

Southern California Joint Pole Committee

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January 15, 2025

A regular meeting of the **Operating Committee** took place on the above date, at 10:16 a.m., via teleconference.

Those in attendance were:

Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Silvana Rey	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Samuel Picazo	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Robert Stanard	AT&T California
Mr. Joy Young	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Mr. Salvador Zambrano	City of Burbank
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Alyssa Aguilar	City of Colton
Ms. Dominica Blakemore	City of Colton
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Juan Maldonado	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Tamara Zaki	Boldyn Networks US LLC

Ms. Patti Ringo
Ms. Angela Pranata
Ms. Kathleen Allen

Sonic Telecom, LLC
Committee Staff
Committee Staff

Chairperson, Mr. Treepaisan called the meeting to order at 10:16 a.m. by addressing the first item on the agenda, the review of the **prior meeting minutes**.

There were no questions or comments.

The second agenda item is the review of the **November 2024 and December 2024 Operating expense sheets**. Ms. Pranata stated as reported earlier during the Administrative Board meeting the November 2024 operating expenses were usually high due to three paydays and the final payment for Accurate Digital Solutions. For December 2024, the year ended with approximately 8% under budget.

There were no questions or comments.

The third agenda item is **Accounts Receivable**. Ms. Pranata stated that they believe the check from the City of Anaheim was lost in the mail. Ms. Pranata sent an affidavit to them therefore they can reissue the check soon.

There were no questions or comments.

The fourth agenda item on the agenda is **Member Board Attendance**. Ms. Pranata stated as she mentioned earlier at the Administrative Board meeting, she tried contacting the City of Glendale but has not received a response. Ms. Pranata did assess them the \$500 attendance penalty fee for November 2024 because their attendance was at 45%.

Ms. Pranata requested confirmation from the Operating Committee to grant an excuse absence for the City of Pasadena and the City of Glendale for January 2025 meeting due to the fires based on the discussion from the Administrative Board meeting earlier that day. Mr. Treepasian stated that there were stimulating circumstances that could allow for a waiver. Mr. Treepasian then stated he is good with an excused absence unless any other member has any objections. Ms. Ortiz stated no objections. There were no objections from any other member as well. Ms. Pranata stated that she would mark them as an excused absence for January 2025.

There were no further questions or comments.

The fifth agenda item for discussion is **Billing Standardization of Procedures and Minutes**. Ms. Allen had a staff meeting on January 14, 2025. Ms. Alen went over the correction of record process on updating the Final Bill for the website. Ms. Allen reminded the staff how to update the JPA or F44 when correcting them for consistency. Ms. Allen and staff trained on JPAs that come in as E and FTR, but the pole record shows T in the bill of sale. Ms. Allen reminded the staff that prior to 1993 that members did not always relinquish their interest to another member but sold their interest to another member. Billers would need to read the pole record and see under companies and read the bill of sale to see T is no longer a member and that they sold their interest to FTR. Billers are to bill the JPAs as is and not return to members asking for T to be added to the JPA. Ms. Allen and staff also trained on JPAs under Section 4.1 Unauthorized Attachment and that they are okay to bill as is if the RECORD side shows

invalid grade and space or invalid SCZ. As long as the PROPOSED side is valid per Section 16.1 A-Grade and SCZ is adequate the billers are to bill as is and not return via memo. The record side of the JPA is only needed to determine the billing for the penalty. Ms. Allen then reminded the staff that if a JPA comes in as ATC, but ownership was transferred to ATS under Section 13.4 that per the Operating Committee August 21, 2024, that billers are able to line out ATC type in ATS and bill under ATS account codes. Additionally, Ms. Allen created a folder for the staff to upload their JPAs that are pending 2025 Pole Prices or 2025 2026 Authorized Costs and Ms. Allen let the staff know please do not return the JPAs to members. The JPAs will be kept in-house and once the prices are finalized, Ms. Allen will place them back into distribution and continue to process the JPAs in the Date Received order. Lastly, Ms. Allen updated some Procedures and the Billing Manual to reflect the billing her and the staff trained on. Ms. Black inquired if base owners are already submitting billing for 2025. Ms. Allen stated that she saw two JPAs that the new poles year set were 2025. Ms. Allen then explained that mainly the ones that are pending 2025 pricing are 18.1F's that require Item 14 from the 2025-2026 Authorized Costs to be approved.

There were no further questions or comments.

The sixth item on the agenda is **JPA Member Activity**.

- Please contact SCJPC (Angela) if members would like to meet with the SCJPC to discuss memos.
- November 2024 Member Activity
- 1495 poles/435 JPAs billed in November 2024 were transferred to December at that last minute due to technical difficulties
- December 2024 Member Activity

Ms. Pranata displayed the Member Activity Report (see attached) for November 2024. Ms. Pranata reported for November 2024 bill of sale the office completed 7,478 poles. However, due to technical difficulties the office had to move 1,495 poles - 435 processed JPAs to December 2024 bill of sale at the last minute. After moving those poles to December 2024, the total processed for November 2024 was 5,983 poles.

Ms. Pranata then displayed the Member Activity Report (see attached) for December 2024. Ms. Pranata then reported for December 2024 bill of sale the office processed 12,387 poles including the 1,495 poles carried over from November 2024 bill of sale. Additionally, SCJPC received pole inspection JPA's in December 2024 from the City of Burbank. Unfortunately, errors were found, therefore SCJPC had to return those JPAS to Burbank. Ms. Pranata will have a meeting with them January 16, 2025, to discuss the format and the process to ensure their submissions are error-free. Ms. Pranata then stated that December 2024 was a challenging month with two holidays, but the team worked really hard, and SCJPC successfully closed the month before December 31, 2024. Ms. Pranata added a few employees were out at the end of December 2024 and into early January 2025. Members may notice a decline in productivity in January 2025 bill of sale.

There were no questions or comments.

The seventh item on the agenda is **Miscellaneous Items**.

SCJPC Office updates:

- Office productivity without OT
- SCJPC OT monthly report. SCJPC will pay for OT starting July 2024. SCJPC to process all JPAs in the order they are received.
- Billed JPAs - Poles percentages

Ms. Pranata reported that the next page shows the *Productivity without Overtime* (see attached). Ms. Pranata stated this page displays all the numbers from the Member Activity page.

Ms. Pranata moved on to the next page *Yearly productivity summary (without overtime)* (see attached). Ms. Pranata explained that she created an annual summary to highlight the differences between 2023 and 2024. In 2024, SCJPC processed more poles involving five or more parties. This is indicated by the column titled 5Plus. Poles with five or more parties took longer to process and bill due to their complexity. It was the complexity of the JPAs grade and space and the prices. The average number of poles per JPA reminded consistent at approximately 7 Poles per JPA. Mr. Treepasian stated that that doubled from 2023 for five plus. Ms. Pranata stated yes, a 94% increase. Mr. Treepasian then stated that he can only imagine that trend will get bigger or be more of the norm moving forward. Mr. Treepasian added that it is good to know.

Ms. Pranata then displayed the *SCJPC Overtime Monthly Update* report (see attached). Ms. Pranata stated in November 2024 the staff worked an additional 162.5 hours and in December 2024 the staff worked an additional 169 hours.

Ms. Pranata reported the next page is the *Report from the SCJPC database* (see attached) on finalized JPAs. Ms. Pranata stated that in November 2024 SCJPC finalized 74.41 % of Edison base-owner poles. For December 2024 the figure increased to 83.66% of finalized Edison base-owner poles. Mr. Treepasian and Ms. DeBarge thanked Ms. Pranata for preparing the report.

There were no questions or comments.

