

**Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

**January 17, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 1:12 p.m. via teleconference. Those in attendance were:

Mr. Michael Pearson	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Ms. Shelby Mulvelhill	Southern California Edison
Mr. John Bacon	City of Los Angeles – DWP
Mr. Lex Treepaisan	Frontier Communications
Ms. Maria Ortiz	XO Communications
Ms. Katy White	MCI Metro ATS/MCI Telecommunications
Ms. Renzo Garzon	Mobilitie, LLC
Mr. Jeremy Harmon	Verizon Wireless
Ms. Yesenia Delgado	Time Warner Cable
Ms. Kay Black	AT&T California
Mr. Todd Dailey	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Mr. David Campo	City of Lompoc
Ms. Yvonne Johnson	AT&T Mobility
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. Alex Parra	City of Riverside
Mr. Ben Coffey	City of Banning
Ms. Linda McLean	Extenet Systems
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Pearson called the meeting to order at 1:12 p.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Pearson inquired if the members had any comments or concerns regarding the November 2023 meeting minutes. There were no other comments or concerns from any members.

**Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement (draft) of FRIEND PRO from Hyperlink**

Mr. Pearson stated that we discussed purchasing the software for \$33,000 so the SCJPC does not have to pay the monthly fees. Mr. Pearson said the program is 90% finished, and the SCJPC would have to find another programmer to continue the project. Mr. Pearson asked Ms. Pranata how to proceed with the purchase. Ms. Pranata responded that the amount was in the 2023 Operating budget; however, 2023 has ended, and the office is waiting for the 2024 budget to be approved. Ms. Pranata added that the member’s approval would be enough for her to continue with the purchase. She can send the check and proceed with the purchase as soon as the Administrative Board approves the 2024 budget.

Mr. Pearson inquired if members had any objections. Ms. Ortiz commented that she hoped the committee could find a programmer willing to pick up where Hyperlink left off because, usually, programmers do not like to finish up what another programmer has started or read other programmer’s codes. Mr. Harmon commented that the committee should have an understandable plan of action and know the odds of getting someone to finish the project. He added that he would like more information and perhaps a plan of action to see how this would play out. The committee decided to continue the discussion next month. Ms. Black inquired if Ms. Pranata could get information from Hyperlink regarding the code explanation or description of the codes so the committee could move forward with looking for new programmers. Mr. Treepaisan commented that the committee could solicit a programmer before the next meeting to see the feasibility of picking up someone’s code and finishing the project. Ms. Pranata responded that since the committee has not paid him the fee, she cannot access the source code or the database to show potential programmers. Mr. Harmon commented that the committee would not buy the program from Hyperlink unless the committee could use it. Mr. Harmon inquired about the guarantees, survivability, and hand-off plans. Mr. Pearson asked Ms. Pranata if her team had been testing the software. Ms. Pranata confirmed that her team has been testing the software. Ms. Pearson added that the program is almost complete and has some bugs that need to be worked out. The committee decided to contact Hyperlink for more information on finding another programmer.

Mr. Harmon commented that it should not be a sale and an exit and that the committee wanted the program to work. Mr. Pearson reviewed number four of the terms, “No Ongoing Maintenance or Support,” and commented that nobody would help us with questions. Ms. Black commented that she does not think the committee should be compelled to pay Hyperlink what the committee owed him anytime soon. Ms. Black added that enough history gave us the right to drag our

feet. Mr. Bacon agreed with Ms. Black. The committee asked Ms. Pranata for more information regarding the fees. Ms. Pranata responded that the committee paid Hyperlink half of the cost, and the project is 90% completed. The total amount was \$67,500, and the committee paid him half already. Mr. Pearson asked if Hyperlink could finish the program, would the committee have to pay a monthly fee? Ms. Pranata responded with a confirmation that the committee would have to pay a monthly maintenance fee after the project had been completed by Hyperlink. Mr. Treepaisan commented that the programmer of Friend Pro has died. He added that the project started in 2016 and could equate to about a \$100,000 project in 2024, considering inflation.

The committee decided to ask Hyperlink for more information before moving forward with the purchase and continue the discussion next month.

- **SCJPC Website Upgrade**

Mr. Pearson commented that the committee only had one quote at the last meeting and that Ms. Pranata sent out a couple of quotes to the members since the previous meeting. Mr. Pearson commented that the committee is likely moving forward with Accurate Digital Solutions. Ms. Pranata commented that Accurate Digital Solutions added 12 months of support to the quote, so the total cost is now \$39,144. Mr. Pearson asked if Mr. Singh would provide support for the SCJPC. Ms. Pranata responded that Mr. Singh would provide four hours of free support for the first year. After a year, all modifications or support would be billed by the hour. Accurate Digital Solutions would also bill the SCJPC by the hour after the first year. Mr. Pearson commented that Accurate Digital Solutions would be the best option since they are a big company and could provide us with the support we need. Ms. Black inquired if they would train Ms. Pranata to perform some of the website maintenance. Ms. Pranata commented that the training for static pages updates (web pages that are not pole or JPA search) would be included and it would be easy for her to learn. Ms. Black inquired if the vendor needed to change the website or pages the committee does not use frequently. Ms. Pranata responded that the quote was for rebuilding the SCJPC website. Ms. Pranata explained that the current website is about ten years old and uses obsolete technologies. Due to obsolete technologies, the programmer could not perform any more updates on the pole or JPA database search pages. Mr. Pearson added that with the newer technologies, the pole and JPA searches would be faster and better supported on multiple mobile devices. Mr. Pearson asked if the committee would need to wait for the 2024 budget to be approved before contracting Accurate Digital Solutions. Ms. Pranata responded yes. Mr. Pearson inquired if other members had any objections. There were no more questions or concerns.

- **SCJPC Office Staff Laptops Replacement**

Mr. Pearson stated that the budget to replace the laptops for the office staff has been added to the 2024 Proposed Operating budget. The 2024 Proposed Operating budget will be discussed at the next Administrative Board meeting.

- Mr. Pearson asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Ms. Pranata to contact Hyperlink for more information regarding Friend Pro purchase.

The meeting adjourned at 1:40 p.m. until February 21, 2024.

Transcribed by Angela Pranata - Committee Staff

**FRIEND PRO SOFTWARE PURCHASE AGREEMENT****Permanent Purchase Agreement for FRIEND PRO Software**

Joseph Atalla <joe@qastle.com>

Tue 10/24/2023 2:05 PM

To:Angela Pranata <angela@scjpc.net>

Hello Angela,

This is a proposal for the agreement. Please let me know. Thanks

**Software and Source Code Purchase Agreement Proposal****Introduction**

This proposal outlines the terms under which Hyperlink TM will permanently sell a copy of its FRIEND PRO software to SCJPC.

**Proposed Terms**

- 1. Provision of Software:** Hyperlink TM will provide SCJPC with a copy of the current version of the FRIEND PRO software. This includes all related source code and database files.
- 2. Cost:** Hyperlink TM will charge SCJPC a one-time, non-refundable fixed cost of \$33,000 for permanently purchasing the FRIEND PRO software, source code, and database schema. This payment is due upon the signing of the formal purchase agreement.
- 3. Ownership and Rights:** Upon payment, SCJPC will own the purchased copy of the FRIEND PRO software, including its source code and database. SCJPC will have the unrestricted right to modify, distribute, sell, or repurpose the software, source code, and database as they see fit.
- 4. No Ongoing Maintenance or Support:** As part of this agreement, Hyperlink TM will not provide ongoing maintenance, support, hosting, upgrades, or any services for the purchased software, source code, or database.
- 5. Future Services:** If Hyperlink TM services are needed later to assist SCJPC in managing, modifying, hosting, or performing any work, SCJPC will be billed time and material at an agreed-upon rate.
- 6. Warranty and Limitation of Liability:** Hyperlink TM provides the FRIEND PRO software, source code, and database schema "as is" and without any warranties, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose. Hyperlink TM shall not be liable for any indirect, special, incidental, punitive, or consequential damages, including but not limited to loss of data, business interruption, or loss of profits, arising out of the use or inability to use the FRIEND PRO software, source code, and database. Hyperlink TM's total liability for any direct damages shall not exceed the one-time payment of \$33,000 made by SCJPC under this agreement.
- 7. Indemnification:** SCJPC shall indemnify, defend, and hold harmless Hyperlink TM and its directors, officers, employees, agents, successors, and assigns from and against any and all claims, damages, liabilities, losses, settlements, judgments, costs, and expenses, including reasonable attorney's fees, arising out of or relating to SCJPC's use, modification, distribution, or other exploitation of the FRIEND PRO software, source code, and database.
- 8. Amendments:** Any amendments to this agreement must be made in writing and signed by both parties.
- 9. Termination:** This agreement is not subject to termination as it concerns a one-time, irreversible sale of the software, source code, and database schema.
- 10. Entire Agreement:** This proposal, once agreed upon and signed by both parties, will constitute the entire agreement between Hyperlink TM and SCJPC, superseding all previous negotiations, proposals, and agreements between the parties relating to the purchase of FRIEND PRO software.
- 11. Severability:** If any provision of this agreement is found to be invalid, the remaining provisions will remain in full force and effect.
- 12. Effective Date:** This agreement shall become effective as of the date of the last signature by the parties and will remain in effect indefinitely unless terminated in accordance with the terms outlined herein.
- 13. Dispute Resolution:** Any disputes arising from this agreement will be resolved through arbitration, governed by the laws of California.

Regard Joseph

## 1. Executive Summary and Company Overview

SCJPC uses a legacy website to share joint pole information for their stakeholders to review, query and generate reports for their operational support. The website and associated databases were developed several years ago and currently lack the functionality required by users within SCJPC and members of SCJPC.

The underlying database is being updated by SCJPC through internal efforts. SCJPC has requested SVG Consulting to submit a proposal to revamp the Website using the latest web technologies and provide superior search functions to its users. The website will leverage the internally developed database for all client and JPA data.

SVG consulting is a management consulting and engineering company that provides consulting and technical services to utilities across western united states. Based on our understanding of the website and the underlying database, we have developed an initial estimate to meet SCJPC's requirements.

SVG consulting is pleased to submit this proposal to SCJPC for consideration.

## 2. Scope and Technical Summary

### **Project Background**

SCJPC currently has an outsourced web application used by its stakeholders to query and review joint use pole information with data refresh that is performed on a periodic basis. The web application is legacy (~ 10 years old) and core development uses Python programming language. Key capabilities of the current web application include key features listed below:

- Ability to search for joint pole related information using key attributes.
- Ability to generate reports.
- Ability to refresh data by an administrator of the joint pole data on a periodic basis
- Ability to access the site for authorized users.

The current web application supports ~ 30 committee members. The application is currently outdated and requires a refresh to latest web technologies and better user interface to keep in line with the new web capabilities that is standard in current web development platform.

The current document outlines the scope of work to uplift the SCJM web application capabilities to the latest web technologies that is secure and supports better user experience.

