: Grade with Pole Top Antenna**. Ms. Hernandez reopened discussion on the ownership of the safety clearance zone needed for a pole top antenna. Ms. Hernandez stated she was unable to complete examples of pole top antenna scenarios. Mr. Chow stated there would need to be a consensus on what to do with the unusable footage in the safety clearance zone. After discussion, the members agreed to table this item until the next Routine Revision meeting.

Lastly, the members discussed **miscellaneous items**.

Mr. Brown presented the Department of Water and Power's list of reasons why other than wood poles were being used. It was agreed to add this list to the Discussion agenda and to add it to the resources section of SCJPC website.

Ms. Hernandez inquired if a solely owned pole with a free attachment for a communication was being replaced because of deterioration what section number would be used. Ms. Hernandez inquired if section 11 needed to include a replacement section number. The members agreed that as long as the free attachment is reflected in the replacement section 7.11 would suffice.

Review of Action items/JPA Alerts.

- Ms. Hernandez and Ms. Haney to work on Pole Top Safety clearance examples
- Mr. Chow to provide timeframes for section 18.1F2
- Items 1552 and 1556 added to the consent calendar for a vote

Then Meeting adjourned at 10:30 a.m. until April 16, 2013.

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Ryan Jones, Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**May 14, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 9:00 a.m. at the Committee office. Those in attendance were:

|                     |  |
|---------------------|--|
| Mr. James Eastwood  | Southern California Edison                             |
| Ms. Jessica Pearson | Southern California Edison                             |
| Mr. Scott Hunter    | City of Los Angeles                                    |
| Mr. Steve Brown     | City of Los Angeles                                    |
| Ms. Lynn Prescott   | Verizon Wireless                                       |
| Ms. Paula Haney     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Debbie Wooten   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Amy Lynn Parker | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Lupe Hernandez  | AT&T Comm. / Local Serv.                               |
| Ms. Yvonne Johnson  | AT&T Mobility  |
| Ms. Janet Chirrick  | AT&T California  |
| Ms. Maria Ortiz     | XO Communication                                       |
| Mr. William Kearns  | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Rory Gandy      | AT&T Mobility  |
| Mr. Josh Mathisen   | AT&T California  |
| Mr. Jim Bollier     | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Larry Vail      | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Paul Smolarski  | T-mobile USA   |
| Ms. Angela Pranata  | SCJPC Staff  |
| Mr. Kyle Levy       | SCJPC Staff  |
| Mr. Ryan Jones      | SCJPC Staff  |

Those attending via teleconference were:

|                           |                           |
|---------------------------|---------------------------|
| Ms. Alicia Smith          | Sprint/Nextel             |
| Mr. Steven Pebley         | Frontier Communications   |
| Ms. Jennifer Navarro Yhap | Metro PCS California, LLC |
| Ms. Tina Simms            | AT&T California           |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez inquired if any of the members had issues or concerns regarding interpretation of the Routine Handbook. Ms. Pearson reminded members that once a Form 48 has been issued on

behalf of another member said member does not also have to initiate a Form 48. Ms. Hernandez requested that Mr. Levy create a JPA alert reminding members of the process.

The third issue on the agenda was **Item 1567: Time Frames for Section 18.1F**. Ms. Hernandez requested that this item be tabled until Mr. Chow was able to complete research on acceptable time frames for section 18.1F

The fourth issue on the agenda was **1570: Grade with Pole Top Antenna**. Ms. Hernandez reopened discussion of the grade with a pole top antenna by presenting an example of a Radome pole top antenna (see attached). After discussion the members agreed this example would be sufficient example of space allocation of a Radome pole top antenna. The members also agreed that an example should be created showing how to allocate space for a pole top antenna with a pole top extension. Ms. Hernandez, Ms. Haney and Mr. Smolarski agreed to work together in creating pole top extension examples. The members agreed to table this topic until the next Routine Revision meeting.

Lastly, the members discussed **miscellaneous items**. There were no miscellaneous items at the time.

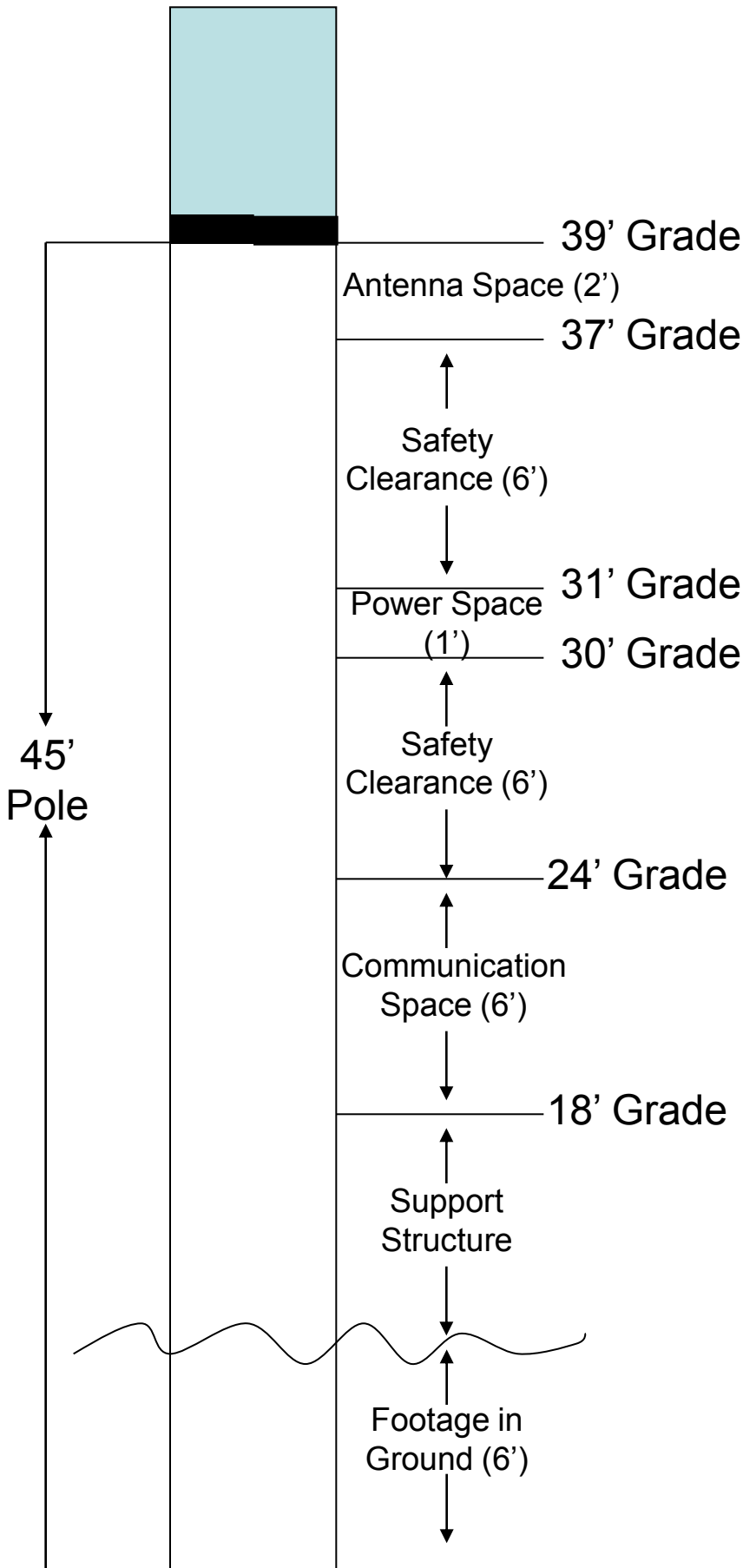
Review of Action items/JPA Alerts.