Billing Errors/Billing Questions (standing agenda)

- Priority JPAs (Kathleen, SCJPC)

Ms. Allen stated that priority JPAs are being submitted more frequently than before. Ms. Allen wants to make sure that the Committee is aware and that SCJPC is doing the right process. Ms. Allen explained that when a JPA comes in priority that she places them in front of all other JPAs that are pending billing regardless of Date Received. Ms. Allen distributes the priority JPAs to billers and they are to prebill the entire JPA and notate every single error on the JPA. The biller will then forward Ms. Allen the JPA with all errors noted and Ms. Allen will notify the members via email to fix the JPAs and resubmit back to Ms. Allen. The priority JPAs will not be memos. Ms. Allen wants to make sure that the Committee is aware of the process since the priority JPAs that are being submitted have increased. Ms. Allen added in the past maybe five or so priority JPAs were being submitted monthly and for January 2025 39 JPAs were submitted as priority. For February 2025 40 JPAs have already been submitted as a priority. Mr. Van Stryk inquired if Ms. Allen is talking about Section 7.6 where a car hits pole. Ms. Allen stated no and explained that members will send in JPAs marked priority. Ms. Allen stated it was discussed in the past that members could submit JPAs for priority billing. Ms. Allen added that there are no priority sections used, and they

are usually Section 4.X and 7.X. Ms. Allen has been told by members the reason for priority is sometimes JPAs have to final first because other JPAs are waiting to final next. Members agreed to price these JPAs first so other JPAs could final next. Mr. Van Stryk inquired if Ms. Allen is finding these are delaying the process because SCJPC has to go back and forth since they are not to be memos. Ms. Allen stated that the JPAs are not that bad and very minimal errors have been found. Ms. Allen explained that for regular JPAs billers are to stop at the first error and return via memo. But for priority JPAs billers prebill the entire JPA, notate all the errors, and email to Ms. Allen for Ms. Allen to notify the members to fix the JPA. Ms. Allen stated she wants to make sure that billing priority JPAs do not affect office productivity and that the members are clear on the priority JPA process. Ms. Allen added that the response from members is usually one day or two. Ms. Allen then stated that billers do spend more time at the beginning prebilling, however, in the long run JPAs are getting finalized, members are getting paid, and other JPAs are being able to be processed. Ms. Black inquired if the committee could define what qualifies a priority JPA and if the members that are submitting priority JPAs can speak up and say how many JPAs they have submitted priority and what the priority was. Ms. DeBarge stated she likes that idea and stated Edison submits Correction of Record JPAs as Priority because normally it involves an invoice, and Edison likes to get that money back to the joint owner. Ms. DeBarge added that joint owners are paying their current invoice and therefore joint owners are aware that money is coming back to them. Ms. DeBarge inquired if Edison submits other than Correction of Records JPA Priority. Ms. Allen stated very few JPAs are other than Correction of Records JPAs being submitted as priority. Ms. DeBarge then stated like Ms. Allen explained earlier that some members submit JPAs as priority because the JPA has to bill first and other JPAs are pending to bill after; however, Edison does not submit bill first JPAs as priority because they have so many. Ms. DeBarge added that, like Ms. Allen stated, that currently it is not affecting the billing; however, Ms. DeBarge stated it could be a potential roadblock. Mr. Van Stryk inquired if it should be notated on the Member Activity and if the number increases, then members see it, or would Ms. Allen would like to tell the members if it becomes overbearing and then the committee could address it at that point. Ms. Black inquired if the committee could circle back to other members submitting priority JPAs. Ms. LaMon stated for Crown Castle they submit priority JPAs if they received an 18.1F or if their JPA needs to bill prior to somebody else's JPA; therefore, they can help move the process along and get the line of JPAs billed. Ms. Black stated that she is not doing that and then inquired if members what other members do that. Mr. Van Stryk stated he is unsure whether receiving an 18.1F changes the priority. Mr. Harmon stated it would be best to come up with a definition of what all believe the priority tag would mean. Mr. Treepasian stated that he thinks members can keep in the back of their minds of what they want to prioritize and maybe they just let this go in motion and if it becomes overwhelming Ms. Allen could let the committee know and at that point the committee could establish some definitions and some prioritization levels. Mr. Treepasian then stated that it doesn't sound like an unmanageable workload currently. Mr. Harmon stated that there will be a lot of work coming up with the unfortunate situation all Californias are in and if anything should be a priority Mr. Harmon thinks those should be assigned some level of priority to make sure that they can feed those unfortunate constituents that are in this situation. Mr. Harmon added if there ever was a need for priority Mr. Harmon thinks that would be where it would be placed. Mr. Van Stryk stated if people are just

throwing theirs in the queue as a priority when they're not really, as long as it doesn't become overbearing, Mr. Van Stryk doesn't want to cause any issues if Ms. Allen starts keeping track of it now, it might hurt Ms. Allen more if Ms. Allen has to figure out that it really isn't priority and then Ms. Allen has to sort that part out administratively rather than just tackling however many the get. Mr. Van Stryk added as long as the number stays low. Mr. Treepasian inquired the percentage of increase of priority JPAs. Ms. Allen stated she would have to look; but she thinks like 50 or 60 percent. Ms. Allen then inquired if the billers should contact the members to get the JPAs finalized. Ms. Allen explained that currently, the billers would prebill the entire JPA, notate all errors, email Ms. Allen the JPA, and then Ms. Allen would email the member to fix. Ms. Allen added that at one time some members did not want the SCJPC staff to contact their staff. Ms. Allen wants to know who should contact who. Ms. Allen then explained if she is busy, she may not have time to contact the members the same day and may cause a delay. Mr. Van Stryk stated that Ms. Allen could suggest a contact plan to the committee. Mr. Van Stryk then stated that the number should remain low, and it should not impact the staff's ability to work on normal day to day tasks. If it becomes a point where Ms. Allen and/or staff is spending a couple hours a day managing this, then it might already be too much. Ms. Allen stated that she prefers the staff to contact and work with the members directly. Ms. Allen reiterated that if she is busy and unable to contact the members in a day or two, she does not want to cause a delay. Mr. Van Stryk stated he thinks that is a lot better and a better use of resources. Mr. Treepasian stated that he thinks that is reasonable and if the members are issuing something that's a priority, then maybe that signifies that the staff can reach out to them to help expedite the JPA and it seems like a more efficient way to go about it. Ms. Allen stated she will keep track of billers hours spent prebilling the entire JPA and time spent contacting the members to fix. Ms. Allen added that she will also keep track on the Member Activity monthly for the members to see. If it starts to affect productivity, Ms. Allen will let the committee know and at that point the members could then define a "priority" JPA. Mr. Treepasian stated that it sounds like an excellent plan of attack. Mr. Treepasian inquired if there were any objections. There were none. Ms. Allen thanked the committee.

There were no further questions or comments.

ATS, MCI, and NXT requested a one-time training session at the SCJPC office (Matt Miller – ATS, MCI, NXT 6/11/2024)

- Action item from last month:
- Mr. Treepasian to work on the memo review and incorporate training.

Mr. Treepasian stated this was wrapped up last meeting. Mr. Treepasian then explained they will keep the memo reviews as memo reviews and allow members to bring up specific examples about a JPA that they billed. Anything outside of that the committee would need to vet and make sure staff can perform the requested action. Mr. Treepasian then stated unless there are any other questions or objections this item could be closed out. Ms. Ortiz agreed. There were no objections from any other member. Ms. Pranata stated this item will be deleted from the agenda.

There were no further questions or comments.

2025 Operating Expense Budget Draft 3

Ms. Pranata inquired if Edison would like to discuss the 2025 Operating Expense Budget. Ms. Pranata then inquired if there were any particular line item Edison would like to discuss. Mr. Pearson stated that he is unsure if there is anything particular to bring up right currently. Mr. Pearson stated that Edison is discussing internally with senior leadership to make sure that they agree with everything. Mr. Pearson stated that Edison will email Ms. Pranata and/or the committee as soon as they hear back from their senior leadership. Ms. Pranata stated that it sounds good and please email her and/or the committee before the end of January 2025. Mr. Pearson stated that Edison has it prioritized and senior leadership is still reviewing. Mr. Pearson reiterated that as soon as they hear back from senior leadership, they will let Ms. Pranata and/or the committee know right away. Ms. Pranata thanked Mr. Pearson.

There were no further questions or comments.

