

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

January 18, 2023

A regular meeting of the **Billing Process Simplification** took place on the above date, at 1:23 p.m., at the Committee office.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Veronica C. Romero	AT&T California
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Dianell Caamano	AT&T Mobility
Ms. Maria Ortiz	XO Communications
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Linda McLean	Exenet Systems
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 1:23 p.m. by addressing the first item on the agenda, the review of the **October 19, 2022, minutes**.

There were no questions or comments.

The second agenda item is the review of **Item 1662: Billing Process Simplification (6/18/19 reopened 5/21/21)**

- *None at this time*

Mr. Carrion inquired if this was where the committee would look at some the issues that were questionable as to whether or not they needed to continue to be questioned. Ms. Pranata replied yes and explained that SCJPC wants to avoid returning JPAs to members; therefore, Ms. Pranata or Ms. Allen would suggest ideas that the committee could come up with an answer and not continue to return the JPAs via memo to members.

There were no further questions or comments.

**Miscellaneous Items.**

- *Memo Error Report from B/S 10/2022 for review*

Ms. Pranata displayed the October 2022 Memos – ALL MEMBERS report on the screen. Mr. Carrion opened and inquired if this report is pulled twice a year. Ms. Pranata stated correct. Mr. Carrion then stated if the members would be in agreement to activate Billing Process Simplification at the times this report is pulled. Otherwise, the October 2022 report would continue to be reviewed until the next time the Memos report is pulled. Mr. Carrion inquired when the next report would be issued. Ms. Pranata stated June 2023 the next memo report would be pulled for discussion in July 2023 BPS meeting. Mr. Carrion continued to state to reactive BPS at the time the next memo report is pulled it might help the overall meeting flow a little bit smoother and then the committee would have new information to look at. Currently, the committee is looking at the same information from November 2022.

Ms. Pranata stated the October 2022 Memo report is new. Ms. Allen was unable to complete it for the November 2022 meeting due to being out on medical leave. This is the first time this October 2022 Memos report was being shared.

Mr. Carrion asked Ms. Pranata to scroll down through the list to see what else might have popped up in terms of highlighting new issues. Mr. Carrion read some of the highlighted issues. (See attached). Mr. Carrion inquired about *Needing a four digit year set*. He was under the impression that year sets were submitted by two digits. Ms. Allen explained it was discussed and decided in the Operating Committee March 16, 2022, that Section 4.X solely owned poles would need a four digit year set since years are repeating. For example, year set of “20”. Was the staff to assume 1920 or 2020. The committee agreed for billers to return JPA asking for a four digit year set. Ms. Pranata continued to scroll down the pages. Mr. Carrion inquired if the issues with “0” were prior issues no longer seen. Ms. Allen replied yes. Mr. Carrion stated this is something for all the members to digest and was in the packet. Mr. Carrion suggested rather than to spend this meeting reviewing, the ad hoc would meet next month to bring up any specific questions about anything listed, any new issues that have now appeared, and to entertain any questions. There were no objections.

## **Review of Action Items**

- All members to review the latest Memo Error Report and prepare any questions that may come up on any of the highlighted issues or any standing issues on the report.

The meeting adjourned at 1:30 p.m. until next month.

Ms. Kathleen Allen – Committee Transcriber

# October 2022 Memos - ALL MEMBERS

	All Issues	Total Issues - All Members	Percent of Errors	Notes/ Recommendation	
1	Invalid Grade and Space	117	16%	Review entire JPA before sending to SCJPC	
2	Invalid Section	57	8%	Review Routine Handbook	
3	Missing Section	36	5%	Review Routine Handbook	
4	Does Not Match Record - Grade and space	25	3%	Review Checklist, check SCJPC pole records	
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19	Does Not Match Record - Year Set	11	2%	Review Checklist, check SCJPC pole records	
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43	F7 DO NOT BILL	4	1%	Check Sharefile	
44	Format	4	1%	Review entire JPA before sending to SCJPC	
45	Missing Community	4	1%	Review entire JPA before sending to SCJPC	
46	Missing Form 48	4	1%	Review entire JPA before sending to SCJPC	
47	Missing Item #	4	1%	Review entire JPA before sending to SCJPC	
48	Pole Dead	4	1%	Check SCJPC pole records	
49	Transfer Items 20-109 Should be Full Cost	4	1%	Review Authorized Costs	
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73	Missing Arm Information	1	0%	Review entire JPA before sending to SCJPC	
74	Missing Date Sent	1	0%	Review entire JPA before sending to SCJPC	
75	Missing Free Attachment Note	1	0%	Review entire JPA before sending to SCJPC	New Issue
76	Missing Special Agreement Cost	1	0%	Review entire JPA before sending to SCJPC	New Issue
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82	Section 13.3 With Note Saying Updated But Nothing Up	1	0%	Review Routine Handbook	
83	Section 9.X Cannot charge items	1	0%	Review Routine Handbook	
84	Company On Header not on JPA	0	0%	Review entire JPA before sending to SCJPC	
85	Does Not Match Record - Community	0	0%	Review Checklist, check SCJPC pole records	
86	Does Not Match Record - Pole Class	0	0%	Review Checklist, check SCJPC pole records	
87	Does Not Match Record - Treatment	0	0%	Review Checklist, check SCJPC pole records	
88	Grade/Space Issue - Proposed	0	0%	Review entire JPA before sending to SCJPC	
89	Header - Co on header not on poles	0	0%	Review entire JPA before sending to SCJPC	
90	Header - Missing company	0	0%	Review entire JPA before sending to SCJPC	
91	Invalid Approval	0	0%	Review entire JPA before sending to SCJPC	
92	Invalid Community	0	0%	Review entire JPA before sending to SCJPC	
93	Invalid F48 date	0	0%	Review entire JPA before sending to SCJPC	
94	Invalid Pole Number	0	0%	Review entire JPA before sending to SCJPC	
95	Invalid Setup of Corretion of Record	0	0%	Review Routine Handbook COR example	
96	Invalid Treatment	0	0%	Review entire JPA before sending to SCJPC	
97	Items - 2 on one line, one indicator	0	0%	Review entire JPA before sending to SCJPC	
98	Items - Multi who to charge	0	0%	Review entire JPA before sending to SCJPC	
99	Missing Cost for special agreement	0	0%	Review entire JPA before sending to SCJPC	
100	Missing JPA Number	0	0%	Review entire JPA before sending to SCJPC	
101	Missing Pole tag initials	0	0%	Review entire JPA before sending to SCJPC	
102	Missing SCZ	0	0%	Review entire JPA before sending to SCJPC	
103	Member purchase additional, but not gaining	0	0%	Review entire JPA before sending to SCJPC	
104	Member purchase on their own pole	0	0%	Review entire JPA before sending to SCJPC	
105	Need Arm for same grade	0	0%	Review entire JPA before sending to SCJPC	
106	Need New Pole Number	0	0%	Review entire JPA before sending to SCJPC	
107	Notes or Comments left on JPA	0	0%	Review entire JPA before sending to SCJPC	
108	No Tag Pole to be Joint	0	0%	Review Routine Handbook	
109	Old Pole/Existing Pole NOT Joint	0	0%	Check SCJPC pole records	
110	One Company Cut other Company Charges	0	0%	Review entire JPA before sending to SCJPC	
111	Percent for GUYS do not add up to 100	0	0%	Review entire JPA before sending to SCJPC	
112	Pole Number on JPA twice	0	0%	Review entire JPA before sending to SCJPC	
113	Previously Billed	0	0%	Check JPA on SCJPC website	
114	Pull by Member	0	0%		
115	SCZ Conflict	0	0%	Review entire JPA before sending to SCJPC	
116	Section 13.3 - With No Notes	0	0%	Review Routine Handbook	
117	Section 9.1 - Incorrect set up	0	0%	Review Routine Handbook	
	<b>GRAND TOTAL</b>	<b>721</b>	<b>#DIV/0!</b>		

