

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801

June 18, 2025

A regular meeting of the **Operating Committee** took place on the above date, at 10:15 a.m., at the Committee office.

Those in attendance were:

Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. April DeBarge	Southern California Edison
Ms. Kevin Flores	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Micheal Pearson	Southern California Edison
Mr. Samuel Picazo	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Aaron Cochran	AT&T California
Mr. Alvin Robielos	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica Casanova	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Ms. Maribel Sanchez	Teleport Communications America
Mr. Irvin Orzuna	City of Glendale
Mr. Michael Truong	City of Burbank
Mr. Salvador Zambrano	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. Claudia Arellano	City of Vernon
Ms. Alicia Smith	Sprint Nextel/Sprint Communications

Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Mr. Treepaisan, called the meeting to order at 10:15 a.m. by addressing the first item on the agenda, the review of the **May 2025 meeting minutes**. There were no questions or comments.

The second agenda item is the review of the **May 2025 Operating expense sheet**. Ms. Pranata reported that the Operating expenses were high due to three paydays in the month of May.

There were no questions or comments.

The third agenda item is **Accounts Receivable**. Ms. Pranata received confirmation from the City of Glendale that payment for past due invoices has been issued and is currently pending receipt. Extenet has paid its two oldest invoices. Additionally, Ms. Pranata has issued a notice of default to Sprint Nextel, whose membership is subject to termination on August 5, 2025. No response has been received to date. Mr. Treepaisan asked whether any member has ever failed to pay to the point that the committee had to take action. Ms. Pranata responded that this has not occurred, as she received payment on the final day of the membership ending.

Ms. Pranata asked if a representative from Sprint Nextel is currently online and, if so, requested an update. Ms. Smith stated that they are in ongoing communication but do not yet have definitive information. Ms. Ortiz has been in direct contact with Sprint Nextel following the notice of default sent by Ms. Pranata. A purchase order has since been received, and payment is currently being processed. Ms. Pranata requested to be notified when the payment is sent to the SCJPC office. Ms. Ortiz confirmed she would provide the update.

There were no further questions or comments.

The fourth agenda item on the agenda is **Member Board Attendance for May 2025**.

There were no questions or comments.

The fifth agenda item for discussion is **Billing Standardization of Procedures and Minutes**. Ms. Allen had a staff meeting on June 11, 2025. Ms. Allen reviewed Section 9.4 regarding cases where the old pole shows one utility at 100 and the other as CLR, but no SCJPC record exists in Friend. Ms. Allen clarified that while this process originated with free attachments, it now applies to clear attachments lacking a record in Friend.

If the old pole has no existing record and is being replaced, no record needs to be created for it. Instead, the new pole should be recorded as usual. The JPA may proceed with a note stating: "PREVIOUS CLEARANCE ATTACHMENT – NO RECORD, NO PENALTIES." A standard record will be created for the new pole only.

Ms. Allen then reviewed Section 5.1D with the staff. According to the Routine Handbook, when a member with an unauthorized attachment vacates a pole, they must purchase interest at structural value and are assessed a 50% penalty—based on the JPA date sent for the full value of the space occupied. This process is outlined in the Administrative Board Minutes from May 20, 2020, to ensure consistency.

Ms. Allen clarified that Section 5.1D applies when a member is found unauthorized and another member relinquishes interest. Ms. Allen referenced the Billing Manual for further guidance and cited a case where a base owner relinquished interest, which followed different billing rules. However, she confirmed that the 50% penalty only applies when the unauthorized member vacates the pole.

Ms. Allen created an example for reference and reminded the team that this procedure is not new but had not been previously illustrated.

Ms. Allen then reminded the staff that when a JPA includes Section 13.3 to update pole height or year set, the bill of sale must reflect the changes. This has always been standard procedure. Notations should read: X/XX: Update pole length from [old pole length or X/XX: Update year set from [old year set]

When a JPA includes Section 13.1 and/or 13.2 to correct pole height or year set, the bill of sale must also be notated. This procedure remains unchanged. Notations should read: X/XX: Corr pole length from [old pole length or X/XX: Corr year set from [old year set

Lastly, Ms. Allen discussed Section 4.X, if the existing joint pole is listed in Friend and the treatment shown there is valid, billers are not required to match or verify the pole treatment on the JPA. If the treatment is missing or invalid on the JPA but valid in Friend, the JPA can be accepted and processed without needing to return it for correction. This procedure have been in place and remains unchanged to ensure accuracy.

Mr. Armstrong asked how to document poles that have been relinquished or cut to a shorter length specifically, whether the record should reflect the full pole length or just the portion above ground. Ms. Allen clarified that the record should reflect the entire pole, including both above and below ground.

Mr. Armstrong then inquired about how to notate this on a JPA. Ms. Allen explained that, for example, if a 45 foot pole is cut by 10 feet, it should be marked as C10, with the original pole height in parentheses and the new pole height listed above it on the JPA. She also noted that this change is reflected on the pole card and offered to send Mr. Armstrong an example if needed.

There were no further questions or comments.

The sixth item on the agenda is **JPA Member Activity**.

- Please contact SCJPC (Angela) if members would like to meet with the SCJPC to discuss memos.

Ms. Pranata presented the Member Activity Report for May 2025 (see attached). During the month, the office processed 7,431 poles and billed 3,512 poled during regular hours, with few priority JPAs. An additional 1,864 poles from 352 JPAs were processed during overtime.

There were no questions or comments.

The seventh item on the agenda is **Miscellaneous Items**.