Review of Action Items:

- SCE to review with senior leadership the latest line items from the 2025 Operating Expense Budget Draft 3 and email Ms. Pranata and/or the committee back by the end of January 2025.

The meeting adjourned at 10:44 a.m. until February 19, 2025.

Transcribed by Ms. Kathleen Allen – Committee Staff

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	November 30, 2024			YTD Through November, 30 2024			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
EMPLOYEE EXPENSE									
Salaries		77,907	104,734.24	(26,827.16)	856,978	758,372.95	98,604.95	12%	934,884.98
Regular (Budgeted)	104,734.24	-	-	-	-	-	-		
Insurance		9,167	8,820.28	346.39	100,833	90,706.73	10,126.60	10%	110,000.00
Health/Dental	8,820.28								
Life (quarterly)									
Payroll Taxes		6,233	7,659.30	(1,426.73)	68,558	53,450.53	15,107.70	22%	74,790.80
Workers Compensation		383	276.83	106.50	4,217	4,571.13	(354.46)	-8%	4,600.00
Miscellaneous expenses/ Travel mileage reimbursement		21	-	20.83	229	300.77	(71.60)	-31%	250.00
PENSION EXPENSE									
Contribution-SEP IRA		7,214	10,140.66	(2,926.61)	79,355	71,917.06	7,437.50	9%	86,568.61
MONTHLY RECURRING									
Rent		10,136	10,187.73	(51.93)	111,494	110,851.29	642.51	1%	121,629.60
Alarm System	Quarterly	58	-	58.33	642	521.91	119.76	19%	700.00
Telephone & Internet	Cell, Fax, Internet, Business Voice	562	594.67	(32.67)	6,182	6,188.31	(6.31)	0%	6,744.00
Cisco WebEx Online Meeting		69	-	69.00	759	690.00	69.00	9%	828.00
Postage & Shipping		17	20.90	(4.23)	183	364.75	(181.42)	-99%	200.00
Business/Property Insurance	Pro-Rated	175	529.37	(354.37)	1,925	1,971.17	(46.17)	-2%	2,100.00
EQUIPMENT & FURNITURE									
Copy Machine - CBE (repair, maintenance, supplies)	QUARTERLY	8	-	8.33	92	31.74	59.93	65%	100.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	November 30, 2024			YTD Through November, 30 2024				Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	% Variance	Budget
NETWORK SYSTEM				-		-	-		
Computer-LAN Maintenance Contract (IT service), offsite server backup, labor for on site support, firewall license		1,617	1,180.75	435.92	17,783	13,133.34	4,649.99	26%	19,400.00
FRIEND Support		400	400.00	-	4,400	4,400.00	-	0%	4,800.00
Hosting: SCJPC Website, Cloud Azure VM Server, Azure VM Licenses (Server/SQL), Sharefile, Email, Domain		1,633	1,372.00	261.33	17,967	16,688.80	1,277.87	7%	19,600.00
Computer (repair, maintenance, supplies)		141	29.61	111.22	1,549	1,244.15	305.02	20%	1,690.00
				-		-	-		
PRINTING & SUPPLY				-		-	-		
Office Printing		8	17.38	(9.05)	92	78.01	13.66	15%	100.00
Office Supplies		51	-	50.83	559	624.75	(65.58)	-12%	610.00
				-		-	-		
CONTRACT SERVICES				-		-	-		
CPA/Yearly Financial Review		417	-	416.67	4,583	5,405.00	(821.67)	-18%	5,000.00
Attorney* (Vision Law Corp)	Equal Assessment	500	499.00	1.00	5,500	5,489.00	11.00	0%	6,000.00
WTW US LLC Salary Analysis (equal assessment approved by Admin Board in 2023) *	Equal Assessment	-	-	-		18,739.71			N/A
				-		-	-		
GENERAL EXPENSE				-		-	-		
Payroll Service Fees		115	100.00	15.00	1,265	1,052.00	213.00	17%	1,380.00
Bank fees/Checks printing	Pro-Rated	8	-	8.33	92	204.31	(112.64)	-123%	100.00
Publications/Subscriptions/Reference (DocuSign)	DocuSign	21	45.00	(24.17)	229	562.95	(333.78)	-146%	250.00
Seminars, professional development, & tuition		117	-	116.67	1,283	709.88	573.45	45%	1,400.00
Team Building	Semi Annual	63	-	62.50	688	292.30	395.20	57%	750.00
Member Retirement plaques		42	-	41.67	458	-	458.33	100%	500.00
Scan & shred confidential document	Scanned one accounting box	50	-	50.00	550	491.68	58.32	11%	600.00
Total Operating Expenses		117,131.33	146,607.72	(29,476.39)	1,288,444.66	1,169,054.22	138,071.83	11%	1,405,575.99

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	November 30, 2024			YTD Through November, 30 2024				Annual	
	Details	Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	% Variance	Budget
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
<u>COMPUTER SYSTEM</u>									
Software Purchase and SCJPC website (minor) modification	TIME CARD SOFTWARE	151	20.00	130.83	1,659	1,040.99	618.18	37%	1,810.00
FRIEND Pro Purchase* (Hyperlink)	EQUAL ASSESSMENT	2,813	-	2,812.50	30,938	33,000.00	(2,062.50)	-7%	33,750.00
Website Redesign* (Accurate Digital Solutions)	EQUAL ASSESSMENT	3,333	14,452.90	(11,119.57)	36,667	39,942.00	(3,275.33)	-9%	40,000.00
Yubikeys for Microsoft MFA* (approved by Operating)	EQUAL ASSESSMENT		2,282.48			2,282.48			N/A
<u>EQUIPMENT & FURNITURE</u>									
Purchases and leases (including Copy Machine)		371	337.26	33.57	4,079	3,752.77	326.40	8%	4,450.00
Hardware Purchase - New laptops for staff		1,250	1,537.68	(287.68)	13,750	14,954.14	(1,204.14)	-9%	15,000.00
<u>LONG TERM LIABILITY CURRENT</u>									
Total Capital Investments & Long Term Liabilities Current		7,917.50	18,630.32	(8,430.34)	87,092.50	94,972.38	(5,597.40)	-6%	95,010.00
Interest Earned/Misc Income			(0.39)			(4.34)			
						-			
						-			
TOTAL		125,048.83	165,237.65	(37,906.73)	1,375,537.16	1,264,022.26	111,514.90	8%	1,500,585.99
<u>SCE SPECIAL BILLING TOTAL</u>									
			-			69,920.85			
TOTAL WITH SCE OT BILLING			165,237.65			1,333,943.11			
*Items in blue are assessed equally									
12/4/2024									

