

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

January 18, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:53 p.m., via teleconference.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Exenet Systems
Mr. Charlie Smith	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 12:53 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Video
  - Section 3.1 completed/uploaded
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review

Mr. Carrion opened and stated that the initial training video produced by the SCJPC staff on Section 3.1 has been uploaded. There were two new videos that were uploaded to the agenda page of the website because they were drafts. Final versions could be found on the Basic JPA Training page.

Ms. Pranata played the first video on Grade and Space Allocation. Ms. Black stated she loved the video although she has never calculated grade and space as recorded in the video. Ms. Black added that was the thing there were a couple different ways to allocate grade and space. Ms. Black stated the way shown was very confusing to her and would have to watch the video several times to understand. Ms. Black inquired if multiple videos could be recorded on the different ways to allocate grade and space. Ms. Pranata suggested Ms. Black record the video on her way of allocating grade and space and then the videos could be put together. Ms. Black stated she would have to figure out how to do that, but it was possible. It could be that once Ms. Black sits down with Ms. Allen she may like Ms. Allen's way better. Ms. Ortiz inquired if a video could be done from the highest com and then go up. Ms. Black stated she goes from the top grade actually down. Mr. Treepaisan stated that often times one has to explain three to five different ways to get the same point across. Mr. Treepaisan then stated that maybe created an additional alternative calculation message or something just shorter might accommodate that. Ms. Allen stated she understood what Ms. Black was stating and explained when she was taught grade and space there would be no power grade and the billers would have to figure it out. However, she understood Ms. Black's way as well. Ms. Black stated to keep Ms. Allen's way and then add in Ms. Black's way and possible Ms. Ortiz way for different understandings. Ms. Mitwasi added in the recording Ms. Allen could add a statement saying this was grade and space based on known power's grade and space and this was grade and space based on power's unknown grade and space. Ms. Black stated that multiple ways could be shown as well with different sections and scenarios. Possibly show a JPA with incorrect grade and space and Ms. Allen could explain why grade and space was allocated incorrectly. Ms. Allen stated she plans to record videos on grade and space allocation for Sections 4.3 (Purchase of Interest in the Safety Clearance Zone and Section 4.4 (Purchase of Interest at Same Grade) as well.

After some further discussion it was agreed that Ms. Allen would revise the Grade and Space Allocation video and to add different ways of calculating the grade and space. The ultimate goal would be for Ms. Allen to record videos that show correct

allocation of grade and space with Section numbers being called out and incorrect grade and space allocation and the reason incorrect explained in the video.

Ms. Pranata played the next video on Missing Information. Ms. Mitwasi suggested to start with the highlighted fields filled in. Ms. Mitwasi was unsure if she would be able to see that information populate when watching the video. Mr. Carrion suggested to put some sort of type over the areas that are for billing purposes only. That way the watcher will not get confused of what they are supposed to put in there. Ms. Black agreed and suggested for Ms. Allen to state to leave those areas blank. Ms. Mitwasi suggested to highlight the areas for billing purposes only a different color. Ms. Black stated the point Ms. Allen is trying to make is for everybody to use the Final Form 2 and not the Preliminary.

After some further discussion it was agreed that Ms. Allen would revise the Missing Information video and show the highlighted fields filled in, have the billing area notated for SCJPC only and highlighted in a different color. Additionally, Ms. Allen does not have to record the confidentiality notice at the end.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Mr. Carrion stated he forgot what this agenda item was for; however, he supposes it was for any kind of standing questions the members may have.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous.**

- Tackling Pending JPAs:
  - Action item from last month:
  - Mr. Carrion to create an email on pending JPA issues and send to Ms. Pranata to forward to members

Mr. Carrion stated he would like to table this item at the moment. He wasn't able to get to it due to some shifts in responsibility and the holidays.

There were no questions or comments.

- JPA Training (Moved from Operating Committee)
  - Itinerary:
  - Mr. Carrion to reach out to Ms. LaFrenais and Mr. Treepaisan offline

Mr. Carrion reported that he would like to table this item and was unable to reach out to Ms. LaFrenais or Mr. Treepaisan offline. However, Mr. Carrion would like to return once they have something a bit more solid to share.

There were no questions or comments.

## **Review of Action Items:**

- Ms. Allen to update the two videos per the comments received today.

The meeting adjourned at 1:23 p.m. until next month.

Kathleen Allen – Committee Transcriber

**AUTHORIZATION FOR JOINT POLE TRANSACTION**

Date Prepared 4/23/2021

This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 4/23/2021

Confirming Agreement \_\_\_\_\_ In  Field By  Telephone Est. Const. Start \_\_\_\_\_

No. of Pages 1 J.P. Auth.No. NG505078-SP2LA0204

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
E	Wayne Brown				
HLA	Cory Crawford				
NG	Earle Carrion	San Jose	J. Serrato	Santa Clara	505078 / SP2

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record			Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
				E	HLA	NG	E	HLA	NG			
				66KV	C	C	66KV	C	ANT		NG PURCH ADD'L SEC 4.0, PL ARM/ANT SEC 3.15, RISERS SEEC 3.4, UPDATE REC SEC 13.3 <b>1</b>	
1657580E	80	65	FT	70 - 40	24 - 1 22 - 4	23 - 1	70 - 32 26 - 3	27 - 1 22 - 4	32 - 5 23 - 1		COMPTON BLVD S/S 35' W/O DWIGHT AVE <b>2</b>	
											UPDATE REC: HLA ATTCH @ GR&SP 27-1 <b>3</b>	
											NEW 3" RISER @ 3:00, NEW 1" RISER @ 4:00 <b>4</b>	
											<b>5</b>	
											<b>SCE ONLY: EXIST PWR TO BE USED. 3RD PARTY WIRELESS PKG DOES NOT APPLY</b> <b>6</b>	
												<b>7</b>
												<b>8</b>
												<b>9</b>
												<b>10</b>
												<b>11</b>
												<b>12</b>
											<b>13</b>	

**POLE LEGEND:** L = LOWER TOP (Item 5E)  
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT  
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE  
 T = TRANSPORT (Item 5B)  
 S = SALVAGE  
 D = DISPOSE (Item 5D)  
 TN = TENANT

**ANCHOR/ARM LEGEND:**  
 AR = ANCHOR/ARM REMOVED  
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION

Compton  
COMMUNITY

**BASIC JPA TRAINING SAMPLE 1**

411571666

Utility: \_\_\_\_\_ Representative/Signature: \_\_\_\_\_ Phone / Email: \_\_\_\_\_  
 To: NG EARLE CARRION \_\_\_\_\_  
 To: \_\_\_\_\_  
 To: \_\_\_\_\_  
 From: E Petermax Estrella [ForeignJPAReviewForms@sce.com](mailto:ForeignJPAReviewForms@sce.com)

**J.P. MEMORANDUM**

**FORM 7**

Use for only **minor** additions, deletions or changes to authorizations.

Date: 4/29/2021  
 JPA #: NG505078-SP2LA0204  
 Job #: \_\_\_\_\_

District: \_\_\_\_\_  
 Copies To: \_\_\_\_\_

SEE JPA PRELIMINARY ATTACHED


ADD       CORRECT TO READ       CHANGE LOCATION TO READ  
 DELETE       CANCEL JPA       REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW "DATE SENT": PER PREVIOUS JPA FROM MCI (MCI-LSA\_N2\_2870003355/ 411077873) PURCHASING INTEREST TO THE POLE. PLEASE REVISE LOAD & JPA TO INCLUDE MCI. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine -- state reasons.</small>	
				Anchor Size	Anchor Direct.										
															1
															2
															3
															4
															5
															6
															7

**POLE LEGEND:**  
 L = Lower Top  
 P = Pull  
 PB = Pull Butt  
 T = Transport  
 S = Salvage  
 D = Dispose  
 TN = Tenant

**ANCHOR LEGEND:**  
 AR = Anchor Removed  
 AT = Anchor Transferred

  
 Show Quantity of Items to be Billed in the Column of Party to Paid

GEOGRAPHICAL LOCATION:  
COMPTON  
 COMMUNITY



COPY

PAGE NO.