SCJPC Office updates:

- Office productivity without OT
- SCJPC OT monthly report. SCJPC will pay for OT starting July 2024. SCJPC to process all JPAs in the order they are received.
- Billed JPAs - Poles percentages

Ms. Pranata reported that the next page shows the *Productivity without Overtime* report (see attached). As previously mentioned, one biller was temporarily reassigned to train new hires, and one team member was on a two-week vacation in May. Overall, it was an average month.

Ms. Pranata then displayed the *SCJPC Overtime Monthly Update* report (see attached). Ms. Pranata stated that during overtime, the staff worked 118 additional hours and process 1,864 poles.

Ms. Pranata reported the next page is the *Report from the SCJPC database* on all finalized JPAs and poles (see attached). Ms. Pranata stated in May 2025, 88.67% of all finalized poles were Edison base owned.

There were no questions or comments.

*Billing Errors/Billing Questions (standing agenda)*

There were none.

*Miscellaneous Items*

*SCJPC FAX Number*

Ms. Pranata asked whether SCJPC still requires a fax number. SCJPC currently uses a virtual fax line, which replaced the landline in 2020. While she receives email notifications for incoming faxes, none have been received from members in over a year. Although SCJPC has maintained the same fax number for over a decade, and some large organizations still include fax numbers in their contact details, Ms. Pranata questioned whether it remains necessary. Ms. Pranata added SCJPC would be saving \$10 a month.

Mr. Treepaisan noted that fax usage has become largely obsolete and asked whether any members still use or require faxing capabilities. He inquired if anyone has recently sent or received faxes through the office and whether maintaining the service is still necessary.

Ms. Zaki agreed that the fax line may no longer be needed but raised a valid point whether any formal notification is required before discontinuing the service. She questioned if the fax number is listed in any agreements or official documents that would need to be updated or communicated.

Mr. Treepaisan noted uncertainty about whether any bylaws or handbook provisions require maintaining a fax number as part of official contact information.

Ms. Zaki added that unless fax is designated as a legal method of notice, the line could likely be discontinued. She suggested notifying all relevant parties that the fax will no longer be an available communication option.

Mr. Treepaisan agreed, indicating that this approach aligns with his thinking.

Mr. Treepaisan suggested moving forward with disconnecting the fax number, given no objections. A notice and email will be sent to all members informing them that the fax number will no longer be in use.

Ms. Pranata will review the Routine Handbook and 1998 Agreement to check for any references to the fax number.

There were no further questions or comments.

**Review of Action Items:**

- Ms. Pranata to review the Routine Handbook and Bylaws to determine if a fax number or contact information is required.

The meeting adjourned at 10:31 a.m. until July 16, 2025.

Transcribed by Ms. Kathleen Allen – Committee Staff

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE  
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	May 31, 2025			YTD Through May, 31 2025			% Variance	Annual Budget
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
<b>EMPLOYEE EXPENSE</b>									
Salaries		95,526	<b>110,169.52</b>	(14,643.94)	477,628	<b>395,225.11</b>	82,402.77	17%	1,146,306.91
Regular (Budgeted)	<b>110,169.52</b>	-	-	-	-	-	-	-	-
	(three paydays)								
Insurance		10,469	<b>9,352.52</b>	1,116.46	52,345	<b>46,714.69</b>	5,630.19	11%	125,627.70
Health/Dental	<b>9,352.52</b>								
Life (quarterly)	-								
Payroll Taxes	(three paydays)	7,642	<b>7,257.26</b>	384.79	38,210	<b>29,103.89</b>	9,106.34	24%	91,704.55
Workers Compensation		450	<b>307.25</b>	142.75	2,250	<b>2,965.50</b>	(715.50)	-32%	5,400.00
Miscellaneous expenses/ Travel mileage reimbursement		33	<b>7.70</b>	25.63	167	<b>7.70</b>	158.97	95%	400.00
<b>PENSION EXPENSE</b>									
Contribution-SEP IRA	(three paydays)	9,064	<b>9,510.28</b>	(446.29)	45,320	<b>35,778.16</b>	9,541.81	21%	108,767.92
<b>MONTHLY RECURRING</b>									
Rent		10,361	<b>10,187.73</b>	173.64	51,807	<b>50,938.65</b>	868.18	2%	124,336.38
Alarm System	Quarterly	58	-	58.33	292	<b>173.97</b>	117.70	40%	700.00
Telephone & Internet	Cell, Fax, Internet, Business Voice	606	<b>711.92</b>	(106.25)	3,028	<b>3,443.21</b>	(414.88)	-14%	7,268.00
Postage & Shipping		31	<b>55.88</b>	(24.63)	156	<b>154.63</b>	1.62	1%	375.00
Business/Property Insurance	<b>Pro-Rated</b>	193	-	193.33	967	<b>1,802.63</b>	(835.96)	-86%	2,320.00
Committee Meetings	** Each company pays for the number of people they bring to the meeting.	41.67	<b>323.64</b>	(281.97)	208	<b>323.64</b>	(115.31)		500.00
<b>EQUIPMENT &amp; FURNITURE</b>									
Copy Machine - CBE (repair, maintenance, supplies)	QUARTERLY	8	-	8.33	42	<b>7.47</b>	34.20	82%	100.00