- Mr. Levy to create Form 48 JPA Alert
- Ms. Hernandez, Ms. Haney and Mr. Smolarski to work on examples for Pole Top Antennas.

Then Meeting adjourned at 10:30 a.m. until June 18, 2013.

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Ryan Jones, Committee Staff



| Space/Grade Allocation |      |
|------------------------|------|
| Antenna:               | 39-2 |
| Power:                 | 31-1 |
| Communication:         | 24-6 |
| Safety Clearance:      | 37-6 |
|                        | 30-6 |

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**June 18, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 9:00 a.m. at the Committee office. Those in attendance were:

|                     |  |
|---------------------|--|
| Mr. James Eastwood  | Southern California Edison                             |
| Ms. Jessica Pearson | Southern California Edison                             |
| Mr. Scott Hunter    | City of Los Angeles                                    |
| Mr. Steve Brown     | City of Los Angeles                                    |
| Ms. Lynn Prescott   | Verizon Wireless                                       |
| Ms. Paula Haney     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Debbie Wooten   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Lupe Hernandez  | AT&T Comm. / Local Serv.                               |
| Ms. Yvonne Johnson  | AT&T Mobility  |
| Ms. Janet Chirrick  | AT&T California  |
| Ms. Maria Ortiz     | XO Communication                                       |
| Mr. William Kearns  | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Albert Aleman   | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Larry Vail      | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Kyle Levy       | SCJPC Staff  |
| Mr. Ryan Jones      | SCJPC Staff  |

Those attending via teleconference were:

|                           |  |
|---------------------------|--|
| Ms. Alicia Smith          | Sprint/Nextel  |
| Mr. Steven Pebley         | Frontier Communications                                |
| Ms. Jennifer Navarro Yhap | Metro PCS California, LLC                              |
| Ms. Tina Simms            | AT&T California  |
| Ms. Amy Lynn Parker       | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jamie Collins         | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jane Bibb             | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez inquired if any of the members had issues or concerns regarding interpretation of the Routine Handbook. There were none at the time.

The third issue on the agenda was **Item 1567: Time Frames for Section 18.1F**. Ms. Hernandez suggested if item 1574: Review of Section 18.1 was open the committee could close Item 1567 and consolidate all the issues into one item number. The members agreed to close this item.

The fourth issue on the agenda was **Item 1570: Grade with Pole Top Antenna**. Ms. Hernandez reopened discussion of the grade with a pole top antenna by presenting an example JPA for a Radome pole top antenna example presented in the May 2013 Routine Revision meeting (see attached). After discussion the members agreed this example would be sufficient example of space allocation of a Radome pole top antenna. Ms. Hernandez stated that herself and Ms. Haney and would continue to creating examples. The members agreed that the JPA example would be presented to the Members at the Administrative Board meeting for a vote of approval. The members agreed to table this topic until the next Routine Revision meeting.

The fourth issue on the agenda was **Item 1574: Review of Section 18.1**. Ms. Hernandez opened discussion by stating this issue was the result of a member replacing a wood pole with an engineered steel pole section 1.2. The copy was never signed and returned, years later when trying to recoup payment for the steel pole the utility attached claimed they would not pay for the engineered steel pole prices. Ms. Hernandez stated if a utility is attached to a pole wood or other and has not paid for the space it is an unauthorized attachment. The members agreed that section 18.1 would need to be more specific in what is required on a Form 2. The members agreed hard or soft copies shall be provided as agreed by the parties. The members discussed the verbiage of section 18.1 A-F in hopes of updating and clarifying the verbiage. Mr. Chow suggested the addition of making mandatory the exchange of pole loading information or make pole loading information readily available. The members discussed creating a list for additional supporting documents to be used when submitting a preliminary JPA. After discussion the members agreed on the verbiage correction and requested that this item be tables until the next Routine Revision meeting.

Lastly, the members discussed **miscellaneous items**. There were no miscellaneous items at the time.

Review of Action items/JPA Alerts.

- Members to review section 18.1
- Ms. Hernandez, Ms. Haney and Mr. Smolarski to continue working on examples for Pole Top Antennas.

Then Meeting adjourned at 11:15 a.m. until July 23, 2013.

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Ryan Jones, Committee Staff

# AUTHORIZATION FOR JOINT POLE TRANSACTION

J.P. FORM 2-1 Preliminary 1/95

Date \_\_\_\_\_  
Prepared \_\_\_\_\_

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent \_\_\_\_\_ Confirming Agreement \_\_\_\_\_ In Field  By Telephone  Est. Const. Start \_\_\_\_\_ No. of Pages 1 J.P. Auth.No. U3-1234

| UTILITY | REPRESENTATIVE | DISTRICT-DIVISION-EXCHANGE | APPROVED | TAXING INSTRUCTIONS | ACCOUNTING DATA |
|---------|----------------|----------------------------|----------|---------------------|-----------------|
| U1      | BROWN          | LOS ANGELES                | BROWN    | LOS ANGELES         | M1212           |
| U2      | GREEN          | LOS ANGELES                | GREEN    | LOS ANGELES         | LA-2345         |
| U3      | WHITE          | LOS ANGELES                | WHITE    | LOS ANGELES         | 13-LA334        |
|         |                |                            |          |                     |                 |
|         |                |                            |          |                     |                 |

| POLE NO. | Pole Length<br>Anchor Size | Year Set | Pole Trt<br>Class<br>Anchor Direct. | Record  |      |  |  | Proposed |      |          |  | Item No. | LOCATION AND NATURE OF WORK<br>If not in accordance with Joint Pole agreement and routine-state reasons. |           |
|----------|----------------------------|----------|-------------------------------------|---------|------|--|--|----------|------|----------|--|----------|--|-----------|
|          |                            |          |                                     | 16KV U1 | C U2 |  |  | 16KV U1  | C U2 | PTX U3   |  |          |  |           |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          | U3 TO PURCHASE INTEREST, PLACE PTX SEC 4.0 & 14.5  | <b>1</b>  |
| 4567-U1  | 45                         | 2        | FT                                  | 39-9    | 24-6 |  |  | 31-1     | 23-5 | ANT 39-2 |  |          | MAIN ST S/S 150' W/O OAK AV  | <b>2</b>  |
|          |                            |          |                                     |         |      |  |  |          |      | C 24-1   |  |          |  | <b>3</b>  |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>4</b>  |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>5</b>  |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>6</b>  |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>7</b>  |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>8</b>  |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>9</b>  |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>10</b> |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>11</b> |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>12</b> |
|          |                            |          |                                     |         |      |  |  |          |      |          |  |          |  | <b>13</b> |

**POLE LEGEND:**  
**P** = PULL  
**PB** = PULL BUTT  
**T** = TRANSPORT  
**S** = SALVAGE  
**D** = DISPOSE  
**TN** = TENANT