J.P. AUTH. NO.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.			
			Class	66K	HLA	NG			E	HLA	NG				MCI	
			Anchor Direct.	E	HLA	NG										
<b>DENIED</b>			<b>CL2</b>											MCI TO PURCHASE SEC 4.0	<b>1</b>	
1657581E	80	65	FT CH6	70-40 24-3		21-1				70-40 24-1		21-1		23-1	COMPTON BL S/S 125' E I DWIGHT AV	<b>2</b>
LOC 8				20-2						22-1 20-2				<b>REVISE POLE LOAD</b>	<b>3</b>	
				TN20											<b>4</b>	
<b>DENIED</b>			<b>CL2</b>	0.63	0.21	0.16								MCI TO PURCHASE SEC 4.0, 4.4	<b>5</b>	
1657580E	80	65	FT CH4	70-40	24-1 22-4	23-1				70-40		22-4	23-1	24-1	COMPTON BL S/S 35' W/O DWIGHT AV	<b>6</b>
LOC 9														<b>REVISE POLE LOAD</b>	<b>7</b>	
															<b>8</b>	
<b>DENIED</b>			<b>CL2</b>											MCI TO PURCHASE SEC 4.0	<b>9</b>	
1657579E	80	65	FT CH5	70-41		23-1				70-41		23-1		25-1	COMPTON BL S/S 742' E/O MAINE	<b>10</b>
LOC 10				TN20 TN22										<b>REVISE POLE LOAD</b>	<b>11</b>	
<b>DENIED</b>			<b>CLH4</b>											MCI TO PURCHASE SEC 4.0, 4.4, 10.9	<b>12</b>	
1657578E	80	65	FT CH6	70-41 22-4		23-1				70-41 22-4		23-1		24-1	COMPTON BL S/S 238' E/O MAIE ST	<b>13</b>
LOC 11				TN20 TN22										<b>REVISE POLE LOAD</b>	<b>14</b>	
													83A	MCI TO LWR OTHER FROM 22'2" TO 21'2" @ NO COST	<b>15</b>	
													83A	MCI TO LWR OTHER FROM 23'8" TO 22'8" @ NO COST	<b>16</b>	
															<b>17</b>	
															<b>18</b>	
															<b>19</b>	

**POLE LEGEND:** L = LOWER TOP(Item 5E)  
 P = PULL (Item 5A) C(XX) = FOOTAGE CUT  
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**ANCHOR/ARM LEGEND:**  
 AR = ANCHOR/ARM REMOVED  
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of  
 Items to be billed  
 in the Column of  
 Party to be Paid.

GEOGRAPHICAL LOCATION

COMPTON  
 COMMUNITY

Rev. Jul 2017

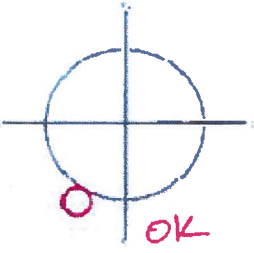




COPY

2 J.P. AUTH. NO. ATS-RIV-R35-JP25

POLE NO.	Pole Length Anchor Base	Year Set	Pole Tr		Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
			Class	Anchor Direct.	E	HSO			E	HSO	ATS				
					12KV	C			12KV	C	C			ATS TO PURCH SEC 4.0, 3.4, & 12.0	1
773003E	45	2014	FT/CL 1		39-10	23-5			39-10	22-4	23-1			LIME AV P/P 26' E 77' N/O ARROW ROUTE	2
														<del>HSO ATTACHED TO BUDDY POLE IN FIELD</del>	3
	3/4"	ANC	S								ALL			ATS TO PL 3/4" ANC (S) L=22'	4
														ATS TO PL NEW 2" RISER (7 00)	5
															6
															7
															8
															9
															10
															11
															12
															13
					12KV	C			12KV	C	C			ATS TO PURCH SEC 4.4, 3.1, & 10.9, 12.6	14
773004E	45	2013	FT/CL 2		39-10	23-5			<del>39-10</del>	22-4	22-1			LIME AV P/P 26' E 250' N/O ARROW HWY	15
	3/4"		N		.50	.50			.50	.50	21-1				16
	ARM	2018							31-14	.50 FREE	.50		164A	ATS TO PL NEW CA ARM @ 21'-2" (TOS) / REPLACE EXISTING ARM	17
									21-3					ATS TO TRFR EX SUNESYS TO NEW ARM (BIS) AT NO COST	18
															19



RISER 2  
773003E

REVISE POLE LOADING

REVISE POLE LOADING

POLE LEGEND: L = LOWER TOP (Item 5E)  
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 O = DISPOSE (Item 5D)  
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Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION  
 FONTANA  
 COMMUNITY

Rev. Jul 2013

7/3/18

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

February 15, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 1:20 p.m., via teleconference.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Richard Soriano	City of Banning
Ms. Claudia Arellano	City of Vernon
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 1:20 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Video
  - Section 3.1 completed/uploaded

Mr. Carrion opened and stated Section 3.1 Training Video was the first video that has been completed and uploaded.

There were no questions or comments.

- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Item from last month
  - Ms. Allen to update two videos per the comments in last meeting

Mr. Carrion inquired if Ms. Allen updated the two videos per the comments in the last meeting and if they are uploaded to the website. Ms. Pranata stated no and explained Ms. Allen got sick and lost her voice and was unable to record. Once Ms. Allen's voice returns, she will record the videos with the adjustments discussed in the last meeting.

Mr. Carrion stated once they are revised per the committee's comments the videos could be uploaded immediately unless the members had any objections or would like to review once more prior to upload. Ms. Black stated that Ms. Allen shared the changes with her, and Ms. Black loved it. Ms. Allen had captured the concerns the members had. Ms. Black stated she thinks the videos are good to post once recorded.

Mr. Carrion stated that the members will standby for the changes and the eventual upload. At next month's meeting the members could discuss where they would like to go next.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Mr. Carrion inquired if there were any issues or questions from the members regarding interpretation of billing that they have seen in the past month.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous**.

- Tackling Pending JPAs:
  - Action item from last month:
  - Mr. Carrion to create an email on pending JPA issues and send to Ms. Pranata to forward to members

- JPA Training (Moved from Operating Committee)
  - Itinerary:
  - Mr. Carrion to reach out to Ms. LaFrenais and Mr. Treepaisan offline

Mr. Carrion stated he believes he may have used the incorrect terminology last month about tabling the items. He intended to say that he wanted to suspend both of these at this time until there was more solid actions to be taken.

Mr. Carrion explained that Crown Castle has been going through some realignment on their end and he has not been able to get traction on that. For the first bullet item Mr. Carrion will revive this once he has something a bit more concrete to share. For the second bullet item Mr. Carrion stated he still owes a phone call to Ms. LaFrenais and plans to do it this month. He will revive the second bullet item as well when there is a bit more solid information to share. Mr. Carrion reiterated he would like to suspend these bullet items with the understanding that these are standing items that will be brought back at some point in the future. Additionally, Mr. Carrion stated they should not be on the agenda for next month.

There were no questions or comments.

#### **Review of Action Items:**

- Members to standby for the two revised video uploads.

