

Southern California Joint Pole Committee

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March 19, 2025

A regular meeting of the **Operating Committee** took place on the above date, at 9:37 a.m., via teleconference.

Those in attendance were:

Mr. Lex Treepaisan	Frontier Communications
Ms. Marisol Bailey	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Samuel Picazo	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Mr. Cesar Rodriguez	Southern California Edison
Mr. Kristoffer Scheetz	Southern California Edison
Ms. Kay Black	AT&T California
Mr. Aaron Cochran	AT&T California
Mr. Robert Stanard	AT&T California
Ms. Joy Young	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Mr. Vinh Tran	City of Anaheim
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Mr. Howard Chadwick	MCI Metro ATS/MCI Telecommunications/XO Communications
Mr. Irvin Orzuna	City of Glendale
Mr. Salvador Zambrano	City of Burbank
Mr. Anthony Ghilardi	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Elias Avila	City of Colton
Ms. Nicole Munoz	City of Colton
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Juan Maldonado	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Mr. Johnny Villalobos	M-Power Communications

Ms. Heidi Seropian
Ms. Tamara Zaki
Ms. Patti Ringo
Ms. Angela Pranata
Ms. Kathleen Allen

Extenet Systems
Boldyn Networks US LLC
Sonic Telecom, LLC
Committee Staff
Committee Staff

Chairperson, Mr. Treepaisan, called the meeting to order at 9:37 a.m. by addressing the first item on the agenda, the review of the **prior meeting minutes**.

There were no questions or comments.

The second agenda item is the review of the **February 2025 Operating expense sheet**.

There were no questions or comments.

The third agenda item is **Accounts Receivable**. Mr. Treepaisan commented that the list looks shorter.

There were no questions or comments.

The fourth agenda item on the agenda is **Member Board Attendance**.

There were no questions or comments.

The fifth agenda item for discussion is **Billing Standardization of Procedures and Minutes**. Ms. Allen reported she had a staff meeting March 18, 2025. Ms. Allen reviewed with the staff the Priority Groups for Billing instructions. Ms. Allen informed the staff that she added new people to contact for Priority Billing JPAs. Ms. Allen then informed the staff that these priority groups will be a priority for checking and a priority for typing as well. That way if an error is found during typing that would only be found at the typing stage it can be sent to the member to be fixed sooner rather than later. Ms. Allen went over with the staff that clearance attachments can share arms but at no charge. Ms. Allen also reviewed with the staff how to accept power companies that have com lines. For example, it can show on the JPA as C24-1, COM24-1 COMM24-1, or 24-1 C24. Ms. Allen updated the Billing Manual to reflect the changes she just shared. Section 9.1 that clear attachments may share arms but at no cost. Ms. Allen added to Section 13.1 and 13.2 that credits on a JPA should show in parentheses. Ms. Allen also added to Section 16.1 and Section 16.3 in the Billing Manual the ways to show comm attachments for power companies. Ms. Allen then reminded the staff that under Section 4.X that joint anchors and joint arms on record do not have to show under proposed if they remain the same. If a member is not purchasing into the anchor or arm, or if a member is not relinquishing or removing the anchor or arm it can remain on the record side as is and does not have to show under proposed. Ms. Allen also reminded the staff that if a JPA is going back for a second or more time and the original reason for return has been fixed please remove that memo note from the JPA.

There were no questions or comments.

The sixth item on the agenda is **JPA Member Activity**.

- Please contact SCJPC (Angela) if members would like to meet with the SCJPC to discuss memos.

Ms. Pranata displayed the Member Activity Report (see attached) for February 2025. Ms. Pranata reported for February 2025 bill of sale the staff processed 6,181 poles. 3,678 of those poles were billed. Ms. Pranata pointed out that the office billed 302 SCE JPAs and 249 NG JPAs due to priority billing JPAs. In terms of pole count the office billed 1,846 NG poles and 1,321 SCE poles. Ms. Pranata stated in February 2025 the staff processed 2,169 poles 458 JPAs for overtime.

There were no questions or comments.

The seventh item on the agenda is **Miscellaneous Items**.

SCJPC Office updates:

- Office productivity without OT- Priority Finals JPAs
- SCJPC OT monthly report. SCJPC will pay for OT starting July 2024. SCJPC to process all JPAs in the order they are received.
- Billed JPAs - Poles percentages

Ms. Pranata reported that the next page shows the *Productivity without Overtime* report (see attached). Ms. Pranata stated that she added the average billed poles to the bottom of the report. The average billed poles for 2024 was 3,068 poles and for January 2025 and February 2025 the average of billed poles are about 3,750 poles. The office is billing more poles in 2025. Mr. Treepaisan stated that is a 20% increase.

Ms. Pranata then displayed the *SCJPC Overtime Monthly Update* report (see attached). Ms. Pranata stated the staff worked an additional 180.75 hours and reiterated the staff processed 2,169 poles 458 JPAs.

Ms. Pranata reported the next page is the *Report from the SCJPC database* (see attached) on all finalized JPAs and poles. Ms. Pranata reiterated that the office finalized more NG JPAs and poles due to the priority JPAs. As a result, 41.56% of all poles finalized in February 2025 were for non-Edison base-owner poles.

There were no questions or comments.

