

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

January 18, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 12:46 p.m. via teleconference. Those in attendance were:

Ms. Valerie Mitwasi	Southern California Edison
Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. John Bacon	City of Los Angeles
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Mr. Charlie Smith	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Mitwasi called the meeting to order at 12:46 p.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. Mitwasi inquired if the members had any comments or concerns regarding the November 2022 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 – Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.** Ms. Mitwasi inquired if there was an update on Friend Pro. Ms. Pranata responded she has been trying to reach the two SCJPC’s programmers, Hyperlink (Joe Atalla) and Hardev Singh, since November last year. They both have been out of reach since last year. However, Ms. Pranata was able to talk to Hyperlink the week before the meeting and Mr. Atalla said that he was done with the changes. Ms. Pranata stated that the office will start testing the program again at the end of the week or at the beginning of next week.
- **Collecting pole class from Members for database update & Adding PDF links to all Final JPAs associated to pole.** Ms. Mitwasi inquired if there was an update on the two projects. Ms. Pranata stated that the meeting was scheduled in November 2022, however, Mr. Singh rescheduled at least four times and she finally met with Mr. Singh the day before the meeting. Ms. Pranata reported that Mr. Singh was having trouble with the programming for the lat./long. update due to incorrect format submitted. The program failed many times and Mr. Singh had to research and create more exceptions. The plan was for Mr. Singh to run the program and upload LADWP’s data and for Ms. Pranata to run the program and upload Edison’s data. The program was created so Ms. Pranata can run it herself in the future without Mr. Singh’s assistance. However, Ms. Pranata has not received a confirmation email from Mr. Singh that he successfully updated the database with LADWP’s data. She added she will reach out to Mr. Singh again for status. Regarding **Adding PDF links to all Final JPAs associated to pole**, Mr. Singh decided to use a workaround to add the PDF links without upgrading the website. The fee to add the PDF links will be included in the \$2000 that the Operating Committee approved last year (approved September 21, 2022). The quote to upgrade the SCJPC will be sent to Ms. Pranata before the next Computer committee meeting.
- Ms. Mitwasi asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Ms. Pranata to get a quote from the website programmer to upgrade SCJPC the website.
- Ms. Pranata to follow up with Mr. Singh for the pole class, latitude, longitude update program test run.

- The SCJPC office to test the Friend Pro.

The meeting adjourned at 12:52 p.m. until February 15, 2023.

Angela Pranata - Committee Staff

Southern California Joint Pole Committee

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February 15, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 1:05 p.m. via teleconference. Those in attendance were:

Ms. April DeBarge	Southern California Edison
Ms. Valerie Mitwasi	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Richard Soriano	City of Banning
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. DeBarge called the meeting to order at 1:05 p.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. DeBarge inquired if the members had any comments or concerns regarding the January 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 – Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.** Ms. DeBarge inquired if there was an update on Friend Pro. Ms. Pranata reported that the SCJPC office had completed the tests and sent the results to Hyperlink. A meeting is scheduled for February 16, 2023, to review the test results, the last requests or bugs that he did not complete or fix and show Ms. Pranata the stored procedures location on the new server. Ms. DeBarge asked when the last time Ms. Pranata met with Mr. Atalla was. Ms. Pranata responded that she and Mr. Bacon met with Hyperlink in June 2022. After the meeting, Hyperlink reported that he would fix the bugs or complete our requests; however, he was unreachable until January 2023. Mr. Bacon responded that he was nonresponsive; however, the program is almost done.
- **Other updates by Web Programmer (Hardev Singh): Collecting pole class from Members for database update, adding PDF links to all Final JPAs associated to pole, quote to upgrade the SCJPC website.** Ms. DeBarge inquired if there was an update from Mr. Singh. Ms. Pranata stated that she met with Mr. Singh in January, and Mr. Singh was going to complete the projects. However, Mr. Singh was unreachable and finally responded to her email the day before the meeting that he was having trouble with adding the PDF links to the pole records on the SCJPC website. Ms. Pranata is still waiting for confirmation from Mr. Singh that he updated the pole class, lat./long. based on data submitted by SCE and LADWP. The SCJPC has not paid him for this project. Mr. Van Stryk inquired if the committee could find another programmer. Ms. Pranata responded that any python programmers could probably modify the SCJPC website.
- Ms. DeBarge asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Ms. Pranata to follow up with Hyperlink regarding Friend Pro.
- Ms. Pranata to follow up with Mr. Singh regarding the pending SCJPC website projects.
- Members to discuss if they would like to continue working with Hyperlink.

The meeting adjourned at 1:19 p.m. until March 15, 2023.