### **Scope of work outline:**

The scope of work to re-develop the SCJM application capabilities to the latest web technologies is summarized below:

- Use the latest web technologies to develop all the functional capabilities currently available in the legacy application.
- Implement convenient options to upload the joint pole data to the web application in a secure mode for authorized users.
- Provide ability to configure active users of the application and options to retire the user access once they leave the organization.
- Host the web application and ensure consistent web availability on a annuity basis
- Design the web application to support up to 100 users with adequate system performance.

### 3. Implementation Schedule and Pricing

The proposed new web application supporting the new database that will be provided by SCJM can be implemented within three calendar months.

Pricing quote is as summarized below:

Scope Areas	Pricing	Notes
Web development and deployment	\$60,000	Approximately 3-4 months of development and implementation
Web hosting price for 12 months from deployment	\$15,000.00	1 year commitment
Annual support and maintenance (12 calendar months from deployment)	\$18,000.00	1 year commitment

## 4. Conclusion:

We hope the proposal above meets your requirements. Should you need us to make any adjustments, we will be more than happy to consider the same. We look forward to discussing the proposal in detail with you and making any adjustments required by you. Please let us know if you would like to discuss any of the components of this proposal.



**ACCURATE**  
DIGITAL SOLUTIONS

# Website Application Redesign for Southern California Joint Pole

Committee

An updated way for you to serve your members

December 21, 2023

Attn: Angela

Version: 3

Prepared for Angela

---

Dear Angela,

We appreciate the opportunity to bid on this project and are excited at the prospect of working together on a successful rebuild. Our team at Accurate Digital Solutions is committed to delivering a solution that not only meets but exceeds your expectations.

Thank you for considering our proposal. We look forward to potentially collaborating with you and bringing this project to fruition.

Best regards,  
Robert McCarthy  
CEO  
Accurate Digital Solutions

At Accurate Web Solution, Inc., operating under the name Accurate Digital Solutions, we pride ourselves on being a SaaS hybrid company with a deep specialization in custom development. Our journey began in April 2016 with a mission to transform the digital landscape through innovative web and mobile applications, enhancing customer journeys to substantially increase customer lifetime value. With over three decades of combined experience in technology, marketing, and creative innovation, we harness cutting-edge analytics tools to offer industry-leading services that set us apart.

### **Core Marketing Solutions:**

**SEO and SEM:** Implementing advanced strategies for search engine optimization and marketing to increase online visibility.

**Marketing Automation:** Streamlining marketing processes for enhanced efficiency and impact.

**Website Design & Development:** Crafting functional and visually appealing websites tailored to meet client needs.

**Data-Driven Services:** Leveraging data analytics for informed strategic decision-making.

### **Web & Application Design & Development:**

**Platform Proficiency:** Expertise across WordPress, Shopify, Magento, Wix, and more.

**Programming Expertise:** Proficient in HTML, CSS, JavaScript, among other languages.

**Mobile App Development:** Specializing in Flutter, Kotlin/Java, and Objective-C/Swift for comprehensive mobile solutions.

### **Specialized Development Solutions:**

**Headless Magento:** Creating scalable, enterprise-level e-commerce solutions. Shopify:

Developing robust e-commerce platforms for mid to large-scale businesses.

**Velo by Wix:** Utilizing advanced capabilities for web application development.

### **Cloud Infrastructure & CI/CD Expertise:**

**Cloud Services:** Mastery in Docker, Kubernetes, AWS, and Microsoft Azure.

**Continuous Integration/Development:** Implementing efficient CI/CD processes for streamlined software development.

WE PROPOSE THE FOLLOWING  
CUSTOM STARTER WEBSITE

## PROPOSAL FROM ACCURATE DIGITAL SOLUTIONS FOR REBUILDING SCJPC WEBSITE

**Design:** We will present two original concepts which will be narrowed down to one of them and provide up to two revisions. This package comes with 2 revisions to the homepage design. Any further revision will be charged at our hourly rate.

**Design:** Custom design with 2 revisions

**Development:** Your new website will be made by professionals with years of experience.

**Pages:** Up to 20 – you'll have the ability to add more yourself

**Blog:** We will add a Blog so you can share more about your business and/or industry.

**Website Analytics:** We will setup and install Google Analytics, Google Search Console, and Google Tag Manager so we can see details about the traffic you are receiving. This account will be shared with you, but does require a Gmail account.

**SEO Tools:** We use Yoast, which is one of the leaders in on-page SEO for WordPress. This will allow you to see on the fly how optimized your web pages are and the ability to make corrections.

**SEO Consulting:** We'll help with redirects, optimizing titles, descriptions, and H1 tags for improved rankings and performance.

**Training:** At launch time, a meeting will be set up to show a member or members of your team how to use your new website.

## Custom Development Solution

### Key Users:

- Site Administrator – Admin Panel
- Registered Users (Created by Admin) can perform search operations
- Guest Users (can only view public facing pages)

## Modules & Features

### Data Migration Tool

A web module designed for Microsoft Windows that will execute scripts to export specified tables content and migrate data to the live system. Admin can choose between the export types i.e., full, partial (with specified start and end date), and latest/updated records (from the last export). Admin can view the history of all migrations.

### Current specified tables

- Polls
- Polls SB
- JPA

## **Data Import**

After the migration process, the data installation process will become active. The migrated data will then be indexed on the system database with indexing to improve the search performance and export process. Progress of the import can be seen from the admin panel.

## **Search**

The search module will be capable of entertaining quick, advanced, and multi-search operations. To support better search we will be using an integrated system of Relations DB and Elasticsearch. The search history would be cached in Redis until a new migration.

## **Deliverables:**

- Pages and interface
- Development of Search Queries
- Persistence of Search queries against user ID and search results in Redis
- History of Searches
- Poll Detail page

## **The search operations are:**

- JPA Search
- Multiple JPA Search
- Quick Poll Search
- Advanced Poll Search
- Multiple Poll Search
- Website Doc Search

## **Export Searched Data**

Exports would be handled by a dedicated export worker, this will prepare the export file asynchronously using queues (to use minimum network bandwidth and avoid website downtime). The user will be notified by a webor email notification once the export is ready.

Admin can keep track of export history based on the users and the current export status. All export files would be stored on AWS S3 and CDN would deliver the data efficiently.

## **Deliverables:**

- Redis/SQS integration
- S3 integration / Cloud flare integration
- Export Interface

## **Website User Migration**

To migrate the current users to the live website we would require the export of users table. If we are unable to fetch the user passwords we would send them a password reset link upon the first login and they can continue logging in with a new password.

**Tools and Technologies**

Admin Panel and Website: PHP, WordPress, MySQL

Search: Elastic Search, MySQL, Redis, Node JS

Data Shipment: Bash, .NET Framework, IIS

Exported Data: Redis/SQS, Python-Django/Ruby on Rails/PHP-Laravel, AWS (S3)

**Hosting & Maintenance**

For the first few migrations we should be available for support. This will cover any issues with any part of this project and performance optimization when/if needed. Anything out of scope will be charged at our hourly rate with Project Management.

**Custom Website Starter**

**\$3,600**

**Data Management Tool**

**\$4,800**

**IIS Support**

Deployment guidelines and assistance to client on IIS

**\$1,800**

**Database Architecture and Elastic Search Mapping**

**\$1,200**

**Management of History of Shipment and Migrations**

**\$960**

**Search Functionality**

**\$4,800**

**Export Functionality**

**\$4,800**

**Project/Environment Setup**

**\$3,600**

## Hosting & Support

Support for any issues with current scope and performance enhancements.

**\$4,200**

## Project Management

15% Fee

**\$4,554**

## Case Study: Enhancing Pet Adoption Experience for Secondhand Hounds

### Client Background

Secondhand Hounds, a dedicated non-profit in pet rescue and rehoming, faced challenges with their pet directory on their Wix website. The directory was slow, not mobile-friendly, and had limited search functionality.

### The Challenge

The primary issue was integrating an effective pet directory into their Wix website. The existing setup, powered by a third-party application, was cumbersome, slow, and lacked user-friendly search options.

### Our Solution

To address these issues, we employed a combination of modern web technologies and software engineering best practices:

**Adoption Form Design:** Utilized Bootstrap to design a responsive and visually appealing adoption form.

**Form Validation:** Implemented JavaScript for client-side validation, ensuring data integrity before form submission.

**Form Submission Process:** Configured the form to submit data to a toolkit action, streamlining the data collection process.

**Database Design and Schema Documentation:** Developed a comprehensive database schema to effectively store and manage pet information.

**Laravel Project Setup:** Established a Laravel framework for robust backend operations and database interactions.

**CRON Jobs for Data Synchronization:** CRON jobs created to periodically pull data from the third-party API and update the database, ensuring real-time data accuracy.

**Listing Page Design:** Crafted a user-friendly listing page to showcase pets, enhancing the user browsing experience.

**Search and Filtering Logic:** Implemented advanced search and filtering logic on the listing page, powered by the Laravel API, to facilitate easy navigation and pet discovery.

**Detail Page and Database Logic:** Developed detailed pet profiles and integrated database logic to display comprehensive information about each animal.

### **Impact and Results**

The integration of these technologies transformed the pet directory experience on Secondhand Hounds' website. The new system not only improved loading times and mobile responsiveness but also provided a more engaging and user-friendly platform for potential adopters. Enhanced search and filtering capabilities led to an easier and more effective pet adoption process.

By combining web development expertise with a deep understanding of database management and user experience design, we delivered a comprehensive solution that significantly elevated Secondhand Hounds' ability to connect pets with loving homes. This project showcases our commitment to leveraging technology for meaningful and impactful solutions in the non-profit sector.

# Transforming the Online Presence of Oneida Tourism Department

## Client Background

The Tourism Department of Oneida Nation, tasked with promoting the region's attractions, was struggling with an outdated and malfunctioning WordPress website. This issue was compounded by the need to align the website with their new corporate identity established the previous year.

## Objective

Our key objective was to completely overhaul the Oneida Tourism website, ensuring it not only resonated with the newly established corporate branding but also maintained its unique focus on promoting tourism.

## Solution

**Website Redesign with Elementor:** We used Elementor, a versatile WordPress page builder, for the redesign. Elementor's user-friendly interface enabled us to craft a contemporary, easy-to-navigate website, which also empowered the client's team to effortlessly manage and update their site.

**Balanced Design Approach:** Our design strategy aimed to strike a balance between aligning with the corporate brand and highlighting the distinct focus of the tourism department. We achieved this by incorporating similar design elements from the corporate site but introducing unique aspects to distinguish the tourism site.

## Results

The revamped website represented a significant leap forward for the Oneida Tourism Department. It not only aligned beautifully with the corporate branding but also stood out as a dedicated tourism platform. The use of Elementor as the building tool provided the client's staff with the capability to easily update and maintain their website, ensuring its long-term relevance and effectiveness. (It also looks better than their main website)

The new website received positive feedback from users and stakeholders, praising its enhanced usability and fresh design. It played a pivotal role in rejuvenating the department's online presence and effectively supported their mission to promote tourism in Oneida.