Billing Errors/Billing Questions (standing agenda)

- Priority JPAs (Kathleen)
- Action items from last month:
- Members to send Mr. Treepasian reasons for priority JPAs
- Mr. Treepasian to compile a list of priority JPA reasons

Ms. Allen displayed the Priority JPAs in Office count (see attached). Ms. Allen opened and stated that as she reported last month, February 2025, caught Ms. Allen off guard. Ms. Allen explained that Ms. Pranata reported earlier on February 2025 priority numbers during Member Activity. However, Ms. Allen will review the figures for March 2025 bill of sale since that is the current month that the staff is working on. For March 2025 Ms. Allen was more prepared. The priority billing JPAs decreased for March 2025. A total of 159 priority billing JPAs 1127 priority billing poles were received. Ms. Allen explained the staff have been slower in getting the Final JPAs out to SCE and AT&T California due to the increased number of billable poles. All the staff are typing the pole records into the database as quickly as possible to meet the

deadlines. Additionally, some of the JPAs had to go back and forth to members more than on time because an additional error was found during the typing stage that the biller or checker would not have found. For example, a pole was on another JPA. The typist would have to send the JPA back to the biller to research the information; therefore, the biller could correctly report the findings to the member to fix. Ms. Allen then stated it was asked of her to keep track of priority billing JPA reasons and the percentage of priority billing JPAs against total JPAs in the office for SCE and Crown Castle. On the *Priority JPAs in Office* count displayed on the screen Ms. Allen showed where she added the percentage and reasons for the priority billing JPAs that she had. Ms. Allen stated the priority JPA reasons were correction of record JPAs, fire JPAs, bill first JPAs, and car hit pole JPAs. Ms. Allen then explained the numbers of reasons do not match the number of priority billing JPAs shown because she was asked to keep track at the February 19, 2025, Operating Committee meeting. Ms. Allen's numbers for reasons begin February 20, 2025, though March 5, 2025, for March 25 bill of sale. Ms. Allen stated she has a few questions to ask to make sure SCJPC is doing the process correctly. Ms. Allen inquired can a member request another member's JPA to priority bill. Ms. Black stated yes because it might be holding up another member's JPA. Mr. Treepaisan stated looks like the numbers are almost half of last month and are trending down. Ms. Allen stated yes. Ms. Allen then stated for April 25 bill of sale the office has not started to process JPAs yet; however, currently there have only been nine priority billing JPAs received. SCJPC is 10 days in accepting JPAs and the priority billing JPA count is drastically decreasing. Mr. Treepaisan inquired if the volumes are manageable. Ms. Allen stated yes and that she was a bit more prepared for March 2025, and it was easier to keep track of and distribute to the billers. Mr. Treepaisan then stated the four reasons of priority are the same four that Mr. Treepaisan has listed. Mr. Treepaisan thinks Ms. Allen can continue her course and if Ms. Allen starts noticing some anomalies or things are getting out of hand, she can let the committee know and then the committee can look at the numbers and adjust in order to keep the productivity of the overall office up. Ms. Allen stated that it sounds good. Ms. Black stated that she continues to have concerns about the bill first category. AT&T California has a lot of bill first JPAs as well and the priority billing JPAs keep AT&T California's JPAs from processing. Ms. Black stated that she feels that a billed first JPA should only be used to avoid a bill out of sequence JPA. Ms. LaMon stated that it makes sense and explained that Crown Castle are heavy on the bill first because they received notice with deadlines from City of Los Angeles, (DWP). Since the last meeting Crown Castle has completely stopped issuing priority billing JPAs. However, two slipped through after the meeting. Ms. LaMon then stated that Crown Castle will be issuing bill first priority billing JPAs due to the fires. These JPAs are replacements, and Crown Castle should be on record first. Ms. Black stated perfect. Ms. Allen stated SCJPC has an internal billing deadline date. Ms. Allen then inquired if billers are unable to get answers on the priority billing JPAs that need to be fixed by noon on that day, can the billers hold over the JPA to the following month and not return them via memo. Then the billers will pick up processing the priority billing JPA(s) the following month. Mr. Treepaisan stated that it sounds reasonable, and it sounds like part of the delay is that billers are waiting for a response from the members. Ms. Allen stated yes and that it has been great, and members are responding quickly. However, sometimes there is not enough time for members to respond if the mistake is found at the typing stage and the billing deadline has passed. Ms. Allen added that the billers are processing them

early in the month therefore they can prebill and if any errors found the JPAs are sent to members sooner rather than later; however, like Ms. Allen stated earlier, sometimes there is not enough time in the month to get the JPAs fixed. Mr. Treepaisan reiterated that it sounds reasonable and then inquired if members has any concern with it. There were no concerns from members. Mr. Treepaisan stated that Ms. Allen can move forward with holding over priority billing JPAs if billers are unable to get answers on JPAs that need to be fixed by noon on SCJPC's internal billing deadline day. Billers are not to return via memo and continue to process the JPA(s) the following month.

Ms. Pranata inquired if Mr. Treepaisan had a list of priority JPA reasons for the record for the SCJPC office. Mr. Treepaisan stated that he did not receive any emails from the members and has the revolving list from February 2025. Mr. Treepaisan has listed car hit pole, bill first, 18.1F, and correction of record. Between that list and what Ms. Allen displayed earlier there seems to be a common theme of like three of them. Mr. Treepaisan stated that he does not have anything new and to track what Ms. Allen is tracking and if any reasons need to be added or removed or things get out of hand the committee could adjust accordingly. Mr. Treepaisan stated instead of car hit pole change to unforeseen catastrophe for something that happened on an emergency basis that no one could anticipate. Mr. Treepaisan will memorialize something and send it to Ms. Pranata in an email. Ms. Pranata stated okay.

There were no further questions or comments.