The meeting adjourned at 1:25 p.m. until next month.

Kathleen Allen – Committee Transcriber



**BASIC JPA TRAINING SAMPLE 1**

411571666

Utility: \_\_\_\_\_ Representative/Signature: \_\_\_\_\_ Phone / Email: \_\_\_\_\_  
 To: NG EARLE CARRION \_\_\_\_\_  
 To: \_\_\_\_\_  
 To: \_\_\_\_\_  
 From: E Petermax Estrella [ForeignJPAReviewForms@sce.com](mailto:ForeignJPAReviewForms@sce.com)

**J.P. MEMORANDUM**

**FORM 7**

Use for only **minor** additions, deletions or changes to authorizations.

Date: 4/29/2021  
 JPA #: NG505078-SP2LA0204  
 Job #: \_\_\_\_\_

District: \_\_\_\_\_  
 Copies To: \_\_\_\_\_

SEE JPA PRELIMINARY ATTACHED


ADD       CORRECT TO READ       CHANGE LOCATION TO READ  
 DELETE       CANCEL JPA       REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW "DATE SENT": PER PREVIOUS JPA FROM MCI (MCI-LSA\_N2\_2870003355/ 411077873) PURCHASING INTEREST TO THE POLE. PLEASE REVISE LOAD & JPA TO INCLUDE MCI. THANK YOU.

POLE NO.	Pole Length	Year Set	Pole Treat	Record					Proposed					Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine -- state reasons.</small>	
				Anchor Size	Anchor Direct.											
																1
																2
																3
																4
																5
																6
																7

**POLE LEGEND:**  
 L = Lower Top  
 P = Pull  
 PB = Pull Butt  
 T = Transport  
 S = Salvage  
 D = Dispose  
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**ANCHOR LEGEND:**  
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 AT = Anchor Transferred

  
 Show Quantity of Items to be Billed in the Column of Party to Paid

GEOGRAPHICAL LOCATION:  
COMPTON  
 COMMUNITY



COPY

PAGE NO.

J.P. AUTH. NO.

POLE NO.	Pole Length Anchor Size	Year Set	Pole Trt Class Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.	
				66K E	HLA	NG		E	HLA	NG	MCI			
<b>DENIED</b>			<b>CL2</b>										MCI TO PURCHASE SEC 4.0	<b>1</b>
1657581E	80	65	FT CH6	70-40 24-3		21-1		70-40 24-1		21-1		23-1	COMPTON BL S/S 125' E I DWIGHT AV	<b>2</b>
LOC 8				20-2				22-1 20-2					<b>REVISE POLE LOAD</b>	<b>3</b>
				TN20										<b>4</b>
<b>DENIED</b>			<b>CL2</b>	0.63	0.21	0.16							MCI TO PURCHASE SEC 4.0, 4.4	<b>5</b>
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LOC 9													<b>REVISE POLE LOAD</b>	<b>7</b>
														<b>8</b>
<b>DENIED</b>			<b>CL2</b>										MCI TO PURCHASE SEC 4.0	<b>9</b>
1657579E	80	65	FT CH5	70-41		23-1		70-41		23-1		25-1	COMPTON BL S/S 742' E/O MAINE	<b>10</b>
LOC 10				TN20 TN22									<b>REVISE POLE LOAD</b>	<b>11</b>
<b>DENIED</b>			<b>CLH4</b>										MCI TO PURCHASE SEC 4.0, 4.4, 10.9	<b>12</b>
1657578E	80	65	FT CH6	70-41 22-4		23-1		70-41 22-4		23-1		24-1	COMPTON BL S/S 238' E/O MAIE ST	<b>13</b>
LOC 11				TN20 TN22									<b>REVISE POLE LOAD</b>	<b>14</b>
												83A	MCI TO LWR OTHER FROM 22'2" TO 21'2" @ NO COST	<b>15</b>
												83A	MCI TO LWR OTHER FROM 23'8" TO 22'8" @ NO COST	<b>16</b>
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**ANCHOR/ARM LEGEND:**  
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Show Quantity of  
 Items to be billed  
 in the Column of  
 Party to be Paid.

GEOGRAPHICAL LOCATION

COMPTON  
 COMMUNITY

Rev. Jul 2017

**BASIC JPA TRAINING SAMPLE 2**

**411604346**

Utility \_\_\_\_\_ Representative/Signature \_\_\_\_\_ Phone / Email \_\_\_\_\_  
 To: NG \_\_\_\_\_ LINDA CURTIS \_\_\_\_\_  
 To: \_\_\_\_\_ \_\_\_\_\_  
 To: \_\_\_\_\_ \_\_\_\_\_  
 From: E \_\_\_\_\_ Petermax Estrella \_\_\_\_\_ [ForeignJPAReviewForms@sce.com](mailto:ForeignJPAReviewForms@sce.com)

**J.P. MEMORANDUM  
FORM 7**

Use for only **minor** additions, deletions  
or changes to authorizations.

Date: 5/18/2021  
 JPA #: NG0689-04-02  
 Job #: \_\_\_\_\_

District: \_\_\_\_\_

Copies To: \_\_\_\_\_  SEE JPA PRELIMINARY ATTACHED

ADD       CORRECT TO READ       CHANGE LOCATION TO READ  
 DELETE       CANCEL JPA       REMOVE TEMPORARY ATTACHMENT FROM RECORD

Remarks: **JPA IS DENIED. SCE IS UNABLE TO PROCESS J.P. FORM 2-1 UNTIL THE FOLLOWING IS CORRECTED. RESUBMIT AS A REVISION WITH A NEW**

**"DATE SENT": PER PENDING JPA FROM ATS (ATSRIVR35JP25/ 409375664) PURCHASING INTEREST ON POLES 4593685E, 773004E, & 773003E.**

**PLEASE REVISE LOAD & JPA WITH NEW DATE SENT TO INCLUDE ATS. THANK YOU.**

POLE NO.	Pole Length	Year Set	Pole Treat	Record				Proposed					Item No.	LOCATION AND NATURE OF WORK  If not in accordance with Joint Pole agreement and routine -- state reasons.			
				Anchor Size	Anchor Direct.												
															1		
																2	
																3	
																4	
																5	
																6	
																7	

**POLE LEGEND:**  
 L = Lower Top  
 P = Pull  
 PB = Pull Butt  
 T = Transport  
 S = Salvage  
 D = Dispose  
 TN = Tenant

**ANCHOR LEGEND:**  
 AR = Anchor Removed  
 AT = Anchor Transferred

☺ ☺ ☺ ☺ ☺  
 Show Quantity of Items to be Billed  
 in the Column of Party to Paid

GEOGRAPHICAL LOCATION:

FONTANA  
 COMMUNITY



6030

COPY

4093 75 664

**AUTHORIZATION FOR JOINT POLE TRANSACTION**

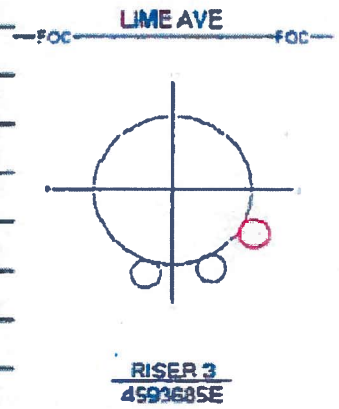
Date Prepared 7/3/2018 This authorization is in accordance with Joint Pole Agreement and Routine. The undersigned have agreed on joint work as specified hereon.