## **Southern California Joint Pole Committee**

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Phone (909) 599-3801  
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February 15, 2023

A regular meeting of the **Billing Process Simplification** took place on the above date, at 1:26 p.m., at the Committee office.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
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Ms. Yvonne Johnson	Teleport Communications America
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Ms. Claudia Arellano	City of Vernon
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 1:26 p.m. by addressing the first item on the agenda, the review of the **January 18, 2023, minutes**.

There were no questions or comments.

The second agenda item is the review of **Item 1662: Billing Process Simplification (6/18/19 reopened 5/21/21)**

- *None at this time*

Mr. Carrion requested confirmation with Ms. Pranata and Ms. Allen if there were none at this time. Ms. Pranata replied correct.

There were no questions or comments.

### **Miscellaneous Items.**

- *Memo Error Report from B/S 10/2022 for review*

Mr. Carrion opened and stated that the committee did review the Memo Error Report from October 2022. This meeting was kept on schedule for February 2023 in the case there were any questions from any of the members regarding any of the errors noted. Mr. Carrion specifically pointed out, attention to those that were highlighted which were new issues that were not part of prior reports. Mr. Carrion inquired if there were any questions from any of the members regarding the latest report that was generated showing errors captured up until October 2022.

Ms. Black inquired what a Form 48 violation is. Ms. Pranata explained when members do not wait 45 days and submit JPAs prior to that. Ms. Pranata gave an example. The JPA was submitted today; however, the Form 48 date was yesterday. Mr. Carrion inquired if a Form 48 was not required and the JPA did not state that or if no date was entered if those would qualify as violations as well. Ms. Allen replied no not for those reasons. Mr. Carrion inquired if it refers to just time limit and Ms. Allen stated yes.

Ms. McLean inquired if the list was sent out to the members. Mr. Carrion stated it is available in the packet on the agenda page on the SCJPC website. Mr. Carrion explained there is a link under the agenda for the month of this file. Ms. Pranata added the packet is under Billing Process Simplification in February 2023 and in January 2023 as well.

There were no further questions or comments.

- *Proposal on suspending the BPS from meeting monthly*

Mr. Carrion stated the proposal last month was to suspend the BPS ad hoc committee meeting monthly until the next time the Memo Error Report was ran for overall general review. That would be in July 2023 reviewing June 2023 memo errors. Mr. Carrion stated if there are no objections from any of the members the BPS ad hoc committee would be suspended until that time. There were no objections.

Mr. Carrion stated that if there is anything involving Item 1662 Ms. Pranata or Ms.

Allen could reach out to Mr. Carrion and he could work out bringing the ad hoc committee back to meet for whatever month it might be prior to July 2023.

### **Review of Action Items**

- Billing Process Simplification meeting suspended until July 2023.

The meeting adjourned at 1:32 p.m. until next month.

Ms. Kathleen Allen – Committee Transcriber

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95	Invalid Setup of Corretion of Record	0	0%	Review Routine Handbook COR example	
96	Invalid Treatment	0	0%	Review entire JPA before sending to SCJPC	
97	Items - 2 on one line, one indicator	0	0%	Review entire JPA before sending to SCJPC	
98	Items - Multi who to charge	0	0%	Review entire JPA before sending to SCJPC	
99	Missing Cost for special agreement	0	0%	Review entire JPA before sending to SCJPC	
100	Missing JPA Number	0	0%	Review entire JPA before sending to SCJPC	
101	Missing Pole tag initials	0	0%	Review entire JPA before sending to SCJPC	
102	Missing SCZ	0	0%	Review entire JPA before sending to SCJPC	
103	Member purchase additional, but not gaining	0	0%	Review entire JPA before sending to SCJPC	
104	Member purchase on their own pole	0	0%	Review entire JPA before sending to SCJPC	
105	Need Arm for same grade	0	0%	Review entire JPA before sending to SCJPC	
106	Need New Pole Number	0	0%	Review entire JPA before sending to SCJPC	
107	Notes or Comments left on JPA	0	0%	Review entire JPA before sending to SCJPC	
108	No Tag Pole to be Joint	0	0%	Review Routine Handbook	
109	Old Pole/Existing Pole NOT Joint	0	0%	Check SCJPC pole records	
110	One Company Cut other Company Charges	0	0%	Review entire JPA before sending to SCJPC	
111	Percent for GUYS do not add up to 100	0	0%	Review entire JPA before sending to SCJPC	
112	Pole Number on JPA twice	0	0%	Review entire JPA before sending to SCJPC	
113	Previously Billed	0	0%	Check JPA on SCJPC website	
114	Pull by Member	0	0%		
115	SCZ Conflict	0	0%	Review entire JPA before sending to SCJPC	
116	Section 13.3 - With No Notes	0	0%	Review Routine Handbook	
117	Section 9.1 - Incorrect set up	0	0%	Review Routine Handbook	
	<b>GRAND TOTAL</b>	<b>721</b>	<b>#DIV/0!</b>		