This project underscores our commitment to delivering tailored, impactful web solutions. By understanding and addressing the specific needs of the Oneida Tourism Department, we were able to transform their online presence, aligning it with their corporate identity while emphasizing their unique tourism-focused mission.

# Developing a Leading Job Board for the Wisconsin LGBT Chamber of Commerce

## Project Overview

The Wisconsin LGBT Chamber of Commerce, a repeat client, partnered with us to create a dynamic job board, which has since become one of the most popular in the state. While the Chamber had various third-party integrations, our focus was on developing and enhancing this job board. Our ongoing collaboration also includes working on an internal SaaS project tailored for Chambers.

## Objective

Our primary aim was to develop a job board that not only served the immediate needs of the Chamber's members but also grew into a widely recognized resource for employment opportunities within the Wisconsin LGBT business community.

## Solution

**Robust Job Board Development:** We crafted a user-friendly and efficient job board, focusing on ease of navigation and functionality. This platform allowed members to post, manage, and update job listings seamlessly.

**Scalability and Growth Focus:** The design and technology choices were made with scalability in mind, anticipating the growth of the job board and ensuring it could handle increasing traffic and listings.

## Integration with Chamber Systems:

While the Chamber had existing third-party integrations, we ensured the job board worked harmoniously with these systems, providing a seamless user experience.

**Ongoing SaaS Project:** In parallel, we have been developing an internal SaaS solution for Chambers and other Membership Organizations, leveraging insights gained from this project to create a product that addresses common operational challenges faced by similar organizations.

## Results

The job board rapidly gained popularity, becoming a go-to resource for employment within the Wisconsin LGBT business community. Its growth exceeded expectations, contributing significantly to the Chamber's online engagement. The ease of use and the comprehensive features of the job board made it a valuable asset for both employers and job seekers.

## Conclusion

This project highlights our ability to not only meet but exceed client expectations in creating specialized digital solutions. The success of the job board for the Wisconsin LGBT Chamber of Commerce demonstrates our commitment to delivering scalable and impactful digital tools. Additionally, our ongoing development of a dedicated SaaS solution for Chambers showcases our forward-thinking approach and dedication to continuous improvement and innovation in serving our clients.

**Continue to the next page to review your package details & pricing.**



Below are all the details of the services we'll be working on together. Please review the below and then proceed to the next page.

DETAILS & PRICING

---

Bill to  
Angela Pranata  
angela@scjpc.net

Invoice #  
267214-000003

PO #  
---

Date issued  
Jan 8, 2024

Next payment due  
Milestone payment  
1

SERVICE INFO	QTY	UNIT	UNIT PRICE	TAX	TOTAL
<b>Custom Website Starter</b>	1		\$3,600		<b>\$3,600</b>
<b>Data Management Tool</b>	40	Hours	\$120		<b>\$4,800</b>
<b>IIS Support</b>	15	Hours	\$120		<b>\$1,800</b>
Deployment guidelines and assistance to client on IIS					

PROPOSAL FROM ACCURATE DIGITAL SOLUTIONS FOR REBUILDING SCJPC WEBSITE

<b>Database Architecture and Elastic Search Mapping</b>	10	Hours	\$120	<b>\$1,200</b>
---	----	-------	-------	----------------

---

<b>Management of History of Shipment and Migrations</b>	8	Hours	\$120	<b>\$960</b>
---	---	-------	-------	--------------

---

<b>Search Functionality</b>	40	Hours	\$120	<b>\$4,800</b>
-----------------------------	----	-------	-------	----------------

---

<b>Export Functionality</b>	40	Hours	\$120	<b>\$4,800</b>
-----------------------------	----	-------	-------	----------------

---

<b>Project/Environment Setup</b>	30	Hours	\$120	<b>\$3,600</b>
----------------------------------	----	-------	-------	----------------

---

<b>Hosting &amp; Support</b>	12	Months	\$350	<b>\$4,200</b>
------------------------------	----	--------	-------	----------------

Support for any issues with current scope and performance enhancements.

---

<b>Project Management</b>	1		\$4,554	<b>\$4,554</b>
---------------------------	---	--	---------	----------------

15% Fee

---

<b>Testing &amp; Debugging</b>	40	Hours	\$120	<b>\$4,800</b>
--------------------------------	----	-------	-------	----------------

---

Subtotal	\$39,114
----------	----------

---

Tax 8.75%	\$0
-----------	-----

---

<b>Total (USD)</b>	<b>\$39,114</b>
--------------------	-----------------

**PAYMENT SCHEDULE**

AMOUNT	DUE DATE	PAYMENT DATE	PAYMENT ID	STATUS
\$11,734.20	Milestone payment 1		#000003-005	UPCOMING
\$11,734.20	Feb 8, 2024		#000003-007	UPCOMING
\$11,734.20	Mar 8, 2024		#000003-006	UPCOMING
\$3,911.40	Mar 18, 2024		#000003-008	UPCOMING

# SCJPC Project Cost Breakdown

Component	Time	Cost
Content Management System	~8-10 days	5K-6.5K USD
Calendar	2-3 days	1200-2K USD
File & Document Search	4 days	2560 USD
Frontend	7 days	4480 USD
Search + Database Design	21 days	13400 USD (approx)
Testing, Deployment, Changes and Bug Fixes	7-15 days	4480 USD (approx) (If it goes beyond 7 days, the next 7 days will be provided at no cost)
<b>Total (approx)</b>	<b>30-40 days</b>	<b>31,120 - 33,420 USD (approx)</b>

PLUS WEB HOSTING (CONTRACT DIRECTLY WITH MICROSOFT AZURE)

APPROXIMATELY \$200/MONTH FOR WEB HOSTING

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy. Suite 104

San Dimas, CA 91773

Phone (909) 599-3801

Fax (909) 599-3825

**February 21, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:22 a.m. via teleconference. Those in attendance were:

Ms. Marisol Bailey	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Veronica Romero	AT&T California
Mr. Matt B	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc
Ms. Maegan Murphy	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Mr. Arturo Garcia	City of Glendale
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/ XO Communications
Mr. Michael Truong	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Dianell Caamano	AT&T Mobility
Mr. Ben Coffey	City of Banning
Mr. Damon Stuart	City of Banning
Mr. David Campo	City of Lompoc
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems

Ms. Heidi Seropian  
Mr. Charlie Smith  
Ms. Patti Ringo  
Ms. Angela Pranata  
Ms. Kathleen Allen

Extenet Systems  
Mobilitie, LLC  
Sonic Telecom, LLC  
Committee Staff  
Committee Staff

Ms. Bailey called the meeting to order at 11:22 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Ms. Bailey inquired if the members had any comments or concerns regarding the January 2024 meeting minutes. There were no other comments or concerns from any members.

**Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement (draft) of FRIEND PRO from Hyperlink**

Ms. Bailey stated that the committee discussed the Friend Pro purchase agreement and decided to ask Hyperlink for more information before moving forward with the purchase. Ms. Bailed asked Ms. Pranata if she had any updates from Hyperlink. Ms. Pranata reported that she met with Joe Atalla from Hyperlink a couple of weeks prior and sent him questions regarding the exit strategy and the software delivery plan. Ms. Pranata is still waiting for Hyperlink to reply to her email; however, during her meeting with Hyperlink, she asked if Hyperlink would provide training. Ms. Pranata displayed the purchase agreement on WebEx, and the members reviewed *term 5 - Future Services*. Hyperlink would provide approximately four to eight hours of training or orientation of the new software; however, they would bill us for the time. Ms. Pranata also asked Hyperlink to list qualifications, skills, or technologies that the new programmer should have to continue and complete Friend Pro successfully.

She also asked for any additional information to assure the committee that the program is working and any plans he may have for a successful handoff. Ms. Bailey asked if Hyperlink provided his hourly or daily rate. Ms. Pranata responded no; however, she reported that the SCJPC’s current IT vendor charges about \$160 per hour.

The committee decided to continue the discussion next month since Ms. Pranata is waiting for Hyperlink’s answers.

- **SCJPC Website Upgrade**

Ms. Bailey commented that the 2024 Operating budget was approved earlier today, allowing the committee to proceed with the website upgrade.

Ms. Bailey inquired whether other members had any objections to contracting Accurate Digital Solutions. There were no questions or concerns. Ms. Pranata said she would contact Accurate Digital Solutions to sign the agreement and proceed with the website upgrade project.

- **SCJPC Office Staff Laptops Replacement**

Ms. Bailey commented that the 2024 Operating budget was approved earlier today so the committee could proceed with the laptop replacement. Ms. Pranata stated that she would contact the SCJPC's IT vendor and purchase the new laptops for the office.

- **Moving Form 7 folder from Sharefile to Sharepoint**

Ms. Pranata reported that she met with the office's IT vendor and asked them if they could help the SCJPC move their files from Sharefile to Sharepoint (by Microsoft) because Ms. Black mentioned that she could not access the Sharefile website. She reported that the IT vendor would help and bill us for approximately two hours of Sharepoint setup. This way, everyone could access the Form 7 folder, and the committee could eliminate Sharefile.

Ms. Bailey commented that the committee should be able to set up Sharepoint with the Microsoft suite and move the files over. She asked if the committee could pay someone to do it or do it internally. Ms. Pranata commented that she never shared a folder or file outside the SCJPC organization and would be more comfortable contacting IT to set it up for the SCJPC. Ms. Black volunteered to help Ms. Pranata with Sharepoint.

Ms. Bailey commented that the committee needs to ensure its security since the folder will be shared with external users. However, she believed that there was a way to set that up.

- Ms. Bailey asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Ms. Pranata to contact Hyperlink for answers regarding the Friend Pro purchase.
- The SCJPC to move forward with contracting Accurate Digital Solutions and purchasing new laptops for the office staff.
- Ms. Black to help Ms. Pranata setting up Sharepoint for external use.

The meeting adjourned at 11:33 a.m. until March 20, 2024.

Transcribed by Angela Pranata - Committee Staff

**FRIEND PRO SOFTWARE PURCHASE AGREEMENT****Permanent Purchase Agreement for FRIEND PRO Software**

Joseph Atalla <joe@qastle.com>

Tue 10/24/2023 2:05 PM

To:Angela Pranata <angela@scjpc.net>

Hello Angela,

This is a proposal for the agreement. Please let me know. Thanks

**Software and Source Code Purchase Agreement Proposal****Introduction**

This proposal outlines the terms under which Hyperlink TM will permanently sell a copy of its FRIEND PRO software to SCJPC.