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE  
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OPERATING EXPENSES	Details	May 31, 2025			YTD Through May, 31 2025				Annual
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance	% Variance	Budget
<b>NETWORK SYSTEM</b>				-		-	-		
Computer-LAN Maintenance Contract (IT service), offsite server backup, labor for on site support, firewall license		1,523	1,184.75	338.58	7,617	5,901.25	1,715.42	23%	18,280.00
FRIEND Support		400	400.00	-	2,000	2,000.00	-	0%	4,800.00
Hosting: SCJPC Website, Cloud Azure VM Server, Azure VM Licenses (Server/SQL), Sharefile, Email, Domain		1,108	1,721.03	(612.70)	5,542	5,171.53	370.14	7%	13,300.00
Computer (repair, maintenance, supplies)		104	-	104.17	521	219.28	301.55	58%	1,250.00
				-		-	-		
<b>PRINTING &amp; SUPPLY</b>				-		-	-		
Office Printing		8	-	8.33	42	25.52	16.15	39%	100.00
Office Supplies		65	5.00	59.58	323	176.74	146.18	45%	775.00
				-		-	-		
				-		-	-		
<b>CONTRACT SERVICES</b>				-		-	-		
Accountant/Yearly Financial Review		458	-	458.33	2,292	600.00	1,691.67	74%	5,500.00
Attorney* (Vision Law Corp)	Equal Assessment	500	499.00	1.00	2,500	2,495.00	5.00	0%	6,000.00
		-	-	-		-	-		
				-		-	-		
<b>GENERAL EXPENSE</b>				-		-	-		
Payroll Service Fees		224	761.35	(537.35)	1,120	1,175.35	(55.35)	-5%	2,688.00
Bank fees/Checks printing	Pro-Rated	8	-	8.33	42	-	41.67	100%	100.00
Publications/Subscriptions/Reference (DocuSign)		21	65.00	(44.17)	104	123.00	(18.83)	-18%	250.00
Seminars, professional development, & tuition		117	-	116.67	583	504.44	78.89	14%	1,400.00
Team Building	Equal Assessment	167	-	166.67	833	256.42	576.91	69%	2,000.00
Member Retirement plaques		42	-	41.67	208	-	208.33	100%	500.00
Scan & shred confidential document		83	-	83.33	417	-	416.67	100%	1,000.00
<b>Total Operating Expenses</b>		139,312.46	152,519.83	(13,207.38)	696,562.28	585,287.78	110,857.83	16%	1,671,749.46

SOUTHERN CALIFORNIA JOINT POLE COMMITTEE  
Statement of Operating Expenses and Capital Investments

OPERATING EXPENSES	Details	May 31, 2025			YTD Through May, 31 2025			% Variance	Annual Budget
		Budgeted	Recorded	Variance	Budgeted	Recorded	Variance		
<b>CAPITAL INVESTMENTS AND LONG TERM LIABILITIES CURRENT</b>									
<u>COMPUTER SYSTEM</u>									
Software Purchase and SCJPC website (minor) modification		121	30.00	90.83	604	230.00	374.17	62%	1,450.00
						-			
<u>EQUIPMENT &amp; FURNITURE</u>									
Purchases and leases (including Copy Machine)	Copy machine lease	400	338.03	61.97	2,000	2,278.30	(278.30)	-14%	4,800.00
Hardware Purchase - New laptops for staff		417	-	416.67	2,083	3,860.96	(1,777.63)	-85%	5,000.00
						-			
<u>LONG TERM LIABILITY CURRENT</u>									
<b>Total Capital Investments &amp; Long Term Liabilities Current</b>		<b>937.50</b>	<b>368.03</b>	<b>569.47</b>	<b>4,687.50</b>	<b>6,369.26</b>	<b>(1,681.76)</b>	<b>-36%</b>	<b>11,250.00</b>
Interest Earned/Misc Income			(0.40)			(1.95)			
<b>TOTAL</b>		<b>140,249.96</b>	<b>152,887.46</b>	<b>(12,637.91)</b>	<b>701,249.78</b>	<b>591,655.09</b>	<b>109,594.69</b>	<b>16%</b>	<b>1,682,999.46</b>
*Items in blue are assessed equally									
6/4/2025									

