

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801

August 20, 2025

A regular meeting of the **Administrative Board** took place on the above date, at 9:01 a.m., via teleconference.

Those in attendance were:

Mr. John Bacon	City of Los Angeles
Mr. Gabriel Pech	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Ms. Silvana Ray	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Micheal Pearson	Southern California Edison
Mr. Samuel Picazo	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Todd Dailey	AT&T California
Mr. Julian Ruiz	AT&T California
Ms. Kay Black	AT&T California
Mr. Aaron Cochran	AT&T California
Mr. Alvin Robielos	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica Casanova	AT&T California
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. James Todaro	Verizon Wireless
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Ms. Maribel Sanchez	Teleport Communications America
Mr. Irvin Orzuna	City of Glendale
Mr. Edward Khashadourian	City of Glendale
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Mr. Michael Truong	City of Burbank
Ms. Katia Muradian	City of Pasadena
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Dianell Caamano	AT&T Mobility
Mr. Joseph DeLaTorre	City of Azusa
Mr. Hein Voung	City of Azusa

Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. Iman Torbati	City of Vernon
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Mr. Johnny Villalobos	M-Power Communications
Ms. Linda McLean	Exenet Systems
Ms. Heidi Seropian	Exenet Systems
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Maggie Howell	ATC-Outdoor DAS, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

### **CALL TO ORDER**

Mr. Bacon, President of SCJPC, called the meeting to order at 9:01 a.m. Mr. Bacon then proceeded with roll call. When the roll call was completed City of Pasadena (MP), Time Warner Cable (TWC), and City of Colton (F), were not in attendance.

There were no questions or comments.

### **HOUSEKEEPING:**

Mr. Bacon requested that members who are teleconferencing mute their phones so that no interference is picked up. He added that if the teleconferencing members must step away from the meeting to please inform the chair when they leave and return to the meeting, in the event that a vote call transpired in their absence. Additionally, he asked members, before speaking, to please state their name and company first, then proceed with comments or questions. If someone else is talking, please do not talk over them because it is hard to hear and incoherent.

### **APPROVAL OF MINUTES:**

Mr. Bacon inquired whether the members reviewed the minutes of July 16, 2025, Administrative Board meeting and if there were any comments, additions, deletions, or revisions. In that there were no corrections, Mr. Bacon then solicited a motion to accept the minutes as written. Mr. Treepaisan motioned to accept the July 16, 2025, minutes as written. Ms. LaFrenais seconded the motion, which after the vote tally was completed, passed. However, Mr. Todaro abstained, and Mr. Parra did not vote.

There were no questions or comments.

### **MANAGER'S REPORT**

Ms. Pranata reported that the July 2025 Gross Expenses/Capital Investments were \$123,240.08. The members were assessed \$121,040.08. There was a \$2,200 new member (COG) application fee credit.

There were no questions or comments.

## **COMMUNICATIONS:**

### Gateway Cities Council of Government (COG) membership applications update.

- Action item: Members to review the letter and their membership request with their respective company and/or legal departments.
- Compiling feedback from Members. See packet for feedback from Sonic LLC.
- Plan to request that COG provide the following documents, as the SCJPC has historically required the same from previous applicants:
  - o Proof of status as a publicly owned utility
  - o Proof of sufficient insurance, self-insurance, or financial capability

Ms. Pranata reminded the committee that members were previously asked to review the membership request letter with their respective companies and legal departments if needed. She has since received feedback from Sonic Telecom, LLC, which is included in the meeting package. Ms. Pranata asked the committee whether Sonic's questions should be incorporated into the two membership requirements she plans to request: proof of status as a publicly owned utility and proof of sufficient insurance, self-insurance, or financial capability. Sonic's specific question was displayed during the meeting (see attached). Ms. Ray asked whether additional questions could be submitted later or needed to be provided now. Ms. Pranata confirmed that questions could be asked now and again during a later interview stage. Ms. Ringo raised concerns about the fairness of the application fee structure, noting that a single fee appears to grant access to a large group (estimated between 15–25 cities), whereas individual applicants would incur higher costs. She questioned whether this group arrangement is equitable. Ms. McLean inquired why each entity within the group isn't applying individually, suggesting cost savings as a possible reason. Ms. Ray agreed that the question was valid. Mr. Van Styk suggested that the group likely has a shared financial goal, such as attachment rights, and that the decision to apply collectively is strategic rather than individual. Ms. Ringo raised concerns about the financial implications if each member of the applicant group were to apply individually, estimating costs could exceed \$2 million. Mr. Treepaisan agreed, noting that the group is currently applying at a fraction of that cost. He questioned how responsibilities would be handled if a member or city opted out, particularly regarding infrastructure and liability. He suggested the possibility of adjusting the application fee for multi-member entities and welcomed further input. Mr. Dailey asked whether the COG group is considered a single business or a coalition of separate utilities. Ms. Aarize clarified that the applicant identifies as a Joint Powers Authority, a communications utility, and a council of governments, but provided no legal definitions or citations. She emphasized the need for more information to determine if the group qualifies under the bylaws, especially since COG is not a legal entity. This raises liability concerns, particularly in the event of incidents such as fires. Ms. Pranata confirmed the group includes 27 cities. Ms. Aarize reiterated the issue of liability, questioning who would be held accountable for the group's actions. Mr. Bacon