**Proposed Terms**

- 1. Provision of Software:** Hyperlink TM will provide SCJPC with a copy of the current version of the FRIEND PRO software. This includes all related source code and database files.
- 2. Cost:** Hyperlink TM will charge SCJPC a one-time, non-refundable fixed cost of \$33,000 for permanently purchasing the FRIEND PRO software, source code, and database schema. This payment is due upon the signing of the formal purchase agreement.
- 3. Ownership and Rights:** Upon payment, SCJPC will own the purchased copy of the FRIEND PRO software, including its source code and database. SCJPC will have the unrestricted right to modify, distribute, sell, or repurpose the software, source code, and database as they see fit.
- 4. No Ongoing Maintenance or Support:** As part of this agreement, Hyperlink TM will not provide ongoing maintenance, support, hosting, upgrades, or any services for the purchased software, source code, or database.
- 5. Future Services:** If Hyperlink TM services are needed later to assist SCJPC in managing, modifying, hosting, or performing any work, SCJPC will be billed time and material at an agreed-upon rate.
- 6. Warranty and Limitation of Liability:** Hyperlink TM provides the FRIEND PRO software, source code, and database schema "as is" and without any warranties, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose. Hyperlink TM shall not be liable for any indirect, special, incidental, punitive, or consequential damages, including but not limited to loss of data, business interruption, or loss of profits, arising out of the use or inability to use the FRIEND PRO software, source code, and database. Hyperlink TM's total liability for any direct damages shall not exceed the one-time payment of \$33,000 made by SCJPC under this agreement.
- 7. Indemnification:** SCJPC shall indemnify, defend, and hold harmless Hyperlink TM and its directors, officers, employees, agents, successors, and assigns from and against any and all claims, damages, liabilities, losses, settlements, judgments, costs, and expenses, including reasonable attorney's fees, arising out of or relating to SCJPC's use, modification, distribution, or other exploitation of the FRIEND PRO software, source code, and database.
- 8. Amendments:** Any amendments to this agreement must be made in writing and signed by both parties.
- 9. Termination:** This agreement is not subject to termination as it concerns a one-time, irreversible sale of the software, source code, and database schema.
- 10. Entire Agreement:** This proposal, once agreed upon and signed by both parties, will constitute the entire agreement between Hyperlink TM and SCJPC, superseding all previous negotiations, proposals, and agreements between the parties relating to the purchase of FRIEND PRO software.
- 11. Severability:** If any provision of this agreement is found to be invalid, the remaining provisions will remain in full force and effect.
- 12. Effective Date:** This agreement shall become effective as of the date of the last signature by the parties and will remain in effect indefinitely unless terminated in accordance with the terms outlined herein.
- 13. Dispute Resolution:** Any disputes arising from this agreement will be resolved through arbitration, governed by the laws of California.

Regard Joseph

## 1. Executive Summary and Company Overview

SCJPC uses a legacy website to share joint pole information for their stakeholders to review, query and generate reports for their operational support. The website and associated databases were developed several years ago and currently lack the functionality required by users within SCJPC and members of SCJPC.

The underlying database is being updated by SCJPC through internal efforts. SCJPC has requested SVG Consulting to submit a proposal to revamp the Website using the latest web technologies and provide superior search functions to its users. The website will leverage the internally developed database for all client and JPA data.

SVG consulting is a management consulting and engineering company that provides consulting and technical services to utilities across western united states. Based on our understanding of the website and the underlying database, we have developed an initial estimate to meet SCJPC's requirements.

SVG consulting is pleased to submit this proposal to SCJPC for consideration.

## 2. Scope and Technical Summary

### **Project Background**

SCJPC currently has an outsourced web application used by its stakeholders to query and review joint use pole information with data refresh that is performed on a periodic basis. The web application is legacy (~ 10 years old) and core development uses Python programming language. Key capabilities of the current web application include key features listed below:

- Ability to search for joint pole related information using key attributes.
- Ability to generate reports.
- Ability to refresh data by an administrator of the joint pole data on a periodic basis
- Ability to access the site for authorized users.

The current web application supports ~ 30 committee members. The application is currently outdated and requires a refresh to latest web technologies and better user interface to keep in line with the new web capabilities that is standard in current web development platform.

The current document outlines the scope of work to uplift the SCJM web application capabilities to the latest web technologies that is secure and supports better user experience.

### **Scope of work outline:**

The scope of work to re-develop the SCJM application capabilities to the latest web technologies is summarized below:

- Use the latest web technologies to develop all the functional capabilities currently available in the legacy application.
- Implement convenient options to upload the joint pole data to the web application in a secure mode for authorized users.
- Provide ability to configure active users of the application and options to retire the user access once they leave the organization.
- Host the web application and ensure consistent web availability on a annuity basis
- Design the web application to support up to 100 users with adequate system performance.

### 3. Implementation Schedule and Pricing

The proposed new web application supporting the new database that will be provided by SCJM can be implemented within three calendar months.

Pricing quote is as summarized below:

Scope Areas	Pricing	Notes
Web development and deployment	\$60,000	Approximately 3-4 months of development and implementation
Web hosting price for 12 months from deployment	\$15,000.00	1 year commitment
Annual support and maintenance (12 calendar months from deployment)	\$18,000.00	1 year commitment

## 4. Conclusion:

We hope the proposal above meets your requirements. Should you need us to make any adjustments, we will be more than happy to consider the same. We look forward to discussing the proposal in detail with you and making any adjustments required by you. Please let us know if you would like to discuss any of the components of this proposal.



**ACCURATE**  
DIGITAL SOLUTIONS

# Website Application Redesign for Southern California Joint Pole

Committee

An updated way for you to serve your members

December 21, 2023

Attn: Angela

Version: 3

Prepared for Angela

---

Dear Angela,

We appreciate the opportunity to bid on this project and are excited at the prospect of working together on a successful rebuild. Our team at Accurate Digital Solutions is committed to delivering a solution that not only meets but exceeds your expectations.

Thank you for considering our proposal. We look forward to potentially collaborating with you and bringing this project to fruition.

Best regards,  
Robert McCarthy  
CEO  
Accurate Digital Solutions

At Accurate Web Solution, Inc., operating under the name Accurate Digital Solutions, we pride ourselves on being a SaaS hybrid company with a deep specialization in custom development. Our journey began in April 2016 with a mission to transform the digital landscape through innovative web and mobile applications, enhancing customer journeys to substantially increase customer lifetime value. With over three decades of combined experience in technology, marketing, and creative innovation, we harness cutting-edge analytics tools to offer industry-leading services that set us apart.

### **Core Marketing Solutions:**

**SEO and SEM:** Implementing advanced strategies for search engine optimization and marketing to increase online visibility.

**Marketing Automation:** Streamlining marketing processes for enhanced efficiency and impact.

**Website Design & Development:** Crafting functional and visually appealing websites tailored to meet client needs.

**Data-Driven Services:** Leveraging data analytics for informed strategic decision-making.

### **Web & Application Design & Development:**

**Platform Proficiency:** Expertise across WordPress, Shopify, Magento, Wix, and more.

**Programming Expertise:** Proficient in HTML, CSS, JavaScript, among other languages.

**Mobile App Development:** Specializing in Flutter, Kotlin/Java, and Objective-C/Swift for comprehensive mobile solutions.

### **Specialized Development Solutions:**

**Headless Magento:** Creating scalable, enterprise-level e-commerce solutions. Shopify:

Developing robust e-commerce platforms for mid to large-scale businesses.

**Velo by Wix:** Utilizing advanced capabilities for web application development.

### **Cloud Infrastructure & CI/CD Expertise:**

**Cloud Services:** Mastery in Docker, Kubernetes, AWS, and Microsoft Azure.

**Continuous Integration/Development:** Implementing efficient CI/CD processes for streamlined software development.

WE PROPOSE THE FOLLOWING  
CUSTOM STARTER WEBSITE

## PROPOSAL FROM ACCURATE DIGITAL SOLUTIONS FOR REBUILDING SCJPC WEBSITE

**Design:** We will present two original concepts which will be narrowed down to one of them and provide up to two revisions. This package comes with 2 revisions to the homepage design. Any further revision will be charged at our hourly rate.

**Design:** Custom design with 2 revisions

**Development:** Your new website will be made by professionals with years of experience.

**Pages:** Up to 20 – you'll have the ability to add more yourself

**Blog:** We will add a Blog so you can share more about your business and/or industry.

**Website Analytics:** We will setup and install Google Analytics, Google Search Console, and Google Tag Manager so we can see details about the traffic you are receiving. This account will be shared with you, but does require a Gmail account.

**SEO Tools:** We use Yoast, which is one of the leaders in on-page SEO for WordPress. This will allow you to see on the fly how optimized your web pages are and the ability to make corrections.

**SEO Consulting:** We'll help with redirects, optimizing titles, descriptions, and H1 tags for improved rankings and performance.

**Training:** At launch time, a meeting will be set up to show a member or members of your team how to use your new website.

## Custom Development Solution

### Key Users:

- Site Administrator – Admin Panel
- Registered Users (Created by Admin) can perform search operations
- Guest Users (can only view public facing pages)

## Modules & Features

### Data Migration Tool

A web module designed for Microsoft Windows that will execute scripts to export specified tables content and migrate data to the live system. Admin can choose between the export types i.e., full, partial (with specified start and end date), and latest/updated records (from the last export). Admin can view the history of all migrations.

### Current specified tables

- Polls
- Polls SB
- JPA

### **Data Import**

After the migration process, the data installation process will become active. The migrated data will then be indexed on the system database with indexing to improve the search performance and export process. Progress of the import can be seen from the admin panel.

### **Search**

The search module will be capable of entertaining quick, advanced, and multi-search operations. To support better search we will be using an integrated system of Relations DB and Elasticsearch. The search history would be cached in Redis until a new migration.

### **Deliverables:**

- Pages and interface
- Development of Search Queries
- Persistence of Search queries against user ID and search results in Redis
- History of Searches
- Poll Detail page

### **The search operations are:**

- JPA Search
- Multiple JPA Search
- Quick Poll Search
- Advanced Poll Search
- Multiple Poll Search
- Website Doc Search

### **Export Searched Data**

Exports would be handled by a dedicated export worker, this will prepare the export file asynchronously using queues (to use minimum network bandwidth and avoid website downtime). The user will be notified by a webor email notification once the export is ready.

Admin can keep track of export history based on the users and the current export status. All export files would be stored on AWS S3 and CDN would deliver the data efficiently.

### **Deliverables:**

- Redis/SQS integration
- S3 integration / Cloud flare integration
- Export Interface

### **Website User Migration**

To migrate the current users to the live website we would require the export of users table. If we are unable to fetch the user passwords we would send them a password reset link upon the first login and they can continue logging in with a new password.

**Tools and Technologies**

Admin Panel and Website: PHP, WordPress, MySQL

Search: Elastic Search, MySQL, Redis, Node JS

Data Shipment: Bash, .NET Framework, IIS

Exported Data: Redis/SQS, Python-Django/Ruby on Rails/PHP-Laravel, AWS (S3)

## Hosting & Maintenance

For the first few migrations we should be available for support. This will cover any issues with any part of this project and performance optimization when/if needed. Anything out of scope will be charged at our hourly rate with Project Management.

### Custom Website Starter

**\$3,600**

### Data Management Tool

**\$4,800**

### IIS Support

Deployment guidelines and assistance to client on IIS

**\$1,800**

**Database Architecture and Elastic Search Mapping**

**\$1,200**

**Management of History of Shipment and Migrations**

**\$960**

**Search Functionality**

**\$4,800**

**Export Functionality**

**\$4,800**

**Project/Environment Setup**

**\$3,600**

## Hosting & Support

Support for any issues with current scope and performance enhancements.