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	December 31, 2024			YTD Through December, 31 2024			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
EMPLOYEE EXPENSE									
Salaries		77,907	70,926.06	6,981.02	934,885	829,299.01	105,585.97	11%	934,884.98
Regular (Budgeted)	70,926.06	-	-	-	-	-	-		
Insurance		9,167	8,995.19	171.48	110,000	99,701.92	10,298.08	9%	110,000.00
Health/Dental	8,710.64								
Life (quarterly)	284.55								
Payroll Taxes		6,233	5,027.23	1,205.34	74,791	58,477.76	16,313.04	22%	74,790.80
Workers Compensation	Credit	383	(2,463.00)	2,846.33	4,600	2,108.13	2,491.87	54%	4,600.00
Miscellaneous expenses/ Travel mileage reimbursement	Microsoft Authentication Reimbursement	21	236.08	(215.25)	250	536.85	(286.85)	-115%	250.00
PENSION EXPENSE									
Contribution-SEP IRA		7,214	6,732.73	481.32	86,569	78,649.79	7,918.82	9%	86,568.61
MONTHLY RECURRING									
Rent		10,136	10,187.73	(51.93)	121,630	121,039.02	590.58	0%	121,629.60
Alarm System	Quarterly	58	173.97	(115.64)	700	695.88	4.12	1%	700.00
Telephone & Internet	Cell, Fax, Internet, Business Voice	562	594.67	(32.67)	6,744	6,782.98	(38.98)	-1%	6,744.00
Cisco WebEx Online Meeting		69	-	69.00	828	690.00	138.00	17%	828.00
Postage & Shipping		17	10.45	6.22	200	375.20	(175.20)	-88%	200.00
Business/Property Insurance	Pro-Rated	175	-	175.00	2,100	1,971.17	128.83	6%	2,100.00
EQUIPMENT & FURNITURE									
Copy Machine - CBE (repair, maintenance, supplies)	QUARTERLY	8	-	8.33	100	31.74	68.26	68%	100.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	December 31, 2024			YTD Through December, 31 2024				Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	% Variance	Budget
NETWORK SYSTEM				-		-	-		
Computer-LAN Maintenance Contract (IT service), offsite server backup, labor for on site support, firewall license	IT Maintenance	1,617	5,660.75	(4,044.08)	19,400	18,794.09	605.91	3%	19,400.00
FRIEND Support		400	400.00	-	4,800	4,800.00	-	0%	4,800.00
Hosting: SCJPC Website, Cloud Azure VM Server, Azure VM Licenses (Server/SQL), Sharefile, Email, Domain	Server licenses	1,633	2,772.00	(1,138.67)	19,600	19,460.80	139.20	1%	19,600.00
Computer (repair, maintenance, supplies)		141	171.80	(30.97)	1,690	1,415.95	274.05	16%	1,690.00
				-		-	-		
PRINTING & SUPPLY				-		-	-		
Office Printing		8	-	8.33	100	78.01	21.99	22%	100.00
Office Supplies		51	-	50.83	610	624.75	(14.75)	-2%	610.00
				-		-	-		
CONTRACT SERVICES				-		-	-		
CPA/Yearly Financial Review		417	-	416.67	5,000	5,405.00	(405.00)	-8%	5,000.00
Attorney* (Vision Law Corp)	Equal Assessment	500	499.00	1.00	6,000	5,988.00	12.00	0%	6,000.00
WTW US LLC Salary Analysis (equal assessment approved by Admin Board in 2023) *	Equal Assessment	-	-	-		18,739.71			N/A
				-		-	-		
GENERAL EXPENSE				-		-	-		
Payroll Service Fees		115	100.00	15.00	1,380	1,152.00	228.00	17%	1,380.00
Bank fees/Checks printing	Pro-Rated	8	-	8.33	100	204.31	(104.31)	-104%	100.00
Publications/Subscriptions/Reference (DocuSign)	DocuSign	21	45.00	(24.17)	250	607.95	(357.95)	-143%	250.00
Seminars, professional development, & tuition		117	-	116.67	1,400	709.88	690.12	49%	1,400.00
Team Building	Semi Annual	63	458.13	(395.63)	750	750.43	(0.43)	0%	750.00
Member Retirement plaques		42	-	41.67	500	-	500.00	100%	500.00
Scan & shred confidential document	Scanned one accounting box	50	-	50.00	600	491.68	108.32	18%	600.00
Total Operating Expenses		117,131.33	110,527.79	6,603.54	1,405,575.99	1,279,802.01	144,405.37	10%	1,405,575.99

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	December 31, 2024			YTD Through December, 31 2024			%	Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
COMPUTER SYSTEM									
Software Purchase and SCJPC website (minor) modification	TIME CARD SOFTWARE	151	20.00	130.83	1,810	1,060.99	749.01	41%	1,810.00
FRIEND Pro Purchase* (Hyperlink)	EQUAL ASSESSMENT	2,813	-	2,812.50	33,750	33,000.00	750.00	2%	33,750.00
Website Redesign* (Accurate Digital Solutions)	EQUAL ASSESSMENT	3,333	-	3,333.33	40,000	39,942.00	58.00	0%	40,000.00
Yubikeys for Microsoft MFA* (approved by Operating)	EQUAL ASSESSMENT		-			2,282.48			N/A
EQUIPMENT & FURNITURE									
Purchases and leases (including Copy Machine)		371	337.26	33.57	4,450	4,090.03	359.97	8%	4,450.00
Hardware Purchase - New laptops for staff		1,250	-	1,250.00	15,000	14,954.14	45.86	0%	15,000.00
LONG TERM LIABILITY CURRENT									
Total Capital Investments & Long Term Liabilities Current		7,917.50	357.26	7,560.24	95,010.00	95,329.64	1,962.84	2%	95,010.00
Interest Earned/Misc Income			(0.40)			(4.74)			
\$500 attendance penalty			(300.00)			(300.00)			
\$300 Special Billing workshop			(500.00)			(500.00)			
TOTAL		125,048.83	110,084.65	14,163.78	1,500,585.99	1,374,326.91	126,259.08	8%	1,500,585.99
SCE SPECIAL BILLING TOTAL									
			-			69,920.85			
TOTAL WITH SCE OT BILLING			110,084.65			1,444,247.76			
*Items in blue are assessed equally									
1/8/2025									


Delinquent Accounts
As of 1/8/2025

MEMBERS ACCOUNTS RECEIVABLE - DELINQUENT ACCOUNTS

							PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION Accounting staff: please enter past due sent info in each row/each cell				
Company Name	Invoice Month	Due By	FORMULA 60 Days past due	Amount	Invoice Number	Company Code	Past Due Notice Date Sent	Past due sent to & response notes	Past Due Notices Date by	Input By	Input Date
AT&T Mobility	Aug 2024	September 30, 2024	11/29/2024	\$ 1,759.22	22279	LAC	12/9/2024, 1/7/2025	msanchez@motiveis.com ; LACJPA@motiveis.com	JT	JT	11/12/2024
AT&T Mobility	Oct 2024	November 30, 2024	1/29/2025	\$ 1,192.49	22343	LAC		Not 60 days, will email the following month		JT	1/8/2025
City of Anaheim	July 2024	August 31, 2024	10/30/2024	\$ 1,584.43	22235	D	11/12/2024, 12/09/2024, 1/7/2025	JPADesk@anaheim.net ; vtran@anaheim.net	JT	GV	10/8/2024
Extenet Systems CA LLC	Oct 2024	November 30, 2024	1/29/2025	\$ 1,075.58	22357	EXT		Not 60 days, will email the following month		JT	1/8/2025
Sprint-Nextel Corporation	July 2024	August 31, 2024	10/30/2024	\$ 1,150.22	22244	SPR	11/12/2024, 12/09/2024, 1/7/2025	SPRJPA@motiveis.com ; Bill.Nolan@t-mobile.com	JT	GV	10/8/2024
Sprint-Nextel Corporation	Aug 2024	September 30, 2024	11/29/2024	\$ 1,651.28	22276	SPR	12/9/2024, 1/7/2025	SPRJPA@motiveis.com ; Bill.Nolan@t-mobile.com	JT	JT	11/12/2024
Sprint-Nextel Corporation	Sept 2024	October 31, 2024	12/30/2024	\$ 1,642.27	22308	SPR	1/7/2025	SPRJPA@motiveis.com ; Bill.Nolan@t-mobile.com	JT	JT	12/9/2024
Sprint-Nextel Corporation	Oct 2024	November 30, 2024	1/29/2025	\$ 1,087.63	22340	SPR		Not 60 days, will email the following month		JT	1/8/2025
Teleport Comm. America LLC	Aug 2024	September 30, 2024	11/29/2024	\$ 1,997.88	22266	TCA	12/9/2024, 1/7/2025	jmckinney@att.com ; ba3817@att.com ; TCAJPA@motiveis.com	JT	JT	11/12/2024
Teleport Comm. America LLC	Sept 2024	October 31, 2024	12/30/2024	\$ 1,986.05	22298	TCA	1/7/2025	jmckinney@att.com ; ba3817@att.com ; TCAJPA@motiveis.com	JT	JT	12/9/2024
T-Mobile USA	Oct 2024	November 30, 2024	1/29/2025	\$ 1,079.13	22347	PBM		Not 60 days, will email the following month		JT	1/8/2025
Verizon Wireless	Oct 2024	November 30, 2024	1/29/2025	\$ 1,567.03	22329	ATC		Not 60 days, will email the following month		JT	1/8/2025

Past due notices will be emailed after 60 days past due, once a month.