Angela Pranata - Committee Staff

Southern California Joint Pole Committee

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Phone (909) 599-3801

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March 15, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:19 a.m. via teleconference. Those in attendance were:

Ms. Valerie Mitwasi	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time Warner Cable
Ms. Maria Ortiz	XO Communications
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L. P
Ms. Kay Black	AT&T California
Ms. Veronica Romero	AT&T California
Ms. Joy Young	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. Richard Soriano	City of Banning
Ms. Yvonne Johnson	AT&T Mobility
Mr. Nicholas Van Stryk	City of Vernon (Petrelli Electric)
Mr. Alex Parra	City of Riverside
Mr. David Campo	City of Lompoc
Mr. Ben Coffey	City of Banning
Mr. Joe Armstrong	City of Pasadena
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Arturo Garcia	City of Glendale
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Mr. Renzo Garzon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Mitwasi called the meeting to order at 11:19 a.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. Mitwasi inquired if the members had any comments or concerns regarding the February 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 – Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.** Ms. Mitwasi inquired if there was an update on Friend Pro. Ms. Pranata reported that Hyperlink completed the changes sent to them in February. A meeting is scheduled with Hyperlink on March 20, 2023. Ms. Mitwasi inquired what else was remaining for his effort. Ms. Pranata responded that using the new Friend Pro program would be the next step. Ms. Mitwasi asked if there was a transition plan in place. Ms. Pranata responded that Hyperlink still needs to complete the reports and modify the standard procedures on SQL. Once Hyperlink is done with the reports, the office will start transitioning to the new program.
- **Other updates by Web Programmer (Hardev Singh): Collecting pole class from Members for database update, adding PDF links to all Final JPAs associated to pole, quote to upgrade the SCJPC website.** Ms. Mitwasi inquired if there was an update from Mr. Singh. Mr. Singh reported to Ms. Pranata that he was done updating the pole class, latitude, and longitude based on the two files submitted. Ms. Pranata reported that she talked to Mr. Singh on the morning of March 15 and would confirm after the committee meeting. He still has trouble adding multiple PDF links to the SCJPC pole record on the website.
- Ms. Mitwasi asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Ms. Pranata to meet Hyperlink on March 20 regarding Friend Pro reports and updates.
- Ms. Pranata to confirm Mr. Singh changes regarding the pole class, latitude, and longitude update.

The meeting adjourned at 11:22 a.m. until April 19, 2023.

Angela Pranata - Committee Staff

Southern California Joint Pole Committee

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April 19, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 12:18 p.m. via teleconference. Those in attendance were:

Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Kay Black	AT&T California
Mr. Todd Dailey	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica Romero	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. Earle Carrion	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Erica Cassadas	City of Banning
Mr. Richard Soriano	City of Banning
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. Reed Mokler	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Walsh called the meeting to order at 12:18 p.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. Walsh inquired if the members had any comments or concerns regarding the March 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 – Spam/Phishing Emails (N. Van Stryk, Vernon 3/25/2023)

• Requiring on of the email addresses being used to send Foreign JPAs be the same email domain as the SCJPC representative. For example, If I were to send out a Prelim Form 2 to Edison, in order for them to verify, they should see one of the people in the from or CC line has a @cityofvernon.org/ @ci.vernon.ca.us.

Mr. Van Stryk stated that the City of Vernon uses a monitored inbox, and multiple people get the same emails. The city has received many open-ended phishing emails. Some examples of the email contents are “Hey, are you there?” and “Hey, did you receive my last email?” Mr. Van Stryk inquired if other members were experiencing the same thing and if the committee would consider some rules to mitigate the problem. He suggested that when a contractor sends the City of Vernon an email, the main contact or the main inbox from the utility should be on the CC-ed line so it would be easily verified that the city should be talking to the contractor. Ms. Walsh commented that it is a good idea, and SCE is also experiencing phishing emails. She added that she started a discussion with the SCE’s cyber security team around a new program that will be installed for the joint pole department that will provide sender verification instances. Ms. Walsh asked for feedback from other members. Mr. Treepaisan commented that phishing would worsen over time, so creating a protocol would be best.

Ms. Black inquired if the emails have the JPA number on the subject line. Mr. Van Stryk responded that he does not always assume the JPA number is on the subject line. Different people manage the inbox, and some may not completely understand what they should or should not be clicking on based on the subject line. Ms. Walsh commented that SCE is using the generic inbox and is unsure if she, Ms. Mitwasi, or Ms. DeBarge would be CC-ed because their inboxes would be full. Mr. Van Stryk commented that he only needs the domain address on the CC or To line. He then gave an example that when he sends an email to a member, it will come from Petrelli Electric; however, the City of Vernon would be on the CC line as well. Otherwise, the member would not see his email as speaking on behalf of the City of Vernon. He added that as long as the domain sce.com or a general inbox from SCE is on the email, then it would be fine. Ms. Black commented that AT&T CA does not allow contractors to send emails directly to the members, which could be a solution to this problem, not allowing contractors to send emails to SCJPC members. Ms. LaMon and Ms. Walsh responded that their organizations have the same procedures. Mr. Van Stryk commented that he does not have the City of Vernon email address. He added that he would not want to be held accountable for missing 45 days if he ignored an email that came from a contractor where the joint member email domain, who contracted the company, is missing from the CC line. Ms. Black commented that if the City of Vernon

wants to start this rule, AT&T CA will follow it. Mr. Harmon suggested using a letter of authorization (LOA) to get approved access or request data on behalf of a utility company. Mr. Van Stryk commented that he would not respond to an email if the email came from a contractor and the joint member who contracted them is not included in the CC line. Ms. McLean commented that her company requires Extenet to be CC-ed by Extenet's contractors on correspondence between the pole owners. Ms. Walsh inquired if the committee could close the item. Mr. Van Stryk stated that the committee could close the item.

Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.** Ms. Walsh inquired if there was an update on Friend Pro. Ms. Pranata reported that she received an email from Hyperlink the day before the meeting. Hyperlink explained they had connection problems with the Azure VM and SQL Server reporting issues. They were supposed to upload some reports for Ms. Pranata to verify. There was a lot of communication between Hyperlink and CBE IT, who set up the Azure VM. However, the problem seems to be resolved according to Hyperlink's latest email. Ms. Walsh inquired if the committee would like to put additional pressure on the programmers to try to finish off Friend Pro so the committee can finalize the program and put it into production. Ms. Pranata responded that Mr. Bacon and Mr. Treepaisan have been helping her with contacting Hyperlink. Ms. Walsh commented that the committee needs to send Hyperlink a time is of the essence letter. Mr. Bacon inquired if this letter would come from the attorney. Ms. Walsh responded yes. Mr. Bacon and Mr. Treepaisan agreed. Ms. Walsh asked Ms. Pranata to contact the attorney to draft the letter and use the end of May as the deadline to deliver the product. Ms. Walsh commented that the committee could look for a potential replacement if Hyperlink does not deliver anything or if they walk away. Mr. Treepaisan commented that the committee should be prepared to start from square one if Hyperlink walks away. Ms. Walsh responded that the committee needs options, but ,the committee is at a standstill either way. Mr. Dailey inquired if the committee paid Hyperlink upfront or if the committee owed Hyperlink anything. Ms. Pranata responded that the committee paid him half, and the other half will be paid upon program completion.
- **Other updates by Web Programmer (Hardev Singh): Collecting pole class from Members for database update, adding PDF links to all Final JPAs associated to pole, quote to upgrade the SCJPC website.** Ms. Walsh inquired if there was an update from Mr. Singh. Ms. Pranata reported that he was done updating the pole class, latitude, and longitude based on the two files submitted. Then another project was added, which is adding multiple PDF links to the SCJPC pole record on the website. And he is having trouble with updating the website since the SCJPC website is using obsolete technology behind the website. The committee has not paid him anything for the two projects. Ms. Pranata added that she is waiting for a quote for the SCJPC website upgrade. Ms. Walsh

commented that the committee should also send Mr. Singh a time is of the essence letter, or the committee will have to look for another programmer.

- Ms. Walsh asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Ms. Pranata to send the time of is the essence letter to Hyperlink and Mr. Singh.

The meeting adjourned at 12:42 p.m. until May 17, 2023.

Angela Pranata - Committee Staff

Southern California Joint Pole Committee

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San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

May 17, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 12:34 p.m. via teleconference. Those in attendance were:

Ms. Alicia Walsh	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Troy Stanard	AT&T California
Mr. Alvin Robielos	AT&T California
Mr. Alex Parra	City of Riverside
Mr. Arturo Garcia	City of Glendale
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Richard Soriano	City of Banning
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Linda McLean	Exenet Systems
Ms. Heidi Seropian	Exenet Systems
Ms. Kathleen Allen	Committee Staff

Ms. Walsh called the meeting to order at 12:34 p.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. Walsh inquired if the members had any comments or concerns regarding the April 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 - Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.**

- Time of the essence letter sent to Hyperlink.

Ms. Walsh stated that Ms. Pranata provided an update via email that there is no reaction to the time of the essence letter sent to Hyperlink and inquired if Mr. Bacon or Mr. Treepaisan could help Ms. Pranata in contacting Hyperlink before the committee meet again in June. Mr. Treepaisan responded that he and Mr. Bacon would make contact.

- **Other updates by Web Programmer (Hardev Singh): Collecting pole class from Members for database update, adding PDF links to all Final JPAs associated to pole, quote to upgrade the SCJPC website.**

Ms. Walsh stated that Ms. Pranata sent out an update that the programmer had completed the project. The changes are live on the SCJPC website. Ms. Walsh inquired if there were any questions or comments regarding this project. There were none.

- Ms. Walsh asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Mr. Bacon and Mr. Treepaisan to contact Hyperlink.

The meeting adjourned at 12:36 p.m. until June 21, 2023.

Transcribed by Angela Pranata - Committee Staff

Southern California Joint Pole Committee

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June 21, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 12:31 p.m. via teleconference. Those in attendance were:

Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Michael Wilke	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Ben Coffey	City of Banning
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Walsh called the meeting to order at 12:31 p.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. Walsh inquired if the members had any comments or concerns regarding the May 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 - Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.**

Ms. Walsh inquired for an update from Ms. Pranata, Mr. Treepaisan, and Mr. Bacon. Ms. Pranata responded that Mr. Atalla's staff called and notified her that he was out of the country due to a family emergency. Ms. Walsh commented that the time of the essence letter was sent to Hyperlink, and the next step would be exploring other solutions because the project is not moving. Mr. Treepaisan responded that he would review the pros and cons of hiring a new developer or restarting the project and figure out what the next steps are. Ms. Walsh commented that it would be an action item for Mr. Treepaisan and Mr. Bacon.