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

March 15, 2023

A regular meeting of the **Billing Process Simplification** took place on the above date, at 12:32 p.m., at the Committee office.

Those in attendance were:

Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Valerie Mitwasi	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. Richard Soriano	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Renzo Garzon	Mobilitie, LLC
Ms. Maggie Howell	ATC-Outdoor DAS, LLC
Ms. Patti Ringo	Sonic Telecom, LLC

Ms. Angela Pranata  
Ms. Kathleen Allen

Committee Staff  
Committee Staff

Chairperson, Mr. Carrion called the meeting to order at 12:32 p.m. by addressing the first item on the agenda, the review of the **last month's meeting minutes**.

There were no questions or comments.

The second agenda item is the review of **Item 1662: Billing Process Simplification (6/18/19 reopened 5/21/21)**

- *SCJPC office to accept multiple AT (anchor transfer) indicators for one pole – D. Campo, City of Lompoc (3/3/2023)*

Ms. Pranata displayed an email she received on the screen from Mr. Campo. Mr. Campo explained for decades City of Lompoc has been sending JPAs where if there was a joint anchor on the existing pole and going to be reused they would always put an AT (Anchor Transfer) because City of Lompoc was under the impression that was not necessarily going to happen in the field, like who was doing the work, but more related to carrying the old record over to the new pole. This one was returned questioning who was doing the AT. Mr. Campo continued to explained City of Lompoc might have been under the wrong impression that it was not related to the record and it was actually who was doing the work. He then inquired if it is related to the work why can't each company do their own permanent anchor transfer. Mr. Campo added this is a nonbillable Section and there has never been any kind of fund transfer or costs associated with it. Mr. Campo reiterated that City of Lompoc always thought it was referring to the old record and was to be transferred. However, if that is not the case and it is for field work City of Lompoc does not carry Frontier's specific guy wires or their equipment. The pole was an in place set and if Frontier was not there to joint meet City of Lompoc would have to do some sort of temporary transfer for them to keep their stuff guyed. Then this double AT (see attached) would be an indicator that Frontier would still need to go out there and do a permanent transfer. Mr. Campo stated this was kicked back to him for having AT under both owners and he does not see why since it is a non-billable Section and why can't both companies do their own transfer. Mr. Van Stryk stated he would argue that neither company would be transferring the anchor because the anchor isn't going to move. It is stuck in the ground. The guy wire that one is transferring or installing might be new but not necessarily the anchor. In Mr. Van Stryk's mind it is just for the purchase of interest by a third owner or in this case the record. Mr. Bacon stated City of Los Angeles will not share an anchor because they do not have any record of what type of helix went into the ground. Ms. Allen stated she wanted to clarify what was happening. Billers have been trained from years back that the JPA could only show one AT. This was returned since under both companies showed AT. SCJPC just needs clarification if they can accept AT under both companies. Ms. Allen made it clear there is no monies and no extra work involved. Ms. Pranata added that SCJPC needs clarification and simplification and does not want to make anything more complicated. Mr. Carrion stated he is looking at this and it seems like it has become two-fold. The fact that there is two is kind of irrelevant meaning its billable. On the other hand, the second part of this is that if this is now becoming a procedure role and talking about the transfers of

guys to an existing anchor because of a replacement pole is Frontier then aware that they need to transfer their own guy. Is that understood. Looking at this from a procedural point of view if the AT was just under City of Lompoc the understanding is that City of Lompoc would be transferring all the guys. Mr. Treepaisan stated to Ms. Allen's point if having two AT's solve this problem and there is no cost implication and to Mr. Carrion's point if it is only an issue of a notification that could be identified on a Form 48 or something then Mr. Treepaisan is okay with have two AT's on a JPA based on what he has heard. However, he would like to run it by his people and come back next month. Ms. Allen stated the office is okay with accepting multiple AT's on a JPA and that she wants to make sure the office does right by the committee. Mr. Carrion stated from his point of view if the intention of having only one AT would be the assumption that only one party is transferring all the guys connected to a single anchor. But if it is possible and there is nothing strictly prohibited it if it's possible for each party to transfer their own guy to the same anchor then there would be no reason why multiple AT's can't exist. With that, Mr. Carrion stated, he would not think there would be more to talk about other than it being okay to have multiple AT's. Ms. Smith stated that she would think if one company was transferring someone else's guy they would add and Item 20A on there indicating that they were going to transfer the guy. In the absence of the 20A the assumptions would be that the company would not be transferring someone else's guy. Mr. Bacon stated speaking for City of Los Angeles they beg members not to transfer their guys.

After further discussion the committee agreed that SCJPC can accept JPAs with multiple AT's and if there are any issues and needs further discussion the subject could be brought back up later.

