

Southern California Joint Pole Committee

279 E. Arrow Hwy., Suite 104
San Dimas, CA 91773
Phone (909) 599-3801

May 20, 2026

A meeting of the **ad hoc Computer Communications Committee** took place on the above date, at 11:41 a.m., at the Committee office.

Those attending via teleconference were:

Ms. Silvana Ray	Southern California Edison
Mr. Kristoffer Scheetz	Southern California Edison
Ms. April DeBarge	Southern California Edison
Ms. Shelby Mulvehill	Southern California Edison
Ms. Marisol Bailey	Southern California Edison
Mr. Samuel Picazo	Southern California Edison
Mr. Michael Pearson	Southern California Edison
Mr. Kevin Flores	Southern California Edison
Mr. Lex Treepaisan	Frontier Communications
Mr. John Bacon	City of Los Angeles
Ms. Kay Black	AT&T California
Mr. Alvin Robielos	AT&T California
Mr. Barry Consulter	AT&T California
Ms. Joy Young	AT&T California
Ms. Veronica C. Romero	AT&T California
Ms. Aarize Dizon	Crown Castle NG West Inc (Arium Networks)
Mr. Jeremy Effinger	Crown Castle NG West Inc (Arium Networks)
Ms. Jacqueline Costa	Crown Castle NG West Inc (Arium Networks)
Mr. Alex Parra	City of Riverside
Mr. Edward Castro	City of Glendale
Ms. Maria Ortiz	MCI Metro ATS/MCI Telecommunications/XO Communications
Mr. Salvador Zambrano	City of Burbank
Ms. Yesenia Delgado	Time-Warner Cable
Ms. Lynn LaFrenis	Bear Valley Electric Service, Inc.
Mr. Ben Coffey	City of Banning
Mr. Hugo Martinez	City of Vernon
Mr. Nick Van Stryk	City of Vernon (Petrelli Electric)
Ms. Alicia Smith	Sprint Nextel/Sprint Communications
Ms. Shawn Henderson	T-Mobile USA
Ms. Linda McLean	Extenet Systems
Ms. Angela Pranata	Committee Staff
Ms. Kathleen Allen	Committee Staff

Guests:

Ms. Kendall Edwards	Zayo Group
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Ms. Ray called the meeting to order at **11:41 a.m.**

Agenda Item 1 – Review of prior month’s minutes

Ms. Ray opened the meeting by asking if there were any questions or concerns regarding last month’s meeting minutes. No members commented or expressed concerns.

Agenda Item 2 – Item 1806: Standardized Excel Form (6/18/2025 – moved from Operating Committee)

This item was tabled until the SCJPC website handover project has been completed.

Agenda Item 3 - Miscellaneous items/New item numbers

- **SCJPC.NET website transition**

- QLAN (our current IT vendor) is taking over the SCJPC website from Accurate Digital Solutions (ADS).
- Quoted price:
 - ADS: \$10,500 for website handover
 - QLAN: \$5,400 for website takeover
 - Monthly price: \$720 for the website hosting and maintenance

Ms. Ray stated that an updated had been received from Accurate Digital Solutions and QLAN. She invited Ms. Pranata to provide an update regarding the monthly cost and the method by which the expenses would be divided going forward.

Ms. Pranata explained that Accurate Digital Solutions (ADS), the current provider for the SCJPC website, was shutting down its business operations. She stated that the company would charge \$10,500 for the website handover process, which included meeting with the new website provider, QLAN, to discuss the system and provide training as needed. Ms. Pranata further explained that QLAN would charge \$5,400 for its participation in the handover meeting with ADS. She noted that the scope of work was included in the meeting packet. Ms. Pranata then explained that once QLAN assumed responsibility for the website, the monthly charge would be \$720, which covered approximately four hours of work per month. If additional work were required beyond those four hours, it would be billed at an hourly rate. Ms. Pranata noted that the website handover expense was not known during the budget review and was therefore not included in the current 2026 budget. It will therefore be distributed equally among the 31 companies.

Mr. Van Stryk expressed that the cost from ADS seemed high. Mr. Treepaisan explained that ADS provided two options for the SCJPC: the first option would be a comprehensive handover, and the second would be a direct handover without additional explanation. Ms. Pranata then opened the email from ADS, which was also included in the April 2026 Computer Committee minutes and is available on the SCJPC website. The committee reviewed the two options from last month:

- Structured Handoff (recommended due to the size of this application): ADS will organize the codebase, document the system architecture and workflows, and coordinate walkthroughs with the new team. This ensures they can begin work without needing to spend time interpreting the existing system.
- Direct Access: ADS can provide full access to all files, credentials, and code in their current state. The new team would then be responsible for independently reviewing and understanding the system.