**\$4,200**

## Project Management

15% Fee

**\$4,554**

## Case Study: Enhancing Pet Adoption Experience for Secondhand Hounds

### Client Background

Secondhand Hounds, a dedicated non-profit in pet rescue and rehoming, faced challenges with their pet directory on their Wix website. The directory was slow, not mobile-friendly, and had limited search functionality.

### The Challenge

The primary issue was integrating an effective pet directory into their Wix website. The existing setup, powered by a third-party application, was cumbersome, slow, and lacked user-friendly search options.

### Our Solution

To address these issues, we employed a combination of modern web technologies and software engineering best practices:

**Adoption Form Design:** Utilized Bootstrap to design a responsive and visually appealing adoption form.

**Form Validation:** Implemented JavaScript for client-side validation, ensuring data integrity before form submission.

**Form Submission Process:** Configured the form to submit data to a toolkit action, streamlining the data collection process.

**Database Design and Schema Documentation:** Developed a comprehensive database schema to effectively store and manage pet information.

**Laravel Project Setup:** Established a Laravel framework for robust backend operations and database interactions.

**CRON Jobs for Data Synchronization:** CRON jobs created to periodically pull data from the third-party API and update the database, ensuring real-time data accuracy.

**Listing Page Design:** Crafted a user-friendly listing page to showcase pets, enhancing the user browsing experience.

**Search and Filtering Logic:** Implemented advanced search and filtering logic on the listing page, powered by the Laravel API, to facilitate easy navigation and pet discovery.

**Detail Page and Database Logic:** Developed detailed pet profiles and integrated database logic to display comprehensive information about each animal.

### **Impact and Results**

The integration of these technologies transformed the pet directory experience on Secondhand Hounds' website. The new system not only improved loading times and mobile responsiveness but also provided a more engaging and user-friendly platform for potential adopters. Enhanced search and filtering capabilities led to an easier and more effective pet adoption process.

By combining web development expertise with a deep understanding of database management and user experience design, we delivered a comprehensive solution that significantly elevated Secondhand Hounds' ability to connect pets with loving homes. This project showcases our commitment to leveraging technology for meaningful and impactful solutions in the non-profit sector.

# Transforming the Online Presence of Oneida Tourism Department

## Client Background

The Tourism Department of Oneida Nation, tasked with promoting the region's attractions, was struggling with an outdated and malfunctioning WordPress website. This issue was compounded by the need to align the website with their new corporate identity established the previous year.

## Objective

Our key objective was to completely overhaul the Oneida Tourism website, ensuring it not only resonated with the newly established corporate branding but also maintained its unique focus on promoting tourism.

## Solution

**Website Redesign with Elementor:** We used Elementor, a versatile WordPress page builder, for the redesign. Elementor's user-friendly interface enabled us to craft a contemporary, easy-to-navigate website, which also empowered the client's team to effortlessly manage and update their site.

**Balanced Design Approach:** Our design strategy aimed to strike a balance between aligning with the corporate brand and highlighting the distinct focus of the tourism department. We achieved this by incorporating similar design elements from the corporate site but introducing unique aspects to distinguish the tourism site.

## Results

The revamped website represented a significant leap forward for the Oneida Tourism Department. It not only aligned beautifully with the corporate branding but also stood out as a dedicated tourism platform. The use of Elementor as the building tool provided the client's staff with the capability to easily update and maintain their website, ensuring its long-term relevance and effectiveness. (It also looks better than their main website)

The new website received positive feedback from users and stakeholders, praising its enhanced usability and fresh design. It played a pivotal role in rejuvenating the department's online presence and effectively supported their mission to promote tourism in Oneida.

This project underscores our commitment to delivering tailored, impactful web solutions. By understanding and addressing the specific needs of the Oneida Tourism Department, we were able to transform their online presence, aligning it with their corporate identity while emphasizing their unique tourism-focused mission.

# Developing a Leading Job Board for the Wisconsin LGBT Chamber of Commerce

## Project Overview

The Wisconsin LGBT Chamber of Commerce, a repeat client, partnered with us to create a dynamic job board, which has since become one of the most popular in the state. While the Chamber had various third-party integrations, our focus was on developing and enhancing this job board. Our ongoing collaboration also includes working on an internal SaaS project tailored for Chambers.

## Objective

Our primary aim was to develop a job board that not only served the immediate needs of the Chamber's members but also grew into a widely recognized resource for employment opportunities within the Wisconsin LGBT business community.

## Solution

**Robust Job Board Development:** We crafted a user-friendly and efficient job board, focusing on ease of navigation and functionality. This platform allowed members to post, manage, and update job listings seamlessly.

**Scalability and Growth Focus:** The design and technology choices were made with scalability in mind, anticipating the growth of the job board and ensuring it could handle increasing traffic and listings.

## Integration with Chamber Systems:

While the Chamber had existing third-party integrations, we ensured the job board worked harmoniously with these systems, providing a seamless user experience.

**Ongoing SaaS Project:** In parallel, we have been developing an internal SaaS solution for Chambers and other Membership Organizations, leveraging insights gained from this project to create a product that addresses common operational challenges faced by similar organizations.

## Results

The job board rapidly gained popularity, becoming a go-to resource for employment within the Wisconsin LGBT business community. Its growth exceeded expectations, contributing significantly to the Chamber's online engagement. The ease of use and the comprehensive features of the job board made it a valuable asset for both employers and job seekers.

## Conclusion

This project highlights our ability to not only meet but exceed client expectations in creating specialized digital solutions. The success of the job board for the Wisconsin LGBT Chamber of Commerce demonstrates our commitment to delivering scalable and impactful digital tools. Additionally, our ongoing development of a dedicated SaaS solution for Chambers showcases our forward-thinking approach and dedication to continuous improvement and innovation in serving our clients.

**Continue to the next page to review your package details & pricing.**



Below are all the details of the services we'll be working on together. Please review the below and then proceed to the next page.

DETAILS & PRICING

---

Bill to  
Angela Pranata  
angela@scjpc.net

Invoice #  
267214-000003

PO #  
---

Date issued  
Jan 8, 2024

Next payment due  
Milestone payment  
1

SERVICE INFO	QTY	UNIT	UNIT PRICE	TAX	TOTAL
<b>Custom Website Starter</b>	1		\$3,600		<b>\$3,600</b>
<b>Data Management Tool</b>	40	Hours	\$120		<b>\$4,800</b>
<b>IIS Support</b>	15	Hours	\$120		<b>\$1,800</b>
Deployment guidelines and assistance to client on IIS					

PROPOSAL FROM ACCURATE DIGITAL SOLUTIONS FOR REBUILDING SCJPC WEBSITE

**Database Architecture and Elastic Search Mapping** 10 Hours \$120 \$1,200

---

**Management of History of Shipment and Migrations** 8 Hours \$120 \$960

---

**Search Functionality** 40 Hours \$120 \$4,800

---

**Export Functionality** 40 Hours \$120 \$4,800

---

**Project/Environment Setup** 30 Hours \$120 \$3,600

---

**Hosting & Support** 12 Months \$350 \$4,200

Support for any issues with current scope and performance enhancements.

---

**Project Management** 1 \$4,554 \$4,554

15% Fee

---

**Testing & Debugging** 40 Hours \$120 \$4,800

---

Subtotal \$39,114

---

Tax 8.75% \$0

---

**Total (USD) \$39,114**

## PAYMENT SCHEDULE

AMOUNT	DUE DATE	PAYMENT DATE	PAYMENT ID	STATUS
\$11,734.20	Milestone payment 1		#000003-005	UPCOMING
\$11,734.20	Feb 8, 2024		#000003-007	UPCOMING
\$11,734.20	Mar 8, 2024		#000003-006	UPCOMING
\$3,911.40	Mar 18, 2024		#000003-008	UPCOMING

# SCJPC Project Cost Breakdown

Component	Time	Cost
Content Management System	~8-10 days	5K-6.5K USD
Calendar	2-3 days	1200-2K USD
File & Document Search	4 days	2560 USD
Frontend	7 days	4480 USD
Search + Database Design	21 days	13400 USD (approx)
Testing, Deployment, Changes and Bug Fixes	7-15 days	4480 USD (approx) (If it goes beyond 7 days, the next 7 days will be provided at no cost)
<b>Total (approx)</b>	<b>30-40 days</b>	<b>31,120 - 33,420 USD (approx)</b>

PLUS WEB HOSTING (CONTRACT DIRECTLY WITH MICROSOFT AZURE)

APPROXIMATELY \$200/MONTH FOR WEB HOSTING

Southern California Joint Pole Committee  
279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**March 20, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 9:51 a.m. via teleconference. Those in attendance were:

Mr. Kevin Flores	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Chelsea Martin	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. Christopher DeLong	City of Vernon (Petrelli Electric)
Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Robert Jystad	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Yvonne Johnson	Teleport Communications America
Mr. Irvin Orzuna	City of Glendale
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications XO Communications
Mr. Michael Truong	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Ms. Alyssa Aguliar	City of Colton
Ms. Ariel Dunning	City of Colton
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems

Ms. Heidi Seropian  
Ms. Dawn Laffoon  
Ms. Patti Ringo  
Ms. Angela Pranata  
Ms. Kathleen Allen

Extenet Systems  
Boldyn Networks US LLC  
Sonic Telecom, LLC  
Committee Staff  
Committee Staff

Mr. Flores called the meeting to order at 9:51 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Flores opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

**Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement (draft) of FRIEND PRO from Hyperlink**
  - Included: 20 hrs of meeting/training
  - Technologies:
    - VB.NET, MS SQL Server, API built with VB.NET
    - As for the hardware and software, can easily run the solution on the Microsoft Azure Server.
  - Hyperlink will demonstrate that the solution is working before handing it to the new programmer.
  - Hyperlink will go through the software and architecture design with the new programmer.
  - Hyperlink will zip all the software and upload it to the appropriate folder.
  - Hyperlink will provide 20 additional hours to help the programmer install the solution.

Mr. Flores inquired if Hyperlink provided more information regarding Friend Pro. Ms. Pranata responded that Hyperlink responded to her questions via email, and the items are included in the above bullet items. Mr. Flores asked the committee if they were ready to move forward with the purchase agreement of Friend Pro. Mr. Treepaisan commented that some members were concerned that the program was not going to work; however, based on Hyperlink’s latest email communication, there would be a warranty in place to get the program going. Ms. Pranata inquired if the committee had any additional questions or concerns and if all questions were answered. There were no more questions or concerns. The committee then decided to ask Hyperlink to revise the Friend Pro purchase agreement to reflect the above bullet points.

- **SCJPC Website Upgrade**

Ms. Pranata reported that the contract was signed and that she has met with Accurate Digital Solutions multiple times. She added that they are waiting for IT to give Accurate Digital Solutions administrator access to the current server.