### **Miscellaneous Items.**

- *Should nonbillable items stop a JPA from finalizing*

Ms. Mitwasi inquired if nonbillable items should stop a JPA from billing forward. Mr. Carrion stated that was a great question and stated again should any non-billable items that seems to conflict with normal procedures stop a JPA from billing. Ms. Black inquired if they would impact the record. Ms. Pranata stated it depends and if members could bring back some examples that could be listed or added to the packet the committee could review them. Then it could be decided or clarified which ones would impact the pole records. Ms. Black stated that would impact AT&T California's answer. If it does impact the pole record then Ms. Black would say yes; however, if it does not impact the pole record she would show no. Mr. Treepaisan stated that it sounds like it would be okay from his perspective if it doesn't impact finances or the record. Ms. Mitwasi inquired what areas of the record are the members concerned with being impacted. Mr. Van Stryk stated he would prefer to see Sections being doubled check. For example, Section 4.3 purchasing into the safety clearance zone because that will allow them to double check the grade and space is appropriate and associated with the right Section. Ms. Pranata inquired if Mr. Carrion or Ms. Mitwasi had an example to share. Mr. Carrion replied that he does not have a specific example. It was just something that really came to mind when they were talking about something that has

no billing. Ms. Mitwasi added it came to thought as the committee talked through the AT discussion and that it seemed to be the pain point for that and it was nonbillable, minimal impact item. It is worth the discussion and clarifying the interpretation of the transfers and understand now from a billing perspective what type of things should really be stopped with no billing impact. Ms. Mitwasi stated she could go back and bring some examples next month. Ms. Pranata displayed the *October 2022 Memo Report* and stated on the display are some of the thing's billers return. If the members could go over this and decide which ones that no longer need to be checked and could be let go the office could definitely do that. Also, if members have any examples that they have and could email Ms. Pranata to go over at the next meeting. Mr. Carrion stated that the tricky thing about this is it having minimal impact on the record. Some of the items on the *October 2022 Memo Report* would not have any billing implications but do affect the record. Basically, it falls back on the committee deciding. Ms. Mitwasi inquired wouldn't that fall back on the members when reviewing the JPAs before they go to billing to make sure things like that are being caught. Mr. Carrion stated right, and if there is no change to the record and no change in billing there should be no cause for it to be returned. But if an error is found that has no implication on billing but does affect the record then that is still a valid reason to get pushed back. Ms. Pranata stated that it would be great for the office to see examples. Ms. Mitwasi stated they could send over some examples.

### **Review of Action Items**

- Members to send examples to Ms. Pranata that they would like to review for any final bills that were returned or rejected for items not affecting billing and not affecting the record.

The meeting adjourned at 12:58 p.m. until next month.

Ms. Kathleen Allen – Committee Transcriber

POLE NO.	Pole Length Anchor Size	Year Set	Pole Top Anchor Direct.	Record				Proposed				Item No.	LOCATION AND NATURE OF WORK <small>If not in accordance with Joint Pole agreement and routine static repairs.</small>	BILL CODE	UTILITY		ACCOUNTING DIRECTIONS:	
				PWR LLW	COM M	FTR		PWR LLW	COM M	FTR					AMOUNT	AMOUNT		
						FTR				12KV	FTR				1			
S-20841-Y	45	58	FT			26				C-12	ALL				2			
	75"	58	N	5	5						ALL				3			
	25"	58	PBR	5	5						ALL				4			
										1/2(1)			SC		5			
															6			
S-30852-Y	45	60	FT			22				C-18	ALL				7			
										1/2(1)			SC		8			
															9			
															10			
					4KV	FTR				12KV	FTR				11			
A-3296-LLW	45	90	FT			24-6				PTD					12			
	1"	90	N	5	5					AT	AT				13			
A-5163-LLW	45	22	FT							39-9	24-8				14			
			CL3							1/2(1)			19B		15			
										1/2(1)			10C		16			
															17			
															18			
															19			
															COLUMN TOTAL			

AS:  
MEMO: POLE A3296LLW  
WHO IS DOING AT?

POLE LEGEND:  
 L = LOVERTOP (Item 5E)  
 P = PULL (Item 5A)  
 PB = PULL BUTT  
 T = TRANSPORT (Item 5B)  
 S = SALVAGE  
 C(XX) = FOOTAGE CUT  
 SCZ = SAFETY CLEARANCE ZONE  
 SOP = SECTION OF POLE  
 ANCHOR/ARM LEGEND:  
 Show Quantity of Items to be billed in the Column of

GEOGRAPHICAL LOCATION  
 LOMPOC

- NOW BILLABLE DUE TO BEING BY.  
 - NO ANCHOR/TREES GUY TRANSFER AUTHORIZED COST SHOWN  
 - EACH OWNER TO DO OWN "PERMANENT" TRANSFER.

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

April 19, 2023

A regular meeting of the **Billing Process Simplification** took place on the above date, at 1:09 p.m., at the Committee office.

Those in attendance were:

Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Erica Cassadas	City of Banning
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. Reed Mokler	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff

Chairperson, Ms. LaMon called the meeting to order at 1:09 p.m. by addressing the first item on the agenda, the review of **last month's meeting minutes**.

There were no questions or comments.

The second agenda item is the review of **Item 1662: Billing Process Simplification (6/18/19 reopened 5/21/21)**

- *Action Item from last month:*
- *Members to send examples to Ms. Pranata that they would like to review for any final bills that were returned or rejected for items not affecting billing and not affecting the record.*

Ms. LaMon opened and inquired if Members sent Ms. Pranata examples, they would like to review for any final bills that were returned or rejected for items not affecting billing and not affecting the record. Ms. Pranata stated that she did not receive any emails from the members.

There were no questions or comments.

### **Miscellaneous Items.**

#### *Billing Process Simplification ad hoc – as needed basis*

Ms. Pranata stated that the Billing Process Simplification ad hoc is a as needed only ad hoc. The ad hoc does not need to meet monthly. Ms. Pranata added that unless Members plan to send her Finals to review for next month the ad hoc does not need to meet next month. Mr. Carrion agreed with Ms. Pranata and stated this ad hoc could be suspended until the next memo report review which is scheduled for July 2023 on June 2023 bill of sale memos or if any Members plan to send Ms. Pranata any Finals to review. Ms. LaMon stated that the ad hoc will be on hold until July 2023 or if any issues arise.