**L** = LOWER CUT  
**C(XX)** = FOOTAGE CUT  
**SCZ** = SAFETY CLEARANCE ZONE

**ANCHOR LEGEND:**  
**AR** = ANCHOR/ARM REMOVED  
**AT** = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

↑ ↑ ↑ ↑ ↑  
**GEOGRAPHICAL LOCATION**  
LOS ANGELES  
**COMMUNITY**

VP/J.P.-03  
Rev. Jan 2010

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**July 23, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 12:30 p.m. at the Committee office. Those in attendance were:

|                     |  |
|---------------------|--|
| Mr. James Eastwood  | Southern California Edison                             |
| Mr. Jeff Williams   | City of Los Angeles                                    |
| Mr. Steve Brown     | City of Los Angeles                                    |
| Ms. Paula Haney     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Debbie Wooten   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Lupe Hernandez  | AT&T Comm. / Local Serv.                               |
| Mr. Rory Gandy      | AT&T Mobility  |
| Ms. Yvonne Johnson  | AT&T Mobility  |
| Ms. Janet Chirrick  | AT&T California  |
| Mr. Josh Mathisen   | AT&T California  |
| Ms. Maria Ortiz     | XO Communication                                       |
| Mr. Paul Smolarski  | T-mobile USA   |
| Ms. Darlene Russo   | AT&T California  |
| Ms. Virginia Becker | AT&T California  |
| Ms. Angela Pranata  | SCJPC Staff  |
| Mr. Kyle Levy       | SCJPC Staff  |
| Mr. Ryan Jones      | SCJPC Staff  |

Those attending via teleconference were:

|                     |  |
|---------------------|--|
| Ms. Alicia Smith    | Sprint/Nextel  |
| Ms. Tina Simms      | AT&T California  |
| Ms. Amy Lynn Parker | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jamie Collins   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Naneth Kasala       | AT&T California  |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez inquired if any of the members had issues or concerns regarding interpretation of the Routine Handbook. There were none at the time.

The third item on the agenda was **Item 1570: Grade with Pole Top Antenna.** Ms. Hernandez reported she was unable to complete the additional examples of poles with pole top antennas. Ms. Hernandez requested that this item be table until the next Routine Revision meeting.

The fourth item on the agenda was **Item 1574: Review of Section 18.1.** Ms. Hernandez reopened this item by discussing the creation of a process for when item 14 (A/B) can be charged. Ms. Hernandez stated if a member was in possession of an old foreign JPA, they would first issue a Form 7 to the initiator requesting the status of the JPA. If no response after 15 days the receiving member may proceed with field checking the pole. After verifying the status of the work, the receiving member would then be able to charge item 14(B). Ms. Hernandez reminded members this item should only be used when a specific trip is needed to verify poles on pending JPAs. She also reminded members that section 18.1F should only be used if a member knows the poles is built and is holding up current work. Ms. Haney stated after the field check of the pole was completed, a Form 48 along with a Form 2 with field updates would be issued as well as a form 7 indicating to the initiator that said pole was field checked and item 14 would be applied. Mr. Eastwood volunteered to put together some verbiage regarding timeframes. After discussion the members agreed that this item be tabled until the next Routine Revision meeting.

The fifth item on the agenda was **Section 2.6 Clarification of “25 – year life.”** Ms. Pranata reported she was asked if the 25-year life had something to do with the salvage costs on a pole. Ms. Hernandez stated that depreciation of a pole is 4% per year for up to 15 years. Ms. Haney stated the 25 year mark was the established mortality rate of a wood pole. Ms. Hernandez volunteered creating glossary verbiage specifying the meaning of “25-year life.” After discussion the members agreed to add this item to the Administrative Board meeting agenda.

Lastly, the members discussed **miscellaneous items.**

Mr. Eastwood reopened the issue of final billing section 4.0 prior to attachment. If the project is not completed within a reasonable time the purchased space should revert back to the base owner or can be purchased by a new member. Ms. Hernandez suggested adding “records only” to the JPA and in the database as a way to track work not completed. Once the work in the field was been completed a Form 7 would be sent to the JPC staff notifying them to remove the “record only” in the database. Ms. Hernandez stated if a member purchasing “record only” interest has not yet constructed, and a new member wants to attach to the pole, the new member would need to request the pole loading from the “records only” member. Mr. Eastwood stated Edison would try to write up something regarding attaching to poles records only, and timelines for said attachments.

Ms. Pranata inquired there was anything in the bylaws or agreement that dictates the Routine Handbook is not for public use. A non-member is inquiring for a copy of the Routine handbook. The consensus was that this was an internal document and only to be share amongst members.

Mr. Eastwood presented an issue with Rule 20 the giving of government agency or private property information, when a government agency is requesting a pole to be moved. Mr. Eastwood stated this is proprietary information and cannot be shared. Ms. Hernandez inquired

how the billing would occur if both neither company could obtain the others contact information. Mr. Eastwood stated if a government agency wants a pole to be moved, they will contact Edison. Edison will then contact the other member on the pole and notify them that a government agency wants a pole moved. If the other member inquires who wanted them to move the pole Edison would be unable to provide contact information. The members agreed to discuss this at the Administrative Board meeting.

Review of Action items/JPA Alerts.

- Mr. Eastwood to provide verbiage for clarification of 18.1F for item 14 A&B
- Ms. Smith and Ms. Hernandez to work on verbiage for “25-year life”
- Edison to create a propose process for “records only”
- Mr. Eastwood to verify internal billing for JPAs
- Ms. Hernandez and Ms. Haney to continue working on pole to antenna examples.

Then Meeting adjourned at 2:00 p.m. until August 20, 2013.

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Ryan Jones, Committee Staff

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## **E. Structural Value of Pole Reinforced With Push Brace**

Structural value shall be the structural value of the pole plus the structural value of the push brace as separate units. The structural value of the push brace shall be shared equally by all joint owners. Any other material or equipment used in connection therewith shall be priced by special agreement as an authorized cost.

## **F. Structural Value of Pole Not Included in Joint Pole Schedule**

Structural value shall be priced by special agreement.

## **2.5 Schedule Salvage Value**

Salvage value shall be the F.O.B. cost of new pole, less depreciation, and is independent of pulling and transportation charges. (Revised February 2009)

### **A. Minimum Salvage Value**

Minimum salvage value of pole shall be 40% of the schedule salvage value of new pole with no salvage value thereafter.

### **B. Salvage Value on Existing Pole for Removal From Service or Relinquishment of Interest**

Salvage value shall be priced at salvage value in accordance with recorded ownership and as of date Joint Pole Authorization is issued. Unless otherwise agreed, salvage value applies in all cases for normal deterioration on pole depreciated not more than 60%.

No Member may relinquish, at salvage value, any superfluous interest for same classification of circuit acquired through consolidation, except with approval of all owners of record.

### **C. Salvage Value of Wood Stubbed Pole**

Salvage value of wood stubbed pole shall be for the length of the pole only. (Revised February 2009)

### **D. Salvage Value of Pole Reinforced With Push Brace**

Salvage value shall be the salvage value of the pole plus the salvage value of the push brace as separate units. There shall be no salvage on any other material or equipment used in connection therewith.

### **E. Salvage Value in Pole Which Has Been Lost or Removed at an Unknown**

### **Date**

There shall be no salvage value in pole, which has been lost due to any reason not the fault of a joint owner and for pole removed at an unknown date by an unknown party.

### **F. Salvage Value In Pole Which Has Been Damaged by Any Cause Other Than Deterioration**

Salvage value shall be priced in accordance with length, year set, and condition of maximum length recoverable. (Revised March 2009)

### **G. Salvage Value in Pole Which Has Been Cut in Replacement or Removal**

There will be no salvage value in the cut portion of the pole in replacement or removal. (Revised March 2009)

### **H. Salvage Value in Pole Not Included In Joint Pole Schedule**

Salvage value shall be priced by special agreement.