- **Other updates by Web Programmer (Hardev Singh): Collecting pole class from Members for database update, adding PDF links to all Final JPAs associated to pole, quote to upgrade the SCJPC website.**

Ms. Walsh stated that the PDF links project had been completed and inquired if members had any questions or comments regarding the PDF links on the pole records. Ms. Pranata commented that Mr. Singh would send an invoice to the SCJPC if there were no changes. There were no comments, questions, or concerns from the members, and the project has been completed and formally closed. Ms. Pranata also commented that Mr. Singh would only charge us 50% of the fee since he postponed and did not complete the project in a timely manner. Ms. Pranata added that she is still waiting for a quote from Mr. Singh.

Ms. Walsh commented that the committee should consider additional web programmers that might be able to help with the SCJPC website upgrade. She added that it is not an action item at this time; however, she would like it to be added to the agenda for future discussion.

- Ms. Walsh asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Mr. Bacon, Mr. Treepaisan, and Ms. Pranata to continue the effort in contacting Hyperlink.
- Mr. Treepaisan and Mr. Bacon to review the pros and cons of hiring a new developer or restarting the project and figure out the next steps.
- Ms. Pranata to continue asking for a quote from Mr. Singh.

The meeting adjourned at 12:35 p.m. until July 19, 2023.

Transcribed by Angela Pranata - Committee Staff

Southern California Joint Pole Committee

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July 19, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:25 p.m. via teleconference. Those in attendance were:

Ms. Alicia Walsh	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Carla Stephens	Southern California Edison
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Mr. Anthony Ghilardi	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Charlie Smith	Mobilitie, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Walsh called the meeting to order at 11:25 a.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. Walsh inquired if the members had any comments or concerns regarding the June 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 - Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.**

Ms. Walsh inquired for an update from Ms. Pranata. Ms. Pranata reported that she met with Hyperlink the day before the Computer ad hoc meeting (July 18, 2023). Ms. Pranata and Hyperlink discussed the reports and other concerns, such as the bug tracker from the last meeting. Ms. Pranata has sent Hyperlink requested documents and meeting recordings to show their programmers. Ms. Pranata will contact Hyperlink in the next few weeks for an update. Ms. Walsh inquired if the SCJPC needs anything from the committee to hold Hyperlink accountable for delivering the program. Ms. Pranata responded that they discussed some plans to go live. One plan would be to stop processing JPAs early or in the middle of the month so Hyperlink could verify all reports and entries before closing the month. Ms. Pranata would notify all members that the SCJPC would process fewer JPAs/poles in one of the incoming months due to moving to a new system. Ms. Walsh suggested November or December months since the pole/JPA counts are usually lower than usual due to vacations and holidays. She added it would be a good opportunity to take advantage of the slow months and see if Hyperlink could deliver the program by then. Ms. Pranata agreed and would notify Hyperlink.

- **Other updates by Web Programmer (Hardev Singh): Quote to upgrade the SCJPC website.**

Ms. Walsh inquired if there are updates regarding upgrading the SCJPC website. Ms. Pranata stated that she contacted him once a week and asked for a quote to upgrade the SCJPC website. Ms. Pranata has been trying to contact Mr. Singh for the invoice from the last website update and the quote to upgrade the SCJPC website. Ms. Walsh inquired if the committee would like to look at some other vendors that can help support the SCJPC website. Mr. Treepaisan responded that having a backup would be a good idea. Ms. Walsh responded that she could provide some vendor suggestions, but it would be costly. These vendors have worked with SCE before. She added that Ms. Pranata would have to do some legwork to get some quotes from them. Mr. Treepaisan agreed that the committee should look at other options. Ms. Walsh commented that she would reach out internally and provide vendor suggestions to Ms. Pranata.

- Ms. Walsh asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Mr. Walsh to reach out internally and provide website vendor suggestions to Ms. Pranata.
- Ms. Pranata to reach out to Hyperlink and plan the rollout for Friend Pro in November 2023.

The meeting adjourned at 11:31 a.m. until August 16, 2023.

Transcribed by Angela Pranata - Committee Staff

Southern California Joint Pole Committee

279 E. Arrow Hwy. Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

August 16, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:41 a.m. via teleconference. Those in attendance were:

Mr. Michael Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Kay Black	AT&T California
Mr. Todd Dailey	AT&T California
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Araceli Lomeli	City of Los Angeles
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Emily McDonald	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Alyssa Aguilar	City of Colton
Mr. Ben Coffey	City of Banning
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Heidi Seropian	Extenet Systems
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Pearson called the meeting to order at 11:41 a.m.

Agenda Item 1 – Review of prior month’s minutes – Mr. Pearson inquired if the members had any comments or concerns regarding the July 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 - Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.**

Mr. Pearson inquired for an update from Ms. Pranata. Ms. Pranata responded that she tried to get an update from Hyperlink; however, there has been no update since the last meeting with Hyperlink. Mr. Pearson inquired if the program was ready to be installed. Ms. Pranata responded that the program is about 90% completed. There were no more questions or comments.