- **Moving Form 7 folder from Sharefile to Sharepoint**

Mr. Flores inquired if IT was able to help Ms. Pranata with Sharepoint. Ms. Pranata met with the IT a couple of times, and they are still trying to help her with setting up Sharepoint for members. Ms. Pranata explained that she was trying to find the best solution to get a professional and easily identifiable domain name. She stated that, ideally, she would like to use scjpc.sharepoint.com or sharepoint.scjpc.net. If she is unable to use one of the two domains, she will move forward with using the existing Sharepoint domain, netorg6263430.sharepoint.com, which was assigned to the SCJPC randomly by Microsoft when the SCJPC first signed up for Microsoft 365 tenant. Ms. Pranata should have an update at the next Computer committee meeting.

- Ms. LaFrenais inquired if there are other ways to search for a pole on the SCJPC.net website. Ms. Pranata stated that Ms. LaFrenais could enter the latitude and longitude. Ms. Black commented that Ms. LaFrenais could enter the percent symbol (%) as a wildcard on the advanced pole search to replace missing pole numbers or locations. Ms. Pranata then displayed the Advanced Pole Search web page and the Search Instructions section on WebEx. Mr. Armstrong inquired about the accuracy of the pole search based on the latitude/longitude. Ms. Ortiz responded that users could enter the approximate coordinates (latitude/longitude) and search for poles based on the distance. For example, the user can select 75, 150, or 300 feet as the distance from the entered coordinates.
- Mr. Flores asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Ms. Pranata to contact Hyperlink for an updated Friend Pro purchase agreement.
- Ms. Pranata to give an update on the Sharepoint at the next meeting.

The meeting adjourned at 10:02 a.m. until April 17, 2024.

Transcribed by Angela Pranata - Committee Staff

**FRIEND PRO SOFTWARE PURCHASE AGREEMENT****Permanent Purchase Agreement for FRIEND PRO Software**

Joseph Atalla <joe@qastle.com>

Tue 10/24/2023 2:05 PM

To:Angela Pranata <angela@scjpc.net>

Hello Angela,

This is a proposal for the agreement. Please let me know. Thanks

**Software and Source Code Purchase Agreement Proposal****Introduction**

This proposal outlines the terms under which Hyperlink TM will permanently sell a copy of its FRIEND PRO software to SCJPC.

**Proposed Terms**

- 1. Provision of Software:** Hyperlink TM will provide SCJPC with a copy of the current version of the FRIEND PRO software. This includes all related source code and database files.
- 2. Cost:** Hyperlink TM will charge SCJPC a one-time, non-refundable fixed cost of \$33,000 for permanently purchasing the FRIEND PRO software, source code, and database schema. This payment is due upon the signing of the formal purchase agreement.
- 3. Ownership and Rights:** Upon payment, SCJPC will own the purchased copy of the FRIEND PRO software, including its source code and database. SCJPC will have the unrestricted right to modify, distribute, sell, or repurpose the software, source code, and database as they see fit.
- 4. No Ongoing Maintenance or Support:** As part of this agreement, Hyperlink TM will not provide ongoing maintenance, support, hosting, upgrades, or any services for the purchased software, source code, or database.
- 5. Future Services:** If Hyperlink TM services are needed later to assist SCJPC in managing, modifying, hosting, or performing any work, SCJPC will be billed time and material at an agreed-upon rate.
- 6. Warranty and Limitation of Liability:** Hyperlink TM provides the FRIEND PRO software, source code, and database schema "as is" and without any warranties, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose. Hyperlink TM shall not be liable for any indirect, special, incidental, punitive, or consequential damages, including but not limited to loss of data, business interruption, or loss of profits, arising out of the use or inability to use the FRIEND PRO software, source code, and database. Hyperlink TM's total liability for any direct damages shall not exceed the one-time payment of \$33,000 made by SCJPC under this agreement.
- 7. Indemnification:** SCJPC shall indemnify, defend, and hold harmless Hyperlink TM and its directors, officers, employees, agents, successors, and assigns from and against any and all claims, damages, liabilities, losses, settlements, judgments, costs, and expenses, including reasonable attorney's fees, arising out of or relating to SCJPC's use, modification, distribution, or other exploitation of the FRIEND PRO software, source code, and database.
- 8. Amendments:** Any amendments to this agreement must be made in writing and signed by both parties.
- 9. Termination:** This agreement is not subject to termination as it concerns a one-time, irreversible sale of the software, source code, and database schema.
- 10. Entire Agreement:** This proposal, once agreed upon and signed by both parties, will constitute the entire agreement between Hyperlink TM and SCJPC, superseding all previous negotiations, proposals, and agreements between the parties relating to the purchase of FRIEND PRO software.
- 11. Severability:** If any provision of this agreement is found to be invalid, the remaining provisions will remain in full force and effect.
- 12. Effective Date:** This agreement shall become effective as of the date of the last signature by the parties and will remain in effect indefinitely unless terminated in accordance with the terms outlined herein.
- 13. Dispute Resolution:** Any disputes arising from this agreement will be resolved through arbitration, governed by the laws of California.

Regard Joseph

Southern California Joint Pole Committee  
279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**April 17, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 10:27 a.m. via teleconference. Those in attendance were:

Mr. Sam Picazo	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Ms. Maria Ortiz	MCI/Metro ATS, XO Communications, MCI Telecomm
Mr. Jeremy Harmon	Verizon Wireless
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L. P
Ms. Kay Black	AT&T California
Mr. Veronica Romero	AT&T California
Ms. Shawn Henderson	T-Mobile USA
Ms. Alyssa Aguliar	City of Colton
Mr. Christopher DeLong	City of Vernon (Petrelli Electric)
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Mr. Alex Parra	City of Riverside
Mr. Ben Coffey	City of Banning
Mr. Arturo Garcia	City of Glendale
Mr. Michael Truong	City of Burbank
Ms. Linda McLean	Extenet Systems
Ms. Lynne LaFrenais	Bear Valley Electric Services Inc.
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Picazo called the meeting to order at 10:27 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Picazo opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

## **Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement (draft) of FRIEND PRO from Hyperlink**

- Included: 20 hrs of meeting/training
- Technologies:
  - VB.NET, MS SQL Server, API built with VB.NET
  - As for the hardware and software, can easily run the solution on the Microsoft Azure Server.
- Hyperlink will demonstrate that the solution is working before handing it to the new programmer.
- Hyperlink will go through the software and architecture design with the new programmer.
- Hyperlink will zip all the software and upload it to the appropriate folder.
- Hyperlink will provide 20 additional hours to help the programmer install the solution.

Mr. Picazo inquired if Hyperlink provided the revised purchase agreement to include the above services. Ms. Pranata responded that she was still waiting for Hyperlink and would call them. Mr. Picazo asked if there were any questions or comments regarding the purchase agreement or additional services. There were no comments or concerns.

- **SCJPC Website Upgrade**

Mr. Picazo stated that the SCJPC has signed the contract with Accurate Digital Solutions. He asked if the SCJPC's IT was able to provide administrator access for Accurate Digital Solutions. Ms. Pranata reported that they were able to get access and install their tools to connect to our database. Another meeting has been scheduled to meet with them the week after the SCJPC meeting day. Ms. Pranata added that 35% of the fee (\$13,724.90) would be due after the next meeting with Accurate Digital Solutions. Mr. Picazo asked if the payment schedule for the entire process was outlined. Ms. Pranata responded that it was included in the original quote.

- **Moving Form 7 folder from Sharefile to Sharepoint**

Mr. Picazo inquired if the Sharepoint access was still in the testing stage. Ms. Pranata responded that it was in the testing stage, and she was waiting for some members to respond. Mr. Picazo inquired about the domain name. Ms. Pranata responded that the SCJPC's IT vendor was able to help her change the domain name to [scjpc.sharepoint.com \(/sites/Members\)](http://scjpc.sharepoint.com/sites/Members).

- Mr. Picazo asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Ms. Pranata to contact Hyperlink for an updated Friend Pro purchase agreement.
- Ms. Pranata to give an update on the new website at the next meeting.
- Members to test the new Sharepoint folder access.
- 

The meeting adjourned at 10:31 a.m. until May 15, 2024.

Transcribed by Angela Pranata - Committee Staff

Southern California Joint Pole Committee  
279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**May 15, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:06 a.m. via teleconference. Those in attendance were:

Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Kay Black	AT&T California
Ms. Veronica Casanova-Romero	AT&T California
Mr. Robert Stanard	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Todd Dailey	AT&T California
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Wison Salvador	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Jeremy Harmon	Verizon Wireless
Ms. Yesenia Delgado	Time Warner Cable
Ms. Alicia Smith	Sprint Nextel Corporation/Sprint Communications CO.L. P
Ms. Shawn Henderson	T-Mobile USA
Mr. David Campo	City of Lompoc
Ms. Tamara Zaki	Boldyn Networks US LLC
Mr. Ben Coffey	City of Banning
Mr. Irvin Orzuna	City of Glendale
Mr. Michael Truong	City of Burbank
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Matthew Miller	MCI Metro ATS/MCI Telecommunications
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Pearson called the meeting to order at 11:06 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Pearson opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

## **Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement (draft) of FRIEND PRO from Hyperlink**

- Included: 20 hrs of meeting/training
- Technologies:
  - VB.NET, MS SQL Server, API built with VB.NET
  - As for the hardware and software, can easily run the solution on the Microsoft Azure Server.
- Hyperlink will demonstrate that the solution is working before handing it to the new programmer.
- Hyperlink will go through the software and architecture design with the new programmer.
- Hyperlink will zip all the software and upload it to the appropriate folder.
- Hyperlink will provide 20 additional hours to help the programmer install the solution.

Mr. Pearson inquired if Hyperlink provided the revised purchase agreement to include the above services. Ms. Pranata responded that she received the revised purchase agreement. The document was included in the meeting packet and also emailed to the computer ad hoc committee attendees. Mr. Pearson inquired if the committee needed to vote to agree on purchasing the software. Ms. Pranata responded that the purchase was included in the 2024 operating budget and was approved by the Administrative Board. However, Ms. Pranata suggested bringing it up at the Administrative Board meeting due to the amount. Mr. Pearson inquired if there were any disagreements or concerns regarding the purchase. There were no comments or concerns. Ms. DeBarge inquired about when the amount will show up in the SCJPC member assessment invoice. Ms. Pranata responded that the SCJPC had not paid Hyperlink; however, it would be in the invoice as soon as the Administrative Board approves the purchase. After further discussion, Mr. Pearson suggested adding it to the discussion calendar in the June Administrative Board meeting.

- **SCJPC Website Upgrade**

Mr. Pearson stated that the SCJPC has signed the contract with Accurate Digital Solutions. Mr. Pearson stated that the website vendor is currently working on the website. He asked about when the SCJPC would need to pay Accurate Digital Solutions the 35% of the fee. Ms. Pranata responded that it was paid in April 2024.

- **Moving Form 7 folder from Sharefile to Sharepoint**

Mr. Pearson stated that Ms. Pranata reported in the Administrative Board meeting that she is waiting for the City of Anaheim, ATC Outdoor DAS, the City of Colton, and the City of Glendale to respond to her emails. Mr. Pearson asked the members to respond to Ms. Pranata's email in a timely fashion so the SCJPC could finalize the usage of Sharepoint.