## **2.6 Annual Rate of Depreciation**

Annual rate of depreciation for structural and salvage values for the time current shall be 4% ~~(25-year life)~~. (Revised July 2013)

## **2.7 Other Billing Definitions & Directives**

### **A. Base Owner**

The Member originally placing the pole or designated during relinquishment as such in accordance with Section 5.1B.

### **B. Cost Causer**

*When a Member(s) causes a JPA to be issued on a pole which benefits no other owner on that pole, the cost causer(s) shall be responsible for Administrative Costs as appropriate.* NOTE: Applying cost causer charges is put on hold until further notice due to a revision of the cost causer definition. The new cost causer will be based upon the cost of the Committee office converting manual JPAs for those Members unable to utilize the new computer platform.

### **C. Temporary Poles**

The charge therefore is the normal equity required less salvage value plus a share of the removal costs.

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**August 20<sup>th</sup>, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 9:15 a.m. at the Committee office. Those in attendance were:

|                     |  |
|---------------------|--|
| Mr. Larry Chow      | Southern California Edison                             |
| Mr. Tim Clark       | Southern California Edison                             |
| Ms. Jessica Pearson | Southern California Edison                             |
| Mr. Scott Hunter    | City of Los Angeles                                    |
| Mr. Steve Brown     | City of Los Angeles                                    |
| Ms. Paula Haney     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Mr. William Kerns   | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Albert Aleman   | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Bret Plaskey    | Verizon Ca, MCI / COMM / Metro                         |
| Ms. Lupe Hernandez  | AT&T Comm. / Local Serv.                               |
| Ms. Yvonne Johnson  | AT&T Mobility  |
| Ms. Janet Chirrick  | AT&T California  |
| Ms. Lynn Prescott   | Verizon Wireless                                       |
| Ms. Maria Ortiz     | XO Communication                                       |
| Mr. Paul Smolarski  | T-mobile USA   |
| Ms. Angela Pranata  | SCJPC Staff  |
| Mr. Kyle Levy       | SCJPC Staff  |
| Mr. Ryan Jones      | SCJPC Staff  |

Those attending via teleconference were:

|                           |  |
|---------------------------|--|
| Ms. Alicia Smith          | Sprint/Nextel  |
| Mr. Josh Mathisen         | AT&T California  |
| Ms. Debbie Wooten         | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Mr. Joe Serrato           | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Amy Lynn Parker       | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jamie Collins         | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jennifer Navarro Yhap | Metro PCS California, LLC                              |
| Mr. Steven Pebley         | Frontier Communications                                |
| Mr. Steve D. Story        | ExteNet Systems  |
| Ms. Naneth Kasala         | AT&T California  |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez inquired if any of the members had issues or concerns regarding interpretation of the Routine Handbook. Mr. Chow stated when working with various members Edison is encountering an issue of current year rules being applied to older JPAs. Mr. Chow also stated when other members are reviewing older JPAs, they are asking Edison to make changes when the original Form 2 was approved at the time. Ms. Hernandez suggested a JPA alert be created reminding members that the Routine Handbook Guidelines are dictated by the Form 2's date sent. Mr. Chow suggested a newsletter be created as a way to notify members of any procedure changes, training issues or whatever may be helpful to any of the members. Ms. Hernandez suggested the Basic Training committee start meeting again to discuss training issues. The members agreed the training committee would begin meeting in September. Ms. Pearson presented an issue of JPAs being written with section 4.0 where Edison is purchasing back the relinquished space left over after an additional member attached to the pole. Ms. Pearson stated the preliminary did not show Edison to purchase back the extra space but stated so on the final bill. Ms. Pearson inquired if there is a specific section number needed so that base owners would not have to purchase back space that is unwanted by the other members on the pole. The members agreed that the base owner should not be charged, if members relinquish interest. The members agreed to add this issue to the Basic Training committee agenda. Ms. Haney presented an issue in which she has special agreement JPAs waiting on a power company who has fallen behind. Ms. Haney reported another power company wants to final bill 18.1F. Ms. Haney stated that a because of the special agreement 18.1D cannot used. Ms Haney inquired if 18.1D cannot be used section 18.1F should be precluded as well. The members agreed that neither 18.1D nor 18.1F can be used in this scenario.

The third item on the agenda was **Item 1570: Grade with Pole Top Antenna**. Ms. Hernandez reported she was currently working on the additional examples of poles with pole top antennas. Ms. Hernandez requested that this item be tabled until the next Routine Revision meeting.

The fourth item on the agenda was **Item 1574: Review of Section 18.1**. Ms. Hernandez reopened this item by inquiring if Mr. Eastwood had any verbiage for timeframes for section 18.1F. Mr. Eastwood reported he was unable to create any timeframes and requested that this be tabled for the next Routine Revision meeting. Ms. Hernandez reopened discussion on "records only" purchase of interest. Mr. Chow inquired if the member is "records only" how would said member incur maintenance/replacement costs. Ms. Hernandez stated as a record only owner that member has purchased space but not yet constructed and would incur the same costs as all owners of the pole. Ms. Hernandez suggested the committee staff could notate the pole records to read "records only" and once the pole construction was complete the pole record would be updated to show pole loading and a completion date. Mr. Hunter presented a potential issue of a member owning space records only. If another member wanted to attach, the new member would need to account for what the records only member is building. Mr. Chow stated this was unreasonable because the records only member has yet to attach so the actual capacity load could be overloaded. Mr. Hunter added a member can reserve the space but there is no guarantee the capacity load needed will be available. Ms Hernandez stated if the records only member receives

a JPA with another member wanting to attach, it is the responsibility of the records only member to say if the incoming member's attachment would overload the pole. After discussion, the members agreed that section 4.0 "records only" would be a good idea and when final billed, the pole loading needs to be uploaded to Sharefile. The members agreed to assign item 1579: Records only Final Bill to further discuss this subject.

Ms. Hernandez reopened discussion on the **clarification for section 18.1F 14A&B**. Ms. Pearson reported the foreign initiated JPAs that Edison is reviewing are the same list sent to all members June 2012 to give members time to final bill the JPAs. Ms. Pearson stated a Form 7 or Form 48 would be issued stating the work is done, bill it within a stated timeframe, and add item 14B for "X" amount of poles because Edison had to field check the poles in question. Ms. Pearson stated there was an issue of not sending a Form 7 prior to field checking the pole. Ms. Pearson argued the foreign JPA list sent to all members should have been considered the same type of notification.

Mr. Levy present two JPAs that the committee staff receive within 10 days of each other, one was billed on behalf of another member and the other final billed by the initiator. Mr. Levy asked which final should the staff bill. The members agreed the committee should return the JPAs so the two members could verify the information and come to a solution. The members agreed Edison would send a revised foreign JPA list to the members attached with a Form 7 requesting JPAs to be final billed or Edison will final bill the JPAs. Ms. Pearson suggested a timeframe be included with the updated lists because a Form 7 dictates after 15 days Edison would be able to move forward with final billing the JPA. Ms. Prescott stated members could respond to the Form 7 requesting additional time, if necessary. Ms. Hernandez requested all members go through their initiated JPAs that have not final billed and final bill if appropriate. The members agreed to table this topic until the next Routine Revision meeting.