- **Other updates by Web Programmer (Hardev Singh): Quote to upgrade the SCJPC website.**

Mr. Pearson stated that Ms. Pranata was able to meet with another vendor and get a quote to upgrade the SCJPC website. Ms. Pranata displayed the quote from SVG Consulting on WebEx. Mr. Pearson pointed out the cost for SVG Consulting to upgrade and revamp the SCJPC website on page 3 of the quote. Mr. Pearson inquired if Ms. Pranata was able to get a quote from Mr. Singh. Ms. Pranata responded that she is still waiting for the quote. Mr. Pearson commented that he believed that the committee was inclined to drop Mr. Singh based on last month's discussion. This item will be discussed again next month.

- Mr. Pearson asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- The committee to review the quote from SVG Consulting.
- Ms. Pranata to get a quote from Mr. Singh.
- Ms. Pranata to contact Hyperlink regarding Friend Pro.

The meeting adjourned at 11:45 a.m. until September 20, 2023.

Transcribed by Angela Pranata - Committee Staff

1. Executive Summary and Company Overview

SCJPC uses a legacy website to share joint pole information for their stakeholders to review, query and generate reports for their operational support. The website and associated databases were developed several years ago and currently lack the functionality required by users within SCJPC and members of SCJPC.

The underlying database is being updated by SCJPC through internal efforts. SCJPC has requested SVG Consulting to submit a proposal to revamp the Website using the latest web technologies and provide superior search functions to its users. The website will leverage the internally developed database for all client and JPA data.

SVG consulting is a management consulting and engineering company that provides consulting and technical services to utilities across western united states. Based on our understanding of the website and the underlying database, we have developed an initial estimate to meet SCJPC's requirements.

SVG consulting is pleased to submit this proposal to SCJPC for consideration.

2. Scope and Technical Summary

Project Background

SCJPC currently has an outsourced web application used by its stakeholders to query and review joint use pole information with data refresh that is performed on a periodic basis. The web application is legacy (~ 10 years old) and core development uses Python programming language. Key capabilities of the current web application include key features listed below:

- Ability to search for joint pole related information using key attributes.
- Ability to generate reports.
- Ability to refresh data by an administrator of the joint pole data on a periodic basis
- Ability to access the site for authorized users.

The current web application supports ~ 30 committee members. The application is currently outdated and requires a refresh to latest web technologies and better user interface to keep in line with the new web capabilities that is standard in current web development platform.

The current document outlines the scope of work to uplift the SCJM web application capabilities to the latest web technologies that is secure and supports better user experience.

Scope of work outline:

The scope of work to re-develop the SCJM application capabilities to the latest web technologies is summarized below:

- Use the latest web technologies to develop all the functional capabilities currently available in the legacy application.
- Implement convenient options to upload the joint pole data to the web application in a secure mode for authorized users.
- Provide ability to configure active users of the application and options to retire the user access once they leave the organization.
- Host the web application and ensure consistent web availability on a annuity basis
- Design the web application to support up to 100 users with adequate system performance.

3. Implementation Schedule and Pricing

The proposed new web application supporting the new database that will be provided by SCJM can be implemented within three calendar months.

Pricing quote is as summarized below:

Scope Areas	Pricing	Notes
Web development and deployment	\$60,000	Approximately 3-4 months of development and implementation
Web hosting price for 12 months from deployment	\$15,000.00	1 year commitment
Annual support and maintenance (12 calendar months from deployment)	\$18,000.00	1 year commitment

4. Conclusion:

We hope the proposal above meets your requirements. Should you need us to make any adjustments, we will be more than happy to consider the same. We look forward to discussing the proposal in detail with you and making any adjustments required by you. Please let us know if you would like to discuss any of the components of this proposal.

Southern California Joint Pole Committee

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Fax (909) 599-3825

September 20, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:36 a.m. via teleconference. Those in attendance were:

Mr. Michael Pearson	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Ms. Kay Black	AT&T California
Mr. Todd Dailey	AT&T California
Mr. Troy Stanard	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Matthew Barbosa	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Lex Treepaisan	Frontier Communications
Mr. Glenn Leckie	Frontier Communications
Mr. Alex Parra	City of Riverside
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Michael Troung	City of Burbank
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Richard Soriano	City of Banning
Mr. Ben Coffey	City of Banning
Ms. Amber Utley	City of Banning
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Linda McLean	Extenet Systems
Ms. Shawn Henderson	T-Mobile USA
Mr. John Vu	City of Anaheim
Mr. Renzo Garzon	Mobilitie, LLC
Ms. Maria Ortiz	XO Communications
Mr. Nick Van Stryk	City of Vernon
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Bailey called the meeting to order at 11:36 a.m.

Agenda Item 1 – Review of prior month’s minutes – Ms. Bailey inquired if the members had any comments or concerns regarding the August 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 - Miscellaneous items/New item numbers

- **Future enhancement Friend Pro: Automate the transfer location, latitude, and longitude from old pole to new pole.**

Ms. Bailey inquired for an update from Ms. Pranata. Ms. Pranata responded that she tried to get an update from Hyperlink; however, there has been no update. Ms. Pranata asked Mr. Treepaisan if he could help her with contacting Hyperlink. Mr. Treepaisan agreed to help Ms. Pranata. There were no more questions or comments.