SCJPC Office Staffing Needs

- Action items from last month:
- Ms. Pranata to contact the staffing agency in regard to pay
- Ms. Pranata to verify what websites the staffing agency are posting the job listings on
- Update: Received eight (8) resumes, interviewed five (5) candidates.
- Update: Websites: Indeed, ZipRecruiter, MyKelly, LinkedIn, and other smaller job boards as well.

Ms. Pranata opened and stated that since the last meeting she communicated the changes to the Staffing Agency and Ms. Pranata received a total of eight resumes and conducted interviews with five candidates. Out of these, Ms. Pranata identified two individuals who will be a great fit for the role, and they will be starting next week. Both candidates passed the typing test and Microsoft Excel test. One candidate scored 97% on the Microsoft Excel test with a typing speed of 49 words per minute, while the other candidate scored 94% on the Microsoft Excel test with a typing speed of 52 words per minute. Ms. Pranata added that the March 2025 Operating Expenses will be higher than usual due to the two new hires.

Ms. Pranata then stated that last meeting members asked what websites the Staffing Agency posts on. Ms. Pranata stated the Staffing Agency posts on Indeed, ZipRecruiter, MyKelly, LinkedIn, and other smaller job boards.

There were no further questions or comments.

Mr. Treepaisan asked if there were any other miscellaneous items.

There were no comments or concerns.

Review of Action Items:

- Mr. Treepasian to memorialize a list of priority JPA reasons and send to Ms. Pranata.

The meeting adjourned at 10:01 a.m. until April 16, 2025.

Transcribed by Ms. Kathleen Allen – Committee Staff

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	February 28, 2025			YTD Through February, 28 2025			% Variance	Annual Budget
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
EMPLOYEE EXPENSE									
Salaries		95,526	71,303.68	24,221.90	191,051	137,397.28	53,653.87	28%	1,146,306.91
Regular (Budgeted)	71,303.68	-	-	-	-	-	-		
Insurance		10,469	8,710.64	1,758.34	20,938	17,421.28	3,516.67	17%	125,627.70
Health/Dental	8,710.64								
Life (quarterly)	-								
Payroll Taxes		7,642	5,341.89	2,300.16	15,284	12,015.98	3,268.11	21%	91,704.55
Workers Compensation		450	307.25	142.75	900	915.75	(15.75)	-2%	5,400.00
Miscellaneous expenses/ Travel mileage reimbursement		33	-	33.33	67	-	66.67	100%	400.00
PENSION EXPENSE									
Contribution-SEP IRA		9,064	6,777.55	2,286.44	18,128	13,175.71	4,952.28	27%	108,767.92
MONTHLY RECURRING									
Rent		10,361	10,187.73	173.64	20,723	20,375.46	347.27	2%	124,336.38
Alarm System	Quarterly	58	-	58.33	117	-	116.67	100%	700.00
Telephone & Internet	Cell, Fax, Internet, Business Voice	606	542.70	62.97	1,211	1,137.80	73.53	6%	7,268.00
Postage & Shipping		31	-	31.25	63	47.15	15.35	25%	375.00
Business/Property Insurance	Pro-Rated	193	-	193.33	387	1,802.63	(1,415.96)	-366%	2,320.00
Committee Meetings	** Each company pays for the number of people they bring to the meeting.	41.67	-	41.67	83	-	83.33		500.00
EQUIPMENT & FURNITURE									
Copy Machine - CBE (repair, maintenance, supplies)	QUARTERLY	8	7.47	0.86	17	7.47	9.20	55%	100.00

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Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	February 28, 2025			YTD Through February, 28 2025				Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	% Variance	Budget
NETWORK SYSTEM									
Computer-LAN Maintenance Contract (IT service), offsite server backup, labor for on site support, firewall license		1,523	1,175.50	347.83	3,047	2,356.25	690.42	23%	18,280.00
FRIEND Support		400	400.00	-	800	800.00	-	0%	4,800.00
Hosting: SCJPC Website, Cloud Azure VM Server, Azure VM Licenses (Server/SQL), Sharefile, Email, Domain		1,108	597.00	511.33	2,217	1,194.00	1,022.67	46%	13,300.00
Computer (repair, maintenance, supplies)		104	-	104.17	208	219.28	(10.95)	-5%	1,250.00
				-		-	-		
PRINTING & SUPPLY									
Office Printing		8	-	8.33	17	25.52	(8.85)	-53%	100.00
Office Supplies		65	-	64.58	129	61.96	67.21	52%	775.00
				-		-	-		
				-		-	-		
CONTRACT SERVICES									
Accountant/Yearly Financial Review		458	-	458.33	917	600.00	316.67	35%	5,500.00
Attorney* (Vision Law Corp)	Equal Assessment	500	499.00	1.00	1,000	998.00	2.00	0%	6,000.00
		-	-	-		-	-		
				-		-	-		
GENERAL EXPENSE									
Payroll Service Fees		224	105.00	119.00	448	205.00	243.00	54%	2,688.00
Bank fees/Checks printing	Pro-Rated	8	-	8.33	17	-	16.67	100%	100.00
Publications/Subscriptions/Reference (DocuSign)		21	-	20.83	42	-	41.67	100%	250.00
Seminars, professional development, & tuition		117	-	116.67	233	-	233.33	100%	1,400.00
Team Building	Equal Assessment	167	-	166.67	333	-	333.33	100%	2,000.00
Member Retirement plaques		42	-	41.67	83	-	83.33	100%	500.00
Scan & shred confidential document		83	-	83.33	167	-	166.67	100%	1,000.00
Total Operating Expenses		139,312.46	105,955.41	33,357.05	278,624.91	210,756.52	67,701.72	24%	1,671,749.46