The fifth item on the agenda was **Section 2.6 Clarification of "25 – year life."** Ms. Hernandez reopened discussion by presenting her findings on "25 year life." Ms. Hernandez explained the "25 year life" is what the Committee deemed the useful life of a wood pole for replacement. Ms. Hernandez requested more time to complete the verbiage for "25 year life". After discussion, the members agreed to table this item until the next Routine Revision meeting.

The sixth item on the agenda was **Item 1577: Replacement of an anchor due to damage cause by any person, firm or corporation which is not a party to the Joint Pole Agreement.** Mr. Hunter stated there is currently no section number created for when an anchor is destroyed by a person or entity not affiliated to the Joint Pole Agreement. The members agreed to change the current section 12.6 in the Routine Handbook to section 12.7 and use section 12.6 for replacement of anchor due to damage cause by any person, firm or corporation which is not a party to the Joint Pole Agreement. The members agreed to add this item to the discussions agenda for the Administrative Board meeting.

Lastly, Ms. Hernandez inquired if the members had any **miscellaneous items**. There were none.

Review of Action items/JPA Alerts.

Routine Revision – July 23, 2013

- JPA Alerts for JPA processing rules apply for date sent on JPA & Request for changes when reviewing a final should process original and then issue a correction of records.
- Edison to send an updated list of foreign JPAs
- Ms. Hernandez to complete examples of Pole top antennas
- Ms. Hernandez to submit “25-year” verbiage for the glossary

Then Meeting adjourned at 11:45 a.m. until September 17, 2013.

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Ryan Jones, Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**September 17<sup>th</sup>, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 9:15 a.m. at the Committee office. Those in attendance were:

|                    |  |
|--------------------|--|
| Mr. Larry Chow     | Southern California Edison                               |
| Mr. James Eastwood | Southern California Edison                               |
| Mr. Scott Hunter   | City of Los Angeles                                      |
| Ms. Paula Haney    | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC   |
| Mr. Larry Vail     | Verizon Ca, MCI / COMM / Metro                           |
| Mr. William Kerns  | Verizon Ca, MCI / COMM / Metro                           |
| Mr. Albert Aleman  | Verizon Ca, MCI / COMM / Metro                           |
| Mr. Bret Plaskey   | Verizon Ca, MCI / COMM / Metro                           |
| Mr. Rory Gandy     | AT&T Mobility  |
| Ms. Lupe Hernandez | AT&T Comm. / Local Serv. Teleport Communications America |
| Ms. Yvonne Johnson | AT&T Mobility  |
| Ms. Maria Ortiz    | XO Communication   |
| Ms. Angela Pranata | SCJPC Staff  |
| Mr. Kyle Levy      | SCJPC Staff  |
| Mr. Ryan Jones     | SCJPC Staff  |

Those attending via teleconference were:

|                     |  |
|---------------------|--|
| Ms. Alicia Smith    | Sprint/Nextel  |
| Mr. Josh Mathisen   | AT&T California  |
| Ms. Tina Simms      | AT&T California  |
| Ms. Janet Chirrick  | AT&T California  |
| Mr. Joe Serrato     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Amy Lynn Parker | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Jamie Collins   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Mr. Steven Pebley   | Frontier Communications                                |
| Mr. Steve Garcia    | ExteNet Systems  |
| Ms. Naneth Kasala   | AT&T California  |
| Ms. Crystal Corbin  | Sprint/Nextel  |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez reported Edison provide members with an updated list of foreign JPAs that have not been final billed. The members agreed to table this topic until the next Routine Revision meeting.

The third item on the agenda was **Item 1570: Grade with Pole Top Antenna**. Ms. Hernandez reported she was currently working on the additional examples of poles with pole top antennas. Ms. Hernandez requested that this item be tabled until the next Routine Revision meeting.

The fourth item on the agenda was **Item 1574: Review of Section 18.1**. Ms. Hernandez reopened this item by inquiring if Mr. Eastwood had any verbiage for timeframes for section 18.1F. Mr. Eastwood presented verbiage created for section 18.1F. Mr. Eastwood's propose verbiage clarified the process in which a section 18.1F should be followed. Mr. Eastwood noted the corrections that he made to the Routine Handbook were in a magenta color not to be confused with proposed correction made by the members in past meetings (see attached). After discussion, the members agreed to review the proposed changes and discuss this item at the next Routine Revision meeting.

Mr. Chow reopened discussion on "records only" poles stating it may confuse members, Mr. Chow suggested the if members wanted to purchase interest but not yet construct a section 4.0(A) be created and used for such instances. Ms. Haney stated if a member is planning on field checking a pole for verification of construction, this would need to be noted on the initial Form7 in order to charge for both 14(A) and 14(B). Mr. Eastwood presented verbiage for section a proposed section 4.0(A) stating this was a purchase of interest without a planned construction start date. Mr. Eastwood stated a member purchasing interest under 4.0(a) would not necessarily need to provide pole loading because it would not be a true pole loading analysis because they have not yet constructed. Ms. Hernandez reminded members that this does not exclude members from having to provide pole loading information. Mr. Chow stated, at the time of construction, the member who purchased 4.0(A) would send out pole loading information and a Form 48 indicating to all other members that construction is complete. He continued, stating it is the responsibility of the constructing member to verify if the attachment will overload the pole at the time of construction. Ms. Haney stated if a member purchases interest section 4.0(A) and not yet constructed when another member purchases interest section under 4.0 and builds right away, it is the responsibility of the 4.0(A) member to ensure the pole is not over loaded when they construct. Mr. Eastwood suggested the creation of a JPC form used to notify members that pole loading is available and where it could be located. After discussion, the members agreed to table this item until the next Routine Revision meeting

Ms. Hernandez reopened discussion on the **clarification for section 18.1F 14A&B**. Ms. Hernandez reported Mr. Eastwood created clarification for 14(A) and 14(B). The members agreed to review the verbiage created and to table this item until the next Routing Revision meeting.

The fifth item on the agenda was **Section 2.6 Clarification of “25 – year life.”** Ms. Hernandez reopened discussion by presenting the verbiage created for the glossary clarifying 25-year life (see attached). After discussion the members agreed to review the propose verbiage and add this item to the discussion agenda for the Administrative Board meeting.

The sixth item on the agenda was **Item 1577: Replacement of an anchor due to damage cause by any person, firm or corporation, which is not a party to the Joint Pole Agreement.** Ms Hernandez reported this item will be voted in at the next Administrative Board meeting.

Lastly, Ms. Hernandez inquired if the members had any **miscellaneous items.**

Ms. Hernandez presented an issue where she received a JPA showing installation of a strand mounted antenna on the JPA section 3.15. Ms. Hernandez inquired if strand mounted antennas should be counted the same as pole mounted antennas. After discussion the members agreed that strand mounted antennas did not have to be shown on a JPA under section 3.15.

Mr. Kearns presented an issue of Verizon receiving a Form 2 after the pole has been placed. Mr. Chow stated there are specific situation when that will happen mainly on priority 1 poles. Mr. Chow explained a priority 1 pole is a pole identified in the field that needs to be replaced within 72 hours. Mr. Kearns inquired if the member performing the emergency replacement could take into consideration the incurred costs of replacing riser cable and other incurred costs that other members have to pay. Mr. Chow stated in emergency situations all members understand that the additional incurred costs are a byproduct of the emergency situation. Ms. Province inquired if the pole has 72 hours before it is replaced once identified can the process be changed so that members involved receive a phone call. They can then go out and verify that no matter how the new pole was place they would not incur thousands of dollars in additional costs because the pole was not place as a same hole set. Mr. Chow stated although possible it is unlikely because during the 72-hour timeline the pole is being entered into the system, a sufficient replacement pole has to be located, and construction needs to be completed as mandated by G.O. 95. Ms. Province suggested the contact number be changed to another point of contact that could better relay the information to the correct personnel. Mr. Hunter stated if a decision is made that a pole needs to be replaced; by the time that phone call is made the pole is in the ground. He explained under the emergency circumstances it does not matter if the other members disagree with the location of the replacement, the pole is going where the replacing member sees fit.