Date Sent 7/3/2018 Confirming Agreement  In Field  By Telephone  Est. Const. Start                      No. of Pages 3 J.P. Auth.No. ATS-RIV-R35-JP25

UTILITY	REPRESENTATIVE	DISTRICT-DIVISION-EXCHANGE	APPROVED	TAXING INSTRUCTIONS	ACCOUNTING DATA
EL	T. SCHLAPP	Fontana	<i>[Signature]</i>	Fontana	
HSO	MANIJEH CARMICHAEL				
ATS	ADAM FISHER (909) 647-7657	FONTANA	DAN GARDEN (909) 421-3316	SAN BERNARDINO	6722-1859

POLE NO.	Pole Length Anchor Size	Year Set	Record		Proposed			Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine-state reasons.</small>		
			Class Anchor Desc.	E	HSO	E	HSO			ATS	
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.3, 3.4, 10.9, & 12.0	1
4593685E	40	2005	FT/CL 4	39-10	23-5		34-7	<del>22-4</del>	<del>23-4</del>	LIME AV P/P 28' E 425' N/O ARROW ROUTE	2
<i>DENIED</i>	3/4"	ANC	N					21-3	ALL	ATS TO PL 3/4" ANC (N) L=4' (OFFSET)	3
										40' POLE VERIFIED IN FIELD	4
										ATS TO RAISE EX DGA 9" TO 22-6" AT NO COST	5
										ATS TO PL NEW 2" RISER (4 00)	6
											7
											8
											9
											10
											11
											12
											13

*REVISE POLE LOADING*



*RTN TO ATS 11/6/18 JD*

VPI/J.P.-03  
Rev. Jul 2013

REC'D BY JPO ASF 7/3/18

**POLE LEGEND:** L = LOWER TOP (Item 5E)  
P = PULL (Item 5A) C(DX) = FOOTAGE CUT  
PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE  
T = TRANSPORT (Item 5B)  
S = SALVAGE  
D = DISPOSE (Item 5D)  
TU = TENANT

**ANCHORARM LEGEND:**  
AR = ANCHORARM REMOVED  
AT = ANCHORARM TRANSFERRED

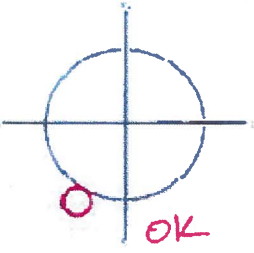
Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION  
FONTANA  
COMMUNITY

COPY

2 J.P. AUTH. NO. ATS-RIV-R35-JP25

POLE NO.	Pole Length Anchor Base	Year Set	Record		Proposed			Item No.	LOCATION AND NATURE OF WORK If not in accordance with Joint Pole agreement and routine-state reasons.		
			Pole Tr Class Anchor Direct.	E	HSO	E	HSO			ATS	
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.0, 3.4, & 12.0	1
773003E	45	2014	FT/ CL 1	39-10	23-5		39-10	22-4	23-1	LIME AV P/P 26' E 77' N/O ARROW ROUTE	2
										<del>HSO ATTACHED TO BUDDY POLE IN FIELD</del>	3
	3/4"	ANC	S						ALL	ATS TO PL 3/4" ANC (S) L=22'	4
										ATS TO PL NEW 2" RISER (7 00)	5
										LIME AVE	6
										REVISE POLE Loading	7
											8
											9
											10
											11
											12
											13
				12KV	C		12KV	C	C	ATS TO PURCH SEC 4.4, 3.1, & 10.9, 12.6	14
773004E	45	2013	FT/ CL 2	39-10	23-5		<del>39-10</del>	22-4	22-1	LIME AV P/P 26' E 250' N/O ARROW HWY	15
	3/4"		N	.50	.50		.50	.50	21-1		16
	ARM	2018					31-14	.50 FREE	.50	164A ATS TO PL NEW CA ARM @ 21'-2" (TOS) / REPLACE EXISTING ARM	17
								21-3		ATS TO TRFR EX SUNESYS TO NEW ARM (BIS) AT NO COST	18
											19



RISER 2  
773003E

POLE LEGEND: L = LOWER TOP (Item 5E)  
 P = PULL (Item 5A) C(PX) = FOOTAGE CUT  
 PB = PULL BUTT SCZ = SAFETY CLEARANCE ZONE  
 T = TRANSPORT (Item 5B)  
 S = SALVAGE  
 O = DISPOSE (Item 5D)  
 TN = TENANT  
 ANCHOR/ARM LEGEND:  
 AR = ANCHOR/ARM REMOVED  
 AT = ANCHOR/ARM TRANSFERRED

Show Quantity of Items to be billed in the Column of Party to be Paid.

GEOGRAPHICAL LOCATION  
 FONTANA  
 COMMUNITY

Rev. Jul 2013

APPROVED  
 PLC DENIED

APPROVED  
 NEW PLC DENIED

REVISE POLE LOADING

REVISE POLE Loading

7/3/18

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

March 15, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:59 p.m., via teleconference.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Renzo Garzon	Mobilitie, LLC
Ms. Maggie Howell	ATC-Outdoor DAS, LLC
Ms. Patti Ringo	Sonic Telecom, LLC

Ms. Angela Pranata  
Ms. Kathleen Allen

Committee Staff  
Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 12:59 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Video
  - Section 3.1 completed/uploaded

Mr. Carrion opened and stated Section 3.1 Training Video was the first video that has been completed and uploaded.

There were no questions or comments.

- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Item from last month
  - Ms. Allen to update two videos per the comments in last meeting

Mr. Carrion inquired if the next two recorded videos were complete and uploaded successfully. Ms. Pranata replied that is correct and stated they are uploaded to the Basic JPA Training Web Page and if one scrolls down under the Final Training Videos the last two bullets are the new videos. Mr. Carrion stated those would be *Information that must be on a Final JPA and Grade and Space Allocation* explanation. Ms. Pranata confirmed those were the two new videos.

Mr. Carrion inquired if there were any ideas on the next installment. Ms. Allen suggested she would like to do an additional video on grade and space for a multi-party pole. The previous one that Ms. Allen recorded was on joint pole grade and space and very basic. However, it did have a lot of information and explanation. Ms. Allen explained one of SCJPC's biggest hits for memo returns is grade and space and she would like to clarify it further for Section 4.3 Purchasing Interest in Safety Clearance Zone. Ms. Allen would like to explain how the grade and space would change pertaining to Section 4.3. Ms. Black and Ms. McLean liked the idea. Ms. Allen stated that she spoke with Ms. Ortiz last month and was able to get Ms. Ortiz's grade and space explanation and Ms. Allen understood. Ms. Allen would like to use that information as part of the video as well. Ms. McLean inquired if Ms. Allen could add a segment on Section 4.4. That is the biggest issue Ms. McLean has with their vendors. Ms. Allen stated she can do a segment on Section 4.4 as well.

Mr. Carrion stated that he puts full trust in Ms. Allen in what videos need to be made next. Section 4.3 and Section 4.4 grade and space videos will be the next upcoming video(s).

Mr. Bacon inquired if the committee needs to legally make the videos SCJPC's property. Ms. Black and Ms. Pranata both stated that there is already a confidential

disclaimer at the beginning of the video. Ms. Black then inquired does it need to be run by someone else to confirm. The members were unsure.

Ms. McLean inquired if Ms. Allen wanted to train someone else on her own time could she. Ms. McLean stated she would not have a problem with it. Mr. Bacon stated that he thinks it is unpleasant even asking. Mr. Bacon thinks it should be an open library. Mr. Treepaisan inquired if open library means outside of membership or open to all members. Mr. Bacon explained for members they can download the videos and take it and share it for training. Mr. Carrion stated from his understanding members are allowed to use them with contractors that they work with. Contractors that members work with granted that they are being shared by an active member of the committee. Which states in the message at the beginning of the video. Mr. Carrion added the video lives behind a login and the only people who have access to it would be members. Ms. Black stated if they are AT&T California authorized contractors, they use AT&T California's login information to access the website where that is available. Mr. Treepaisan stated that on one hand the committee got these things in place to make it confidential and proprietary. And on the other hand, the committee don't exactly have the enforcement say someone does download it and distributes it. As an office the committee has done their due diligence to protect it but at the end of the day there is no real enforcement to someone from downloading and spreading it either.