TOTAL **\$ 17,773.21**

 = Members assessed penalty fee

 = Less than 80% but 50% or greater attendance

 = Less than 50% attendance

 = Excused absence

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
DEC 2023 - NOV 2024**

	MBR CODE	2023 DEC	2024 JAN	2024 FEB	2024 MAR	2024 APR	2024 MAY	2024 JUN	2024 JUL	2024 AUG	2024 SEP	2024 OCT	2024 NOV	TOTAL	Atten. %	MBR CODE	MONTHS
1	So. California Edison	E	1	1	1	1	1	1	1	1	1	1	1	11	100%	E	11
2	Frontier Communications	FTR	1	1	1	1	1	1	1	1	1	1	1	11	100%	FTR	11
3	Crown Castle NG West Inc.	NG	1	1	1	1	1	1	1	1	1	1	1	11	100%	NG	11
4	AT&T California	H / T	1	1	1	1	1	1	1	1	1	1	1	11	100%	H / T	11
5	Time-Warner	TWC	1	1	1	1	1	1	1	1	1	1	1	11	100%	TWC	11
6	City of Burbank	B	1	1	1	1	1	1	1	1	1	1	1	11	100%	B	11
7	City of Vernon	V	1	1	1	1	1	1	1	1	1	1	1	11	100%	V	11
8	ATC Outdoor DAS	AMT	1	1	1	1	1	1	1	1	1	1	1	11	100%	AMT	11
9	Sprint Communications	FON	1	1	1	1	1	1	1	1	1	1	1	11	100%	FON	11
10	Sprint-Nextel	SPR	1	1	1	1	1	1	1	1	1	1	1	11	100%	SPR	11
11	ExteNet Systems	EXT	1	1	1	1	1	1	1	1	1	1	1	11	100%	EXT	11
12	City of Los Angeles	M	1	1	1	1	1	1	1	1	1	1	1	11	100%	M	11
13	Verizon Wireless	ATC	1	1	1	1	1	1	1	1	1	1	1	11	100%	ATC	11
14	City of Lompoc	LLW	1	1	1	1	1	0	1	1	1	1	1	10	91%	LLW	11
15	City of Anaheim	D	1	1	1	1	1	0	1	1	1	1	1	10	91%	D	11
16	Boldyn Networks US LLC	MOB	1	1	1	1	1	1	1	1	1	0	1	10	91%	MOB	11
17	AT&T Mobility	LAC	1	1	1	1	1	1	1	1	1	1	0	10	91%	LAC	11
18	T-Mobile, USA	PBM	1	1	1	1	1	1	1	1	1	1	0	10	91%	PBM	11
19	City of Banning	COB	1	1	1	1	1	0	1	1	0	1	1	9	82%	COB	11
20	MCI/Metro	ATS	1	1	1	1	0	1	1	0	1	1	1	9	82%	ATS	11
21	MCI Communications	MCI	1	1	1	1	0	1	1	0	1	1	1	9	82%	MCI	11
22	XO Communications	NXT	1	1	1	1	0	1	1	0	1	1	1	9	82%	NXT	11
23	Bear Valley Electric	BVE	0	1	1	1	0	1	1	1	1	1	1	9	82%	BVE	11
24	City of Azusa	MA	1	1	1	1	1	1	0	0	1	1	1	9	82%	MA	11
25	Teleport Comm America	TCA	1	1	1	0	0	1	1	1	1	1	1	9	82%	TCA	11
26	Sonic Telecom, LLC	STL	1	1	1	1	0	1	0	1	1	1	1	9	82%	STL	11
27	City of Riverside	J	1	1	1	1	1	1	1	1	1	0	0	9	82%	J	11
28	City of Colton	F	1	0	1	1	0	1	1	0	1	1	1	8	73%	F	11
29	City of Pasadena	MP	1	1	1	0	1	1	0	1	1	0	1	8	73%	MP	11
30	Mpower/TelePacific	ICG	1	1	1	1	1	0	0	1	0	1	1	8	73%	ICG	11
31	City of Glendale	A	0	1	1	1	1	1	0	0	0	0	0	5	45%	A	11
	Total	0	29	30	31	29	24	27	26	25	28	27	27	Total			
	NO MEETING IN DECEMBER	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV				

Member	ATC	ATS	B	BVE	E	EXT	FTR	H/T	LLW	M	MCI	NG	SPR	TWC	Totals	YTD
Joint JPAs Billed				1	233			12		1	1	3			251	5256
% of Joint JPAs Billed	0.000	0.000	0.000	0.004	0.928	0.000	0.000	0.048	0.000	0.004	0.004	0.012	0.000	0.000	1.00	
Joint JPAs Returned	1	1	1	7	80		1	4		8	3	8		2	116	1669
Total Joint JPAs Processed	1	1	1	8	313	0	1	16	0	9	4	11	0	2	367	
Section 18.1F JPAs included in above							1								1	
Multi JPAs Billed		26			67	1		3	1	2	5	15		3	123	2039
% of Multi JPAs Billed	0.000	0.211	0.000	0.000	0.545	0.008	0.000	0.024	0.008	0.016	0.041	0.122	0.000	0.024	1.00	
Multi JPAs Returned	3	25		1	48	18		4		14	47	105	2	9	276	4068
Total Multi JPAs Processed	3	51	0	1	115	19	0	7	1	16	52	120	2	12	399	6107
Section 18.1F JPAs included in above								1				2		1	4	
Total # JPAs Billed	0	26	0	1	300	1	0	15	1	3	6	18	0	3	374	7295
% of JPAs Billed	0.000	0.070	0.000	0.003	0.802	0.003	0.000	0.040	0.003	0.008	0.016	0.048	0.000	0.008	1.00	
# of JPAs Returned															392	5737
Total JPAs Processed	4	52	1	9	428	19	1	23	1	25	56	131	2	14	766	13032
% of JPAs Billed															48.83%	
% of JPAs returned															51.17%	
Member	ATC	ATS	B	BVE	E	EXT	FTR	H/T	LLW	M	MCI	NG	SPR	TWC	Totals	
Poles Billed (Joint JPAs)				4	917			56		4	5	11			997	15131
Poles Returned (joint)	1	6	34	57	565		21	12		31	11	71		2	811	10639
Poles Billed (Multi JPAs)		521			345	1		16	25	4	17	119		4	1052	12764
Poles Returned (multi)	23	452		12	265	230		62		113	578	1303	4	81	3123	42366
Total # Poles Billed (Joint & Multi combined)	0	521	0	4	1262	1	0	72	25	8	22	130	0	4	2049	31383
% of Total Poles Billed (Joint & Multi combined)	0.000	0.254	0.000	0.002	0.616	0.000	0.000	0.035	0.012	0.004	0.011	0.063	0.000	0.002	1.00	
# of Poles Returned															3934	58314
Total Poles Processed	24	979	34	73	2092	231	21	146	25	152	611	1504	4	87	5983	89697
% of Poles Billed															34.25%	
% of Poles returned															65.75%	
RETURN RATE # OF JPAS	100%	50%	100%	89%	30%	95%	100%	35%	0%	88%	89%	86%	100%	79%		
RETURN RATE # OF POLES	100%	47%	100%	95%	40%	100%	100%	51%	0%	95%	96%	91%	100%	95%		

ALL SUB HELD OVERS	E SUB	NON E	TOTAL
HELD OVER JPAS	5241	2144	7385
HELD OVER POLES	23464	20645	44109

Average poles/JPA in 2024	6.88
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Actual JPAs/poles received from 10/5/2024 - 11/1/2024 (November 2024 Bill of Sale):		
	JPAS	POLES
SCE	1400	7323
OTHER MEMBERS	595	6199

NON E Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	0	0
F7 Do not Bill	0	0
(not included in the above table)		

NON E CALL BACKS	JPAS	POLES
Form 7 Do Not Bill	0	0
(not included in the above table)		