**MEMBERS ACCOUNTS RECEIVABLE - DELINQUENT ACCOUNTS**

PAST DUE NOTICES - DO NOT DELETE THIS INFORMATION											
Accounting staff, please enter past due sent info in each row/each cell											
Company Name	Invoice Month	Due By	FORMULA 60 Days past due	Amount	Invoice Number	Company Code	Past Due Notice Date Sent	Past due sent to & response notes	Past Due Notices Date by	Input By	Input Date
AT&T Mobility	Jan 2025	February 28, 2025	4/29/2025	\$ 1,207.12	22439	LAC	5/13/2025, 6/10/25	msanchez@motiveis.com; LACJPA@motiveis.com	JT	GV	4/7/2025
AT&T Mobility	Feb 2025	March 31, 2025	5/30/2025	\$ 1,228.05	22471	LAC	6/10/2025	msanchez@motiveis.com; LACJPA@motiveis.com	JT	JT	5/13/2025
AT&T Mobility	Mar 2025	April 30, 2025	6/29/2025	\$ 1,364.07	22503	LAC		Not 60 days, will email the following month		JT	6/10/2025
Boldyn Networks, US LLC	Feb 2025	March 31, 2025	5/30/2025	\$ 1,075.49	22487	MOB	6/10/2025	am.us@boldyn.com; renzo.garzon@boldyn.com Attn: Asset Mgmt	JT	JT	5/13/2025
City of Colton	Dec 2024	January 31, 2025	4/1/2025	\$ 1,191.11	22398	F	4/7/2025, 5/13/2025, 6/10/25	Emailed to bgutierrez@coltonca.gov & Eavla@coltonca.gov	GV/JT	GV	3/11/2025
City of Colton	Feb 2025	March 31, 2025	5/30/2025	\$ 1,167.47	22462	F	6/10/2025	Emailed to bgutierrez@coltonca.gov & Eavla@coltonca.gov	JT	JT	5/13/2025
City of Colton	Mar 2025	April 30, 2025	6/29/2025	\$ 1,297.09	22494	F		Not 60 days, will email the following month		JT	6/10/2025
City of Glendale	Dec 2024	January 31, 2025	4/1/2025	\$ 1,495.68	22399	A	4/7/2025, 5/13/2025, 6/10/25	Emailed to CBabakhanlou@Glendaleca.gov JPA@Glendaleca.gov; argarcia@glendaleca.gov	GV/JT	GV	3/11/2025
City of Glendale	Jan 2025	February 28, 2025	4/29/2025	\$ 1,428.10	22431	A	5/13/2025, 6/10/25	Emailed to CBabakhanlou@Glendaleca.gov JPA@Glendaleca.gov; argarcia@glendaleca.gov	JT	GV	4/7/2025
City of Glendale	Feb 2025	March 31, 2025	5/30/2025	\$ 1,442.67	22463	A	6/10/2025	Emailed to CBabakhanlou@Glendaleca.gov JPA@Glendaleca.gov; argarcia@glendaleca.gov	JT	JT	5/13/2025
City of Glendale	Mar 2025	April 30, 2025	6/29/2025	\$ 1,601.30	22495	A		Not 60 days, will email the following month		JT	6/10/2025
Extenet Systems CA LLC	Jan 2025	February 28, 2025	4/29/2025	\$ 1,096.63	22453	EXT	5/13/2025, 6/10/25	ap@extenetsystems.com; jpadesk@extenetsystems.com	JT	GV	4/7/2025
Extenet Systems CA LLC	Feb 2025	March 31, 2025	5/30/2025	\$ 1,108.34	22485	EXT	6/10/2025	ap@extenetsystems.com; jpadesk@extenetsystems.com	JT	JT	5/13/2025
Extenet Systems CA LLC	Mar 2025	April 30, 2025	6/29/2025	\$ 1,233.35	22517	EXT		Not 60 days, will email the following month		JT	6/10/2025
Sprint Comm.	Mar 2025	April 30, 2025	6/29/2025	\$ 1,198.65	22515	FON		Not 60 days, will email the following month		JT	6/10/2025
<b>Sprint-Nextel Corporation Notice of Default sent - Membership membership is subject to termination on August 5, 2025</b>	Sept 2024	October 31, 2024	12/30/2024	\$ 1,642.27	22308	SPR	1/7/2025; 2/11/2025; 3/11/2025; 4/7/2025; 5/13/2025, 6/10/25	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	JT/GV	JT	12/9/2024
<b>Sprint-Nextel Corporation Notice of Default sent - Membership membership is subject to termination on August 5, 2026</b>	Oct 2024	November 30, 2024	1/29/2025	\$ 1,087.63	22340	SPR	2/11/2025; 3/11/2025; 4/7/2025; 5/13/2025, 6/10/25	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	GV/JT	JT	1/8/2025
<b>Sprint-Nextel Corporation Notice of Default sent - Membership membership is subject to termination on August 5, 2027</b>	Nov 2024	December 31, 2024	3/1/2025	\$ 2,100.32	22372	SPR	3/11/2025; 4/7/2025; 5/13/2025, 6/10/25	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	GV/JT	GV	2/11/2025
<b>Sprint-Nextel Corporation Notice of Default sent - Membership membership is subject to termination on August 5, 2028</b>	Dec 2024	January 31, 2025	4/1/2025	\$ 1,141.60	22404	SPR	4/7/2025; 5/13/2025, 6/10/25	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	GV/JT	GV	3/11/2025
<b>Sprint-Nextel Corporation Notice of Default sent - Membership membership is subject to termination on August 5, 2029</b>	Jan 2025	February 28, 2025	4/29/2025	\$ 1,108.19	22436	SPR	5/13/2025, 6/10/25	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	JT	GV	4/7/2025
<b>Sprint-Nextel Corporation Notice of Default sent - Membership membership is subject to termination on August 5, 2030</b>	Feb 2025	March 31, 2025	5/30/2025	\$ 1,120.02	22468	SPR	6/10/2025	Emailed to: SPRJPA@motiveis.com; Bill.Nolan@t-mobile.com	JT	JT	5/13/2025
<b>Sprint-Nextel Corporation Notice of Default sent - Membership membership is subject to termination on August 5, 2031</b>	Mar 2025	April 30, 2025	6/29/2025	\$ 1,244.65	22500	SPR		Not 60 days, will email the following month		JT	6/10/2025
Verizon Wireless	Mar 2025	April 30, 2025	6/29/2025	\$ 1,707.59	22489	ATC		Not 60 days, will email the following month		JT	6/10/2025

Past due notices will be emailed after 60 days past due, once a month.