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	February 28, 2025			YTD Through February, 28 2025			%	Annual	
	Details	Budgeted	Recorded	Variance	Budgeted	Recorded			Variance
CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT									
<u>COMPUTER SYSTEM</u>									
Software Purchase and SCJPC website (minor) modification		121	-	120.83	242	20.00	221.67	92%	1,450.00
						-			
<u>EQUIPMENT & FURNITURE</u>									
Purchases and leases (including Copy Machine)		400	337.26	62.74	800	674.52	125.48	16%	4,800.00
Hardware Purchase - New laptops for staff		417	-	416.67	833	-	833.33	100%	5,000.00
						-			
<u>LONG TERM LIABILITY CURRENT</u>									
Total Capital Investments & Long Term Liabilities Current		937.50	337.26	600.24	1,875.00	694.52	1,180.48	63%	11,250.00
Interest Earned/Misc Income			(0.36)			(0.76)			
TOTAL		140,249.96	106,292.31	33,957.29	280,499.91	211,450.28	69,049.63	25%	1,682,999.46
*Items in blue are assessed equally									
3/6/2025									

Delinquent Accounts
As of 3/12/2025

MEMBERS ACCOUNTS RECEIVABLE - DELINQUENT ACCOUNTS

							PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION Accounting staff: please enter past due sent info in each row/each cell				
Company Name	Invoice Month	Due By	FORMULA 60 Days past due	Amount	Invoice Number	Company Code	Past Due Notice Date Sent	Past due sent to & response notes	Past Due Notices Date by	Input By	Input Date
AT&T Mobility	Nov 2024	December 31, 2024	3/1/2025	\$ 2,251.46	22375	LAC	3/11/2025	Emailed to msanchez@motiveis.com &	GV	GV	2/11/2025
AT&T Mobility	Dec 2024	January 31, 2025	4/1/2025	\$ 1,254.33	22407	LAC		Not 60 days, will email the following month		GV	3/11/2025
City of Anaheim	Dec 2024	January 31, 2025	4/1/2025	\$ 1,581.84	22395	D		Not 60 days, will email the following month		GV	3/11/2025
City of Colton	Dec 2024	January 31, 2025	4/1/2025	\$ 1,191.11	22398	F		Not 60 days, will email the following month		GV	3/11/2025
City of Glendale	Dec 2024	January 31, 2025	4/1/2025	\$ 1,495.68	22399	A		Not 60 days, will email the following month		GV	3/11/2025
Extenet Systems CA LLC	Nov 2024	December 31, 2024	3/1/2025	\$ 2,082.96	22389	EXT	3/11/2025	Emailed to ap@extenetsystems.com & jpadesk@extenetsystems.com	GV	GV	2/11/2025
Sprint-Nextel Corporation	Sept 2024	October 31, 2024	12/30/2024	\$ 1,642.27	22308	SPR	1/7/2025; 2/11/2025; 3/11/2025	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	JT; GV	JT	12/9/2024
Sprint-Nextel Corporation	Oct 2024	November 30, 2024	1/29/2025	\$ 1,087.63	22340	SPR	2/11/2025; 3/11/2025	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	GV	JT	1/8/2025
Sprint-Nextel Corporation	Nov 2024	December 31, 2024	3/1/2025	\$ 2,100.32	22372	SPR	3/11/2025	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	GV	GV	2/11/2025
Sprint-Nextel Corporation	Dec 2024	January 31, 2025	4/1/2025	\$ 1,141.60	22404	SPR		Not 60 days, will email the following month		GV	3/11/2025
Teleport Comm. America LLC	Sept 2024	October 31, 2024	12/30/2024	\$ 1,986.05	22298	TCA	1/7/2025; 2/11/2025; 3/11/2025	Emailed to: ba3817@att.com; TCAJPA@motiveis.com	JT; GV	JT	12/9/2024
Verizon Wireless	Dec 2024	January 31, 2025	4/1/2025	\$ 1,622.71	22393	ATC		Not 60 days, will email the following month		GV	3/11/2025

Past due notices will be emailed after 60 days past due, once a month.

TOTAL

\$ 19,437.96

- = Members assessed penalty fee
- = Less than 80% but 50% or greater attendance
- = Less than 50% attendance
- = Excused absence

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE
MEMBER BOARD MEETING ATTENDANCE
MAR 2024 - FEB 2025**