Review of Action items/JPA Alerts.

- Mr. Levy to send a copy of Mr. Eastwood’s revision for review
- Ms. Hernandez to complete Grade with pole top antenna Examples
- Review Mr. Eastwood’s revision of Section 4.0

Then Meeting adjourned at 11:30 a.m. until October 15, 2013.

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Ryan Jones, Committee Staff

**25-Years (Useful life of a pole):** To determine which replacement Section of the SCJPC Routine Handbook to use (7.11 or 7.3), The SCJPC Administrative Board determined that the useful life of a pole is 25 years.

- For replacement of a pole 25 years or older, use Section 7.11
- For replacement of a pole less than 25 years old and found to be unfit for service, use Section 7.11
- For replacement of a pole less than 25 years old and found to be fit for service, use Section 7.3

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**October 15<sup>th</sup>, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 9:15 a.m. at the Committee office. Those in attendance were:

|                     |  |
|---------------------|--|
| Mr. James Eastwood  | Southern California Edison                             |
| Ms. Jessica Pearson | Southern California Edison                             |
| Mr. Scott Hunter    | City of Los Angeles                                    |
| Mr. Steve Brown     | City of Los Angeles                                    |
| Ms. Paula Haney     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Mr. Larry Vail      | Verizon Ca, MCI / COMM / Metro                         |
| Mr. William Kerns   | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Albert Aleman   | Verizon Ca, MCI / COMM / Metro                         |
| Ms. Lupe Hernandez  | Teleport Communications America                        |
| Ms. Lynn Prescott   | Verizon Wireless                                       |
| Ms. Yvonne Johnson  | AT&T Mobility  |
| Ms. Maria Ortiz     | XO Communication                                       |
| Ms. Angela Pranata  | SCJPC Staff  |
| Mr. Kyle Levy       | SCJPC Staff  |
| Mr. Ryan Jones      | SCJPC Staff  |

Those attending via teleconference were:

|                     |  |
|---------------------|--|
| Ms. Alicia Smith    | Sprint/Nextel  |
| Ms. Janet Chirrick  | AT&T California  |
| Mr. Joe Serrato     | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Tracey Province | Verizon Ca, MCI / COMM / Metro                         |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Pearson reported Edison has received responses from most members on the status of foreign JPAs that have not been final billed. After discussion, the members agreed to table this topic until the next Routine Revision meeting.

The third item on the agenda was **Item 1570: Grade with Pole Top Antenna**. Ms. Hernandez reported she was unable to complete the additional examples of poles with pole top antennas. Ms. Hernandez requested that this item be tabled until the next Routine Revision meeting.

The fourth item on the agenda was **Item 1574: Review of Section 18.1**. Ms. Hernandez reopened this item by inquiring if members had any comments on the verbiage Mr. Eastwood created regarding timeframes for section 18.1F. Ms. Hernandez requested members review the proposed verbiage and note any changes or suggestions. After discussion, the members agreed to review the proposed verbiage and to table this item until the next Routine Revision meeting.

Ms. Hernandez reopened discussion on the **clarification for section 18.1F 14A&B**. The members reviewed the verbiage created by Mr. Eastwood (see attached). Mr. Eastwood's proposed verbiage includes an update of the procedural process to better specify when 14(A/B) can and should be used. Ms. Hernandez inquired if no response to a notification, would a field check be automatic. Mr. Eastwood stated a field check would occur if a pole needed to be field checked to verify a pending JPA work was complete. Mr. Eastwood stated the intent of item 14(A/B) was to get JPA's final billed. Ms. Haney stated the issue came about because a member was sending engineers into the field to survey the entire pole, and charged the owners because they had an engineer measure the pole. Ms. Hernandez stated 14(B) should not be on the final bill unless that member sent notification to the initiator. She continued, it is up to the initiator of the JPA to respond to the notification. At that time, it should be understood that charging item 14(A/B) would be applicable. Ms. Haney stated the problem was that notifications were not sent to members prior to a field check. Ms. Pearson asked if members would rather receive a Form 7 for all poles instead of a list. Ms. Prescott suggested attaching a Form 7 with the list making it compliant with the Routine handbook. The members agreed to review the verbiage created and to table this item until the next Routing Revision meeting.

The fifth item on the agenda was **Section 2.6 Clarification of "25 – year life."** The members agreed that this item be closed.

Lastly, Ms. Hernandez inquired if the members had any **miscellaneous items**.

Ms. Hernandez reopened discussion on section 4 verbiage review. Mr. Eastwood's verbiage stated section 4.0 is the purchase of interest with an estimated planned construction start date (see attached). Mr. Eastwood stated this verbiage is critical to the separation of 4.0 and the proposed 4.0(A). Mr. Eastwood explained two additional pieces of information were added to section 18.1E. First, additional notice such as pending JPAs and secondly supporting documents and pictures become mandatory for section 4.0. Mr. Eastwood stated under the proposed section 4.0(A) pole loading would not be necessary until construction is ready. Mr. Eastwood believed that until a member was ready to build, an accurate pole loading would not be obtainable because the plan could change from the time of planning stage to the completion. Ms. Prescott stated pole loading should be included no matter of the construction date. Mr. Brown inquired once a utility constructs, how can members insure that pole loading would be provided. Mr. Eastwood explained that the intent to construct is the trigger mechanism for pole loading to be provided. Mr. Brown stated the space may be able to be purchased under the proposed section 4.0(A) but

noted capacity would not be reserved. Mr. Brown stated a member may purchase section 4.0(A). Then once time to construct the purchasing member may decide it needs more or less capacity from the original submitted pole loading. The change in design would affect the outcome of another owner requesting to purchase space on that pole. Ms. Prescott stated the intent of section 4.0(A) is that the purchasing member is planning to construct. Ms. Prescott stated because of all the permits and entitlements that Verizon wireless needs, it takes longer to get a site built on a pole. Ms. Prescott continued, stating if a JPA, pole loading, and a notification to owners of plans were completed, both the space and capacity should be reserved. If space was purchased 4.0(A) and not constructed, another member would be able to submit a JPA to purchase that space. Mr. Eastwood stated if another member wanted to add an attachment and the new attachment overloaded the pole, the member that has reserved space would share the cost in the replacement of a pole regardless if they attach or not. Mr. Hunter presented an issue of field workers trying to do pole loading for attachments not yet placed. Mr. Hunter stated it would be more beneficial to replace poles once capacity was actually overloaded versus replacing poles that will be overloaded in the future in case the pole is never attached to. Ms. Hernandez stated that 4.0(A) would not be applicable for antenna site poles, it be applicable for fiber attachment poles. Ms. Hernandez stated if a pole was submitted section 4.0 and had yet to construct, but construction is imminent the purchasing member would then submit the pole under 4.0(A) allowing the pole to final bill. Ms. Hernandez suggested when a JPA is initiated 4.0 a timeframe could be implemented allowing a 4.0 to be submitted as a 4.0(A) via a Form 7. After discussion, the members agreed to review the verbiage Mr. Eastwood provided and to table this item until the next Routing Revision meeting.