TOTAL

\$ 30,287.39

- = Members assessed penalty fee
- = Less than 80% but 50% or greater attendance
- = Less than 50% attendance
- = Excused absence

**SOUTHERN CALIFORNIA JOINT POLE COMMITTEE  
MEMBER BOARD MEETING ATTENDANCE  
JUN 2024 - MAY 2025**

	Company Name	MBR CODE	2024 JUN	2024 JUL	2024 AUG	2024 SEP	2024 OCT	2024 NOV	2024 DEC	2025 JAN	2025 FEB	2025 MAR	2025 APR	2025 MAY	TOTAL	Atten. %	MBR CODE	MONTHS
1	So. California Edison	E	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	E	11
2	Crown Castle NG West Inc.	NG	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	NG	11
3	AT&T California	H / T	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	H / T	11
4	Time-Warner	TWC	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	TWC	11
5	City of Burbank	B	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	B	11
6	City of Vernon	V	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	V	11
7	ATC Outdoor DAS	AMT	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	AMT	11
8	Sprint Communications	FON	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	FON	11
9	Sprint-Nextel	SPR	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	SPR	11
10	ExteNet Systems	EXT	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	EXT	11
11	Bear Valley Electric	BVE	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	BVE	11
12	Teleport Comm America	TCA	1	1	1	1	1	1	0	1	1	1	1	1	11	100%	TCA	11
13	City of Los Angeles	M	1	1	1	1	1	1	0	1	1	0	1	1	10	91%	M	11
14	City of Lompoc	LLW	0	1	1	1	1	1	0	1	1	1	1	1	10	91%	LLW	11
15	City of Anaheim	D	0	1	1	1	1	1	0	1	1	1	1	1	10	91%	D	11
16	Boldyn Networks US LLC	MOB	1	1	1	1	0	1	0	1	1	1	1	1	10	91%	MOB	11
17	T-Mobile, USA	PBM	1	1	1	1	1	0	0	1	1	1	1	1	10	91%	PBM	11
18	Frontier Communications	FTR	1	1	1	1	1	1	0	1	1	1	0	1	10	91%	FTR	11
19	Verizon Wireless	ATC	1	1	1	1	1	1	0	1	1	1	0	1	10	91%	ATC	11
20	MCI/Metro	ATS	1	1	0	1	1	1	0	1	1	1	1	1	10	91%	ATS	11
21	MCI Communications	MCI	1	1	0	1	1	1	0	1	1	1	1	1	10	91%	MCI	11
22	XO Communications	NXT	1	1	0	1	1	1	0	1	1	1	1	1	10	91%	NXT	11
23	Sonic Telecom, LLC	STL	1	0	1	1	1	1	0	1	1	1	1	1	10	91%	STL	11
24	City of Colton	F	1	1	0	1	1	1	0	1	1	1	1	1	10	91%	F	11
25	City of Banning	COB	0	1	1	0	1	1	0	1	1	1	1	1	9	82%	COB	11
26	City of Riverside	J	1	1	1	1	0	0	0	1	1	1	1	1	9	82%	J	11
27	AT&T Mobility	LAC	1	1	1	1	1	0	0	1	1	1	0	1	9	82%	LAC	11
28	City of Pasadena	MP	1	0	1	1	0	1	0	0	1	1	0	1	7	70%	MP	10
29	City of Azusa	MA	1	0	0	1	1	1	0	1	0	0	1	1	7	64%	MA	11
30	Mpower/TelePacific	ICG	0	0	1	0	1	1	0	1	0	1	1	1	7	64%	ICG	11
31	City of Glendale	A	1	0	0	0	0	0	0	0	1	1	1	1	5	50%	A	10
<b>Total</b>			<b>27</b>	<b>26</b>	<b>25</b>	<b>28</b>	<b>27</b>	<b>27</b>	<b>0</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>27</b>	<b>31</b>	<b>Total</b>			
NO MEETING IN DECEMBER			JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY				

Member	ATS	B	BVE	E	EXT	H/T	LLW	M	MCI	NG	SPR	TWC	Totals	YTD
<b>Joint JPAs Billed</b>	2		2	515		1	1		11			1	533	2223
<b>% of Joint JPAs Billed</b>	0.004	0.000	0.004	0.966	0.000	0.002	0.002	0.000	0.021	0.000	0.000	0.002	1.00	
Joint JPAs Returned	13	2	3	63		16		6		4			107	504
<b>Total Joint JPAs Processed</b>	15	2	5	578	0	17	1	6	11	4	0	1	640	
<small>Section 18.1F JPAs included in above</small>						1							1	
<b>Multi JPAs Billed</b>	9			121	1	2		1	8	56	12	5	215	1268
<b>% of Multi JPAs Billed</b>	0.042	0.000	0.000	0.563	0.005	0.009	0.000	0.005	0.037	0.260	0.056	0.023	1.00	
Multi JPAs Returned	89	3		30	6	7		11	51	53	10	1	261	1346
<b>Total Multi JPAs Processed</b>	98	3	0	151	7	9	0	12	59	109	22	6	476	2614
<small>Section 18.1F JPAs included in above</small>						3				1			4	
<b>Total # JPAs Billed</b>	11	0	2	636	1	3	1	1	19	56	12	6	748	3491
<b>% of JPAs Billed</b>	0.015	0.000	0.003	0.850	0.001	0.004	0.001	0.001	0.025	0.075	0.016	0.008	1.00	
<b># of JPAs Returned</b>													368	1850
<b>Total JPAs Processed</b>	113	5	5	729	7	26	1	18	70	113	22	7	1116	5341
<b>% of JPAs Billed</b>													67.03%	
<b>% of JPAs returned</b>													32.97%	

  