Ms. Pranata reported that QLAN requested the Structured Handoff option instead of Direct Access. The Direct Access option would cost significantly less; however, the QLAN would then be responsible for independently reviewing and understanding the system.

Mr. Treepaisan stated that he believed the purpose of the structured handoff was to make the transition smoother, as otherwise the SCJPC would simply receive the code without explanation. Mr. Treepaisan added that without the structured handoff, QLAN would likely charge more to interpret the code. Ms. Ray agreed, stating that QLAN would likely bill additional hours. Mr. Treepaisan reiterated that the structured handoff would reduce costs.

Mr. Van Stryk commented that the situation felt like the SCJPC was being held hostage, but acknowledged that such situations were common. Ms. McLean stated that the pricing seemed appropriate and referenced similar experiences in Northern California where they lost much of the legacy work during a handover.

Ms. Ray also noted that time was of the essence because Accurate Digital Solutions would not be available much longer. Mr. Treepaisan stated that the structured handoff was less expensive than building a new website from scratch. He acknowledged that the SCJPC was in a difficult position but noted that this was typical when dealing with website hosting companies. Ms. Ray agreed. Mr. Treepaisan added that the only cheaper alternative would be to avoid using a full-service company, which carried its own risks. He stated that unless the SCJPC had an internal IT person to build the website, the organization would always be dependent on a hosting provider.

Ms. Black suggested that the SCJPC record the meetings. Ms. Pranata responded that she would ask ADS and QLAN whether they could record the meetings.

Upon reviewing the contract (see attached), Section 6, "Intellectual Property & Access," stated that all work created for the SCJPC becomes the sole property of SCJPC. The total fee also included documentation that will be created and provided to the SCJPC (see Section 1, "Scope of Work," attached).

There were no further questions or comments.

Agenda Item 4 - Review of Action Items

- Ms. Pranata to move forward with the website transition plan with Accurate Digital Solutions and QLAN.

The meeting adjourned at 11:55 a.m. until June 17, 2026.

Transcribed by Ms. Angela Pranata - Committee Staff

Hourly Web Consulting Agreement

This Agreement is made and entered into on **April 30, 2026**, by and between:

Client: SCJPC

Address: 279 E. Arrow Hwy., Suite 104, San Dimas, CA 91773

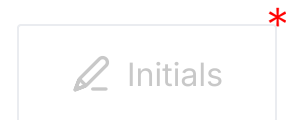
Consultant: Accurate Digital Solutions

Address: 2110 K Street, Sacramento, CA 95816

1. Scope of Work

The Consultant agrees to perform web consulting services, specifically regarding an unfinished web application, identifying issues, and recommending solutions to improve functionality, performance, and security.

- **Phase 1:** Application Cleanup
- **Phase 2:** Documentation
- **Phase 3:** System Handover
- **Total Estimated Effort:** 70 hours



2. Payment Terms

a. Payment Schedule: The total fee is based on the 70-hour scope at **\$150 per hour**.

- **Deposit:** A non-refundable deposit of **50% of the estimated total** is due upon execution of this Agreement to commence work.
- **Final Payment:** The remaining **50% balance**, plus any pre-approved additional hours, is due immediately upon completion of Phase 3 (System Handover).

b. Invoicing: The Consultant will invoice for the deposit immediately. The final invoice will be issued upon delivery of the final documentation.

c. Late Payments: Payment is expected within 5 days of the invoice due date.

3. Hours & Scheduling

The Consultant will provide services on a flexible schedule. Any additional time beyond the 70-hour estimate must be approved in writing before work begins.



4. Term and Termination

- a. Term:** This Agreement continues until services are completed or terminated.
- b. Termination for Convenience:** Either party may terminate this Agreement with 7 days' written notice.
- c. Final Accounting:** Upon termination, the Client shall pay for all hours worked up to the termination date. **The Consultant shall not be required to handover Work Product or system access until all outstanding invoices are paid in full.**

5. Confidentiality

The Consultant agrees to protect all proprietary information provided by the Client. This obligation survives the termination of this Agreement.

6. Intellectual Property & Access

- a. Work Product:** Upon receipt of final payment, all original work created for this project becomes the sole property of the Client.
- b. Consultant Rights:** The Consultant retains rights to pre-existing tools and the right to showcase non-confidential elements in a professional portfolio.
- c. Access & Removal:** The Client grants the Consultant "Global Access" to the systems solely for this project.
- d. Termination of Access:** Immediately upon receipt of the **final 50% payment**, the Consultant shall relinquish all administrative rights, remove Consultant-specific entry points, and confirm in writing that all global access has been surrendered.

7. Independent Contractor Status

The Consultant is an independent contractor; no partnership or employment relationship is created.