There were no further questions or comments.

### **Review of Action Items**

- There were no Action Items.

The meeting adjourned at 1:12 p.m.

Ms. Kathleen Allen – Committee Transcriber

**Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

**Billing Process Simplification ad hoc Committee  
did not meet in May 2023.**

**Committee will reconvene in July 2023 or if any issues arise.**

**Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

**Billing Process Simplification ad hoc Committee**

**did not meet in June 2023.**

**Committee will reconvene in July 2023 or if any issues arise.**

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

July 19, 2023

A regular meeting of the **Billing Process Simplification** took place on the above date, at 11:09 a.m., at the Committee office.

Those in attendance were:

Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Carla Stephens	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Mr. Anthony Ghilardi	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Charlie Smith	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Chairperson, Ms. Dizon called the meeting to order at 11:09 a.m. by addressing the first item on the agenda, the review of **April 19, 2023, meeting minutes**.

There were no questions or comments.

The second agenda item is the review of **Item 1662: Billing Process Simplification (6/18/19 reopened 5/21/21)**

- *None at this time.*

Ms. Dizon opened and inquired if members had any questions. There were no questions or comments.

### **Miscellaneous Items.**

#### *Memo Error Report from B/S 6/2023 for review*

Ms. Dizon opened and inquired about the Memo Error Report. Ms. Pranata displayed the June 2023 Memo Error Report on the screen. Ms. Pranata then stated that Ms. Allen put this together from June Bill of Sale and was sorted by the number of total issues with the most being to top. Ms. Pranata read a few of the most errors listed, see attached, and inquired if members had any questions. Ms. Pranata added this was included in the packet. Ms. Dizon inquired what does “*Does Not Match Record – Anc info*” means. Ms. Pranata stated that the anchor direction or size on the JPA does not match SCJPC record. For example, the anchor direction on the JPA is west; however, it shows on SCJPC record as north. Ms. Allen confirmed. Ms. DeBarge stated that they are often reaching out to Ms. Allen trying to figure out what should be typed on the JPA, and they are hoping once the records get redesign that anchors are a lot clearer to understand. They are not always written in the percentage space, and they have to read the bill of sale to determine anchor information and it makes it difficult sometimes to get it accurate on a JPA. Ms. Walsh stated that for the memo return reason of “*Missing KV*” that she recalls there was previous discussion that would not stop billing from moving forward. Ms. Allen stated that KV is required on a new pole and needed for billing. Ms. Walsh asked for clarification on the Memo Error Report to show “*New Pole*”. Ms. Allen stated she would add it. Ms. DeBarge inquired is it a memo if KV is missing from Record. Ms. Allen stated no it would not be a memo. Ms. Allen explained that previously discussed in Billing Process Simplification that billers no longer have to verify KV on Record side when the pole is a removal. If the pole exists and a purchase or another transaction happens billers do not have to verify KV on Record side. Ms. DeBarge asked for clarification that when Ms. Allen says removal that part of the replacement that KV does not have to match record. Ms. Allen stated yes. Under Section 7 or Section 5 removal that the old pole being removed KV is not verified to match. Mr. Armstrong inquired if the old pole is incorrect and the proposed one is what is actual does that mess things up. Ms. Allen stated it depends on the Section. Removal poles, which includes the replacement of an old pole, pole length, year set, members, grade and space, and location are what is verified on the removal pole. Mr. Armstrong stated that there were several years when City of Pasadena’s JPAs were not getting billed before they hired a contractor to get accomplished. Mr. Armstrong continued when poles are topped and the record says 65’ and the reality is it was topped down to the communication level, the actual record in the database is incorrect.

Ms. Allen stated it should not be a memo as long as it is noted on the JPA. Ms. Allen explained that if the pole is topped Mr. Armstrong could show the pole length from SCJPC's record in parentheses and the new pole length on top in the pole length field on the JPA. Mr. Armstrong stated they have the same issue with location. Many of the old pole records where street names changed, and the record never updated. Ms. Allen explained that if the pole is existing and would remain in the field, for example, Section 4.X, location is not verified and would remain as SCJPC record unless a Section 13.3 and a Note stating location update was shown under the Nature of Work. Ms. Allen stated she or Ms. Pranata would resend the Discrepancies List to members which shows the previously discussed topics and the member's conclusion. Ms. Dizon inquired what does "*Missing Billing Verbiage*" means. Ms. Allen replied it is a formatting issue. On the JPA the billing column wording is missing BILL NO., AMOUT DUE, UTILITY, TOTAL AMT, BILL CODE, and AMOUNT.

Ms. Pranata inquired if the members want to review the Memo Error Report again next month or could the item be closed. Ms. DeBarge inquired if this Memo Error Report is displayed monthly. Ms. Pranata stated no and that the Memo Error Report is only compiled every six months. Ms. DeBarge stated she thinks it is good conversation to take a look at monthly. Ms. Pranata explained that it takes Ms. Allen between eight to 10 hours to compile. Ms. Allen stated that at times this report has taken two full days (16 hours) to compile pending the number of memos returned in the month and that she has to open every single JPA and review the error and then notate it. Ms. Allen added this Memo Error Report took a lot less time compiling this time because the monthly memo counts decreased. Mr. Bacon stated that he noticed the top five or six return reasons have been the same for multiple years that this has been done. Mr. Bacon inquired if Ms. Allen agreed. Ms. Allen agreed. Mr. Bacon stated that he is good with Ms. Allen compiling this report semiannually instead of Ms. Allen compiling the report monthly and spending eight to 10 hours a month when Ms. Allen could be more productive elsewhere. Ms. DeBarge agreed and thanked Ms. Allen for the time she spent on the report.

There were no further questions or comments.

#### *Billing Process Simplification ad hoc – as needed basis*

Ms. Pranata stated this ad hoc committee is due to meet again in January 2024 to review the December 2023 bill of sale Memo Error Report unless there are any further questions, comments, or concerns. There were none.

#### **Review of Action Items**

- Billing Process Simplification to meet next year in January 2024 to review the December 2023 bill of sale Memo Error Report..