Mr. Carrion stated if someone does have any thoughts or any additional ideas on what might implicate the legalities surrounding that to please let the committee know.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Mr. Carrion inquired if there were any issues or questions from the members regarding interpretation of billing that they have seen in the past month.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous.**

Ms. Allen train outside of SCJPC on her own time

Ms. McLean stated that there is a Handbook and many people do not follow it and the reasons for the Memo Review sessions with SCJPC. Ms. Allen prepares the training and should be able to train whoever she wants with it unless there is a reason why the membership does not think so. Is it hers or who does it belong to. Mr. Bacon stated speaking for LADWP and that scenario played out at LADWP anything that is created using the company's computer while on duty working belongs to LADWP. Propriety wise it would belong to LADWP. Mr. Bacon added from what he is told that is what stands up in court. Mr. Treepaisan stated that Frontier has the same standards. Mr. Treepaisan thinks whatever is produced would be under the ownership of the SCJPC is how Mr. Treepaisan would look at it. Looking at the videos they would be a product of the SCJPC. Ms. Black stated AT&T California agrees. Mr. Carrion stated that he thinks Ms. McLean is questioning is if Ms. Allen is authorized to use these

videos to train or help people become more familiar with the process. Mr. Carrion thinks that they kind have granted Ms. Allen that liberty by default. Ms. McLean stated she was under the impression she was coming in house for training. However, if there is an opportunity for Ms. Allen to help Ms. McLean, she would be grateful for it. Mr. Carrion stated he has no objections from his point of view. Mr. Treepaisan stated that if Ms. Allen has the expertise and Ms. McLean wants to pay her offline to train her personnel Mr. Treepaisan does not have a problem with it. Mr. Carrion stated that the question was asked, and he didn't hear any objections and in his line of thinking until he does it is okay. Mr. Carrion thinks Ms. McLean is okay to proceed and still not hearing any now.

**Review of Action Items:**

- Members to standby for the next videos to review.

The meeting adjourned at 1:15 p.m. until next month.

Kathleen Allen – Committee Transcriber

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

April 19, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 1:06 p.m., via teleconference.

Those in attendance were:

Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Erica Cassadas	City of Banning
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. Reed Mokler	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. LeMon called the meeting to order at 1:06 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
  - Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Item from last month

Ms. LaMon stated the Training Videos could be found at <https://scjpc.net/members/basic-jpa-training/> which was noted on the agenda. There were two new videos uploaded and were regarding Section 4.3 Purchase of Interest in Safety Clearance Zone and Section 4.4 Purchase of Interest at Same Grade.

There were no questions or comments.

Ms. Pranata inquired if Ms. Allen had any suggestions for the next video. Ms. Allen replied no not for this month. However, Ms. Allen would be happy to record a video on anything the members would like to see. Ms. LaMon stated if members have any suggestions on the next video, please email Ms. Allen.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. LaMon inquired if there were any issues or questions from the members regarding interpretation of billing.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous**.

*There were no miscellaneous.*

### **Review of Action Items:**

- Members to send Ms. Allen suggestions on the next video.

The meeting adjourned at 1:09 p.m. until next month.

Kathleen Allen – Committee Transcriber

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

May 17, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 1:01 p.m., via teleconference.

Those in attendance were:

Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Alicia Walsh	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Troy Stanard	AT&T California
Mr. Alvin Robielos	AT&T California
Mr. Alex Parra	City of Riverside
Mr. Arturo Garcia	City of Glendale
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. Dizon called the meeting to order at 1:01 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**. There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos

- Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Item from last month
  - Members to send Ms. Allen suggestions on the next video

Ms. Dizon inquired if members had any questions on the completed videos uploaded to the SCJPC website. Ms. LaFrenais inquired where she could find the different types of grade and space charts shown in the last video. When she refers to the Routine Handbook not all the charts are shown. Ms. Allen stated she modified the chart from Section 16 from the Routine Handbook to show the different types of safety clearances for the video. Ms. Allen made the grade and space charts into formulas so the support structure and/or safety clearance zone could be altered, and the new common area and usable footage would populate. This aids in verifying grade and space when purchasing into the safety clearance zone or a member goes below support structure. Ms. Allen stated she would be happy to send the chart to Ms. LaFrenais. Ms. LaFrenais stated if it could be added to the meeting minutes would be fantastic. Ms. Allen stated she would include.

There were no further questions or comments.

Ms. Dizon inquired if members sent any suggestions to Ms. Allen for the next video(s). Ms. Allen stated no. Ms. LaFrenais inquired what are the next major reasons for returning on the Memo list. Ms. Allen stated she had a few suggestions for the next videos(s). Ms. Allen explained multiple members are missing to record grade and space in parentheses on the record side of the JPA for Section 4.1 Unauthorized Attachment. She would like to create a video explaining Section 4.1 and what is needed for final billing. The next video, Ms. Allen suggested, was to do a video on Section 9.1 Clearance Attachment. Ms. Allen explained that many members show space for the clearances attachments and should only show point of attachment. Ms. Allen inquired if members have any other suggestions and then commented she would be happy to record what is asked. There were no suggestions from the members. Ms. Allen to create two new videos. One on Section 4.1 Unauthorized Attachment and the second on Section 9.1 Clearance attachments.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. Dizon inquired if there were any issues or questions from the members regarding interpretation of billing.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous.**

There were no miscellaneous.

**Review of Action Items:**

- Ms. Allen to include the modified grade and space chart she created when sending the minutes to members.
- Ms. Allen to record two new videos on Section 4.1 Unauthorized Attachment and Section 9.1 Clearance Attachment.

The meeting adjourned at 1:06 p.m. until next month.

Transcribed by Ms. Kathleen Allen – Committee Staff

**SECTION 16.1 A-GRADE**

Pole Ht	Top Grd	Ft in Ground	Supp Struc	Safe Clear	Common Area	Use Ft
25	20	5	14	4	23	2
30	25	5	16	4	25	5
35	30	5	18	6	29	6
40	34	6	18	6	30	10
45	39	6	18	6	30	15
50	43	7	18	6	31	19
55	48	7	18	6	31	24
60	52	8	18	6	32	28
65	57	8	18	6	32	33
70	61	9	18	6	33	37
75	66	9	18	6	33	42
80	70	10	18	6	34	46
85	75	10	18	6	34	51
90	79	11	18	6	35	55
95	84	11	18	6	35	60
100	89	11	18	6	35	65

**SECTION 16.1 A-GRADE: Modified for a 5' Safe Clear Zone**

Pole Ht	Top Grd	Ft in Ground	Supp Struc	Safe Clear	Common Area	Use Ft
25	20	5	14	4	23	2
30	25	5	16	4	25	5
35	30	5	18	5	28	7
40	34	6	18	5	29	11
45	39	6	18	5	29	16
50	43	7	18	5	30	20
55	48	7	18	5	30	25
60	52	8	18	5	31	29
65	57	8	18	5	31	34
70	61	9	18	5	32	38
75	66	9	18	5	32	43
80	70	10	18	5	33	47
85	75	10	18	5	33	52
90	79	11	18	5	34	56
95	84	11	18	5	34	61
100	89	11	18	5	34	66

**SECTION 16.1 A-GRADE: Modified for a 4' Safe Clear Zone**

Pole Ht	Top Grd	Ft in Ground	Supp Struc	Safe Clear	Common Area	Use Ft
25	20	5	14	4	23	2
30	25	5	16	4	25	5
35	30	5	18	4	27	8
40	34	6	18	4	28	12
45	39	6	18	4	28	17
50	43	7	18	4	29	21
55	48	7	18	4	29	26
60	52	8	18	4	30	30
65	57	8	18	4	30	35
70	61	9	18	4	31	39
75	66	9	18	4	31	44
80	70	10	18	4	32	48
85	75	10	18	4	32	53
90	79	11	18	4	33	57
95	84	11	18	4	33	62
100	89	11	18	4	33	67

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

June 21, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:47 p.m., via teleconference.