- **Other updates by Web Programmer (Hardev Singh): Quote to upgrade the SCJPC website.**

Ms. Bailey inquired for an update from Ms. Pranata regarding Mr. Singh. Ms. Pranata responded that there was no update from Mr. Singh. Ms. Pranata commented that she included the quote from SVG Consulting in the Computer Packet file. This item will be discussed again next month.

- Ms. Bailey asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Ms. Pranata and Mr. Treepaisan to contact Hyperlink regarding Friend Pro.
- Ms. Pranata to get a quote from Mr. Singh.

The meeting adjourned at 11:38 a.m. until October 18, 2023.

Transcribed by Angela Pranata - Committee Staff

1. Executive Summary and Company Overview

SCJPC uses a legacy website to share joint pole information for their stakeholders to review, query and generate reports for their operational support. The website and associated databases were developed several years ago and currently lack the functionality required by users within SCJPC and members of SCJPC.

The underlying database is being updated by SCJPC through internal efforts. SCJPC has requested SVG Consulting to submit a proposal to revamp the Website using the latest web technologies and provide superior search functions to its users. The website will leverage the internally developed database for all client and JPA data.

SVG consulting is a management consulting and engineering company that provides consulting and technical services to utilities across western united states. Based on our understanding of the website and the underlying database, we have developed an initial estimate to meet SCJPC's requirements.

SVG consulting is pleased to submit this proposal to SCJPC for consideration.

2. Scope and Technical Summary

Project Background

SCJPC currently has an outsourced web application used by its stakeholders to query and review joint use pole information with data refresh that is performed on a periodic basis. The web application is legacy (~ 10 years old) and core development uses Python programming language. Key capabilities of the current web application include key features listed below:

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- Design the web application to support up to 100 users with adequate system performance.

3. Implementation Schedule and Pricing

The proposed new web application supporting the new database that will be provided by SCJM can be implemented within three calendar months.

Pricing quote is as summarized below:

Scope Areas	Pricing	Notes
Web development and deployment	\$60,000	Approximately 3-4 months of development and implementation
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Annual support and maintenance (12 calendar months from deployment)	\$18,000.00	1 year commitment

4. Conclusion:

We hope the proposal above meets your requirements. Should you need us to make any adjustments, we will be more than happy to consider the same. We look forward to discussing the proposal in detail with you and making any adjustments required by you. Please let us know if you would like to discuss any of the components of this proposal.

Southern California Joint Pole Committee

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October 18, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 1:02 p.m. via teleconference. Those in attendance were:

Mr. Kevin Flores	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jackie Costa	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Arturo Garcia	City of Glendale
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Maria Ortiz	XO Communications
Mr. Ben Coffey	City of Banning
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Flores called the meeting to order at 1:02 p.m.

Agenda Item 1 – Review of prior month’s minutes – Mr. Flores inquired if the members had any comments or concerns regarding the September 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 - Miscellaneous items/New item numbers

- **Update from Hyperlink regarding Friend Pro**

Mr. Flores inquired for an update from Ms. Pranata. Ms. Pranata responded that she spoke to Hyperlink and notified Mr. Treepaisan of the update. The update was that the programmer that Hyperlink hired for Friend Pro passed away, and Hyperlink could not find another programmer to complete the program. Hyperlink would like to sell us the source code for \$33,750. Ms. Pranata stated that the project is 90% completed, and Hyperlink is unable to continue. Hyperlink is proposing for the SCJPC to purchase the source code so the SCJPC does not have to pay Hyperlink a licensing fee and can find a programmer to complete the project. Hyperlink stated that they are willing to help the SCJPC to set it up when the SCJPC has a programmer in the future.

Mr. Bacon stated that he liked the idea and that the SCJPC should purchase the source code and find another programmer who could complete the project. Mr. Bacon suggested purchasing the source code as Hyperlink suggested. Mr. Treepaisan agreed and added that since it is 90% completed, as long as the SCJPC could hire another programmer, they could complete and finish the project. Mr. Treepaisan stated that this is probably the best exit strategy.

Ms. Pranata inquired if the committee is closing the project and paying Hyperlink the \$33,750. She added that it is budgeted for 2023 since she adds it to the budget each year. Ms. Pranata added that it might be a good idea to bring it up at the next Administrative Board meeting that the committee is purchasing this project from Hyperlink. Mr. Bacon commented that this would be the golden ticket out of this. The money was budgeted and slotted for Hyperlink anyway. The project is 90% done, so withholding \$33,750 from Hyperlink because they did not keep his contractual agreement might not be cost-effective in the long run if Hyperlink decides to take the committee to court.

Mr. Bacon thought the committee should pay Hyperlink the fee for the committee to own the program. Mr. Treepaisan seconded that. Ms. Pranata stated that the program is working right now. The committee office has been testing it whenever possible and whenever Hyperlink made modifications. She has all the documentation of the test results, changes, bugs, or fixes.

Mr. Dailey inquired that the original plan was to pay him \$33,750 for a completed project and then pay a licensing fee beyond that. Ms. Pranata responded yes. Mr. Dailey asked if the committee was considering paying him the \$33,750 to purchase the code and if the committee would own the source code and not have to pay any licensing fees beyond that. Mr. Pranata and Mr. Bacon responded yes. Mr. Dailey responded that he thought it was fair.