The meeting adjourned at 11:24 a.m.

Ms. Kathleen Allen – Committee Transcriber

# June 2023 Memos - ALL MEMBERS

	All Issues	Total Issues - All Members	Percent of Errors	Notes/ Recommendation	
33	Invalid Grade and Space	47	14%	Review entire JPA before sending to SCJPC	
21	F48 Violation (sent within 45 days)	32	9%	Review Routine Handbook	
44	Invalid Section	28	8%	Review Routine Handbook	
69	Missing kV	18	5%	Review entire JPA before sending to SCJPC	
8	Does Not Match Record - Anc info	15	4%	Review Checklist, check SCJPC pole records	
53	Missing "FINAL" on First Page	15	4%	Review checklist	
11	Does Not Match Record - Grade and space	14	4%	Review Checklist, check SCJPC pole records	
28	Information in wrong column/row	14	4%	Review entire JPA before sending to SCJPC	
61	Missing Class	12	4%	Review entire JPA before sending to SCJPC	
15	Does Not Match Record - Pole Length	7	2%	Review Checklist, check SCJPC pole records	
23	File Name does not match JPA number	7	2%	Review entire JPA before sending to SCJPC	
13	Does Not Match Record - Location	5	1%	Review Checklist, check SCJPC pole records	
52	Missing 100 on record side	4	1%	Review entire JPA before sending to SCJPC	
57	Missing AT or AR	4	1%	Review entire JPA before sending to SCJPC	
59	Missing Billing Column Numbers	4	1%	Review entire JPA before sending to SCJPC	New Issue
66	Missing Form 48	4	1%	Review entire JPA before sending to SCJPC	
68	Missing Item #	4	1%	Review entire JPA before sending to SCJPC	
1	Anchor Issue	3	1%	Review entire JPA before sending to SCJPC	
14	Does Not Match Record - Pole Class	3	1%	Review Checklist, check SCJPC pole records	
54	Missing Approval	3	1%	Review entire JPA before sending to SCJPC	
55	Missing Anchor Information	3	1%	Review entire JPA before sending to SCJPC	
58	Missing Billing Column	3	1%	Review entire JPA before sending to SCJPC	
17	Does Not Match Record - Year Set	2	1%	Review Checklist, check SCJPC pole records	
19	Duplicate Pole on JPA	2	1%	Review entire JPA before sending to SCJPC	New Issue
31	Invalid Arm info	2	1%	Review entire JPA before sending to SCJPC	
47	Invalid Year Set	2	1%	Review entire JPA before sending to SCJPC	
67	Missing Grade and Space	2	1%	Review entire JPA before sending to SCJPC	
4	Companies on JPA Conflict with Companines on Record	1	0%	Review entire JPA before sending to SCJPC	
6	Date Completed Missing	1	0%	Review checklist	
9	Does Not Match Record - Arm info	1	0%	Review Checklist, check SCJPC pole records	
16	Does Not Match Record - Treatment	1	0%	Review Checklist, check SCJPC pole records	
20	Existing Pole not Joint	1	0%	Check SCJPC pole records	
32	Invalid F48 date	1	0%	Review entire JPA before sending to SCJPC	
35	Invalid Item	1	0%	Review entire JPA before sending to SCJPC	
36	Invalid kV	1	0%	Review entire JPA before sending to SCJPC	
41	Invalid Pole Treatment	1	0%	Review entire JPA before sending to SCJPC	
43	Invalid Member Code	1	0%	Review entire JPA before sending to SCJPC	
46	Invalid Treatment	1	0%	Review entire JPA before sending to SCJPC	
56	Missing Arm Information	1	0%	Review entire JPA before sending to SCJPC	
60	Missing Billing Verbiage	1	0%	Review entire JPA before sending to SCJPC	New Issue
62	Missing Community	1	0%	Review entire JPA before sending to SCJPC	
71	Missing Location	1	0%	Review entire JPA before sending to SCJPC	
2	Bill First/After JPA Not Billed	0	0%	Check JPA on SCJPC website	
3	Bill No. s/b blank	0	0%	Review entire JPA before sending to SCJPC	
5	Company On Header not on JPA	0	0%	Review entire JPA before sending to SCJPC	
7	Date Completed Should Be Blank	0	0%	Review checklist	
10	Does Not Match Record - Community	0	0%	Review Checklist, check SCJPC pole records	
12	Does Not Match Record - KV	0	0%	Review Checklist, check SCJPC pole records	
18	Duplicate JPA (different info)	0	0%	Review entire JPA before sending to SCJPC	
22	F7 DO NOT BILL	0	0%	Check Sharefile	
24	Format	0	0%	Review entire JPA before sending to SCJPC	
25	Header - Co on header not on poles	0	0%	Review entire JPA before sending to SCJPC	
26	Grade/Space listed in two columns for one member	0	0%	Review entire JPA before sending to SCJPC	
27	Header - Missing company	0	0%	Review entire JPA before sending to SCJPC	
29	Invalid Approval	0	0%	Review entire JPA before sending to SCJPC	
30	Invalid Community	0	0%	Review entire JPA before sending to SCJPC	
34	Invalid Indicator	0	0%	Review entire JPA before sending to SCJPC	
37	Invalid Location	0	0%	Review entire JPA before sending to SCJPC	
38	Invalid Pole Class	0	0%	Review entire JPA before sending to SCJPC	
39	Invalid Pole Length	0	0%	Review entire JPA before sending to SCJPC	
40	Invalid Pole Number	0	0%	Review entire JPA before sending to SCJPC	
42	Invalid Pulling Routine	0	0%	Review entire JPA before sending to SCJPC	
45	Invalid SCZ	0	0%	Review entire JPA before sending to SCJPC	
48	Items - 2 on one line, one indicator	0	0%	Review entire JPA before sending to SCJPC	
49	Items - Multi who to charge	0	0%	Review entire JPA before sending to SCJPC	
50	JPA Number cut off	0	0%	Review entire JPA before sending to SCJPC	
51	Member PTDing charging Cut	0	0%	Review Routine Handbook	
63	Missing Cost for special agreement	0	0%	Review entire JPA before sending to SCJPC	
64	Missing Date Sent	0	0%	Review entire JPA before sending to SCJPC	
65	Missing Free Attachment Note	0	0%	Review entire JPA before sending to SCJPC	
70	Missing JPA Number	0	0%	Review entire JPA before sending to SCJPC	
72	Missing Pole Number	0	0%	Review entire JPA before sending to SCJPC	
73	Missing Pole tag initials	0	0%	Review entire JPA before sending to SCJPC	

