

Southern California Joint Pole Committee

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January 15, 2025

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 9:31 a.m., via teleconference.

Those in attendance were:

Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Ms. Silvana Rey	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Samuel Picazo	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Robert Stanard	AT&T California
Mr. Joy Young	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. John Vu	City of Anaheim
Ms. Maribel Sanchez	Teleport Communications America
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Mr. Salvador Zambrano	City of Burbank
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Alyssa Aguilar	City of Colton
Ms. Dominica Blakemore	City of Colton
Mr. Hien Vuong	City of Azusa
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Juan Maldonado	T-Mobile USA
Mr. Johnny Villalobos	M-Power Communications

Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Angelique Sy	Boldyn Networks US LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. LaMon called the meeting to order at 9:31 a.m. by addressing the first item on the agenda, the review of **November 2024 meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
 - Completed videos can be found under:
 - <https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
 - Next recorded videos by SCJPC for review
 - Action Items from last month
 - Members to send examples to Ms. Allen two Fridays before the monthly meeting.
 - Ms. Allen is still waiting on SCE to send information on the anchors in order to record the anchor video.
 - Ms. Allen to record videos on arms, billing out of sequence, PTX, and possibly a video on anchors.
 - Ms. Allen to record videos on memo reasons.
 - Ms. Allen to record separate videos on invalid grade and space scenarios.
 - Mr. Bacon, Ms. LaMon, or any other member to send Ms. Allen an example of a PTX JPA if they could find one.
 - Ms. Allen to work on created a Billing out of Sequence video(s).

Ms. LaMon opened and stated many videos explaining finals, memos, and errors have been uploaded to the SCJPC website under the Basic JPA Training page.

Ms. Black inquired if all the videos Ms. Allen created were moved over to the new website. Ms. Pranata stated yes, they all have been moved. Ms. Black thought there were a lot more. Ms. Black added that it is different how one accesses them now on the new website. However, Ms. Black will circle back and look again. Ms. Pranata shared her screened and stated the videos are on the Basic JPA Training page and one should scroll down the page, and one would see the Final JPA Training Videos. One can scroll up and down to see the videos that Ms. Allen has created. Ms. Black stated she found the videos and then reiterated that she thought there was more. Ms. Pranata stated if a video is missing to please let her know and she will look for it.

Ms. LaMon inquired if Ms. Allen is working on any new videos right now. Ms. Allen stated that she is working on the Billing Out of Sequence video; however, was on vacation for three weeks in December and did not have time to finish it. Ms. Allen plans to have a draft ready for Edison, AT&T California, and Crown Castle to review soon. Ms. Allen would like feedback prior to recording the video.

Ms. Black stated that she ran into a different scenario than what is on the video Ms. Allen created on two power companies' grade and space. Ms. Black added that she does not know how to write the final bill. Ms. Black explained that both power companies have the same grade and space and then inquired when a comm company attaches does she give the power companies the same exact grade and space again. Ms. LaMon stated that Crown Castle asks for overhead maps that are helpful and usually clarifies who has what where. Ms. Black inquired that basically she should just be looking for the pole attributes from both power companies and then write it that way. Ms. LaMon stated yes and usually the overhead maps helps with pole loading as well. That way they know they have the correct wire size. Ms. Black stated she would have her contractor do that and then thanked Ms. LaMon.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

There were none.

The fourth item on the agenda is **Miscellaneous.**

There were none.

Review of Action Items:

- Ms. Allen to continue to work on creating Billing out of Sequence video(s).

The meeting adjourned at 9:37 a.m. until February 18, 2025.

Transcribed by Ms. Kathleen Allen – Committee Staff