- Mr. Pearson asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Friend Pro purchase agreement will be moved to the Administrative Board discussion calendar.
- Members to test the new Sharepoint folder access and respond to Ms. Pranata's email as soon as possible.

The meeting adjourned at 11:11 a.m. until June 20, 2024.

Transcribed by Angela Pranata - Committee Staff

**From:** Joseph Atalla <joe@qastle.com>  
**Sent:** Thursday, May 2, 2024 9:43 AM  
**To:** Angela Pranata <angela@scjpc.net>  
**Subject:** RE: Permanent Purchase Agreement for FRIEND PRO Software

Hello Angela:

I hope you are well. These are the proposed terms:

### **Agreement To Purchase Software and Documentation**

1. **Provision of Software:** Hyperlink TM will provide SCJPC with a copy of the current version of the FRIEND PRO software. This includes all related source code and database files.
2. **Cost:** Hyperlink TM will charge SCJPC a one-time, non-refundable fixed cost of \$33,000 for permanently purchasing the FRIEND PRO software, source code, and database schema. This payment is due upon the signing of the formal purchase agreement.
3. **Ownership and Rights:** Upon payment, SCJPC will own the purchased copy of the FRIEND PRO software, including its source code and database. SCJPC will have the unrestricted right to modify, distribute, sell, or repurpose the software, source code, and database as they see fit.
4. **No Ongoing Maintenance, Update, or Support:** As part of this agreement, Hyperlink TM will not provide ongoing maintenance, update, support, hosting, upgrades, or any services for the purchased software, source code, or database.
5. **Included Services:** Hyperlink TM will provide the following at no additional cost:
  1. Technical Documentation.
  2. 20 Hours code walkthrough with new developer
  3. Demonstration of working software.
  4. 20 Hours to assist the new developer with the installation of Software.
6. **Future Services:** If Hyperlink TM services are needed later to assist SCJPC in managing, modifying, hosting, or performing any work, SCJPC will be billed time and material at an agreed-upon rate.
7. **Warranty and Limitation of Liability:** Hyperlink TM provides the FRIEND PRO software, source code, and database schema "as is" and without any warranties, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose. Hyperlink TM shall not be liable for any indirect, special, incidental, punitive, or consequential damages, including but not limited to loss of data, business interruption, or loss of profits, arising out of the use or inability to use the FRIEND PRO software, source code, and database. Hyperlink TM's total liability for any direct damages shall not exceed the one-time payment of \$33,000 made by SCJPC under this agreement.
8. **Indemnification:** SCJPC shall indemnify, defend, and hold harmless Hyperlink TM and its directors, officers, employees, agents, successors, and assigns from and against any claims, damages, liabilities, losses, settlements, judgments, costs, and expenses, including reasonable attorney's fees, arising out of or relating to SCJPC's use, modification,

distribution, or other exploitation of the FRIEND PRO software, source code, and database.

9. **Amendments:** Any amendments to this agreement must be made in writing and signed by both parties.
10. **Termination:** This agreement is not subject to termination as it concerns a one-time, irreversible sale of the software, source code, and database schema.
11. **Entire Agreement:** This proposal, once agreed upon and signed by both parties, will constitute the entire agreement between Hyperlink TM and SCJPC, superseding all previous negotiations, proposals, and agreements between the parties relating to the purchase of FRIEND PRO software.
12. **Severability:** If any provision of this agreement is invalid, the remaining provisions will remain in full force and effect.
13. **Effective Date:** This agreement shall become effective as of the date of the last signature by the parties and will remain in effect indefinitely unless terminated in accordance with the terms outlined herein.
14. **Dispute Resolution:** Any disputes arising from this agreement will be resolved through arbitration, governed by the laws of California.

## Accurate Digital Solutions

### SCJPC.NET Timeline

Project Start 3/25/24 30% Received

- Database Design
- Local Environment
- Development of Data Shipment Tool
- AWS Setup
- Elastic Search
- Database Architecture and Elastic Search
- Wordpress Instance Setup, Events Calendar
- Deployment of the Shipping Management
- Migration of PDFs
- Bugs/Testing of Shipment Tool

Midpoint 4/25/24 35% Invoiced

- Data Shipping Tool Deployment
- Complete Frontend of Website
- Search Functionality
- Members Integration
- Migrate Events
- Database Architecture & Elastic Search Mapping
- Data Import and Indexing Process Via Queue Worker
- Bugs & Testing
- Final export/Update

May 25, 2024 Current timeline for completion

Once approved, Final invoice

Training

Put the new site and application live.

Southern California Joint Pole Committee  
279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**June 20, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 1:40 p.m. via teleconference. Those in attendance were:

Ms. Marisol Bailey	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Bailey called the meeting to order at 1:40 p.m.

**Agenda Item 1 – Review of prior month’s minutes** – Ms. Bailey opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

**Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement (draft) of FRIEND PRO from Hyperlink**
  - Included: 20 hrs of meeting/training
  - Technologies:
    - VB.NET, MS SQL Server, API built with VB.NET

- As for the hardware and software, can easily run the solution on the Microsoft Azure Server.
- Hyperlink will demonstrate that the solution is working before handing it to the new programmer.
- Hyperlink will go through the software and architecture design with the new programmer.
- Hyperlink will zip all the software and upload it to the appropriate folder.
- Hyperlink will provide 20 additional hours to help the programmer install the solution.
- Hyperlink sent revised purchase agreement
- This item has been added to Admin Board discussion calendar of June 2024

Ms. Bailey stated the agreement was discussed briefly in the Administrative Board meeting. Ms. Bailey inquired if Ms. Pranata received the revised purchase agreement. Ms. Pranata responded that the revised purchase agreement has been added to the Administrative Board packet. Ms. Bailey stated that if members could review the agreement without objections, the committee could vote on it at the next Administrative Board meeting. There were no more comments or concerns.

- **SCJPC Website Upgrade**

- Signed contract with Accurate Digital Solutions (ADS)
- Updates from ADS

Ms. Bailey inquired about the payment status for Accurate Digital Solutions (ADS). Ms. Pranata responded that one more payment is pending upon website completion. Ms. Bailey asked about the estimated completion time frame. Ms. Pranata responded that ADS is waiting for the SCJPC's feedback. Ms. Pranata added that she could not log in before today; however, on the morning of the meeting, she received an email saying that they had opened up all members-only pages for today's demonstration. Ms. Pranata played the video that was provided (<https://www.loom.com/share/2e1abf755b174185885beeb26f6b4549>).

Ms. Pranata reported that she asked the website developer to create a member contact information database so she does not have to manually change multiple Excel files whenever a member changes contact information. The video demonstrated the member's contact information changes. Ms. Pranata then displayed the new website (<https://scjpc accuratedigitalsolutions.com/>). Users can view a member's contact information on one page or export the information. Other than the member contact information pages, the website should look the same as the current website. Ms. Pranata reiterated that users may not see many changes on the new website because it is supposed to look the same as the current site (scjpc.net). However, the backend technology was upgraded. The technology on the current website is ten years old; therefore, the website needs an upgrade.

Ms. Pranata then displayed the Multiple Pole Search page on the new website. Ms. Pranata stated that she does not recommend users pull up Edison's poles due to the high volume of records. It may take hours for the website to complete the request. Ms. Pranata then demonstrated a report request for City of Vernon poles, member code V. Users can export the pole records report. Ms. Pranata stated that on the new website, clicking the export button will take the user to a Download Export page where users can see the progress of the report creation. Once the report is ready, a download button will appear.

Mr. Parra inquired about the website's contact information for field meetings. Ms. Pranata responded that there is a section on the SCJPC website for field meet contact information (<https://scjpc.net/members/field-assistance-joint-meet/>). Members will continue the discussion at the next meeting.

- **Moving Sharefile to Sharepoint**

Ms. Bailey inquired if all members confirmed that they could access the new Sharepoint site. Ms. Pranata reported receiving confirmation from all members, including the City of Anaheim. Ms. Bailey stated that this item could be closed.

- Ms. Bailey asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Friend Pro purchase agreement discussion has been moved to the Administrative Board discussion calendar and will be voted on in the July 2024 meeting.
- Members to review the new SCJPC website and provide feedback.
- Form 7 folder to be moved from Sharefile to Sharepoint.

The meeting adjourned at 1:55 p.m. until July 17, 2024.

Transcribed by Angela Pranata - Committee Staff

Southern California Joint Pole Committee  
279 E. Arrow Hwy. Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**July 17, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:52 a.m. via teleconference. Those in attendance were:

Mr. Kevin Flores	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Mr. Rick Romo	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Chelsea Martin	Southern California Edison
Ms. Silvia Villasenor	Southern California Edison
Ms. Megan LaMon	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Jeremy Harmon	Verizon Wireless
Mr. Matthew Miller	MCI Metro ATS/MCI Telecommunications XO Communications
Mr. Michael Troung	City of Burbank
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Linda McLean	Extenet Systems
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Those attending via teleconference were:

Ms. Kay Black	AT&T California
Mr. Todd Dailey	AT&T California
Mr. Robert Stanard	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Irvin Orzuna	City of Glendale
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Mr. Todd Dailey	AT&T California
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Shawn Henderson	T-Mobile USA
Mr. Ben Coffey	City of Banning
Ms. Patti Ringo	Sonic Telecom, LLC

Mr. Flores called the meeting to order at 11:52 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Flores opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

**Agenda Item 2 - Miscellaneous items/New item numbers**

• **Purchase agreement (draft) of FRIEND PRO from Hyperlink**

- Included: 20 hrs of meeting/training
- Technologies:
  - VB.NET, MS SQL Server, API built with VB.NET
  - As for the hardware and software, can easily run the solution on the Microsoft Azure Server.
- Hyperlink will demonstrate that the solution is working before handing it to the new programmer.
- Hyperlink will go through the software and architecture design with the new programmer.
- Hyperlink will zip all the software and upload it to the appropriate folder.
- Hyperlink will provide 20 additional hours to help the programmer install the solution.
- Hyperlink sent revised purchase agreement
- This item has been added to Admin Board consent calendar of July 2024

This item was approved by the Administrative Board earlier today.

• **SCJPC Website Upgrade**

- Members to test the new SCJPC website (**draft version**) and provide feedback: <https://scjpc.accuratedigitalsolutions.com/>

Mr. Flores inquired about the last payment for Accurate Digital Solutions (ADS). Ms. Pranata responded that one more payment is pending upon website completion. Ms. Ray asked about the ETA of the website completion. Ms. Pranata answered that it depends on the SCJPC, whether or not the SCJPC has any feedback or comments regarding the new website. Ms. Pranata stated that she emailed the new website information to the computer committee members a few weeks ago and asked members to review the new website. Ms. Pranata then displayed the new website on the screen. She added that the link is included in the computer agenda. Ms. Pranata stated that users may see few changes on the new website because it is supposed to look the same as the current website (scjpc.net). However, the backend technology was upgraded. Current scjpc.net user IDs and passwords should work on the new site. Members can email Ms. Pranata if they need access to the new site. After discussion, it was decided that Ms. Pranata would email the link again to the computer committee attendees, and members should email their feedback to Ms. Pranata by July 24, 2024.