explained that in the City of Los Angeles, pole attachment agreements are handled individually between cities and companies, with clear terms for facility removal and cost responsibilities. He suggested similar agreements could mitigate SCJPC's liability. Ms. Ringo and Ms. Ray echoed concerns about the group's legal status and accountability. Ms. Black noted that the applicant has not submitted required documentation, such as proof of being a public entity or holding a Certificate of Public Convenience and Necessity (CPCN) from the CPUC. Without this documentation, the committee cannot properly evaluate the application. Mr. Treepaisan stated that obtaining a CPCN and proof of legal entity status would be a logical starting point for resolving these concerns.

After further discussion, it was decided that the committee's initial response to the applicant should emphasize that the application is still under review and that additional questions are forthcoming. The response should also stress the importance of gathering more information before proceeding to the interview stage or deciding whether to allow multiple entities to apply under a single application, potentially bypassing standard fees.

The committee also decided to ask COG for proof of legal entity and evidence that they have an emergency response system in place to respond to emergencies, such as a fire. Ms. Pranata will send the initial four questions and inform the applicant that further inquiries are being developed. She will also provide Mr. Van Stryk with the contact information for Mr. Jonathan Kramer from COG.

There were no further questions or comments.

### **SPECIAL REPORTS:**

There were no Special Reports.

### **SUB-COMMITTEE REPORTS:**

#### **Authorized Cost ad hoc Committee**

Mr. Van Stryk reported this ad hoc committee met last month. Discussed were *Item 1800: Approved Maintenance Program Review* and *Item 1801: Review of Pole Price Calculations*.

He directed the members to the minutes for all the details.

#### **Compliance ad hoc Committee**

Ms. Dizon reported this ad hoc committee met last month. The committee reviewed the approved maintenance program and AT&T California's proposed edits aimed at simplifying intrusive test classifications and establishing industry standards for categories A, B, and C. Concerns were raised regarding escalating costs related to pole ownership and maintenance, underscoring the need for transparency in data inclusion and pricing. AT&T California also requested clarification on the benefits and data outcomes of pole testing to ensure optimal value, particularly in light of pending CPUC orders. Additionally, pole marking practices were addressed, with AT&T

California recommending a reduction in retagging activities unless governed by specific agreements, due to frequent and excessive retagging.

For additional information, she referred the members to the meeting minutes.

### **Computer Communications ad hoc Committee**

Ms. Ray reported this ad hoc committee met last month. Ms. Pranata and Mr. Treepaisan planned to review examples of the various versions of Form 2 and consult with the programmer regarding potential automation to standardize the form.

She directed the members to the minutes for all the details.

### **Routine Revision ad hoc Committee**

Ms. Ortiz reported this ad hoc committee met last month. The ad hoc committee reviewed the proposed edits to Glossary Section 2.7 and Section 19 pertaining to the approved maintenance program. Additionally, edits to Section 7.6.B, related to fire-related JPAs, were discussed. Discussions on both items are scheduled to continue at the next Routine Revision ad hoc Committee.

For additional information, she referred the members to the meeting minutes.

### **Basic JPA Training ad hoc Committee**

Ms. Dizon reported this ad hoc committee met last month. Ms. Allen confirmed that her revised PowerPoint presentation on Bill out of Sequence JPA billing has been approved and is ready for recording. During the session, she used a JPA example to demonstrate proper billing for a dead record replacement. She emphasized correct processing of Bill out of Sequence JPAs and will personally issue JPC corrections to ensure accurate future billing, initially for training purposes. Ms. Allen also highlighted her collaborative approach, working directly with members to resolve billing errors rather than returning JPAs.

For additional information, she referred the members to the meeting minutes.

### **Billing Simplification as hoc Committee**

Ms. Dizon reported this ad hoc committee met last month. Ms. Allen presented a Memo Error Report identifying the top three recurring issues, invalid grade and space entries, invalid section codes, and missing section codes. The report included detailed descriptions and a return rate analysis, showing overall improvement. Despite frequent minor omissions, Ms. Allen noted that challenges in calculating usable footage continues to contribute to errors. Ms. Black acknowledged the report's quality but expressed concern over the ongoing need for memo corrections, particularly regarding grade and space issues. Ms. Allen also shared historical return rate data, highlighting a significant improvement from 64% in October 2022 to 44% in May 2025. The next Billing Simplification Committee meeting is scheduled for January 2026 to review November 2025 memos.