E SUB Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	0	0
F7 Do not Bill	3	42
(not included in the above table)		

SCE CALL BACKS	JPAS	POLES
SCE FORM 7 DO NOT BILL	13	50
(not included in the above table)	6	64

Inspections Billed SCE Only: O&M (Inspection & Pole Tags)	Inspection JPAs Billed	Inspection Poles Billed

SCE's Inspections JPAs/Poles were not included in above table	SCE O&M YTD
	18
	186
	1176
	17464

Edison Submitted JPAs processed during overtime (2P+3P)

		YTD
Poles Billed	1115	4333
Poles returned (memos)	298	1540
Total Poles Processed (Billed + Memos)	1413	5873
JPAs Billed	293	1220
JPAs returned (memos)	24	158
Total JPAs Processed (Billed + Memos)	317	1378
JPAs Processed Call Back/F7 Do Not Bill	2	11
Poles Processed Call Back/F7 Do Not Bill	40	79

JPAs Submitted by other members (NON E) processed during overtime (2P+3P)

		YTD
Poles Billed	132	1242
Poles returned (memos)	322	4167
Total Poles Processed (Billed + Memos)	454	5409
JPAs Billed	29	218
JPAs returned (memos)	47	459
Total JPAs Processed (Billed + Memos)	76	677
JPAs Processed Call Back/F7 Do Not Bill	0	0
Poles Processed Call Back/F7 Do Not Bill	0	0

Overtime paid by the SCJPC proportionally

TOTALS		YTD
Poles Billed	1247	5575
Poles returned (memos)	620	5707
Total Poles Processed (Billed + Memos)	1867	11282
JPAs Billed	322	1438
JPAs returned (memos)	71	617
Total JPAs Processed (Billed + Memos)	393	2055
JPAs Processed Call Back/F7 Do Not Bill	2	11
Poles Processed Call Back/F7 Do Not Bill	40	79

Member	ATC	ATS	B	BVE	E	EXT	HT	LAC	LLW	M	MCI	MP	NG	NXT	SPR	TWC	Totals	YTD
Joint JPAs Billed		1		5	927		9	1		3	5		12			3	966	6222
% of Joint JPAs Billed	0.000	0.001	0.000	0.005	0.960	0.000	0.009	0.001	0.000	0.003	0.005	0.000	0.012	0.000	0.000	0.003	1.00	
Joint JPAs Returned	1	9	10	9	74	1	5		1	16	2					3	131	1800
Total Joint JPAs Processed	1	10	10	14	1001	1	14	1	1	19	7	0	12	0	0	6	1097	
Section 18.1F JPAs included in above																	0	
Multi JPAs Billed		28			197	4	6			4	5	1	91	1	1	10	348	2387
% of Multi JPAs Billed	0.000	0.080	0.000	0.000	0.566	0.011	0.017	0.000	0.000	0.011	0.014	0.003	0.261	0.003	0.003	0.029	1.00	
Multi JPAs Returned	5	109			36	23	9			8	44	1	90		7	10	342	4410
Total Multi JPAs Processed	5	137	0	0	233	27	15	0	0	12	49	2	181	1	8	20	690	6797
Section 18.1F JPAs included in above							1				1		8	1			11	
Total # JPAs Billed	0	29	0	5	1124	4	15	1	0	7	10	1	103	1	1	13	1314	8609
% of JPAs Billed	0.000	0.022	0.000	0.004	0.855	0.003	0.011	0.001	0.000	0.005	0.008	0.001	0.078	0.001	0.001	0.010	1.00	
# of JPAs Returned																	473	6210
Total JPAs Processed	6	147	10	14	1234	28	29	1	1	31	56	2	193	1	8	26	1787	14819
% of JPAs Billed																	73.53%	
% of JPAs returned																	26.47%	
Member	ATC	ATS	B	BVE	E	EXT	HT	LAC	LLW	M	MCI	MP	NG	NXT	SPR	TWC	Totals	
Poles Billed (Joint JPAs)	3			59	3159		19	1		5	39		17			4	3306	18437
Poles Returned (joint)	2	81	1985	129	504	20	32		12	66	16					8	2855	13494
Poles Billed (Multi JPAs)		558			768	33	31			9	20	2	672	15	1	16	2125	13837
Poles Returned (multi)	5	1594			234	390	67			87	511	2	1110		7	94	4101	43344
Total # Poles Billed (Joint & Multi combined)	3	558	0	59	3927	33	50	1	0	14	59	2	689	15	1	20	5431	36814
% of Total Poles Billed (Joint & Multi combined)	0.001	0.103	0.000	0.011	0.723	0.006	0.009	0.000	0.000	0.003	0.011	0.000	0.127	0.003	0.000	0.004	1.00	
# of Poles Returned																	6956	65270
Total Poles Processed	10	2233	1985	188	4665	443	149	1	12	167	586	4	1799	15	8	122	12387	102084
% of Poles Billed																	43.84%	
% of Poles returned																	56.16%	
RETURN RATE # OF JPAS	100%	80%	100%	64%	9%	86%	48%	0%	100%	77%	82%	50%	47%	0%	88%	50%		
RETURN RATE # OF POLES	70%	75%	100%	69%	16%	93%	66%	0%	100%	92%	90%	50%	62%	0%	88%	84%		

ALL SUB HELD OVERS	E SUB	NON E	TOTAL
HELD OVER JPAS	5678	2704	8382
HELD OVER POLES	25827	25614	51441

Average poles/JPA in 2024	6.89
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Actual JPAs/poles received from 11/2/2024 - 12/5/2024 (December 2024 Bill of Sale):		
	JPAS	POLES
SCE	2144	8809
OTHER MEMBERS	1213	13406

NON E Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	0	0
F7 Do not Bill	0	0
(not included in the above table)		

NON E CALL BACKS	JPAS	POLES
Form 7 Do Not Bill	1	20
(not included in the above table)		

E SUB Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	0	0
F7 Do not Bill	2	3
(not included in the above table)		

SCE CALL BACKS	JPAS	POLES
SCE FORM 7 DO NOT BILL	11	53
(not included in the above table)		

Inspections Billed SCE Only: O&M (Inspection & Pole Tags)	JPAS	POLES
Inspection JPAs Billed	15	201
Inspection Poles Billed	1530	18994

SCE's Inspections JPAs/Poles were not included in above table	SCE O&M YTD
	15
	201
	1530
	18994

Edison Submitted JPAs processed during overtime (2P+3P)

		YTD
Poles Billed	1188	5521
Poles returned (memos)	347	1887
Total Poles Processed (Billed + Memos)	1535	7408
JPAs Billed	406	1626
JPAs returned (memos)	47	205
Total JPAs Processed (Billed + Memos)	453	1831
JPAs Processed Call Back/F7 Do Not Bill	0	11
Poles Processed Call Back/F7 Do Not Bill	0	79

JPAs Submitted by other members (NON E) processed during overtime (2P+3P)

		YTD
Poles Billed	170	1412
Poles returned (memos)	733	4900
Total Poles Processed (Billed + Memos)	903	6312
JPAs Billed	48	266
JPAs returned (memos)	65	524
Total JPAs Processed (Billed + Memos)	113	790
JPAs Processed Call Back/F7 Do Not Bill	0	0
Poles Processed Call Back/F7 Do Not Bill	0	0

Overtime paid by the SCJPC proportionally

TOTALS		YTD
Poles Billed	1358	6933
Poles returned (memos)	1080	6787
Total Poles Processed (Billed + Memos)	2438	13720
JPAs Billed	454	1892
JPAs returned (memos)	112	729
Total JPAs Processed (Billed + Memos)	566	2621
JPAs Processed Call Back/F7 Do Not Bill	0	11
Poles Processed Call Back/F7 Do Not Bill	0	79