8. Limitation of Liability

The Consultant shall not be liable for any indirect, incidental, or consequential damages arising from the work performed.

9. Dispute Resolution

Disputes shall be resolved through negotiation or mediation before resorting to litigation.

10. Entire Agreement

This constitutes the entire understanding between the parties, superseding all prior agreements.

11. Governing Law

This Agreement shall be governed by the laws of the **State of California**.

12. Attorney's Fees

In the event of legal action to enforce this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and court costs.

Item	Price	Qty	Subtotal
<input checked="" type="checkbox"/> Vendor Exit Application Cleanup, Documentation, System Handover	\$150.00 One Time	70	\$10,500.00
Angela Pranata			
<input type="text" value="Signature"/>	<input type="text" value="Select date"/>		
			Subtotal \$10,500.00
Robert McCarthy			
<input type="text" value="Signature"/>	<input type="text" value="Select date"/>		
			Amount due \$10,500.00



QUOTE

4 Mason, Suite B, Irvine, CA 92618
t. 949-597-8560 afarah@qlan.com

Number AAAQ8326

Date Apr 15, 2026

Sold To

Southern California Joint Pole Committee SC
Angela Pranata
279 E Arrow Hwy, Suite 104
San Dimas, CA 91773
United States

Phone (909) 451-3024

Ship To

Southern California Joint Pole Committee SCJ
Angela Pranata
279 E Arrow Hwy, Suite 104
San Dimas, CA 91773
United States

Phone (909) 451-3024

Salesperson		P.O. Number	Ship Via	Terms	
AyFarah				Due Upon Receipt	
Qty	Description		Unit Price	Ext. Price	
30	QLAN Professional Services -TRANSITION & ONBOARDING (ELASTICSEARCH / WEBSITE DATABASE) - Transition and onboarding of existing website environment - Elasticsearch database review, migration support, and configuration validation - Environment mapping and access verification - Index structure review and optimization recommendations - Knowledge transfer and documentation of setup - Testing and validation of search functionality post-transition		\$180.00	\$5,400.00	
	Billed Monthly				
4	QLAN Professional Services -Monthly WEBSITE MAINTENANCE & HOSTING - Ongoing website maintenance and support - Hosting environment monitoring and stability checks - Performance monitoring and basic optimization - Security updates and patch validation (where applicable) - Uptime and error log review - Minor fixes and adjustments as needed - General support for website-related issues		\$180.00	\$720.00	

Onsite support may incur a trip charge based on the destination address.

SubTotal	\$6,120.00
Tax	\$0.00
Shipping	\$0.00
Total	\$6,120.00

X

Approval Signature

Date

Due to market volatility and tariff fluctuations, this quote is valid for 3 days.
Please contact me if I can be of further assistance.

Thank you for your business!

[Draft] Fw: Checking In and Website Transition Plan

From angela@scjpc.net

Draft saved Tue 3/31/2026 3:25 PM

From: Robert McCarthy <robert@accuratedigitalsolutions.com>

Sent: Tuesday, March 31, 2026 9:07 AM

To: Angela Pranata <angela@scjpc.net>

Subject: Re: Checking In and Website Transition Plan

Hi Angela,

Thank you so much for the kind words and for being so understanding and patient. It's been a pleasure working with you over the years, and while it's a difficult decision to step away, I really appreciate your support as I focus on my health.

I'm glad to hear you're already connecting with new vendors. I want to make sure they have everything they need so there's no disruption for you. To make the handoff as smooth as possible, here are the two ways we can move forward:

- **Structured Handoff (Recommended do to the size of this application):** We will organize the codebase, document the system architecture and workflows, and coordinate walkthroughs with your new team. This ensures they can hit the ground running without needing to spend time "interpreting" the existing system.
- **Direct Access:** I can provide full access to all files, credentials, and code in their current state. Your new team would then be responsible for reviewing and understanding the system independently.

Regarding the approved Elasticsearch upgrade (\$5,250): Would you like us to proceed with this upgrade during the transition window, or would you prefer for the new vendor to handle this once they take over?

Timeline & Billing

We can certainly use your remaining support hours for things like walkthrough calls or minor documentation. However, a full, structured transition—including codebase preparation and this upgrade—would require dedicated project time.

I'd bill this at our standard rate. I recommend planning for a transition window of approximately 2–3 weeks, and I can provide a scoped estimate of hours for your approval beforehand.

Please let me know which option you'd like to move forward with, and feel free to introduce me to your selected vendor so we can coordinate directly.

Regards,



ACCURATE
DIGITAL SOLUTIONS

Robert McCarthy
Solutions Specialist

(916) 461-8236
Sacramento, CA 95816
[Book a call](#)



On Tue, Mar 24, 2026 at 8:35 AM Angela Pranata <angela@scjpc.net> wrote:

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