The committee decided to move forward with purchasing the source code from Hyperlink for \$33,750.

Ms. Pranata added that members could email her any programmer recommendation to complete the Friend Pro program. The programmer would need to know VB.net and SQL (MS SQL server).

- **Moving current Friend program to cloud based server**

Ms. Pranata reported that she has been working with Mr. Singh, CBE IT, and Hyperlink to move the Friend program from the San Dimas server to the cloud-based server. Since the committee mentioned exploring the option to close the office

last month, she initiated the database and program transfer to the cloud-based server, so when the committee is ready to close the office, the staff would not have to rely on the server in the San Dimas office. The committee office is still using the current Friend; it is a stable version and is being used daily.

The office still uses the Friend program and Hyperlink as the vendor until the SCJPC has a replacement program.

- Mr. Flores asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Ms. Pranata to move forward with closing the Friend Pro project.

The meeting adjourned at 1:18 p.m. until November 15, 2023.

Transcribed by Angela Pranata - Committee Staff

1. Executive Summary and Company Overview

SCJPC uses a legacy website to share joint pole information for their stakeholders to review, query and generate reports for their operational support. The website and associated databases were developed several years ago and currently lack the functionality required by users within SCJPC and members of SCJPC.

The underlying database is being updated by SCJPC through internal efforts. SCJPC has requested SVG Consulting to submit a proposal to revamp the Website using the latest web technologies and provide superior search functions to its users. The website will leverage the internally developed database for all client and JPA data.

SVG consulting is a management consulting and engineering company that provides consulting and technical services to utilities across western united states. Based on our understanding of the website and the underlying database, we have developed an initial estimate to meet SCJPC's requirements.

SVG consulting is pleased to submit this proposal to SCJPC for consideration.

2. Scope and Technical Summary

Project Background

SCJPC currently has an outsourced web application used by its stakeholders to query and review joint use pole information with data refresh that is performed on a periodic basis. The web application is legacy (~ 10 years old) and core development uses Python programming language. Key capabilities of the current web application include key features listed below:

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The current web application supports ~ 30 committee members. The application is currently outdated and requires a refresh to latest web technologies and better user interface to keep in line with the new web capabilities that is standard in current web development platform.

The current document outlines the scope of work to uplift the SCJM web application capabilities to the latest web technologies that is secure and supports better user experience.

Scope of work outline:

The scope of work to re-develop the SCJM application capabilities to the latest web technologies is summarized below:

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- Host the web application and ensure consistent web availability on a annuity basis
- Design the web application to support up to 100 users with adequate system performance.

3. Implementation Schedule and Pricing

The proposed new web application supporting the new database that will be provided by SCJM can be implemented within three calendar months.

Pricing quote is as summarized below:

Scope Areas	Pricing	Notes
Web development and deployment	\$60,000	Approximately 3-4 months of development and implementation
Web hosting price for 12 months from deployment	\$15,000.00	1 year commitment
Annual support and maintenance (12 calendar months from deployment)	\$18,000.00	1 year commitment

4. Conclusion:

We hope the proposal above meets your requirements. Should you need us to make any adjustments, we will be more than happy to consider the same. We look forward to discussing the proposal in detail with you and making any adjustments required by you. Please let us know if you would like to discuss any of the components of this proposal.

Southern California Joint Pole Committee

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November 15, 2023

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 9:51 a.m. via teleconference. Those in attendance were:

Mr. Sam Picazo	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Glenn Leckie	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Aaron Cochran	AT&T California
Ms. Joy Young	AT&T California
Mr. Matt Johnson	Verizon Wireless
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Mr. Arturo Garcia	City of Glendale
Mr. Mina Shehata	City of Burbank
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Maria Ortiz	XO Communications
Ms. Alyssa Aguliar	City of Colton
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Christopher Delong	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Heidi Seropian	Extenet Systems
Ms. Dawn Laffoon	Mobilitie, LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Picazo called the meeting to order at 9:51 a.m.

Agenda Item 1 – Review of prior month’s minutes – Mr. Picazo inquired if the members had any comments or concerns regarding the October 2023 meeting minutes. There were no other comments or concerns from any members.

Agenda Item 2 - Miscellaneous items/New item numbers

- **Purchase agreement (draft) of FRIEND PRO from Hyperlink**

Mr. Picazo inquired if the committee decided to move forward with purchasing Friend Pro since the committee has the budget for it. Ms. Pranata confirmed that the budget was approved to pay Hyperlink the software cost. Ms. Pranata included the draft of the source code purchase agreement from Hyperlink in the computer packet file (page 5). The committee reviewed the purchase agreement, which outlined moving forward with the purchase (\$33,000) and finding a new programmer. Mr. Picazo inquired if there were any objections. There were no objections or further comments. Ms. Pranata asked if the committee is ready to sign the agreement and send the payment to Hyperlink soon. Mr. Picazo commented that the committee could review the agreement for one more month.

- **SCJPC Website Upgrade**

Mr. Picazo inquired if the committee received other website upgrade quotes. Ms. Pranata responded that she met with CBE IT, the current office IT vendor, and is waiting for a quote from CBE IT and Hardev Singh, our current website programmer. Ms. Pranata stated that for the 2024 Proposed Operating budget, she used the amount from the SVG consulting quote, \$93,000.00, for the website upgrade.