		MBR CODE	2024 MAR	2024 APR	2024 MAY	2024 JUN	2024 JUL	2024 AUG	2024 SEP	2024 OCT	2024 NOV	2024 DEC	2025 JAN	2025 FEB	TOTAL	Atten. %	MBR CODE	MONTHS
1	So. California Edison	E	1	1	1	1	1	1	1	1	1		1	1	11	100%	E	11
2	Frontier Communications	FTR	1	1	1	1	1	1	1	1	1		1	1	11	100%	FTR	11
3	Crown Castle NG West Inc.	NG	1	1	1	1	1	1	1	1	1		1	1	11	100%	NG	11
4	AT&T California	H / T	1	1	1	1	1	1	1	1	1		1	1	11	100%	H / T	11
5	Time-Warner	TWC	1	1	1	1	1	1	1	1	1		1	1	11	100%	TWC	11
6	City of Burbank	B	1	1	1	1	1	1	1	1	1		1	1	11	100%	B	11
7	City of Vernon	V	1	1	1	1	1	1	1	1	1		1	1	11	100%	V	11
8	ATC Outdoor DAS	AMT	1	1	1	1	1	1	1	1	1		1	1	11	100%	AMT	11
9	Sprint Communications	FON	1	1	1	1	1	1	1	1	1		1	1	11	100%	FON	11
10	Sprint-Nextel	SPR	1	1	1	1	1	1	1	1	1		1	1	11	100%	SPR	11
11	ExteNet Systems	EXT	1	1	1	1	1	1	1	1	1		1	1	11	100%	EXT	11
12	City of Los Angeles	M	1	1	1	1	1	1	1	1	1		1	1	11	100%	M	11
13	Verizon Wireless	ATC	1	1	1	1	1	1	1	1	1		1	1	11	100%	ATC	11
14	City of Lompoc	LLW	1	1	1	0	1	1	1	1	1		1	1	10	91%	LLW	11
15	City of Anaheim	D	1	1	1	0	1	1	1	1	1		1	1	10	91%	D	11
16	Boldyn Networks US LLC	MOB	1	1	1	1	1	1	1	0	1		1	1	10	91%	MOB	11
17	AT&T Mobility	LAC	1	1	1	1	1	1	1	1	0		1	1	10	91%	LAC	11
18	T-Mobile, USA	PBM	1	1	1	1	1	1	1	1	0		1	1	10	91%	PBM	11
19	Bear Valley Electric	BVE	1	1	0	1	1	1	1	1	1		1	1	10	91%	BVE	11
20	City of Banning	COB	1	1	1	0	1	1	0	1	1		1	1	9	82%	COB	11
21	MCI/Metro	ATS	1	1	0	1	1	0	1	1	1		1	1	9	82%	ATS	11
22	MCI Communications	MCI	1	1	0	1	1	0	1	1	1		1	1	9	82%	MCI	11
23	XO Communications	NXT	1	1	0	1	1	0	1	1	1		1	1	9	82%	NXT	11
24	Teleport Comm America	TCA	1	0	0	1	1	1	1	1	1		1	1	9	82%	TCA	11
25	Sonic Telecom, LLC	STL	1	1	0	1	1	0	1	1	1		1	1	9	82%	STL	11
26	City of Riverside	J	1	1	1	1	1	1	1	0	0		1	1	9	82%	J	11
27	City of Colton	F	1	1	0	1	1	0	1	1	1		1	1	9	82%	F	11
28	City of Azusa	MA	1	1	1	1	0	0	1	1	1		1	0	8	73%	MA	11
29	Mpower/TelePacific	ICG	1	1	1	0	0	1	0	1	1		1	0	7	64%	ICG	11
30	City of Pasadena	MP	1	0	1	1	0	1	1	0	1		0	1	7	70%	MP	10
31	City of Glendale	A	1	1	1	1	0	0	0	0	0		0	1	5	50%	A	10
Total			31	29	24	27	26	25	28	27	27	0	29	29	Total			
NO MEETING IN DECEMBER			MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB				

Member	ATS	E	EXT	H/T	M	MCI	NG	SPR	TWC	Totals	YTD
Joint JPAs Billed		249		4	7	1	32			293	972
% of Joint JPAs Billed	0.000	0.850	0.000	0.014	0.024	0.003	0.109	0.000	0.000	1.00	
Joint JPAs Returned	8	35		2	11					56	206
Total Joint JPAs Processed	8	284	0	6	18	1	32	0	0	349	
<small>Section 18.1F JPAs included in above</small>										0	
Multi JPAs Billed	20	53	1		2	1	217	2	8	304	574
% of Multi JPAs Billed	0.066	0.174	0.003	0.000	0.007	0.003	0.714	0.007	0.026	1.00	
Multi JPAs Returned	73	28	14	4	5	17	19	4	5	169	497
Total Multi JPAs Processed	93	81	15	4	7	18	236	6	13	473	1071
<small>Section 18.1F JPAs included in above</small>										0	
Total # JPAs Billed	20	302	1	4	9	2	249	2	8	597	1546
% of JPAs Billed	0.034	0.506	0.002	0.007	0.015	0.003	0.417	0.003	0.013	1.00	
# of JPAs Returned										225	703
Total JPAs Processed	101	365	15	10	25	19	268	6	13	822	2249
% of JPAs Billed										72.63%	
% of JPAs returned										27.37%	
Member	ATS	E	EXT	H/T	M	MCI	NG	SPR	TWC	Totals	
Poles Billed (Joint JPAs)		1091		4	24	3	113			1235	3449
Poles Returned (joint)	36	208		2	29					275	1155
Poles Billed (Multi JPAs)	429	230	1		28	8	1733	3	11	2443	4056
Poles Returned (multi)	1171	256	226	42	38	249	235	5	6	2228	5800
Total # Poles Billed (Joint & Multi combined)	429	1321	1	4	52	11	1846	3	11	3678	7505
% of Total Poles Billed (Joint & Multi combined)	0.117	0.359	0.000	0.001	0.014	0.003	0.502	0.001	0.003	1.00	
# of Poles Returned										2503	6955
Total Poles Processed	1636	1785	227	48	119	260	2081	8	17	6181	14460
% of Poles Billed										59.50%	
% of Poles returned										40.50%	
RETURN RATE # OF JPAS	80%	17%	93%	60%	64%	89%	7%	67%	38%		
RETURN RATE # OF POLES	74%	26%	100%	92%	56%	96%	11%	63%	35%		