Review of Action items/JPA Alerts.

- Ms. Hernandez to complete Grade with pole top antenna Examples
- Review Mr. Eastwood's additions to section 18

The Meeting adjourned at 1:30 p.m. until November 19, 2013.

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Ryan Jones, Committee Staff

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE**  
**279 E. Arrow Hwy., Suite 104**  
**San Dimas, CA 91773**  
**Phone (909) 599-3801**

**November 19<sup>th</sup>, 2013**

A meeting of the Routine Revision Committee took place on the above date, at 12:30 p.m. at the Committee office. Those in attendance were:

|                        |   |
|------------------------|---|
| Mr. James Eastwood     | Southern California Edison                              |
| Ms. Jessica Pearson    | Southern California Edison                              |
| Ms. Michelle Arellanes | Southern California Edison                              |
| Ms. Laura Navar        | Southern California Edison                              |
| Mr. Steve Brown        | City of Los Angeles                                     |
| Ms. Paula Haney        | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC  |
| Mr. Joe Serrato        | Crown Castle NG West Inc. /NewPath Networks/CA-CLEC LLC |
| Mr. Albert Aleman      | Verizon Ca, MCI / COMM / Metro                          |
| Ms. Lupe Hernandez     | Teleport Communications America                         |
| Mr. Rory Gandy         | AT&T Mobility   |
| Ms. Yvonne Johnson     | AT&T Mobility   |
| Ms. Maria Ortiz        | XO Communication  |
| Ms. Angela Pranata     | SCJPC Staff   |
| Mr. Kyle Levy          | SCJPC Staff   |
| Mr. Ryan Jones         | SCJPC Staff   |

Those attending via teleconference were:

|                     |  |
|---------------------|--|
| Ms. Alicia Smith    | Sprint/Nextel Sprint Communications                    |
| Ms. Janet Chirrick  | AT&T California  |
| Mr. Josh Mathisen   | AT&T California  |
| Ms. Naneth Kasala   | AT&T California  |
| Ms. Tina Simms      | AT&T California  |
| Ms. Tracey Province | Verizon Ca, MCI / COMM / Metro                         |
| Mr. Larry Vail      | Verizon Ca, MCI / COMM / Metro                         |
| Ms. Jamie Collins   | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |
| Ms. Marias Birarova | Crown Castle NG West Inc./NewPath Networks/CA-CLEC LLC |

Ms. Hernandez opened the meeting by inquiring if there were any questions or concerns regarding the previous meeting minutes. There were none at the time.

The second item on the agenda was **Interpretation of Routine Handbook**. Ms. Hernandez stated that this was a standing agenda item and was to be discussed at every meeting. Ms. Hernandez inquired if there were any questions or concerns. There were none, the members agreed to table this topic until the next Routine Revision meeting.

The third item on the agenda was **Item 1570: Grade with Pole Top Antenna**. Ms. Hernandez reported she was able to send a copy of the examples to Mr. Levy (see attached). Ms. Hernandez explained the first example showing an antenna on top of an arm with 2 safety clearances. Then members agreed to add this example to the discussions agenda for the Administrative Board meeting. Ms. Hernandez presented the next example of pole top antenna with an overhead guy. Ms. Hernandez explained in this example safety clearance was not need because there is no power to the pole. Mr. Mathisen explained 24 inches of safety clearance for span wires, guy wires, under table 2 case 21 columns A of General Order 95. Ms. Hernandez asked if the 2' belonged to the base owner or was safety clearance. Mr. Eastwood stated the space belonged to the base owner, but nothing could be attached within the 2' of the antenna. Mr. Mathisen added a communication cable could be attached 1' below the antenna if the cable belongs to the antenna owner. Mr. Brown stated if power companies cannot attach to the 2' below the antenna the communication should be required to purchase the 2'. Ms. Hernandez explained the note for section 3.15 states under General order 95; Rule 94 requires an additional 2' antenna Safety Clearance Zone, the owner of the antenna may purchase 1' or 2' of the antenna Safety Clearance Zone. Ms. Haney stated the charts for section 16.1B included the Antenna Safety Clearance Zone. Mr. Brown was of the opinion that this was unfair to the power companies because they are not able to purchase the 2'. Ms Haney because it was defined in the General Order 95, Mr. Brown's argument was nullified. After discussion the members agreed to add the first example to the discussion agenda for the Administrative Board meeting and to table the second example for further discussion.

The fourth item on the agenda was **Item 1574: Review of Section 18.1**. Ms. Hernandez reopened this item by reviewing the proposed verbiage from Mr. Eastwood on timeframes for 18.1F. Mr. Eastwood proposed moving the construction start date verbiage from section 18.1D to 18.1E. Mr. Eastwood also noted that the procedural order from 18.1F was incorrect in stating a Form 48 shall be sent to all members involved, if not previously issued. Mr. Eastwood explained sending a Form 7 with intent is the correct first step. Ms. Hernandez stated the ultimate goal is to have the entire foreign JPAs final billed so all members incur ownership costs. She was of the opinion that billing and field verification need to be separated. Mr. Eastwood inquired if where were any question regarding the changes made to section 18.1A, there were none. After discussion, the members agreed to add section 18.1A to the discussion agenda for the Administrative Board Meeting, review the proposed verbiage and to table this item until the next Routine Revision meeting.

Lastly, Ms. Hernandez inquired if the members had any **miscellaneous items**.

Ms. Hernandez presented an issue where a fielder is trying to provide actual attachments but cannot determine who the owner of the tenant is. Ms. Hernandez explained when asking Edison if the tenant is theirs, Edison tries to bill for that information. Mr. Aleman suggested asking Edison for a latest copy of the wind loading, that information should show the owner of the tenants. Mr. Eastwood stated he would take this information back and share it with his company to better find a way to exchange this information.

The members agreed to table discussion on pm section 4 verbiage reviews.

Ms. Hernandez presented an issue of receiving Form 7 with all the information of the JPA on the Form7. Ms. Hernandez reminded members the only information that should be on a Form 7 is the information that is changing. Ms. Chirrick suggested an example be created and added to the basic training manual. The members agreed that a JPA alert be created reminding members of the correct format of a Form 7.

Review of Action items/JPA Alerts.

- Add 18.1A to discussion agenda for Administrative Board Meeting
- Ms. Haney to create Pole Top Extension Antenna example.