Those in attendance were:

Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Michael Wilke	City of Los Angeles
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Ben Coffey	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. Dizon called the meeting to order at 12:47 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**. There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
  - Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Items from last month
    - Ms. Allen to include the modified grade and space chart she created when sending the minutes to members.
    - Ms. Allen to record two new videos:
      - Section 4.1 Unauthorized Attachment
      - Section 9.1 Clearance Attachment

Ms. Dizon inquired if members had any questions on the completed videos uploaded to the SCJPC website. Ms. Black commented that she sent an email out to all AT&T California's Joint Pole EAs and Engineers and informed them to view the training videos on the SCJPC website. Ms. Black added the staff were very thankful for the videos. Ms. Black stated that AT&T California is going to make it mandatory that AT&T California staff watch the videos. Ms. Black then thanked Ms. Allen.

There were no further questions or comments.

Ms. Dizon asked Ms. Allen if any members emailed her any suggestions on the next videos. Ms. Allen replied no they did not. Ms. Black stated that she has a couple of suggestions from her team but has not sent them to Ms. Allen yet.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. Dizon inquired if there were any issues or questions from the members regarding interpretation of billing.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous.**

*There were no miscellaneous.*

#### **Review of Action Items:**

- Ms. Black to email Ms. Allen suggestions for the next videos.

The meeting adjourned at 12:50 p.m. until next month.

Transcribed by Ms. Kathleen Allen – Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

July 19, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 10:50 a.m., via teleconference.

Those in attendance were:

Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Carla Stephens	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Mr. Anthony Ghilardi	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Charlie Smith	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. Dizon called the meeting to order at 10:50 a.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
  - Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Items from last month
    - Ms. Black to email Ms. Allen suggestions for the next video(s)

Ms. Dizon inquired if Ms. Black or any other members emailed suggestions to Ms. Allen for the next videos. Ms. Allen stated she did not receive an email from Ms. Black; however, Edison emailed on Monday, July 17, 2023, with two suggestions. One suggestion was for a video to be created on Grade and Space on two power companies and the second suggestion was for a video to be created on Grade and Space on two power companies where one of the powers has a comm. Ms. Allen stated that she informed Edison that she would not have time to prepare and create the videos before the July 20, 2023 meeting; however, Ms. Allen would have the videos created and ready for review by the August 16, 2023 meeting. Ms. Allen added she requested JPA examples from Edison on the suggestions they are requesting. Ms. DeBarge confirmed and then stated that Edison had a third suggestion as well and a video to be created on Correction of Records. Ms. DeBarge will send Ms. Allen JPA examples for the three suggested videos they are requesting.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. Dizon inquired if there were any issues or questions from the members regarding interpretation of billing.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous**.

*Bear Valley Electric - Requested to update 2022 Pole Prices*

Ms. LaFrenais opened and explained that by mistake she submitted the wrong pole prices for 2022 for Composite Fiberglass and inquired if they could be updated. Ms. Pranata stated to please bring the issue up in the Authorized Costs ad hoc; therefore, it could be discussed in the proper meeting. Ms. LaFrenais stated she would.

There were no further questions or comments.

**Review of Action Items:**

- Edison to email Ms. Allen JPA examples for the next videos.

The meeting adjourned at 10:55 a.m. until next month.

Transcribed by Ms. Kathleen Allen – Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

August 16, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 11:36 a.m., via teleconference.

Those in attendance were:

Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Araceli Lomeli	City of Los Angeles
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Emily McDonald	MCI Metro ATS/MCI Telecommunications
Mr. Michael Truong	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Alyssa Aguilar	City of Colton
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Heidi Seropian	Extenet Systems
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. Dizon called the meeting to order at 11:36 a.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
  - Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Items from last month
    - Edison to email Ms. Allen JPA examples for the next video(s)

Ms. Dizon stated there were two new videos uploaded to the SCJPC website and inquired if anyone watched and had any comments about the new videos. Ms. LaFrenais stated she watched them, and they were both good. Ms. Pranata inquired if they could be moved to the Basic JPA Training page or would members like another month to review before they are finalized. Ms. Black stated to post them, and Mr. Bacon agreed. Ms. Pranata stated she will move them from the Agenda page to the Basic JPA Training page on the SCJPC website. Ms. Pranata added that Ms. Allen is working on one more video for next month.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. Dizon inquired if there were any issues or questions from the members regarding interpretation of billing.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous**.

There were no miscellaneous.

#### **Review of Action Items:**

- Ms. Allen is working on one more video that Edison has requested to be created.

The meeting adjourned at 11:39 a.m. until next month.

Transcribed by Ms. Kathleen Allen – Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

September 20, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 10:06 a.m., via teleconference.

Those in attendance were:

Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenne Leckie	Frontier Communications
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Troy Stanard	AT&T California
Mr. Matthew Barbosa	AT&T California
Mr. Philip C. Brown	AT&T California
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Michael Truong	City of Burbank
Ms. Ashley Romero	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Ms. Amber Utley	City of Banning
Mr. Nick Van Stryk	City of Vernon
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Mr. Renzo Garzon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC

Ms. Angela Pranata  
Ms. Kathleen Allen  
Ms. Anali Spencer

Committee Staff  
Committee Staff  
Committee Staff

Chairperson, Ms. LaMon called the meeting to order at 10:06 a.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
  - Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Items from last month
    - Ms. Allen is working on one more video that Edison has requested to be created.

Ms. LaMon stated that the completed videos could be found under the link and then inquired if members had any questions or comments.

There were no questions or comments.

Ms. La Mon inquired if the video Ms. Allen was working on from last month was uploaded for review. Ms. Allen replied no and explained she is waiting on the second part of the example from Edison to complete the video. They requested Correction of Record to reinstate a pole and on the same video a Correction of Record to delete a pole from the SCJPC database. Ms. Allen informed the committee as soon as she receives the example on deleting the pole from the database she will complete the video and have it uploaded for review.

There were no questions or comments.

Ms. Black stated she has some examples to send to Ms. Allen about anchors and arms and could forward them to Ms. Allen if other members agree this would be a good topic and worth Ms. Allen's time to create. Mr. Van Stryk agreed. Ms. Black to email Ms. Allen examples on anchors and arms for future videos.

There were no further questions or comments.

Ms. Allen inquired when members are sending examples for videos if they could please send two Fridays before the monthly meeting day. For October, the monthly meetings are scheduled for October 18, 2023, and Ms. Allen would like examples by October 6, 2023. Ms. Allen explained that sometimes she has to research and recreate the JPA, and this timeframe would give her enough time to prepare, research, possibly recreate the JPA, and record the video. Ms. Allen stated that originally the committee

agreed for Ms. Allen to spend only two hours a month on recording videos; however, it has been taking up to a day and a half pending on what is being recorded. Ms. Allen stated that she cannot guarantee that if she does get the example from Edison on the Correction of Record to delete a pole that she will be able to record any further videos for the month due to the previously agreed upon two-hour timeframe. She will work in order of requests and record them as time permits. Ms. Black stated she is okay with Ms. Allen recording as she explained. Ms. Black then stated for one member's humble opinion on how long it takes Ms. Allen to record Ms. Black is in total support of whatever time it takes for Ms. Allen to complete because the videos are done so thoroughly and professionally and are very useful for training purposes. Mr. Treepaisan second that.