## June 2023 Memos - ALL MEMBERS

All Issues	Total Issues - All Members	Percent of Errors	Notes/ Recommendation		
74	Missing Pulling Routine	4	1%	Review entire JPA before sending to SCJPC	
75	Missing Member - Proposed side	4	1%	Review entire JPA before sending to SCJPC	
76	Missing Member - Record side	5	1%	Review entire JPA before sending to SCJPC	
77	Missing SCZ	1	0%	Review entire JPA before sending to SCJPC	
78	Missing Section	3	1%	Review Routine Handbook	
79	Missing Special Agreement Cost	0	0%	Review entire JPA before sending to SCJPC	
80	Missing Treatment	2	1%	Review entire JPA before sending to SCJPC	
81	Missing Year Set	2	1%	Review entire JPA before sending to SCJPC	
82	Member on 100 another Members pole (FTR 100 on E POLE)	3	1%	Review entire JPA before sending to SCJPC	New Issue
83	Member purchase additional, but not gaining	0	0%	Review entire JPA before sending to SCJPC	
84	Member purchase on their own pole	0	0%	Review entire JPA before sending to SCJPC	
85	Member on JPA not on pole	0	0%	Review entire JPA before sending to SCJPC	
86	Member Unauth on own pole	1	0%	Review entire JPA before sending to SCJPC	
87	Multi item - Who to Charge	5	1%	Review entire JPA before sending to SCJPC	
88	Need Arm for same grade	0	0%	Review entire JPA before sending to SCJPC	
89	Need four digit year set	0	0%	Review entire JPA before sending to SCJPC	
90	Need New Pole Number	0	0%	Review entire JPA before sending to SCJPC	
91	New Pole Joint	6	2%	Review entire JPA before sending to SCJPC	
92	Note in Nature of work Conflicting with Proposed	4	1%	Review entire JPA before sending to SCJPC	
93	Notes or Comments left on JPA	0	0%	Review entire JPA before sending to SCJPC	
94	No Tag Pole to be Joint	0	0%	Review Routine Handbook	
95	Old Pole Joint, For Example, E-FTR new pole E-NG	0	0%	Check SCJPC pole records	
96	Old Pole/Existing Pole NOT Joint	1	0%	Check SCJPC pole records	
97	One Company Cut other Company Charges	0	0%	Review entire JPA before sending to SCJPC	
98	Only one Date Sent	0	0%	Review entire JPA before sending to SCJPC	
99	Page # Conflict	2	1%	Review entire JPA before sending to SCJPC	
100	Percent for GUYS do not add up to 100	0	0%	Review entire JPA before sending to SCJPC	
101	Pole Dead	0	0%	Check SCJPC pole records	
102	Pole number/pulling routine not in line with location	7	2%	Review entire JPA before sending to SCJPC	
103	Pole Number on JPA twice	0	0%	Review entire JPA before sending to SCJPC	
104	Previously Billed	1	0%	Check JPA on SCJPC website	
105	Pull by Member	0	0%		
106	Renumber Relinquished pole	0	0%	Review entire JPA before sending to SCJPC	
107	Replacing two poles with one pole	0	0%	Review Routine Handbook	
108	SCZ Conflict	0	0%	Review entire JPA before sending to SCJPC	
109	Section 1.2 and 18.1D Conflict	1	0%	Review entire JPA before sending to SCJPC	New Issue
110	Section 13.1 and 13.2 Corr of record - incorrect set up	4	1%	Review entire JPA before sending to SCJPC	
111	Section 13.1 and 13.2 Corr of record - S/A does not match original	2	1%	Review entire JPA before sending to SCJPC	
112	Section 13.3 - Needed for update	4	1%	Review Routine Handbook	
113	Section 13.3 - With No Notes	0	0%	Review Routine Handbook	
114	Section 13.3 With Note Saying Updated But Nothing Updated	1	0%	Review Routine Handbook	
115	Section 7.5 18.1D Approval	1	0%	Review Routine Handbook	New Issue
116	Section 9.1 - Incorrect set up	0	0%	Review Routine Handbook	
117	Section 9.X Cannot charge items	0	0%	Review Routine Handbook	
118	Section Conflicting	2	1%	Review Routine Handbook	
119	Transfer Items 20-109 Should be Full Cost	0	0%	Review Authorized Costs	
120	Unauthorized not in ()	0	0%	Review entire JPA before sending to SCJPC	
<b>GRAND TOTAL</b>		<b>340</b>	<b>#DIV/0!</b>		