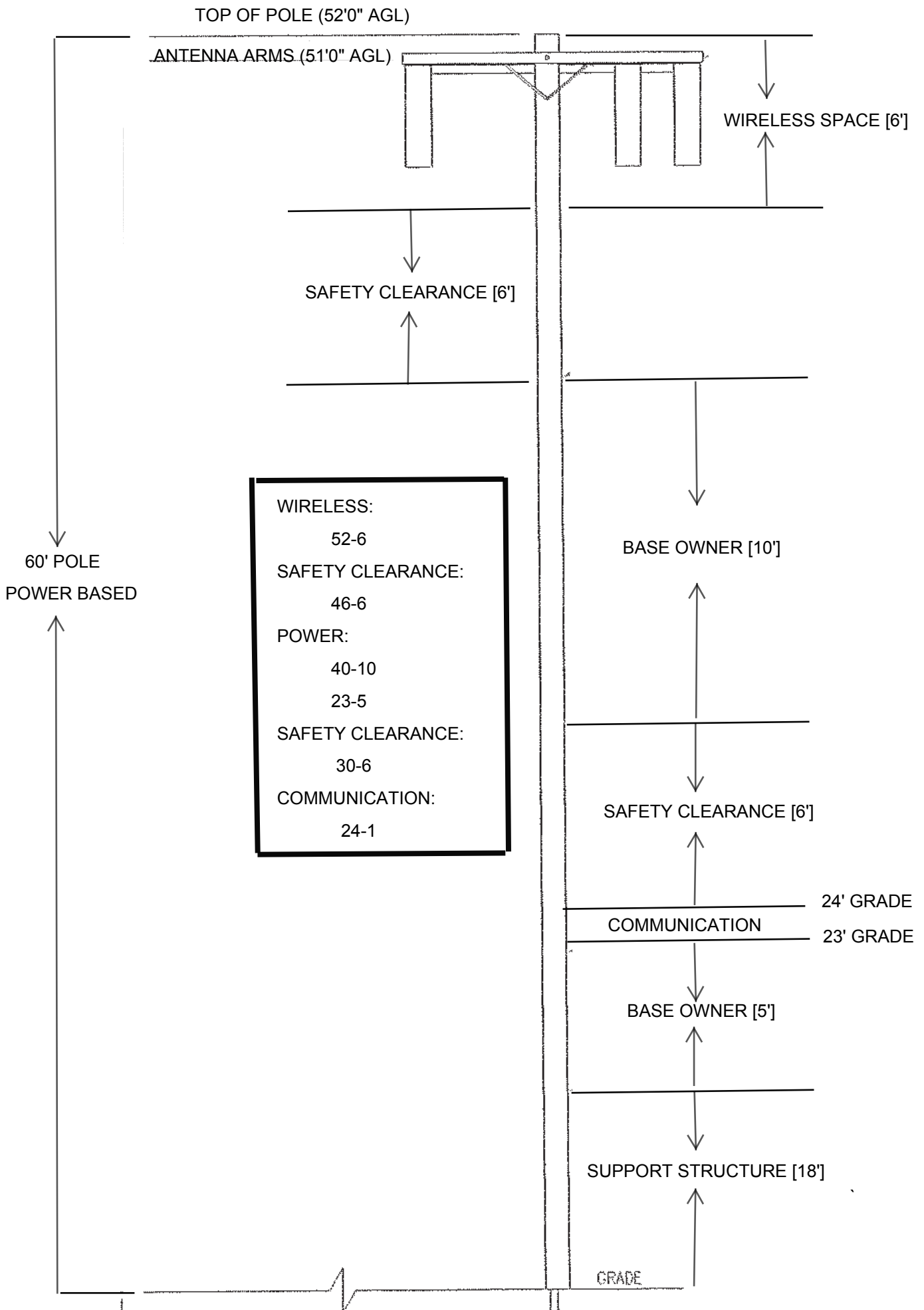
The Meeting adjourned at 2:15 until January 15, 2014.

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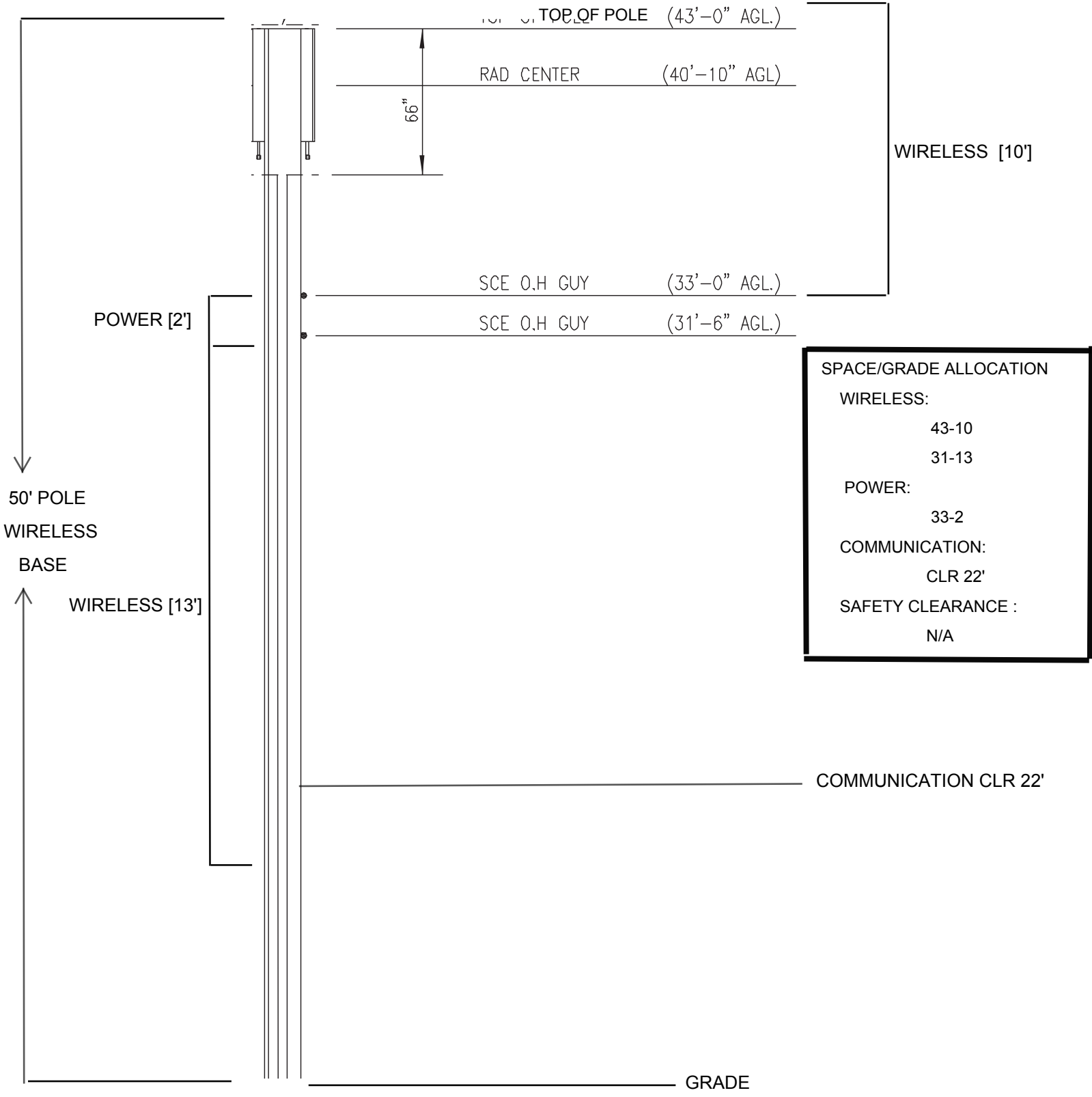
Ryan Jones, Committee Staff

# ANTENNA POLE WITH TWO SAFETY CLEARANCES

## EXAMPLE XX



POLE TOP ANTENNA  
SPACE ALLOCATION  
EXAMPLE XX



| SPACE/GRADE ALLOCATION |         |
|------------------------|---------|
| WIRELESS:              |         |
|                        | 43-10   |
|                        | 31-13   |
| POWER:                 |         |
|                        | 33-2    |
| COMMUNICATION:         |         |
|                        | CLR 22' |
| SAFETY CLEARANCE :     |         |
|                        | N/A     |