There were no further questions or comments.

Ms. Black stated that when viewing the videos, the documents shown in the video are sometimes hard to see. Ms. Black inquired if the documents could be included with the video and displayed on the SCJPC website as well. Ms. Pranata stated that she has no problem uploading the documents to the SCJPC website and will place them under the Basic JPA Training page. Ms. Pranata stated she could upload an actual PDF file, or she thinks she could upload a zip file. Ms. LaMon stated she thinks a zip file would be great but if Ms. Pranata is unable to upload a zip file maybe the file name could somehow be linked to the name of the video therefore it is clear which documents belong to which video. Ms. Pranata stated she can add the documents right below the video.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. LaMon inquired if there were any issues or questions from the members regarding interpretation of billing. Ms. Black stated she has a question and inquired about JPAs that have a bill before/bill out of order notation on the JPA and how they are handled. Ms. Allen stated the SCJPC has had the same question as well and is currently billing by the original record. The billers try their best to finalize the JPAs and if they have issues they notate them on the JPA of what is needed and send back to the member. Ms. Black stated she may have a bunch of JPAs as examples and may be a good topic for a video. Ms. Allen asked Ms. Black to email her one example and they could review together and if they felt it would be a useful topic for a video Ms. Allen would create one. Ms. Black inquired if the committee agrees if that would be a good topic and would be helpful. The committee agreed it would be good.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous.**

There were no miscellaneous.

### **Review of Action Items:**

- Ms. Allen is planning on completing the Correction of Record to delete a pole video requested by Edison.
- Ms. Black to send Ms. Allen examples on the two suggestions she had for videos by October 6<sup>th</sup>. One example on “bill out of order” and the second example on anchors/arm.
- Members to send examples to Ms. Allen two Fridays before the monthly meeting.
- Ms. Pranata to upload the documents referred to in each video to the SCJPC website.

The meeting adjourned at 10:19 a.m. until next month.

Transcribed by Ms. Kathleen Allen – Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

October 18, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 12:31 p.m., via teleconference.

Those in attendance were:

Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jackie Costa	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Alex Parra	City of Riverside
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Mr. Charlie Smith	Mobilitie, LLC
Ms. Kristen Stathis	ATC-Outdoor DAS, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. LaMon called the meeting to order at 12:31 p.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**.

There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video.**

- Training Videos
  - Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Items from last month
    - Members to send examples to Ms. Allen two Fridays before the monthly meeting.
    - Ms. Allen is planning on completing the Correction of Record to delete a pole video requested by Edison.
    - Ms. Black to send Ms. Allen examples on the two suggestions she had for videos by October 6th. One example on “bill out of order” and the second example on anchors/arm.
    - Ms. Pranata to upload the documents referred to in each video to the SCJPC website.

Ms. LaMon stated a new video was uploaded and could be found at the link. It was for SCE’s request of Correction of Record to Reinstate a Pole. Ms. LaMon inquired if everybody had a chance to review it and if anybody has any questions.

There were no questions or comments.

Ms. LaMon moved on to *Explaining Final memos/errors through videos* agenda item and stated that Ms. Allen has requested that any examples be sent to her two Fridays before the monthly meeting. That would be November 3<sup>rd</sup> for November’s meeting. Ms. LaMon stated that Ms. Black had two suggestions for Ms. Allen and inquired if Ms. Black was able to email them to Ms. Allen. Ms. Black replied yes she was able to email her suggestions to Ms. Allen. Ms. Black then stated she was unsure about the billing out of order example, but Ms. Black has been working with Ms. Allen back and forth on the anchor/arm examples and are really close to finalizing. Ms. LaMon inquired if they will be ready for next month. Ms. Allen stated, earlier in the Administrative Board meeting there was discussion on anchors and Edison needs to go back and discuss internally with their team. Ms. Allen stated she is going to wait until she hears an answer back from Edison and not spend time on the anchor video now in case information changes. Ms. Allen added she has other anchor examples she would like to include as well. Once Ms. Allen hears back from Edison she will complete the anchor video. If there are no issues with Arms Ms. Allen can have that video created and completed by next month’s meetings. The billing out of sequence/order example is going to take Ms. Allen some time to look into and research. Ms. Allen is worried that one example might not cover all billing out of sequence/order JPAs and wants to make sure before she records a video she makes an accurate example to cover what needs to be covered.

There were no further questions or comments.

Ms. LaMon stated that she noticed that Ms. Pranata started to upload or uploaded all the documents for each video and inquired if that was correct. Ms. Pranata stated yes and stated the Training Handout Material for each video could be found on the Basic JPA Training page on the SCJPC website under each video file. Ms. Pranata inquired on the video that Ms. Allen just recorded on Section 13 Correction of Record Reinstate a Pole is that one okay. Is there any feedback or changes to be made. If not, Ms. Pranata will move to the Basic JPA Training web page. A few members stated they have not watched it yet. Ms. Pranata inquired if she should play it. The members stated yes. Ms. Pranata played the video. After the video completed Ms. Black stated she will need to watch the video again because she did not follow. Ms. LaMon inquired if anybody had anything else to add about the video.

There were no further questions or comments.

Ms. Allen stated that she received an email from Bear Valley Electric asking for a video to be created on risers Section 3.4. They are unclear how to identify on the Form 2. Ms. Allen stated that the Section talks about a Form 9 and the Preliminary Form which Ms. Allen has not been trained on. Additionally, the Section is nonbillable. Ms. Allen then stated she will be unable to create a video and inquired if a member could do a video. Ms. Pranata inquired if the email should be forwarded to the Compliance committee members and see if a member wants to try to record a training video about it. Ms. Ortiz stated perhaps it could be brought up in Routine Revision next month. Maybe the committee needs to elaborate more on Section 18 and when to use Form 9 and when not to use it. Maybe it can be discussed and help her because in Section 18.9 it says to use a Form 9 when no Form 2 Preliminary JPA is required. Meaning if a company is already an owner, the member uses Form 9 opposed to a Form 2. Ms. Pranata stated that sounds good and will add it to the Routine Revision agenda for next month.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. LaMon inquired if there were any issues or questions from the members regarding interpretation of billing.

There were no questions or comments.

The fourth item on the agenda is **Miscellaneous.**

Ms. Black had a question. AT&T California is going to correct another member's JPA. They are going to come up with a T JPA number and add Cor. Ms. Black inquired what is the Prepared and Date Sent in all of the header information. Does it have to be the other member's information of the JPA AT&T California wants to COR or is it current date and header information. Ms. Allen stated she is unsure on the Prepared and Date Sent since she does not create COR JPAs. However, for SCJPC processing SCJPC would just need the Date Sent filled in and Approved filled in. Ms. DeBarge stated the way that Section 13 changed, and the example Edison uses current date. Ms. DeBarge also stated the header does not matter and the way Ms. Allen explained it to Edison is that the body of the Show As is what needs to be exact and that the Nature of Work is what SCJPC is paying close attention to. Ms. Black stated that AT&T

California is correcting an Edison JPA. Ms. Black then inquired is it important for AT&T California to give Edison back the accounting data from the original JPA. Should they put E as the utility and leave the rest of the header blank. Ms. DeBarge stated if AT&T California has it great add it. Edison would not kick it back if it was not there. Ms. Black thanked the members.