ALL SUB HELD OVERS	E SUB	NON E	TOTAL
HELD OVER JPAS	6230	3163	9393
HELD OVER POLES	28000	30099	58099

Actual JPAs/poles received from 1/4/2025 - 2/5/2025 (February 2025 Bill of Sale):		
	JPAS	POLES
SCE	2180	8683
OTHER MEMBERS	811	7102

Average poles/JPA in 2024	6.43
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PRIORITY JPAS	E SUB	NON E	TOTAL
PRIORITY JPAS	50	208	258
PRIORITY POLES	152	1,576	1,728

NON E Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	0	0
F7 Do not Bill (not included in the above table)	1	1

NON E CALL BACKS	JPAS	POLES
Form 7 Do Not Bill (not included in the above table)	1	1

E SUB Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	0	0
F7 Do not Bill (not included in the above table)	0	0

SCE CALL BACKS	JPAS	POLES
SCE FORM 7 DO NOT BILL (not included in the above table)	9	31

Inspections Billed B Only: O&M (Inspection & Pole Tags)	Inspection JPAs Billed	Inspection Poles Billed

B's Inspections JPAs/Poles were not included in above table	SCE O&M YTD
	10
	1616

Inspections Billed SCE Only: O&M (Inspection & Pole Tags)	Inspection JPAs Billed	Inspection Poles Billed

SCE's Inspections JPAs/Poles were not included in above table	SCE O&M YTD
	13
	702

Edison Submitted JPAs processed during overtime (2P+3P)

		YTD
Poles Billed	1341	2121
Poles returned (memos)	345	602
Total Poles Processed (Billed + Memos)	1686	2723
JPAs Billed	329	613
JPAs returned (memos)	35	78
Total JPAs Processed (Billed + Memos)	364	691
JPAs Processed Call Back/F7 Do Not Bill	5	7
Poles Processed Call Back/F7 Do Not Bill	42	45
JPAs Processed 18.1F HOLDOVER	0	2
Poles Processed 18.1F HOLDOVER	0	31

JPAs Submitted by other members (NON E) processed during overtime (2P+3P)

		YTD
Poles Billed	237	403
Poles returned (memos)	246	511
Total Poles Processed (Billed + Memos)	483	914
JPAs Billed	56	101
JPAs returned (memos)	38	71
Total JPAs Processed (Billed + Memos)	94	172
JPAs Processed Call Back/F7 Do Not Bill	0	0
Poles Processed Call Back/F7 Do Not Bill	0	0
JPAs Processed 18.1F HOLDOVER	0	0
Poles Processed 18.1F HOLDOVER	0	0

Overtime paid by the SCJPC proportionally

TOTALS		YTD
Poles Billed	1578	2524
Poles returned (memos)	591	1113
Total Poles Processed (Billed + Memos)	2169	3637
JPAs Billed	385	714
JPAs returned (memos)	73	149
Total JPAs Processed (Billed + Memos)	458	863
JPAs Processed Call Back/F7 Do Not Bill	5	7
Poles Processed Call Back/F7 Do Not Bill	42	45
JPAs Processed 18.1F HOLDOVER	0	2
Poles Processed 18.1F HOLDOVER	0	31