PRODUCTIVITY WITHOUT OVERTIME

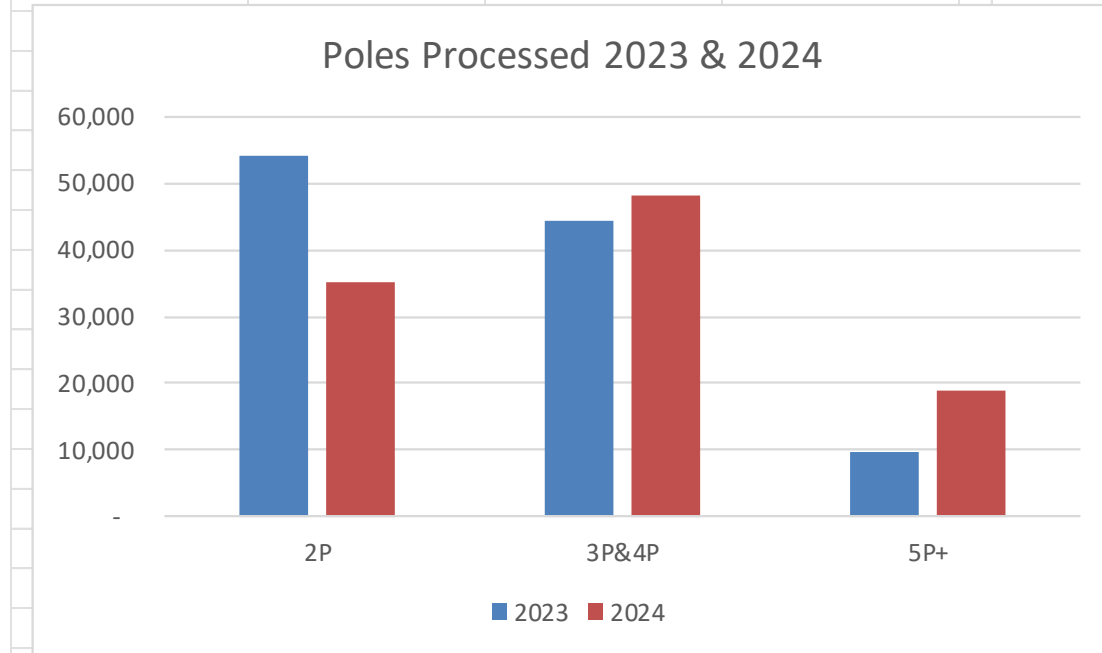
BILL OF SALE	2P BILLED POLES	2P RETURNED POLES	2P BILLED RATE (longer to process)	2P RETURN RATE	3+ BILLED POLES	3P+ RETURNED POLES	3P+ BILLED RATE (longer to process)	3P+ RETURN RATE	TOTAL PROCESSED POLES	3P+ Poles % Processed	POLES RETURN RATE	TOTAL BILLED POLES	BILLED JPAS	Number of JPAs processed total	NOTES
Jun-2022	1628	3767	30%	70%	771	3221	19%	81%	9387	43%	74%	2399	611	1547	Electronic
Jul-2022	2122	1765	55%	45%	972	3971	20%	80%	8830	56%	65%	3094	751	1380	Electronic. (3 staff had vac days)
Aug-2022	2022	2638	43%	57%	1425	3603	28%	72%	9688	52%	64%	3447	852	1448	Electronic
Sep-2022	2049	2201	48%	52%	803	3088	21%	79%	8141	48%	65%	2852	667	1196	Electronic (one holiday, multiple employees were out sick and out on vac)
Oct-2022	1918	1358	59%	41%	1205	4574	21%	79%	9055	64%	66%	3123	555	1130	Electronic
Nov-2022	1822	2037	47%	53%	954	5353	15%	85%	10166	62%	73%	2776	420	1034	Electronic (high return rate ATS JPAS Ridgeline)
Dec-2022	1826	2975	38%	62%	662	6466	9%	91%	11929	60%	79%	2488	446	1255	Electronic (high return rate ATS JPAS Ridgeline)
Jan-2023	1434	1680	46%	54%	646	6951	9%	91%	10711	71%	81%	2080	372	1115	Electronic (high return rate ATS JPAS Ridgeline)
Feb-2023	1685	2247	43%	57%	759	7678	9%	91%	12369	68%	80%	2444	382	1218	Electronic (high return rate ATS JPAS Ridgeline)
Mar-2023	2543	1771	59%	41%	957	4182	19%	81%	9453	54%	63%	3500	604	1101	Electronic
Apr-2023	1589	1792	47%	53%	812	2214	27%	73%	6407	47%	63%	2401	495	933	Electronic, members submitted less JPAs than usual
May-2023	2587	2224	54%	46%	734	2941	20%	80%	8486	43%	61%	3321	816	1347	Electronic, members submitted less JPAs than usual
Jun-2023	3295	1518	68%	32%	532	2110	20%	80%	7455	35%	49%	3827	821	1163	Electronic, members submitted less JPAs than usual
Jul-2023	3103	2895	52%	48%	1037	4130	20%	80%	11165	46%	63%	4140	965	1573	Electronic
Aug-2023	4119	2442	63%	37%	1202	1560	44%	56%	9323	30%	43%	5321	954	1346	Electronic (One employee on vac 3 weeks)
Sep-2023	3975	1638	71%	29%	1313	1239	51%	49%	8165	31%	35%	5288	1126	1460	Electronic (multiple employees were out sick, due to covid and other illness) Highest in Billed JPAs. High volume of billed poles.
Oct-2023	3348	1304	72%	28%	880	2458	26%	74%	7990	42%	47%	4228	1203	1585	Electronic (one employee on vac). Billed and processed JPA numbers totals are the highest in 2023 so far.
Nov-2023	2717	860	76%	24%	1009	3038	25%	75%	7624	53%	51%	3726	863	1227	Electronic (one employee on vac), lost admin aide C.Odle, Thanksgiving holiday
Dec-2023	2180	1220	64%	36%	822	4881	14%	86%	9103	63%	67%	3002	753	1422	Electronic
Jan-2024	2011	872	70%	30%	831	6067	12%	88%	9781	71%	71%	2842	861	1518	Electronic, multi JPAs (3+ parties) high return rate
Feb-2024	1956	716	73%	27%	1163	4330	21%	79%	8165	67%	62%	3119	798	1328	Average month, one holiday
Mar-2024	1667	1216	58%	42%	656	2556	20%	80%	6095	53%	62%	2323	508	916	One staff on medical leave, one staff on vacation for 2 weeks, training a new admin aide
Apr-2024	1069	929	54%	46%	990	3083	24%	76%	6071	67%	66%	2059	392	783	One staff on medical leave, one staff train the new admin aide full time
May-2024	2255	1040	68%	32%	1117	3131	26%	74%	7543	56%	55%	3372	900	1355	Average month, one holiday, admin aide is still in training
Jun-2024	2610	1329	66%	34%	1044	4493	19%	81%	9476	58%	61%	3654	939	1516	Average month, one holiday, one biller came back from medical leave. Admin aide is still in training
Jul-2024	116	799	13%	87%	1700	6847	20%	80%	9462	90%	81%	1816	273	913	Average month, one holiday, one staff on vacation
Aug-2024	1001	1039	49%	51%	1697	5645	23%	77%	9382	78%	71%	2698	509	1155	Average month, one biller was on vacation, one admin aide trainee was let go
Sep-2024	1449	1888	43%	57%	1799	3786	32%	68%	8922	63%	64%	3248	689	1248	Average month, one holiday, two billers on vacation
Oct-2024	2325	979	70%	30%	1878	3635	34%	66%	8817	63%	52%	4203	1052	1534	Billable rate for 2P JPAs went up, over 4203 billed poles, over 1500 JPAs processed. Staff processed 1500 OK TO Bill Forms 7 (42 hrs)
Nov-2024	997	811	55%	45%	1052	3123	25%	75%	5983	70%	66%	2049	374	766	Average month, two holidays. One staff on vacation. 1495 poles (435 JPAs) moved to Dec 2024 bill of sale due to tech difficulties.
Dec-2024	3306	2855	54%	46%	2125	4101	34%	66%	12387	50%	56%	5431	1614	1787	Average month, two holidays. 1495 poles (435 JPAs) moved from Nov 2024 bill of sale.