- Mr. Flores asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Members to review the new SCJPC website and provide feedback by July 24, 2024.

The meeting adjourned at 11:56 a.m. until August 21, 2024.

Transcribed by Angela Pranata - Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy., Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**August 21, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:02 a.m. via teleconference. **Those in attendance were:**

Mr. Sam Picazo	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Rick Romo	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Silvia Villasenor	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Mr. Todd Dailey	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Mr. Salvador Sambrano	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Mr. Johnny Villalobos	M-Power Communications
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Picazo called the meeting to order at 11:02 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Picazo opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

**Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement of FRIEND PRO approved by the Administrative Board in July 2024.**
  - Payment schedule \$33,000 – 50% in August 2024, 50% in September 2024

Mr. Picazo stated that this item was discussed earlier today at the Operating Committee meeting. The purchase was approved by the Administrative Board in July 2024. He added that Ms. Pranata had shared a payment schedule with the committee members, with 50% due in August 2024 and the remaining 50% in September 2024.

- **SCJPC Website Upgrade**
  - Accurate Digital Solutions (ADS) is modifying the website.

Mr. Picazo stated that the committee had previously instructed all members to review the new website and provide feedback. He asked if anyone had done so and if there were any suggestions or comments. Ms. Pranata reported that she had received feedback from three members, which she subsequently forwarded to ADS.

Mr. Van Stryk described an issue with the website's drop-down menus. Ms. Pranata commented that she would ask ADS to remove the hyperlink from the "Members" title to make it non-clickable. She also mentioned that she would inform ADS that the menus under "Search" and "Members" should be password-protected.

Mr. Picazo reported that some SCE members had observed that certain pole records were missing from the website. He inquired whether this was due to the website being in a draft stage. Ms. Pranata explained that the database is outdated; therefore, members should refer to the scjpc.net website for pole records. She added that the PDF finals on the new website had been updated up to the April 2024 bill of sale.

Ms. Pranata requested that Mr. Picazo provide her with the missing pole numbers, bills of sale, or JPA numbers so she could research and verify the information. When asked about the website’s completion, Ms. Pranata responded that ADS had emailed her on the morning of the meeting, stating that the requested changes had been completed; however,

she had not yet tested the website. Mr. Picazo stated that he would ask his team to review the website again and provide feedback to Ms. Pranata.

Ms. Pranata confirmed that she would schedule another meeting with ADS to address the drop-down menu issue. The committee agreed to review the website again and submit any further feedback to Ms. Pranata by August 30, 2024.

- Mr. Picazo asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Members to review the new SCJPC website (<https://scjpc.accuratedigitalsolutions.com/>) and send feedback to Ms. Pranata by August 30, 2024.

The meeting adjourned at 11:13 a.m. until September 18, 2024.

Transcribed by Angela Pranata - Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy., Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**September 18, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 10:48 a.m. via teleconference. **Those in attendance were:**

Ms. Marisol Bailey	Southern California Edison
Ms. Silvana Ray	Southern California Edison
Ms. April DeBarge	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Robert Stanard	AT&T California
Ms. Veronica C. Romero	AT&T California
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. Alex Parra	City of Riverside
Mr. John Vu	City of Anaheim
Mr. Salvador Sambrano	City of Burbank
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Patti Ringo	Sonic Telecom, LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Ms. Bailey called the meeting to order at 10:48 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Ms. Bailey opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

**Agenda Item 2 - Miscellaneous items/New item numbers**

- **Purchase agreement of FRIEND PRO approved by the Administrative Board in July 2024.**
  - Payment schedule \$33,000 – 50% in August 2024, 50% in September 2024

Ms. Bailey stated that this item can be closed after the payments are made in full.

- **SCJPC Website Upgrade**
  - Drop down issue fixed
  - Accurate Digital Solutions (ADS) is modifying the website based on feedback from members.

Ms. Bailey stated that the committee was supposed to review the new SCJPC website and send feedback to Ms. Pranata no later than August 30, 2024. She asked if Ms. Pranata had received any feedback and if the website had been updated based on the requests or feedback.

Ms. Pranata reported that she had met with Accurate Digital Solutions (ADS) a couple of times after the last Computer Committee meeting. ADS had fixed the drop-down issue that was brought up during that meeting. Ms. Pranata sent the feedback and requests to ADS on September 9, 2024; however, she was still waiting for an update. She added that ADS should be done soon and that she would send an email to them asking for a status update.

Ms. Pranata displayed the new website and explained that one member had requested the columns and rows be consistent on all pages. The member codes will now be displayed vertically in the left column on all contact pages. Another member requested that the location field box on the Advanced Pole Search page be moved down from the right side.

Ms. Bailey asked if Ms. Pranata could send the link to the new website again to the Computer Committee members so they could review the site after the changes were made. Ms. Pranata replied that she would send an email with the link once she received confirmation from ADS.

- Ms. Bailey asked if there were any other miscellaneous items. There were no more miscellaneous items.

**Agenda Item 3 - Review of Action Items**

- Ms. Pranata to reach out to ADS for an update.

The meeting adjourned at 10:53 a.m. until October 16, 2024.

Transcribed by Angela Pranata - Committee Staff

## **Southern California Joint Pole Committee**

279 E. Arrow Hwy., Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**October 16, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 10:16 a.m. via teleconference. **Those in attendance were:**

Mr. Kevin Flores	Southern California Edison
Mr. Sam Picazo	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Silvia Villasenor	Southern California Edison
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Mr. Todd Dailey	AT&T California
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Mr. Jeremy Harmon	Verizon Wireless
Mr. Alex Parra	City of Riverside
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/ XO Communications
Mr. John Vu	City of Anaheim
Mr. Hugo Murillo	City of Burbank
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Claudia Arellano	City of Vernon
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Heidi Seropian	Extenet Systems
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Flores called the meeting to order at 10:16 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Flores opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

### **Agenda Item 2 - Miscellaneous items/New item numbers**

- **SCJPC Website Upgrade**
  - Accurate Digital Solutions (ADS) has completed the requested changes.
  - Link: <https://scjpc.accuratedigitalsolutions.com/>
  - The next steps are as follows:
    1. The committee will finalize the format of the website (**no more changes**).
    2. ADS will train Angela Pranata on how to update the static pages (i.e., all pages except those involving database searches).
    3. The committee will send the final payment to ADS.
    4. Angela Pranata will update the content of the static pages, which is currently outdated (as far back as April 2024).

Mr. Flores asked if any members had provided feedback following the last committee meeting. Ms. Pranata responded that she had not received any feedback. She confirmed that ADS had completed all the requested changes. The members then reviewed the next steps (as listed above). Mr. Flores requested an estimated date for the new website to go live. Ms. Pranata indicated that this would occur after her training with ADS and once she has verified that the content of the static pages has been updated and mirrors the current SCJPC.net website.

Ms. Pranata asked the committee to confirm that there would be no further changes to the new website so that it could be finalized. Mr. Flores asked if any members had additional comments or changes to propose. No members commented or expressed concerns.

- Mr. Flores asked if there were any other miscellaneous items. There were no more miscellaneous items.

### **Agenda Item 3 - Review of Action Items**

- Ms. Pranata will finalize the new website and proceed with the next steps.

The meeting adjourned at 10:18 a.m. until November 20, 2024.

Transcribed by Angela Pranata - Committee Staff

**Southern California Joint Pole Committee**

279 E. Arrow Hwy., Suite 104  
San Dimas, CA 91773  
Phone (909) 599-3801  
Fax (909) 599-3825

**November 20, 2024**

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:15 a.m. via teleconference. **Those in attendance were:**

Mr. Sam Picazo	Southern California Edison
Ms. Silvana Rey	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Carla Stephen	Southern California Edison
Ms. Aarize Dizon	Crown Castle NG West Inc.
Ms. Megan LaMon	Crown Castle NG West Inc.
Ms. Jacqueline Costa	Crown Castle NG West Inc.
Mr. Jeremy Effinger	Crown Castle NG West Inc.
Mr. John Bacon	City of Los Angeles
Mr. Lex Treepaisan	Frontier Communications
Ms. Kay Black	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Angelica Tinjaca	AT&T California
Mr. Joe Armstrong	City of Pasadena
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynne LaFrenais	Bear Valley Electric Service, Inc.
Mr. Ben Coffey	City of Banning
Mr. David Campo	City of Lompoc
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Linda McLean	Extenet Systems
Ms. Tamara Zaki	Boldyn Networks US LLC
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Mr. Picazo called the meeting to order at 11:15 a.m.

**Agenda Item 1 – Review of prior month’s minutes** – Mr. Picazo opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

## **Agenda Item 2 - Miscellaneous items/New item numbers**

- **SCJPC Website Upgrades**

The next steps are as follows:

1. Accurate Digital Solutions (ADS) will train Angela Pranata on how to update the static pages (i.e., all pages except those involving database searches).
2. The committee will send the final payment to ADS.

Mr. Picazo asked if there has been any progress on the new SCJPC website.

- **Training Update with Accurate Digital Solutions (ADS)**

Ms. Pranata met with ADS a week after the November's committee meeting to begin training. The first training session lasted about an hour. Following the meeting, Ms. Pranata made some updates; however, the backend process was neither user-friendly nor easy to edit.

Initially, Ms. Pranata had to manually input HTML tags to make changes. This process was both time-consuming and technically challenging. Although the platform uses WordPress, ADS did not initially provide training on the tools needed to simplify the process.

After three additional training sessions, the ADS team implemented significant improvements to the backend system. They introduced and trained Ms. Pranata on the WYSIWYG—or "What You See Is What You Get"—interface, which has made editing much more straightforward.

Currently, the ADS team is working on further updates to enhance backend functionality. These improvements aim to make it easier for Ms. Pranata to edit static pages in the future. Ms. Pranata anticipates that the site will be ready by the end of the week (November 22, 2024).

At this point, Ms. Pranata has verified and updated nearly all pages. However, some pages still require updates pending changes by ADS, including: the Basic JPA Training page, pages with member contact information, such as: JPA Contacts, Pole Inspection Contacts, Field Assistance/Joint Meet, Cable and Pole Markings, Emergency and Claims, and Single Point of Contact pages.

Once the new website has been published or gone live on SCJPC.NET, a final payment will be sent to ADS.

Mr. Picazo commented that significant progress had been made and inquired about the expected go-live date. Ms. Pranata responded that she hopes members will be able to view the new site on SCJPC.NET by November 22, 2024, or the weekend following that date.

Ms. Black asked whether the existing website would be retired and how it would affect users. Ms. Pranata explained that users will access the

new website using the same URL: SCJPC.NET, and they can continue using their existing login credentials.

- Mr. Picazo asked if there were any other miscellaneous items. There were no more miscellaneous items.

**Agenda Item 3 - Review of Action Items**

- There are no action items.

The meeting adjourned at 11:20 a.m. until January 15, 2025.

Transcribed by Angela Pranata - Committee Staff