

AGENDA

Operating Committee

June 17, 2026

Dial-in by phone: **1-323-591-9687** Phone Conference ID: **259 034 589#**
Microsoft Teams Meeting ID: **251 395 885 064 018** Passcode: **ci27XM3v**

Important Notice:

Only SCJPC staff may record this meeting or use AI note-taking tools for official documentation. Members and their guests are not permitted to record the meeting or use AI note-taking tools.

Prioritize Agenda Items

1. **Review of previous meeting minutes**
2. **Review of Operating Expense Sheet**
3. **Review of Accounts Receivable**
4. **Review of Member Board Attendance**
5. **Billing Standardization of Procedures and Minutes**
 - K. Allen Report
6. **Review of JPA Member Activity**
 - Please contact SCJPC (Angela) if members would like to meet with the SCJPC to discuss memos.
7. **SCJPC Office Updates**
 - (a) SCJPC Office updates
 - Office productivity without OT
 - SCJPC to process all JPAs in the order they are received.

- SCJPC OT monthly report. SCJPC will pay for OT starting July 2024.
- NG OT monthly report (March, April, May 2026). Trial period ended.
- Billed JPAs - Poles percentages.

(b) Billing Errors/Billing Questions (standing agenda)

(c) Priority JPAs (SCJPC Office)

- Increasing
 - Aug 25 BS 241 JPAS 1337 POLES
 - Sep 25 BS 432 JPAS 1753 POLES
 - Oct 25 BS 360 JPAS 2636 POLES
 - Nov 25 BS 636 JPAS 3146 POLES
 - Dec 25 BS 639 JPAS 3205 POLES
 - Jan 26 BS 0 JPAS 0 POLES (Buffer Month)
 - Feb 26 BS 324 JPAS 1776 POLES
 - Mar 26 BS 394 JPAS 2450 POLES
 - Apr 26 BS 235 JPAS 1614 POLES
 - May 26 BS 241 JPAS 1375 POLES
 - Jun 26 BS 314 JPAS 1999 POLES
 - Jul 26 BS 541 JPAS 3997 POLES

8. **Item 1809: Third Party Accountant Financial Review (S. Ray – SCE - 5/20/2026)**

- Accounting firm recommendations.
- SCJPC 2024 financial statements in the packet (independent accountant’s review included). Emailed to all members on 7/2/2025.
- Accountant is still working on the 2025 financial review.

9. **Miscellaneous/New item numbers**

(a) **By-laws changes:**

- **ARTICLE III - Section 4 - D**
- The Administrative Board shall request a letter of credit, surety bond, or deposit in an amount proportionate to two years average assessment. **If, after two years, the member is in good standing (paid all invoices and dues are not past due) the Administrative Board may in its discretion return the deposit or apply such deposit to member assessments or release the bond, as applicable.**
- Text in red: proposed from our attorney

(b) Misc.

10. **Review of Action Items**