She directed the members to the minutes for all the details.

### **Operating Committee**

Mr. Treepaisan reported this ad hoc committee met last month. Discussed was acceptance of poles with membership dates occurring after the year set. The upcoming end of the SCJPC office lease, including a review of potential options moving forward. He directed the members to the minutes for all the details.

### **CONSENT CALENDAR:**

There was no Consent Calendar.

### **DISCUSSION CALENDAR:**

There was no Discussion Calendar.

### **OTHER ITEMS:**

#### **Unfinished Business**

- Item 1581: Pole Record Redesign – OPERATING (10/16/2013) **(STILL OPEN)**
- Item 1597: Review of Routine Handbook examples – ROUTINE REVISION (5/19/2015) **(STILL OPEN)**
- Item 1630: CPUC Updates – COMPLIANCE (2/14/2018) – **ON HOLD**
- Item 1658: Environmental Issues – COMPLIANCE (1/16/2019, moved from Admin Board 1/15/2020) **(STILL OPEN)**
- Item 1776: Establishing a Timeline and Codified Process for Mutual benefit of Pole Replacements - ADMINISTRATIVE BOARD (3/17/2021, Moved from COMPLIANCE 6/18/2021) – **ON HOLD**
- Item 1789: Intrusive Inspection for Communication Only Poles in Fire Tier 3 – COMPLIANCE (1/18/2023) **(STILL OPEN)**
- Item 1793: Section 4.0 with Form 48 – ROUTINE REVISION (10/18/2023) – **ON HOLD**
- Item 1798: Strand Mounted Antennas – ROUTINE REVISION (11/20/2024) **(STILL OPEN)**
- Item 1799: Approved Maintenance Program Routine Handbook Review – ROUTINE REVISION (2/19/2025) **(STILL OPEN)**
- Item 1800: Approved Maintenance Program Review – COMPLIANCE (2/19/2025) **(STILL OPEN)**
- Item 1801: Review of Pole Price Calculations – AUTHORIZED COSTS (2/29/2025) **(STILL OPEN)**
- Item 1802: Review of Authorized Cost Calculations – AUTHORIZED COSTS (2/29/2025) **(STILL OPEN)**
- Item 1805: Disaster Pole Replacement ROUTINE REVISION (4/16/2025) **(STILL OPEN)**
- Item 1806: Standardized Excel Form – COMPUTER COMMUNICATIONS (6/18/2025, Moved from OPERATING 5/21/2025) **(STILL OPEN)**

Item 1807: CalFire to Determine Cause of Fire Prior to JPA Billing – ROUTINE  
REVISION (5/30/2025) (**STILL OPEN**)

Closed Items

Item 1803: Review of Authorized Tree Trimming Costs for Jointly Owned Space  
– AUTHORIZED COSTS (2/29/2025) was closed.

All other items remain open.

**New Business**

***Known Items:***

*There were no Known Items.*

***Unknown Items:***

*There were no Unknown Items.*

*Policy Changes (standing agenda item)*

*There were no Policy Changes.*

**SCHEDULE OF FUTURE MEETINGS:**

Future meetings that will be remote were scheduled as follows:

Administrative Board	<b>9/17/2025</b>	<b>9:00 a.m.</b>	Teleconference (MS TEAMS)
Operating Committee	9/17/2025	Following	Administrative Board
Authorized Costs Committee	9/17/2025	Following	Operating Committee
Routine Revision Committee	9/17/2025	Following	Authorized Costs Committee
Compliance Committee	9/17/2025	Following	Routine Revision Committee
Computer Committee	9/17/2025	Following	Compliance Committee
Basic JPA Training	9/17/2025	Following	Computer Committee

**ADJOURNMENT**

Mr. Bacon adjourned the meeting at 9:49 a.m. until Wednesday, September 17, 2025.

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Mr. Bacon, President

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Ms. Angela Pranata, Manager of Operations

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Transcribed by Ms. Kathleen Allen - Committee Staff



Outlook

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**RE: Follow-Up on Gateway Cities COG Membership Request**


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**From** Patti Ringo <Patricia.Ringo@sonic.com>

**Date** Tue 8/5/2025 9:56 AM

**To** Angela Pranata <angela@scjpc.net>

Angela –

I know you said the 4<sup>th</sup> below, but this is my first day back since my leave of absence, so I just saw this. On the off chance you can still consider the input, I am going to send you this note anyway!

If no one else has brought this up or discussed it at all, we should probably know what the arrangement is between all the cities listed in the letter. Would they be willing to show us their agreement? We would need to make sure that if one of the cities leaves the co-op, then the expectation is that they are no longer in the SCJPC either, which could create some confusion and problems if there are attachments in their cities by that point. We'd need to reason that out to some agreed upon conclusions and then memorialize that in their agreement with us.