Member	ATS	B	BVE	E	EXT	H/T	LLW	M	MCI	NG	SPR	TWC	Totals	YTD
<b>Poles Billed (Joint JPAs)</b>	9		26	2157		6	66			26		2	2292	8400
<b>Poles Returned (joint)</b>	155	4	44	404		60		16		19			702	3612
<b>Poles Billed (Multi JPAs)</b>	120			518	11	20		10	26	487	12	16	1220	7925
<b>Poles Returned (multi)</b>	1172	6		229	114	92		153	739	694	10	8	3217	15789
<b>Total # Poles Billed (Joint &amp; Multi combined)</b>	129	0	26	2675	11	26	66	10	26	513	12	18	3512	17867
<b>% of Total Poles Billed (Joint &amp; Multi combined)</b>	0.037	0.000	0.007	0.762	0.003	0.007	0.019	0.003	0.007	0.146	0.003	0.005	1.00	
<b># of Poles Returned</b>													3919	19401
<b>Total Poles Processed</b>	1456	10	70	3308	125	178	66	179	765	1226	22	26	7431	37268
<b>% of Poles Billed</b>													47.26%	
<b>% of Poles returned</b>													52.74%	
<b>RETURN RATE # OF JPAS</b>	90%	100%	60%	13%	86%	88%	0%	94%	73%	50%	45%	14%		
<b>RETURN RATE # OF POLES</b>	91%	100%	63%	19%	91%	85%	0%	94%	97%	58%	45%	31%		

ALL SUB HELD OVERS	E SUB	NON E	TOTAL
HELD OVER JPAS	11443	3130	14573
HELD OVER POLES	38673	27006	65679

Actual JPAs/poles received from 4/5/2025 - 5/5/2025 (May 2025 Bill of Sale)		
	JPAS	POLES
SCE	2725	8555
OTHER MEMBERS	470	3494

Average poles/JPA in 2024	6.98
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PRIORITY JPAS	E SUB	NON E	TOTAL
PRIORITY JPAS	22	1	23
PRIORITY POLES	82	11	93

NON E Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	0	0
F7 Do not Bill (not included in the above table)	0	0

NON E CALL BACKS (not included in the above table)	JPAS	POLES
Form 7 Do Not Bill	32	400

E SUB Call Backs & F7 Do Not Bill received AFTER we finished processing (final-billed) the JPAs	JPAS	POLES
Call Backs	1	2
F7 Do not Bill (not included in the above table)	0	0

SCE CALL BACKS	JPAS	POLES
SCE FORM 7 DO NOT BILL (not included in the above table)	22	105
	13	101

Inspections Billed B Only: O&M (Inspection & Pole Tags)	Inspection JPAs Billed	Inspection Poles Billed
	0	10
	0	1616

B's Inspections JPAs/Poles were not included in above table	SCE O&M YTD
	10
	1616

Inspections Billed SCE Only: O&M (Inspection & Pole Tags)	Inspection JPAs Billed	Inspection Poles Billed
	19	81
	2890	6853

SCE's Inspections JPAs/Poles were not included in above table	SCE O&M YTD
	81
	6853

## Edison Submitted JPAs processed during overtime (2P+3P)

		YTD
Poles Billed	696	4663
Poles returned (memos)	86	1211
Total Poles Processed (Billed + Memos)	782	5874
JPAs Billed	203	1220
JPAs returned (memos)	18	148
Total JPAs Processed (Billed + Memos)	221	1368
JPAs Processed Call Back/F7 Do Not Bill	0	15
Poles Processed Call Back/F7 Do Not Bill	0	111
JPAs Processed 18.1F HOLDOVER	0	2
Poles Processed 18.1F HOLDOVER	0	31
Processed JPAs during OT but F7 holdover (SCE REPLACED):	0	1
Processed poles during OT but F7 holdover (SCE REPLACED):	0	6

## JPAs Submitted by other members (NON E) processed during overtime (2P+3P)

		YTD
Poles Billed	116	116
Poles returned (memos)	966	2666
Total Poles Processed (Billed + Memos)	1082	1948
JPAs Billed	29	1729
JPAs returned (memos)	102	2668
Total JPAs Processed (Billed + Memos)	131	335
JPAs Processed Call Back/F7 Do Not Bill	0	192
Poles Processed Call Back/F7 Do Not Bill	0	396
JPAs Processed 18.1F HOLDOVER	0	2
Poles Processed 18.1F HOLDOVER	0	5

Overtime paid by the SCJPC proportionally

**TOTALS**

		YTD
Poles Billed	812	812
Poles returned (memos)	1052	3877
Total Poles Processed (Billed + Memos)	1864	6697
JPAs Billed	232	3057
JPAs returned (memos)	120	7778
Total JPAs Processed (Billed + Memos)	352	1573
JPAs Processed Call Back/F7 Do Not Bill	0	322
Poles Processed Call Back/F7 Do Not Bill	0	1543
JPAs Processed 18.1F HOLDOVER	0	17
Poles Processed 18.1F HOLDOVER	0	116