PRODUCTIVITY WITHOUT OVERTIME

BILL OF SALE	2P BILLED POLES	2P RETURNED POLES	2P BILLED RATE (longer to process)	2P RETURN RATE	3+ BILLED POLES	3+ RETURNED POLES	3P+ BILLED RATE (longer to process)	3P+ RETURN RATE	TOTAL PROCESSED POLES	3P+ Poles % Processed	POLES RETURN RATE	TOTAL BILLED POLES	BILLED JPAS	Number of JPAs processed total	NOTES
Jan-2023	1434	1680	46%	54%	646	6951	9%	91%	10711	71%	81%	2080	372	1115	Electronic (high return rate ATS JPAS Ridgeline)
Feb-2023	1685	2247	43%	57%	759	7678	9%	91%	12369	68%	80%	2444	382	1218	Electronic (high return rate ATS JPAS Ridgeline)
Mar-2023	2543	1771	59%	41%	957	4182	19%	81%	9453	54%	63%	3500	604	1101	Electronic
Apr-2023	1589	1792	47%	53%	812	2214	27%	73%	6407	47%	63%	2401	495	933	Electronic, members submitted less JPAs than usual
May-2023	2587	2224	54%	46%	734	2941	20%	80%	8486	43%	61%	3321	816	1347	Electronic, members submitted less JPAs than usual
Jun-2023	3295	1518	68%	32%	532	2110	20%	80%	7455	35%	49%	3827	821	1163	Electronic, members submitted less JPAs than usual
Jul-2023	3103	2895	52%	48%	1037	4130	20%	80%	11165	46%	63%	4140	965	1573	Electronic
Aug-2023	4119	2442	63%	37%	1202	1560	44%	56%	9323	30%	43%	5321	954	1346	Electronic (One employee on vac 3 weeks)
Sep-2023	3975	1638	71%	29%	1313	1239	51%	49%	8165	31%	35%	5288	1126	1460	Electronic (multiple employees were out sick, due to covid and other illness) Highest in Billed JPAs. High volume of billed poles.
Oct-2023	3348	1304	72%	28%	880	2458	26%	74%	7990	42%	47%	4228	1203	1585	Electronic (one employee on vac). Billed and processed JPA numbers totals are the highest in 2023 so far.
Nov-2023	2717	860	76%	24%	1009	3038	25%	75%	7624	53%	51%	3726	863	1227	Electronic (one employee on vac), lost admin aide C.Odle, Thanksgiving holiday
Dec-2023	2180	1220	64%	36%	822	4881	14%	86%	9103	63%	67%	3002	753	1422	Electronic
Jan-2024	2011	872	70%	30%	831	6067	12%	88%	9781	71%	71%	2842	861	1518	Electronic, multi JPAs (3+ parties) high return rate
Feb-2024	1956	716	73%	27%	1163	4330	21%	79%	8165	67%	62%	3119	798	1328	Average month, one holiday
Mar-2024	1667	1216	58%	42%	656	2556	20%	80%	6095	53%	62%	2323	508	916	One staff on medical leave, one staff on vacation for 2 weeks, training a new admin aide
Apr-2024	1069	929	54%	46%	990	3083	24%	76%	6071	67%	66%	2059	392	783	One staff on medical leave, one staff train the new admin aide full time
May-2024	2255	1040	68%	32%	1117	3131	26%	74%	7543	56%	55%	3372	900	1355	Average month, one holiday, admin aide is still in training
Jun-2024	2610	1329	66%	34%	1044	4493	19%	81%	9476	58%	61%	3654	939	1516	Average month, one holiday, one biller came back from medical leave. Admin aide is still in training
Jul-2024	116	799	13%	87%	1700	6847	20%	80%	9462	90%	81%	1816	273	913	Average month, one holiday, one staff on vacation
Aug-2024	1001	1039	49%	51%	1697	5645	23%	77%	9382	78%	71%	2698	509	1155	Average month, one biller was on vacation, one admin aide trainee was let go
Sep-2024	1449	1888	43%	57%	1799	3786	32%	68%	8922	63%	64%	3248	689	1248	Average month, one holiday, two billers on vacation
Oct-2024	2325	979	70%	30%	1878	3635	34%	66%	8817	63%	52%	4203	1052	1534	Billable rate for 2P JPAs went up, 4203 billed poles, over 1500 JPAs processed. Staff processed 1500 OK TO Bill Forms 7 (42 hrs)
Nov-2024	997	811	55%	45%	1052	3123	25%	75%	5983	70%	66%	2049	374	766	Average month, two holidays. One staff on vacation. 1495 poles (435 JPAs) moved to Dec 2024 bill of sale due to tech difficulties.
Dec-2024	3306	2855	54%	46%	2125	4101	34%	66%	12387	50%	56%	5431	1614	1787	Average month, two holidays. 1495 poles (435 JPAs) moved from Nov 2024 bill of sale.
Jan-2025	2214	880	72%	28%	1613	3572	31%	69%	8279	63%	54%	3827	949	1427	Multiple staff were on vacation at the beginning of January.
Feb-2025	1235	275	82%	18%	2443	2228	52%	48%	6181	76%	40%	3678	597	822	Staff focused on Prioritized Finals submitted by members, emailed questions to members to ensure they were billed completely. One holiday

Average Billed Poles in 2024: 3068

JOINT (TWO OWNERS) JPAS - ALL MEMBERS

Bill of Sale Month	Poles Billed 2P	Poles Returned	Total Poles (Billed + Returned) Processed	Number of JPAs BILLED	Number of JPAs Returned	Total # of JPAs Processed (Billed + Returned)	Additional work Hrs	NOTES	Poles/Hour	POLES BILLABLE RATE	Poles Return rate %	JPA BILLABLE RATE	JPAs Return Rate %	
Jul-24	83	97	180	15	18	33	10.83		16.62	46.11%	53.89%	45.45%	54.55%	
Aug-24	489	329	818	117	45	162	58.93		13.88	59.78%	40.22%	72.22%	27.78%	
Sep-24	538	499	1037	137	50	187	60.24		17.21	51.88%	48.12%	73.26%	26.74%	
Oct-24	1280	609	1889	467	75	542	154.38		12.24	67.76%	32.24%	86.16%	13.84%	
Nov-24	1058	241	1299	280	31	311	113.25		11.47	81.45%	18.55%	90.03%	9.97%	
Dec-24	1091	436	1527	379	52	431	114.50		13.34	71.45%	28.55%	87.94%	12.06%	
Jan-25	773	291	1064	277	54	331	81.80		13.01	72.65%	27.35%	83.69%	16.31%	
Feb-25	1304	371	1675	330	43	373	131.08		12.78	77.85%	22.15%	88.47%	11.53%	
Totals	6616	2873	9489	2002	368	2370	725.01							
									Average	14.13	63%	37%	76%	24%

2P B/S 8/24: Call back/F7 Do not bill received after JPA has been billed: 2 JPAs/26 poles
 2P B/S 10/24: Call back/F7 Do not bill received after JPA has been billed: 6 JPAs/7 poles
 2P B/S 2/05: Call back/F7 Do not bill received after JPA has been billed: 4 JPAs/ 20 poles

Average billing joint (2 owners) poles/hour goal:	12.10
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*Overtime poles per month contingent upon (based on 2020 & 2021 OT data):

1. The % of billable joint poles: 60% (or less) of the volume processed can be billed (based on SCE OT data).
2. The % of billable joint JPAs: 76% (or less) of the volume processed can be billed (based on SCE OT data).
3. Staff availability.