Just some initial thoughts as I saw this so late. I am sure there are others I just haven't yet considered.

Thanks -

**Patti Ringo**

Regulatory & Gov't Affairs

Sonic Internet+Phone

c: 805.404.4202

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**From:** Angela Pranata <angela@scjpc.net>

**Sent:** Thursday, July 24, 2025 8:50 AM

**To:** Alex Parra <AParra@riversideca.gov>; Ben Coffey <bcoffey@banningca.gov>; DAILEY (AT&T CA), TODD M DAILEY <td3494@att.com>; Daniel Lippert <DLippert@burbankca.gov>; David Campo <D\_Campo@ci.lompoc.ca.us>; Hien Vuong (Azusa) <hvuong@azusaca.gov>; John Vu <JVu@anaheim.net>; Bacon John R. <John.Bacon@ladwp.com>; Joint Pole BURBANK <JointPole@burbankca.gov>; BLACK, KAY R <kb6314@att.com>; Linda McLean <lmclean@extenetsystems.com>; Marco Murillo <marco.murillo@verizonwireless.com>; Megan Stewart <Megan.Stewart@ftr.com>; Nick Van Stryk (Vernon) <nick@petrellelectric.com>; Torbati, Iman <ITorbati@ci.vernon.ca.us>; Yesenia Delgado <Yesenia.Delgado@charter.com>; Jeffrey York <jyork@cogentco.com>; George Varghese <VGeorge@Glendaleca.gov>; aaska@anaheim.net; April.Debarge@sce.com; ATC.OutdoorDAS@americantower.com; Heidi Seropian <hseropian@extenetsystems.com>; pb4420@att.com; 'Vinh Tran' <VTran@anaheim.net>; Lex Treepaisan <lex.treepaisan@ftr.com>; Baldwin, Kimberly [CTO] <Kimberly.2.Baldwin@t-mobile.com>; Lynne LaFrenais <lynne.lafrenais@bvesinc.com>; JHarmon@ motiveis.com; Alicia Smith <ASmith@motiveis.com>; Maria Ortiz <MOrtiz@motiveis.com>; Akerson, Victoria <VAkerson@burbankca.gov>; Isaiah.Zamorano@bvesinc.com; Brian Botteri <brian.botteri@sonic.com>; Ken Haley <Ken.haley@sonic.com>; Arellano, Claudia <carellano@ci.vernon.ca.us>; Aarize Dizon <aarize.dizon@crowncastle.com>; maggie.howell@americantower.com; Kristen.Stathis@AmericanTower.com; Patti Ringo <Patricia.Ringo@sonic.com>; Gabriel Tansey <Gabriel.Tansey@sonic.com>; Dianell Caamano

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**Cc:** ar3752@att.com; RUIZ, JULIAN <jr4859@att.com>; CONSULTER, BARRY J <bc7572@att.com>; COCHRAN, AARON M <ac1262@att.com>; BARBOSA, MATT <mb8923@att.com>; Troy Stanard <rs2517@att.com>; JOY YOUNG <jv2453@att.com>; Veronica C Romero (vr2931@att.com) <vr2931@att.com>  
**Subject:** Follow-Up on Gateway Cities COG Membership Request

Good morning SCJPC Members,

I am resending the letter we received from the Gateway Cities Council of Governments (COG). At the last meeting, we asked that everyone review the letter and their membership request with their respective company and/or legal departments.

I plan to request that COG provide the following documents, as the SCJPC has historically required the same from previous applicants:

- Proof of status as a publicly owned utility
- Proof of sufficient insurance, self-insurance, or financial capability

If any members have feedback or would like to suggest additional documentation related to membership acceptance under the 1998 Joint Pole Agreement, please email me by August 4, 2025.

Thank you,

Angela Pranata  
Manager of Operations  
So. Ca. Joint Pole Committee  
909-599-3801 x8  
Cell: 909-451-3024  
[angela@scjpc.net](mailto:angela@scjpc.net)

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**From:** Angela Pranata <[angela@scjpc.net](mailto:angela@scjpc.net)>  
**Sent:** Tuesday, July 15, 2025 8:52 AM  
**To:** <>  
**Subject:** Letter from Gateway Cities Council of Governments (COG) 7/15/2025

Good morning, Committee Members,

We have received the response package from the Gateway Cities Council of Governments (COG), which includes the attached letter from COG and the \$2,200 non-refundable application fee.

Please review the attached document.

Thank you,  
Angela Pranata  
Manager of Operations  
So. Ca. Joint Pole Committee  
909-599-3801 x8  
Cell: 909-451-3024  
[angela@scjpc.net](mailto:angela@scjpc.net)

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