

Southern California Joint Pole Committee

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January 21, 2026

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:06 p.m., via teleconference.

Those in attendance were:

Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Silvana Ray	Southern California Edison
Mr. Kristoffer Scheetz	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Micheal Pearson	Southern California Edison
Mr. Samuel Picazo	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Julian Ruiz	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Alvin Robielos	AT&T California
Mr. Aaron Cochran	AT&T California
Ms. Joy Young	AT&T California
Mr. Alex Parra	City of Riverside
Mr. Edward Khashadourian	City of Glendale
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Mr. Salvador Zambrano	City of Burbank
Ms. Katia Muradian	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Ben Coffey	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Patti Ringo	Sonic Telecom, LLC

Ms. Angela Pranata
Ms. Kathleen Allen

Committee Staff
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Chairperson, Ms. Dizon called the meeting to order at 12:06 p.m. by addressing the first item on the agenda, the review of **November 2025 meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
 - Completed videos can be found under:
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
 - Next recorded videos by SCJPC for review
 - Action Items from last month
 - Members to send examples to Ms. Allen two Fridays before the monthly meeting.
 - Ms. Allen is still waiting on SCE to send information on the anchors in order to record the anchor video.
 - Ms. Allen to record videos on arms, billing out of sequence, PTX, and possibly a video on anchors.
 - Ms. Allen to record videos on memo reasons.
 - Ms. Allen to record separate videos on invalid grade and space scenarios.
 - Mr. Bacon or any other member to send Ms. Allen an example of a PTX JPA if they could find one.
 - Ms. Allen to work on creating Billing out of Sequence video(s).
 - Members to write a note of explaining the history under the “Location and Nature or Work” for BOS JPAs.
 - Ms. Black and Ms. Allen will continue collaborating to streamline a new process for handling Billing Out of Sequence (BOS) JPAS..

Ms. Dizon asked whether Ms. Black and Ms. Allen collaborated to develop a new process for streamlining and addressing the complexities of Billing Out of Sequence JPAs. Ms. Black responded they did not.

There were no questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

There were none.

Miscellaneous Items

Ms. Dizon asked if there were any other miscellaneous items.
There were none.

Review of Action Items:

- Ms. Black and Ms. Allen will continue collaborating to streamline a new process for handling Billing Out of Sequence (BOS) JPAs.

The meeting adjourned at 12:07 p.m. until February 18, 2026.

Transcribed by Ms. Kathleen Allen – Committee Staff