THREE OWNERS JPAS - ALL MEMBERS

Bill of Sale Month	3P Poles Billed	3P Poles Returned	Total Poles (Billed + Returned) Processed	Number of JPAs BILLED	Number of JPAs Returned	Total # of JPAs Processed (Billed + Returned)	Additional work Hrs	NOTES	Poles/Hour	POLE BILLABLE RATE	Poles Return rate %	JPA BILLABLE RATE	JPAs Return Rate %	
Jul-24	712	1557	2269	152	146	298	140.92		16.10	31.38%	68.62%	51.01%	48.99%	
Aug-24	463	737	1200	99	78	177	94.57		12.69	38.58%	61.42%	55.93%	44.07%	
Sep-24	513	789	1302	77	83	160	95.76		13.60	39.40%	60.60%	48.13%	51.88%	
Oct-24	251	470	721	52	51	103	52.87		13.64	34.81%	65.19%	50.49%	49.51%	
Nov-24	189	379	568	42	40	82	49.25		11.53	33.27%	66.73%	51.22%	48.78%	
Dec-24	267	644	911	75	60	135	54.50		16.72	29.31%	70.69%	55.56%	44.44%	
Jan-25	173	231	404	52	22	74	33.70		11.99	42.82%	57.18%	70.27%	29.73%	
Mar-25	274	220	494	55	30	85	49.67		9.95	55.47%	44.53%	64.71%	35.29%	
Totals	2842	5027	7869	604	510	1114	571.24							
									Average	14.05	34%	66%	52%	48%

3P B/S 10/24: Call back/F7 Do not bill received after JPA has been billed: 1 JPAs/6 poles
 3P B/S 2/05: Call back/F7 Do not bill received after JPA has been billed: 1 JPAs/22 poles

Total 2P+3P hours 1296.25 Grand Total
 Total 2P+3P poles processed 17,358 Grand Total

Report from the SCJPC database:

	FINALIZED JPAS	FINALIZED JPAS	
Bill of Sale	% E Base Owner Poles processed in Finalized JPAs	% Non E Base Owner Poles processed in Finalized JPAs	Note
January 2024	92.75%	7.25%	OT included. SCE Inspection/tag JPAs excluded.
February 2024	93.33%	6.67%	OT included. SCE Inspection/tag JPAs excluded.
March 2024	88.33%	11.67%	OT included. SCE Inspection/tag JPAs excluded.
April 2024	88.40%	11.60%	OT included. SCE Inspection/tag JPAs excluded.
May 2024	90.76%	9.24%	OT included. SCE Inspection/tag JPAs excluded.
June 2024	92.32%	7.68%	OT included. SCE Inspection/tag JPAs excluded.
July 2024	83.60%	16.40%	OT included. SCE Inspection/tag JPAs excluded.
August 2024	85.96%	14.04%	OT included. SCE Inspection/tag JPAs excluded.
September 2024	80.39%	19.61%	OT included. SCE Inspection/tag JPAs excluded.
October 2024	83.00%	17.00%	OT included. SCE Inspection/tag JPAs excluded.
November 2024	74.41%	25.59%	OT included. SCE Inspection/tag JPAs excluded.
December 2024	83.66%	16.34%	OT included. SCE Inspection/tag JPAs excluded.
January 2025	83.61%	16.39%	OT included. SCE Inspection/tag JPAs excluded.
February 2025	58.44%	41.56%	OT included. SCE/B Inspection/tag JPAs excluded.
	FINALIZED JPAS	FINALIZED JPAS	

TOTAL		
PRIORITY JPAS IN OFFICE THROUGH 3/5/2025		
	<u>JPAS</u>	<u>POLES</u>
2P	52	140
3P & 4P	90	789
5PLUS	17	198
TOTAL	159	1127

TOTAL E/NG SUBMITTED		
TOTAL JPAS SUBMITTED IN MARCH 25 BS		
	<u>JPAS</u>	<u>POLES</u>
2P	2296	6616
3P & 4P	582	3081
5PLUS	74	543
TOTAL	2952	10240

REASONS	
TOTAL E/NG SUBMITTED	
2/20/2025 - 3/5/2025	
	<u>JPAS</u>
1 COR	8
2 FIRE	1
3 BILL FIRST	3
4 CAR HIT POLE	8
GRAND TOTAL	20

SCE PB SUBMITTED		
PRIORITY JPAS IN OFFICE THROUGH 3/5/2025		
	<u>JPAS</u>	<u>POLES</u>
2P	39	100
3P & 4P	6	56
5PLUS	2	6
TOTAL	47	162

SCE TOTAL SUBMITTED		
TOTAL JPAS SUBMITTED IN MARCH 25 BS		
	<u>JPAS</u>	<u>POLES</u>
2P	2257	6502
3P & 4P	370	1354
5PLUS	31	164
TOTAL	2658	8020

<u>JPAS</u>	<u>POLES</u>
2%	2%
2%	4%
6%	4%

SCE SUBMITTED	
2/20/2025 - 3/5/2025	
	<u>JPAS</u>
1 COR	8
2 FIRE	1
3 BILL FIRST	1
4 CAR HIT POLE	8
TOTAL	18

NG PB SUBMITTED		
PRIORITY JPAS IN OFFICE THROUGH 3/5/2025		
	<u>JPAS</u>	<u>POLES</u>
2P	13	40
3P & 4P	84	733
5PLUS	15	192
TOTAL	112	965

NG TOTAL SUBMITTED		
TOTAL JPAS SUBMITTED IN MARCH 25 BS		
	<u>JPAS</u>	<u>POLES</u>
2P	39	114
3P & 4P	212	1727
5PLUS	43	379
TOTAL	294	2220

<u>JPAS</u>	<u>POLES</u>
33%	35%
40%	42%
35%	51%

NG SUBMITTED	
2/20/2025 - 3/5/2025	
	<u>JPAS</u>
1 COR	0
2 FIRE	0
3 BILL FIRST	2
4 CAR HIT POLE	0
TOTAL	2