## PRODUCTIVITY WITHOUT OVERTIME

BILL OF SALE	2P BILLED POLES	2P RETURNED POLES	2P BILLED RATE (longer to process)	2P RETURN RATE	3+ BILLED POLES	3P+ RETURNED POLES	3P+ BILLED RATE (longer to process)	3P+ RETURN RATE	TOTAL PROCESSED POLES	3P+ Poles % Processed	POLES RETURN RATE	TOTAL BILLED POLES	BILLED JPAS	Number of JPAs processed total	NOTES
Jan-2024	2011	872	70%	30%	831	6067	12%	88%	9781	71%	71%	2842	861	1518	Electronic, multi JPAs (3+ parties) high return rate
Feb-2024	1956	716	73%	27%	1163	4330	21%	79%	8165	67%	62%	3119	798	1328	Average month, one holiday
Mar-2024	1667	1216	58%	42%	656	2556	20%	80%	6095	53%	62%	2323	508	916	One staff on medical leave, one staff on vacation for 2 weeks, training a new admin aide
Apr-2024	1069	929	54%	46%	990	3083	24%	76%	6071	67%	66%	2059	392	783	One staff on medical leave, one staff train the new admin aide full time
May-2024	2255	1040	68%	32%	1117	3131	26%	74%	7543	56%	55%	3372	900	1355	Average month, one holiday, admin aide is still in training
Jun-2024	2610	1329	66%	34%	1044	4493	19%	81%	9476	58%	61%	3654	939	1516	Average month, one holiday, one biller came back from medical leave. Admin aide is still in training
Jul-2024	116	799	13%	87%	1700	6847	20%	80%	9462	90%	81%	1816	273	913	Average month, one holiday, one staff on vacation
Aug-2024	1001	1039	49%	51%	1697	5645	23%	77%	9382	78%	71%	2698	509	1155	Average month, one biller was on vacation, one admin aide trainee was let go
Sep-2024	1449	1888	43%	57%	1799	3786	32%	68%	8922	63%	64%	3248	689	1248	Average month, one holiday, two billers on vacation
Oct-2024	2325	979	70%	30%	1878	3635	34%	66%	8817	63%	52%	4203	1052	1534	Billable rate for 2P JPAs went up, 4203 billed poles, over 1500 JPAs processed. Staff processed 1500 OK TO Bill Forms 7 (42 hrs)
Nov-2024	997	811	55%	45%	1052	3123	25%	75%	5983	70%	66%	2049	374	766	Average month, two holidays. One staff on vacation. <b>1495 poles (435 JPAs)</b> moved to Dec 2024 bill of sale due to tech difficulties.
Dec-2024	3306	2855	54%	46%	2125	4101	34%	66%	12387	50%	56%	5431	1614	1787	Average month, two holidays. <b>1495 poles (435 JPAs)</b> moved from Nov 2024 bill of sale.
Jan-2025	2214	880	72%	28%	1613	3572	31%	69%	8279	63%	54%	3827	949	1427	Multiple staff were on vacation at the beginning of January.
Feb-2025	1235	275	82%	18%	2443	2228	52%	48%	6181	76%	40%	3678	597	822	Staff focused on Prioritized Billing (PB) Finals submitted by members, emailed questions to members to ensure they were billed completely. One holiday. PB JPAs took longer to process than regular JPAs.
Mar-2025	668	498	57%	43%	2649	3420	44%	56%	7235	84%	54%	3317	435	786	Staff focused on Prioritized Billing (PB) Finals submitted by members, emailed questions to members to ensure they were billed completely. Multiple staff on vacation. PB JPAs took longer to process than regular JPAs.
Apr-2025	1991	1257	61%	39%	1542	3352	32%	68%	8142	60%	57%	3533	792	1190	One Biller Lvl 1 pulled from billing to train the new hires full time. Average month.
May-2025	2292	702	77%	23%	1220	3217	27%	73%	7431	60%	53%	3512	748	1116	One Biller Lvl 1 pulled from billing to train the new hires full time. Average month. Staff on vacation (2 weeks).

Average Billed Poles in 2024: 3068

**JOINT (TWO OWNERS) JPAS - ALL MEMBERS**

Bill of Sale Month	Poles Billed 2P	Poles Returned	Total Poles (Billed + Returned) Processed	Number of JPAs BILLED	Number of JPAs Returned	Total # of JPAs Processed (Billed + Returned)	Additional work Hrs	NOTES	Poles/Hour	POLES BILLABLE RATE	Poles Return rate %	JPA BILLABLE RATE	JPAs Return Rate %
Jul-24	83	97	180	15	18	33	10.83		16.62	46.11%	53.89%	45.45%	54.55%
Aug-24	489	329	818	117	45	162	58.93		13.88	59.78%	40.22%	72.22%	27.78%
Sep-24	538	499	1037	137	50	187	60.24		17.21	51.88%	48.12%	73.26%	26.74%
Oct-24	1280	609	1889	467	75	542	154.38		12.24	67.76%	32.24%	86.16%	13.84%
Nov-24	1058	241	1299	280	31	311	113.25		11.47	81.45%	18.55%	90.03%	9.97%
Dec-24	1091	436	1527	379	52	431	114.50		13.34	71.45%	28.55%	87.94%	12.06%
Jan-25	773	291	1064	277	54	331	81.80		13.01	72.65%	27.35%	83.69%	16.31%
Feb-25	1304	371	1675	330	43	373	131.08		12.78	77.85%	22.15%	88.47%	11.53%
Mar-25	804	143	947	201	31	232	98.31		9.63	84.90%	15.10%	86.64%	13.36%
Apr-25	630	305	935	166	33	199	77.75		12.03	67.38%	32.62%	83.42%	16.58%
May-25	574	289	863	180	37	217	66.05		13.07	66.51%	33.49%	82.95%	17.05%
<b>Totals</b>	<b>8624</b>	<b>3610</b>	<b>12234</b>	<b>2549</b>	<b>469</b>	<b>3018</b>	<b>967.12</b>						
Average									14.13	63%	37%	76%	24%

2P B/S 8/24: Call back/F7 Do not bill received after JPA has been billed: 2 JPAs/26 poles  
 2P B/S 10/24: Call back/F7 Do not bill received after JPA has been billed: 6 JPAs/7 poles  
 2P B/S 2/25: Call back/F7 Do not bill received after JPA has been billed: 4 JPAs/ 20 poles  
 2P B/S 3/25: Call back/F7 Do not bill received after JPA has been billed: 6 JPAs/ 49 poles  
 2P B/S 4/25: Call back/F7 Do not bill received after JPA has been billed: 2 JPAs/ 8 poles

**Average billing joint (2 owners) poles/hour goal: 12.10**

\*Overtime poles per month contingent upon (based on 2020 & 2021 OT data):

1. The % of billable joint poles: 60% (or less) of the volume processed can be billed (based on SCE OT data).
2. The % of billable joint JPAs: 76% (or less) of the volume processed can be billed (based on SCE OT data).
3. Staff availability.