Yearly productivity summary (without overtime)

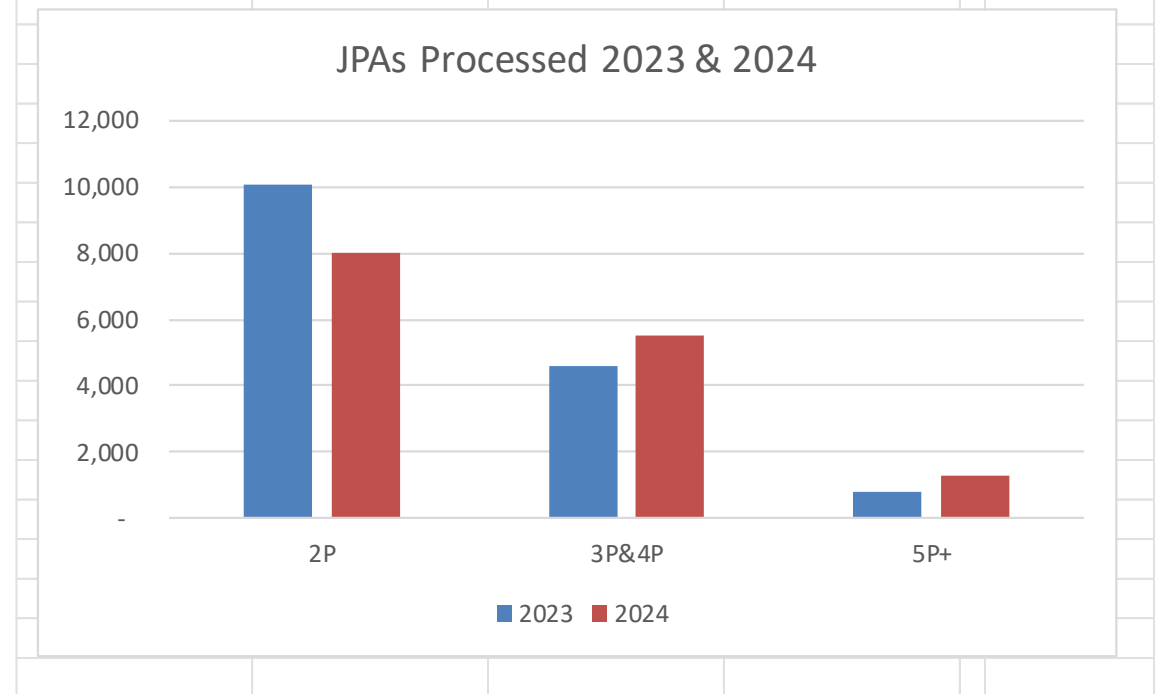
Total Poles Processed				
Year	2P	3P&4P	5P+	Totals
2023	54,166	44,322	9,763	108,251
2024	35,235	48,040	18,972	102,247
% Increase	-35%	8%	94%	

Average number of poles per JPA in 2023: 6.99

Average number of poles per JPA in 2024: 6.89



Total JPAs Processed				
Year	2P	3P&4P	5P+	Totals
2023	10,088	4,582	820	15,490
2024	8,022	5,538	1,284	14,844
% Increase	-20%	21%	57%	



JOINT (TWO OWNERS) JPAS - ALL MEMBERS

Bill of Sale Month	Poles Billed 2P	Poles Returned	Total Poles (Billed + Returned) Processed	Number of JPAs BILLED	Number of JPAs Returned	Total # of JPAs Processed (Billed + Returned)	Additional work Hrs	NOTES	Poles/Hour	POLES BILLABLE RATE	Poles Return rate %	JPA BILLABLE RATE	JPAs Return Rate %
Jul-24	83	97	180	15	18	33	10.83		16.62	46.11%	53.89%	45.45%	54.55%
Aug-24	489	329	818	117	45	162	58.93		13.88	59.78%	40.22%	72.22%	27.78%
Sep-24	538	499	1037	137	50	187	60.24		17.21	51.88%	48.12%	73.26%	26.74%
Oct-24	1280	609	1889	467	75	542	154.38		12.24	67.76%	32.24%	86.16%	13.84%
Nov-24	1058	241	1299	280	31	311	113.25		11.47	81.45%	18.55%	90.03%	9.97%
Dec-24	1091	436	1527	379	52	431	114.50		13.34	71.45%	28.55%	87.94%	12.06%
Totals	4539	2211	6750	1395	271	1666	512.13						

Average 14.13 63% 37% 76% 24%

2P B/S 8/24: Call back/F7 Do not bill received after JPA has been billed: 2 JPAs/26 poles

2P B/S 10/24: Call back/F7 Do not bill received after JPA has been billed: 6 JPAs/7 poles

Average billing joint (2 owners) poles/hour goal: 12.10

*Overtime poles per month contingent upon (based on 2020 & 2021 OT data):

1. The % of billable joint poles: 60% (or less) of the volume processed can be billed (based on SCE OT data).
2. The % of billable joint JPAs: 76% (or less) of the volume processed can be billed (based on SCE OT data).
3. Staff availability.

THREE OWNERS JPAS - ALL MEMBERS

Bill of Sale Month	3P Poles Billed	3P Poles Returned	Total Poles (Billed + Returned) Processed	Number of JPAs BILLED	Number of JPAs Returned	Total # of JPAs Processed (Billed + Returned)	Additional work Hrs	NOTES	Poles/Hour	POLE BILLABLE RATE	Poles Return rate %	JPA BILLABLE RATE	JPAs Return Rate %
Jul-24	712	1557	2269	152	146	298	140.92		16.10	31.38%	68.62%	51.01%	48.99%
Aug-24	463	737	1200	99	78	177	94.57		12.69	38.58%	61.42%	55.93%	44.07%
Sep-24	513	789	1302	77	83	160	95.76		13.60	39.40%	60.60%	48.13%	51.88%
Oct-24	251	470	721	52	51	103	52.87		13.64	34.81%	65.19%	50.49%	49.51%
Nov-24	189	379	568	42	40	82	49.25		11.53	33.27%	66.73%	51.22%	48.78%
Dec-24	267	644	911	75	60	135	54.50		16.72	29.31%	70.69%	55.56%	44.44%
Totals	2395	4576	6971	497	458	955	487.87						

Average 14.05 34% 66% 52% 48%

2P B/S 10/24: Call back/F7 Do not bill received after JPA has been billed: 1 JPAs/6 poles

Total 2P+3P hours 1000.00 Grand Total
 Total 2P+3P poles processed 13,721 Grand Total

Report from the SCJPC database:

	FINALIZED JPAS	FINALIZED JPAS	
Bill of Sale	% E Base Owner Poles processed in Finalized JPAs	% Non E Base Owner Poles processed in Finalized JPAs	Note
January 2024	92.75%	7.25%	OT included. SCE Inspection/tag JPAs excluded.
February 2024	93.33%	6.67%	OT included. SCE Inspection/tag JPAs excluded.
March 2024	88.33%	11.67%	OT included. SCE Inspection/tag JPAs excluded.
April 2024	88.40%	11.60%	OT included. SCE Inspection/tag JPAs excluded.
May 2024	90.76%	9.24%	OT included. SCE Inspection/tag JPAs excluded.
June 2024	92.32%	7.68%	OT included. SCE Inspection/tag JPAs excluded.
July 2024	83.60%	16.40%	OT included. SCE Inspection/tag JPAs excluded.
August 2024	85.96%	14.04%	OT included. SCE Inspection/tag JPAs excluded.
September 2024	80.39%	19.61%	OT included. SCE Inspection/tag JPAs excluded.
October 2024	83.00%	17.00%	OT included. SCE Inspection/tag JPAs excluded.
November 2024	74.41%	25.59%	OT included. SCE Inspection/tag JPAs excluded.
December 2024	83.66%	16.34%	OT included. SCE Inspection/tag JPAs excluded.