There were no further questions or comments.

**Review of Action Items:**

- Ms. Allen is requesting any examples to be sent to her two Fridays before the meeting. For November's meeting that would be by November 3<sup>rd</sup>.
- Ms. Allen is waiting on information on anchors in order to complete the anchor video.
- Ms. Allen will be doing research on billing out of sequence/order JPAs.
- Ms. Allen to create and record a video on arms for the next meeting.
- The request by Bear Valley Electric on how to notate risers for the Form 2 and Form 9 will be moved to Routine Revision.

The meeting adjourned at 12:49 p.m. until next month.

Transcribed by Ms. Kathleen Allen – Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

November 15, 2023

A regular meeting of the **Basic JPA Training ad hoc Committee** took place on the above date, at 9:58 a.m., via teleconference.

Those in attendance were:

Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Glenn Leckie	Frontier Communications
Ms. Silvana Ray	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Aaron Cochran	AT&T California
Ms. Joy Young	AT&T California
Mr. Matt Johnson	Verizon Wireless
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Mr. Arturo Garcia	City of Glendale
Mr. Mina Shehata	City of Burbank
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Ms. Alyssa Aguliar	City of Colton
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Christopher Delong	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Heidi Seropian	Extenet Systems
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. LaMon called the meeting to order at 9:58 a.m. by addressing the first item on the agenda, the review of the **prior month's meeting minutes**. There were no questions or comments.

The second item on the agenda is the **Final Billing Information – Training Video**.

- Training Videos
  - Completed videos can be found under:  
<https://scjpc.net/members/basic-jpa-training/>
- Explaining Final memos/errors through videos
  - Next recorded videos by SCJPC for review
  - Action Items from last month
    - Members to send examples to Ms. Allen two Fridays before the monthly meeting.
    - Ms. Allen to create and record a video on arms for the next meeting.
    - Ms. Allen is waiting on information on anchors in order to complete the anchor video.
    - Ms. Allen will be doing research on billing out of sequence/order JPAs.

Ms. LaMon stated that there are a few videos in que. Ms. LaMon asked Ms. Allen for an update on the videos. Ms. Allen stated that she put the videos on hold until the Routine Handbook Examples are renumbered and merged together. Ms. Allen explained that in the videos she refers to the Routine Handbook Examples and if they are moved and/or renumbered the video will not match the Routine Handbook Example page. Ms. Allen stated she emailed Ms. Black and inquired if Ms. Black was okay with the videos that she requested being put on hold pending the revising of the Routing Handbook and Ms. Black was okay with it.

Ms. Allen stated that after the Routine Handbook is updated and before she records any new videos she will rerecord the current videos with the new location of where the Example(s) could be found. Once those videos are rerecorded, Ms. Allen will start in on the new videos that are pending in que.

Ms. LaMon inquired if Ms. Ortiz has a goal date to finish updating the Routine Handbook. Ms. Ortiz stated the goal is to have it all updated, or at least ready for review by January's meeting.

Ms. LaMon inquired if video requests still could be emailed to Ms. Allen and placed next in line in que. Ms. Allen stated yes and that she keeps a list of who requested the video and the date requested. Ms. Allen added that she started preparing for the videos; however, she cannot record until she knows exactly when the Examples will be located. Ms. Allen reiterated her goal is to rerecord the previous videos, update the documents that go with those videos, and then record the videos in que.

Ms. Allen stated that the anchor video will still be on hold since there was no discussion during the Administrative Board meeting. Ms. Allen is unsure if an anchor video is still necessary. The two pending videos are Arms and billing out of

sequence/order. Ms. Allen commented she did find information from 2012 that was discussed during the meetings and Ms. Allen will look further into to make sure the information is still valid currently. Ms. Black inquired if Ms. Allen was waiting on information from Edison on the anchors. Ms. Allen replied yes and stated the discussion last month was that Edison and other members were not allowing others to attach to their anchors. Ms. Allen stated a video may not be necessary. Ms. Black stated that the committee probably needs to circle around to what meeting that was previously discussed in and continue the discussion. Ms. Black inquired if other members allow others to attach to their anchors. Mr. Bacon stated that it comes down to that most members do not know what was installed on the anchor meaning the type of helix. Records were never kept, and they just know ¾” anchor or 1” anchor and did not determine how much weight it was going to hold. LA DWP is not going to allow others on their anchors whether it is an old anchor or new construction. One reason they will not allow others on their anchor is because they need it for their future growth and second they have no idea the maximum pulling capacity that is on that anchor. Ms. Black inquired if the committee should ask at the next Administrative Board meeting for all owners to respond and have a list. It may drive a Routine Handbook edit. Ms. Black inquired how the committee can go about asking members whether or not they allow other members to attach to their anchors. Mr. Bacon stated that they can take a poll. Ms. Black stated that she will draft something up and maybe Ms. Pranata could send it out to the members asking them to reply before January’s Administrative Board meeting. Then the findings could be discussed. Ms. Black inquired if that would be okay. Ms. Pranata stated yes that would be okay.

There were no further questions or comments.

The third item on the agenda is the **Interpretation of Billing (standing agenda item – 11/16/2022)**

Ms. LaMon inquired if there were any issues or questions from the members regarding interpretation of billing. Ms. Seropian stated that she has one JPA with a question. One of Ms. Seropian’s finals got denied because it was returned via memo requesting ownership on a guard arm. Ms. Seropian did not think guard arms needed to show ownership. Ms. Pranata displayed the JPA for the members to view. The JPA shows *EXT to place a guard arm Item 161A*. Ms. Ortiz stated the Item number should be removed. Ms. DeBarge inquired if Ms. Allen was looking for ARM to be shown on record side. Ms. Allen explained it was just for ownership and the Item number confused the biller. The billers have been trained that when an Item number is shown with placing an ARM under the Nature of Work that ownership needs to be shown. Mr. Shehata inquired if guard arms are shown on record. Ms. Ortiz stated she has not seen guard arms shown on record. Ms. Black inquired what would it take to get the guard arm added to the record. Ms. Pranata stated that arms are recorded under *Additional Infor* on the pole record as .50:AR .50:AR. Ms. Allen asked for clarification that guard arms do not need ownership and should not show an Item number. Ms. Ortiz stated that only joint cross arms and cable arms need to show ownership and an Item number. There is no attachment to guard arms and only placed when the safety clearance zone is reduced. Ms. Allen inquired that the SCJPC staff do not need to police when a guard arm is place and safety clearance zone not reduced. Ms. DeBarge stated it was previously decided that the SCJPC staff does not need to police that. Ms. Allen

stated she remembers that and wanted to make sure all members are still in agreement with that. The members agreed.

Ms. LaMon inquired if it needs to be discussed further the need for the guard arm on the pole card. Ms. Seropian stated that she does not think it is necessary.

There were no further questions or comments.

The fourth item on the agenda is **Miscellaneous**.

Ms. Black stated that she watched the Correction of Records video and appreciates getting the handouts. Although the video was great, it was so small, and Ms. Black couldn't see it. She was able to follow by looking at the handouts and listening to the recording. Ms. Black stated it was a nice upgrade and really appreciates it.

There were no questions or comments.

### **Review of Action Items:**

- All videos will be on hold until Examples are renumbered.
- Ms. Allen to rerecord all the old videos with the new locations stated in the Routine Handbook.
- Ms. Allen is still waiting on SCE to send information on the anchors in order to record the anchor video.

The meeting adjourned at 10:27 a.m. until January 17, 2024.

Transcribed by Ms. Kathleen Allen – Committee Staff