# BILLING DISCREPANCIES

Member Decision: Operating Meeting August 16, 2017

Effective: B/S 9/17

Revised 12/19/18 - KA Effective: B/S 1/19

Revised 5/19/21- AP Effective B/S 6/21 (19-22 added) Per BPS May 19, 2021

Revised 6/16/21- KA Effective: B/S 7/21 (23-30 added) Per BPS June 16, 2021

Revised 10/20/21- KA Effective: B/S 11/21 (31-32 added) Per BPS October 20, 2021

Description of Error		Questions/Notes	BILL AS IS RETURN	
1	5C being charge - NO CUT	Bill as is, Or do not bill leave on JPA		X
2	5C being charge, <b>Cut Listed</b> - Same Utility doing Pulling Rou	Bill as is, Or do not bill leave on JPA - <b>CROSS OUT 5C AND BILL JPA - DO NOT RETURN</b>	X	
3	Section 7.X: Record Joint E/H Proposed E/FTR	Bill Old Rec E/H New Rec E/FTR? - OR Change proposed side to old record E/H new E/H?		X
4	Item 9 with 7.4	Bill as item 9? Do not bill item 9, leave on JPA? <b>CROSS OUT ITEM9 AND DO NOT BILL ITEM9</b>	X	
5	Item 9 no section 14.9	Bill as is, Bill as is add item 14.9, do not bill	X	
6	Item 83 no section 10.8	Bill as is, Bill as is add item 10.8, do not bill	X	
7	Special Agreement w/ 18.1D - Multi Party	3 companies 1 not approved. Bill as 1/3 to signed 0 to unsigned member	X	
8	Traffic Control 13C after 2015	Bill as is, change to 13D and bill, or return- <b>CHANGE TO 13D ONLY IF TRAFFIC CONTROL IS STATED AND BILL, IF TRAFFIC CONTROL IS NOT STATED DO NOT CHANGE AND RETURN</b>		
9	Anchor no item	Bill with no monies or need item to bill?		X
10	Company on JPA not on poles	Cross out and no copies, Leave on make account and copies, or return- <b>CROSS OUT CO ON HEADER THAT IS NOT INVOLVED IN JPA AND BILL, NO COPIES TO CROSSED OUT MEMBER</b>	X	
11	Multi with items no explanation who to charge	Do not bill items or return		X
12	Section 4.0, Grade and Space into SCZ (4.3)	Bill as section change grade and space, bill as gr/sp change section, or return		X
13	Unauthorized Attached 7.11 no 7.7	Can we add 7.7 or return		X
14	NO KV or C for Power Poles	Finalize w/o KV or C or return		X
15	GR&SP not for Pole Height S/A 50' GR/SP 45' pole	Change gr/sp per pole height, change pole height per grade and space, or return		X
16	Multi: 3' Clear no note: SCZ is Adequate?	Add on note and bill, Do not add note bill, or return		X
17	Page Numbers	1 of X but no X, missing page X, or blank page. Bill as is or return		X
18	7.11 no 7.4 item 19	Can we just bill:- Note from Larry Chow and April Debarge 7/16 - Send back to Member		X

19	Applies to OLD POLE ONLY: Record side DOES NOT MATCH SCJPC Record (typo or missing) - Treatment, Pole Class, KV, Community	Old pole to be removed or to be replaced by a new pole. (exclude unauthorized attachment sections and Sec 7.3) - <b>BILL AS IS</b> Does not affect PTD or new pole amount dues * Unauthorized Attachment Sec 7.7, 5.4, and Sec 7.3 need treatment and KV (if there is a power company). If you need the pole class to bill unauthorized attachment or replacement cost for certain poles/years then you can return and ask for pole class. But if you can bill without pole class, do not return the JPA. E.g. Edison year 2019/2020 do not need pole class, BILL AS IS.	X	
20	Anchor SIZE (new anchor or purchasing into solely owned existing in field anchor)	If size typed not the usual anchor sizes: 3/4" , 1-1/4", 5/8", 1/4", etc - <b>BILL AS IS</b> and DO NOT CHECK THE SIZE. Bill and type on pole record as is. Bill by item number typed on Final, does not affect amount dues. Size does not matter	X	
21	Section 7.6 A Missing Accident Information	<b>BILL AS IS</b> when accident information missing. Does not affect amount dues.	X	
22	Corr of Records - No parentheses under Approved or Accounting Data (header information section)	<b>BILL AS IS</b> - Do not return for missing parentheses. Does not affect amount dues.	X	
23	File name does not match JPA Number	Change file name to JPA Number and BILL AS IS (by JPA number typed on the Final)- <b>RETURN</b>		X
24	Initials or initials with numbers under Approved column (JPA header)	<b>BILL AS IS FOR NOW</b> (as approved) since Approved cell is filled - <b>Ms. Black to investigate and report back a final decision next month. (July 2021)</b>	X	
25	Note under Nature of Work conflicts with Proposed	BILLS AS IS - Bill by Proposed side ignore note <b>RETURN</b>		X
26	Invalid Item Numbers (AC item does not exist or missing letter ABCDE)	<del>BILL AS IS - NO COST BILLING CODE 5 AND AMOUNT 0</del> <b>RETURN</b>		X
27	Items that are Special Agreement with no cost shown or no 1.2	<del>BILL AS IS - NO COST BILLING CODE 5 AND AMOUNT 0</del> <b>RETURN Further discussion next month (JULY 2021)</b>		X
28	5C being charge - NO CUT	<del>BILL AS IS, NEW: WOULD LIKE TO BILL WITH NO MONIES AND NOT RETURN CODE 5 AND AMOUNT 0</del> <b>RETURN SAME AS NUMBER 1 ABOVE</b>		X
29	SOP with Item 83	<b>BILL AS IS</b> - NO COST NO CODES DO NOT RETURN - <b>Move to Routine for further discussion (July 2021)</b>	X	
30	Item is being charge but has letter on Authorized cost but not on JPA	<del>BILL AS IS - PROPER CODE WITH 0 FOR MONIES DO NOT</del> <b>RETURN -ITEM 1777: Item number consolidation was created and moved to Authorized Costs.</b>		X
31	JPAs that show community but not consistent for entire JPA	BILL AS IS - <b>POLES TO REMAIN IN FIELD</b> : MULTIPLE POLES ON JPA AND COMMUNITY IS INCORRECT FOR ONE OR MORE POLES DO NOT RETURN - (E. CARRION CROWN CASTLE)	X	
32	Is KV needed on record side for unauthorized attachments	BILL AS IS - <b>SECTION 4.1 ONLY</b> : BILLERS CAN ASSUME THE POWER MEMBER IS POWER AND CAN USE THE KV FROM PROPOSED SIDE OF THE JPA AND THE SCZ IS ADEQUATE.	X	

RETURN  
 FURTHER DISCUSSION NEEDED  
 BILL AS IS