**THREE OWNERS JPAS - ALL MEMBERS**

Bill of Sale Month	3P Poles Billed	3P Poles Returned	Total Poles (Billed + Returned) Processed	Number of JPAs BILLED	Number of JPAs Returned	Total # of JPAs Processed (Billed + Returned)	Additional work Hrs	NOTES	Poles/Hour	POLE BILLABLE RATE	Poles Return rate %	JPA BILLABLE RATE	JPAs Return Rate %
Jul-24	712	1557	2269	152	146	298	140.92		16.10	31.38%	68.62%	51.01%	48.99%
Aug-24	463	737	1200	99	78	177	94.57		12.69	38.58%	61.42%	55.93%	44.07%
Sep-24	513	789	1302	77	83	160	95.76		13.60	39.40%	60.60%	48.13%	51.88%
Oct-24	251	470	721	52	51	103	52.87		13.64	34.81%	65.19%	50.49%	49.51%
Nov-24	189	379	568	42	40	82	49.25		11.53	33.27%	66.73%	51.22%	48.78%
Dec-24	267	644	911	75	60	135	54.50		16.72	29.31%	70.69%	55.56%	44.44%
Jan-25	173	231	404	52	22	74	33.70		11.99	42.82%	57.18%	70.27%	29.73%
Feb-25	274	220	494	55	30	85	49.67		9.95	55.47%	44.53%	64.71%	35.29%
Mar-25	652	1149	1801	108	93	201	113.44		15.88	36.20%	63.80%	53.73%	46.27%
Apr-25	223	115	338	32	16	48	40.50		8.35	65.98%	34.02%	66.67%	33.33%
May-25	238	763	1001	52	83	135	51.95		19.27	23.78%	76.22%	38.52%	61.48%
<b>Totals</b>	<b>3955</b>	<b>7054</b>	<b>11009</b>	<b>796</b>	<b>702</b>	<b>1498</b>	<b>777.13</b>						
Average									14.05	34%	66%	52%	48%

3P B/S 10/24: Call back/F7 Do not bill received after JPA has been billed: 1 JPAs/6 poles  
 3P B/S 2/25: Call back/F7 Do not bill received after JPA has been billed: 1 JPAs/22 poles  
 3P B/S 3/25: Call back/F7 Do not bill received after JPA has been billed: 1 JPAs/12 poles  
 3P B/S 4/25: Call back/F7 Do not bill received after JPA has been billed: 1 JPAs/2 poles

Total 2P+3P hours            1744.25 Grand Total  
 Total 2P+3P poles processed    23,243 Grand Total  
 This month's total additional hours    118.00 May 2025 B/S

Report from the SCJPC database:

	FINALIZED JPAS		
<b>Bill of Sale</b>	<b>% E Base Owner Poles processed in Finalized JPAs</b>	<b>% Non E Base Owner Poles processed in Finalized JPAs</b>	<b>Note</b>
January 2024	92.75%	7.25%	OT included. SCE Inspection/tag JPAs excluded.
February 2024	93.33%	6.67%	OT included. SCE Inspection/tag JPAs excluded.
March 2024	88.33%	11.67%	OT included. SCE Inspection/tag JPAs excluded.
April 2024	88.40%	11.60%	OT included. SCE Inspection/tag JPAs excluded.
May 2024	90.76%	9.24%	OT included. SCE Inspection/tag JPAs excluded.
June 2024	92.32%	7.68%	OT included. SCE Inspection/tag JPAs excluded.
July 2024	83.60%	16.40%	OT included. SCE Inspection/tag JPAs excluded.
August 2024	85.96%	14.04%	OT included. SCE Inspection/tag JPAs excluded.
September 2024	80.39%	19.61%	OT included. SCE Inspection/tag JPAs excluded.
October 2024	83.00%	17.00%	OT included. SCE Inspection/tag JPAs excluded.
November 2024	74.41%	25.59%	OT included. SCE Inspection/tag JPAs excluded.
December 2024	83.66%	16.34%	OT included. SCE Inspection/tag JPAs excluded.
January 2025	83.61%	16.39%	OT included. SCE Inspection/tag JPAs excluded.
February 2025	58.44%	41.56%	Priority Billing JPAs finalized. OT included. SCE/B Inspection/tag JPAs excluded.
March 2025	65.53%	34.47%	Priority Billing JPAs finalized. OT included. SCE Inspection/tag JPAs excluded.
April 2025	84.05%	15.95%	OT included. SCE Inspection/tag JPAs excluded.
May 2025	88.67%	11.33%	OT included. SCE Inspection/tag JPAs excluded.
	<b>% E Base Owner Poles processed in Finalized JPAs</b>	<b>% Non E Base Owner Poles processed in Finalized JPAs</b>	