- **SCJPC Office Staff Laptops Replacement**

Ms. Pranata stated that the laptops purchased in March 2020 for the office staff are slowing down and failing. Ms. Pranata notified the committee that she added a line item in the 2024 Proposed Operating budget for the laptop replacement. The 2024 Proposed Operating budget will be discussed at the next Operating committee meeting.

- Mr. Picazo asked if there were any other miscellaneous items. There were no more miscellaneous items.

Agenda Item 3 - Review of Action Items

- Committee to review the Friend Pro purchase agreement from Hyperlink.
- Ms. Pranata to solicit quotes from other vendors for the SCJP website upgrade.

The meeting adjourned at 9:57 a.m. until January 17, 2024.

Transcribed by Angela Pranata - Committee Staff

1. Executive Summary and Company Overview

SCJPC uses a legacy website to share joint pole information for their stakeholders to review, query and generate reports for their operational support. The website and associated databases were developed several years ago and currently lack the functionality required by users within SCJPC and members of SCJPC.

The underlying database is being updated by SCJPC through internal efforts. SCJPC has requested SVG Consulting to submit a proposal to revamp the Website using the latest web technologies and provide superior search functions to its users. The website will leverage the internally developed database for all client and JPA data.

SVG consulting is a management consulting and engineering company that provides consulting and technical services to utilities across western united states. Based on our understanding of the website and the underlying database, we have developed an initial estimate to meet SCJPC's requirements.

SVG consulting is pleased to submit this proposal to SCJPC for consideration.

2. Scope and Technical Summary

Project Background

SCJPC currently has an outsourced web application used by its stakeholders to query and review joint use pole information with data refresh that is performed on a periodic basis. The web application is legacy (~ 10 years old) and core development uses Python programming language. Key capabilities of the current web application include key features listed below:

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Permanent Purchase Agreement for FRIEND PRO Software

Joseph Atalla <joe@qastle.com>

Tue 10/24/2023 2:05 PM

To:Angela Pranata <angela@scjpc.net>

Hello Angela,

This is a proposal for the agreement. Please let me know. Thanks

Software and Source Code Purchase Agreement Proposal

Introduction

This proposal outlines the terms under which Hyperlink TM will permanently sell a copy of its FRIEND PRO software to SCJPC.

Proposed Terms

- 1. Provision of Software:** Hyperlink TM will provide SCJPC with a copy of the current version of the FRIEND PRO software. This includes all related source code and database files.
- 2. Cost:** Hyperlink TM will charge SCJPC a one-time, non-refundable fixed cost of \$33,000 for permanently purchasing the FRIEND PRO software, source code, and database schema. This payment is due upon the signing of the formal purchase agreement.
- 3. Ownership and Rights:** Upon payment, SCJPC will own the purchased copy of the FRIEND PRO software, including its source code and database. SCJPC will have the unrestricted right to modify, distribute, sell, or repurpose the software, source code, and database as they see fit.
- 4. No Ongoing Maintenance or Support:** As part of this agreement, Hyperlink TM will not provide ongoing maintenance, support, hosting, upgrades, or any services for the purchased software, source code, or database.
- 5. Future Services:** If Hyperlink TM services are needed later to assist SCJPC in managing, modifying, hosting, or performing any work, SCJPC will be billed time and material at an agreed-upon rate.
- 6. Warranty and Limitation of Liability:** Hyperlink TM provides the FRIEND PRO software, source code, and database schema "as is" and without any warranties, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose. Hyperlink TM shall not be liable for any indirect, special, incidental, punitive, or consequential damages, including but not limited to loss of data, business interruption, or loss of profits, arising out of the use or inability to use the FRIEND PRO software, source code, and database. Hyperlink TM's total liability for any direct damages shall not exceed the one-time payment of \$33,000 made by SCJPC under this agreement.
- 7. Indemnification:** SCJPC shall indemnify, defend, and hold harmless Hyperlink TM and its directors, officers, employees, agents, successors, and assigns from and against any and all claims, damages, liabilities, losses, settlements, judgments, costs, and expenses, including reasonable attorney's fees, arising out of or relating to SCJPC's use, modification, distribution, or other exploitation of the FRIEND PRO software, source code, and database.
- 8. Amendments:** Any amendments to this agreement must be made in writing and signed by both parties.
- 9. Termination:** This agreement is not subject to termination as it concerns a one-time, irreversible sale of the software, source code, and database schema.
- 10. Entire Agreement:** This proposal, once agreed upon and signed by both parties, will constitute the entire agreement between Hyperlink TM and SCJPC, superseding all previous negotiations, proposals, and agreements between the parties relating to the purchase of FRIEND PRO software.
- 11. Severability:** If any provision of this agreement is found to be invalid, the remaining provisions will remain in full force and effect.
- 12. Effective Date:** This agreement shall become effective as of the date of the last signature by the parties and will remain in effect indefinitely unless terminated in accordance with the terms outlined herein.
- 13. Dispute Resolution:** Any disputes arising from this agreement will be resolved through arbitration, governed by the laws of California.

Regard Joseph